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**REPORT 6**  
(1215/52/IM)

**NEW ZEALAND COMMUNITY BOARDS' CONFERENCE  
2013, THURSDAY 9 – SATURDAY 11 MAY 2013,  
WANAKA – ATTENDANCE OF COMMUNITY BOARDS**

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**1. Purpose of Report**

To provide information on and to seek approval for up to two members of the Tawa and Makara/Ohariu Community Boards to attend the New Zealand Community Boards Conference 2013, Thursday 9 – Saturday 11 May 2013 to be held in Wanaka.

**2. Recommendations**

Officers recommend that the Strategy and Policy Committee:

- 1. Receive the information.*
- 2. Approve the attendance up to two members of the Tawa Community Board and Makara/Ohariu Community Board to attend the New Zealand Community Boards' Conference 2013, Thursday 9 – Saturday 11 May 2013 and agree that the costs associated with attending the meeting are met from the Elected Members Budget (GVEM01).*
- 3. Note that a report back on the Conference will be presented by the attendees to the Tawa and Makara/Ohariu Community Board meetings in accordance with Council policy.*

**3. Discussion**

The theme of the 2013 Community Boards' conference is 'local communities, local leadership'.

There are numerous speakers lined up to address the conference. These include Canadian Nuffield scholar Leona Dargis to share her story and illustrate how with good decision making, all things are possible, even when faced with extreme adversity. Sam Johnson who will give his view on leadership and how it can be applied both in life and in the future of Community Boards. Trevor Johnston, the recently retired Chief Executive Officer of Riverland Meats to share his vast experience and tried and true methods of inspiring and leading organisations.

There will be addresses from the Minister of Local Government, President and the Chief Executive Officer of Local Government New Zealand.

During the conference gala dinner, the presentation of Best Practice Awards will be made to Community Boards who have made significant contributions to the process of achieving excellence in Local Government.

The full programme is attached as Appendix One.

### **3.1 Considerations**

When deciding whether two members of the Tawa Community Board and two members of the Makara/Ohariu Community Board should attend this conference, consideration should be given to:

- the cost; and
- the impact of attendance on the budget; and
- the other conferences elected members may wish to attend later in the financial year.

The total cost if two members from each of the Community Boards are appointed to attend is expected to be estimated at \$7,008 and will be met from the conference budget.

The cost of attendance per person is broken down as follows:

| <b>Item</b>                               | <b>Cost</b>                          |
|---|--------------------------------------|
| Registration (full)                       | \$745 (early bird)                   |
| Return Flights (Wellington to Queenstown) | \$438*                               |
| Accommodation                             | \$429 (3 nights @ \$143 per night)** |
| Transfers from Queenstown to Wanaka       | \$40***                              |
| Incidentals                               | \$100                                |
| <b>Total</b>                              | <b>\$1,752</b>                       |

\* based on fully flexi fares

\*\* an extra nights accommodation has been factored in due to the Conference programme and the timing of flights out of Queenstown on the Saturday.

\*\*\* \$20 each way

The impact on the budget of two members from each of the Community Boards attending this conference is outlined below:

|  | 2012/2013<br>Budget | Year to Date<br>Expenditure | Unexpended<br>Funds |
|--|---------------------|-----------------------------|---------------------|
| Total budget for fees,<br>travel and<br>accommodation                        | \$37,500            | \$19,263                    | \$18,237            |
| Impact of sending up<br>to <b>four</b> board<br>members to the<br>conference | \$7,008             | \$26,271                    | \$11,229            |

#### 4. Conclusion

A decision is required from the Committee to approve the attendance of up to two members of the Tawa Community Board and Makara/Ohariu Community Board to attend the New Zealand Community Boards' Conference 2013 to be held from Thursday 9 – Saturday 11 May 2013 in Wanaka.

Contact Officer: *Fiona Dunlop – Committee Advisor*

## Supporting Information

### **1) Strategic Fit / Strategic Outcome**

*1.1 Governance, Information and Engagement: We want to involve people and maintain their confidence, in our decision making.*

### **2) LTP/Annual Plan reference and long term financial impact**

*Relates to C534: Elections, Governance and Democratic Process*

### **3) Treaty of Waitangi considerations**

*There are no Treaty of Waitangi implications*

### **4) Decision-Making**

*The Strategy and Policy Committee has the delegation to approve the attendance of Elected Members at domestic conferences and seminars*

### **5) Consultation**

#### **a) General Consultation**

*Not required*

#### **b) Consultation with Maori**

*Not required*

### **6) Legal Implications**

*Nil*

### **7) Consistency with existing policy**

*This report is consistent with existing Wellington City Council policy*