



POLICY PROGRAMME 2012/2013 AND SPC FORWARD PROGRAMME

1. Purpose of report

This report asks the Committee to agree the policy work programme. This is attached in Appendix 2. This follows the Councillor workshop held on 14 August 2012 and the policy work has been scheduled on the Forward Programme. The Forward Programme is also attached as Appendix 1 for approval.

2. Recommendations

Officers recommend that the Committee:

- 1. Receive the information.*
- 2. Agree the key priorities and the work outlined in the policy work programme attached as Appendix 2.*
- 3. Agree to the Forward Programme for the Strategy and Policy Committee attached as Appendix 1.*

3. Background

This report seeks approval of the 2012/13 policy programme which was presented on 14 August 2012. The Forward Programme for the Strategy and Policy Committee (SPC) incorporates the policy work programme and this is then approved by the Committee each month.

4. Discussion

The Forward Programme reflects organisational and political priorities and emerging issues that require decisions from SPC.

4.1 Outcomes from the Policy work programme workshop

The Policy work programme is attached as Appendix 2.

In August, officers presented the policy priorities to Councillors. These were based around the Wellington Towards 2040: Smart Capital framework and the 7 strategic areas of the Long Term Plan. The presentation focused on the need for the policy programme to be agile and action focused.

Officers also emphasised the need to make the most of opportunities arising in the current economic climate. To achieve this it was recommended that the work programme focus on the key pieces of work that deliver on the Council strategy.

The response from Councillors was a desire for policy to “get on with the doing”. It was felt that the priorities were broadly consistent with the strategic framework but that action was now required, with the focus on outcomes rather than process. Officers have taken on board this feedback and commenced scheduling the priority pieces of work on the Forward Programme.

The key themes coming through the workshop focussed on:

- the need to ensure financial sustainability within the changing economic climate
- the need to leverage off our Capital City status, our unique physical qualities, liveability and diversity
- Wellington’s ambition going beyond an Eco City focus (which may not demonstrate our uniqueness or status) and the need to better express this ambition through the brand and associated work programme
- the need to be agile, action and outcomes focused with any decisions required to drive the strategic direction.

4.2 Additions to the priority work programme

As a result of the discussion at the workshop with Councillors, we recommend the following additions made to the policy work programme. These include:

- water conservation added as a priority piece of work
- considering the Eco City work programme to better reflect the outcomes sought for the city
- adding partnerships and working with Education institutions in the City (this has been incorporated within the Capital City status priority)
- reviewing the currency of the Council’s other strategies and their fit within the work programme
- incorporating diversity as a principle within the key priorities.

4.3 Councillor engagement

The scheduling of work on the Forward Programme where it provides for briefing sessions/workshop at the end of each month often does not allow enough flexibility to engage with portfolio leaders and Councillors on the range and scope of issues across the policy programme. We recommend adding Councillor briefings and workshops to the Forward Programme.

The purpose of these sessions is to;

- ensure officers can get early engagement with Councillors on issues during the development of policy papers
- ensure that there is dialogue around the policy issues so that the policy development is fully informed of Councillor and portfolio leaders views.

This does not take away from the policy papers being presented as officer advice however it should ensure that this advice is fully informed of Councillors views and that there are no surprises when policy papers are presented to the committee for decision.

These sessions can sit outside the current scheduling arrangements and it is proposed that these be scheduled throughout the week at a time suitable to Councillors. Officers wish to work with portfolio leaders and will extend invitations to Councillors interested in participating in these working sessions to address issues that are arising in the policy development process.

A schedule of topics is outlined below and these have been added to the Forward Programme where dates have been able to be identified. The remainder are on the “to be scheduled” list and will be scheduled as the policy development progresses.

Managing lower order priorities

Officers are exploring ways in which policy issues for lower priority work can be addressed without the need for an expensive and time consuming policy process. This will help to ensure resources are dedicated to key pieces of work and minimise unnecessary bureaucracy and any associated delays and cost.

Proposed of briefings and Councillor workshops

TUESDAY 25 SEPTEMBER		
District Plan Review workshop	Obtaining Councillor feedback on key District Plan issues before reporting back with paper later in the financial year	Built Environment
TUESDAY 23 OCTOBER		
The Impact of Sea-level rise – Briefing and Engagement Plan	Briefing and presentation on the issues arising from the work on sea level rise and to outline the next steps. This is planned to include an engagement plan which is planned to be reported on in early 2013	Natural Environment
TUESDAY 20 NOVEMBER		
Open Spaces Framework	Workshop updating Councillors on the Framework to gain input for the final policy due in early 2013	Environment
Eco City /Biophilic City workshop	Workshop updating Councillors on the work to date and the next steps planned for this strategy	Environment

TUESDAY 27 NOVEMBER

Regional Affordable Housing	Outline the proposed work programme for an Affordable Housing strategy in Wellington	Social and Recreation
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TUESDAY 18 DECEMBER

Energy Efficiency Programme	An update on the range of energy efficiency programmes including the home energy and insulation programmes, the Marine Energy Centre, and Long Gully wind farm.	Environment
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BRIEFINGS - TO BE SCHEDULED

Earthquake Prone Building work programme update	Provide an update on progress including any decisions coming out of central government and their implications for Council. The reporting time is contingent on the Royal Commission reporting and Central Government regulatory changes	Built Environment
Dog Policy	To discuss the current issues in this policy area and how they can be addressed. A report was requested by SPC including addressing potential legislative change which has not occurred at this point.	Social and Recreation
Philanthropic Trust strategy	To clarify the objectives around the Council's role in working with Philanthropic trusts.	Social and Recreation
Review of Recreation Strategy	This will provide the scope for this review including discussing how the recreation strategy fits with Open Spaces and Eco City frameworks	Social and Recreation
Capital City Status	This will discuss the work programme, timeframes and deliverables for leveraging the Capital City status	Cross Portfolio
Council Signage Protocols	Protocols on how the Council considers signage around the city	Cross Portfolio
Transport Projects	Timing and deliverables will depend on the detailed work programme including the following projects <ul style="list-style-type: none"> ○ PT Spine Study ○ Trolley Bus Replacement ○ Port access ○ Ruahine St/Mt Vic Tunnel ○ Walking and Cycling options 	Transport

5. The Forward Programme

The Forward Programme is attached for the Committee as Appendix 1. There is a need for this work programme to be flexible as issues and other priorities will come up throughout the year which will need to be accommodated.

Officers propose to use the Forward Programme report to keep Committee up to date on emerging issues that are likely to impact on the forward programme.

2013 Scheduling

The scheduling the Forward Programme for 2013 is contingent on decisions flowing out of the scoping work and discussions scheduled this calendar year. It is proposed to update the Forward Programme for 2013 over the next couple of months.

6. Conclusion

This report presents a draft Forward Programme for the Strategy and Policy Committee's approval and outlines the approach to address the policy work programme.

Contact Officer: *Anusha Guler, Manager Democratic Services and Andrew Stitt, Manager Policy and Planning*

The Forward Programme

October 2012		
Strategy and Policy Committee		
Thursday 4 October 2012		
Report Title	Description	Portfolio
Regional Governance Briefing	Tentative date for an updated briefing on regional governance	Governance
North Kumutoto Design Brief	The paper will present a design brief to guide development of the area. It will reflect on input from key stakeholders.	Built Environment
Tuesday 9 and 10 October 2012 - ORAL HEARINGS ONLY		
Report Title	Description	Portfolio
Representation Review	Oral Hearings	Governance
Thursday 11 October 2012		
Report Title	Description	Portfolio
Draft Leases Policy	Report back on outcomes of consultation on the proposed revised Community Leases Policy.	Community Facilities
Proposed Lease to Meridian Energy Limited - Brooklyn Wind Turbine	Proposed lease of approximately 2,800m2 of land at Brooklyn for Meridian's wind turbine, interpretive centre, parking and vehicle turning areas.	Natural Environment
Thursday 18 October 2012		
Report Title	Description	Portfolio
Draft Homelessness Policy	Presenting the draft Homelessness Policy emanating from the comprehensive engagement programme including a practitioner "lock-in" involving over 100 participants and working with a group of stakeholders from community organisations and government agencies.	Social
Representation Review	Adoption of final proposal	Governance
Business Improvement Districts	Present BID policy to Committee for approval	Economic Development
SPC Forward Programme	To consider the programme of work for 2012	Governance
CCO Review	Review of Councils CCO's	Governance

APPENDIX 1

Briefings, Site Visits, Workshops - OCTOBER		
Date	Title	Subject
23 October 2012	The Impact of Sea-level rise – Briefing and Engagement Plan	Briefing and presentation on the issues arising from the work on sea level rise and outline next steps which include a comprehensive engagement plan Natural Environment.
November 2012		
Tuesday 6 and 7 November 2012 - ORAL HEARINGS ONLY		
Report Title	Description	Portfolio
Oral Submission on Golden Mile Speed Limit and Parking Changes	Oral Hearings	Transport (public transport and roading)
Thursday 8 November 2012		
Report Title	Description	Portfolio
Report of CCOPS	To consider the report of the 15 October 2012 CCOPS meeting	Governance
Traffic Bylaw	Oral Hearings	Transport (public transport and roading)
Volunteering Strategy	Scoping paper outlining the issues and agreeing the objectives for a volunteering strategy prior to its development.	Social and Recreation
Thursday 15 November 2012		
Report Title	Description	Portfolio
Built Heritage Incentive Fund July 2012 Round	Recommendations for the allocation of funds for the first round of 2012.	Built Environment
Graffiti and Tagging Policy	Progress report prior to a Policy paper due in March 2003	Social and Recreation
Policy on International Relations	Review of current International Relations strategy	Economic

APPENDIX 1

Thursday 22 November 2012		
Report Title	Description	Portfolio
SPC Forward Programme	To consider the programme of work for 2012	Governance
Proposed Changes to Golden Mile - Speed Limit and Parking Changes	Speed Limit and Parking changes on Mercer Street, Bond Street, Willis Street & Lambton Quay	Transport
Paper on Encroachments	A paper on the issues with encroachments raised in the LTP for input into the annual plan process	Transport (public transport and roading)
Water Conservation	Scoping paper seeking guidance on the parameters and objectives for water conservation	Three Waters
Briefings, Site Visits, Workshops - NOVEMBER		
Date	Title	Subject
20 November 2012	Open Spaces Framework	Workshop updating Councillors on the Framework to gain input for final policy due in early 2013
20 November 2012	Eco City /Biophilic City briefing	Briefing updating Councillors on the work to date and next steps
27 November 2012	Regional Affordable Housing	Outline the proposed work programme for Affordable Housing in Wellington
December 2012		
Thursday 6 December 2012		
Report Title	Description	Portfolio
Suburban Reserves Management Plan	Report on scope of plan and approve draft discussion document	Natural Environment
Earthquake Resilience Programme	Report updating Council on the Earthquake Resilience Programme and the provision of incentives.	Built Environment
Clyde Quay Marina	Report back on management and marina upgrade business case.	Built Environment
Thursday 13 December 2012		
Report Title	Description	Portfolio
Traffic Resolutions		Transport (public transport and roading)
Report of CCOPS	To consider report of the 29 November 2012 CCOPS meeting	Governance
Traffic Bylaw	Report to Committee on the issues arising from consultation on the Taxi Bylaw	Transport

APPENDIX 1

TO BE SCHEDULED – 2013		
Request for approval for conferences	Standing Item	Governance
Report backs from conferences	Standing Item	Governance
Alcohol Management Plan	To consider draft plan for consultation	Social
Towns and Cities	Report on conference attendance	Governance
Miramar Framework	To consider the scoping and framework for the Miramar Peninsula	Built Environment and Natural Environment
Emergency Management Conference - Report Back	A report on attendance at the Emergency Management Conference (Feb 2012)	Emergency Management
Suburban Reserves Management Plan	To approve draft management plan	Natural Environment
Adelaide Road Traffic Resolutions	To consider final road traffic resolutions	Transport (Public Transport and Rooding)
Dog Policy	To review policy taking account of changes to legislation. Legislative changes have not proceeded so this review will consider any issues with the current policy.	Social
Regional approach to Affordable Housing	Council will develop a work programme in partnership with Community providers and government to identify issues, barriers and solutions. The focus is on supporting Community Housing providers to increase the supply of social and affordable housing in the Wellington region. This approach will compliment Council and Housing New Zealand Corporation's housing in the Wellington region.	Social
Philanthropic Trust strategy	Clarify the objectives around Councils role in working with Philanthropic trusts.	Social
Report on Regional Governance Options and Implications	Standing Item	Mayor
Development Contributions	Development Contributions Policy Review	Built Environment
Earthquake Prone Building Policy Review	Review of Council's Earthquake Prone Building Policy as a consequence of the outcomes from the Royal Commission and changes to Government Legislative. Timing dependent on regulatory changes.	Built Environment
Framework for Open Spaces	Approve public consultation on the framework to guide management and provision of Open Spaces	Natural Environment
Future management of solid waste services in Wellington Region	Consideration of options for future waste management for solid waste in the Wellington region	Three Waters and Waste
Council Signage Protocols	Protocols on how Council considers signage around the city	Cross Portfolio

APPENDIX 1

Review of Standing Orders	Report on proposed amendments to Standing Orders	Governance
Review of Recreation Strategy	Discuss how the recreation strategy fits with open spaces and Eco City	Social and Recreation
Capital City Status	Discuss the work programme, timeframes and deliverables	
Wider strategies and policies review	Consider how best to ensure our strategies and policies are fit for purpose, are focused, targeted and relevant	
Transport Projects	Timing and deliverables will depend on the detailed work programme including the following projects: Trolley Bus Replacement, Port Access, Ruahine St/Mt Vic Tunnel and Walking and Cycling options, and PT Spine Study.	Transport (Public Transport and Rooding)