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**REPORT 7**  
*(1215/52/IM)*

## **10<sup>TH</sup> ANNUAL EMERGENCY MANAGEMENT CONFERENCE, 22 – 23 FEBRUARY 2011**

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### **1. Purpose of Report**

This report provides information on the New Zealand 10<sup>th</sup> Annual Emergency Management Conference 2011 to be held in Wellington on 22 and 23 February 2011, and to seek approval for one elected member to attend the conference.

### **2. Recommendations**

Officers recommend that the Committee:

1. *Receive the information.*
2. *Approve the attendance of one elected member at the 10th Annual Emergency Management Conference 2011 to be held in Wellington on 22 and 23 February 2011 and that the costs associated with attending the conference be met from the Elected Members' budget (GVEM01).*
3. *Agree that should the nominated elected member(s) be unable to attend, they may ask another elected member to attend in their place.*
5. *Note that a report back on the conference will be presented to the Strategy and Policy Committee in accordance with Council policy.*
6. *Note that there are no meetings scheduled for the 22 or the 23 February 2011.*

### **3. Discussion**

The 2011 conference is the 10th annual integrated emergency management conference and is supported by the Ministry of Civil Defence and Emergency Management (MCDEM).

The 10th Annual Emergency Management Conference will focus on the Canterbury earthquake and look at many aspects of the disaster including:

- The response – from both a national and local perspective
- Communicating in a disaster
- Developing successful emergency management teams
- Multi-agency coordination and out of town staff integration
- Early lessons identified from MCDEM

### **3.1 Conference Programme**

The programme includes a number of lectures, round table discussions and case studies. This includes:

- Keynote Address: “The response – A local perspective”, Bob Parker, Christchurch City Mayor
- Panel Discussions: “Conveying information to the public during an emergency”, panel members include:
  - Chris Haines, Regional Operations Manager, St John Area Commander
  - Dan Coward, Area Manager, Christchurch Metro Area
  - Superintendent Dave Cliff, Canterbury District Commander, New Zealand Police
  - Dr Alistair Humphrey, Medical Officer of Health (Canterbury), Canterbury DHB
  - Lorelei Mason, ONE News Health Correspondent, TVNZ
- “The Response – The national perspective” David Coetzee, National Controller, Ministry of Civil Defence and Emergency Management
- “Communicating in a Disaster: Rethinking the Unthinkable” Catherine Arrow, FCIPR.
- Closing Keynote Address: “Early lessons identified from MCDEM”, John Hamilton, Director, Ministry of Civil Defence and Emergency Management

In addition to these presentations, the Minister of Civil Defence, Hon John Carter, will address the conference on “The Canterbury Earthquake – a reminder of the value of preparedness”

The programme for the conference is attached as Appendix One.

### **3.2 Future Conferences**

A 2011 conference schedule for elected members is currently being finalised. Conferences that are likely to appear on this schedule are:

- Sister City Conference 27 – 29 April, Masterton
- LGNZ 10-12 July 2011, Wellington
- RMLA, September

- Trafinz, September
- Wasteminz conference, 4 October 2011, Rotorua

### 3.3 Considerations

When deciding whether an elected member should attend this conference, consideration should be given to:

- the cost; and
- the impact of attendance on the budget; and
- the other conferences elected members may wish to attend later in the financial year.

The cost of attendance per delegate is detailed as follows:

<b>Item</b>	<b>Cost (including GST)</b>
Registration	\$1489.25
Return Airfares	Nil
Accommodation	Nil
Incidentals	Nil
<b>Total</b>	<b>\$1,489.25</b>

The total cost of attendance for one elected member to attend the conference will be \$1489.25 and the impact on the budget would be as follows:

	2009/2010 Budget	Year to Date Expenditure	Unexpended Funds
Total budget for conference fees	<b>\$39,500.00</b>	\$7225 <sup>1</sup>	\$33 293.11
Impact of sending one elected member to the conference	\$1,489.25	\$7,696.14	\$25,596.97

The costs incurred will be met from the elected members' conference budget (GVEM01).

## 4. Conclusion

A decision is required as to whether the Strategy and Policy Committee should approve the attendance of one elected member at the 10th Annual Emergency Management Conference to be held in Wellington on 22 & 23 February 2011.

Contact Officer: *Natalie Jacobson, Team Leader – Meeting Support.*

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<sup>1</sup> The attendance of one councillor to the 2010 LIANZA conference at a cost of approximately \$2229  
 The attendance of one councillor to the 2010 Trafinz Conference at a cost of \$1195  
 The attendance of one councillor to the 2010 Walking Conference at a cost of \$819.36  
 Incidental costs incurred for four councillors attending the 2010 LGNZ conference, at a cost of \$2981.64

## Supporting Information

### **1) Strategic Fit / Strategic Outcome**

*This project supports long-term outcome 7.2.2 – “Wellington will operate an open and honest decision-making process that generates confidence and trust in the democratic system”.*

### **2) LTCCP/Annual Plan reference and long term financial impact**

*Relates to C534: Elections, Governance and Democratic Process.*

### **3) Treaty of Waitangi considerations**

*There are no Treaty of Waitangi implications.*

### **4) Decision-Making**

*This is not a significant decision.*

### **5) Consultation**

#### **a) General Consultation**

*Not required.*

#### **b) Consultation with Maori**

*Not required.*

### **6) Legal Implications**

*Nil.*

### **7) Consistency with existing policy**

*This report is consistent with existing Wellington City Council policy.*