
**ORDINARY MEETING
OF
PŪRORO RANGARANGA | SOCIAL, CULTURAL AND
ECONOMIC COMMITTEE
AGENDA**

Time: 9:30am
Date: Tuesday, 22 June 2021
Venue: Ngake (16.09)
Level 16, Tahiwi
113 The Terrace
Wellington

MEMBERSHIP

Mayor Foster
Deputy Mayor Free
Councillor Calvert
Councillor Condie
Councillor Day (Chair)
Councillor Fitzsimons
Councillor Foon
Councillor Matthews
Councillor O'Neill
Councillor Pannett
Councillor Paul
Councillor Rush
Councillor Sparrow
Councillor Woolf
Councillor Young (Deputy Chair)

Have your say!

You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-803-8334, emailing public.participation@wcc.govt.nz or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about. All Council and committee meetings are livestreamed on our YouTube page. This includes any public participation at the meeting.

AREA OF FOCUS

1. The Social, Cultural and Community Services Committee has the following responsibilities:
 - a. Arts, Culture, and Community Services
 - b. Wellington City Social Housing
 - c. Council's City Events
 - d. Parking Services
 - e. Parks, Sport and Recreation
 - f. Community resilience
 - g. Economic development
 - h. Māori Strategic Development
2. The Committee has the responsibility to discuss and approve a forward agenda.

To read the full delegations of this Committee, please visit wellington.govt.nz/meetings.

Quorum: 9 members

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1. Meeting Conduct

1.1 Karakia

The Chairperson will open the meeting with a karakia.

| | |
|--------------------------------------|--|
| Whakataka te hau ki te uru, | Cease oh winds of the west |
| Whakataka te hau ki te tonga. | and of the south |
| Kia mākinakina ki uta, | Let the bracing breezes flow, |
| Kia mātaratara ki tai. | over the land and the sea. |
| E hī ake ana te atākura. | Let the red-tipped dawn come |
| He tio, he huka, he hauhū. | with a sharpened edge, a touch of frost, |
| Tihei Mauri Ora! | a promise of a glorious day |

At the appropriate time, the following karakia will be read to close the meeting.

| | |
|---|---------------------------------------|
| Unuhia, unuhia, unuhia ki te uru tapu nui | Draw on, draw on |
| Kia wātea, kia māmā, te ngākau, te tinana, | Draw on the supreme sacredness |
| te wairua | To clear, to free the heart, the body |
| I te ara takatū | and the spirit of mankind |
| Koia rā e Rongo, whakairia ake ki runga | Oh Rongo, above (symbol of peace) |
| Kia wātea, kia wātea | Let this all be done in unity |
| Āe rā, kua wātea! | |

1.2 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.3 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.4 Confirmation of Minutes

The minutes of the meeting held on 10 June 2021 will be put to the Pūroro Rangaranga | Social, Cultural and Economic Committee for confirmation.

1.5 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows.

Matters Requiring Urgent Attention as Determined by Resolution of the Pūroro Rangaranga | Social, Cultural and Economic Committee.

The Chairperson shall state to the meeting:

-
1. The reason why the item is not on the agenda; and
 2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Pūroro Rangaranga | Social, Cultural and Economic Committee.

Minor Matters relating to the General Business of the Pūroro Rangaranga | Social, Cultural and Economic Committee.

The Chairperson shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Pūroro Rangaranga | Social, Cultural and Economic Committee for further discussion.

1.6 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 31.2 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

Requests for public participation can be sent by email to public.participation@wcc.govt.nz, by post to Democracy Services, Wellington City Council, PO Box 2199, Wellington, or by phone at 04 803 8334, giving the requester's name, phone number and the issue to be raised.

2. General Business

REPORTING BACK ON PUBLIC CONSULTATION OF A NEW LEASE AND NEW LICENCE ON WELLINGTON TOWN BELT: SQUASH NEW ZEALAND INC AND TANERA GARDEN INC

Purpose

1. This paper reports back on the outcome of public consultation for a licence for Tanera Garden Incorporated and a lease for Squash New Zealand Incorporated on Wellington Town Belt land. The paper recommends that the Pūroro Rangaranga | Social, Cultural, and Economic Committee approves the licence and recommends to Council that Council approves the lease.

Summary

2. Earlier this year, the Strategy and Policy Committee approved public consultation on:
 - A new licence to Tanera Garden Incorporated ("TGI") at Tanera Park for a three-year term with one renewal term of five years ("the Licence")
 - A new ground lease to Squash New Zealand Incorporated ("Squash NZ") at Club Kelburn for a five-year term with one renewal term of ten years ("the Lease").
3. Officers received one submission each for the proposed Licence and Lease. These are detailed further below.
4. Based on Officers' assessment and the outcome of the public consultation, it is recommended that the Committee approve the Licence and recommends that Council approve the Lease under the Wellington Town Belt Act 2016 ("the Act").

Recommendations

That the Pūroro Rangaranga | Social, Cultural, and Economic Committee:

1. Receive the information
2. Take the submissions on the proposed Licence and Lease into account following section 16(2) of the Wellington Town Belt Act
3. Agree to grant a new licence under the Wellington Town Belt Act 2016 to Tanera Garden Incorporated for a three-year term with one renewal term of five years. The land at Tanera Park is part of the Wellington Town Belt and is legally described as Part Lot 1 DP 10508 WN608/4
4. Recommend that Council agree to grant a new lease under the Wellington Town Belt Act 2016 to Squash NZ for a five-year term with a renewal term of ten years. The land is part of Wellington Town Belt and is legally described as Lot 1 DP 10086 WN19A/369

-
5. Note that the new Licence and Lease are compliant with the Wellington Town Belt Act 2016, the Wellington Town Belt Management Plan and the Leases Policy for Community and Recreation Groups.

Background

Tanera Park Licence

5. The Strategy & Policy Committee approved public consultation for a new licence for TGI on 18 March 2021.
6. The licence fee is a “peppercorn” rate of \$1 per annum.
7. The licensed area is 2,387 m² at Tanera Park, which is part of the Wellington Town Belt (see Attachment 1).
8. Public consultation was carried out between 25 March and 28 April 2021:
- An advertisement inviting feedback was published in the Public Notice section of the Dominion Post on 25 March 2021
 - Letters were sent to the Greater Brooklyn Residents’ Association Inc, the Friends of Town Belt, the Port Nicholson Block Settlement Trust and Te Rūnanga o Toa Rangatira Incorporated
 - A notice inviting feedback was also published on the “Have Your Say” section of the Council website <https://wellington.govt.nz/have-your-say/public-inputs/public-notice/closed/other/proposed-occupation-license-on-wellington-town-belt-land>
9. Council received one response from the Greater Brooklyn Residents’ Association Incorporated, summarising its members’ views as follows:

“We have had no negative feedback and those who gave feedback have been positive about it and its benefits.”

Squash NZ Lease




10. The Strategy & Policy Committee approved public consultation for a new lease for Squash NZ on 22 April 2021.
11. The lease fee is \$1,387.00 plus GST per annum.
12. The leased area is approximately 1,395 m², including the Club Kelburn facility within the Kelburn Park and Play Area, which is part of the Wellington Town Belt (see Attachment 2).
13. Public consultation was carried out between 23 April and 28 May 2021:
- An advertisement inviting feedback was published in the Public Notice section of the Dominion Post on 28 April 2021
 - Letters were sent to the Friends of Town Belt, Victoria University of Wellington, the Port Nicholson Block Settlement Trust and Te Rūnanga o Toa Rangatira Incorporated

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- c. A notice inviting feedback on the lease was also published on the "Have Your Say" section of the Council website <https://wellington.govt.nz/have-your-say/public-inputs/public-notices/closed/other/proposed-new-lease---wellington-town-belt---squash-nz-inc>.
14. Council received one response from the Friends of the Town Belt ("the Friends"), which is attached to this report (Attachment 3). The Friends' views are summarised below:
- a. Squash NZ should be required to report to Council on maintenance and repairs completed on their building six monthly instead of annually
 - b. The right of renewal for a ten-year term should be limited to a five-year term, conditional on Council's approval of the above reporting
 - c. Failure to complete the above may result in the Council demolishing the building.
15. Officers have discussed the Friends' response with the group's chairman, and have agreed the following:
- a. Officers have recommended that the new Lease document should include a Special Provision for Squash NZ to submit a detailed schedule of repairs and maintenance completed on their building annually. Squash NZ has also provided a 11-year Asset Management Plan to Officers. These reporting requirements are consistent with the Leases Policy for Community and Recreation Groups.
 - b. Officers will work closely with Squash NZ going forward and anticipate clear and frequent communication from Squash NZ as they improve the building and effectively utilise the surrounding area.
 - c. The term of the proposed Lease is five years with a right of renewal of 10 years. Officers hold the view that a five plus ten-year term provides greater security of tenure to assist the Club with long-term building repairs and maintenance.
16. Based on this assessment, Officers request that the Committee recommends that Council approves a five-year lease with one ten-year renewal period with the Special Provisions as outlined in the paper presented to Committee on 22 April 2021.

Next Actions

17. If the recommendations in this report are accepted, the following will occur:
- a. The Licence will be approved, and licence documentation will be negotiated, drafted, and signed
 - b. The Committee's recommendation regarding the Lease will be referred to the Council for approval
 - c. If Council approves the Lease, lease documentation will be negotiated, drafted, and signed.

Attachments

| | | |
|---------------|---|---------|
| Attachment 1. | Tanera Gardens Incorporated - Licensed Area ↓  | Page 12 |
| Attachment 2. | Squash New Zealand Incorporated - Leased Area ↓  | Page 13 |
| Attachment 3. | Friends of the Town Belt Lease feedback ↓  | Page 14 |

| | |
|------------|---|
| Author | Annelise Bos, Community Recreation Leases Advisor |
| Authoriser | Peter Clinton, Sport and Club Partnership Lead Paul Andrews, Manager Parks, Sports & Rec James Roberts, Chief Digital Officer |

SUPPORTING INFORMATION

Engagement and Consultation

Consultation was conducted following section 16 of the Wellington Town Belt Act 2016.

Treaty of Waitangi considerations

Letters were sent to Port Nicholson Block Settlement Trust and Te Rūnanga o Toa Rangatira Incorporated inviting feedback on the Licence and Lease.

Financial implications

The costs of public consultation on the Licence and the Lease are payable by TGI and Squash NZ.

Policy and legislative implications

The Licence and Lease are consistent with the Wellington Town Belt Act 2016, the Wellington Town Belt Management Plan, and the Leases Policy for Community and Recreation Groups.

Risks / legal

There are no significant risks regarding this Licence and Lease.

Climate Change impact and considerations

None

Communications Plan

Not applicable

Health and Safety Impact considered

TGI and Squash NZ will be required to provide a Health and Safety Plan as part of their licence or lease documentation.

STRATEGY AND POLICY COMMITTEE
18 MARCH 2021

Absolutely Positively
Wellington City Council
Me Heke Ki Pōneke



Mokai Kainga Maori Centre



28 May 2021

TO: WELLINGTON CITY COUNCIL

SUBMISSION ON PROPOSED GROUNDLEASE ON WELLINGTON TOWN BELT LAND FOR SQUASH NEW ZEALAND AT KELBURN PARK ON BEHALF OF THE FRIENDS OF THE WELLINGTON TOWN BELT

INTRODUCTION

The proposal as publicly notified and the associated report to the Council Strategy and Policy Committee have been studied and noted.

SUBMISSION

The proposal is for Council to grant a ground lease for a five-year term with one renewal term of ten years.

The Strategy Committee report does not justify the recommendation for a five plus ten-year rental. Greater certainty of performance in terms of the financial and maintenance obligations is required before a lease on the terms proposed should be granted.

It is submitted that in view of the many uncertainties outlined in the Strategy Committee report, any immediate ground lease approval should be on the following basis: -

- (a) Term of five (5) years
- (b) Reporting requirements to the Council during that five year term to be at six (6) monthly intervals with those reports to provide full details of progress made towards achieving estimated financial expectations and anticipated programmes and approved maintenance works
- (c) Provided positive progress on (b) to the satisfaction of the Council is made, the prospect of considering a renewal of the ground lease for a renewal term of five (5) years may be brought back to Council
- (d) Failure to satisfy (b) and (c) may result in the Council deciding to demolish the building.

The ground lease to be solely to Squash New Zealand.



John Bishop

Chairman

Absolutely Positively
Wellington City Council
Me Heke Ki Pōneke

Date: 28 April 2021
To: John Bishop,
Friends of the Town Belt (Friends)
From: Annelise Bos - Parks, Sport and Recreation
Subject: Ground lease on Wellington Town Belt land for Squash New Zealand at Kelburn Park, Kelburn

Tēnā koe,

We are contacting you because we consider that you might be affected by, or have an interest in, the proposed new lease for the existing Lessee, Squash New Zealand Incorporated ("Squash NZ"), at Kelburn Park, Kelburn.

We are therefore seeking your feedback on the following lease:

1. Squash NZ, Kelburn Park

| | |
|-------------------------|---|
| Legal Instrument | Ground Lease (Wellington Town Belt) |
| Leased Area | Approximately 1,395m ² Lot 1 DP 10086 being part of WN19A/369 |
| Lease Fee | \$1,387.00 + GST per annum |
| Term | Five years, with one renewal term of ten years |
| Background | Squash NZ is the governing body for the sport of squash. Squash NZ owns the Club Kelburn building at 61 Salamanca Road, Kelburn. Club Kelburn comprises eight squash courts, a gym, and a pro shop operated by Squash NZ. |
| Committee report | <ul style="list-style-type: none">Strategy and Policy Committee Report: https://wellington.govt.nz/-/media/your-council/meetings/committees/strategy-and-policy-committee/2021/22-apr/2021-04-22-agenda-spc.pdf |

When granting this new lease on Wellington Town Belt land, Council will follow the provisions of the Wellington Town Belt Act 2016. You can find our more information about this at:
<https://www.legislation.govt.nz/act/local/2016/0001/latest/DLM6482845.html>

Your feedback will be taken into account when Council considers the terms and conditions of the above lease. It will also be shared with the Lessee and to anyone who requests it under the Local Government Official Information and Meetings Act 1987. We will withhold your personal information if you request us to do so, using the check boxes below.

Please could you kindly complete the form (where indicated below) and return a copy of this memo (to confirm that the Friends has been consulted) by 5.00pm on **28 May 2021**.

Page 2

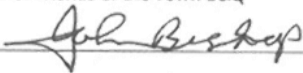
Feel free to contact me if you require any additional information or have any queries.

Ngā mihi



Annelise Bos
Parks, Sport and Recreation
Email: psrleasing@wcc.govt.nz

Signed on behalf of Friends of the Town Belt;


Signature


Name and position

I would like ☒ my personal information to remain confidential (please check applicable box)
☒ YES ☐ NO

Comments (if applicable):

See submission attached

CEMETERIES MANAGEMENT PLAN

Purpose

1. This report asks the Pūroro Rangaranga | Social, Cultural and Economic Committee to approve the final *Mahere Whakahaere Urupā: Ngā Urupā o Tawa, Karori me Mākara / Cemeteries Management Plan: Tawa, Karori and Mākara Cemeteries 2021* ('Final Plan') – (Attachment 1).

Summary

2. The Strategy and Policy Committee approved the Draft Cemeteries Management Plan (the Draft Plan) in October 2020. The draft plan can be viewed at <https://www.letstalk.wellington.govt.nz/cemeteries>
3. A total of 629 submissions on the Draft Plan were received during the formal consultation phase in late 2020 / early 2021.
4. Officers reviewed and summarised all the submissions. Attachment 2 contains the summary, with responses and recommendations.
5. The Final Plan includes recommended changes in response to submissions plus minor edits to improve clarity and accuracy. These are summarised and discussed below.

Recommendation/s

That the Pūroro Rangaranga | Social, Cultural and Economic Committee:

1. Receive the information.
2. Adopt the *Mahere Whakahaere Urupā: Ngā Urupā o Tawa, Karori me Mākara / Cemeteries Management Plan: Tawa, Karori and Mākara Cemeteries 2021* (Attachment 1).
3. Note that the draft Long-term Plan 2021-2031 includes capital funding for implementing the first three years of this plan including land acquisition and initial development.
4. Note that implementation for years four to ten of this plan will require additional capital and operational funding, and the requirement to review the asset management plan and the revenue and financing policy for this activity.
5. Agree to delegate to officers minor editorial changes prior to publication of the final plan.

Background

6. Cemetery and cremation services are essential Council functions. Under the Burial and Cremation Act and Local Government Act, the Council is required to manage cemeteries, keep cemetery records, provide adequately for current and future demand, and periodically assess how well it is meeting demand and providing quality services.
7. The Council provides, manages and maintains land and infrastructure for cemetery purposes. It also provides burial and cremation services to the bereaved and funeral

sector, and handles increasing numbers of public enquiries from people interested in exploring the cemeteries and researching cemetery records.

8. Cemeteries are important places of commemoration and are also valued as public open spaces with amenity, heritage, recreation and ecological values. A balance is needed between managing the open space values and delivering cemetery management functions.
9. The Council's two operational cemeteries are both at critical points. Karori Cemetery has effectively reached its capacity but will have ongoing cemetery functions in its crematorium, chapel and cemeteries office services. The plan will provide direction to continue managing these services whilst also providing for the cemetery's significant heritage and increasing recreational use. Based on predicted population growth and trends in demand for cemetery services, Mākara Cemetery is expected to reach its capacity for various types of interment from 2038 and some denominational areas to reach capacity sooner. To ensure adequate capacity for future cemetery needs, more land must be acquired within the next several years to allow enough time for the master planning and development before it is needed for use.
10. Tawa Cemetery was added to the scope of the Draft Plan to ensure its consistent management with the other cemeteries. It is a closed cemetery and classified as a historic reserve. The fourth Council-managed cemetery is the historic Bolton Street Cemetery, which is managed as a botanic garden under the Botanic Gardens of Wellington Management Plan, so not within the scope of the Cemeteries Management Plan.
11. Provision for a partnership arrangement between the Council and the Taranaki Whānui in managing the Opau Urupā was also included in the Draft Plan. Opau Urupā is owned and managed by Taranaki Whānui, and the Council has undertaken to provide advice and assistance.

Discussion

12. The Strategy and Policy Committee approved the review of the Cemeteries Management Plan 2003 on 5 March 2020. Informal engagement was undertaken in mid-2020. The management plan was then reviewed and a revised Draft Plan prepared. The Strategy and Policy Committee approved the Draft Plan for formal consultation on 22 October 2020. Formal consultation took place from 6th November to 14th December 2020, followed by oral submissions in February 2021. The Final Plan has been prepared taking the submissions into account.
13. The Final Plan sets the direction for the cemeteries for the next ten years and beyond to ensure both legislative requirements are met and that the Council is managing these spaces alongside the community in a way that protects the significant values associated with a city's cemeteries.
14. The Final Plan aligns with and enables implementation of other Council strategies and policies including the key drivers behind the Draft Spatial Plan (in particular population growth), Te Atakura, Te Taihira – Te Reo Māori Policy, Our Capital Spaces (Open Space and Recreation Strategy), Our Natural Capital (Biodiversity Strategy) and the Outer Green Belt Reserves Management Plan. The Cemeteries are significant areas for the city's heritage and the Final Plan outlines how the Council will protect and manage this heritage value.

-
15. Implementing the policies and initiatives in the Final Plan will be influenced by Long-Term Plan (LTP) budget allocations, which will affect timing and levels of service. Two high-priority projects have funding under the current and next (2021-2024) LTP periods: – the Cemeteries Management System replacement project, which is due for completion later this year, and the acquisition and initial development of more land for cemetery purposes. Other project work or changes to levels of service resulting from the Final Plan will be put forward for funding under the 2024-2027 LTP period and beyond.
 16. The Final Plan sets out a Vision and Key Values (section 2) to underpin decision-making. Section 3 covers general policies and actions that apply to all three cemeteries. Section 4 covers cemetery-specific policies and actions, and Section 5 sets out rules that apply to all the cemeteries. Section 6 outlines the funding and priorities for implementing the plan.
 17. Attachment 3 outlines the activities taken to inform stakeholders and the public about the management plan review and engage with stakeholders during the informal and formal phases of engagement and consultation.
 18. During the formal consultation, a total of 629 submissions were received, principally through a survey questionnaire. The survey methodology and results are summarised in Attachment 4, Consultation Survey Report. The written submissions and public survey responses are contained in Attachment 5, Public Submissions.
 19. Overall, the reasons that respondents gave for their views, and the comments they shared about the cemeteries, aligned closely with the vision, key values and goals which underpin the Final Plan (Section 2). Concepts of respect, spirituality, recognition of diversity and maintaining a peaceful environment were consistent, even where respondents had different views about specific policies.
 20. Support for these underlying concepts came through strongly when respondents were asked to indicate how appropriate certain activities were in cemeteries. Around 90% thought that contemplation, public remembrance events and heritage tours were highly or somewhat appropriate. Activities such as biking, horse riding, outdoor performances or venue hire for special occasions were less supported.
 21. Generally, feedback about the cemeteries was favourable with people particularly commenting on the peaceful settings, interesting heritage and helpful staff. Less favourable comments generally focused on the maintenance standards and management of old graves at Karori Cemetery, and areas where access is difficult in both Mākara and Karori cemeteries.
 22. Attachment 2 summarises the content of the submissions under topic headings and records the corresponding officer recommendations. The main topics, which attracted most comment and range of views, were about:
 - the proposal to offer non-perpetual rights of interment ('re-usable graves')
 - the way in which decorations and tributes are managed
 - the extent to which the council should be involved in maintaining graves and to what standards and priorities of maintenance

- maintenance and protection of the built heritage in the two older cemeteries (Karori and Tawa)
- managing Karori Cemetery as a heritage park / visitor attraction
- the importance of maintaining good cemetery records and making them more accessible.

Summary of Main Recommendations

23. Officers have recommended no change in response to many of the submission topics summarised in Attachment 2. The specific reasons are given in Attachment 2 but were most commonly because: the submission was explicitly in support or comment aligned with the Draft Plan; matters raised were operational and addressed separately; requests for improvement are being addressed by the current Cemeteries Management System project and this was already clear in the Draft Plan; matters raised are beyond the scope of the management plan e.g. allowing burials on private property.
24. There were a number of comments about introducing new or increased charges to better cover costs or to manage aspects of the cemeteries. Various of these suggestions would be challenging to administer due to the difficulty cemetery staff already have in maintaining contact with families over time and raise questions about social equity, in that costs need to be set at a level that is reasonably affordable for most people. In general, costs and charges are managed as an operational matter, regularly benchmarked at a national level and set on the basis of 50/50 user charges / rates.
25. The main recommendations are discussed below, ordered by the plan section structure.

Section 1: About this Plan

26. Changes in this section are limited to minor corrections or rewording to clarify meaning or consequent on other changes later in the plan.

Section 2: Vision

27. Submissions generally supported, by inference or specific comment, the vision, key values and goals in this section.
28. Taranaki Whānui suggested adding an objective to each subsection in the plan to ensure there would be ongoing planning for working in partnership with mana whenua. The plan is structured so that over-arching concepts, objectives or policies, which apply to all the cemeteries, are set out in the vision and goals (Section 2) and the general objectives and policies (Section 3). Therefore, it is not considered necessary to repeat an objective in every subsection of the plan. The partnership relationships with mana whenua are already recognised as matters of importance in (Section 1.2.2) and Objective 3.5.1 (1). However, amendments are recommended to emphasise that over-arching importance. A new key value has been added to recognise tikanga Māori and a new goal to ensure mana whenua are partners in urupā / cemetery management. The need to plan for working in partnership has been added to Objective 3.5.1 (1).

Section 3: General objectives and policies

29. Most submitters (77%) agreed with the proposal to investigate the option of offering nonperpetual rights of interment on burial and ash plots (3.2.2.2, action (a)). The response indicates there would be enough uptake to warrant introducing the nonperpetual option. Some submitters were strongly against this proposal, a reaction that may have been fuelled by local and national media publicity, which led some people to mistakenly believe that the proposal would be compulsory and applied retrospectively to existing interments. Many submitters also commented that it would not be appropriate or acceptable for some people or cultures and should be a matter of choice. Nonperpetual rights would be offered only as a matter of choice and would apply only to future interments.¹ The proposed action has been amended by adding more aspects that will need to be considered and elaborating the explanation.
30. The Draft Plan proposed to introduce the nonperpetual rights as a trial until the next review of the management plan. However, most submitters supported the concept and the Council would be bound to implement any nonperpetual plot purchase agreement made during a trial period, regardless. The option will only go ahead with specific Council approval of a detailed proposal. Therefore, the trial basis is not included in the Final Plan.
31. The policy of limiting the location of decorations and tributes to the headstone and concrete base part of graves in lawn cemeteries (3.2.2.3 (4)) attracted much comment. The majority of those who commented on this matter either explicitly agreed with the current limitation approach or implicitly agreed by making suggestions for management. Others felt that tributes and/or gardens should be allowed on the actual grave to accommodate different personal and cultural needs during grieving. The therapeutic and symbolic benefit of plants when grieving was a theme.
32. Enabling personal choice as much as possible is a premise in the plan (3.2.2.1) but must be balanced with the operational practicalities and long-term sustainability of cemetery management. Cemeteries are a long-term responsibility – they require ongoing maintenance and eventually fill up, requiring more land to be obtained and developed. Therefore, cemetery land should be used and managed efficiently. As explained in the draft plan (3.2.2.3) the lawn areas need to be kept clear for visitors and cemetery operations. Lawn cemeteries also use less land per plot compared to traditional cemetery layouts because additional space is not required for pathways. Options to increase the amount of personalised space on some or all plots would require more land per plot and, eventually, more maintenance for the Council as families maintain their gravesites less over time. In practice, cemetery staff exercise their discretion and have found compliance is good once the limitation on decoration area is explained. It should be noted that in recent years, the Council has recognised people's desire to personalise the way they honour their dead by allowing greater design choice in the memorial (headstone) specifications and for QR codes, linked to online virtual memorials, to be placed on headstones (see 3.2.2.3 (1)). It is recommended that the limitation policy remain the same.

¹ Some plots at Mākara Cemetery were historically sold for 50-year interment periods. They might be re-used in future, subject to verifying the terms of the specific purchase agreements. See 4.3.4 (a).

33. Some submitters suggested an outright ban on plastic decorations to reduce pollution but that is not considered appropriate because it could disadvantage low-income families e.g. plastic decorations can be more affordable than fresh bouquets. Submitters had plenty of ideas about environmentally friendly tributes and decorations but feedback also indicated it is hard to find good quality, affordable products. Therefore, a new action, 3.2.2.3 (a) has been added, to investigate ways to make environmentally options easily available and affordable, including through possible partnerships with community groups or businesses.
34. The Cemeteries Management System (CMS) project has progressed since the Draft Plan was published and the parameters further refined. Consequently, the proposed all-hours online booking system will be available only for funeral directors. Members of the public who want to make their own bookings will have to phone in but staff are expected to be more available due to the streamlining of the funeral director booking system. Policy 3.2.2.5 (4) has been amended to clarify this change in scope.
35. Some submitters felt there should be more about weed and pest animal management and more done about the related issues. Policy 3.3.2.1 (4) has been amended to underline the need to consider weedy potential of heritage plants. Section 3.3.2.2 has been amplified to explain what is currently being done under the city-wide pest management programme, how the priorities are set, and that specific funding would be needed to increase levels of weed control in the cemeteries. A new action, 3.6.2.4 (a), has also been added to review and develop a system for sustainably managing the green waste and surplus soil in the cemeteries to avoid possible weed spread or soil loss.
36. The survey included several questions about responsibility for maintaining graves because it had been evident in the informal engagement that some people are unaware it is their responsibility and that there is a significant expectation on Council to maintain graves. Most submitters felt that the Council should have a role in the maintenance where families cannot be traced or are unable to do so. Most felt that this role should include basic safety and repair work and keeping graves clear of damaging plant growth by removing trees with damaging roots as a priority. Numerous submitters emphasised that maintenance should not be prioritised in favour of particular social groups or classes. Some submitters expressed concern at the neglected appearance of old graves but most (63%) felt the level of maintenance should be set somewhere between looking 'clean and new' and 'aged/overgrown'. These majority views are consistent with the approach outlined in 3.3.2.4 so no change is proposed other than to add a note summarising the submitters' view on priorities to provide useful context when policy 3.3.2.4 (6), about prioritising repairs and maintenance work, is applied in future.
37. Submitters' views about not favouring particular social groups or classes, and feedback about the difficulty of navigating the cemeteries are relevant to the wayfinding and interpretation policies in the Final Plan (Section 3.4.2.3). Therefore, minor amendments have been added to clarify and stress that the diversity of people buried at the cemetery should be recognised and to note the potential to use new technology, such as QR codes and online mapping.
38. The Returned Servicemen's Association (RSA) has been added to the stakeholders mentioned in 3.5.2.3 (4) to ensure the organisation is recognised as a key stakeholder in respect of military graves, as well as central government entities.

39. A submitter suggested that the section about volunteering (3.5.2.3, Community Partnership) did not seem to reflect genuine partnership. In the case of cemetery volunteering, the Council is actively working with volunteers (notably with the Friends of Karori Cemetery) to develop a partnership relationship but it is a different context from that of other parks and reserves where volunteers work. In cemeteries, the Council must be mindful of its statutory responsibilities to manage activities affecting graves. Section 3.5.2.3 explanation has been amended to emphasise that good communication is needed to explain the rules and required permissions and work in partnership with volunteers in cemeteries.
40. Submitters suggested using QR codes for such uses as virtual tributes and historic interpretation. Others noted that the technology could change and not be reliable in future. QR codes are becoming more popular and, on the face of it, appear to have potential to reduce environmental impacts e.g. reducing the use of plastic decorations in favour of QR-linked virtual tributes. QR technology has been noted as something to monitor under the sustainability audit proposed in 3.6.2.4, action (b).

Section 4.1: Tawa Cemetery

41. The Draft Plan proposed that Tawa Cemetery be put forward for district plan heritage scheduling (Section 4.1.2 action (a)). For clarity, the action and explanation have been amended to make clear that a separate decision-making process would be involved. Scheduling the cemetery is not a priority in the current district plan review so the plan has been amended for consideration of both Tawa and Karori Cemeteries at the same time (after Karori Cemetery closes). There would be synergies because, if approved, scheduling would require a Plan Change.
42. The Tawa Historic Society has asked for assistance in tracing the Tawa Cemetery burial records and/or verifying alternative sources of information for addition to the Council's cemeteries database. The Council has already made a start on this and a new action (c) has been added to Section 4.1.2 to confirm the Council's support and undertaking to add verifiable records to the database.

Section 4.2: Karori Cemetery

43. Submitters raised concerns about the risk of pest plants, fire and pest animals spreading from the cemetery into Otari-Wilton's Bush and adversely affecting the high natural values there. Submitters suggested that the emphasis in the Draft Plan on managing trees that damage gravesites should be broadened to include weeds. The cemetery is just one source, within the much larger Kaiwharawhara Stream catchment, of the types of weed risk to Otari that submitters mentioned and the plan makes clear that weed, pest animal and fire management is within the context of the Council's city-wide management programmes. However, it is recognised that the cemetery should be managed as a 'good neighbour' to Otari. Therefore, Sections 4.2.2 and 4.2.3 have been amended to change the emphasis from 'tree' to 'vegetation' management, to encompass weeds, and action 4.2.3 (a) has been added – to prepare a weed list and weed management plan.
44. It was noted during the consultation period that there is potential for heritage protection to restrict the cemetery operations that will be necessary and ongoing even after Karori Cemetery is closed. The implications of potential restrictions will need to be thought

through after the cemetery is closed, when the extent of ongoing cemetery operations is better known. To ensure these implications are taken into account, Section 4.2.4 has been re-ordered so that action (a), to review the cemetery conservation plan, precedes action (b), to seek recognition and protection of the cemetery's heritage. The cemetery conservation plan should be reviewed and updated before other proposed heritage work is undertaken, including the proposals to consider seeking recognition and protection of the cemetery's heritage. Action (b) has been amended to clarify that the proposals to seek statutory protection or recognition should be considered only after the cemetery officially closes and to clarify that any such recognitions are subject to separate decision-making processes.

45. Many submitters commented on the difficulty of finding their way around Karori Cemetery and asked for better wayfinding. This difficulty is acknowledged and work is proposed to develop and implement a comprehensive and consistent wayfinding and signage plan. The planning should be done properly before investing in the onsite implementation. However, it is acknowledged that the cemetery is increasingly popular with visitors, such as genealogists, wanting to find specific locations. Therefore, a new action (b) has been added to section 4.2.7 – to install temporary name signs on the main routes at Karori Cemetery as an interim measure until the comprehensive signage plan can be completed.
46. Submitters were concerned about the risk of bikers entering the walking-only tracks in Otari-Wilton's Bush from the cemetery. Section 4.2.7, action (c) (i), has been amended to clarify that signage on track connections to adjacent open spaces must be clearly denoted as to whether they are walking-only or shared use.
47. Submitters, especially the Friends of Karori Cemetery, expressed disappointment that additional operational funding was not included in the implementation section of the Draft Plan (Section 6) during the next three years, given the amount of work needed on the ground. They requested the programme of immediate work be brought forward. As discussed below under Implementation, assessment and planning work is considered the immediate priority to properly quantify and plan the investment required at the cemetery. However, maintenance and restoration work on The Shelter has been brought forward to the immediate 2021-2024 LTP period, which will aid the Friends' to establish their information centre in the building. It is also recommended that the Council recognise the developing partnership relationship with the Friends of Karori Cemetery by considering initial funding to support the group. Working with and supporting volunteer groups is a key part of how the Council seeks to work with the community, particularly on open space and environmental management.
48. The Friends were set up little more than a year ago. They are still a small group but have already established an active role at the cemetery, guided by an MOU. Their activities include advocacy for the cemetery's heritage values, establishing an information centre, assisting cemetery visitors, running tours, doing research, and undertaking gardening and plot maintenance. They work closely with the Council to help implement the management plan objectives in ways that complement the Council's operations. Their assistance in answering visitor enquiries is already relieving pressure on cemetery staff. The Friends raise funds to support their work and have started offering a grave cleaning service. Supporting them in building their volunteer community base would strengthen and sustain the activities the group has already begun.

49. There is a successful precedent at Bolton Street Cemetery for supporting volunteer work through annual funding. The Friends of Bolton Street Cemetery have worked with the Council over many years, to take care of graves and discuss how the annual funding (currently \$20,000) will be spent. Over time, the funding has supported the volunteers to carry out their activities and brought the cemetery to a state where ongoing heritage conservation work is reasonably sustainable. A new action (a) has been added to Section 4.2.8 to seek annual funding to support the Friends of Karori Cemetery during the 2022-2023 and 2023-2024 financial years. If approved, objectives and work priorities would be set up at the outset, to guide how the Council and Friends of Karori Cemetery would decide expenditure each year. Any further funding would be reviewed at the next LTP (2024-2027) period in the context of the detailed assessment and implementation planning work for Karori Cemetery that will have been done by then.

Section 4.3: Mākara Cemetery

50. The only additions to this section relate to an addition under 4.3.2 (a) to consider improvements to make the Mākara Road entrance more visible and an additional note to 4.3.2 (c) to take into account the potential for visitors to pick wildflowers and foliage as an environmentally friendly and culturally appropriate option for grave decorations and tributes. Both these amendments are in response to feedback via submissions.

Section 5: Rules

51. Feedback on the Rules focused on the proposed restriction of bikes to the paved roadways in the cemeteries and the 10 km/hour speed limit on the roadways. Ninety-one percent were in support.
52. Two amendments of clarification have been made to the rules section. Section 5.3.1 has been renamed 'managed activities' instead of 'cemetery customer services requiring permits and bookings', to be consistent with the headings used in the Rules sections of the Council's other reserve management plans. Policy 5.3.1 (2) has been added to clarify the permission that would need to be sought for activities that are not covered by the other provisions for managed, allowed and prohibited activities.

Section 6: Implementation

53. Submitters expressed frustration that increased funding for Karori Cemetery would not be sought until the 2024-2027 LTP period, arguing that more delay will add to historic under-investment and deferred maintenance at the cemetery and add to the costs of the proposed work on the ground. They requested work on wayfinding, improved maintenance of accessways, conservation of graves, restoration of The Shelter, extra toilets and promotion of the cemetery's heritage values to be brought forward into the immediate work programme.
54. The main priority in implementing the management plan is the land acquisition, planning and initial development needed for future cemetery expansion. It is the top priority because the Council must look well ahead if it is to meet its statutory obligations to provide for future cemetery needs, plan ahead for the necessary land development investment over successive LTP periods and allow enough time for the infrastructure

and landscape development to establish before the new land is used for interments. Section 6.1 has been amended to clarify and emphasise this priority.

55. Section 6.1 has also been amended to emphasise that assessment and planning projects have been prioritised to happen before investing in proposed work on the ground. Other than some minor adjustments (detailed below), the existing approach of doing the assessment and planning first is recommended to bring the Council to a position where it can:
- quantify the amount of work needed and the costs
 - prioritise the work
 - look for efficiencies in implementation (e.g. undertaking work of a particular type or in a particular area together)
 - understand what consents might be needed (e.g. archaeological)
 - make a full business case and present funding options under the 2024-2027 and subsequent LTP periods.
56. There have been no changes to the proposed timing of general policy actions under 6.1.1. Changes to the proposed timing of cemetery-specific actions are:
- 4.1.1 (a) back boundary investigation brought forward
 - 4.1.2 (a) district plan scheduling of Tawa Cemetery > moved from LTP 2021-24 to LTP 2028-31, to be considered with possible scheduling of Karori Cemetery
 - 4.1.2 (c) timing of new action to support Tawa Historic Society > LTP 2021-24
 - 4.2.2 (c) vegetation management > not included in LTP as no increase in opex funding in the draft LTP
 - 4.2.3, new weed and green waste management actions > LTP 2021-24 (from prioritising existing capital budget)
 - 4.2.4 (b) timing of heritage recognition and protection actions > moved to LTP 2028-31 to be considered after Karori Cemetery is likely to be closed
 - 4.2.6 (b), maintenance and restoration of The Shelter > brought forward to 2021-24 (from prioritising existing capital budget), to correspond with asset management work that has just begun
 - 4.2.7 (b) new temporary signage action > LTP 2021-24 (from prioritising existing capital budget)
 - 4.2.8 (a) new Friends of Karori Cemetery funding > 2022-23 and 2023-24 financial years. (existing opex funding prioritisation subject to business case)
57. As implementation progresses, the overall programme outlined in Section 6 will require review and probable resetting. The scope and costs of the work outlined will be better known, particularly after the assessment and planning work during the forthcoming 2021-2024 period is done. By then, too, it is expected that new cemetery land will have been acquired and the master planning done, which will better inform future funding decisions for Wellington's cemeteries.











Options

58. Officers recommend that the Final Plan (Attachment 1) is approved.
59. The Committee could choose to request amendments to the Final Plan. If these are of a minor nature and the wording of the amendments agreed, officers could undertake to amend and publish the plan. If the amendments require more investigation, then the Committee could delay its decision on the Final Plan and request that officers report back further after investigation.
60. If the Committee decided to make changes that differ significantly from the policy in the Draft Plan, then the Committee could delay its decision and request officers to undertake further public consultation on the proposed changes and report back with further recommendations.
61. If significant change or investigation is required or the timeframe changed, delivery of the plan will be delayed.

Next Actions

62. If the attached Final Plan is approved at this meeting, it will be finalised (proof reading, graphic design, final map corrections/edits etc) ready for publication by early July 2021.

Attachments

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| Attachment 1. | Attachment 1: Amended Cemeteries Management Plan   | Page 32 |
| Attachment 2. | Attachment 2: Summary of submissions and response   | Page 135 |
| Attachment 3. | Attachment 3: Summary of Communications and Engagement   | Page 155 |
| Attachment 4. | Attachment 4: Consultation survey report   | Page 160 |
| Attachment 5. | Attachment 5: Public submissions   | Page 174 |

| | |
|------------|---|
| Author | Shona McCahon, Reserves Planner |
| Authoriser | Bec Ramsay, Open Space & Recreation Planning Manager Paul Andrews, Manager Parks, Sports & Rec Claire Richardson, Chief Operating Officer |

SUPPORTING INFORMATION

Engagement and Consultation

The summary of engagement undertaken to complete the cemeteries management plan review is attached (Attachment 3). The information gathered and views heard through informal engagement informed the Draft Plan and the feedback on the Draft Plan received through formal consultation has informed the recommended changes made to the Final Plan.

Attachment 4 summarises the results of the survey undertaken during the formal consultation and Attachment 5 contains the written submissions and public survey questionnaires received during the formal consultation. The formal consultation was timed to be complete before the Christmas holiday period with the opportunity for oral submissions in February this year.

Treaty of Waitangi considerations

Iwi engagement was a fundamental part of the engagement planning. Officers met with Taranaki Whānui on the Opau Urupā and on other occasions to discuss how a management partnership for their cemetery would be developed. Taranaki Whānui made a submission on the Draft Plan and the partnership arrangement is continuing to develop. Council's Tira Poutama-Iwi Partnerships team provided advice and guidance during the review and will continue to do so as the partnership develops.

Financial implications

The Final Plan includes initiatives that are currently unfunded. Section 6 of the Draft Plan outlines key initiatives for implementation of the plan over the next ten years and beyond. The focus in the first three years is the purchase of additional land for cemetery purposes and initial development. Funding for this work is included in the current Draft 2021-2024 LTP period.

Over the next three years work is identified to gather information and undertake specialist assessment work and reporting to inform master plans for the Karori and Mākara Cemeteries. Preparation of these plans will enable officers to explore cost options for implementation and any need to change the level of service over time. These options can then be considered for the 2024-2034 Long Term Plan.

Many of the initiatives in the Final Plan can be carried out over time, however, this will require prioritisation within existing budgets and work streams.

Policy and legislative implications

The Final Plan sets out Council's legislative requirements under the Burial and Cremation Act (1964) and the Local Government Act. Provision of space for cemeteries and cemetery services is an obligation the Council must meet, including regular review of provision and services. The Final Plan sets the direction for the cemeteries for the next ten years and beyond to ensure both legislative requirements are met and that the Council is managing these spaces alongside the community in a way that protects the significant values associated with a city's cemeteries.

The Final Plan aligns with and enables implementation of other Council strategies and policies including the key drivers behind the Draft Spatial Plan (in particular population growth), Te Atakura,

Te Tauihu – Te Reo Māori Policy, Our Capital Spaces (Open Space and Recreation Strategy), Our Natural Capital (Biodiversity Strategy) and the Outer Green Belt Reserves Management Plan. The Cemeteries are significant areas for the city’s heritage and the Final Plan outlines how the Council will protect and manage this heritage value.

Risks / legal

The policy settings in the plan are aligned to the key areas of legislation as outlined above. Advice has been provided by the Council’s legal team on the application of the Reserves Act 1977 to the review process and content.

Climate Change impact and considerations

The plan identifies the potential for cemetery land to play a role in the resilience of the city and adaptation to climate change through protection and provision of clean water, storm water management and carbon sequestration. There is a proposed policy to consider options for more sustainable practices in delivery of cemetery services. The Final Plan also describes the Council’s role in providing advice and information to people on options for burial and commemoration that have a lower impact on the environment (such as natural burials and use of natural flowers rather than plastic for example).

Communications Plan

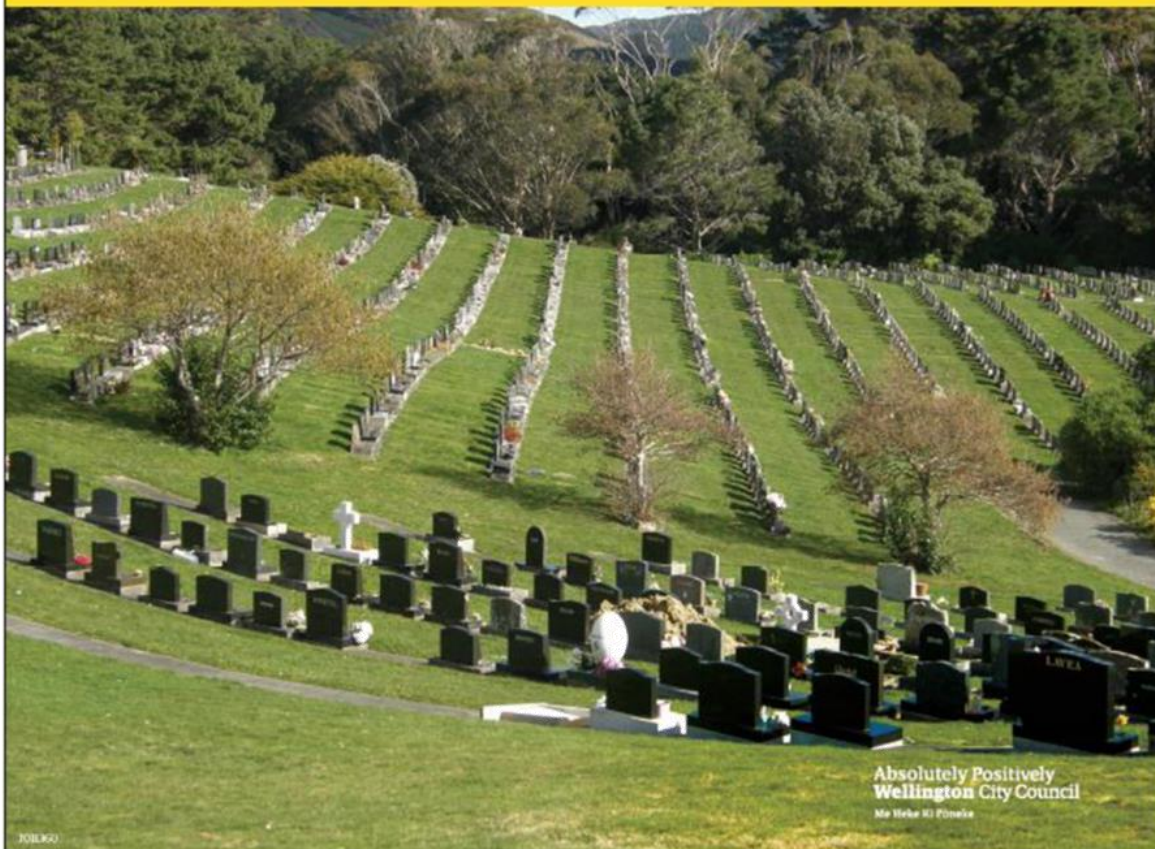
The communications plan is part of the engagement planning. Communication is being planned to accompany the publication of the Final Plan and to make sure that key facts are clearly explained, including with summaries in several languages to help communicate to communities such as Pacific Island communities.

Health and Safety Impact considered

There are no health and safety implications in the work involved in the final publication process and proposed communication activities.

Pipiri 2021
June 2021

Mahere Whakahaere
Urupā: Ngā Urupā o Tawa,
Karori me Mākara
Cemeteries Management
Plan: Tawa, Karori and
Mākara Cemeteries



2

Cemeteries Management Plan, Tawa, Karori and Mākara Cemeteries

The ~~draft~~ strategic and management
plan for Mākara, Karori and Tawa
cemeteries aims to ensure we can
meet the short and long-term needs
of our growing city.

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1 Mō tēnei Mahere / About this plan

1.1 Purpose and scope

Wellington City Council (the Council) manages four cemeteries: Tawa, Bolton Street, Karori and Mākara (see 1.3 for a brief overview).

Cemetery and cremation services are an essential part of the Council's functions and infrastructure. Under the Burials and Cremations Act, the Council has responsibilities and functions to provide for burials, manage cemeteries and keep cemetery records. Under the Local Government Act, Councils are also required to periodically assess provision of cemetery and cremation services including the current and future demand and the quality of services.

The Council provides and manages land and infrastructure for its cemeteries. It also provides customer services to the bereaved, funeral sector and members of the public by handling bookings, information enquiries and carrying out burials and cremations.

The cemeteries are important places of commemoration. They are also valued public open spaces with amenity, heritage, natural and recreation values. A cemeteries management plan is required to:

- ensure there is adequate future provision of cemetery land and infrastructure,
- guide the management and ongoing maintenance of the city's cemeteries, and
- inform the Council's financial planning of resourcing requirements.

This *Draft Cemetery Management Plan* has been prepared to provide a consistent policy, management and decision-making framework for the Council to manage the following:

- Mākara Tawa, Karori and Tawa-Mākara Cemeteries
- cemetery records including those of Bolton Street Cemetery¹; and
- any other cemeteries or burial grounds for which the Council becomes responsible.

This plan is intended to span the 10-year period from 2020¹ to 2030¹ but within the context of a longer-term 20 to 50-year timeframe.

The plan sets the general policy direction about how the cemeteries are run and the land managed but is not a detailed operational, staff or asset management plan.

1.2 Legislative and strategic framework

This Cemeteries Management Plan fits within a broad framework of strategic, statutory and regulatory and strategic policies. The main documents are described in Appendix II, Strategic and Statutory Context.

As explained above, the Council has statutory requirements it must meet in providing and managing its cemeteries. Also important is the Council's own strategic framework which sets the broad direction on the way the Wellington City will develop. Key strategies include *Wellington Towards 2040: Smart Capital* and *Planning for Growth* which focus on projected population growth. Within this context, the cemeteries are an essential part of the City's infrastructure and must be planned to ensure sufficient capacity for the growing population. The Council has also developed in recent years strategies that address climate change, resilience and the need for sustainability in the broadest sense, including *Te Atakura First to Zero*, *Wellington's Blueprint for a Zero Carbon Capital* and the *Wellington Resilience Strategy*. There are various ways in which the cemeteries management can contribute to these aspirational strategies.

¹ Bolton Street Cemetery, is otherwise managed under the *Botanic Gardens of Wellington Management Plan*

The relationships between this plan and the other documents are shown in the diagram below.



1.2.1 Reserves Act

This management plan has not been prepared under the Reserves Act because the land within Karori and Mākara cemeteries is not classified as reserve under the Act except for two land parcels at Karori Cemetery, comprising approximately 1.5 hectares. These are local purpose reserves and a management plan is not required for local purpose reserves.

Tawa Cemetery is a historic reserve, which means a management plan under the Act is required for it. It is already covered under the Council's *Suburban Reserves Management Plan (SRMP)* but the only specific policy about the cemetery in that plan is to classify it as a historic reserve. This has now been done. Tawa Cemetery is included in the scope of this plan, to ensure that its special values are provided for in more detail and that there will be a consistent approach to managing the Council's cemeteries. However, if there is a conflict between the policies in this plan and the SRMP in respect of Tawa Cemetery, the latter will have precedence.

Note: Bolton Street Cemetery is also a historic reserve under Reserves Act. Detailed policies for its management are already contained in the *Botanic Gardens of Wellington Management Plan (BGWMP)*. Where-if there is a conflict between the policies in this plan and the ~~above~~ BGWMP Preserve management plans, the latter will have precedence.

1.2.2 Relationship with Mana Whenua

Wellington City Council recognises the importance of the mana whenua² relationship and has formal memoranda of understanding (MOUs) with Taranaki Whānui ki Te Upoko o Te Ika (Taranaki Whānui) and Te Rūnanga o Toa Rangatira Incorporated (Toa Rangatira), based on the following principles:

- **Partnership:** Acting reasonably, honourably and in good faith to ensure the strategic relationship has integrity and respect, in the present and for the future of Wellington
- **Participation:** Recognising that both parties can contribute, for mutual benefit, in deciding the future of the city – working towards and achieving the parties' visions; and
- **Protection:** Actively protecting the taonga of Taranaki Whānui and the taonga of Ngāti Toa Rangatira and safeguarding cultural concepts, values and practices to be celebrated and enjoyed for all Wellingtonians.

The Council has a responsibility to take into account the principles of ~~the~~Te Tiriti o Waitangi / Treaty of Waitangi and to improve opportunities for Māori to contribute to local government decision-making processes.

² Mana whenua means customary authority exercised by an iwi or hapu in an identified area.

Under the memoranda of understanding, each party recognises the authority of the other to exercise their responsibilities – kāwanatanga (governance) by the Council and rangatiratanga (customary authority) and kaitiakitanga (guardianship) by tangata whenua.

This ~~draft~~ plan is intended to reflect these above principles including, in particular, the key relationship understandings recognised in the MOUs in relation to Council planning and policy processes and to culture and heritage. Officers will continue to work with iwi to incorporate the Māori world view and concepts into the management and project work as appropriate. The Council is currently working on implementing the 2018 Te Tauihu – te reo Māori Policy which will help inform naming and interpretation processes and partnerships with iwi and the wider community.

1.2.2.1 Opau Urupā

The land for Opau Urupā was set aside for Taranaki Whānui ki Te Ūpoko o Te Ika in its Treaty settlement in 2009. Close to the wild west coast of Mākara, the site holds particular significance to Taranaki Whānui, due to its connections with past settlement and the abundant seafood resources of the coast. The urupā is vested in the Trustees of Port Nicholson Block Settlement Trust (PNBST) as a Māori Reservation and there is a protective covenant over the land. The urupā occupies a site of some 3.9 ha of steep hill country along Makara Road. The urupā was opened in September 2017 and currently has two interments. The site has 25 carparks and is accessed from Mākara Road up a hill along some 400 metres of chip-sealed road. The urupā has a capacity of between 700 and 1050 standard burials along with ash burial spaces. The Memorandum of Understanding between the Council and Port Nicholson Block Settlement Trust states that the Trust and Council will work together to establish the Mana Whenua urupā provided for through the Settlement Act.

1.3 The Council's Cemeteries

The Council manages four cemeteries – Tawa Mākara Cemetery, Karori Cemetery, Tawa Mākara Cemetery and Bolton Street Cemetery. The Bolton Street Cemetery was closed in 1892. It is an historic reserve and is managed as a botanic garden under the *Botanic Gardens of Wellington Management Plan*.

1.3.1 Tawa Cemetery

A small closed cemetery, which is classified as a historic reserve (see 1.2.1, Reserves Act).



First burial 1867. Land acquired 1861.
Closed in 1978.

19 kilometres from centre of Wellington

0.1 hectare area, all in cemetery use

Approximately 50 total interments – all burials.

Originally the churchyard of St Peter's Anglican Church on Main Road, Tawa. The church was later moved to another site.

Today, the cemetery retains something of its original country churchyard character. It is an archaeological site, with significant heritage.

1.3.2 Karori Cemetery

This cemetery is nearly full. The cemetery office is located here as well as the crematorium and two chapels.



First burial 1891. Land acquired 1890.

5 kilometres from centre of Wellington, on Karori Road

35.5 hectare area

86,600,490 total interments (burials and ashes)


A limited number of ash plots remain.

Otherwise, Burials or ash-interments burial or ash into existing family plots only.

An archaeological site, significant for its heritage. Has a mature landscape, including large trees. Increasing walking and other recreational use. Genealogical research has risen in recent years.

1.3.3 Mākara Cemetery

The main operational cemetery, where most burials and ash interments take place, including natural burials. Remaining capacity about 45%.



| |
|---|
| First burial 1965. Land acquired 1951 & 1955 |
| 10 kilometres from centre of Wellington, near Mākara Village |
| 84 hectare area. 10 hectares currently in cemetery use |
| 12950,800 total interments (burials and ashes) |
| A lawn cemetery: – graves maintained in mown grass and marked by headstones or plaques. Used by locals for walking. |

A chronology of the main developments in the three cemeteries and a brief history of each is contained in Appendix III.



The Wellington City Council manages four cemeteries and works in partnership to support Taranaki Whānui in managing the Opau Urupā.

1.3.4 Issues and Opportunities

This management plan has been prepared at a critical point in planning for the future provision and management of the Council's cemeteries. Key issues and opportunities addressed in this plan include the following.

Cemetery capacity and land development: Karori Cemetery has effectively reached its capacity. Mākara Cemetery will be reaching overall capacity for various types of interment from 2038 and some denominational areas will reach capacity sooner. Therefore, the Council needs to urgently acquire land for expansion and begin to develop the land to ensure it is ready for use when required.

Functional and efficient use of land: Most interments are in perpetuity, which means the Council has an ongoing and ever-increasing liability, as it must continue to maintain and provide public access to existing graves and keep providing more land. Options for using space more efficiently need to be considered, including offering graves for re-use after a period, whilst continuing to offer burial options that cater for people's diverse beliefs and customs around death and burial.

Karori Cemetery status: once this cemetery is full, its future management needs to be planned. Certain cemetery-related operations will continue, including cremations and chapel hire. However, there is growing interest in its significant cultural and heritage values and there is the opportunity to manage it as a historic reserve and classify it accordingly under the Reserves Act.

Heritage protection: Karori and Tawa Cemeteries are archaeological sites and are significant for their heritage values. Those values need to be recognised, managed and protected.

Natural environment: the developed parts of the cemeteries are interwoven with more natural areas, including streams at Karori and Mākara. These areas need to be managed for their biodiversity values and ecosystem services, alongside their amenity value.

Gravesite management responsibilities: There is public concern about the deteriorated condition of many graves in the two older cemeteries and the Council's level of investment in these cemeteries. However, it is often not realised by families that they are responsible for gravesite maintenance. As time passes, families tend to maintain graves less frequently, whilst at the same time the graves gain in heritage value. There are expectations that the Council will protect that heritage even though it is, strictly speaking, the responsibility of families and would come at an added cost to the Council (and therefore the wider community).

Gravesite decoration: placing tributes and decorations on graves is important to grieving families but they tend to blow away after a time, creating rubbish and causing plastic pollution. [Tributes, including garden planting, placed on shared lawn space in beam cemeteries can obstruct access.](#)

Deferred maintenance of older cemeteries: the condition of graves and some other heritage features at the Tawa and Karori Cemeteries have deteriorated, particularly due to damage from vegetation growth. Heritage conservation and ~~vegetation~~^{tree} management planning is required for both cemeteries followed by significant additional resourcing for implementation. Compliance with the archaeological requirements of the *Heritage New Zealand Pouhere Taonga Act 2014* will also need to be managed for these two cemeteries.

Recreation use and role of cemeteries within the wider open space network: the cemeteries are valued as places of quiet and tranquillity, with historic interest, and are becoming more popular for recreational activities such as walking and running. There is potential for them to be destinations within the Council's open space networks but recreational use must be appropriate to the primary cemetery function, in particular an atmosphere of respect for the dead and support for grieving families.

Cemetery records and genealogy: some historic cemetery records are at risk and are not easily accessed by the public because they are in paper-only form. Increasing interest in genealogy is generating increasing numbers of time-consuming enquiries because of the limited online access. A current project to digitise all records, link records to GIS data and make fully available through a new online Cemetery Management System will make the records more secure and enable direct online access.

Volunteer / community involvement: there is increasing community interest in the heritage at the cemeteries and interest in helping with its protection and recognition. More community involvement could aid cemetery management but volunteer effort needs to be carefully managed as many of the heritage features are fragile and subject to the family ownership issue mentioned above.

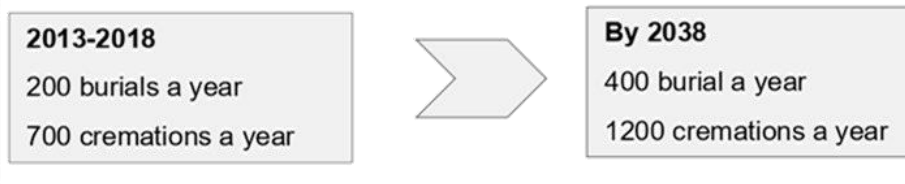
Financial investment: new investment in the cemeteries will be required over the next decade to provide for land acquisition and development, catch up on delayed ~~tree-vegetation~~ maintenance and better manage the heritage values, ~~built~~ fabric and archaeological requirements.

1.4 Cemetery trends

There are a number of trends that are typically influencing cemetery management nationally and world-wide, which provide a context for managing Wellington's cemeteries.

Capacity, land use and resourcing: population growth sees growing demand for cemetery space, requiring capital expenditure on acquiring and developing more land. Traditionally, in many places, graves are held in perpetuity which means that the demand for additional cemetery space is continual in the long-term, as cemeteries fill up. People prefer to have cemeteries within easy reach but it can be difficult to find suitable land that is affordable closer to communities. In some countries where there is limited land, new approaches are happening to increase capacity within existing areas such as re-using graves. Funding cemeteries is an issue world-wide, ~~given that because~~ there is a once-off charge for graves that must be maintained for decades at least, or in perpetuity.

Annual burials and cremations in Wellington City are projected to increase



New burial methods: ~~There is increasing~~ worldwide research and interest ~~is increasing~~ in interment methods that are seen as being more environmentally friendly and sometimes cost saving. Locally, demand for natural burials is increasing – for example, of all Wellington burials the proportion of natural burials increased from 7% in 2008 to 12% in 2017. Alternative methods that are emerging include cremation by rapid composting or water resomation, ~~and~~ use of biodegradable urns for ashes. Where land availability is an extreme issue, space-saving options are being developed including scattering ashes at GPS-recorded locations at sea and developing vertical cemeteries in multi-story buildings that reduce the spatial footprint.

More self-help: more families are seeking to make their own burial and cremation arrangements directly with cemeteries and run their own funerals. This may be motivated by religious and cultural practices, changing preferences or by a need to save on cost. ³

Recreational use of cemeteries: changing attitudes in many countries are seeing cemeteries being used for recreational activities instead of being places that people ~~used to avoid~~. Most commonly, people visit cemeteries to walk and enjoy the peaceful environs. Increasing interest in genealogy and the history in the cemeteries is another drawcard. In some places opportunities to 'harness' the history have been developed ~~so that for people to have an quite~~ interactive experience of ~~exploring~~ a cemetery. For example, through guided tours, digital mapping apps, 360-degree virtual tours – even concerts and movie nights. Some of these activities are being used as a way of generating revenue, as well as hiring out cemetery facilities for non-cemetery activities.

Community involvement: 'Friends of cemeteries' groups are increasing in New Zealand and world-wide, often motivated by interest in and a desire to protect the heritage that cemeteries contain but

³ ³ New Zealand Law Commission (2015). R134 *Death, Burial and Cremation: A new law for contemporary New Zealand*

also by the increasing value communities are placing on cemeteries as pleasant places to visit. These groups have a significant role in helping with cemetery management, thereby stretching resources further through voluntary activities.

1.5 Governance and expertise

The cemeteries are managed under the Parks, Sport and Recreation Business Unit of the Council's Customer and Community Group. The Cemetery~~ies~~ Manager runs a team that carries out the day-to-day operation of Karori and Mākara Cemeteries. Tawa Cemetery is currently maintained under the city-wide parks and reserves maintenance programme.

Staffing is an operational matter, not governed by the policies in this management plan. However, it is noted here that a range of skills and attributes will be required to implement the policies in this plan. Historically, there was a larger cemetery team in which each person had a specific, single-focus role (e.g. crematorium operation, gardening, general maintenance, chapel operation, records management). Those roles were later amalgamated into a multi-focused cemetery technician role. The cemeteries team needs to cover skills in administration, practical building and landscape maintenance, and people skills, particularly the empathy and respect required when assisting at burials and cremations. The variety of work in this-the technician role is advantageous because (i) staff are better able to fill in for each other during absences and (ii) the work is varied and interesting, which encourages staff to stay in their jobs.

In implementing some of the policies in this plan, it will be necessary to ensure that the following additional expertise is available from time to time or on a regular basis:

- Heritage advice, including archaeological and heritage conservation~~;-advice~~
- VegetationTree management
- Horticulture
- Wayfinding and interpretation.

1.6 Plan structure

This plan is structured from the general to the area~~-~~ specific as follows:

- Part 2: Vision and goals for all the cemeteries covered by this plan
- Part 3: General objectives and policies, applicable to all the cemeteries covered by this plan
- Part 4: Cemetery-specific policies and actions
- Part 5: Rules
- Part 6: Implementation according to priorities and funding.

2 Moemoeā / Vision

2.1 Vision

Wellington's cemeteries are recognised places of guardianship and remembrance where we support our bereaved, treasure our heritage and experience peace and tranquillity.

2.1.1 Key Values

The vision is based on recognising and respecting the following key values associated with the cemeteries.

- **Spiritual** Enduring places of rest for the deceased where the rituals of death are carried out with respect
- **Emotional** Places where the bereaved feel supported in farewelling and remembering their dead
- **Tikanga** Places where tikanga Māori is practiced.
- **Heritage** Historic places that hold individual and collective stories of our past
- **Landscape** A tranquil setting where restorative nature is interwoven with built features
- **Community** Places of meaning and interest that people like to visit, explore and care for

2.1.2 Goals

- **Statutory**
Public health and record keeping functions are fulfilled.
- **Mana whenua**
Mana whenua are partners in managing urupā and the Council's cemeteries.
- **Cemetery services**
Respectful and culturally sensitive burial, cremation and memorial customer services are delivered to high quality standards.
- **Sustainability**
Long-term cemetery needs are provided for and cemetery land and facilities managed to achieve a balance between community need, environmental impact and economic cost.
- **Managing key values**
Cultural, emotional, heritage, landscape and community values are protected and enhanced.
- **People and place**
The close connection that people feel for cemeteries is recognised and supported.

3 Ngā Whāinga Whānui me ngā Kaupapa here / General Objectives and Policies

3.1 Land administration and provision

3.1.1 Objectives

1. To administer and manage cemetery land and facilities in a manner that reflects their purpose and protects site values relevant to the vision in this plan.
2. To ensure future cemetery provision is adequately planned and provided for.

3.1.2 Policies

3.1.2.1 Land status

1. Designate the cemeteries covered by this management plan for cemetery / crematorium land use in the Wellington District Plan, with an underlying Natural Open Space Zone appropriate for managing the open space values and associated activities.
2. Close cemeteries under the Burial and Cremations Act once they reach capacity, to signify that they are no longer fully operational.
3. Classify closed cemeteries as historic reserves under the Reserves Act to recognise and protect the historic heritage contained within the cemeteries.

Explanation

Appropriate district plan designation and zoning is required to ensure that the cemetery land and associated land use is recognised in statutory documents and considered in consenting under the Resource Management Act. The district plan is currently being reviewed and will be revised according to new national planning standards. There are no cemetery designations in the existing plan but it would be useful for setting land use parameters on cemetery development and operation, including for any closed cemeteries, where activities like burials and disinterments can still occur. Currently, all three cemeteries are zoned Open Space B (Natural Environment), which applies to land valued for its natural character and informal open spaces and generally applies to areas where there are minimal structures and largely undeveloped areas, although the cemeteries contain many small-scale structures and some sizeable buildings. The Natural Open Space Zone under the new standards appears to be the most appropriate, given the need to recognise that the cemeteries are managed as public open spaces suitable for passive recreation as well as for cemetery purposes, with heritage and natural environment values important for both types of use.

Once a cemetery reaches full capacity, the general focus of ongoing management shifts towards maintaining existing gravesites, even though some cemetery operations can continue, such as extra interments in family plots or, as at Karori Cemetery, the continued operation of the crematorium. As time passes the gravesites gain in historic value. Together, closure and historic reserve classification recognise the shift in emphasis towards heritage management.

When cemetery land is acquired, there is often more land than is immediately required and land within the purchased block may be unsuitable or surplus to requirements. Some areas will be held for future development or managed to provide a setting for the cemetery. These areas may be managed by leasing out for grazing.

3.1.2.2 Cemetery capacity and planning

1. Ensure sufficient future cemetery capacity by continuing to monitor demand for different types of interment and periodically review forward planning against current and predicted trends.
2. Investigate the feasibility of interment methods that are more space-efficient than traditional burials and offer as options if acceptable to the community and there is demand.

Actions

- a) Investigate cemetery expansion options and acquire land suitable for cemetery use, to ensure adequate future capacity in Wellington city, invoking the Public Works Act for compulsory acquisition if necessary.
- b) Provide for ongoing investment in developing land held for cemetery purposes through the Council's Long-Term Plan.

Explanation

Predicted cemetery requirements indicate that the Council needs to acquire land to meet future demand. Karori Cemetery is already nearly full, with room for burials only into existing family plots and a limited number of new ash plots. Investigations in 2018 revealed that nearly all the remaining land at Mākara Cemetery is unsuitable due to being too steep (>17° gradient), unstable, flood-prone or not safely accessible. Only a 1.5-hectare area is suitable but is too small to justify the cost of bridging an intervening gully. Consequently, Mākara Cemetery, as it is currently laid out, is expected to reach overall capacity for ash plots from around 2038 and burial plots from around 2047. However, some new areas will need to be developed before then as some existing denominational areas will reach capacity sooner and new denominations and cultural groups are likely to request space.

The Council is investigating the suitability of various parcels of private land which could potentially meet the city's cemetery needs well into the future. Land suitability is assessed against various geotechnical, hazard, ecological, accessibility, archaeological, heritage and planning feasibility factors. If there is no suitable land at Mākara proves unsuitable, the Council will look for another site to develop a completely new cemetery, although suitable land is not easy to find in Wellington. Once suitable land is identified, at least a decade is required to undertake the purchase, master planning, consenting and development of built and green infrastructure ready for use when needed.

Different interment types and techniques use different amounts of space. For instance, the area of a standard ash plot is about 16% that of a standard burial plot. Natural burial plots are somewhat larger in area but can be located on sites that are less suitable for traditional burials. Vertical burials use less space but are not feasible in Wellington where hard rock is often close to the surface. Other options for space-saving include ash niche walls, which save ground space by being vertical, or interring ashes collectively in lawn-covered buried vaults with a single shared monument. The re-use of graves after a given period is another option, common in some cultures. Scattering ashes involves making a shared space available that can be used numerous times. New techniques in body disposal are emerging, including rapid composting and resomation (water cremation), which could be potentially space saving if there is demand.

Optimising the efficient use of cemetery land needs to be balanced with the overall principle of providing for people's diverse beliefs and customs.

3.1.2.3 New cemetery master planning and landscape development

1. Plan the staged, sustainable development of newly acquired cemetery land to ensure development is completed and well-established in time to meet demand.

Action

- a) Produce a master plan to guide and integrate planning of:
 - the future use and development of the existing Mākara Cemetery land, and
 - the development of any newly acquired cemetery land.

Explanation

New land will need to be developed for cemetery use well in advance of when it will be needed, as time will be needed for planting to establish and for infrastructure to be installed. It has taken many years for the level of amenity now achieved in the existing area at Mākara Cemetery to develop.

The master plan will need to cover:

- the landscape and future land use considerations explained in section 4.3 ~~if relevant~~
- general layout, circulation and spatial design
- landform modification and drainage
- built infrastructure (roading, water and power supply, public toilets, signage, fencing, footpaths etc)
- the potential for developing a focal area for visitors, perhaps including a suitable space for outdoor funeral or memorial services
- ~~green~~ infrastructure (planting of a tree framework, in particular, including quick growing, shorter-lived nurse planting in new areas to provide interim shade and shelter while taller, long-lived trees develop)
- also, if ~~any land~~ adjacent to Mākara Cemetery ~~is acquired~~, a land bridge over an intervening gully to connect the existing cemetery and ~~the any~~ new land

and take into account:

- universal accessibility design
- best practice in sustainable design
- the need for staged development and flexibility to adapt if demand changes.

The master plan should be developed by a multi-disciplinary team to ensure that the various functional requirements are well covered but within the context of designing a landscape to meet the emotional and spiritual needs of the bereaved. The team should include the following expertise: landscape architecture, engineering, mana whenua/Māori, cemetery management, horticulture, arboriculture, ecology and archaeology/heritage. Consultation with the community will also be required, including with the local community, denominational and cultural groups, and representatives from the disability sector.

In developing the master plan, it will be important to consider landscape management issues that have arisen at the Council's other cemeteries and aim to avoid repeating the same mistakes. For instance, avoid the potential damage that trees can wreck on gravesites if the wrong species is chosen and/or planted in the wrong place.

The plan also needs to provide for efficient use of space, while acknowledging that uptake of plots will vary between denominational areas.

3.2 Customer service

3.2.1 Objectives

1. To maintain quality assured standards of record keeping, customer support and information in providing cemetery services.
2. To recognise and respect diversity of people's beliefs and customs around death and facilitate personal choices as much as possible in delivery of cemetery services.
3. To support historic research by maintaining accurate and easily accessible cemetery records.

3.2.2 Policies

3.2.2.1 Respecting diversity

1. Recognise and, where possible, provide for the diversity of beliefs, customs and personal wishes that people may wish to practice in farewelling and commemorating their dead.
2. Allocate suitable areas at Mākara Cemetery to denominational and cultural groups for their burials and/or interments, in consultation as to specific requirements.

3. Consult denominational groups as to whether they wish to provide information about their customs to aid other cemetery visitor understanding.
4. Continue to advise and support those bereaved who wish to make their own funeral and interment arrangements by providing clear information about statutory requirements, cemetery service options and the associated costs.

Explanation

Respect for the dead and for the bereaved is a fundamental principle that underpins customer service in the cemeteries. People's beliefs about death and wishes about ceremonies and commemoration are deeply personal and very diverse. Having choices can make a huge difference to those who are planning ahead for their own death and to the bereaved making arrangements on behalf of a deceased person. Providing for choice and personalisation allows family and friends to farewell and commemorate the person they have lost in a way they feel is fitting for that person. It is important in the grieving process. Within the parameters of functional cemetery management (such as standard specifications for layout and maintenance) individual choices will be accommodated if possible.

The Burial and Cremation Act provides for religious denominational areas to be set aside and for denominations to fence their areas and build a mortuary church or chapel at their own expense. The Council also defines sections for specific cultural and other groups. The current areas are shown in the table below. Increasing cultural diversity in Wellington may see applications for more areas in future. Denominational areas fill at different rates, which means that more land needs to be developed and maintained in the short term, compared to a cemetery where everyone ~~was~~ buried together, and the space developed and filled progressively. The Council will continue to provide separate areas and accommodate special requirements where possible, such as a particular orientation of graves.

Having different denominational areas can reduce the risk of people with differing beliefs giving offence to neighbouring or nearby plot holders. Where denominational groups wish, information they supply to aid understanding of their customs will be made available online but generally not on site, to minimise the amount of signage around the cemetery.

In recent years more people have been seeking to make their own funeral and burial or cremation arrangements. For some, this is simply a preference to plan and manage the occasion in their own way. Others seek a low-cost alternative to using a funeral director due to financial circumstances. In assisting those making their own arrangements, the Council ~~does not provide~~ing a funeral service, as arranging funerals is not considered Council core business. Nevertheless, these families have been very recently bereaved and can find it difficult to make decisions, so a high standard of clear, sensitive guidance on the processes involved and options available is required.

Areas currently set aside for specific groups:

Karori and Mākara cemeteries have 'public' interment areas, which are non-denominational. ~~Tawa Cemetery was an Anglican churchyard.~~ There are children's sections at Karori and Mākara Cemeteries, and an infant's section at Karori Cemetery. ~~Tawa Cemetery was an Anglican churchyard.~~ The other two cemeteries currently have areas that have been set aside for specific denominations or cultural groups as follows.

Karori Cemetery

Church of England
Roman Catholic
Greek Orthodox
Soldiers
Jewish

Mākara Cemetery

Assyrian
Chinese
Greek
Hindu
Māori (Ngā Iwi o Te Motu Urupā)
Muslim
Orthodox Jewish
Pacific Island
Plymouth Brethren
Poon Fah

18 Cemeteries Management Plan, Tawa, Karori and Mākara Cemeteries

| | |
|--|--|
| | Progressive Jewish Roman Catholic Russian Orthodox Serbian Orthodox Tung Jung Seyip Soldiers |
|--|--|

3.2.2.2 Burial and cremation rights and options

1. All existing interments are regarded as being in perpetuity unless the deed to the plot says differently.
2. Continue to provide for interments and cremations.
3. Continue to sell perpetual rights of interment for burial and ash plots.
4. Continue to sell natural burial plots (single plots in perpetuity only).
5. Continue to sell pre-purchased plots, subject to the right of burial being limited to 50 years from the date purchase if the plot remains unused.
6. If a pre-purchased plot has not been used within 50 years of the date of purchase, make it available for repurchase for immediate use or for a further 50-year pre-purchase period, taking reasonable steps to contact and offer the plot to the plot owner's family first.
7. Ensure explanatory information about perpetual and, if approved under action (b) below, or limited nonperpetual exclusive use of plots rights of interment⁴, and the re-use of plots, is clearly and prominently explained in interment information online and in other formats.
8. Consider setting plot purchase prices to reflect perpetual and nonperpetual rights of interment.
9. Where a body has been disinterred from a single plot, for whatever reason, make good the plot, as required, and make available for re-use.
10. Within the parameters of functional and space-efficient cemetery management, provide choices of interment plot types and groupings.
11. Continue to provide suitable areas in the cemeteries for scattering ashes, and offer as a chargeable service, the option of staff assisting the family with the scattering or undertaking the scattering on behalf of the family.⁵ (See Rules 5.3.1 and 5.3.3 also.)
12. Consider offering other methods of disposing of human remains, provided the methods meet statutory requirements, particularly if the methods enhance the sustainable management of the cemeteries and meet the wishes of the deceased and family.

Actions

- a) Investigate the option of buy/selling nonperpetual rights of interment to burial and ash plots and develop proposed terms and conditions, including:
 - i. The period of nonperpetual right and appropriate location, taking into account religious/cultural preference
 - ii. Options for extra interments in the plot during the specified period of interment e.g. spouse
 - iii. Pricing options
 - iv. Provision for any ceremonial disinterment requirements
 - v. Options on how the disinterred remains will be treated (e.g. cremated, bones held in an ossuary (see Appendix I, Glossary)
 - vi. A system of maintaining family contact information
 - vii. Options to offer ashes, headstones and plaques back to families and what will happen if families do not want them or cannot be traced

⁴ On purchase of a plot, a 'Deed of Exclusive Right of Interment' is issued.

⁵ This can be a helpful service when family are not able to do this.

- iv-viii. Options for families to re-purchase the right of interment for a further nonperpetual period
- v-ix. Options to offer re-purchase for re-use of the plot to family members first
- vi-x. The requirements for all interment records associated with the plot, including photographic, to be kept permanently
- vii-xi. Developing an application form and a deed of right of interment for re-useable plots.
- b) Subject to Council approval of the proposed terms and conditions, offer the nonperpetual right of interment option to those buying a new burial or ash plot, ~~of choosing a nonperpetual right of interment, as a trial until the next review of this management plan.~~

Explanation

The Burial and Cremation Act allows plots to be sold for specified periods as well as in perpetuity. To date, the Council has sold cemetery plots in perpetuity except in the following two situations.

- Some lawn cemetery plots at Mākara were historically sold for a 50-year period from the burial date. The records of exactly which plots and the dates need to be verified from archived records, which will be done as part of researching Mākara Cemetery history (see 4.3.4). The re-use of these plots will be considered in the next review of this management plan.
- When interment plots are pre-purchased, the right to burial ceases if the plot is not used within 50 years. This provision ensures that plots will not remain empty in perpetuity, as might happen if a family was unaware that a plot had been pre-purchased.

There are issues associated with perpetual burial rights. Although the purchaser or descendants are responsible for the plot's maintenance, most families eventually cease to maintain the graves. Yet, for the price of the one-off fee, the Council remains responsible for maintaining access to the grave in perpetuity (as required by statute) and gradually takes on a role in maintaining the grave as time passes (section 3.2.2.4). Inevitably, cemeteries containing plots in perpetuity become full and more land must be found. Suitable land can be difficult to find (see section 3.1.2.2). So, to increase future capacity and more sustainably manage cemetery land over time, the Council is proposing to investigate an option whereby people can purchase a plot knowing that it will be re-used after a specified period. In the consultation survey on this plan, in a small recent survey⁶ about 41.58% of respondents strongly definitely or partially somewhat supported the idea, which indicates that there would be uptake of such plot nonperpetual rights of interment. Overseas examples of nonperpetual rights of interment will be researched in developing proposed terms and conditions. All existing interments are regarded as being in perpetuity unless the deed to the plot says differently.

The Council will consider whether to introduce differential pricing to better reflect the difference in long-term maintenance liability for the Council associated with plots in perpetuity. There are numerous factors to take into account consider, including cemetery maintenance and development costs, the requirements for different types of interment and principles of social equity, cultural sensitivity and affordability.

Disinterment of burial remains or ashes at the request of family is not uncommon and can help to increase cemetery capacity by enabling second use of plots. Sometimes the remains are disinterred and placed deeper in a grave to make room for another interment in a family plot. At other times a family might wish to reinter the remains or scatter ashes elsewhere. In some instances, special ceremonial requirements need to be observed e.g. disinterments of military personnel.

People's choice of both burial and ash plots may be influenced by a range of factors, including the setting, memorial design preferences, environmental considerations, cost and grouping. Some areas are defined by the plot type including the beam cemetery, plaque lawn, ash berm, ash circle, rose garden (at Karori Cemetery), niche walls and the natural burial area (see Appendix I: Glossary.) Some areas are also defined by social grouping, such as the denominational and cultural areas (see 3.2.2.1), the children's section and the military services areas. Several ash scattering areas may be provided to avoid build-up of ash and enable choice.

⁶ An online survey was carried out from 6th November to 14th December 6th July to 31st July 2020 as part of the consultation to gather information for on the Draft Cemeteries Management Plan review 2020.

Natural burials are offered as a more environmentally friendly alternative to other traditional methods, based on enhancing natural decomposition by avoiding use of chemical treatments and restoring the site to native bush (see Appendix I: Glossary for more). Double plots within the natural burials area are not allowed because a subsequent burial into the second plot, perhaps many years later, would disturb the progressive forest restoration of the site. Ashes are not allowed as they do not conform with the natural burial philosophy.

New burial methods and technologies are emerging, such as rapid composting instead of cremation (see 1.4, cemetery trends). Their suitability at Wellington cemeteries will be considered.

3.2.2.3 Remembrance

1. Permit the personalised design of monuments, including the placement of QR codes, within the Council's size specifications and the specifications of the New Zealand Standard for Headstones and Cemetery Monuments.
2. Offer as a commemorative option, the purchase and planting of a native tree⁷ into planting areas at the cemeteries [\(see also 4.3.2, action \(d\)\)](#).
3. Assess requests for commemorative features (such as seats or sculptures) to be installed, taking into account that it should:
 - meet a need in the particular cemetery, and
 - be of appropriate type and style to the cemetery, the site setting and any relevant landscape development plans.

Suitable commemorative features will be installed for a fee on the understanding that the feature will be maintained for a minimum of twenty years and, if removed after that time, reasonable steps will be taken to notify those who paid the fee.

4. Allow tributes and decorations to be placed on the headstone and associated concrete beam of a gravesite in a lawn cemetery area (see Appendix I, Glossary) and on non-lawn gravesites at Karori and Tawa Cemeteries, provided they do not:
 - a. encroach on or obstruct access to any other plot or communal area;
 - b. [require](#) electricity, whether from cemetery power supply system, battery or solar sources;
 - c. disturb the tranquillity of the cemetery environs or cause offence to others.
5. Encourage the use of environmentally friendly tributes and decorations, to reduce rubbish and pollution, including encouraging local florists to use biodegradable fixings and wrappings in bouquets for cemetery use.

[6.](#) Support ~~other~~ remembrance days at the cemeteries as appropriate.

[Actions](#)

- a) [Investigate sources and options of environmentally friendly and affordable tributes and decorations, and the feasibility of selling direct to the public or partnering with community groups or businesses interested in producing and/or selling suitable products. Implement if feasible.](#)

Explanation

The latter decades of the twentieth century saw a trend towards more uniform monument design, as seen in the Public 1 section of Mākara Cemetery. This trend was partly driven by a desire to reduce long-term maintenance costs and partly by the idea that a cemetery environment should not visibly reinforce social differences, particularly financial. However, uniformity is unappealing to many families for whom the memorial is an important part of the grieving process and a last chance to recognise the personality and significance of the deceased person. At Mākara the headstones and plaques/tablets must comply with specifications of size and materials to ensure they will fit within the layout, be reasonably durable and be safe. The standard is set by the New Zealand Standard NZS 4242: 2018 Headstones and Cemetery Monuments. Within these parameters, greater creativity and

⁷ A list of species to choose from will be provided to ensure the species used are suited to the site conditions and fit with the Council's restoration planting programme.

personalisation is now permitted than in earlier decades. At Karori Cemetery, when new headstones or plaques are occasionally installed (e.g. to mark a new burial in a disinterred plot) a design in keeping with the character is encouraged.

The Council often receives requests for other forms of memorials such as trees or seats to be placed in the city's parks and reserves, including the cemeteries. These requests are managed under the *Commemorative Policy 2006*, but the policies in this plan will determine the approach taken in the cemeteries. Planting single commemorative trees into lawn areas has proved impractical as there is limited space, tree health can be affected by mower damage and trees can impede access for further burials. Instead, trees can be planted in commemorative groves of native restoration planting or as enhancement species of long-lived tall tree species within naturally regenerating bush areas⁸ (see 3.3.2.2, natural environment). Ground that is unsuitable for burial plots can be used for these commemorative plantings. The master planning of the new cemetery area could provide for some commemorative planting areas that will help in establishing the new landscape framework (see 3.1.2.3). Features such as seats will only be considered if there is a need for them.

It is accepted that people like to place tributes and decorations on plots but there are practical reasons for managing their use.

- As a matter of respect, they should not encroach onto other plots, and will be cleared away if they do.
- The placements of tributes and decorations is restricted to the headstones and immediate concrete beam foundation in the lawn cemetery areas at Karori and Mākara cemeteries because of the way those areas are laid out and managed. The actual graves lie under the lawns that separate the long concrete beams on which the headstones are placed. These graves are sold on the basis that the families will be responsible for the upkeep of the headstones and the Council will be responsible for maintaining the communal lawn areas in between. This approach reduces the long-term maintenance issues that have arisen at the Council's older cemeteries when families have gradually ceased to maintain traditional gravesites. If tributes and decorations, including flower gardens, are placed on or blow onto the communal lawn areas, they obstruct access for the mowers and the machinery required for interments, disinterments and installation of headstones, and they can get entangled in the mowers. Therefore, decorations, including suitably sized pot plants, are restricted to the headstones and concrete foundation.
- In the areas at Tawa and Karori cemeteries where the entire gravesite is demarcated and the responsibility of the family, tributes and decorations can be placed anywhere within the gravesite. However, the same principle applies if they encroach on public areas that the Council maintains such as pathways and lawns, as they can obstruct maintenance.
- Decorations can blow around the cemetery, creating an untidy appearance and potentially polluting the natural environment. Plastic decorations are a particular issue, as they do not biodegrade. However, the Council does not intend to ban their use at this stage because these types of decoration are a more affordable option and a ban could disadvantage low-income families. Use of biodegradable tributes and decorations will be encouraged as a start to a transition away from use of plastics. The Council recognises that biodegradable products are not easy to find and not always affordable so will look into options to make them more easily available and will also explore the potential for growing wildflowers and other plants at the cemeteries that can be picked (see 4.3.2 (a) (ix) and 4.3.2 (c)).
- New technology, such as inbuilt videos in headstones, is starting to occur overseas. It is not encouraged here due to the potential for disturbing other visitors, potential demand for power supply, pollution from abandoned batteries and potential for installations to break down and require removal in the longer term if families no longer maintain them.

After removing items, cemetery staff try to contact families and hold the items for a period so they can be reclaimed.

⁸ In Wellington, regenerating native bush often lacks the tall long-lived canopy species of mature native forest. Planting these species can enhance forest restoration by increasing biodiversity.

3.2.2.4 Gravesite maintenance

1. Communicate clearly that plot purchasers, their representatives or descendants ('the family') are responsible for maintaining:
 - i. All private structures erected within the burial plot, as stipulated in the Consolidated Bylaw, and
 - ii. The gravesite, except those parts of the gravesite in lawn cemeteries that the Council maintains in lawn. The lawn areas cannot be maintained by family.
2. Continue with the following Council responsibilities to:
 - i. Maintain reasonable access to gravesites;
 - ii. Maintain any communal spaces (such as lawns in lawn cemetery areas);
 - iii. Construct and maintain structures used by more than one burial plot (such as concrete beams or niche walls)
 - iv. Carry out necessary safety or emergency work without prior notification to the family
 - v. Make reasonable attempts to contact the family before undertaking safety or restorative work on gravesites.
3. Continue to require that anyone intending to carry out maintenance and/or repair work on headstones and other gravesite structures must first obtain a permit for the work from the Council.
4. Provide and promote clear guidelines and instructions on best practice non-invasive care of headstones, plaques and gravesites (see 3.3.2.4).

Explanation

Under the Burial and Cremation Act, purchasing a plot for burial entitles the purchaser, purchaser's representative or successor to access and maintain the plot and memorial in perpetuity, or for a period specified at purchase. The Council's Consolidated Bylaw holds the plot purchaser or representative responsible for maintenance of structures on gravesites. Many people are unaware of the family responsibility so this needs to be highlighted in our cemetery information.

Problems arise when the deceased's descendants have ceased to maintain a gravesite and cannot be traced or cannot afford the cost of repair and maintenance. In these situations, the Council may decide to step in. It has the power to make safe, take down or remove any monument or headstone that endangers people but generally does little more, due to limited resources. The Burial and Cremation Act is currently being reviewed and it has been noted that the legislation is somewhat ambiguous about who is responsible for upkeep.⁹ The Council will continue with its existing policy on this, subject to future review if the legislation is clarified.

Another issue is that headstones and other gravesite structures have been damaged by inexpert, though well meaning, maintenance efforts carried out by both families and volunteers, who don't realise that some cleaning products and tools can damage and adversely affect the long-term durability. For example, abrasive tools and cleaners can permanently damage surfaces, and paint can cause later maintenance problems if not consistent with heritage conservation best practice. Under the Council's Consolidated Bylaw permits must be issued before any maintenance and repairs are carried out so that advice can be given, the methods approved and a record kept of work undertaken. To simplify the permission process, permits are issued to cover a list of specified activities and/or for a time period of time such as the following examples:

- For families, gentle cleaning, tidying and weeding of their forebear's gravesite according to the non-invasive gravesite care guidelines (see (4) above) for a period of up to 3 years
- For volunteer groups, approved tasks for specified gravesites over a specified time period of time, such as one year.

⁹ New Zealand Law Commission (2015). R134 *Death, Burial and Cremation: A new law for contemporary New Zealand*, p.130

3.2.2.5 Quality records management and information systems

1. Manage the cemeteries according to industry best practice and maintain ISO 9001 quality management systems accreditation.
2. Maintain secure, up-to-date, accurate and publicly accessible cemetery records of all the Council-managed cemeteries, including plot photographs where possible.
3. Provide easily accessible information in both online and printed formats to explain burial, cremation, memorial and other customer service rights, options, procedures and costs.
4. Provide a streamlined, all-hours online booking system for cemetery customers/funeral directors.
5. Provide timely and sympathetic advice and support to cemetery customers, including those bereaved who wish to arrange and run their own funerals.
6. Continue to provide a cemeteries office at Karori Cemetery as an easily accessible physical location for information, advice and administration.

Actions

- a) Complete the digitisation of historical paper-based cemetery records.
- b) Complete the current Cemetery Management System (CMS) replacement project.
- c) Develop a new user-friendly cemeteries website, integrated with the CMS project and compliant with the New Zealand Accessibility Charter.
- d) Continue to add photographs of all plots to the online cemetery records.
- e) Develop a 'virtual tour' of each cemetery.

Explanation

The Council's cemetery operations have been ISO 9001-accredited since 2001. The accreditation recognises that all administration and operational procedures are formalised through quality and work instruction manuals that reflect industry best practice and are implemented consistently and to a high standard of quality.

The Council has statutory responsibilities to ensure all official certification and paperwork is completed properly before burials and cremations can take place. It must also keep an accurate register of all the burials and cremations in its cemeteries and make the register available for a small fee. A proportion of older cemetery records remain in paper-only form, which limits accessibility and risks the loss of unique historic records. The old paper-based maps and records are being checked and digitised.

Bereavement can be a time of great stress, when it is difficult to make decisions, often at short notice. Providing clear information and timely service assists both the bereaved and the funeral sector.

The Council's Cemeteries Management System (CMS) is a database used by cemetery staff to book cemetery services and to generate and issue instructions for works to be undertaken on cemetery grounds. It is also the repository integrated with functionality for recording and managing maintaining records of those who have been interred in one of the council's cemeteries, making bookings and issuing work orders. The current CMS data management system is based on outdated technology. It provides limited online public access to online records and is inadequately linked to spatial mapping information due to outdated technology. Currently, bookings can only be made via phone calls within cemetery opening hours, which can place extra stress on those seeking to make funeral arrangements within short timeframes. A Cemetery Management Systems (CMS) replacement project is currently underway to address these issues replace the existing CMS. The new CMS will improve the service to funeral directors by allowing them to make provisional bookings online at any time. People wanting to organise funerals directly will still be able to do so by phoning the Karori Cemetery office or Council contact centre, ensure cemetery data is secure and more easily managed. It will also integrate information about cemetery services with a new online booking system, which will lead people through a logical pathway of options and choices. Making the online booking system easier and more accessible will help people with financial constraints to organise their own funerals.

The new CMS will be integrated with a refreshed online search tool, designed to be more welcoming through a simplified structure and improved user experience. The tool new website, designed to be more welcoming through a simplified structure and more visual content. The website will also cater better for the growing number of people interested in finding family graves and researching genealogy by linking through to the cemetery records. The Mākara Cemetery records are already available online and linked to online mapping and this online access will be extended to all the cemetery records as the digitisation progresses. Access to the database search tool will reduce the amount of staff time required to answer records enquiries and assist people to locate plots. There is demand for people who cannot visit the cemeteries to be able to see the overall environment and individual gravesites by way of an online 'virtual tour', to assist with purchasing plots, viewing the graves of loved ones and exploring cemetery heritage.

Recent improvements in connectivity to the Cloud at both Karori and Mākara cemeteries mobile technology will enable staff to access and update information directly into the new CMS system from mobile devices when in the field. That means less need for the cemetery office to be moved to Mākara Cemetery as had once been envisaged. The existing office at Karori Cemetery has the advantage of being more accessible from elsewhere in the city, including by public transport, for funeral directors and the bereaved making arrangements the Karori eCemetery is also where most historic /genealogical researchers are most likely to come in the foreseeable future.

3.3 Heritage

In the context of this plan, heritage includes the built structures, plants and introduced features that are of historical, social, aesthetic or scientific significance within the cemeteries. This term also encompasses the intangible values that cultural groups may associate with a place. The focus of natural environment values (which are also a form of heritage) is on significant components of indigenous and native ecosystems. All these aspects of heritage are interwoven within the cemeteries and the distinction between the them is not always clear. For instance, native bird species are part of our natural environment but have come to depend upon exotic as well as native plants for food. Exotic plants are also part of the unique character in some parts of the cemetery landscapes.

Cemeteries are valued world-wide as places that reflect the history of a locality. Wellington's cemeteries hold some of the city's oldest built heritage and stories of the past.

3.3.1 Objectives

1. To identify, recognise, protect and enhance appreciation of the significant heritage features and values of the cemeteries.
2. To maintain and enhance the essential landscape character of each cemetery in a way that preserves a sense of tranquillity and respect for the dead and is compatible with heritage values.
3. To protect and, where appropriate, restore indigenous biodiversity and indigenous ecosystems in the cemeteries, including freshwater ecosystems.

3.3.2 Policies

3.3.2.1 Landscape character and amenity planting

1. Consider and maintain the complex combination of built, planted and natural features that contribute to the unique landscape character of each cemetery.
2. Ensure that a landscape management plan is part of any site development / maintenance planning and heritage conservation planning done for the cemeteries to ensure an integrated approach that will help avoid ad hoc actions and guide consistent management over time.
3. Manage vegetation change to enhance the amenity of the cemeteries while protecting built heritage features from unacceptable vegetation damage.
4. Identify planting that has historic heritage value within each cemetery and manage this to ensure it continues to be a characteristic feature, through maintenance and/or replanting taking into account the need to manage any potential for the plant to be a weed risk.

5. Plant trees to maintain the tree framework in the cemeteries but only where the roots, at maturity, will not damage graves, monuments or cemetery infrastructure.
6. Allow self-sown trees and shrubs to regenerate only in areas being managed as natural environment areas.
7. Consider the potential for providing food sources for native birds and lizards when selecting amenity planting species.
8. Seek horticultural, arboricultural and heritage advice to guide planting and vegetation management.
9. Balance demand for high-maintenance amenity planting with the need for cost-effective maintenance regimes.

Explanation

Each cemetery has a distinct character due to the different setting, scale, age and mix of built and natural features at each. This difference reflects each cemetery's historic development, creating a distinct sense of place and experience for visitors.

Within each landscape, vegetation is an important element that constantly changes over time, as plants grow, change in form and, eventually, get old and die. In cemeteries this change needs to be managed, as plants have the potential to damage gravesites and built infrastructure, yet they form an important and valued part of each cemetery's character. Excessive or ill-placed growth can also mask underlying structural problems, such as slumping or erosion, and compromise the visitor experience by obscuring graves and headstones. Vegetation also provides visual and sensory amenity, shade and shelter, and ecosystem services, such as filtering rainfall or providing wildlife habitat.

Planted vegetation may also have heritage values that should be considered. For example, a lemon tree planted at a gravesite may be indicative of a person or culture. Other planting may provide evidence of a particular aesthetic or popularity of certain species at any given time. For example, the Norfolk Island pine planting at Mākara Cemetery reflects that native specimen tree planting is a relatively new phenomenon.

Public feedback indicates that display planting, like the ash plot rose gardens at Karori Cemetery, are popular and people request that more be provided. Such planting requires considerable maintenance. The Council generally favours lower-maintenance planting options than gardens to save on costs. Attractive seasonal variation in shrubs and trees can be taken into account considered in selecting plants, however.

Planned and deliberate landscape management over time is required to ensure the right balance is found between protecting built heritage and public access, maintaining the complex character of the landscape and its planting, and ensuring cemetery management and maintenance is affordable for the city.

3.3.2.2 Natural environment

1. Identify and assess the areas of existing or potential ecological value in each cemetery and manage to protect and enhance that value, prioritised around:
 - i. Improving ecological connectivity with nearby natural areas and wildlife corridors
 - ii. Improving freshwater habitats and fish passage
 - iii. Enhancing species diversity.
2. Recognise the spiritual and cultural values that people associate with nature.
3. Manage exotic plants that have invasive weed characteristics but also heritage value in the cemeteries' context, by confining specimens to the immediate area of historical association and, where appropriate, preventing seed development.
4. Manage pest plants weeds and animal pests in accordance with the Council's *Our Natural Capital Biodiversity Strategy and Action Plan* and the Greater Wellington Regional Pest Management Plan, with particular attention to identified Key Native Ecosystems and Significant Natural Areas within or adjoining the cemeteries.

5. Use eco-sourced plants when planting native trees and shrubs for forest restoration and commemorative tree planting purposes, including for natural burials.
6. Support, in consultation with mana whenua, research and community efforts to identify lizard populations, assess threats and identify habitat requirements at the cemeteries.
7. Continue to regularly clear and dispose of wind-blown rubbish, particularly plastics. Encourage cemetery visitors to use biodegradable tributes and decorations.
8. Implement best practice water-sensitive design in any future development, to protect freshwater values.

Actions

- a) Investigate the potential for annual commemorative tree planting into new native tree groves or into existing areas of regenerating native vegetation in the cemeteries to enhance the biodiversity with long-lived 'heritage' species.

Explanation

Within the cemeteries there are areas where natural values predominate and/or there is potential for restoration of indigenous biodiversity and indigenous ecosystems, such as undeveloped gullies and hillsides. These areas have intrinsic ecological value and ~~also~~ provide a setting that symbolises the cycle of life and supports peaceful contemplation. Bush areas can also provide suitable places for ash scattering or commemorative native tree planting. The emphasis is on indigenous biodiversity but it is recognised that some exotic plant species in the cemeteries can contribute to the natural environment by, for instance, providing wildlife habitat or helping to filter rainfall runoff. Conversely, some exotic plants in the cemeteries might have historic value but potentially be a weed problem.

In Māori mythology lizards are regarded as the guardians of the underworld. We know very little about the lizard populations in the cemeteries. ~~However, although~~ graves probably provide good lizard habitat, as they have plenty of basking surfaces and crannies for cover, which should be considered when undertaking maintenance on graves.

Weeds and Pest animals and plants are managed as part of the Council's city-wide pest management programme, in collaboration where possible with volunteers. Weed management is prioritised across the city to protect the areas of highest natural value from the most ecologically damaging weeds. Thus, new priorities for weed control in the cemeteries would depend on new funding being attached to this management plan. Any such funding would be prioritised to Karori Cemetery where there is potential for weeds to spread and adversely affect natural values in the adjacent Otari-Wilton's Bush. Animal pest control includes possum bait stations, rabbit control, small mammal trapping at Karori Cemetery and goat control near Mākara Cemetery. The short grass and sunnier slopes in the cemeteries are ideal rabbit and hare habitat and there are ongoing problems with their droppings and diggings causing damage and upsetting visitors. Rabbits are hard to control in public spaces due to public health and safety considerations. Toxins are a last resort in public spaces and their use is not warranted in the cemeteries by the rabbit numbers. Night shooting is the best option and carried out regularly at Karori and Mākara Cemeteries.

Natural and biodegradable materials such as fresh flowers and woven flax are encouraged as a more environmentally friendly way to decorate graves instead of fake flowers, toys and other decorations that are often used. Unfortunately, a proportion of the artificial decorations blow away and end up in vegetation and watercourses, causing plastic pollution. This material can end up on neighbouring properties and in Wellington Harbour or Cook Strait where it contributes to marine pollution and threatens wildlife. An integrated approach to freshwater values at a broader catchment management scale is being developed by the Whaitua te Whanganui-a-Tara Committee and the recommendations may be applicable in due course.

Traditionally, people have sought to plant commemorative trees as individual specimens within mown lawn settings. As explained in section 3.2.2.3 that approach is generally unsustainable but there is an alternative option of grouped commemorative planting, either into newly created groves or as enhancement planting within the natural areas in the cemeteries. These plantings could be an opportunity to bury ashes and plant a tree or, simply, a symbolic planting to help restore nature. Longer-lived, taller-growing species, such as podocarps and pukatea, could be used, including

species that are now rare in the city area. An allocation of plants could be included in the Council's annual native plant nursery production. To ensure that the plants are well suited to their sites and maintained for a period, a landscape plan of the commemorative planting areas, including and appropriate species, is required.

~~Improve the ash scattering areas along the edge of the bush line by improving access and extending site choices along the edge of bush. Also, investigate offering some other areas in the cemetery to avoid build-up of ash and enable choice.~~

3.3.2.3 Heritage recognition and protection

1. Recognise that the cemeteries are within a broader cultural landscape of great significance to mana whenua and work with mana whenua to protect its mauri.
2. Identify the heritage values of the cemeteries.
3. Protect and manage the cemeteries in a manner reflecting their historic value and significance, in consultation where possible with any directly affected groups or individuals.
4. Ensure that a heritage conservation plan is prepared, reviewed and regularly updated for each of the cemeteries, using appropriate multi-disciplinary expertise and ensuring that consistent heritage management principles and methodology are applied in all.
5. Integrate the outcomes of the heritage conservation plans into master plans of Karori and Mākara cemeteries.
6. Research, record and disseminate historical information about the cemeteries, including the intangible cultural heritage values of different denominational and cultural groups associated with the cemeteries.
7. Protect and manage historic buildings and features according to recognised conservation principles and policies.
8. Ensure that an archaeological management plan is prepared for Heritage New Zealand Pouhere Taonga approval, and regularly updated, for cemeteries associated with pre-1900 activity and features.
9. Document all conservation work the Council undertakes at the cemeteries using photographic and written records to illustrate the initial and completed state.

Action

- a) Research with mana whenua in relation to land held for cemetery purposes the pre-colonial history, post-colonial history from the Māori perspective and any cultural values associated with the land and recognise according to mana whenua wishes.

Explanation

Karori and Tawa Cemeteries hold significant heritage values. The monuments and graves mark the lives of prominent people, those who died in historically important events, such as world wars, the 1918 flu epidemic and the 1953 Tangiwai disaster and collectively reflect Wellington's history. Several buildings and structures at Karori Cemetery are entered on the New Zealand Heritage List / Rārangī Kōrero as category 1 or 2 heritage places, as well as being scheduled in the District Plan. Aside from these individually listed and scheduled structures, the heritage values are currently not recognised or protected by statutory means, except that Karori and Tawa Cemeteries are archaeological sites under the Heritage New Zealand Pouhere Taonga Act 2014. The more recent Mākara Cemetery has a shorter history but its heritage significance will increase with time, and its archaeological values are still to be assessed.

Knowledge about the heritage values of the cemeteries is fundamental to identifying and recognising their significance, seeking their protection and planning appropriate conservation and management approaches. Research will be important to fill knowledge gaps. The cemeteries largely reflect Wellington's colonial and post-colonial history but it should also be understood in the context of the preceding Māori occupation and culture.

The cemetery heritage conservation plans will need to cover all the aspects of heritage (see introduction to 3.3) and also take into account the practical day-to-day landscape management and the development that may still occur (such as way-finding signage, accessibility improvements and planting). Therefore, it is important that the heritage conservation plans are prepared and reviewed using multi-disciplinary expertise including: – historic research, heritage conservation, landscape architecture, cemetery management, tree-vegetation management, horticulture and interpretation. In addition, a separate or associated archaeological management plan is recommended to ensure the recognition, management and protection of pre-1900 features and sites in all work within the cemeteries.

3.3.2.4 Graves and monuments

1. Maintain and manage all historic graves, monuments and surrounds in accordance with the ICOMOS charter¹⁰ and according to the Council's maintenance and repair guidelines for graves (see action (a) below).
2. Require any person or group, including plot owners, doing maintenance and repair on any graves, monuments and grave surrounds to obtain prior approval via a Council permit and for the work to be consistent with the maintenance and repair guidelines (see action (a) below).
3. Manage vegetation around graves and monuments to protect them from damage and to maintain adequate visual and physical access.
4. Maintain the military services sections in the cemeteries to the standards required in Veterans' Affairs guidelines.
5. Regularly inspect graves and monuments for damage from vandalism or vegetation and for signs of general decay. Address any immediate or pending issues promptly to avoid further damage or more extensive repairs in the future.
6. Prioritise repairs and maintenance on graves as follows:
 - a. *First Priority:*
 - i. Immediate *health and safety hazard* due to the risk of headstones, walls or fences collapsing, including elements liable to collapse if people climb on them
 - ii. *Damage* resulting from Council maintenance, particularly where families are regularly visiting graves
 - iii. *Damage* that has resulted from inappropriate/unauthorised repairs/work.
 - b. *Second Priority: potential health and safety hazard:* where preventative action now will prevent graves that are structurally sound from becoming dangerous due to continued growth of trees and/or roots nearby, or by erosion.
 - c. *Third Priority, significant gravesites:* have historic and/or aesthetic significance, and while not being dangerous, are in need of repair because elements are cracking, broken or lost. Significance assessed according to the heritage conservation plan for each cemetery.
 - d. *Fourth Priority: damaged gravesites:* graves which have no special historic and/or aesthetic significance, are not dangerous, but need repair because elements are cracking, broken or lost.
7. Wherever possible and practicable, seek to recover the cost of repairs from descendants or family, unless the repair was required as a result of Council damage.
8. Consult interested parties, such as family, provided that they can be contacted, before beginning major restoration work.
9. Securely store and catalogue all grave and monument fragments that are no longer in situ, to be available for restoration work.

¹⁰ ICOMOS is the International Council on Monuments and Sites which has an International Charter for the Conservation and Restoration of Monuments and Sites. ICOMOS New Zealand has its own charter, Te Pumanawa o ICOMOS o Aotearoa Hei Tiaki i Nga Taonga Whenua Heke Iho o Nehe, which is widely used by the heritage sector in New Zealand.

10. Keep records of all historic assets within the cemeteries and any that may be stored off site, keep up-to-date notes of damage and remedial work, and document all significant alterations.

Actions

- a) Develop new maintenance and repair guidelines for graves and monuments to be used in heritage management and conservation work in all the Council's cemeteries.
- b) Publish simple 'how-to' guidance in online and pamphlet formats to inform family members and volunteers about how to do simple, non-invasive cleaning and maintenance of graves, noting that permits are required (see (2) above).
- c) Approach the Ministry for Culture and Heritage to investigate the potential for a partnership approach in managing the memorials of prominent people in the cemeteries.

Explanation

The graves and monuments are the most notable historic features of our cemeteries. They are a valuable historic record and a source of great human interest. Many are quite fragile and vulnerable to damage. Council uses maintenance and repair permits to maintain high standards of work and to track who has carried out work if damage occurs, which can be upsetting for families. (see also 5.3.12.2(3)). Access to the graves is important both for the families and interested members of the public. Hence, it is essential that reasonable access be provided to graves so that visitors will not be compelled to clear vegetation and potentially damage the graves.

The Council works with Veterans' Affairs to ensure the military services graves (or 'war graves') are maintained to high standards that meet public expectations. Veterans' Affairs provides funding that enables a higher level of maintenance, including regular cleaning of headstones.

The proposed new maintenance and repair guidelines will be based on the principles of the ICOMOS Charter for the Conservation of Places of Cultural Heritage Value, widely accepted in New Zealand and Australia as providing a benchmark for conservation practice. The guidelines will recognise the over-riding principle of doing the minimum required, as the best guarantee of retaining the authenticity of each grave. In the words of the Historic Cemeteries Conservation Trust of New Zealand, "*Do as much as necessary, and as little as possible*". Conservation work is planned from this starting point, with levels of increasing intervention as required: – doing nothing; cleaning, weeding, general maintenance; stabilising; repairing; restoring and reconstructing (see Appendix IV). Most graves will require cleaning and general maintenance at one time or another but work at a higher level of intervention should be ~~carefully rationed and~~ assessed according to the priorities and long-term maintenance programmes determined under each of the cemetery heritage conservation plans. (see in 5.3.2.1(3) In setting those priorities the views of submitters on this plan should be taken into account. The majority ranked the following four types of work to protect the built heritage of old gravesites in the following order (i) removing trees where roots are causing damage (ii) maintaining a representative sample of graves from different eras and cultures (iii) maintaining graves from historically important events (iv) maintaining graves of famous people.

The Ministry for Culture and Heritage arranges for the maintenance of former Prime Minister Peter Fraser's memorial and the Marble Arch memorial at Karori Cemetery. However, there are memorials of other nationally notable people in the cemetery and there has been community concern that the standard of care is inadequate. There is a possibility that the Ministry could work with the Council to help maintain other memorials also.

3.3.2.5 Buildings and infrastructure

1. Maintain to a good standard the built infrastructure required to manage and develop the cemeteries and provide for visitor amenities, including roading, water supply, power supply, signage, public toilets and utility buildings.
2. Ensure that a current conservation management plan guides any additions and alterations to:
 - existing heritage-listed buildings or structures, and

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- existing buildings and structures with heritage value that are currently not scheduled in the district plan nor listed by Heritage New Zealand Pouhere Taonga.
- 3. In preparing any plans for alteration or addition to any building with heritage values, consult:
 - Heritage New Zealand Pouhere Taonga if the building is currently or potentially listed on the Heritage New Zealand / Rārangi Kōrero List
 - The Council's heritage advisors if the building is currently or potentially scheduled in the district plan.
- 4. Ensure that any new buildings or structures complement the heritage values and landscape character of the relevant cemetery and of individually heritage-listed and scheduled buildings or structures in their vicinity.
- 5. Ensure that new buildings or alterations and additions to existing buildings are of a scale and design that is in keeping with the landscape character of the relevant cemetery and the immediate site setting.
- 6. Ensure that all relevant consents (building/resource) for work covered under 53.3.2.5 (1) and (2) are applied for.
- 7. Advise denominational and cultural groups that they are responsible for the financing and ongoing upkeep of any buildings and structures within their areas of the cemeteries.

Explanation

The provision of well-maintained infrastructure is an essential part of the Council's responsibility to provide cemeteries. Maintenance of the built infrastructure is managed through separate asset management systems so the provisions in this plan are primarily to give direction about the appropriate use, statutory context and proposals for significant new development or upgrades, particularly where additional expenditure might be involved.

The built infrastructure varies between the three cemeteries. There is very little at Tawa Cemetery other than fencing and considerably more at Karori and Mākara cemeteries. At Karori, the focus is largely on maintaining older infrastructure in the context of a heritage landscape. At Mākara, the infrastructure is more recent, and much of the focus over the next ten years will be on development associated with any land the Council acquires for cemetery's expansion (see 3.1.2.3).

The Burial and Cremation Act provides for religious denominations to build a mortuary church or chapel within their denominational area, at their own expense. Currently there are two such structures: the Jewish Prayer House and the Greek Orthodox Chapel, both at Mākara Cemetery.

3.4 Visitor experience

3.4.1 Objectives

1. To enable the bereaved to farewell and pay tribute to their dead in a supportive atmosphere.
2. To enable members of the public to explore and appreciate the cemeteries in a manner that is appropriate to places of burial.

3.4.2 Policies

3.4.2.1 Public use

1. Support grieving families and friends by maintaining a tranquil atmosphere with places for contemplation and facilities for tending graves.
2. Encourage and provide for informal passive recreational activities that are appropriate to the respectful and peaceful character of the cemeteries (see Part 5, Rules for more on types of activity).
3. Support those interested in tracing family history and researching genealogy by:
 - i. Making all cemetery records readily available online
 - ii. Providing clear plot location information linked to interactive online digital mapping

- iii. Continuing to add photographs of the gravesites to each plot location record
 - iv. Improving wayfinding at the cemeteries (see 3.4.2.3).
4. Promote the cemeteries to Wellington's residents and visitors as pleasant and unique open spaces of historic interest.

Explanation

It is a priority to ensure the atmosphere and amenities in the cemeteries are appropriate for visits related to mourning and remembrance – the primary purpose of the cemeteries. These visits include attending funerals at the chapels, attending burials, scattering ashes, unveiling headstones and tending graves. Feedback indicates that visitors coming for these reasons appreciate a peaceful respectful atmosphere with opportunities for contemplation.

People are also increasingly visiting the cemeteries for other reasons including walking, dog walking, relaxation, exploring, learning about local history, researching genealogy, cycling and even geocaching. Provided that an appropriate atmosphere is maintained for the bereaved, this more diverse use benefits the wider community by providing a type of public open space valued for peacefulness, interesting landscape character and historical associations. Recreational use also helps prevent anti-social behaviour through the passive surveillance provided when more people visit the cemeteries. More diverse use requires management to avoid or minimise inappropriate or conflicting behaviour. For instance, disrespectful and potentially damaging mountain biking behaviour on and around gravestones has been reported. Additional guidance about activities is set out in the Rules section.

Interest in family history and genealogy has been increasing for some years. A growing number of people visit the cemeteries in person to see the records that are still held in paper-only form and to find family plots. There is a growing expectation amongst those who can't visit in person to be able to search the cemetery records online and, preferably, 'virtually visit' the cemeteries by seeing images of the graves and the cemetery environment. While the Mākara Cemetery records are available online, most of Karori Cemetery records are still in paper form. Consequently, the cemetery office staff are spending the equivalent of nearly two days a week answering genealogy information requests and assisting people to locate plots, as people do have difficulty finding their way around. A fee is charged for requests involving multiple plots.

Two current projects, digitising the cemetery records and mapping database and the replacement Cemeteries Management System (see 3.2.2.5-**Quality Systems**) will provide an improved service by enabling researchers to find information for themselves, without a fee, and more easily locate plots through the improved mapping. The number of requests should drop significantly, freeing up staff for the core cemetery services. By supporting the interest in cemetery records, the Council also hopes to foster people's interest and involvement in volunteering opportunities and maintaining graves and headstones.

3.4.2.2 Access and amenities

1. Maintain a practicable network of drive-on and pedestrian accessways as required in each cemetery to service the gravesites, facilities, utilities and special features of the cemeteries.
2. Make accessways as accessible as possible, where practicable and cost-effective, provided that the integrity of heritage and landscape character is not compromised.
3. Make known that family and friends of the deceased who cannot reach the gravesite without assistance due to limited mobility, can request personal assistance with access from cemetery staff.
4. Provide site furniture to facilitate safe access, amenity and appropriate recreational activities in the cemeteries.
5. Where appropriate, develop and maintain tracks additional to the paths and accessways needed for cemetery use to provide complementary recreational opportunities, linked where possible with the Council's adjacent or nearby track network.
6. Provide information about public transport and other transport services to the cemeteries.

Explanation

A system of roadways, drives and paths is required to enable visitors, service vehicles and cemetery staff to reach gravesites. This system is broadly organised in a hierarchy from wider, paved main routes to narrower throughways and paths, which may be paved or maintained in lawn, depending on the age and character of the section in the cemetery. A 10 km-per-hour speed limit is set on the vehicle accessway for the health and safety of visitors on foot and to preserve a quiet respectful atmosphere. The roadways need to be wide enough to allow for a vehicle to stop with enough room to assist passengers with mobility problems including transfer in and out of wheelchairs.

Accessibility is an issue at the cemeteries. A comparatively high proportion of the bereaved are elderly and less mobile. The extent to which universal accessibility standards can be achieved within the existing gravesite areas is limited by the historical layout of graves and accessways and the topography. For example, where the accessway is up a steep slope, regrading or constructing steps would impact the adjacent graves. The wider drive-on routes bring visitors within a certain distance of graves but some have difficulty with access beyond that point due to the sloping terrain. Installation of handrails is often unfeasible because they can restrict machine access for preparing new interment plots or installing headstones, obscure the visibility of adjacent gravesites and obstruct physical access to graves for maintenance. New burial areas are laid out to follow the contours where possible to ease access gradients but the topography is often a limiting factor. Levelling new burial areas is another option but would increase environmental impacts and development costs. Recognising the accessibility constraints, cemetery staff provide assistance on prior request, such as temporarily placing ramps and mats to provide improved surfaces for wheelchairs.

Site furniture is the small-scale items such as seats, water outlets, rubbish bins and drinking fountains, that are specifically provided for visitor convenience. Regularly spaced seats provide resting places for visitors who are frail and/or have limited mobility as well as places for contemplation. Water is provided at the entrance to the Ngā Iwi o Te Motu Urupā to cater for customary practice and at intervals through the cemetery for washing monuments and tending graves.

The *Open Space Access Plan* (OSAP) is a strategy to strengthen and improve Wellington's open space access network. It sets out to provide opportunities for recreation and tourism, ensure that tracks cater for a wide range of user interests and abilities, and provide a network that enables residents to enjoy the city's open spaces. All three cemeteries are destinations that can be incorporated into walking and cycling routes and local loops, which is a focus area in the Council's open spaces and recreation framework, *Our Capital Spaces*. The cemeteries have a unique function within the Council's reserves and open space network, which brings different functional and user requirements to its access network. Therefore, the cemetery access rules vary from the OSAP, in particular, stipulating that tracks in cemeteries will not be open for biking unless specified (see Part 5, Rules).

People already enjoy exploring the two larger cemeteries within the existing cemetery access network. Karori Cemetery is already well linked to the adjacent reserves and tracks and there is potential develop tracks on areas unsuitable for cemetery use at Mākara Cemetery, potentially linking into the wider track network.

3.4.2.3 Wayfinding, signage and interpretation

1. Use on-site signage, map boards and way markers to guide visitors at each cemetery about:

- The layout, main circulation routes, and entrances
- The location of main facilities such as chapels, toilets and drinking water
- The location of denominational and cultural areas
- Restrictions on types of recreational use
- The heritage and natural environment values -
- Recreational opportunities, including connections to nearby open spaces.

2. Determine a logical hierarchy of site circulation routes and entrances at each Cemetery to guide the development and maintenance of way-finding signage and mapping.
3. Ensure that signage is:
 - sufficient to enable visitors to find their way around the cemeteries but does not create visual clutter
 - is of a scale and design to complement the distinctive character of each cemetery
 - is of high-quality design and durable materials.
4. Develop interpretation material to assist visitors appreciate the unique heritage at each of the cemeteries, and its significance.
5. Provide easily accessible wayfinding and interpretative information about the cemeteries in a range of formats, including on-site, online and printed.

Action

- a) Develop a high-level Visitor Experience Strategy for all the Council's cemeteries, with guiding principles for developing individual cemetery interpretation plans, covering:
 - Key messages and themes including interweaving nature/culture/history/sense of place
 - The target audiences and how to engage with them
 - How the interpretation will fit with and complement other Council interpretation plans (e.g. the neighbouring Otari-Wilton's Bush interpretation, the existing Bolton Street Cemetery interpretation, and at places of memorial such as Pukeahu National War Memorial Park).

Explanation

Wayfinding and interpretation needs differ between the cemeteries according to their comparative size, complexity of the landscape and their cultural and heritage values. As a basic principle, good way-finding and well-placed signage can greatly enhance the visitor experience. It can be distressing if people cannot find their way to key locations at times of bereavement and frustrating if plots are hard to find for those tracing family history. Good wayfinding needs to be based on a logical hierarchy of main and side routes that assists visitors to orientate themselves and find destinations without having to signpost every path and feature.

Interpretation enhances people's understanding and appreciation of the places they visit. Feedback from engagement indicates there is interest in having more interpretation about the cemeteries, especially the two older ones. In developing interpretation, it is important to recognise the great diversity of people buried in the cemeteries and the different combination of location, history and cultural associations at each cemetery. They each tell a local story but their significance and points of interest are often interwoven with other stories about nearby places or themes of city-wide and national significance. The Council is developing an Interpretation Strategy to guide storytelling in the Council's public spaces. Within this framework, the proposed high-level Visitor Experience Strategy will ensure that the cemetery interpretation brings out what is unique about each cemetery and how each can contribute to wider interpretation themes. More detailed interpretation and wayfinding plans would then be developed.

A balance is required between the need for onsite signage and the intention to keep the cemeteries as simple places of peace and calm. Too much signage and written interpretation can be upsetting for the recently bereaved, if it makes a cemetery feel more like a park and the people buried there a part of its historic fabric. Interpretation needs to be sensitively worded, subtly designed and located and the potential for virtual interpretation to be considered, including through QR codes. Improved online mapping through the replacement Cemeteries Management System (see 3.2.2.5 (b)), will also provide the GPS co-ordinates of plot locations, together with wayfinding directions, to assist visitors find their way.

3.4.2.4 Public Events

1. Provide and/or support public remembrance events at the cemeteries that offer an opportunity for people to come together to remember loved ones, subject to considering the impact on the cemetery environment and on cemetery visitors of:
 - i. The proposed scale
 - ii. The frequency
 - iii. The temporary nature of infrastructure and services required to provide the event
 - iv. Compatibility with other users and the possible need to temporarily restrict access to some areas
 - v. Cumulative effects of the event alongside other events happening in the course of a year.

Explanation

Large public events are not generally considered appropriate in the cemeteries except where the focus is on remembrance in a context of community support and shared experience of loss. The value of these sorts of communal events in the grief process for some people is recognised. For example, some funeral homes offer annual remembrance services as do hospices. Some denominational groups already gather at the cemeteries on certain holy days to remember their dead and no special booking or application process is required because those events are relatively private and small in scale. However, if a larger public remembrance event is contemplated, then its impact will need to be considered in the context of what is appropriate in a cemetery environment. Events could take the form of quite formal occasions with prayers or something more informal like open days on popular visiting days, such as Mother's Day or special denominational days, when assistance with transport could be offered and the chance to purchase fresh flowers to place on graves. An annual remembrance event around Matariki is another possibility that was suggested during engagement on this ~~draft~~ plan (see 4.3.6 action (a)).

Other events that may be held in the chapels, such as funerals or weddings, or interments or memorial installations outside are regarded as private events and managed through the cemetery bookings and permits system (see Part 5, Rules).

3.5 Community and partnership

3.5.1 Objectives

1. To ~~plan for and~~ work in partnership with mana whenua.
2. To collaborate with local, regional and national stakeholders who have particular interest in the delivery of cemetery services, to maintain high standards and respond to changing needs.
3. To encourage and support appropriate involvement of individuals, community groups, neighbouring landowners and organisations in working towards the vision of this plan.
4. To promote awareness of the cemeteries as places that contribute to Wellington's sense of place and people's quality of life.

3.5.2 Policies

3.5.2.1 Partnership with mana whenua

1. Encourage Treaty partners and the wider Māori community to help determine how this plan can be implemented, including:
 - Working in partnership to co-manage sites of significance to mana whenua
 - Supporting the practice of tikanga.
2. Ensure that mana whenua are kept informed about cemetery management through regular contact and reporting.
3. Use and encourage more use of te reo Māori in relation to place names and the key tikanga concepts carried into this plan.

4. Maintain a list of kaumātua and Māori clergy who are available to support Māori whanau at times of bereavement.

Action

- a) Develop a partnership that will enable both Taranaki Whānui and the Council to fulfil and plan for their mutual undertakings in the Memorandum of Understanding, including for Taranaki Whānui to realise their plans for the Opau Urupā.

Explanation

The Council's relationship with mana whenua¹¹ is managed through Memoranda of Understanding with the mandated iwi entities, Port Nicholson Block Settlement Trust and Te Rūnanga o Toa Rangatira Incorporated, based on principles of partnership, participation and protection of taonga and cultural heritage. The Council has a responsibility to take account of the principles of the Te Tiriti - Treaty of Waitangi and to improve opportunities for Māori to contribute to local government decision-making processes.

The development and management of the cemeteries has been largely based on a European approach that does not necessarily reflect mana whenua's relationship with the land. This was partly recognised in the opening of the Ngā Iwi o Te Motu Urupā in 2011 at Mākara Cemetery, which came about in response to comment received from members of the Māori community. People who request interment in the urupā are likely to be of Māori descent (whakapapa), partners and whāngai, or any person who has an affinity with the Māori culture. Wellington City Council will not refuse a request for burial in the urupā.

The way in which mana whenua wish to collaborate in managing the cemeteries and recognising Māori protocols and customs needs to be explored and planned for further. There may also be opportunities for active partnership in activities such as habitat restoration. Supporting iwi's capacity and capability to be active partners is an aspect to be considered.

The Council's Te Tauīhu: Te Reo Māori Policy aims to support more everyday usage of te reo Māori. Recognition and use of Māori place names is one way to do so but also the use of Māori terms for natural elements and tikanga.

Māori whanau who are distant from their own tribal area and/or do not have local connections may wish to contact kaumātua or clergy for support, such as karakia, during grieving and attendance at the cemetery.

The Opau Urupā is owned and managed by Taranaki Whānui, however, the Council is able to provide expertise, advice and practical assistance in planning, management and maintenance of the cemetery urupā and delivery of cemetery services and record keeping. A partnership arrangement will be progressed between the Council and Taranaki Whānui for the Opau Urupā.

3.5.2.2 Collaboration with customer service stakeholders

1. Maintain good working relationships with customer service stakeholders and customer groups through:
 - Regular communication and information updates
 - Inviting feedback and suggestions.
2. Consider opportunities for appropriate partnerships with external entities that might enable an expanded range of cemetery services and/or revenue sources.

Explanation

Customer service stakeholders include funeral directors and monumental masons who deal with the Council on behalf of the bereaved. The stakeholders also include official organisations that the Council deals with in delivering cemetery services, such as the Health Department, the Births Deaths and Marriages section of the Department of Internal Affairs, Veterans' Affairs and Ministry for Culture

¹¹ Mana whenua means customary authority exercised by an iwi or hapu in an identified area.

and Heritage. Customer groups include denominational and cultural groups, including mana whenua, who have designated areas within the cemeteries.

Regular contact and proactive communication with these stakeholders and groups is important to ensure customer service is responsive and meeting changing needs. The Council works together with the funeral sector to make this happen and also works directly with families who choose to make their own arrangements. A fundamental principle is to recognise the importance of every burial or cremation running smoothly and in a way that feels right for the bereaved. The replacement online Cemeteries Management System which is currently being developed is an outcome of listening to stakeholder and customer group feedback (see 3.2.2.5, Quality Systems).

The natural burials area at Mākara Cemetery is an example where cemetery services were extended through partnership. The Council works with a not-for-profit organisation, Natural Burials, which provides the information and requirements about natural burial and organises the bookings. The Council carries out the actual burial. Natural Burials was set up in response to concerns amongst some people about the environmental impact of traditional burial and cremation practices. The uptake was slow at first but demand has increased in recent years. There may be other partnership opportunities in future that reflect a new trend or demand in the way human remains are dealt with. There could be also opportunities for ancillary services that are not considered core business for the Council. For instance, there have been requests for catering and for family who live at a distance to be able to order a tidy-up of the grave and placement of fresh flowers on a special day of significance.

3.5.2.3 Community partnership

1. Encourage, support and provide opportunities for individuals and groups of all ages, and businesses, to help manage and maintain the physical environment, public use and general awareness of the cemeteries, and help monitor outcomes
2. Encourage and support volunteers and volunteer groups who have a mandate to undertake proposed work by:
 - i. Communicating regularly and having clear agreements (usually Memoranda of Agreement) that define responsibilities and set out the group's objectives, health and safety requirements, and how achievements will be measured
 - ii. Working with volunteers to plan their activities realistically, taking into account the time needed for ongoing tasks such as maintaining planting
 - iii. Providing practical advice, training and, subject to Council resourcing, assistance with tools, materials and storage
 - iv. Promoting collaboration and sharing of skills and resources between different volunteer groups
 - v. Recognising and celebrating volunteers' efforts and achievements.
3. Maintain open communication with volunteers, volunteer groups and communities, to constructively exchange feedback, knowledge and new ideas about how best to work together to achieve goals
4. Work with other agencies and organisations, such as Heritage New Zealand Pouhere Taonga, the Ministry for Culture and Heritage, Veterans' Affairs of the New Zealand Defence Force, [the Returned Servicemen's Association](#) and the New Zealand Society of Genealogists, to co-ordinate overlapping responsibilities, interests and opportunities for collaboration.
5. Work collaboratively with communities and interest groups to co-design and explore funding options for projects within reserves

Explanation

In recent years increasing numbers of individuals, community groups, businesses and nearby residents have volunteered their time and energy to help manage the Council's open spaces. There are numerous benefits. More is achieved than the Council could achieve without the extra help and volunteers often get huge satisfaction from helping to care for places they care about and contributing to a 'greater good'. Communities become more resilient as people meet and work towards common goals, potentially being better placed to help each other in hard times and emergencies.

Community involvement in the cemeteries has been spurred most particularly by people's interest in the heritage, as seen through the Tawa Historical Society's involvement at Tawa Cemetery and the recently established Friends of Karori Cemetery (see 4.1 and 4.2). There is potential for more community involvement with the growing interest in genealogy and history and the increasing popularity of the cemeteries as places of recreation and refuge. Natural environment volunteering, such as animal pest control and restoration planting, is another opportunity.

The Council needs to invest time and resources into managing volunteer partnerships to foster a mutually beneficial relationship. Voluntary effort needs to be well managed to sustain people's enthusiasm over time, including taking into account what can realistically be managed in terms of time and capability. The Council can provide support with practical advice and resources and a collaborative way of working. [In cemeteries, communication is key to ensuring volunteers follow best practice in gravesite maintenance and understand that prior permission is required \(see 3.3.2.4\).](#)

Volunteer groups can also benefit through sharing skills and experience. For example, the Friends of Bolton Street Cemetery have gained considerable experience in heritage conservation which would be invaluable to volunteers in other cemeteries.

Also important is the need to optimise positive outcomes in terms of the Council's overall management objectives and related budgets. Greater recognition of the heritage in the cemeteries comes with a corresponding desire to conserve it and that comes at a cost. Community partnerships and appropriate sponsorships can potentially help to stretch the Council's budget allocations further through volunteer effort and fundraising.

3.6 Resilience

3.6.1 Objectives

1. To contribute to the city's resilience through emergency preparedness of cemetery services.
2. To contribute to the city's resilience and climate change response through ecosystem services on cemeteries land, where appropriate and within the scope of the cemeteries Vision.

3.6.2 Policies

3.6.2.1 Emergency preparedness

1. Maintain operational plans to ensure the provision of cemetery services in the event of emergencies involving high numbers of deaths and/or high public health risks.
2. Co-ordinate emergency planning and operations with the New Zealand Police, Ministry of Health, Regional Public Health, hospitals and other local authorities in the region and with the funeral / memorial sector.
3. Plan emergency operations to avoid potentially damaging use of significant heritage and natural environment areas in the cemeteries if possible.

Explanation

Events such as natural disasters, pandemics or civil emergencies (e.g. bombings or plane crashes) can result in heavy demand on cemetery services at short notice. Large numbers of deaths can represent a public health hazard, particularly when a pandemic is involved, which may need specialist advice from the health sector and close attention to protecting the health and safety of cemetery staff. The Council maintains a business continuity plan to ensure that cemetery services will be able to continue with minimal disruption in various emergency scenarios. The pandemic response plan was recently updated and implemented during the Covid-19 outbreak this year and includes ensuring provision for emergency storage facilities and mass burials if the need arises.

3.6.2.2 Resilient communities

1. Promote the health and wellbeing benefits of the cemeteries as a place with opportunities for physical activity, relaxation, connection with history and place, contact with nature, and community involvement.

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2. Help build communities by encouraging citizens to protect and care for cemetery heritage together.

Explanation

During the community engagement for this plan people commented that it is important for cities to have quiet places of contemplation, places of special meaning and green spaces – for people's health and wellbeing. As the city grows and the density of urban development intensifies, demand for these values will increase. People sought out Karori Cemetery during the Covid-19 lockdown as a place to walk and relax.

3.6.2.3 Fire

1. Manage fire risk by
 - i. appropriate management of activities that are a potential fire risk
 - ii. co-ordinating with Fire and Emergency New Zealand (FENZ)
 - iii. working with neighbours to co-ordinate cross-boundary fire mitigation and planting fire-resistant species in areas of high fire risk.

Explanation

Fire has the potential to threaten safety, assets, neighbouring properties and set back ecosystem restoration. Open fires and fireworks are prohibited in the cemeteries (see 5.3.3, Rules).

3.6.2.4 Sustainability and ecosystem services

1. Manage the cemeteries in a sustainable manner to reduce the environmental impact of cemetery operational activities and public use.
2. Manage the cemeteries' natural areas so that ecosystem services help sustain a healthy and robust environment.
3. Apply best practice sustainable design, such as water-sensitive and energy-efficient design, in planning and implementing future development of existing and newly acquired land.
4. Encourage the use of coffin handles that can be recycled or safely burned and return plastic coffin handles to funeral directors.

Actions

- a) Review and develop a sustainable system for managing green waste and surplus soil in the cemeteries.
- a)b) Undertake a sustainability audit of the cemetery operations to inform future management.
- b)c) Investigate the potential for carbon zero cemetery operations.

Explanation

Cemetery operations involve activities that consume energy and resources and potentially pollute the environment. The activities include those carried out directly by the Council such as cremation and mowing large areas, and activities by others such as the embalming and purchase of products such as coffins and non-biodegradable decorations on graves. The Council manages these impacts in a number of ways. For instance, the cremator, which was replaced in 2016, has an automated energy efficiency system and operates under a resource consent that meets air discharge standards, and the toilets at Mākara Cemetery are solar-powered. However, the need to mow large areas in the lawn cemeteries has an ongoing impact. During cremations it is necessary to remove the plastic handles, which release pollutants if burned and these handles are effectively waste if not re-used. Metal handles, on the other hand, can be recycled. Non-biodegradable grave decorations can eventually create rubbish when they blow away or deteriorate and the plastic flowers, in particular, have been found blown into nearby streams. Composting floral tributes was suggested during community engagement but is not feasible due to the wires, ribbons and wrappings that are often included. QR codes attached to headstones and plaques are becoming popular as another option for linking visitors to virtual tributes and cemetery interpretation. The potential benefit of reducing onsite decorations and signage and longevity of the technology is not yet known, so should be monitored.

Some of these impacts relate to the choices that cemetery customers make and managing the impacts needs to be balanced with the principle of respecting people's customs and choices about death. For example, cremation will be the preferred choice for some people for religious reasons while other people will choose a natural burial. The Council works from the principle of supporting people's choice where possible (see 3.2.1) and will encourage sustainable practices where possible – (for example, by encouraging the use of biodegradable decorations as a way of moving away from plastics (see 3.2.2.3, action (a)). By returning plastic coffin handles to funeral directors, the Council can encourage their re-use or the alternative use of wooden handles that can be safely burnt.

Green waste is disposed of onsite at the cemeteries and can be a source of weeds if not well managed. Surplus soil, generated from grave digging, must be stockpiled until needed for grounds maintenance and can potentially be a source of sediment in runoff. Factors to consider in sustainably managing both green waste and surplus soil would include suitable locations separated from watercourses and natural areas, good containment of material and, in the case of green waste, effective composting.

On the other side of the sustainability equation are the ecosystem services that the natural areas within the cemeteries provide. Vegetation cover, in particular, contributes to clean air, water quality, soil conservation and flood control (by filtering and retaining runoff), and carbon storage. Nearly 20 hectares of land at Mākara Cemetery are included in Permanent Carbon Sink Initiative covenants (which will soon be transferred to the reformed Emissions Trading Scheme) and there is potential for more.

A sustainability audit of the cemetery operations will help understand the impacts of current practices and the potential for improvement and help inform decisions made during the master planning of the new cemetery area (see 3.1.2.3) and ~~the~~ what would be involved in achieving a zero-carbon cemetery operation to contribute to the Council's aspirations under *Te Atakura First to Zero, Wellington's Blueprint for a Zero Carbon Capital*.

4 Ngā kaupapa here me ngā Mahi Urupā-motuhake / Cemetery-specific Policies and Actions

4.1 Tawa Cemetery

4.1.1 Landscape character and amenity planting

1. Assess and enhance Tawa Cemetery as a heritage landscape, as guided by the proposed Tawa Cemetery heritage conservation plan (see 4.1.2 action (b).)
2. Maintain vegetation to prevent damaging the gravesites.

Actions

- a) Investigate the stability of the back (western) boundary bank and undertake remedial action if necessary.

Explanation

Tawa Cemetery is a small and simple cemetery landscape. It sits several metres above Main Road, with a pleasant outlook across Linden to the hills beyond. The gently sloping site is mainly in grass, except for a small group of trees near the centre and a band of vegetation on the back boundary. The headstones reveal a range of styles from the very simple to more elaborate, particularly the prominent Thomas Earp memorial, which is a dominant visual feature. Much of the original layout of graves is evident but the vegetation on the back boundary has overgrown and is obscuring the back row of graves. The entrance is well marked with a lychgate.

Maintenance currently comprises regular mowing / weed eating of the lawn areas. The overgrowth on the back boundary needs to be assessed and removed or trimmed to protect the graves from further damage, as guided by the proposed heritage conservation plan (see below). Regular maintenance should include the removal of self-sown tree and shrub seedlings from the graves to avoid future regrowth and root damage.

4.1.2 Heritage recognition and protection

1. Protect, manage and promote Tawa Cemetery as an historic reserve.

Actions

- a) ~~Propose-Consider scheduling~~ the Tawa Cemetery ~~for scheduling~~ as a heritage ~~item-area~~ in the District Plan.
- b) Prepare a Tawa Cemetery heritage conservation plan, including an archaeological assessment and management plan, and a long-term maintenance plan with associated guidance on best practice maintenance, of the graves and the vegetation.
- b)c) Support the Tawa Historical Society in researching Tawa Cemetery records and add to the cemeteries database whatever verified burial information about the cemetery is available.

Explanation

Tawa Cemetery is an archaeological site under the Heritage New Zealand Pouhere Taonga Act 2014, as it was established before 1900. The land was gifted by Edward Gibbon Wakefield, a prominent figure in the early colonial history of Wellington. The cemetery also tells a story about the early colonial settlement of Tawa, its people and its subsequent development. (See Appendix III for a brief historical summary.)

Tawa Cemetery is ~~already~~ classified as an historic reserve under the Reserves Act to protect and preserve it in perpetuity. District Plan sScheduling is subject to a separate decision-making process that would require further research, assessment against the heritage criteria and thresholds. Given it

would require a District Plan Change, it will be considered at the same time as possible scheduling of Karori Cemetery, the cemetery in the district plan will provide another layer of protection, particularly to ensure the cemetery's significance is recognised in resource management consenting processes.

A conservation plan for the cemetery is proposed to guide future management of the heritage. It will involve assessing the significance and condition of the heritage features and landscape, and set out future maintenance requirements. The conservation plan will guide prioritising future maintenance and repair work. In addition, a separate or associated archaeological management plan is recommended to ensure that all work within the cemetery ensures the recognition, management and protection of pre-1900 features and sites. The conservation and archaeological plans should take account of the pre-colonial history of the land or any special significance it may hold for mana whenua. A research project with mana whenua is proposed (see 3.3.2.3 action (a)).

Tawa Historical Society has done considerable research into the Tawa Cemetery burial records as it seems the records may have been historically mislaid at the time the cemetery was transferred to Tawa Borough Council (see Appendix III). Further research continues and burial information that has been verified by research will be used in the cemeteries database.

4.1.3 Graves and monuments

Actions

- In consultation with the Tawa Historical Society, prepare a prioritised list of graves needing maintenance and repair, using the assessment approach outlined in section 3.3.2.34.
- Seek funding to enable gravesite restoration work to be progressively carried out over a number of years.
- Carry out the prioritised maintenance and repairs as resources permit, including using volunteer help when available for suitable tasks.

Explanation

The graves at Tawa Cemetery are in mixed condition. Some of the more prominent memorials appear to have been recently cleaned by unknown persons but others are in variable condition – broken, fallen over and overgrown. Prioritising and planning the work will be guided by the conservation plan. The Tawa Historical Society is knowledgeable about the cemetery's history and the volunteer efforts in recent decades to tidy up and better recognise the cemetery. The society may wish to be involved in further work.

4.1.4 Visitor experience

- Periodically update the onsite interpretation board as required to reflect visitor needs.

Actions

- Promote the cemetery as a destination of interest by incorporating it into information about local walking opportunities and through the proposed new Council cemeteries website (see 3.2.2.5).

Explanation

The Tawa Historical Society continues to research the cemetery's history and the people buried there. The first interpretation board was installed through the society's advocacy in 2009 and has since been replaced once to include new information.

4.1.5 Community and partnerships

- Continue to work with and encourage the Tawa Historic Society in its ongoing research and advocacy for protecting the cemetery's heritage.

Explanation

The Tawa Historical Society has been instrumental in researching most of what is known about the Tawa Cemetery and its work to date will be invaluable for the proposed heritage conservation plan. There may be further opportunities to work together on planning and implementing the cemetery's heritage conservation.





| Mgmt Plan schedule number | WCC site number | Legal description | CT Ref. | Land area | Reserve description | Gazette Reference | District Plan zoning | Notes / Actions needed |
|---------------------------|-----------------|----------------------------------|---------|-----------|---|----------------------|----------------------|---|
| T-1 | 1816 | Part Section 52 Porirua District | 352/277 | 0.0986 ha | Historic Reserve, (named Tawa Cemetery Reserve) | NZ Gazette 2013/3958 | Open Space B | Currently comes under the Northern Reserves Management Plan but practical management to be guided by this Cemeteries Management Plan in future. |

4.2 Karori Cemetery

4.2.1 Land administration

Actions

- a) Rationalise the land held for Karori Cemetery by:
 - i. Classifying as scenic reserve the area at the north end to formalise that is its existing management as part of the Outer Green Belt, subdividing the land parcel(s) and amending the land titles as necessary to clarify that the land is no longer held for cemetery purposes.
 - ii. Stopping the road where graves are located on Rosehaugh Avenue road reserve and vesting it in the Council for cemetery purposes.
 - iii. Legalising the formed roadway between Rosehaugh Avenue and Seaforth Terrace and disposing of surplus land in the vicinity of Rosehaugh Avenue and Seaforth Terrace.
- b) Investigate potential uses of the vacant land adjacent to the Standen Street entrance.
- c) When all remaining ash plots have been purchased, close Karori Cemetery under the Burial and Cremation Act.

Explanation

Some cemetery land at the base of Johnston Hill and adjoining Otari Wilton's Bush is managed as part of the Outer Green Belt (see maps at end of this section). This land is steep and forested and has not been used for burials. It has significant natural values and the Outer Green Belt Management Plan (OGBMP) notes that it the land requires reserve protection. It will be classified as scenic reserve in accordance with the OGBMP¹² and no longer be part of the cemetery. In the meantime, if there is any policy conflict in relation to this land between this plan and the OGBMP, the OGBMP will take precedence.¹³

An area at the end of Standen Street has not been developed for cemetery use as the ground is unsuitable and the location isolated from the rest of the cemetery. This area has been suggested as a potential site for a playground to serve the northern end of Karori but is considered unsuitable due to its secluded location. Alternative uses as part of the open space network are being investigated.

Council manages land parcels in the Seaforth Terrace / Rosehaugh Avenue area, which are surplus to cemetery needs and would be suitable for selling for residential housing (see maps at end of this section). However, inconsistencies in the land status of the formed road need to be sorted out first. Rosehaugh Avenue is a legal road but part of it contains graves and is managed as part of the Cemetery. That part needs to be stopped and vested in the Council for cemetery use. The formed road from the end of Rosehaugh Avenue to Seaforth Terrace is not legal road. It needs to be legalised to regularise its use and to give adjoining surplus land a street address before that land can be rezoned and sold. The land that is managed for cemeteries purposes cannot be sold directly by the Council. Council must work with the Crown to sell land and determine what, if any, proceeds of sale Council can then use for other activities such as reconfiguring the carpark at Rosehaugh Avenue to be a more efficient layout and purchasing new land at Mākara (see 3.1.2.2).

4.2.2 Landscape character and amenity planting

1. Maintain and enhance Karori Cemetery as a heritage landscape, as guided by the updated Karori Cemetery Conservation Plan (see action 4.2.4. action (da)).

Action

- a) Assess the impact that trees are vegetation is having on the heritage in Karori Cemetery and identify the areas where tree work is required to reduce the risk of tree-vegetation damage to graves, structures and infrastructure (such as retaining walls).

¹² OGBMP, Policy 4.1.2.1 (2).

¹³ Note: Otari-Wilton's Bush adjoins the northeast corner of the cemetery land to be reclassified and transferred to the Outer Green Belt. Although Otari-Wilton's Bush is part of the Outer Green Belt, its primary management document is the Botanic Gardens of Wellington Management Plan and will take precedence if there is any conflict between it and the OGBMP.

- b) Prepare a landscape management master plan of Karori Cemetery to integrate the long-term management and maintenance of the land, vegetation and built features, including heritage conservation work (see 4.2.4), clearly identifying areas of unique character and whatever long-term management is required to protect the character and/or manage change over time.
- c) Prioritise funding for an ongoing programme of annual tree proactive vegetation management at Karori Cemetery.
- d) Develop a list of plant species that will be appropriate to the landscape character of the different areas and site conditions in the cemetery to guide future planting, and take into account the need to manage potential invasive weed and fire risk, as part of when implementing the overall landscape master plan.

Explanation

The combination of built, and natural and planted elements at Karori Cemetery results in a diverse and unique heritage landscape.

The built landscape is notable for its variety. Each section of the cemetery has a distinctive character. The large areas of densely developed concrete graves are strongly influenced by topography, with some stepped down steep slopes and others aligned in an obvious grid pattern on level or gently sloping ground. In contrast, the areas of lawn cemetery (notably the armed services section) are much simpler and evenly graded. Similarly, the circulation pattern varied from wide paved roading to narrow mown pathways to steep tracks and steps. Some parts of the cemetery have a quite formal, traditional character where the grid layout is clearly evident. In other parts graves are sited less formally on steep slopes or in out-of-the-way corners. At the detailed scale, there is a fascinating range of styles and detailing evident in the graves and larger monuments and buildings. See sections 4.2.4 to 4.2.6 for policies on the cemetery's built features).

The natural topography and drainage patterns have influenced the overall layout. To the north, the steep forested slopes (now managed as part of the Outer Green Belt) remain undeveloped and provide a visually important forested backdrop to the cemetery. A tributary to the Kaiwharawhara Stream flows through this northern area and a second stream flows into it from the cemetery. This second stream cuts across the middle of the cemetery in a steep-sided gully, which is the main natural area. It divides the cemetery at a broad scale north and south and contains some visually dominant stands of mature pine and macrocarpa. The Kaiwharawhara Stream defines the east boundary of the cemetery. See 4.2.3 for policies on managing the cemetery's natural environment.

The vegetation outside of the natural areas (see maps at end of this section) is managed as amenity planting as it relates closely to the developed areas in the cemetery and needs to be managed accordingly. The amenity planting varies according to the history of cemetery development, the topography, aspect and levels of past maintenance. The types of vegetation, broadly simplified, are as follows:

- formal lawns of the armed services and lawn cemetery sections
- informal grassed areas on sloping ground
- gardens, such as the ash plot rose gardens, and various shrub and herbaceous borders
- planted and self-seeded trees dispersed through the gravesite sections, including pathways
- stands of mature exotic conifers, mainly associated with the steep gullies but also overhanging roadways and some burial areas
- regenerating native vegetation, mainly in the gullies and stream riparian margins
- invasive weed growth, especially along stream margins, but also dispersed through the graveyard areas (see more under 4.2.3 natural environment).

While the lawn areas, rose gardens and some herbaceous borders are regularly maintained, there are significant deferred vegetation maintenance issues throughout the cemetery that relate mainly to damaging tree growth, despite work that has been done to remove trees causing damage. Many of the problem trees were planted but there are also self-sown trees that have developed on or too close

to graves and structures such as retaining walls. Some shrub planting is also problematic. For example, flaxes have been planted directly in front of graves, blocking visual and physical access and developing invasive root growth. Flax and cabbage trees produce volumes of strappy fallen leaves that must be cleared before mechanical maintenance, such as weed-eating, can happen. Some other planting, such as recent hybrids, are out of character with the historic era of the cemetery. Maintenance in recent times has improved but there is little staffing capacity for more than the regular mowing and weed eating routines. Self-sown seedlings are now removed from graves before they develop. Clearing away accumulated plant debris, which could be flammable when dry, will help to reduce fire risk within the cemetery and the potential for fire to spread into the adjacent native forest of the Outer Green Belt and Otari-Wilton's Bush.

The Council holds data in its GIS tree database on more than 1000 trees or tree groups in the cemetery. The trees are monitored under the city-wide tree hazard programme and are surveyed after storms for additional damage and hazard risk. Most of the tree work is reactive, dealing to urgent tree hazard risks. There is also some scheduled tree work, however, additional assessment of the threat to graves and other built heritage features is required to help plan and quantify future work. The impact of kaka damage on trees in the cemetery will also need to be assessed. In assessing and prioritising the work a balance will be needed between reducing the threat of damage to heritage values and the benefits of tree cover, such as visual amenity, shelter and wildlife habitat. Blanket removal of trees is not advocated as it can result in greater exposure of graves to weather and potential erosion from increased direct runoff and large-scale tree removal often results in adverse public reaction. Instead, a gradual thinning of large trees is likely and, where necessary, removal of smaller trees. Under this approach a lighter tree canopy will be maintained in future. Replanting will be needed to maintain the tree framework but should be carefully planned to match suitable species, including smaller growing ones, to suitable sites where there is room for the trees to mature.

Funding will need to be prioritised for the tree work needed to reduce ongoing vegetation damage to the graves and provide for site remediation/replanting as well as removal. The work should be incremental, via an annual tree-vegetation work programme, so that the change happens gradually and can be monitored and adapted if need be. Adequate resourcing will be the key.

Overall, a landscape masterplan for the cemetery is required to pull together the various aspects of heritage conservation, tree-vegetation management, natural environment management and visitor needs (such as wayfinding). Considerable work will be required to get the existing situation under control and then maintain it into the future. The masterplan will provide a clear integrated direction for the long-term management and decision-making.



Eucalyptus trees planted on the eastern side of the cemetery in the 1970s to screen it from



Trees have been planted or allowed to develop between graves in narrow spaces that are not

Wilton are now mature. While they provide shade, shelter and bird habitat, their root growth and fallen branches threaten to damage graves and the leaf and bark debris builds up.

big enough to accommodate the mature tree. Roots often extend into nearby graves causing damage.

4.2.3 Natural environment

1. Manage the cemetery land that is within the [Western Wellington Forests Key Native Ecosystem \(KNE\)](#) and/or draft Otari-Wilton's Bush Significant Natural Area (SNA)¹⁴ under the Outer Green Belt Management Plan (see 4.2.1 action (a)).
2. Protect and restore the freshwater ecology in the streams that cross and border the cemetery, by maintaining or establishing streamside buffer vegetation and reduce erosion.
3. Support community initiatives to care for the streams and monitor stream health through partnerships and wider programmes within the Kaiwharawhara catchment, such as Sanctuary to Sea/ Kia Mauriora te Kaiwharawhara.
4. Encourage native forest to regenerate in the stream gullies except where there are records of burials being present.
5. Continue to monitor the exotic conifers in the natural area of the cemetery and allow to age and fall naturally, subject to selective pruning or removal where necessary and feasible for safety or heritage protection.
6. Manage weeds and pest animals in accordance with *Our Natural Capital Biodiversity Strategy and Action Plan*.
7. Encourage and support community participation in weed and pest animal control, restoration planting and ecological monitoring.
8. Apply best practice water sensitive design when developing new infrastructure or maintenance works within the cemetery, to protect freshwater values.

Action

- a) [Prepare a Karori Cemetery weed list and weed management plan and apply for dedicated implementation resourcing.](#)
- a)b) Work with the community and experts to investigate how to manage the riparian bank above the Kaiwharawhara Stream for stream health without damaging the graves on the lower slope.
- b)c) Consider the potential ecological impacts, [including fire risk](#), of some heritage plant species and how to manage those impacts when developing the amenity planting list (see 4.2.2 (action de) and the new graves and monuments maintenance and repair guidelines (see 3.3.2.4 action (a)).

Explanation

The Karori Cemetery is located in an area that would originally have been clad in native lowland forest. The cemetery land was cleared for settlement but secondary forest has regenerated on the slopes and stream gully at the north end of the cemetery. That regenerated forest is part of the [regionally significant Western Wellington Forests KNE and the draft Otari-Wilton's Bush SNA, which largely lie within - and is already managed as part of](#) the Outer Green Belt [so that the whole SNA is managed consistently](#). The KNE/SNA part of the cemetery will be classified scenic reserve and added to the Outer Green Belt [for consistent management with the larger forest areas](#). The relevant Outer

¹⁴ The KNE has been identified by Greater Wellington Regional Council under its KNE programme to protect some of the best examples of ecosystem types in the Wellington region. The SNA (No. WC061) was mapped more recently under the significant natural areas mapping being done as part of the Wellington City District Plan review. The draft SNAs are subject to consultation and review at time of writing this plan. The KNE and the SNA largely overlap within the cemetery.

Green Belt policies will be applied to that part of the cemetery in the interim. The remaining natural environment areas (see maps at end of this section) will be managed according to this plan.

The cemetery lies within the Kaiwharawhara Catchment. Kaiwharawhara Stream flows along part of the cemetery's eastern boundary. It is an important freshwater environment and wildlife corridor that connects Zealandia, Otari-Wilton's Bush and Te Whanganui a Tara (Wellington Harbour). It's protection and restoration are objectives in the Council's biodiversity strategy, *Our Natural Capital*. The collaborative initiative, Sanctuary to Sea/Kia Mouriora te Kaiwharawhara, aims to protect these values in the catchment. There are some graves located quite low down the slope above the Kaiwharawhara Stream. The recent removal of some large trees in the vicinity for clearance below a power pylon has opened up the area to weed growth and revealed the proximity of some graves to the stream. Any riparian restoration should take into account the potential impact on these graves.

The tributary stream across the cemetery is fed mainly from suburban stormwater sources and flows into the cemetery near the end of Standen Street. There are two culverts, the lower of which was remediated for fish passage in 2017. In 2018, students from Wellington East Girl's College surveyed the water quality, habitat, macroinvertebrate and fish population as part of the 'Te Awa Kaiwharawhara Restoration Plan', a restoration partnership under the 'Mountains to Sea, Wellington' education programme. Banded kokopu and a long fin eel were found. The stream's ecological health was found to be moderate to good but with increasing problems of sedimentation due to bank erosion, riparian weed growth, moderate contamination and rubbish. Plastic flowers blown from the cemetery pollute the stream and eventually end up in the harbour. Objectives of the ongoing project are to stabilise the banks and riparian stream margin to improve stream habitat, keep stream clear of rubbish and improve water quality.

The Council generally manages exotic conifers on its reserve land for ecological and/or recreational benefits, allowing trees to age and fall naturally. Those in the natural areas of the cemetery will be managed in this way. ~~Their~~ Gradual thinning is an option but must be done carefully to avoid destabilising the whole tree group ~~and their~~. Removal is considered ~~a of~~ lower priority than other exotic conifers and ~~other~~ tall trees ~~that are~~ growing within the developed areas of the cemetery.

Weed and pest animal control is managed as part of the Council's city-wide programme, taking into account the cemetery's proximity to the ecologically significant native forest in Otari-Wilton's Bush SNA and the Sanctuary-to-Sea corridor down the Kaiwharawhara Stream valley.

A specific plan is required to understand the extent of the weed problem in Karori Cemetery and prioritise the species that most threaten the health of the Otari forest. Invasive weed species currently present include old man's beard, blackberry, Japanese honeysuckle, Darwin's barberry, tradescantia, bamboo and ivy. These species have the potential to spread via birds, wind or streams – invading built heritage in the cemetery, obstructing access and spreading beyond the cemetery into Otari-Wilton's Bush with adverse impact on natural values. One aspect of heritage planting in the cemetery that should be considered is the weedy nature of some plant species that might have been used traditionally. Where the heritage value indicates continued use, management methods will be needed such as confining to small areas or preventing berry/seed development, as is done at Bolton Street Cemetery.

Community volunteers are involved in predator trapping on Pest animal control is carried out in Karori Cemetery¹⁵ as part of a wider network of traps and bait stations in the adjacent Outer Green Belt, targeting mustelids, rats and hedgehogs but there is currently a gap in the trapping coverage above the cemetery. The network is managed collaboratively between the Council, GWRC and the RAMBO and KATCH22 volunteer groups¹⁶. The area is expected to come under the Predator Free Wellington programme within the timeframe of this management plan. Rabbits are managed under a regular shooting programme (see 3.3.2.2). Cat sightings have been reported. The council is limited in its legal ability to manage cats but is committed to reducing the impact of stray and feral cats and will

¹⁵ The rear part of Karori Cemetery is mapped as a pest animal buffer zone in *Key Native Ecosystem Operational Plan for Western Wellington Forests 2019-2024*, GWRC, p.25, map 5

¹⁶ RAMBO is run by the Otari-Wilton's Bush Trust and KATCH22 by Mākara Peak Supporters.

endeavour to do so where possible. The council also encourages responsible pet ownership to reduce the impact of pets on wildlife.

4.2.4 Heritage recognition and protection

1. Protect, manage and promote Karori Cemetery as an historic place in a manner that is compatible with its continuing cemetery purpose.

Actions

- a) Review the Karori Cemetery Conservation Plan 2003, update as necessary, including consideration of vegetation management as part of the cemetery's heritage landscape. Include a long-term maintenance plan with guidance on best practice maintenance, integrated with the proposed landscape management master plan for the cemetery (see 4.2.2 action (b)).
- a)b) Seek to have the heritage at Karori Cemetery recognised and protected in the following ways, after the cemetery is closed:
 - i. Propose listing-Nominate the cemetery as a Category 1 Historic Place in the Heritage New Zealand List / Rārangī Kōrero List
 - ii. Classify as an historic reserve under the Reserves Act, after the cemetery is closed (see 4.2.1 action (c)).
 - ii.iii. Propose-Consider scheduling the cemetery as a heritage area and the Main Chapel, Servicemen's Arch and two columbaria as heritage items-buildings or objects in the Wellington City Council District Plan
 - iii. Propose-scheduling the cemetery as a heritage area in the Wellington City District Plan
 - iv. Classify as an historic reserve under the Reserves Act, after the cemetery is closed (see 4.2.1 action (c)).
- b)c) Consult mana whenua and the community about renaming Karori Cemetery to reflect the original Māori name for the area.
- e)d) Carry out an archaeological assessment and prepare an archaeological management plan of Karori Cemetery to identify the areas (including graves) where an archaeological authority from Heritage New Zealand Pouhere Taonga would be required before work could be completed.
- d) Review the Karori Cemetery Conservation Plan 2003, update as necessary, including consideration of tree management as part of the cemetery's heritage landscape. Include a long-term maintenance plan with guidance on best practice maintenance, integrated with the proposed landscape management master plan for the cemetery (see 4.2.2 action (b)).

Explanation

Karori Cemetery is an archaeological site under the Heritage New Zealand Pouhere Taonga Act 2014, as it was established before 1900. The cemetery holds significant history about Wellington's colonial settlement, its people and its subsequent development. (See Appendix III for a brief historical summary.) Therefore, the Council intends to manage the cemetery as an historic place while also maintaining an appropriate atmosphere for a cemetery. Funerals and cremations at the chapels and crematorium, interments and disinterments can continue even after the cemetery is closed under the Burial and Cremation Act.

The 2003 conservation plan included information about the condition of the cemetery and recommendations for action. Another 17 years have passed and little heritage conservation work has happened so it is timely to update and review it in the light of subsequent change in the condition of the cemetery and the need to plan for better tree/vegetation management (see 4.2.2). The updated heritage conservation plan will guide prioritising future maintenance and repair work. It needs to be integrated with the master plan to ensure long-term heritage conservation of structures and graves is co-ordinated with the long-term landscape management and maintenance.

The *Cemetery Management Plan 2003* and *Karori Cemetery Conservation Plan 2003* both proposed the forms of recognition and protection in action (ba) above but these were not actioned. ~~Those proposals were based on a~~ Comprehensive research ~~that~~ was carried out at that time, which demonstrated the high heritage value of the cemetery and the features within it. Any potential nomination to the Heritage New Zealand List/ Rārangī Kōrero or decision to schedule the cemetery in the District Plan would need to consider the implications for ongoing cemetery operations alongside heritage protection. Council will therefore pursue a nomination for listing by HNZPT and consider scheduling the cemetery in the District Plan once the cemetery is closed. District Plan scheduling is subject to a separate decision-making process that would require further research, assessment against the heritage criteria and thresholds, and a District Plan Change. If the cemetery is listed by Heritage New Zealand Pouhere Taonga then Council would also be required to have regard to any entry on the Heritage New Zealand List/ Rārangī Kōrero when preparing or changing the Wellington District Plan. More detailed research may be required when preparing the various listing applications and could be done when reviewing the conservation plan. More knowledge of the pre-colonial and subsequent Māori history associated with the land is needed. A research project with mana whenua is proposed (see 3.3.2.3 action (a)). Consultation with mana whenua is also required about the word 'Karori', which is a shortening of the original Māori name 'Kaharore', meaning 'the ridge for snaring birds'. The question of renaming the suburb has been raised in the local community. The Burial and Cremation Act requires Ministerial approval to change the name of a cemetery.

The need for an archaeological authority for work on gravesites will only be triggered where: the grave originated before 1900, the last known activity was also pre-1900 and the proposed work involves intrusive activity such as removing features for repair, reconstructing features or carrying out earthworks for additional interments or disinterments. Many of the pre-1900 graves in Karori Cemetery may have had subsequent burials or altering activity since 1900 and would not, therefore, need an archaeological authority. Identifying the areas of the cemetery (including graves) that do and don't need an authority would be useful for:

- identifying the graves where Heritage New Zealand Pouhere Taonga would need to be contacted if a further interment or disinterment was requested
- grouping proposed work requiring an archaeological authority together under a single application.

~~The 2003 conservation plan included information about the condition of the cemetery and recommendations for action. Another 17 years have passed and little heritage conservation work has happened so it is timely to update and review it in the light of subsequent change in the condition of the cemetery and the need to plan for better tree management (see 4.2.2). The updated heritage conservation plan will guide prioritising future maintenance and repair work. It needs to be integrated with the master plan to ensure long-term heritage conservation of structures and graves is co-ordinated with the long-term landscape management and maintenance.~~

If the heritage at Karori Cemetery is formally recognised in the ways proposed above, community expectations about its conservation are likely to rise. More will need to be done in the way of regular maintenance and heritage conservation work, with financial and resourcing implications (see section 3-76.)

4.2.5 Graves and monuments

1. Carry out the prioritised maintenance and repairs as resources permit, including working with volunteer help when available for suitable tasks.
2. Where appropriate, issue single permits to approve maintenance and repair work on multiple graves and monuments in the prioritised list.

Action

- a) In consultation with the Friends of Karori Cemetery, prepare and maintain a prioritised list of graves needing maintenance and repair, using the assessment approach outlined.
- b) Seek funding to enable enough gravesite restoration work to be carried out to see a substantial improvement in the general condition of the graves at Karori Cemetery over the next ten years.

Explanation

Karori Cemetery contains a huge collection of some 86,400 graves that vary from the simple to the formal and elaborate. Many graves are not marked in any physical way. The types of grave and some other memorials are described in Appendix V.

Many of the gravesites at the cemetery are in deteriorated condition. This deterioration is partly due to natural weathering and the effects of time. For example, the unreinforced concrete slabs that cover many of the graves have cracked and/or collapsed because the burial remains have broken down and the underlying ground slumped. In many places graves have been damaged by tree growth, including the effects of invasive root systems, branch and tree fall. Erosion from runoff is another damaging force in places. Unfortunately, some graves have been damaged due to ill-advised maintenance activities.

The focus of the next ten years is intended to be firstly on assessment and planning for improvements and then to begin a programme of work to halt the decline.

4.2.6 Buildings, Infrastructure and facilities

1. Continue to use the office building at Karori Cemetery for cemetery administration and public enquiries.
2. If Karori Cemetery is closed under the Burial and Cremation Act in future, continue to use the two chapels for funeral services and operate the crematorium.
3. Use the Mortuary Chapel (Shelter) as an information centre and base for cemetery tours and other activities run by the Friends of Karori Cemetery.

Action

- a) Seek the renaming of the Mortuary Chapel in the Heritage New Zealand / Rārangī Kōrero List and the district plan as 'The Shelter' to better reflect its original purpose.
- b) Carry out required maintenance and proposed restoration of the Mortuary Chapel (Shelter), subject to preparing a conservation plan to guide the work and obtaining an archaeological authority.
- c) Investigate the feasibility of providing an additional public toilet accessible from the Small Chapel, and develop if feasible subject to heritage assessment to ensure heritage values will be protected.
- d) Continue to refurbish the Main Chapel to improve its appeal, accessibility and range of facilities for funeral and other appropriate uses, including increased capacity if feasible.

Explanation

Each of the existing buildings has had a role in the history of the cemetery's development, whether for funeral services, cremations, storage, staff facilities, office space or public enquiries. The chapels and crematorium are recognised historic buildings (see Appendix III) and the other buildings have been developed to provide for functional needs. Even after the cemetery eventually closes, it is likely that all these buildings will continue to be used for similar functions. However, that is not to preclude the possibility that the buildings might be used differently in future. The principle of sustainable re-use is supported provided that any new use is sensitive to the cemetery setting and involves minimal change to those buildings with identified heritage values.

The Mortuary Chapel (or Shelter) is sited at an ideal location for an information centre. It is a distinctive, easily recognised landmark feature down the main drive at a convenient central point, close to the older sections of the cemetery. Its location beyond the chapels and crematorium also separates it from the main focus of bereavement services. The building was originally a shelter for mourners. It was a gathering point in the cemetery and that will be reinstated with the new use. For this reason, it is proposed to officially rename it as 'the Shelter' to better reflect its original purpose and new use. The building is due for repainting, which will be an opportunity to also restore some original features including decorative roof detailing and copper guttering. The building was originally an open structure but it is not proposed to open it up again. Instead, re-glazing is proposed with appropriately designed security shutters. As it is a listed heritage building all maintenance and

restoration work must be done according to an up-to-date conservation plan and necessary approvals sought.

People attending funerals at the Small Chapel who have limited mobility have difficulty in accessing the public toilets near the office or in the Main Chapel. Therefore, the feasibility of providing a new toilet within easy reach of the Small Chapel will be investigated, bearing in mind the potential impacts on the heritage buildings and other heritage features in the vicinity.

The Crematorium and Small Chapel and the Main Chapel have all been earthquake strengthened in recent years. While the Small Chapel is popular for its heritage character and intimate size, its small size is a limitation. The Main Chapel is larger and has its own entrance on Rosehaugh Avenue, with a sizeable parking area. The quiet setting and easy, flat access are advantageous but improvements would make it more appealing. The outdoor courtyard has been upgraded, re-cladding and repainting is nearly complete and further work is planned under the asset management programme to improve the indoor-outdoor connection, upgrade the toilet facilities and add a small kitchenette. These improvements will enable people to undertake simple self-catering – an option that would support those wishing to organise their own funerals. Other improvements that would potentially boost usage include additional seating, if feasible, to cater for larger funerals and reconfiguring the car parking layout to optimise its capacity. Refurbishment might also open up the potential to increase use and revenue by hiring out the building for other purposes such as weddings, talks or recitals at times that would not clash with funeral use. The building's separate street entrance means that it can be accessed for such purposes independent of the cemetery. The building's heritage value is noted in section 4.2.4.

4.2.7 Visitor experience

1. Encourage recreational use and enjoyment of the historic landscape and natural environment at Karori Cemetery, while managing potentially conflicting activities.
2. Encourage and support the provision of guided and self-guided cemetery tours aimed at guiding visitors and offering an interactive form of interpretation about the cemetery values, history and stories of interest. Guided tours are subject to approval by the Cemeteries Manager, who will take into account the potential impact on the cemetery environment and other visitors, including:
 - i. The number of people allowed in each tour group
 - ii. The frequency of the tours
 - iii. The steps that would be taken to avoid tours coinciding with sensitive cemetery activities such as funerals and interments.

Actions

- a) Research the historical naming of roadways, paths, areas and sites within the cemetery to inform the development of a way-finding strategy.
- a)b) Install temporary name signs on the main routes and at the main junction points in the cemetery to improve basic wayfinding until action (c) is completed.
- b)c) With reference to the proposed Cemeteries Visitor Experience Strategy (see 3.4.2.3) develop:
 - i. As the first priority, a Karori Cemetery Way-Finding Signage Plan that:
 - reflects an assessment of circulation patterns, common destinations and loop routes
 - provides for clear direction signage on track connections to adjacent open spaces, including denoting walking-only or shared use
 - an audit of existing signage
 - reflects naming used historically at the cemetery
 - includes sign design specifications for functionality and appropriate heritage style.
 - ii. As the second priority, a Karori Cemetery Interpretation Plan.
- c)d) Gradually implement the wayfinding and interpretation strategies, as resources permit
- d)e) Develop a new walking-only track between the cemetery and Ian Galloway Park.

[e/f\)](#) Develop an entrance to the Outer Green Belt at the end of Standen Street with a map board to direct Outer Green Belt users.

[f/g\)](#) Develop a new shared track from the Standen Street entrance to the shared Cemetery to Skyline Track, to divert bike riders away from the cemetery.

Explanation

Karori Cemetery is increasingly popular for recreational activities, including exercise-related such as walking, running, cycling and dog-walking and heritage-related such as finding graves for genealogical interest and simply exploring the older sections and reading the headstone inscriptions. At the same time, funeral services and cremations continue to occur at the chapels and crematorium, interments continue in the ash plot areas and from time to time on family graves, ashes continue to be scattered in approved areas and the bereaved still come to the office for assistance. Most of these cemetery-related activities will continue to varying degrees, even after the cemetery is closed – certainly for the duration of this management plan. Therefore, activities are managed under Rules section to ensure they are appropriate to a cemetery and to encourage respectful behaviour.

It is likely that the cemetery's proximity to the adjacent Outer Green Belt and the playing fields at Ian Galloway Park boosts recreational activity in the cemetery because of the opportunities for loop walking and bike riding routes that pass through the cemetery. For instance, visitors can incorporate the cemetery into a loop walk up Johnston Hill or through Otari-Wilton's Bush. Overall, this is a positive thing because more people discover the cemetery and with that comes appreciation of its heritage and unique character. A recent track audit recommended that a new ~~50-metre~~ track be developed to ~~better link Ian Galloway Park and~~ improve loop walk opportunities ~~between Otari-Wilton's Bush, Ian Galloway Park and the cemetery~~. Its development would be an opportunity to improve the currently difficult access to graves above Kaiwharawhara Stream.

Most of the 'through' recreational use is compatible but there have been a few incidents of disrespectful mountain biking behaviour, where bikers have used graves as jump-offs and there is potential for conflict between those on foot and those on bikes on the narrow paths in the cemetery. For these reasons, cycling and mountain biking is restricted to those wider paved routes that are maintained for vehicle use and to any tracks that are specifically signposted as being for shared use.

Mountain bikers will also be encouraged to access the Outer Green Belt via Standen Street, where land currently held for cemetery purposes will be transferred to the Outer Green Belt (see 4.2.1). There is just one shared track that is accessible from the cemetery – the Cemetery to Skyline connector route. ~~All other tracks into the Outer Green Belt are for walking-only use~~. Currently, bikers access this shared track via the paved vehicle routes in the cemetery but it is proposed to extend the shared track to divert mountain bikers directly to Standen Street, where a minor Outer Green Belt entrance will be developed. ~~All other tracks into the Outer Green Belt, including into Otari-Wilton's Bush, are for walking-only use~~.

Overseas, cemetery tours focusing on the heritage and historical stories of interest have proved popular, as have guided tours at Karori Cemetery (now run by the Friends of Karori Cemetery). Tours that emphasise the particular themes, physical character and stories of the people interred there can build a vivid sense of place, local identity and appreciation of the heritage. They also offer an interactive shared experience whereby visitors explore together with a knowledgeable guide. The tours are an attraction and have the added benefit of promoting awareness and appreciation of the cemetery's heritage. Guided tours need to be managed, however, to ensure that they do not cause inappropriate noise and distraction near the bereaved and do not undermine the peaceful atmosphere that is valued by both family and recreational visitors. Self-guided cemetery tours will also be encouraged, linked in with the implementation of the Karori Cemetery way-finding and interpretation plans.

The wayfinding and interpretation plans will address a significant current issue, which is the difficulty visitors have in finding their way around the cemetery and finding specific plot locations. The implementation will be by a combination of onsite signage and digital applications. Onsite signage will be planned and designed to give adequate directional guidance and information without cluttering the cemetery. Digital applications will enable people to locate their current position and find their desired route using interactive online mapping, which can also be linked to cemetery records and

interpretation material. Improved wayfinding will be a time saver for cemetery staff by reducing the need for visitors to ask for help.

4.2.8 Community and partnerships

1. Continue to encourage, support and work with the Friends of Karori Cemetery to achieve shared objectives in the management of Karori Cemetery through an agreed Memorandum of Understanding.
2. Continue to work with and support community groups who undertake special projects or educational events at Karori Cemetery.
3. Encourage regular visitors to become involved in volunteer activities at Karori Cemetery.

Action

- a) Seek annual funding to support the Friends of Karori Cemetery during the 2022-2023 and 2023-2024 financial years to build its community base and undertake approved heritage conservation work at Karori Cemetery.

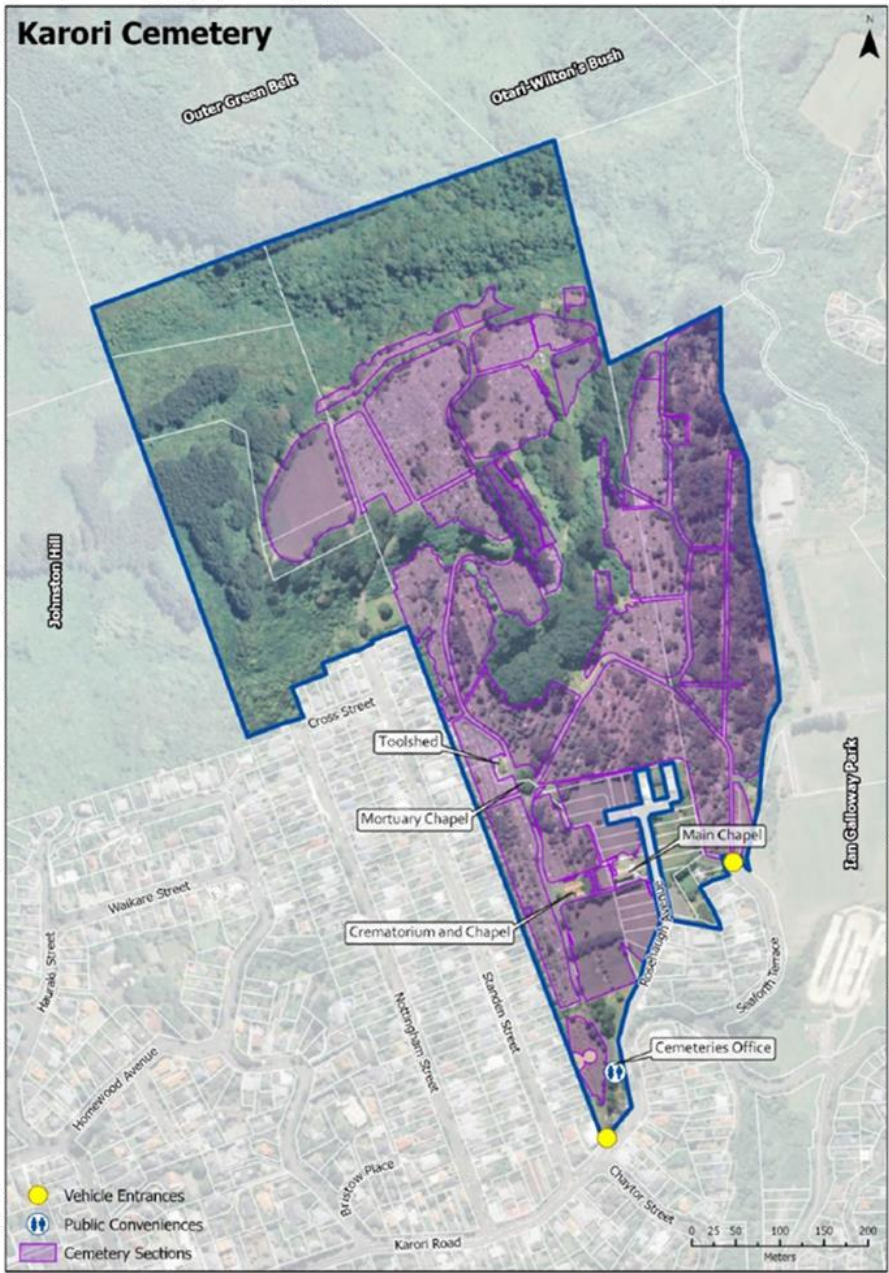
Explanation

Karori Cemetery is increasingly valued by the community for a variety of reasons. Many people have a personal connection with it through past family burials and cremations. Interest in genealogy is seeing increasing numbers of people wanting to refer to the cemetery's records and locate and visit gravesites. As noted in section 4.2.7 it is also popular for recreation. Heightened use appears to be generating more interest and appreciation of the cemetery's heritage. In recent years, cemetery tours and heritage awareness programmes, such as marking the centenary of the 1918 flu epidemic, have boosted interest.

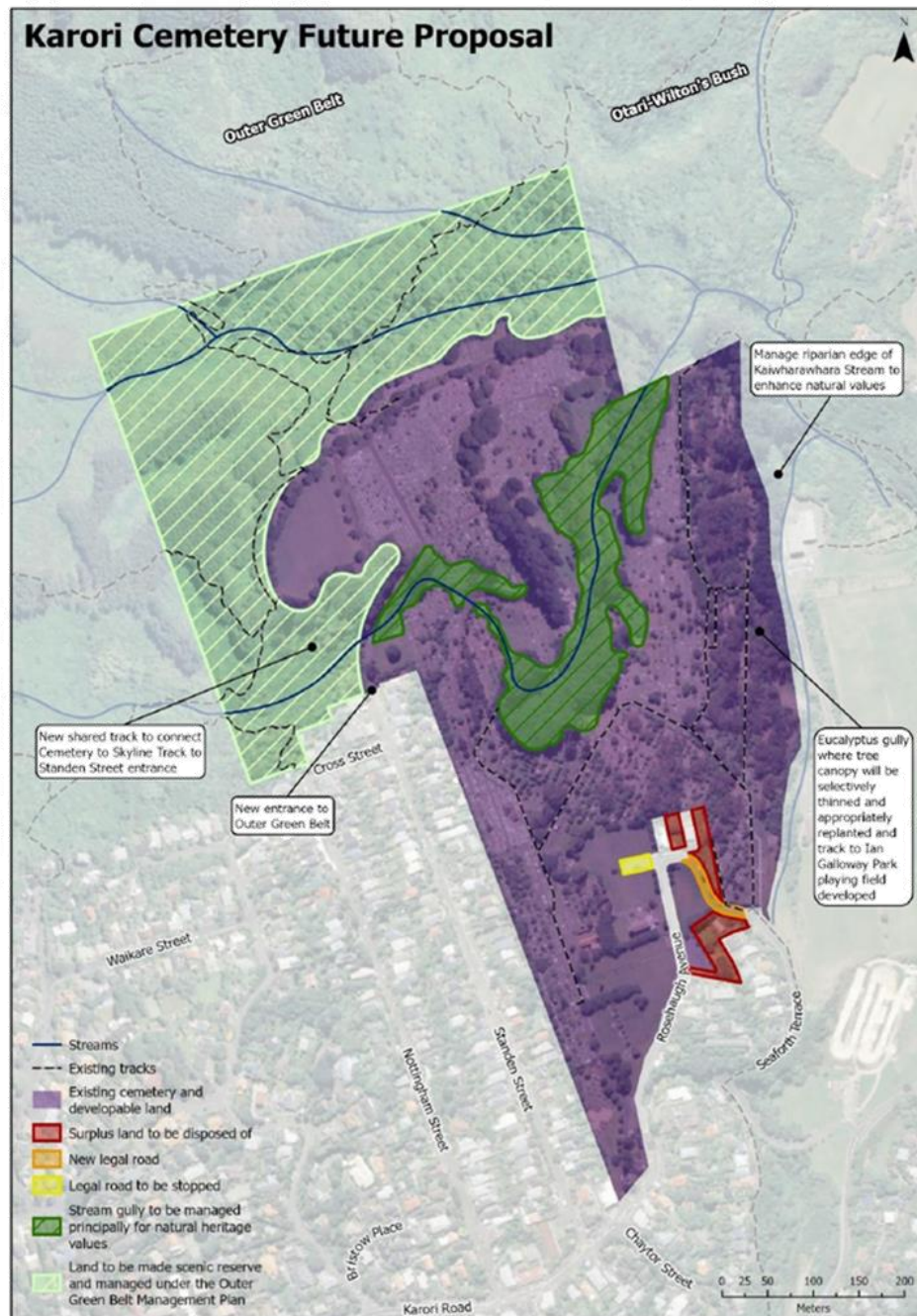
The establishment of the Friends of Karori Cemetery in January 2020 reflects this growing interest and appreciation of the cemetery. The Friends and the Council have shared objectives to support the preservation, protection and enhancement of the heritage, recreational and ecological aspects of the cemetery – and to promote public interest in the cemetery. The Friends plans include running regular working bees, undertaking research and publication of findings, tree planting, and regular communication to engage the community and promote awareness.

A Memorandum of Understanding between the Friends and the Council has been agreed, which sets out a series of operating principles of working in collaboration, including regular communication and acknowledgement that any grave cleaning and maintenance work carried out by the Friends will be subject to Council approval by permit. The Council will enable the Friends to access the Shelter, help establish it as an information centre and use it as a base for its community activities, including tours. Their onsite presence is likely to help alleviate some of the pressure on cemetery staff to answer enquiries and will no doubt encourage community engagement with the cemetery. The Council will also provide the Friends with a tool shed for storage of equipment and heritage items awaiting restoration. Initial funding in the two 2022/23 and 2023/24 financial years is proposed to assist the group get established and begin work on agreed initiatives aligned with the policies in this management plan. Any further funding would be reviewed in the context of any funding recommendations for work at Karori Cemetery during the next 2025-2027 Long-term Plan period.

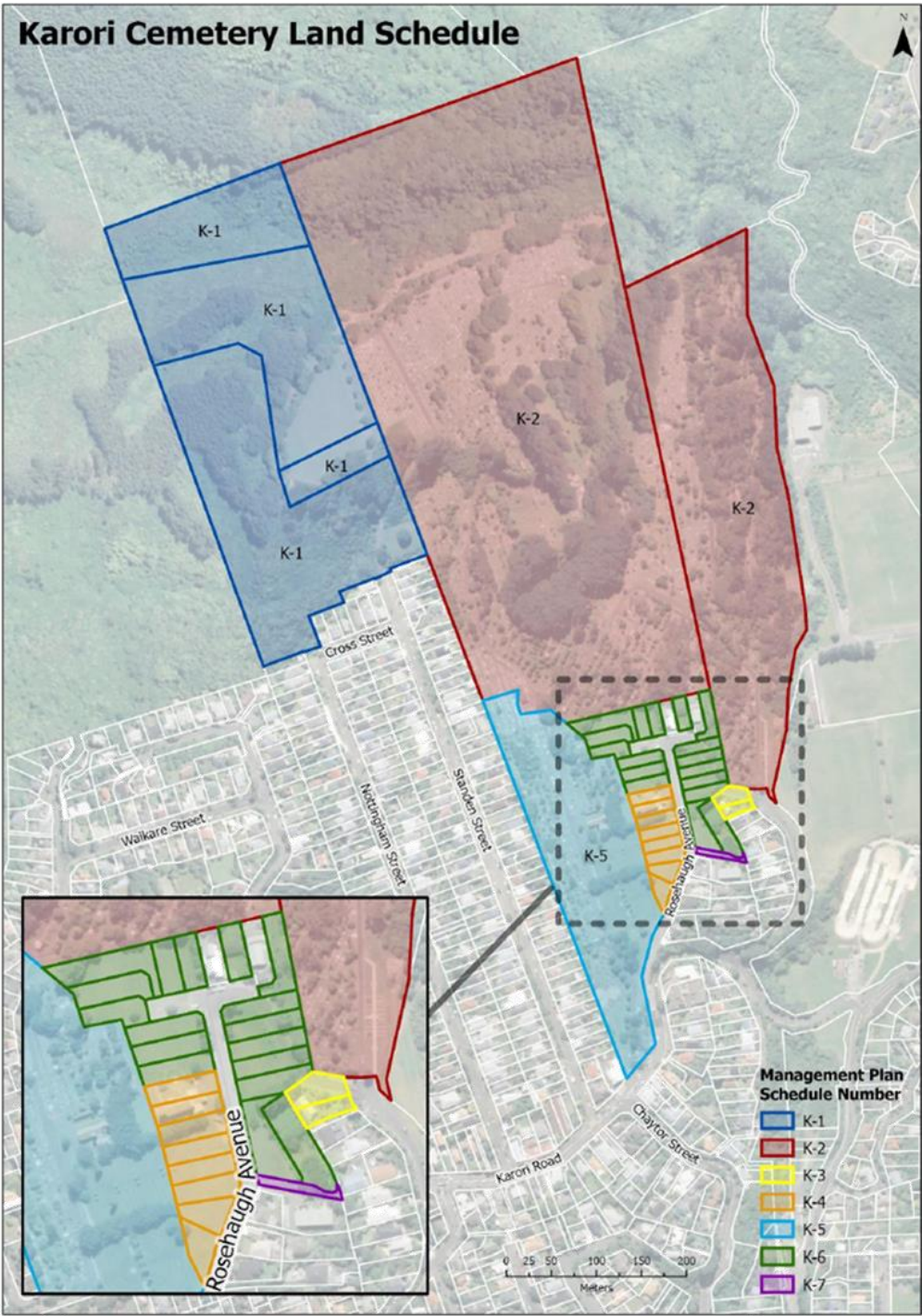
At various times, community groups such as local cadet and scout groups have visited the cemetery as part of their youth development programmes. As noted in 4.2.3 Wellington East Girls High School is involved in an ongoing stream restoration project and the RAMBO and KATCH22 groups are actively involved in pest animal control. There is also potential for city-wide programmes such as Predator-Free Wellington to generate volunteer activity in the cemetery. Such activities can facilitate understanding the cemetery's heritage values and encourage active involvement.



Rename 'Toolshed' 'Mess and Toolshed'. Amend 'Mortuary Chapel' to 'Mortuary Chapel (The Shelter)'



Amend map to clarify that the track to Ian Galloway Park will be walking only. Rename 'Toolshed' 'Mess and Toolshed'. Amend 'Mortuary Chapel' to 'Mortuary Chapel (The Shelter)'. Correct error in purple shading near Seaforth Terrace/Rosehaugh Avenue.



58 Cemeteries Management Plan, Tawa, Karori and Mākara Cemeteries

| Mgmt Plan schedule number | WCC site number | Legal description | CT Ref. | Land area | Reserve description | Gazette Reference | District Plan zoning | Notes / Actions needed |
|---------------------------|-----------------|---|---------|------------|--|----------------------|----------------------|--|
| K-1 | 1141 | Pt Sec 33 Karori District | 626/83 | 10.1588 ha | Not a reserve | | Open Space B | All the land in CT 626/83 is held freehold by the Council, however two parts of it are tagged for cemetery purposes by the 1938 and 1962 Local Legislation Acts. This legislation authorises WCC to use 3.7885 ha for cemetery purposes. Actions <i>Propose surveying the area managed as Outer Green Belt, classify as scenic reserve and continue to manage as Outer Green Belt.</i> |
| K-2 | 1141 | Pt Sec 31 and Pt Sec 33 Karori District | 34D/196 | 27.1783 ha | Not a reserve | | Open Space B | Land set apart for cemetery purposes, pursuant to the Public Works Act 1981, NZ 1989/2169(doc B.009893.1). Actions <i>Propose surveying the area managed as Outer Green Belt, classify as scenic reserve and continue to manage as Outer Green Belt.</i> |
| K-3 | 1141 | Lot 30 Pt Lot 31 DP 9848 | 20D/724 | 0.1075 ha | Local Purpose Reserve (site for municipal buildings) | NZ Gazette 1980/2711 | Open Space B | Land reserved for municipal purposes, NZ Gazette 1950/1864 (changed from Cemetery purposes to municipal purposes). Vested as a reserve for municipal purposes, NZ Gazette 1950/1865, pursuant to Public Reserves, Domains & National Parks Act 1928. In 1980 the land was classified under the Reserves Act 1977 as a Local Purpose Reserve (site for municipal buildings), NZ Gazette 1980/1147. Part of the reserve (being part lot 31, DP 9848) was revoked, NZ Gazette 1980/2711, looking at the aerial this would have been done to better align the boundaries. Order in Council 433545 authorising the laying off of an under-width street. |
| K-4 | 1141 | Lots 37 38 39 40 41 42 43 44 on DP 9848 | 578/53 | 0.4944 ha | Not a reserve | | Open Space B | Held for cemetery purposes, acquired under the Public Works Act for cemetery purposes – not a reserve. Section 23 Local legislation Act 1938 – authorises WCC to use for cemetery purposes |
| K-5 | 1141 | Lot 1 A 316. Pt Sec 33 of the Karori District | 485/211 | 3.5941 ha | Not a reserve | | Open Space B | Council freehold, held for Cemetery purposes. Heritage buildings 165, 164/1 and 164/2 listed in Wellington City District Plan. |
| K-6 | 1141 | Lots 2, 3, 4, 5, 7, 9, 10, 11, 12, 13, 14, 33, 34, 35 and | 568/5 | 1.4321 ha | Local Purpose | NZ Gazette 1989/4484 | Open Space B | B.040425.1 Gazette Notice classifies the land to be Local Purpose (Cemetery) Reserve, subject to the Reserves Act 1977 (NZ Gazette 1989/4484). Order in Council 1504 exempting Rosehaugh Ave from Sec 128 PWA subject to a |

| | | | | | | | | |
|-----|------|---|--------|-----------|--------------------|--|--------------|--|
| | | 36 DP 9848 and Sec 78, and Pt Sec 79. Karori District | | | (Cemetery) Reserve | | | building line. Certificate K 8692 – relates to a common drain over land. Fencing covenant 252375 (Lot 11). Order in Council 433545 authorising the laying off of a proposed street. Docs. 570814, 776668 & 797039 refer to changes in appellations/legal descriptions. Actions. Rationalise and dispose of surplus land areas as per section 4.2.1, Land Administration in this plan, Actions 1 (b) and (c). |
| K-7 | 1141 | Sec 87 Karori District | 8A/560 | 0.0322 ha | Not a reserve | | Open Space B | Subject to section 59 of the Land Act at 1948, this section refers to mineral rights being reserve by the Crown. |

Land for addition to Karori Cemetery.

| Legal description | Location | Notes / Actions needed |
|------------------------------|-----------------------------------|--|
| Legal road, Rosehaugh Avenue | Northwest arm of Rosehaugh Avenue | Actions. Propose legal road stopping of the area where graves are located, vest in the Council for cemetery purposes and zone as open space in the district plan. |

4.3 Mākara Cemetery

4.3.1 Land administration

1. Subject to the outcomes of the proposed master plan of the existing cemetery land and any new land the Council ~~may~~ **acquires**, rationalise the Council's cemetery-related land at Mākara by:
 - i. disposing of any land that is surplus to cemetery purposes and surplus to achieving the Council's strategic open space management objectives, or
 - ii. surveying off and classifying as recreation reserve or scenic reserve under the Reserves Act any land that is surplus to cemetery purposes and is to be retained as part of the Council's open space network.
2. Continue the existing Wellington Pony Club grazing lease over land on the east side of Makara Road until the lease expires. Consider use of the grazed land beyond the current lease in the context of new master plan (4.3.1(1)).

Explanation

The land currently held for cemetery purposes at Mākara was historically acquired as large rural blocks of variable topography. In 2018 it was found that very little of the remaining undeveloped land is suitable for cemetery development (see 3.1.2.2). It is now timely to review whether to retain or dispose of the remaining land in the light of wider strategic policies and **any potential acquisition the likely land purchase** of adjacent land for expansion (see 3.1.2.3). Most of it has open space values that warrants continued Council ownership, including future potential recreational links to the Outer Green Belt, recreational opportunities in the local area, existing and potential carbon farming, and biodiversity and freshwater protection. Any land that is to be retained for open space values rather than cemetery purposes will eventually be classified as reserve land under the Reserves Act to clarify the Council's management objectives and appropriately protect the open space values.

4.3.2 Landscape character and amenity planting

1. Maintain and enhance Mākara Cemetery as a countryside cemetery of sweeping lawns defined by specimen tree planting and areas of native bush that frame views out to the surrounding rural landscape.

Actions

- a) Assess the need for potential improvements by reviewing the functionality, visitor amenity and maintenance regime of the existing cemetery area (see maps at end of this section), including:
 - i. Adequacy of the tree framework and suitability of species
 - ii. Maintenance issues
 - iii. Accessibility, including provision of seating and footpaths
 - iv. Potential to enhance the children's section
 - v. Potential to provide more ash circles / ash walls
 - vi. Adequacy of facilities such as water taps and bins**
 - vi-vii. Visibility of the Mākara Road entrance**
 - vii-viii. Adequacy of way-finding signage, including roadside entrance signs**
 - viii-ix. Potential to develop wildflowers as a feature.**

If ~~the-any~~ adjacent land is acquired carry out the review as part of master planning the cemetery extension (see 3.1.2.2 & 3.1.2.3).
- b) Plan a landscape management work plan, based on the results of the review, for gradual implementation.
- c) Develop a list of plant species to guide future planting of the tree framework, amenity specimen trees, shrub and herbaceous borders, that will be appropriate to the landscape

character, ~~and~~ suited to the site conditions and take account of the potential for visitors to pick flowers or foliage as an environmentally friendly and, for some, culturally appropriate tribute option (see 3.2.2.3 (5) and 3.2.2.3 action (a)).

- d) Offer commemorative planting in groves along the Makara Road edge, based on a landscape plan.

Explanation

Feedback during the engagement for this plan showed that, overall, visitors appreciate the countryside setting and lawn cemetery character of Mākara Cemetery, with its peaceful atmosphere and spacious layout. The cemetery's tidy condition attracted positive comment although people noted the problem of windblown rubbish that collects in fences and vegetation (see 3.2.2.3, gravesite decorations). The cemetery has been developed along the top of a low spur above Mākara village. The site is exposed to wind that funnels up the valley and people do comment about the wind. Over time, though, vegetation growth on the steeper ground has developed and provides some shelter as well as a pleasant green edge to the cemetery areas. Specimen tree planting along the main driveways has also now developed sufficiently to provide a formal tree framework along the main driveways and defines some of the burial sections. The planting is a mixture of species, which reflect different phases in the cemetery's development. The main species are cypress, conifer, Norfolk Island pine, ngaio, alder, pohutukawa, and, more recently, totara. Community engagement included requests for more trees and there is potential for more specimen or group tree planting to improve the amenity of some areas. However, it needs to be well thought out, to avoid creating future maintenance problems.

It is timely to review the landscape management at the same time as the master planning of ~~the any~~ suitable adjacent land is done, so that any further improvements or new features within the existing cemetery and the interface between the existing and any new cemetery areas are well integrated. It would also be helpful to understand the practical site challenges that have been encountered in developing the existing cemetery, such as the prevailing wind and gravesite layout on sloping ground.

The review should also address the potential to develop more interment and commemorative options at the cemetery. The ash circles and ash walls have been popular and there is continuing demand.

~~An area for teenage and young adult burials, with a distinctive character that would reflect the age group has also been suggested.~~ The existing children's section is in a peripheral part of the cemetery and feels somewhat isolated. This is an area where families often have other young children with them when they visit and the addition of a focal point for young siblings could help families to spend quiet time together – for example, some seating near a subtly designed landscape feature, such as large rocks, which would be both a natural feature and something for children to touch and explore. Recent shelter planting along the nearby road edge will help provide a more intimate atmosphere.

The area along the Makara Road edge is comparatively level and it was, until recently, to be developed for burials. Geotechnical investigations found it to be unsuitable. It is now proposed to use the area for commemorative tree planting graves (see 3.2.2.3). This use would visually enhance the approach to Mākara Village and also be an opportunity to restore indigenous lowland forest species that are now rare, such as swamp maire. The landscape plan should provide guidance on layout, species and the development of access to the site.

Introducing more wildflowers [and plants of significance to denominational and cultural groups](#) in areas that are unsuited for graves is suggested for investigation for the following reasons:

- The seasonal interest would be an added attraction for visitors
- Patches of relatively informal wildflower meadow would be in keeping with the countryside setting
- It might be possible to reduce the frequency of mowing maintenance on areas between the developed lawn cemetery areas
- Visitors could be encouraged to pick the flowers [and foliage](#) for placement on graves as an alternative to plastic flowers.



Some wildflowers have already naturalised, as in the natural burials area depicted. The feasibility of the idea would need to be investigated, including: identifying suitable areas, seeking advice from Council's ecology and horticultural teams as to suitable non-invasive species and how best to establish and maintain meadows, implications of the maintenance regime for staff and potential fire risk.

4.3.3 Natural environment

1. Protect and restore freshwater ecology in the streams by maintaining and enhancing native riparian buffer vegetation.
2. Manage weeds, pest animals and forest restoration efforts in accordance with *Our Natural Capital Biodiversity Strategy and Action Plan*.
3. Monitor the exotic tree planting in the natural areas of the cemetery and allow to age and fall naturally, subject to remedial work where necessary for safety.
4. Continue to manage the areas under Permanent Forest Sink Initiative covenants for carbon sequestration and investigate the potential to register additional areas.
5. Encourage and support community participation in weed and pest animal control, restoration planting and ecological monitoring on existing cemetery and new cemetery land.

Explanation

The maps at the end of this section show the areas of land that have been developed or are suitable for cemetery purposes and the substantial areas of other land that is unsuitable for cemetery use. The other land comprises several gullies and watercourses, including part of North Mākara Stream, steep hillsides and some low-lying areas on both sides of Makara Road. Apart from the area leased for grazing on the east side of Makara Road, most of this land is regenerating to native vegetation. The native regeneration is more advanced in the water courses and gullies and south-facing slopes. The more exposed steep hillsides have mainly reverted to gorse from former pasture and native regeneration is starting to come through. The gullies within the cemetery contain a mix of exotic conifer and eucalyptus planting, native regeneration and weedy growth, including pampas grass and wilding pines. Rabbits are a particular problem, noted by visitors, as they dig into the lawn areas above graves. Currently, 19.9 hectares of land are registered for carbon sequestration and there is potential for more areas to be registered, especially on the grazing land if the existing lease were to end.

The land that is not suitable for cemetery use, then, has existing and potential biodiversity value, particularly in the North Mākara Stream gully where forest regeneration is more advanced. The vegetation also provides ecosystem services by protecting water and soil values on riparian or steep land and storing carbon. Managing these areas also holds the potential to enhance ecological connectivity with the Outer Green Belt, most particularly up the North Mākara Stream Valley but also up to Mākara Peak where an ecological restoration programme is happening within the mountain bike park. Ultimately, the inclusion of these areas in the Outer Green could be considered.

Currently, the ecological management of these areas comes within the scope of the city-wide restoration planting, pest animal and weed management programmes. Little has been specifically planned in respect of the cemetery to date, pending decisions on the future of the extra land. Approximately 500 to 1000 native plants are supplied from the Council nursery, which are planted in the natural burials area and on other sites in the gullies and banks around the edge of the developed cemetery area. This latter planting serves a dual purpose of replacing gorse with a more attractive green edge as well as enhancing biodiversity. There is potential to further plan the weed control and native planting to specifically target problem areas and enhance existing areas of native regeneration with longer-lived tall species.

4.3.4 Heritage recognition and protection

Actions

- a) Research the history of Mākara Cemetery to help identify its heritage values and clarify the terms of historic plot purchases.
- b) Prepare a Mākara Cemetery heritage conservation plan to protect the identified heritage values, including a long-term maintenance plan linked to the landscape management plan (see 4.3.2 action (b)), with guidance as appropriate.

Explanation

Mākara Cemetery is the newest of the Council's cemeteries but it is now more than 50 years old and already reflects the history of its era – the landscape-lawn style of cemetery design, for instance. It is likely that, as at other cemeteries, there are burials of historic interest. The ongoing burials will be the heritage of the future. The proposed research should cover the pre-colonial history of the land and any special significance it may hold for mana whenua. A research project with mana whenua is proposed (see 3.3.2.3 action (a)). Another important aspect of the research is to trace past policies and the deeds of interment that were used at Mākara Cemetery. The 2003 management plan suggested that the lawn cemeteries could be developed in future by 'moving the plaques to a memorial setting and creating amenity areas (lawns, plantings and flower beds)'¹⁷. While there are no plans to do this in the immediate future, the future management of the plaque lawn and plots sold for specified time periods has been identified for the next review of this management plan (see 3.2.2.2) and the relevant history would be useful information for then.

4.3.5 Visitor experience

1. Encourage recreational use and enjoyment of Mākara Cemetery as a peaceful open space in a rural, while managing potentially conflicting activities.
2. Consider the potential for developing:
 - i. A short loop walk at the cemetery, and
 - ii. Recreational track connections to the Outer Green Belt.
3. Inform cemetery customers of the facilities available for funeral services at Mākara Village.

Action

- a) Investigate, in consultation with the funeral sector and Greater Wellington Regional Council, the adequacy of the existing transport service to and from Mākara Cemetery, awareness of the service, and options for an increased service if required.

Explanation

Feedback about Mākara Cemetery from the small community survey carried out for this plan was generally positive. Respondents consistently commented on the peaceful surroundings, its well organised layout and tidy condition, though there were also comments about it being a bit bare and windswept. Visitors generally found it easy to find plot locations and easy to drive around.

The main issues that came up in the survey were: difficulty in accessing some graves due to steep sloping ground, the need for more seats, wind-blown rubbish, the distance to get to the cemetery and difficulty in seeing the entrance on Makara Road when approaching from the city side. As discussed

¹⁷ Page 3, Cemeteries Management Plan 2003

in section 3.4.2.2, there are constraints on improving access to individual graves but the cemetery staff will provide assistance on request, however, any feasible improvements and provision of more seating will be considered under section 4.3.2. action (a), as will the potential for more tree planting. Most of the rubbish comes from grave decorations that have come loose. For this reason, it is not an easy issue to manage as families can be upset when decorations disappear, but staff regularly gather up the windblown items to keep the cemetery tidy (see 3.2.2.3 for more about managing decorations). The Makara Road entrance is well sign-posted further up the road but it is still easily missed. Keeping the roadside vegetation cut back further on the cemetery side and installing a sign or landmark feature like a prominent marker post on the more visible opposite side of the road could be options.

Many visitors to Mākara Cemetery are the more recently bereaved, as this is where most interments take place. It is also used for recreation. People from the local community use it for walking, dog walking and for horse riding. The horse riding is permitted provided it is confined to the roadway and riders pick up all horse manure (see Part 5, Rules). Visitors appear to appreciate the horses and sight of other farm animals on adjacent land as part of the countryside atmosphere. People from further afield also visit the cemetery for recreational reasons, including people tracing family history and road cyclists on the popular Ohariu / Mākara round trip, who detour through the cemetery. There is the potential for less compatible uses, such as mountain bikers venturing off the roadways. See the Rules section for how this would be managed. The existing horse grazing leases are to continue in the meantime as a means of supporting horse riding as a recreational activity.

The possibility of developing an outdoor non-denominational area suitable for funeral has been suggested as there is no non-denominational chapel at Mākara Cemetery as there is at Karori Cemetery. This will be considered as part of the master planning of the new cemetery (see 3.1.2.3). There are also facilities close by in Mākara Village: St Matthias' (Anglican) Church, St Patrick's (non-denominational) Church and the Mākara Hall. The latter two are managed for hire by the Mākara Community Centre Association. The hall is suitable for people to gather after an interment or memorial unveiling for refreshments.

Mākara Cemetery's distance from the city is a barrier for those who do not have access to their own vehicle transport or are not confident to drive over Mākara Hill, as there is no public transport to the cemetery. Currently, the funeral homes collaborate to provide a monthly service but a review of the service and whether it is reaching all those who might need it is required to ensure that the cemetery is accessible for all.

The extra land not required for cemetery use (described in section 4.3.3) has strategic recreational value for the future in the Council's wider open space network – specifically to develop recreational routes that would link Mākara Village with the Outer Green Belt. The *Open Space Access Plan* identifies at a broad scale the opportunity to develop an East West connection from Mākara Peak (in the Outer green Belt) to the Mākara Coast via South Karori Stream and then back to Mākara Village. Links back from the village over the cemetery land could make the proposal into a complete loop route. There is potential to negotiate access over the private land between the cemetery and Mākara Peak Mountain Bike Park or to develop a route on the east side of Makara Road up the North Mākara Stream valley to the Skyline Track on the Outer Green Belt via the stream's esplanade strip. Both of these options are noted as longer-term opportunities for the future. In the shorter term, a shorter loop walk could be developed on the steep land immediately above the cemetery, utilising and extending an existing 4WD access track and potentially extending across ~~to the area where any new land which~~ the Council ~~hopes may acquire~~ to expand the cemetery.

4.3.6 Community and partnerships

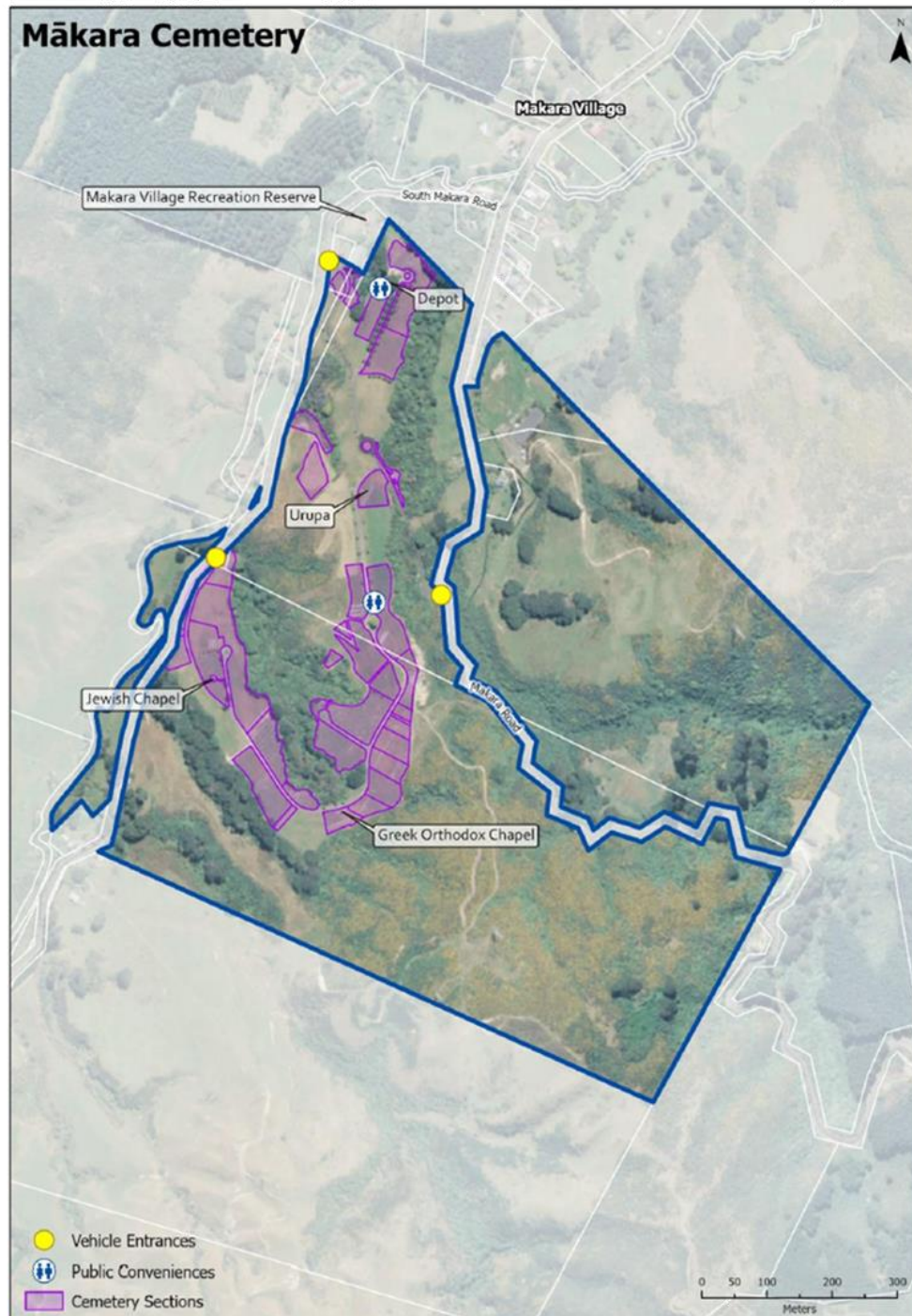
1. Continue to work with iwi in the ongoing management of the Ngā Iwi o Te Motu Urupā.
2. Work with the Mākara Community Centre Association and the Anglican Diocese to ensure the availability of facilities that complement the Mākara Cemetery services are well known.
3. Encourage members of the Mākara community to become involved in volunteer activities at Mākara Cemetery.

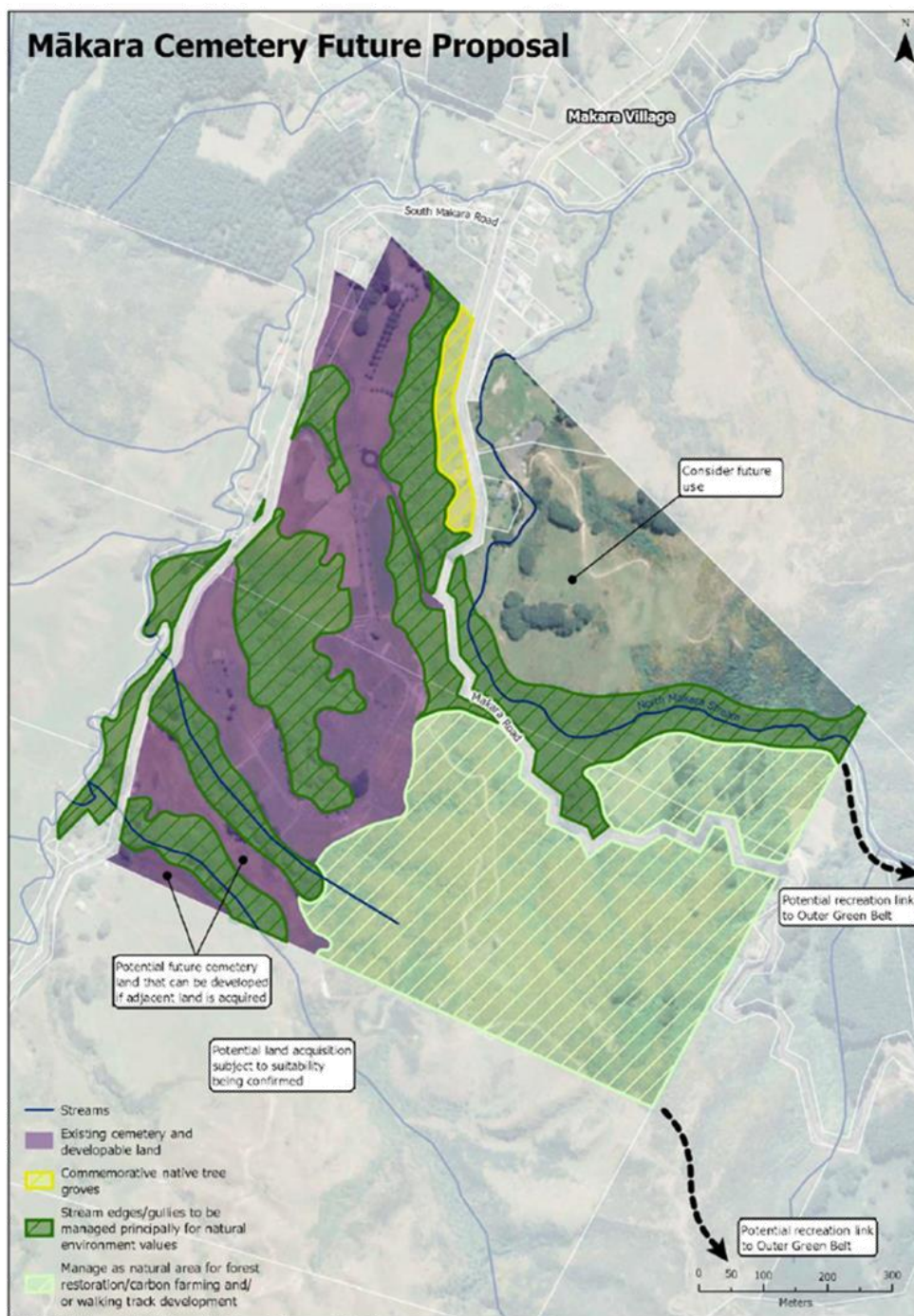
Action

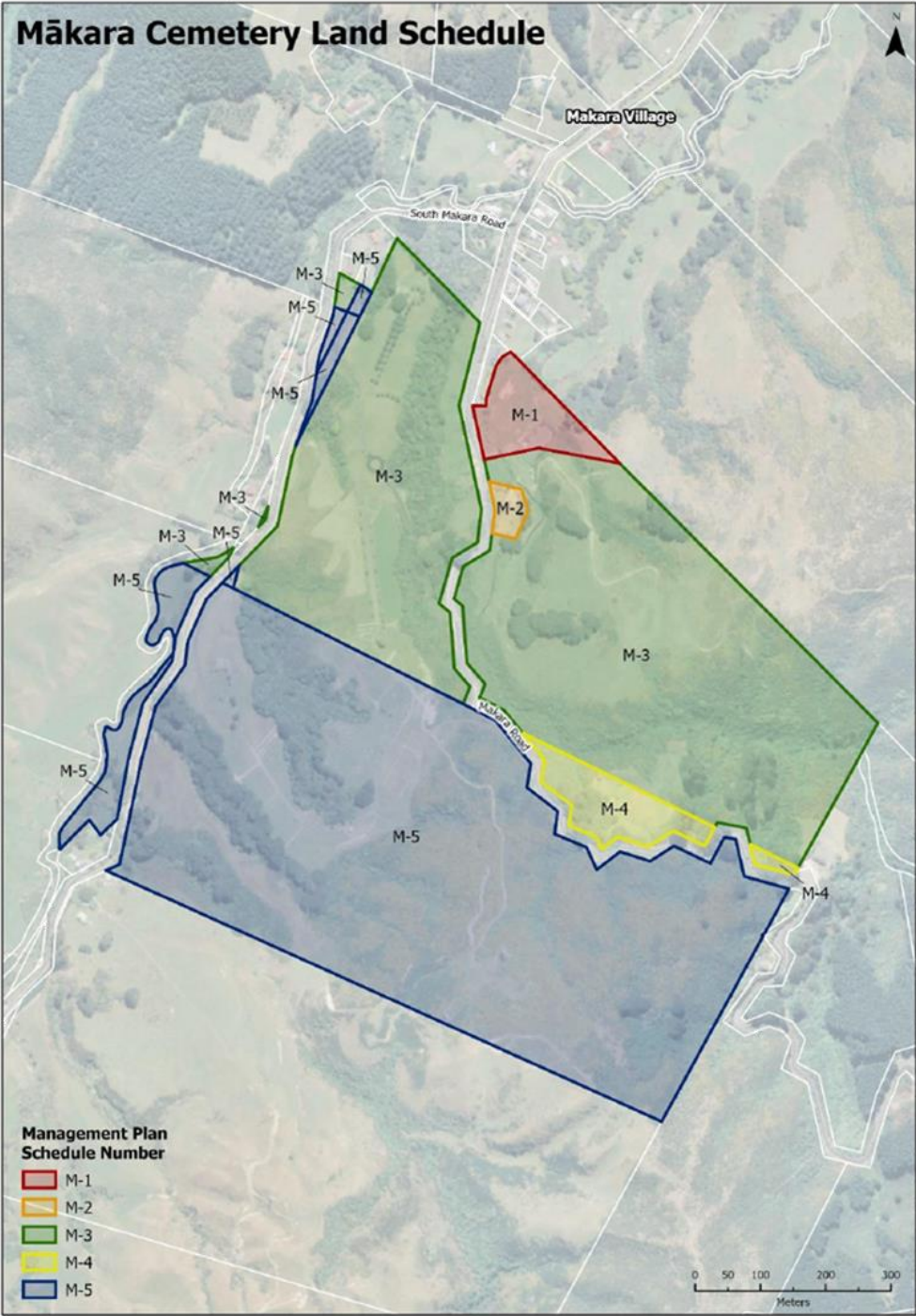
- a) Consult mana whenua and the wider Māori community about holding an annual karakia event at the Ngā Iwi o Te Motu Urupā during Matariki.

Explanation

The Ngā Iwi o Te Motu Urupā was opened in 2011. It was developed in consultation with local iwi, mana whenua, kamātua and the Department of Corrections. The urupā was named by local iwi, Taranaki Whānui ki te Upoko o te Ika a Māui. The gateway carvings were designed by Taranaki carver Bryce Manu and carved by prisoners from the Māori Focus Unit at Rimutaka Prison. The concept of holding an annual karakia at the urupā was suggested during engagement for this plan and will be further investigated.







| Mgmt Plan schedule number | WCC site number | Legal description | CT Ref. | Land area | Reserve description | Gazette Reference | District Plan zoning | Notes / Actions needed |
|---------------------------|-----------------|--|---------|------------|---------------------|-------------------|----------------------|---|
| M-1 | 0084 | Pt Lot 1 DP 16265 | 776/40 | 1.7990 ha | Not a reserve | | Open Space B | Held as Wellington City Council freehold land. The District Plan identifies a hazard (fault line) over this area of the cemetery. The Mākara Branch of the Wellington Pony Club leases this land. Pony Club to maintain all fences, posts, gates, ditches, drains and other structures, only allowed to keep horses, remove noxious weeds |
| M-2 | 0084 | Lot 2 DP 16265 | 579/201 | 0.3957 ha | Not a reserve | | Open Space B | Held as Council freehold land. Approx. 2,000m ² within this land parcel is leased for grazing, subject to two months' notice. |
| M-3 | 0084 | Pt Sec 20, Mākara District | 595/252 | 35.7050 ha | Not a reserve | | Open Space B | Held as Wellington City Council freehold land. Parts of this site are leased to the Mākara Branch of the Wellington Pony Club. |
| M-4 | 0084 | Pt Sec 18, Mākara District | 341/261 | 2.1246 ha | Not a reserve | | Open Space B | Held as Council Freehold land. Part of this site is leased to the Mākara Branch of the Wellington Pony Club. |
| M-5. | 0084 | Pt Sec 18 and 21, Mākara District and Lots 2 and 5 and Pt Lot 1 DP 267 | 50D/128 | 42.8883 ha | Not a reserve | | Open Space B | Wellington City Council freehold, held for cemetery purposes. Taken under the Public Works Act 1928, NZ Gazette 1952/1517. A Transpower transmission line crosses this site, including two power pylons. A Meteorological Service of New Zealand weather station is also located near the southeast corner of this site. Part of this land parcel, in the southwest corner, is leased for grazing, subject to 2 months' notice. |

5 Ngā Ture mō te Whakamahinga Tūmatanui **/ Rules for public use**

5.1 Rules overview

This part of the plan outlines rules applicable to public use activities within the cemeteries. Public use activities have been increasing with the growing popularity of the cemeteries for recreation and have the potential to impact other cemetery visitors and the environment. These activities are managed by identifying the types that are allowable and those that are prohibited. These rules should be read in conjunction with the Wellington Consolidated Bylaw 2008, particularly Section 15 'Conduct in Cemeteries'.

This section does not cover:

- Activities that relate to operating cemeteries for burial and cremation. Such activities are regulated under legislation, such as the Burial and Cremation Act and Health Act. The regulations are not repeated here but, for the sake of clarity, the types of customer services where a permit and/or booking is required to meet regulatory requirements and/or run the cemetery to high standards are listed.
- Activities that relate to land use (such as utilities) or use of the land for private benefit (other than purchase of plots for interments) including commercial gain. The Wellington City Council, as landowner, will make decisions on applications of this type with reference to the vision, key values and policies of this plan, including taking into account the cemetery operation and the community expectations of respect for these places, the Consolidated Bylaw and the Council's powers under the Local Government Act.

5.2 Objective

To manage public use activities of the cemeteries in a manner that recognises the cemeteries vision and protects the key values (see Part 2).

5.3 Policies

5.3.1 Managed activities

5.3.1.1 Cemetery customer services requiring permits or bookings

1. The following activities require a permit or booking issued or confirmed by the Council. ~~These~~ include:
 - a) Cremations
 - b) Interments, including burials of human remains, and cremated ashes
 - c) Scattering ashes and burial of placenta
 - d) Disinterments
 - e) Installation and removal of memorial headstones and plaques
 - f) Conducting funerals, memorial services or suitable gatherings such as a wedding in the cemetery chapels
 - g) Commemorative planting and installation of commemorative seats
 - h) Cleaning, maintenance and repair of gravesite structures, including headstones and plaques
 - i) Other activities related to cemetery operations where permits or bookings may be required for good management. For example, bookings are required for unveiling of memorials, even

though cemetery staff are not usually involved, so that the unveilings do not clash with another service in the vicinity such as a burial.

2. Activities not listed under 5.3.1 (1) above that are not allowed under 5.3.2 and not prohibited under 5.3.3, require prior permission from the Cemetery Manager.

Explanation

All the ~~above~~ customer services in policy (1) are managed through permits or bookings for the following reasons:

- to meet legislative requirements (e.g. to ensure that a death has been registered before a burial or cremation, and to keep records up to date)
- to ensure the smooth management of customer services (e.g. to ensure no double-ups of chapel use)
- to ensure proper management of the cemetery (e.g. to ensure memorials will be installed in the correct space).

Information about the requirements and application process for these activities is available in the cemeteries section of the Council's website or through the cemeteries office. In future, the online procedures will be streamlined when the new Cemeteries Management System is complete (see 3.2.2.5, Quality Systems).

Policy (2) covers other activities that are neither allowed under 5.3.2 nor prohibited under 5.3.3. They include commercial activities such as filming, or public events such as choral performances, which might be appropriate to the cemetery environment but have potential impacts on the cemetery environment and use.

5.3.2 Allowed Activities

1. The following activities by individuals or groups are generally permitted for non-commercial use in the cemeteries but may be subject to restrictions in order to provide for the health, safety and well-being of visitors and protect open space values.

- Visiting burial and ash plots
- Placing temporary tributes and decorations on
 - the headstone and associated concrete beam of a gravesite in any lawn cemetery area (see Appendix I, Glossary)
 - non-lawn gravesites at Karori and Tawa cemeteries

provided they do not:

- encroach on or obstruct access to any other plot or communal area;
- electricity, whether from cemetery power supply system, battery or solar sources;
- disturb the tranquillity of the cemetery environs.
- Informal gatherings
- Quiet, sedentary, typically individual activities such as sitting, reading, meditation, painting or amateur (i.e. non-commercial) photography or filming¹⁸ that do not potentially offend or obstruct other cemetery users
- Walking
- Historic and genealogical research
- Dog walking (on leash, refer also to the Council's Dog Policy)
- Running

¹⁸ Non-commercial filming that is anything other than a home video-type activity is a managed activity. The need to obtain land owner (i.e. Council) approval for commercial photography and filming will be assessed on a case-by-case basis, primarily considering the impact of the activity.

- Mobility scooters
- Motorised vehicle access on the formed roadways and car parks at a maximum speed of 10 km/h
- Cycling, e-biking and mountain biking at a maximum speed of 10 km/h on the formed roadways where motorised vehicle traffic is allowed
- Cycling and mountain biking on any tracks that are clearly signposted for cycling or mountain biking use
- Nature study and wildlife spotting (for recreation, education and research)
- Orienteering and geocaching on foot
- Picnicking, provided no cooking is involved and food is not consumed within denominational areas where signage prohibits food consumption.
- Horse riding on the formed roadway at Mākara Cemetery, provided horses are at a walking pace and riders remove all horse manure
- Volunteering, subject to prior approval (see below).

Explanation

Allowed activities are largely informal and unstructured. They include activities that are traditionally associated with visiting cemeteries for remembrance (but not formal gatherings such as funerals, which are managed activities) and with casual recreational use of parks and reserves that are considered compatible with the primary cemetery activities. The reasons for the limitations on placing tributes and decorations are explained under policy 3.2.2.3 Remembrance). Allowed activities generally have a low impact on cemetery values and other users, are compatible with the contemplative atmosphere of the cemeteries, and need few restrictions. The public do not need to book these activities or seek approval for them (if in doubt, contact the cemeteries office.)

Commercial (business¹⁹) activity is not an 'allowed' activity. Commercial use refers to use by an individual, group or organisation that is carried out for profit or as a means of livelihood or gain. This includes, but is not limited to, funeral, monument, recreation, tourism and filming businesses.

Under the *Open Space Access Plan 2016* (OSAP) tracks in the Council's open space network are shared use wherever appropriate and tracks are open for biking unless otherwise stated in the plan. The tracks in the cemeteries are not specifically mentioned. The cemeteries differ in their primary use from the rest of the open space network and shared biking/pedestrian use by default is not considered appropriate. Therefore, cycling, mountain biking and horse riding will only be allowed on routes or areas identified through this plan and these rules will take precedence over the OSAP. Cycling and mountain biking within gravesite and ash interment areas is considered disrespectful, with the potential for conflict with visitors on foot, especially on narrower paths, and for heritage features to be damaged. Horse riding has been traditionally allowed at Mākara Cemetery and feedback indicates that visitors appreciate it as a part of the countryside setting, provided the riders are respectful.

- The cemeteries are closed to cycling and mountain biking apart from:
 - The formed roadways and parking areas at Mākara and Karori Cemeteries
 - Potential shared-use tracks on the slopes above Mākara Cemetery (see section 4.3.1 and 4.3.5)
 - A potential shared use track from the end of Standen Street to the bottom of the shared connector track in the Outer Green Belt, known as Cemetery to Skyline.
- The cemeteries are closed to horse riding apart from the formed roadway at Mākara Cemetery.
- Dog walking is also governed by a separate and specific Council policy (*Bylaw and Dog Policy*).

¹⁹ "Business activity" means an undertaking carried on for pecuniary gain or reward.

Note: Volunteering activities also need to be managed and approved but this is done through agreements between the Council and volunteer(s), often recorded in Memoranda of Understanding (see 3.5.2.3 Community Partnership).

Restrictions on allowed activities

1. In order to protect the cemeteries, the health, safety and wellbeing of other users and to facilitate management operations, restrictions may be placed on *allowed* activities. The following is a guide of potential issues that may result in restrictions:
 - a) Group size for informal activities
 - b) Compatibility with primary cemetery activities (funerals, interments, installation of memorials etc)
 - c) Time of the day and duration of activity (assessed on impact)
 - d) Location (ensuring there is no user conflict between cemetery users)
 - e) Day of the week or time of year (restriction in regard to activities during public holidays and considering weekday and weekend activity)
 - f) The weather (restriction of activities and use of certain areas or facilities)
 - g) Environmental conditions (any impact on the land and surrounding environment)
 - h) Compatibility with maintenance or management of the cemeteries at certain times.
2. Tributes and decorations that encroach on other interment plots or on communal space will be removed to maintain standards of mutual respect and tidiness in the cemetery environment (see Section 3.2.2.3 also).

The Council's cemeteries staff and rangers will manage these types of restrictions under the bylaws. These restrictions are usually temporary and in response to situations that are already happening.

5.3.3 Prohibited Activities

Activities that are specifically prohibited

1. Activities are prohibited that are not directly related to:
 - Cemetery, cremation and memorial activities
 - The protection, research and interpretation of the cemeteries' heritage and landscapes, or
 - Public enjoyment of the cemeteries.
2. The following activities are specifically prohibited, unless carried out for the purposes of approved management activities or as otherwise noted below:
 - Scattering ashes or burying placenta (unless approved (see 5.3.1)
 - Open fires other than for cultural reasons and in accordance with the Wellington Consolidated Bylaw
 - Fireworks and/or amplified sound (not associated with an approved event)
 - Off-road use of motorised vehicles, including trail bikes and scooters
 - Aircraft and helicopter landing except as required for emergency purposes
 - Drones other than with prior permission for an event or for data gathering/management purposes by Council staff
 - Parachuting, parapenting, hang gliding, kite carts/boards, model airplanes, drone racing
 - Using cycles, mountain bikes, scooters or skateboards on gravesites and other structures
 - Construction of unauthorised tracks, including any related earthworks and/or clearance of vegetation
 - Construction of private residential dwellings, structures or landscaping

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- Private or community gardens or orchards
- Use of a chainsaw
- Firewood collection
- All mining activities
- Markets and fairs
- Camping
- Firearms and weapons use
- Hunting
- Golf
- Keeping of pets and livestock unless approved under a lease or license agreement
- Fishing or killing and/or removal of fresh water species except where Council has allowed it under written permit for scientific purposes.

These rules for use and development are not intended to preclude the Council's day-to-day management. For example, use of a chainsaw is prohibited but Council staff or their contractors will be permitted to use them as required for tree management.

Explanation

Prohibited activities are considered inappropriate because of the permanent adverse effects on the environment, incompatibility with the values, characteristics and/or management focus at the cemeteries or with other approved activities.

The Council will prohibit activities that would have a permanent adverse effect on cemeteries values or would significantly detract from the benefit and safety that other cemetery users derive from the cemeteries.

Prohibited activities include all those activities prohibited by Wellington City Council bylaws or prohibited by the Burial and Cremation Act or Reserves Act, if applicable²⁰. Enforcement of all activities will be through the Wellington City Council Consolidated Bylaw 2008 and the Burial and Cremation Act.

²⁰ Some parts of Karori Cemetery are classified as local purpose reserve under the Reserves Act.

6 Te Whakatinanatanga / Implementation

6.1 Funding and priorities

This section summarises the specific actions proposed in this plan. Some of these actions are already funded under existing budgets or may involve reprioritising existing budgets. Other proposed actions are new initiatives that are not funded. Decisions will be required on these new initiatives as to whether funding will be allocated and, if so, the amount and timing. The unfunded actions to be delivered in the short term will need to be considered through the 2021-2031 Long-Term Plan (LTP) process with review of funding requirements considered through future Long-term Plans.

It should be noted that the priority in implementing this plan is to acquire new land for cemetery purposes do the master planning, obtain the consents needed for future cemetery expansion, and begin initial development. Several assessment and planning projects on all three cemeteries are also will then be required before investing in work on the ground. Proper planning at the outset will mean that development and maintenance work will be based on well-thought-out priorities and in a logical sequence of work to maxoptimise outcomes from expenditure associated with any money spent and ensure delivery of each cemetery is appropriately serviced over timespace as it is required.

The proposed timing of the actions is aligned with the Long-Term Plan three-year review schedule and is noted as follows:

E = Existing funding

N = New initiative

6.1.1 General Policy Actions

| Section | Action | LTP 2021-24 | LTP 2025-27 | LTP 2028-31 | New Costs | Notes |
|---|---|----------------|----------------|----------------|---|-------|
| 3.1 Land administration and provision | | | | | | |
| 3.1.2.2 Cemetery capacity and planning | a) Investigate cemetery expansion options and acquire land suitable for cemetery use, to ensure adequate future capacity in Wellington city, invoking the Public Works Act for compulsory acquisition if necessary. | N | | | Subject to valuation & negotiation (capex growth) | |
| | b) Provide for ongoing investment in developing land held for cemetery | - | N | N | Unknown – will know for 25-27 | |

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| | purposes through the Council's Long-Term Plan | | | | LTP (capex growth) | |
|--|---|----------|----------|----------|--|----------------------------------|
| 3.1.2.3 New cemetery master planning and landscape development | a) Produce a master plan to guide the <u>the use and development of existing cemetery land at Mākara and the development of any newly acquired cemetery land, and integration with existing land and development at Mākara.</u> | N | | | Included in 3.1.2.2 (a) (capex growth) | |
| 3.2 Customer service | | | | | | |
| 3.2.2.2 Burial and cremation rights and options | a) Investigate the option of <u>sell</u> buying nonperpetual rights of interment to burial and ash plots and develop proposed terms and conditions. | E | | | - | <u>Will require legal advice</u> |
| | b) Subject to Council approval of the proposed terms and conditions, offer, as a trial until the next review of this management plan, the option of <u>buy</u> <u>sell</u> ing nonperpetual rights of interment to burial and ash plots. | | E | E | - | |
| <u>3.2.2.3 Remembrance</u> | a) <u>Investigate sources and options of environmentally friendly and affordable tributes and decorations, and the feasibility of selling direct to the public or partnering with community groups or businesses interested in producing and/or selling suitable products. Implement if feasible.</u> | <u>E</u> | <u>E</u> | <u>E</u> | | |
| 3.2.2.5 Quality records management and information systems | a) Complete the current Cemetery Management System (CMS) replacement project. | E | | | - | |
| | b) Develop a new user-friendly cemeteries website, integrated with the CMS project and compliant with the New Zealand Accessibility Charter. | E | | | - | |

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| | c) Continue to add photographs of all plots to the online cemetery records. | E | E | E | - | |
| | d) Develop a 'virtual tour' of each cemetery. | | | N | Unknown (opex level of service) | |
| 3.3 Heritage | | | | | | |
| 3.3.2.2 Natural environment | a) Investigate the potential for annual commemorative tree planting into new native tree groves or into existing areas of regenerating native vegetation in the cemeteries to enhance the biodiversity with long-lived 'heritage' species. | | E | | - | |
| 3.3.2.3 Heritage recognition and protection | a) Research with mana whenua the pre-colonial history and any cultural values associated with land held for cemetery purposes and recognise according to mana whenua wishes. | E | | | - | |
| 3.3.2.4 Graves and monuments | a) Develop new maintenance and repair guidelines for graves and monuments to be used in heritage management and conservation work in all the Council's cemeteries. | E | | | - | |
| | b) Publish simple 'how-to' guidance in online and pamphlet formats to inform family members and volunteers about how to do simple, non-invasive cleaning and maintenance of graves, noting that permits are required. | E | | | - | |
| | c) Approach the Ministry for Culture and Heritage to investigate the potential for a partnership approach in managing the memorials of prominent people in the cemeteries. | E | E | E | - | |
| 3.4 Visitor experience | | | | | | |

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| 3.4.2.3 Wayfinding, signage and interpretation | a) Develop a high-level v Visitor e Experience plan <u>Strategy</u> for all the Council's cemeteries, with guiding principles for developing individual cemetery interpretation plans Note. Landscape masterplan work will inform the scope and cost of this work and implementation timing and costs. | | N | N | Unknown costs to implement plan (opex level of service) | <u>Will require heritage team input</u> |
| 3.5 Community and partnership | | | | | | |
| 3.5.2.1 Partnership with mana whenua | a) Develop a partnership that will enable both Taranaki Whānui and the Council to fulfil their mutual undertakings in the Memorandum of Understanding, including for Taranaki Whānui to realise their plans for the Opau Urupā. | E | N | N | Unknown costs to deliver on partnership agreement | |
| 3.6 Resilience | | | | | | |
| 3.6.2.4 Sustainability and ecosystem services | a) <u>Review and develop a sustainable system for managing green waste and surplus soil in the cemeteries.</u> | E | | | | |
| | b) Undertake a sustainability audit of the cemetery operations to inform future management. | | E/N | E/N | Unknown costs to implement changes to achieve goals (opex/capex level of service) | |
| | c) Investigate the potential for carbon zero cemetery operations | N | E/N | E/N | Potential for costs to implement changes to achieve goals (opex/capex level of service) | |

6.1.2 Tawa Cemetery Actions

| Section | Action | LTP 2021-2024 | LTP 2025-2027 | LTP 2028- 2031 | New Cost | Notes |
|--|--|------------------|------------------|----------------------|---------------------------------|-------|
| 4.1.1 Landscape character and amenity planting | a) Investigate the stability of the back (western) boundary bank and undertake remedial action if necessary. | E | E | | - | |
| 4.1.2 Heritage recognition and protection | a) Propose Consider scheduling the Tawa Cemetery for scheduling as a heritage item area in the District Plan. | E | | E | - | |
| | b) Prepare a Tawa Cemetery heritage conservation plan, including an archaeological assessment and management plan, and a long-term maintenance plan with associated guidance on best practice maintenance, of the graves and the vegetation. | | N | | Unknown (opex level of service) | |
| | c) <u>Support the Tawa Historical Society in researching Tawa Cemetery records and add to the cemeteries database whatever verified burial information about the cemetery is available.</u> | E | | | - | - |
| 4.1.3 Graves and monuments | a) In consultation with the Tawa Historical Society, prepare a prioritised list of graves needing maintenance and repair, using the assessment approach outlined. | | E | | - | |
| | b) Seek funding to enable gravesite restoration work to be progressively carried out over a number of years. | | | N | Unknown (opex level of service) | |
| | c) Carry out the prioritised maintenance and repairs as resources permit, including using volunteer help when available for suitable tasks. | | | N | Unknown (opex level of service) | |

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| 4.1.4 Visitor experience | a) Promote the cemetery as a destination of interest by incorporating it into information about local walking opportunities and through the proposed new Council cemeteries website. | E | | | - | |
|--------------------------|--|---|--|--|---|--|

6.1.3 Karori Cemetery Actions

| Section | Action | LTP 2021-2024 | LTP 2025-2027 | LTP 2028- 2031 | New Costs | Notes |
|---------------------------|---|------------------|------------------|----------------------|-----------|--|
| 4.2.1 Land administration | <p>a) Rationalise the land held for Karori Cemetery by:</p> <p>i. Classifying as scenic reserve the area at the north end that is to formalise its existing management as <u>part of the Outer Green Belt</u>, subdividing the land parcel(s) <u>and amending the land titles</u> as necessary <u>to clarify that the land is no longer held for cemetery purposes</u>.</p> <p>ii. Stopping the road where graves are located on Rosehaugh Avenue road reserve and vesting it in the Council for cemetery purposes.</p> <p>iii. <u>Legalising the formed roadway between Rosehaugh Avenue and Seaforth Terrace and disposing of surplus land in the vicinity of Rosehaugh Avenue and Seaforth Terrace.</u></p> | E | | | - | <u>Will require property and legal input</u> |
| | b) Investigate potential uses of the vacant land adjacent to the Standen Street entrance. | E | | | - | |
| | c) When all remaining ash plots have been purchased, close Karori Cemetery under the Burial and Cremation Act. | | | E | - | |

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| 4.2.2 Landscape character and amenity planting | a) Assess the impact that vegetation is having on the heritage in Karori Cemetery and identify the areas where tree work is required to reduce the risk of <u>tree-vegetation</u> damage to graves, structures and infrastructure (such as retaining walls). | E | | | - | |
| | b) Prepare a landscape management master plan of Karori Cemetery to integrate the long-term management and maintenance of the land, vegetation and built features, including heritage conservation work, clearly identifying areas of unique character and whatever long-term management is required to protect the character and/or manage change over time. | E | | | - | |
| | c) Prioritise funding for an ongoing programme of proactive <u>tree-vegetation</u> management at Karori Cemetery. | N (yr 23/24 only) | N | N | \$240,000 (opex 80k/3yr period) | |
| | d) Develop a list of plant species that will be appropriate to the landscape character of the different areas and site conditions in the cemetery to guide future planting, <u>and take into account the need to manage potential invasive weed and fire risk as part when implementing</u> of the overall landscape master plan. | E | | | - | |
| 4.2.3 Natural environment | a) <u>Prepare a Karori Cemetery weed list and weed management plan and apply for dedicated implementation resourcing.</u> | E | | | <u>Unknown (opex level of service)</u> | |
| | b) Work with the community and experts to investigate how to manage the riparian bank above the Kaiwharawhara Stream for stream health without damaging the graves on the lower slope. | | E | | - | |

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| | c) Consider the potential ecological impacts, <u>including fire risk</u> , of some heritage plant species and how to manage those impacts when developing the amenity planting list <u>and the new graves and monuments maintenance and repair guidelines</u> . | E | | | - | |
| 4.2.4 Heritage recognition and protection | a) <u>Review the Karori Cemetery Conservation Plan 2003, update as necessary, including consideration of vegetation management as part of the cemetery's heritage landscape. Include a long-term maintenance plan with guidance on best practice maintenance, integrated with the proposed landscape management master plan for the cemetery.</u> | E | | | | |
| | b) Seek to have the heritage at Karori Cemetery recognised and protected in the following ways, <u>after the cemetery is closed</u> : i. <u>Propose-listing-Nominate</u> the cemetery as a <u>Category-I</u> Historic Place in the Heritage New Zealand <u>List</u> / Rārangī Kōrero <u>List</u> i-ii. <u>Classify as an historic reserve under the Reserves Act</u> ii-iii. <u>Propose-Consider</u> scheduling the <u>cemetery as a heritage area and the</u> Main Chapel, Servicemen's Arch and two columbaria as heritage <u>embuilding or objects</u> in the Wellington City Council District Plan ii-iv. <u>Propose-scheduling-the-cemetery-as-a heritage-area-in-the-Wellington-City District-Plan</u> | E E | E | E E E | - | |

| | | | | | | |
|--|---|---|---|---|--|--|
| | iv-v. Classify as an historic reserve under the Reserves Act, after the cemetery is closed. | | | | | |
| | c) Consult mana whenua and the community about renaming Karori Cemetery to reflect the original Māori name for the area. | | E | | - | |
| | d) Carry out an archaeological assessment and prepare an archaeological management plan of Karori Cemetery to identify the areas (including graves) where an archaeological authority from Heritage New Zealand Pouhere Taonga would be required before work could be completed. | E | | | - | |
| | e) Review the Karori Cemetery Conservation Plan 2003, update as necessary, including consideration of tree management as part of the cemetery's heritage landscape. Include a long-term maintenance plan with guidance on best practice maintenance, integrated with the proposed landscape management master plan for the cemetery. | E | | | Included in 4.2.2(b) above | |
| 4.2.5 Graves and monuments | a) In consultation with the Friends of Karori Cemetery, prepare and maintain a prioritised list of graves needing maintenance and repair, using the assessment approach outlined. | E | | | - | |
| | b) Seek increased annual funding to enable enough gravesite restoration work to be carried out to see a substantial improvement in the general condition of the graves at Karori Cemetery over the next ten years. | | N | N | TBC in response to landscape masterplan (opex: estimate \$40,000 pa) | |
| 4.2.6 Buildings, infrastructure and facilities | a) Seek the renaming of the Mortuary Chapel in the Heritage New Zealand / Rārangī | E | | | - | |

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| | Kōrero List and the district plan as 'The Shelter' to better reflect its original purpose. | | | | | |
| | b) Carry out required maintenance and proposed restoration of the Mortuary Chapel (Shelter), subject to preparing a conservation plan to guide the work and obtaining an archaeological authority. | E | E | | : | |
| | c) Investigate the feasibility of providing an additional public toilet accessible from the Small Chapel, <u>and develop if feasible</u> , subject to heritage assessment to ensure heritage values will be protected. | | N | | TBC informed by masterplan (capex) | |
| | d) Continue to refurbish the Main Chapel to improve its appeal, accessibility and range of facilities for funeral and other appropriate uses, including increased capacity if feasible. | E | E | E | | |
| 4.2.7 Visitor experience | a) Research the historical naming of roadways, paths, areas and sites within the cemetery to inform the development of a way-finding plan. | E | | | | |
| | <u>(b) Install temporary name signs on the main routes and at the main junction points in the cemetery to improve basic wayfinding until action (c) is completed.</u> | E | | | | |
| | b) With reference to the proposed Cemeteries Visitor Experience plan develop: i. As the first priority, a Karori Cemetery Way-Finding Signage Plan that: • reflects an assessment of circulation patterns, common destinations and loop routes • <u>provides for clear directional signage on track connections to adjacent open</u> | | E | | | |

| | | | | | | |
|---|--|---|---|---------|--|--|
| | <p><u>spaces, including denoting walking-only or shared use</u></p> <ul style="list-style-type: none"> • an audit of existing signage • reflects naming used historically at the cemetery • includes sign design specifications for functionality and appropriate heritage style. <p>ii. As the second priority, a Karori Cemetery Interpretation Plan.</p> | | | | | |
| | c) Gradually implement the wayfinding and interpretation strategies, as resources permit | | E | ongoing | TBC (capex) | |
| | d) Develop a new <u>walking-only</u> track between the cemetery and Ian Galloway Park. | | | E | | |
| | e) Develop an entrance to the Outer Green Belt at the end of Standen Street with a map board to direct Outer Green Belt users. | | E | | | |
| | f) Develop a new shared track from the Standen Street entrance to the shared Cemetery to Skyline Track, to divert bike riders away from the cemetery. | | E | | | |
| <u>4.2.8 Community and partnerships</u> | a) <u>Seek annual funding to support the Friends of Karori Cemetery during the 2022-2023 and 2023-2024 financial years to build its community base and undertake approved heritage conservation work at Karori Cemetery.</u> | N | | | <u>Unknown (opex level of service)</u> | |

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6.1.4 Mākara Cemetery Actions

| Section | Action | LTP 2021-2024 | LTP 2025-2027 | LTP 2028- 2031 | New Costs | Notes |
|--|--|------------------|------------------|----------------------|---|-------|
| 4.3.2 Landscape character and amenity planting | <p>a) Assess the need for potential improvements by reviewing the functionality, visitor amenity and maintenance regime of the existing cemetery area, including:</p> <ul style="list-style-type: none"> i. Adequacy of the tree framework and suitability of species ii. Maintenance issues iii. Accessibility, including provision of seating and footpaths iv. Potential to enhance the children's section v. Potential to provide more ash circles / ash walls <u>vi.</u> Adequacy of facilities such as water taps and bins <u>vi-vii.</u> <u>Visibility of the Makara Road entrance</u> <u>vii-viii.</u> Adequacy of way-finding signage, including roadside entrance signs <u>viii-ix.</u> Potential to develop wildflowers as a feature. <p>If the <u>any</u> adjacent land is acquired carry out the review as part of master planning the cemetery extension</p> | N | | | Part of new land acquisition planning (opex level of service) | |

| | | | | | | |
|---|--|---|---------|---------|---|--|
| | b) Plan a landscape management work plan, based on the results of the review, for gradual implementation. | E | Ongoing | Ongoing | | |
| | c) Develop a list of plant species to guide future planting of the tree framework, amenity specimen trees, shrub and herbaceous borders, that will be appropriate to the landscape character, <u>and suited to the site conditions and take account of the potential for visitors to pick flowers and foliage as an environmentally friendly and, for some, culturally appropriate option.</u> | E | | | | |
| | d) Offer commemorative planting in groves along the Makara Road edge, based on a landscape plan. | E | | | | |
| 4.3.4 Heritage recognition and protection | a) Research the history of Mākara Cemetery to help identify its heritage values and clarify the terms of historic plot purchases. | E | | | | |
| | b) Prepare a Mākara Cemetery heritage conservation plan to protect the identified heritage values, including a long-term maintenance plan linked to the landscape management plan, with guidance as appropriate. | N | | | Part of new land acquisition planning (opex level of service) | |
| 4.3.5 Visitor experience | a) Investigate, in consultation with the funeral sector, the adequacy of the existing transport service to and from Mākara Cemetery, awareness of the service, and options for an increased service if required. | E | | | | |

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| 4.3.6 Community and partnerships | a) Consult mana whenua and the wider Māori community about holding an annual karakia event at the Ngā Iwi o Te Motu Urupā to celebrate Matariki | E | | | | |
|----------------------------------|---|---|--|--|--|--|

6.1.5 Summary of New Initiatives

LTP 2021-2024

- New cemetery land acquisition at Mākara and master planning / consenting
- ~~High level visitor experience plan for all three cemeteries~~ [Investigate potential for carbon zero cemetery operations](#)
- Tawa Cemetery: heritage [research](#) / conservation / archaeological assessments/plans
- Karori Cemetery: heritage conservation / archaeological assessments and plans; [temporary signage](#), [wayfinding plan](#), [interpretation plan](#), landscape management master plan
- Mākara Cemetery: Landscape management master plan, heritage conservation plan

LTP 2025-2027

- [New cemetery development](#), [ongoing at Mākara](#)
- [Giving effect to partnership with Mana Whenua](#)
- [Sustainability audit](#)
- [High level visitor experience plan for all three cemeteries](#)
- Implementation of any new management and/or levels of services at Karori
- Karori: [wayfinding plan](#), [interpretation plan](#), gravesite repairs, new toilet if feasible, ongoing [tree-vegetation management](#) work.

LTP 2028-2031

- [New cemetery development](#)
- Virtual tour of the three cemeteries
- [Giving effect to partnership with Mana Whenua](#)

- Tawa Cemetery: gravesite repairs
- Karori Cemetery: gravesite repairs [and ongoing vegetation management](#)
- Mākara Cemetery: implementing landscape development plan

7 Ngā Āpitihanga / Appendices

Appendix I. Glossary

| | |
|-------------------------------------|--|
| Ash berm | A strip along the edge of a cemetery driveway or footpath where ashes are interred and marked with a flat plaque. |
| Ash circle | An area where ash interment plots are laid out in a circular formation with plaques marking each interment. |
| Beam cemetery | <u>A type of lawn cemetery</u> where the burial sites are marked with headstones placed on long concrete beams. The space between the beams, where the graves lie, is maintained in mown lawn. |
| Columbarium | A structure with niches in the walls to hold urns of cremated ashes. |
| Interment | Burial of human remains, including cremated ashes, in a grave or specially designed structure such as a tomb or columbarium |
| Lawn cemetery: | A burial area, maintained <u>primarily</u> in lawn, where <u>either</u> each burial site is marked by a memorial plaque or tablet laid flat and slightly below the turf to allow unobstructed mowing (<u>see plaque lawn below</u>), <u>or the grave is maintained in lawn between rows of upright headstones (see beam cemetery) above</u> . |
| Memorial | Something to preserve or recognise the memory of a person or an event. Examples include headstones, plaques, monuments, commemorative seats or trees. |
| Monument | A structure created to commemorate a person or group of persons or an important event. |
| Natural burial (at Mākara Cemetery) | A type of burial intended to have a low environmental impact. The body is not embalmed, is placed in an approved natural casket or shroud and buried one metre deep beneath a compost soil mix so that decomposition happens more quickly. Non-biodegradable accessories are not allowed. An eco-sourced native tree is planted on the grave, which is marked with a non-treated wooden marker that will eventually rot down. Body nutrients are recycled and the tree planted becomes part of native bush restored on the site. The location is recorded by map and GPS co-ordinates. |
| Niche wall | A wall containing niches to hold urns of cremated ashes (see columbarium above). |
| Ossuary | A place where the bones of the dead are placed. |
| Plaque lawn | <u>A type of An-area-in-a-lawn</u> cemetery where interment plots are maintained in lawn with commemorative plaques placed flat on the plots so that mowing is unimpeded. |

Appendix II. Strategic and Statutory Context

KEY GUIDING COUNCIL POLICIES AND STRATEGIES

Wellington Towards 2040: Smart Capital

The Council's vision for Wellington focusses on the city's future development over the next 20 years, building on Wellington's current strengths while acknowledging the challenges the city faces now and over the medium to long-term and the changing role of cities. The vision is supported by four community outcomes based on the city's competitive advantage. These are eco-city, connected city, people-centred city and dynamic central city. The cemeteries help realise the vision providing essential services and infrastructure that will be needed as the city grows, and providing places with heritage that strengthens the sense of place in Wellington and brings people in the community together.

Long-term Plan 2018-2028

The Long-Term Plan (LTP) sets out the projects and initiatives that the Council intends to invest in over the ten-year period. The LTP is reviewed every three years. The cemeteries are relevant most particularly to three of the five priority areas in the plan:

- Resilience and the environment: by providing essential infrastructure and services, including during emergencies and disasters
- Sustainable growth: by planning ahead to ensure adequate cemetery capacity for the growing population
- Arts and culture: by maintaining important city heritage.

Wellington Urban Growth Plan – urban development and transport strategy: 2014-2043

This strategy is used to plan for expected growth in Wellington's population to around 250,000 by 2043. Its purpose is to guide Council's decisions relating to urban growth planning, transport, land use, housing and infrastructure. Key outcomes are to achieve a compact, liveable and resilient city set in nature. Key objectives relevant to the cemeteries include planning for population growth that will mean a growing demand for cemetery services and the need to provide adequate land for cemeteries, and the need for leadership in planning and preparedness to deal with emergencies.

Planning for Growth.

Planning for growth is a spatial plan that is essentially a 'blueprint' for how the city should grow and develop over the next 30 years. It covers a range of topics relating to the city's growth including land use, transport, three waters infrastructure, natural hazards, heritage, and natural environment values. It will influence the current review of the district plan and decisions about investment in things like infrastructure. Within that context, cemetery services are relevant in that provision must be adequate to meet the needs of a growing population and planned to be as sustainable as possible in terms of land use and environmental impact. Cemetery management is also relevant to other aspirations considered in the spatial plan for the city to be resilient and to have accessible public spaces that support diverse community and cultural values.

Te Atakura First to Zero, Wellington's Blueprint for a Zero Carbon Capital, 2019

The blueprint confirms the Council's commitment to achieve net zero greenhouse gas emissions in Wellington by 2050, with significant reduction by 2030. It outlines seven 'big moves', or action areas, for a zero carbon capital and includes the Council's own operations in proposed initiatives to achieve zero carbon. Two of these moves are of particular relevance to the cemeteries.

- Becoming a leader in high performing buildings. With benefits of lower infrastructure costs, cheaper operating costs, healthier environments and lower carbon impacts. There are a number of buildings in the cemeteries, notably the crematorium in terms of energy consumption and emissions, and further buildings will be planned as part of future cemetery expansion.

- The need to protect and enhance the domain of Tāne (the forests) that support recreational activity and biodiversity and provide ecosystem services. The cemeteries include streams and areas of regenerating or potential native forest including carbon storage forest areas.

Wellington Heritage Strategy 2010

- The strategy is based upon ideas that Wellington's historic features, sites and places are a finite resource and are important in shaping what makes Wellington unique. It outlines objectives and actions based on the following goals:
- Recognition – Wellington's heritage is recognised as contributing to our understanding of our cultural diversity and awareness of sense of place
- Protection, conservation and use – Wellington's unique character is enhanced by the protection, conservation and use of its heritage
- Sustainable economic use – Wellington's heritage is acknowledged as contributing to a vibrant economy.

Wellington Resilience Strategy 2017

- The strategy is a blueprint to help Wellingtonians to prepare for, respond to and recover from major disruptions such as earthquakes and the effects of climate change. The stated vision is 'As Wellington moves and changes, everyone here will survive and thrive'. Three goals support this vision – that people are connected, empowered and feel part of a community, that decision-making is integrated and well informed and that homes, the natural and the built environment are healthy and robust.
- The cemeteries have a role to play in being well prepared for burying the dead during disasters and emergencies and maintaining places where people feel connected with their history, nature and community.

Our Capital Spaces – an open space and recreation framework for Wellington: 2013-2023

Part of the Our Living City programme, initiatives come under four outcomes - (i) getting everyone active and healthy; (ii) protecting our birds, nature, streams and landscapes; (iii) contributing to Wellington's outstanding quality of life; and (iv) doing it together. The cemeteries contribute to all these four initiatives by providing places where people like to exercise, where nature is present, where important heritage is a visitor attraction and where community partnership is developing in caring for that heritage.

Our Natural Capital – Wellington's indigenous biodiversity strategy and action plan 2015

This plan is about Wellington's indigenous biodiversity – the species that occur or occurred naturally in Wellington. The main aim is to protect and restore indigenous biodiversity so it is thriving once more. Additional outcomes focus on connecting people to nature and fostering their sense of kaitiakitanga and enthusiasm for nature. Our Natural Capital is very much about urban ecology – how to weave nature through the city environment. The cemeteries are a good example of this context, where there is a close relationship between the built / developed areas and the areas managed as natural environments.

Commemorative Policy 2006

The Commemorative Policy provides the Council with a framework to guide the location and management of commemorative memorials, such as trees and site furniture in parks and reserves. It also includes a framework for dealing with requests by the public for scattering and interring ashes and other human remains on public land in a culturally sensitive manner. While the policy is mainly focused on the Council's parks and reserves, it refers to tree planting options and commemorative seat designs at Karori and Mākara cemeteries.

Open Space Access Plan 2016

The Council's strategic vision to strengthen and improve the access network in Wellington's open spaces is by providing opportunities for recreation and tourism, ensuring tracks provide for a range of user interests, skills, abilities and fitness levels within each geographic area of the city, achieving a primary network between major destination points in Wellington and adjoining districts, linked with an equitable distribution of secondary and local track networks and recreational facilities, and providing a

network that enables more residents to safely enjoy the open spaces while enhancing the natural environment. Within this context, Karori and Mākara cemeteries are increasingly popular for walking, with either well developed or potential connections with the wider track network.

REGULATORY AND GOVERNANCE FRAMEWORK

Burials and Cremations Act (1964)

The Burial and Cremation Act (1964) Section 4(1) states:

"It shall be the duty of every local authority, where sufficient provision is not otherwise made for the burial of the bodies of persons dying while within its district, to establish and maintain a suitable cemetery."

The Act applies to both public cemeteries and private burial grounds but not to Māori burial grounds. It covers the establishment, maintenance and regulation of cemeteries, financial functions, cremation, cemetery closure, offences and general provisions.

In 2015 the Law Commission released a report, *Death, burial and cremation – a new law for contemporary New Zealand* (Report 135), which recommended replacing the Act with a new statute to modernise the law around death, burials and cremations. Consultation on modernising the legislation is currently underway with submissions due to close in October 2020. The timing of the new legislation is as yet unknown.

Local Government Act 2002

Under the Local Government Act, territorial authorities are required, from time to time, to assess the provision of sanitary services, including cemeteries and crematoria. The purpose is to assess the services from a public health perspective including the health risks to communities resulting from an absence or deficiency in the services, the quality of the services currently available and the current and estimated demands for the services.

Wellington Consolidated Bylaw 2008

The bylaw seeks to protect the public from nuisance, minimise the potential for offensive behaviour, maintain public health and safety and manage land under the control of the Council to enhance the public's well-being and enjoyment of public places. Part 5: Public Spaces contains rules about responsibilities for items and structures on cemetery plots and permissions required to do work in a cemetery.

Wellington City District Plan

The district plan is the Council's principal regulatory document setting out objectives and policies, methods and rules for managing the city environment, land uses and associated activities. The Wellington City District Plan is prepared in accordance with the Resource Management Act 1991. The rules allow the Council to exercise control over the type of building and activity that occurs, and this control is exercised by way of the resource consent process. Cemetery activities require resource consent for minor earthworks associated with the storage and disposal of soil from burial plots.

Tawa, Karori and Mākara cemeteries are zoned Open Space B. There are no designations in place for cemetery land use. The Chapel, Mortuary Chapel and Lychgate, (all located at Karori Cemetery) are listed as heritage buildings in the District Plan.

Heritage New Zealand Pouhere Taonga Act 2014

As the Karori and Mākara cemeteries contain burials that predate 1900 they are archaeological sites as defined by the Pouhere Taonga Act and are therefore subject to the provisions of that Act. The Act defines an archaeological site as:

Any place in New Zealand that –

- a. was associated with human activity in or after 1900 or is the site of the wreck of any vessel where that wreck occurred in or after 1900; and

- b. provides, or may be able to provide, through investigation by archaeological methods, significant evidence relating to the historical and cultural heritage of New Zealand.

The Pouhere Taonga Act also contains a consent process for any person wishing to do work that may affect an archaeological site. Advice should be sought from Heritage New Zealand Pouhere Taonga about the legal requirements for any work that involves ground disturbance (except that associated with the normal use of the cemetery and regular maintenance).

The Karori Crematorium and Chapel are registered on the Heritage New Zealand / Rārangī Kōrero List. Being on the list doesn't enact any specific powers of protection but is an important means of identifying significant heritage places and recording information about them.

Reserves Act 1977

As explained earlier (see 1.2.1) this management plan is not prepared under the Reserves Act. However, Tawa Cemetery is a historic reserve and it is proposed that Karori Cemetery will be classified as a historic reserve once it is closed. Other areas of cemetery land that are not required for cemetery use but are to be managed for open space values may also be classified as reserve in the future. The Reserves Act requires that a management plan be prepared under the Act for reserves (other than local purpose reserves) within five years of classification. It is likely that the timing will coincide with the next review of this management plan and the appropriate statutory basis for cemetery future management plans adjusted as required at that time.

OTHER PLANS AND PROGRAMMES

Our Living City, 2013

A project designed to improve Wellington's quality of life by strengthening urban-nature connections and building economic opportunities from a healthy environment. The programme's three goals are aimed at ensuring Wellington's 'natural capital' is protected and enjoyed in the ways that land is used, managed and developed, transforming towards a green economy, thereby reducing environmental impacts and opening up new opportunities and leading communities and partners to participate in the green economy. Cemeteries management can contribute to these goals through carbon storage and integrating the natural environment with the developed cemetery areas.

Dog Policy (2016)

The Dog Control Act 1996 requires the Council to develop a policy on dog control. The Council's Dog Policy is to make sure dog owners meet their obligations under the Act, make sure dogs are well cared for and Wellingtonians are able to enjoy owning dogs, prevent dogs causing any danger to the public, wildlife and natural habitats, actively promote responsible dog ownership and provide for the reasonable exercise and recreational needs of dogs and their owners. The Dog Policy is relevant as the cemeteries are popular for dog walking. Requirements for keeping dogs under control are particularly relevant, given the need for a respectful atmosphere when funerals and burials are taking place.

Appendix III. Historical context

The first burial sites in the Wellington City Council area would have been Māori urupā, associated with pā, kainga and possibly battle sites. Some are listed as significant sites to Māori. Some former urupā, such as that associated with Kumutoto Pā were destroyed when the land was developed for Pakeha settlement. Such losses are deeply felt by mana whenua. There are likely to be other urupā or individual Māori burial sites within the Wellington City boundaries but these are outside the scope of this plan. The Opau Urupā, towards the coast on Makara Road, was opened in 2017 as part of The Treaty Settlement with Taranaki Whānui ki Te Upoko o Te Ika. The urupā is vested in the Trustees of Port Nicholson Block Settlement Trust (PNBST) as a Māori Reservation.

A number of cemeteries were established after the arrival of European settlers and there may also be isolated burials dating from the early days of colonial settlement. As well as the Council's cemeteries there are others in the city area owned and managed by churches e.g. the historic Mount Street Cemetery managed by the Roman Catholic Diocese of Wellington.

Chronology of Tawa, Karori and Mākara Cemeteries

The following chronology sets out the main events in the history of the three cemeteries. More detailed information is available in:

Murray, B. and Herbert, R. (2009). *The Tawa Flat Cemetery 1861-1978*. Tawa Historical Series No 2, Tawa Historical Society Wellington.

Greig, K, Kelly, M, Cochran, C, and Aitken, A (2003). *Karori Conservation Plan, Four Decades of Conservation*, prepared for the Wellington City Council.

Code: T – Tawa Cemetery, K – Karori Cemetery, M – Mākara Cemetery

| Date | Event | Code |
|---------------|--|------|
| 1842 | Bolton Street and Mount Street Cemeteries established. | |
| 1861 | Edward Gibbon Wakefield gifts a quarter acre of his land at Tawa Flat to the Church of England. | T |
| 1866 | The small wooden church of St Peter's is built at Tawa Cemetery | T |
| 1867 | Eunice Fitzherbert, an infant, is the first burial at Tawa Cemetery. | T |
| 1882 | Cemeteries Act passed. | |
| 1890 | Karori wins a ballot for the site of a much-needed new cemetery for Wellington. McKenzie brothers agree in principle to accept the Council's offer for their land. The Council raises loan of £7500 for new cemetery. | K |
| 1891 | McKenzie brothers and council sign sale agreement. Work completed on new road from Polhill Gully to Karori. An elegant sexton's cottage, with unusual, pointed arch windows, is built. A public shelter is built, later named Mortuary Chapel | K |
| August 1891 | Frederick William Fish, an infant, is first burial at Karori Cemetery. | K |
| February 1892 | First regular burials at Karori. Church burials consecrated. Sexton E.A. Nash appointed. | K |
| 1892 | Shelter converted into chapel. | K |
| 1902 | St Peter's church building is moved to a site in Porirua and renamed St Anne's | T |
| 1903 | Second public burial section opened. The first significant structure built at the cemetery was the sexton's cottage, an elegant villa with unusual, pointed arch windows, built in 1891. It was replaced by the present cemetery office in the 1950s. | K |

| | | |
|------------|--|----|
| 1909 | Crematorium built to a design by John Sydney Swan. The cremator was coke-fired. | K |
| 1913 | Second Church of England (Anglican) burial section opened. | K |
| 1918 | World War I ends. First organised burials of soldiers in cemetery. Influenza epidemic claims hundreds of Wellingtonians and cemetery has busiest period of its history, with 63 people buried on one day in November alone. | K |
| 1921 | Lychgate built in Services Cemetery. | K |
| 1931 | Memorial Arch built in Services Cemetery. | K |
| 1932 | Sealing of main road begins. Other roads and paths progressively sealed over following decades. | K |
| 1934 | A large group of unemployed workers is put to work in the cemetery. Walking track from Wilton to Karori built through cemetery land. Third public burial section opened. | K |
| 1937 | Council land near the Standen Street gates set aside for cemetery purposes. Later used for Wellington's first lawn cemetery. First columbarium constructed behind crematorium. Construction of new crematorium mooted. First Greek Orthodox burial section opened. | K |
| 1944 | Mayor of Wellington, Will Appleton, announces the establishment of a lawn cemetery. | K |
| 1945 | Second Catholic burial section opened. | K |
| 1947 | Gray Young, Morton and Young draw up plans for new crematorium chapel, to be built above Services Cemetery. | K |
| 1948-49 | Second columbarium constructed alongside old crematorium chapel. | K |
| 1950s | The present cemetery office replaces the 1891 sexton's cottage. | |
| 1951 | Lawn cemetery at Standen Street opened. | K |
| 1953 | 76 of the victims of the Tangiwai Disaster are buried in cemetery. | K |
| 1955 | Third columbarium built between road and Services Cemetery. Second Greek Orthodox burial section opened. | K |
| 1957 | Tangiwai Memorial opened in cemetery. | K |
| 1959 | New chapel finished but not opened until 1960. | K |
| 1960 | Rose garden established near main entrance. | K |
| 1962 | Fourth columbarium built alongside main drive near Mortuary Chapel. | K |
| March 1965 | Mākara Cemetery opens for burials. | M |
| 1965 | Crematorium cremators upgraded to gas-fired (and also lin 1971. | K |
| 1966 | Garden of Remembrance opened alongside new crematorium. | K |
| 1972 | Decision made to plant trees on cemetery slopes facing Wilton and Northland, after complaints from local residents' association. | K |
| 1973 | A peak of crematorium use is reached, with up to 14 disposals a day. | K |
| 1974 | Main denominational and Roman Catholic areas closed to new plot purchasers. | K |
| 1977 | Tawa Cemetery is vested in the Tawa Borough Council. | T |
| 1978 | Tawa Flat Cemetery is formally closed. No further burials. | T. |

| | | |
|---------------|--|-------|
| 1984 | Internationally significant stained glass windows in old crematorium chapel restored. | K |
| 1991 | Cemetery centenary. Rose Garden redesigned and rebuilt. New gates installed at main entrance and Seaforth and Standen Street entrances. Open day held and Frederick William Fish's grave, the first in the cemetery, located and restored. | K |
| 1990s | Fifth and last columbarium built alongside Rosehaugh Avenue crematorium chapel. | K |
| 1994 | Permission given for ash disposal and bronze plaque mounting in Rose Garden. | K |
| 2001 | Certification to ISO 9001 Quality Management System for the cemeteries and crematorium. | K & M |
| 2003 | SS <i>Penguin</i> walk opened | K |
| December 2003 | <i>Cemetery Management Plan, Karori and Mākara Cemeteries</i> | K & M |
| 2008 | Natural burials offered at Mākara Cemetery | M |
| 2009 | Tawa Historical Society publishes a booklet about Tawa Cemetery and works with the Council to have an onsite information board installed. | T |
| 2011 | Ngā Iwi o Te Motu Urupā area opened at Mākara | M |
| 2020 | Friends of Karori Cemetery established and a Memorandum of Understanding agreed with Council. | |

Brief history of Tawa Cemetery

Tawa Cemetery was established in 1861 when Edward Gibbon Wakefield gifted a quarter acre block of land to the Anglican Bishop of Wellington "for religious, educational and charitable purposes". Church.

A small wooden church, St Peter's, was built on the site in 1866. The church became a focus in the small rural community of Tawa Flat. It was used for weddings and funerals and the first burials in the churchyard took place in 1867. The population at Tawa Flat declined in the early 1900s while the village at Porirua developed at pace. The Anglican Diocese decided to move the St Peter's Church building. It was moved to Porirua in 1902 and renamed St Anne's. The churchyard remained and burials continued up to 1952. The cemetery was vested in the Tawa Borough Council in 1977 and closed in 1978. The cemetery now occupies 0.1 hectares, contains about 50 interments. It was made a historic reserve in 2013 under the Reserves Act 1977.

The Tawa Historical Society has devoted much time into researching the history of the cemetery, trying to trace burial records and find out about the people buried there. The society published its findings in a booklet, *The Tawa Flat Cemetery 1861-1978*. Their research continues and the society's an advocate for the cemetery's recognition and protection.

Brief history of Karori Cemetery

Karori Cemetery was established in 1891. A new cemetery was needed as the first of the city's cemeteries at Bolton Street and Mount Street (Catholic) were overcrowded. The Cemeteries Act 1882 required that an old cemetery could not close without a new site opening. Karori was the most suitable of the sites considered and interments began after a new link road to the then out-lying suburb was completed.

The first burial (Fred Fish) occurred in 1891, though the new cemetery was not regularly used until 1892. The grave was unmarked for 100 years. Burials, cremations and ash interments have continued to the present day, bringing the cemetery close to full capacity.

See the chronology earlier in this appendix for important events over the cemetery's 130 years' history. A more detailed history is contained in the *Karori Conservation Plan, Four Decades of Conservation*, which is available on the Council's website.

130 years of burial and cremations at Karori Cemetery has left an intricate collection of graves, memorials, mausolea, columbaria, buildings, paths and roads, trees, shrubs, gardens, fences, walls and gates spread over much of the 35.5-hectare site. This legacy is a fascinating historical record of notable and ordinary people's lives, historical events and a changing society. In 2003, the cemetery was assessed for inclusion in the Non-Residential Heritage Buildings Inventory of the Wellington City District Plan, which required evidence of significant historic, social, aesthetic and scientific value. The cemetery met all 13 criteria although it is not listed in the inventory. The assessment can be found in the 2003 conservation plan mentioned above.

A number of buildings and structures at the cemetery have been recognised for their heritage value in both the Heritage New Zealand / Rārangī Kōrero List and the heritage schedule of the Wellington City Council's District Plan. The Mortuary Chapel is listed as a Category 2 historic place.²¹ It was originally built in 1891 as an open shelter for mourners and was later closed in. It has been known variously as 'the Shelter', the Mortuary Chapel and, for a period, as the Jewish Chapel when the Jewish community used and maintained it. The Crematorium and Chapel building is a Category 1 Historic Place.²² Built in 1909, it was designed by noted Wellington architect John Sydney Swan. It was the first of the major-city crematorium facilities in New Zealand and one of the earliest in the Southern hemisphere. Six of the chapel windows are particularly valued. They were replaced between 1914 and 1939 with stained glass designed and made in the An Tur Gloine (Tower of Glass) factory in Dublin. The Lychgate is a Category 2 Historic Place²³. It was built in 1921 as a memorial to World War I soldiers and was intended to be a shelter as well as an entrance to the armed services' section of the cemetery.

Within Karori Cemetery there are many historically significant memorials and gravesites including people involved in Shackleton's expedition, the *SS Penguin* sinking, victims of the 1918 influenza epidemic and victims of the Tangiwai disaster. Four previous prime-ministers and many of Wellington's past mayors are buried within the cemetery. The cemetery is also a valuable record of Wellington's citizens, the people who collectively contributed to the city's history through their everyday lives.

In a brief survey carried out in mid-2020 for this plan, 70% of those who had visited Karori Cemetery reported a positive experience even though there was also concern about the deteriorating state of the graves and difficulty with wayfinding. Respondents noted the sense of a unique experience:

- ❖ "It feels like you enter into another world"
- ❖ "You can feel the history."²⁴

²¹ Heritage New Zealand / Rārangī Kōrero List No. 1362

²² Heritage New Zealand / Rārangī Kōrero List No. 1399

²³ Heritage New Zealand / Rārangī Kōrero List No. 1400

²⁴ Comments from Wellington City Council Let's Talk Survey conducted in July/August 2020 for the Cemeteries Management Plan review

Brief history of Mākara cemetery

In 1940 the Board of Health, under the Health Act 1920, required the provision of a cemetery for Wellington due to the diminishing number of plots available at Karori Cemetery for pre-purchase. The Cemeteries Act 1908 prohibited the establishment of a cemetery within any Borough or Town District. The Council of the time selected Mākara as the new site. The selection was finalised in 1946 and the land was purchased under the Public Works Act in two blocks, in 1951 and 1955. The first burial occurred in 1965. At the time 1,000 unpurchased plots still remained at Karori Cemetery.

After the Cemetery opened there was concern that Mākara's perceived inaccessibility was a factor in the demand for cremation at Karori Cemetery. When commenting on the state of the Makara Road, the *Evening Post* (4 February 1965) stated, "A likely result is an increase in the number of cremations". Already, 75 percent of all people who could possibly be cremated (some faiths do not believe in cremation), were being cremated at this time.

Mākara Cemetery was developed as a lawn cemetery from the start. Headstones or plaques would mark the head of the graves and the remaining part of each grave would be maintained in communal lawn. It was a very different aesthetic from the traditional full-length concrete or enclosed graves typical of Wellington's older cemeteries. The Council had already established a lawn cemetery area in a corner of Karori Cemetery in 1951, apparently modelled on the Arlington Cemetery in the United States²⁵. The style of cemetery had originated in 1855, in the design of the Springvale Cemetery in Cincinnati.²⁶ What became known as the landscape-lawn cemetery movement was driven by a conscious desire for a less cluttered cemetery landscape, which would also address the inevitable maintenance problems associated with inconsistent construction and maintenance standards of family-owned plots. Another feature of this style, which was adopted at Mākara, was to highly control and standardise the design of monuments. The relative uniformity of headstones and plaques at the cemetery is a notable feature.

By 2003, when the last management plan was written, the cemetery was well established and estimated at one third full, with 79,300 interments. The overall layout, roading and vegetation pattern seen today was largely in place. Yet the cemetery was perceived somewhat negatively. The management plan stated that, "the land is considered to be bleak and windswept and not a pleasant setting for interments" and that "the Makara road still presents an obstacle to use of this cemetery."

The 2003 plan noted that beautification would need to be an ongoing activity. It proposed development that would maintain the cemetery's "formal and manicured nature" with the exception of the bush areas which would provide a natural bush contrast to the lawn areas. A landscape concept plan proposed planting 'fingers of native revegetation' to create a series of more sheltered "rooms", sculptures at focal points and walking tracks. The creation of a "Heart" would be created with a range of facilities including a new office and car parking, a formal and plaque garden, public toilets, a pergola and more sculptures. The concepts were only partly implemented as aspects were later found to be impractical.

However, other developments did occur. In 2008, after a long period of negotiation with the Natural Burials organisation, an area was set aside for natural burials – the first in New Zealand. In the last decade, new solar-powered public toilets were built, the Greek Orthodox community built a chapel in and in 2017, the Ngā Iwi o Te Motu Urupā was opened for Māori burials.

In a brief survey carried out in mid-2020 for this plan, 58% of those who had visited Mākara Cemetery reported a positive experience even though some felt it was still windswept and needed more trees. A respondent noted the following:

❖ "Peaceful, beautiful surroundings, interesting cultural diversity"²⁷.

²⁵ Karori Cemetery Conservation Plan 2003.

²⁶ <http://www.springgrove.org/history.aspx> The original model of this type of design, at the Bellefontaine Cemetery. Ironically the lawn cemetery concept originated in 1855 at Spring Grove so was not new when adopted at Mākara

²⁷ Comment from Wellington City Council Let's Talk Survey conducted in July/August 2020 for the Cemeteries Management Plan review

Appendix IV. Maintenance and repair philosophy for graves and monuments

The new maintenance and repair guidelines for graves and monuments will be based on the over-riding principle of doing the minimum required. This is the best guarantee of retaining the authenticity of each grave. In the words of the Historic Cemeteries Conservation Trust of New Zealand, *"Do as much as necessary, and as little as possible"*.²⁸

The new guidelines will draw on the following approach that has been taken at Bolton Street Cemetery to date but that approach will be reviewed and updated as required. For example, more guidance on conserving timber gravesite structures is needed.

Philosophy

In increasing levels of intervention, conservation work may involve:

- > doing nothing
- > cleaning, weeding, general maintenance etc
- > stabilising
- > repairing
- > restoring
- > reconstructing.

Generally, while most graves will require, at one time or another, cleaning and general maintenance, work of a higher level of intervention should be carefully rationed.

Doing nothing. This is appropriate for graves in a stable but weathered condition and in some cases for graves that have decayed to such an extent that repair is no longer feasible. This fits the ethos of a closed cemetery, where graves will slowly weather and age. The patina of age, weathered surfaces and the evidence of slow change over time are aesthetic qualities that contribute significantly to the importance of the cemetery. This should remain an option given the financial constraints of cleaning and maintaining graves as identified in the next option.

Cleaning, weeding, general maintenance. If graves are to have a long life, some basic and regular maintenance is essential. A well-maintained grave will survive the detrimental effects of weathering and time better than one that is not maintained. Maintenance should be carried out on a planned basis. Methods should be as benign as possible, should minimise any change to heritage fabric, and in particular should aim to preserve the patina of age.

Stabilising. Graves should be stabilised where they are at risk of collapse. Such work involves preventing things from getting worse by propping, building a new foundation or tying elements together.

Repairing. Repair involves putting things back as they were; not to as new condition, but to a secure, tidy state where all elements are in good condition and stable for their age. Where it is decided that repair should be carried out, several principles apply.

- > Repair rather than replace.
- > Repair in compatible materials.
- > Use traditional techniques as guidelines.
- > Ensure new work is identifiable and can be reversed.
- > Identify cause of failure.

Restoring. Restoration of lost features should be carried out only if there is clear evidence of the original form and detail. Restoration would be carried out only in special circumstances such as in

²⁸ Historic Cemeteries Conservation Trust of New Zealand, Best Practice Guidelines page on www.cemeteries.org.nz/best.php

the case of the grave of an important person, or a grave that has (or had before being damaged) particular aesthetic significance.

Reconstructing. Reconstruction implies the more or less complete rebuilding of a grave, utilising some extant parts but incorporating a significant amount of new material. As for restoration, it should only be attempted if there is clear evidence of the original form and detail, and only in very special circumstances, where for example, a grave of historic or aesthetic value was badly damaged by a falling tree, landslide or vandalism.

Appendix V. Categories of graves at Karori Cemetery

- **Standard Graves:** A remarkable feature of Karori Cemetery is the consistent form of the standard grave over time: that is, a plain rectangular masonry structure finished with a fine-grained plaster. For instance, graves dating from the 1890s and graves of the 1930s are remarkably similar. In contrast, the headstones vary enormously in shape, detailing and, in some cases, materials. Overall, the style of graves demonstrates the passage of time, taste and funerary fashion. Late Victorian and Edwardian structures were more elaborate. In latter times the trend was towards the more austere and unadorned.
- **Vaults:** There are 24 of these distinctive structures in the cemetery, built as small, often ornate plastered concrete buildings to contain coffins or ashes.
- **Services Graves:** The Services Cemetery is quite distinct in character from the rest of the cemetery. Identical headstones are arranged in concentric circles (World War I) or in serried rows (World War II) on concrete beams in a lawn setting.
- **Columbaria:** There are five columbaria i.e. walls with niches containing ashes. They are located variously in the Services Cemetery, on the main drive and near the crematorium and chapel.
- **Lawn Cemetery Graves:** This area is located in the north-west corner of the cemetery. Within the lawn, parallel concrete beams are laid, with regularly placed bronze plaques, set flush with the concrete. It was opened in 1951 and has a very different character to the rest of cemetery.
- **Special Graves:** These don't fit the other categories and are individually distinctive. Examples include the memorial grave of Prime Minister Peter Fraser, and the special memorial that marks the mass grave of those who perished in the Tangiwai rail disaster in 1953.
- **Unmarked and Pauper's Graves:** A large number of graves have never been marked. These include those of children buried between plots or of paupers. Some of these can be located and those buried identified from cemetery records. Some other graves are so badly decayed that only fragments remain.
- **Wooden features:** some wooden grave markers and other wooden features, such as gravesite fences, have been recently found.
- **Memorial garden ash plots:** Ash plots in the Seaforth Memorial Garden and the Rose Garden on the main drive are placed in gardens maintained by cemetery staff and identified with plaques.
- **Memorials.** Although not graves, there are two memorials that deserve mention. The Servicemen's Arch in the Services Cemetery (Arch is owned by MCH) commemorates those soldiers from the Wellington province who died in both World Wars. Another memorial in the far north of the cemetery commemorates stillborn children.

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Attachment 2: Summary of Submissions on the *Draft Cemeteries Management Plan 2020* and officer recommendations

The summary tables below are organised in the same order and the same main headings as the draft plan contents. The issues and comments are from the free text answers in the consultation survey and from the full written submissions. The results of the consultation survey are covered in Attachment 4, Consultation Survey Report. The respondents are those who submitted through the public survey (Attachment 5) or through a representative residents' research panel, reported in Attachment 4.

General process

| Consultation | Respondents: 7 | Recommended changes |
|--|----------------|---------------------|
| <p>Draft plan is not informed by voices of community. The plan and what you are proposing goes against Pacific community values. How many people have you engaged with including Māori and Pacific? The survey is difficult for a lot of our communities to complete as the language is not simple. WCC again planning without community. A western view and approach.</p> <p><u>Officer comment</u></p> <p>Pacific community: Consultation with the Pacific community was not as thorough as desirable. Officers had intended to brief the Pacific Advisory Group (PAG) about the review as part of the preliminary informal engagement in mid-2020 and ask for advice about who and how best to contact those within the Pacific community. Unfortunately, the briefing did not happen due to the Covid-19 lockdown and it was not until November, during the formal consultation, that PAG was briefed on what was then a draft plan, by which time the Samoan Church Ministers had expressed concerns about the lack of consultation, prompted by news articles that had alarmed people in Pacific communities about what was being proposed. Officers responded immediately to those concerns and made it clear that feedback from the Pacific community would be welcome well into 2021 after the formal submission period closed in mid-December.</p> <p>This year the Council's engagement team has been working with PAG to improve engagement processes with the Pacific community. Consequently, officers will prepare an engagement plan to notify PAG and the wider Pacific community about the final plan when it is published, using appropriate channels, including social media and Pacific radio.</p> <p>Māori: A stakeholder list was compiled with assistance from Tira Poutama, which included mana whenua, Māori clergy, marae and community welfare organisations. The stakeholders were invited to provide feedback by email, phone or online survey during both the informal and formal consultation periods.</p> | | No change |

Parts 1-2: About this Plan and Vision

| Cemetery concept | Respondents: 52, Panel | Recommended changes |
|--|------------------------|---------------------|
| <p>Cemeteries are an outdated concept, bad for the environment, not the best use of limited land resources. Document the historic information, rezone the land and put to more productive use e.g. free up for housing.</p> <p>Plant trees with a plaque to become a memorial forest as an alternative option to cemeteries. Consider woodland cemeteries with unmarked graves. Transform burial practices so that return to whenua, restoring ecology and leaving no trace.</p> <p>Allow burials on private property.</p> <p><u>Officer comment</u></p> <p>Council has a statutory responsibility to provide for cemetery use. However, proposed policies aim to improve sustainability, responding to changing cultural norms over time and demand for different types of burial (e.g. natural burials).</p> <p>Natural burials (3.2.2.2 (4)) fulfil the tree planting suggestions. Other tree planting options are offered in the plan under 3.2.2.3 (2) and 4.3.2 action (d) and in the Council's Commemorative Policy.</p> <p>Burials on private property is covered under the Burials and Cremations Act and is not within Council powers.</p> | | No change. |

Part 3 General policies

| Mana whenua | Respondents: 36, Panel | Recommended changes |
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| Give additional consideration to traditional landowners of the cemetery / pā. | | <p>2.1 Vision.</p> <ul style="list-style-type: none"> Add a key value about Tikanga Māori |

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| <p>Taranaki Whānui Ki te Upoko o te Ika, Port Nicholson Block Settlement Trust and Wellington Tenth Trust tautoko (agree) with section 3.5.2.1, acknowledge progress being made and the need for more korero in partnership.</p> <p>Consider adding to each subsection, an overarching objective around "ensuring ongoing planning for working in partnership with mana whenua, especially in relation to Opau Urupā".</p> <p><u>Officer comment</u></p> <p>Section 1.2.2, Relationship with Mana Whenua, is intended to set this partnership as an overarching premise in the plan. It is then elaborated in Part 3, General Objectives and Policies, namely: in 3.5.1 Community and Partnership objective (1) 'To work in partnership with mana whenua', and in the policies and actions under 3.5.2.1 'Partnership with mana whenua', which include developing partnership in respect to Opau Urupā, Māori protocols, customs and potential projects. Policy 3.3.2.3 (1) recognises the broader cultural landscape significant to mana whenua and 3.3.2.3 action (a) provides for researching the traditional history of the cemetery land.</p> <p>The part 3 objectives and policies apply throughout the plan and are not repeated, to keep the plan succinct. Therefore, the request to repeat the suggested objective is not recommended. However, the need to plan for partnership should be made more explicit and the fundamental nature of the partnership relationship would be better recognised by adding a key value and a goal to 2.1 Vision.</p> | <ul style="list-style-type: none"> Add a goal that mana whenua will be partners. <p>3.5.2.1 – amend action (a) and the explanation to note the need to plan for partnership.</p> |
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Customer service

| Diversity | Respondents: 24; 36, Panel | Recommended changes |
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| <p>For Pacific people, death is a part of life that is treated with utmost respect and is a culturally significant process. Cemeteries are an important place of healing and remembrance, a sacred place - looking after the resting place of loved ones very important culturally and spiritually. Great to have the urupā option. Whenua Tapu cemetery in Porirua reflects Māori and Pacific cultures well.</p> <p><u>Officer comment</u></p> <p>Noted. Policies 3.2.2.1 (1) (2) provide for respecting diversity.</p> | | No change. |
| Denominational use and information | Respondents: 72, 78 | Recommended changes |
| <p>Would like to extend the Greek section beyond the Greek Chapel where land is more accessible than existing area and close to the chapel.</p> <p>Providing information about Jewish burial customs and practices for visitors (presumably by QR code or similar) could be helpful and informative. Would expect both orthodox and progressive congregations to be consulted.</p> <p><u>Officer comment</u></p> <p>Council is working with the Greek community to extend the Greek section. The exact area will be finalised once the investigations into acquiring land for cemetery expansion are complete. Existing capacity in the Greek section will be adequate in the meantime.</p> <p>Cemetery staff will follow-up with the Jewish community about providing information as per 3.2.2.1 (3).</p> | | No change |
| Burial and ash scattering options | Respondents: 58, 64, Panel | Recommended changes |
| <p>Allow families to get a licence to do interment themselves – staff dig hole, family fills it in. Appreciated ability for family to fill the grave.</p> <p>Needs to be an area for scattering ashes if there isn't already.</p> <p><u>Officer comment</u></p> <p>Burial: S. 3.2.2.1 (1) provides for enabling wishes wherever possible and staff do already assist families who wish to, to do the interment.</p> <p>Ash scattering is available, by permit, under 3.2.2.2 (11) and Rules 5.3.1 (1) (c) and 5.3.3 (2) 1st bullet. The areas vary, to avoid visible build-up of ashes, and are therefore not mapped.</p> | | <p>Burial: No change</p> <p>Ash scattering: Add to 3.2.2.2.(11) a cross reference to the relevant Rules.</p> |
| Natural burials | Respondents: 51, 64, Panel | Recommended changes |
| <p>Promote: Suggestions to make this option better known as respondents were unsure if most people know of this option. (Numerous comments of surprise that this option existed and in favour of eco-burials)</p> <p>Save space: Space these graves more closely and no need for everyone to have their own trees.</p> | | No change |

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| <p><u>Officer comment</u></p> <p>Improvements to information are proposed under 3.2.2.5 policy (3) and action (c). The 'Natural Burials' trust that Council works in partnership with, also provides online information.</p> <p>It is not feasible to space the natural burials graves more closely as each grave occupies a similar area to a conventional one. Natural burials do contribute to more efficient use of cemetery land, though, as they can occur on land that slopes more than is possible with conventional graves.</p> | | |
| Nonperpetual interment rights | Respondents: 5, 6, 15, 24, 26, 29, 35, 36, 40, 41, 43, 47, 50, 60, 71, 72, 73, 88, Panel | Recommended changes |
| <p>Opposed. Abhorrent concept, wouldn't want with own family. Lack of thought to mental health impacts and cultural practices. Disinterment a sacred process only at request of family for Pacific people. Retain urupā of iwi as important taonga for people now and descendants. Some families keep on visiting for decades and down the generations, a genealogical link. People need a place to mourn, feel connected to loved ones, remember and find solace. It's desecration to separate remains from headstone. Hard for families to have to decide when grieving. Cremation not an option in some cultures. Disinterments at Bolton Street Cemetery were sacrilegious and should not be repeated.</p> <p>Do not disturb existing graves – were sold in perpetuity and that should be honoured. In the past WCC has re-used plots that had not been paid for but at least now there is some consultation. There are various examples of nonperpetual rights in NZ. Could set a precedent for other councils – the thin edge of the wedge. Cemeteries contain important social and archaeological history, also war veteran remembrance. Examples overseas resulted in lost records. Cemetery tourism is becoming popular for people interested in the past.</p> <p>Support: OK provided: – not retrospective, good records kept, minimum 25-30 year lease, headstones or headstone information kept and available to see, charge for costs over the time period, families have option to purchase extended tenure, there are culturally appropriate burial grounds for those who object to re-use. Many graves are rarely visited after a while and a burden on future generations. Re-use would avoid neglected unvisited parts of cemeteries.</p> <p>Exemptions: exempt some cultures if reuse in conflict with cultural values.</p> <p>Time limit: Should not preclude next of kin (e.g. spouse) being buried with deceased within timeframe. After first time period, allow renewal – perhaps in 10-year increments or one 25-year renewal. Allow flexibility for the owner to choose, when purchasing, the period of time limitation. Make time limit about one life span. Set time limit according to time embalmed bodies take to decompose.</p> <p>Questions: What would happen with the previous remains and, if cremated, the ashes? Would families be allowed to take the remains and store them? What would happen to the headstones? Would families be recompensed? Will re-usable plots be available in religious/cultural sections as well as agnostic public plots? How would the re-use be recorded? How will families be contacted? How will the graves be chosen? Can families refuse? How will sanitation and contamination be handled? How would spouses wanting to be buried together be handled? Would ceremonial aspects associated with military disinterments be considered?</p> <p>Family contact: keep multiple family contacts to ensure family can be adequately contacted for consent/renewal before re-use.</p> <p>Records: Essential to keep robust and accessible online records of nonperpetual interments so people can trace genealogy and family history. Family tree records could become inaccurate if burial locations change. Records should be of the original interment as well as subsequent burials. Record headstone inscriptions (preferably photos) and make clear which plots have and have not been re-used. Maybe keep the old stone alongside the new one. QR codes not a safe way to record enduring information as technologies change.</p> <p>Burial options and space saving: NZ is sparsely populated so there must be rural land that could be spared. Land is finite and all generations need to share resources. Large lawn and gravestone cemeteries waste space and are costly to maintain to standard.</p> <p>Encourage multi-use of family plots – continue to allow extra burials in existing family plots – allow for several burial layers in every grave and either charge a burial/disinterment fee for greater depth or reduce the fee for the subsequent burials – offer families to build their own tombs and rent for 30 years after which either claim bones and store in ossuary or renew the rental. Encourage and make better known more space-efficient options, like cremation, perhaps by removing cremation fees. Move headstones to a special section to take up less space. Have multi-level tomb graves and multi-storey columbaria for ashes. Add columbarium walls for ashes at Karori and Makara Cemeteries. Infill the gaps between graves.</p> <p>Opau urupā will take pressure off other cemeteries as more whānau choose it. Jewish community needs graves in perpetuity but is happy to discuss more space-efficient options.</p> | | <p>Amend 3.2.2.2 action (a) to investigate the following additional aspects:</p> <ul style="list-style-type: none"> • Location of non-perpetual to meet religious/cultural preferences (point (i)) • Options for extra interments within a non-perpetual plot before the lease period ends e.g. spouses (point (ii)) • Ceremonial aspects of disinterment (point (iv)) • A system for maintaining family contacts (point (vi)) • Information about all interments in a given plot to be permanently recorded (point (x)). <p>Amend 3.2.2.2 action (b) to remove the reference to the nonperpetual rights being offered initially on a trial basis.</p> |

Officer comment

The survey results showed that 58% of respondents agreed and 29% disagreed with the idea of re-using cemetery plots where the owner opted for a limited right of interment (rather than in perpetuity). This indicates there would be sufficient uptake to support offering the option. It is acknowledged that there will always be people for whom the concept is intrinsically unacceptable and for these people the choice of plot purchase in perpetuity remains (see policy 3.2.2.2 (1)).

Many of the written submissions in opposition to this issue appeared to be based on the misconception that the council is proposing to disinter existing graves, which is not the case. Nonperpetual rights would not be retrospective, would be offered only as a matter of individual choice on future graves, and would not be compulsory. The concerns about important history and burial records being lost are addressed by: (i) no retrospective re-use of graves, unless the original plot deed specified otherwise¹ and (ii) the statutory requirement to keep accurate burial registers (see 3.2.2.5) and (iii) the intention to investigate the record keeping requirements in the case of nonperpetual use. In the long term, if nonperpetual interments become more common there could be fewer original graves in cemeteries, however, this already occurs where people choose not to inter ashes in a cemetery.

Submitters raised numerous questions about the detail of how the idea would work in practice. Most of these questions are covered as aspects to investigate under 3.2.2.2, action (a), however, some additional points were raised which should be added to the investigation list.

The question of whether families would be recompensed would only apply if existing graves purchased in perpetuity were to be re-used. This is not proposed. Other questions about charges are covered by policy 3.2.2.2 (8), which provides for differential charging for perpetual and non-perpetual rights.

As some submitters pointed out, additional use of a grave is not a completely new idea. For example, extra interments occur within family plots, and some plots were historically sold for 50-year terms at Mākara Cemetery. Subsequent interment of a family member in a grave was more acceptable to some submitters than of an unknown occupant, so is one of the options proposed to be developed under 3.2.2.2, action (a) (ix).

The draft plan proposed introducing the nonperpetual option as a trial until the next review of the management plan. It is recommended that the trial clause be removed because:

- Consultation indicated that a majority of people agreed with the concept;
- Once any non-perpetual plots are made available under a trial, the Council would be bound to comply with the non-perpetual right and offer the plot for re-use at the end of the agreed period

The non-perpetual plot option will be subject to a further Council decision, at which time the Council can decide the parameters on the basis of the detailed terms and conditions that would be prepared under 3.2.2.2 action (a).

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| Remembrance options | Respondents: 85, 72 | Recommended changes |
| Supports proposed options for purchasing a native tree for planting into cemetery planting areas or commemorative groves. | | No change. |
| Add more commemorative seats in the Jewish sections. | | |
| <u>Officer comment</u> Support noted. | | |
| Cemetery staff will follow-up with the Jewish community about providing commemorative seats as per policy 3.2.2.3 (3), which provides for commemorative seats, and policy 3.4.2.2 (4) which provides for site furniture. | | |
| Decoration in lawn cemeteries limited to headstone and beam | Respondents: 1, 2, 4, 5, 6, 9, 12, 16, 18, 22, 24, 26, 28, 32, 33, 35, 37, 38, 39, 43, 47, 52, 53, 55, 58, 60, 61, 62, 63, 65, 67, 68, 71, 76, 77, 78, Panel | Recommended changes |
| Disagree with the limitation. Allow some flexibility so people can grieve and remember as they wish over the time they need (can be months or even years). Allow gardens on at least part of the grave provided owners maintain and keep tidy – they are a tribute, are therapeutic and give pleasure to visitors. | | Add to 3.2.2.3 (2) a cross reference to the Mākara Cemetery memorial tree grove proposal, 4.3.2 action (d). |
| Agree with the limitation: Reasonable, practical, for good of everyone's safety and cleanliness in a shared public space. Enforce the rule because hard to reclaim an area once it is planted and others will see and copy. People have other places where they can have tributes e.g. home shrines. | | |
| Suggestions | | Clarify explanation in 3.2.2.3 that pot plants are allowed |

¹ Some plots were historically sold at Mākara Cemetery for a 50-year period. The records of these are to be researched – see 3.2.2.2 and 4.3.4)

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| <p>Communication: Make the rule more well-known: provide written guidelines and explain the rules clearly at time of purchase. Instruct funeral directors to explain to families and send email reminder to family after the burial when better able to remember. Add clear signage explaining the rule, perhaps in a formal entrance area.</p> <p>Vary design specs: Widen the standard design to provide more space in front of headstone with holders for vases, decorations or planters – a bit like an altar. Long-lasting tributes are important to Pacific families and others, so define an area the family is responsible for with clear agreement about health and safety aspects like access. Widen the mown access strip. Offer larger plot sizes at an increased fee if people want more space. Could have different rules in some areas, like allowing planting. Have different specifications in some rows to accommodate different needs. Have a free-form space where anything goes and up to families to maintain.</p> <p>Other options: Plant native species that don't need mowing. Allow biodegradable tributes on the lawn area that can be mown. Be more lenient for a specified period after a burial and, perhaps, on anniversary of death for 5 years. Allow exemption if pay an annual levy. Plant a rose or similar at base of headstone. Enforce the rules by charging for removal after several warnings. Offer a discount on the next plot purchased if a defined line is not crossed. Have a minimalist arch over headstone to hang things on.</p> <p>Communal tribute areas: See next item below</p> <p><u>Officer comment</u></p> <p>The majority of those who commented on this matter either explicitly agreed with the current approach of limiting the area where decorations may be placed, or implicitly by making suggestions that might help with management.</p> <p>As explained in the draft plan (3.2.2.3) there are practical reasons for the limitation. In the lawn cemetery areas, the graves are maintained in lawn and these mown passages between the headstones provide access for visitors and for cemetery operations. Tributes, including gardens, on the lawns can obstruct machinery access for mowing, interments and disinterments, and add to maintenance time if removal or awkward mowing is required. Lawn cemeteries also use cemetery land more efficiently compared to traditional cemetery layouts where additional space is required for pathways between the rows of full-length graves. In the longer term, lawn cemeteries are easier to maintain, compared to the older style cemeteries where maintenance of the structures and planting on the gravesites falls increasingly to the Council as most descendants eventually cease maintenance. Widening the concrete beam, accessways or offering a range of different grave sizes all have implications for operational access and/or efficient use of cemetery space for the reasons outlined above. Differential charges, such as annual levies, would not resolve these implications either. Enabling personal choice as much as possible is a premise in the plan (3.2.2.1) but needs to be balanced with the operational practicalities and long-term sustainability of cemetery management. Therefore, the policy remains unchanged and Mākara Cemetery and any new land acquired will continue to be operated and developed on the lawn cemetery model.</p> <p>Cemetery staff recognise that the limitation is difficult for some families, especially for those from cultures accustomed to having larger personalised gravesites. A flexible approach is taken, allowing flowers and decorations to remain on new graves for a time and working with families to explain what is allowed. It is not considered appropriate to enforce the rules by fining people who are grieving. Onsite signage explains decoration is allowed but more signage is not recommended as it could undermine the peaceful green atmosphere people like about our cemeteries. Instead, the key is clear, personal and empathetic communication. Staff find that families comply once the rules and reasons are explained. Information is also provided through funeral directors and the website. It should be noted that in recent years, the Council has recognised people's desire to personalise the way they honour their dead and has allowed greater design choice in the memorial (headstone) specifications, including QR codes on headstones to link to virtual memorials (see 3.2.2.3 (1)).</p> <p>It was evident in submissions that planting and/or tending plants can be a therapeutic and symbolic tribute. This is provided in the plan through natural burials (3.2.2.2 (4)), where a tree is planted on the grave, and commemorative tree planting (3.2.2.3 (2)). Pot plants are also permitted in headstone area in the beam cemeteries and a small additional note about this is recommended.</p> | <p>on the beam in lawn cemeteries.</p> |
| <p>Decorations & tributes: environment friendly</p> | <p>Respondents: 2, 6, 7, 16, 15, 22, 24, 26, 28, 29, 32, 31, 33, 37, 36, 38, 39, 43, 47, 52, 56, 58, 60, 61, 62, 63, 65, 68, 71, 76, 77, 78, 79, 84, 85, Panel</p> |
| <p>Encouragement: Agree with this proposed stance but how to enforce this without being confrontational?</p> <p>Communication / education: Provide guidance rather than limiting options – explain / demonstrate biodegradable options. Educate people how to stop tributes blowing away. Co-ordinate with funeral directors and churches to educate. Have a list of options and outlets at the</p> | <p>Recommended changes</p> <p>Add an extra action (a) and explanation to policy 3.2.2.3 to investigate ways the Council could provide more information about biodegradable tribute and decoration options, and the</p> |

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| <p>office. Provide signage with reminders. How are families updated on these changes and who have you engaged with to propose these changes? Such a western view.</p> <p>Non-biodegradable: Allow long-lasting tributes, as they are important to Pacific families and others – a tangible and attractive act of remembrance, which is good for those who can't visit regularly. Although plastic is not a traditional material and should be discouraged, it would be unfair to not to allow it. Allow in the children's section where important to place favourite toys etc. Perhaps allow degradable plastics. Put in perspective beside the far greater impact of food packaging. Make sure non-compostable are fixed firmly.</p> <p>Ban and remove all. Ban after one year. Plastic is tacky and detracts from cemetery. Fine people for plastic.</p> <p>Environmentally friendly ideas: Items made from natural materials that will compost, such as: fresh flowers, woven flax/grass flowers, silk, paper, cardboard, paper maché sculptures, feathers, compostable photo frames. Or, natural hard materials such as wood, stones, shells. Identify vendors who would support the non-plastic approach and showcase their work. Have living plants, such as: perennials or small native plants, shrubs or trees to buy from the Council; communal gardens; plants in pots; sow wildflowers and bulbs for picking; plant and label Māori traditional plants for use. Have waiata or poetry, chalk messages.</p> <p>Other options: Provide means of fixing so tributes won't blow away, including in the plaque lawns e.g. bound stems in recessed vases. Place tributes in a cupboard or other enclosure at the grave. Volunteers could pick up the loose decorations. Provide plenty of rubbish bins for old items. Encourage donation to causes the deceased supported instead of spending on decorations. Have virtual tributes via QR codes. Make low-cost, good alternatives available at cemetery, as can be hard to find – perhaps via a vending machine or offer in exchange for return of non-degradable. A local group or business could sell biodegradable tributes.</p> <p>Shared remembrance areas: Set aside tribute places, perhaps at entrance or a central location, where people display their tributes and, perhaps, plaques – e.g. shrines, pergolas, alcoves, prayer flags, memory trees or gardens, walls of remembrance, walk-through sculptures with inscriptions, wishing wells – maintained by a keeper or chaplain. Have communal or family planting areas or gardens. Have a living memorial like Ōtukaikino Reserve near Christchurch (restoration tree planting). Perimeter planting funded by people paying for a preferred plant – would be good for aesthetics and nature. Create an e-site or virtual cemetery where people can make tribute. Digital message board.</p> <p><u>Officer comment</u></p> <p>The consultation survey asked for ideas about the proposed policy (3.2.2.3 (5)) to encourage use of environmentally friendly tributes and decorations. Most of the feedback either explicitly agreed with the approach or implicitly agreed with it by suggesting ways to help make it work.</p> <p>An outright ban on plastic was suggested but ruled out when preparing the draft plan because plastic decorations are more affordable than fresh bouquets and last longer, which is important to some. The other reasons submitters put forward for not banning plastic are also accepted. Use of biodegradable materials will continue to be encouraged.</p> <p>The suggestions about communication and education are in line with what cemetery already do i.e. allowing more decoration for a period after a burial, and then personal communication where necessary to explain why plastics are problematic and suggest alternatives or ways to fix more securely. Fining people who are grieving is not considered appropriate. Instead, staff hold items that have had to be removed or have come loose, so they can be reclaimed, and try to contact families. Personal communication is recommended, rather than adding to the existing signage, as that could detract from the cemetery atmosphere and would not necessarily be read.</p> <p>The various suggestions of biodegradable materials are noted and in keeping with the proposed decorations policy 3.2.2.3 (4) and (5) and with 4.3.2 (a) (ix) (wildflowers). Making charitable donations is a matter of personal choice and not appropriate for Council to suggest. The use of QR codes on headstones to link to online memorials is becoming popular, with potential to reduce the use of plastic tributes. Use of QR codes is a relatively new trend, which is promoted as reducing environmental footprints but its widespread use is a relatively new trend, so usage in the cemeteries will be monitored and the 'green' benefits assessed as part of the proposed sustainability audit (see 3.6.2.4 (b)). The difficulty of sourcing good quality biodegradable tributes is acknowledged and warrants further investigation.</p> <p>Communal tribute areas would potentially add to the existing issue of managing tributes, as it would not replace people's right to decorate graves. It is likely there would be differing expectations about how long tributes were to remain, whether they would be returned after removal and what is appropriate in a shared area. Instead, the council will encourage the use of the QR codes. Commemorative tree planting options are already proposed (see 3.2.2.3 (2) and 4.3.2 action (d))</p> | <p>potential to sell such items directly or through partnering with a community group or business.</p> <p>Add to 4.3.2, action (c) the potential for picking flowers and foliage as a factor in developing a planting list at Mākara Cemetery, including plants that are culturally significant.</p> <p>Add a note to 3.6.2.4 explanation to review the environmental impact of QR code technology in the sustainability audit.</p> |
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| Gravesite maintenance general | Respondents: 6, 7, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 42, 43, 44, 45, 46, 47, 48, 50, 51, 52, 53, 55, 56, 57, 58, 60, 61, 63, 64, 67, 68, 69, 71, 72, 73, 74, 75, 76, 77, 78, 79, Panel | Recommended changes |
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| <p>Maintenance priorities: All graves are equally important – level of maintenance shouldn't reflect social preferences and race/ gender/age inequalities (numerous definite views on this). Other priority ideas: preserve where significant artistic/aesthetic/cultural values; preserve gravestone inscriptions; oldest most important; war veteran graves.</p> <p>Maintenance standards: Maintaining graves is a sign of respect for past generations. Standard should be up to the family. Allow ageing but keep graves visible. Allow to re-wild. Distinguish between grave maintenance and the surrounding trees that drop litter on the graves. Leave the graves to age but maintain around them.</p> <p>Responsibility: Submitters were asked who should be responsible for maintaining and restoring graves if families are unavailable. The main ideas follow.</p> <ul style="list-style-type: none"> • <i>Council (ratepayers):</i> because an initial plot fee was charged and the landowner profits from owning the land. Should be a dedicated team and adequately resourced. • <i>Central government:</i> If an historically important person or if person died on duty, then in New Zealand Historic Places Trust, MBIE, Defence Force or Ministry for Culture and Heritage. • <i>Social/community service schemes:</i> Community service/ probation workers/ prisoners via Justice/ Corrections system/ Te Ara Poutama Aotearoa. Work schemes for students and unemployed. Make service a requirement of all who earn over \$100,000 pa. • <i>Combination of WCC and volunteers:</i> Need to be authorised, anyone who is interested, a special committee, in partnership arrangements. • <i>Volunteers:</i> charities, community groups like genealogists, Friends of Karori Cemetery, scouts, cadets, girl guides, RSA, Police Association, gardening clubs, service clubs, relevant religious/ cultural group, churches, appropriate iwi, historical societies, national graves project, environment groups, local schools. people who feel strongly about maintaining cemeteries should be prepared to help by volunteering. • <i>Partnerships:</i> e.g. with schools • <i>Set up a trust:</i> Set up a trust, funded from a levy on new burials, and/or by contributions from families of people interned. • <i>Business:</i> Local businesses, especially if make money from tours. There is a tourism market for history. Also, if business have an association with the deceased person. Funeral directors. <p>Fees and charges: Build at least a decade of maintenance into plot fees, levy funeral directors and they pass on to customer. It is often impractical for families to do maintenance, so charge them an annual maintenance fee or start charging after 15 years, and have a private company do the upkeep. Refund the plot fee to families who maintain their graves. Offer families a chargeable ad hoc maintenance service. Families should contribute, especially where graves are ornate/big/famous.</p> <p>Timing: Bring the conservation work forward into next year's work programme and get on with the easiest maintenance while planning the more difficult. The proposed assessment of graves for conservation but no action is unsatisfactory as many graves in need of conservation work are being destroyed by trees.</p> <p>Maintenance permits and family contacts: Why do families have to have permission to do grave maintenance if it's their responsibility? Need a way for families to register their interest in caring for old graves, provide contact details and have a special application form for families to undertake or arrange maintenance work. Provide good guidance on how to care for graves and provide information about how to add names to existing large graves.</p> | <p>Maintenance priorities and standards Add to 3.3.2.4 explanation: a note of the survey respondents' maintenance priority ranking</p> <p>Responsibility: no change.</p> <p>Fees and charges: no change.</p> <p>Timing: no change</p> <p>Maintenance permits and family contacts: no change</p> | |
| <p><u>Officer comment</u></p> <p>Maintenance priorities and standards. Numerous of the free text comments emphasised that maintenance should not be prioritised in favour of particular social groups or classes. The majority of survey respondents (63%) favoured maintaining graves to a standard somewhere between looking clean/new and aged/overgrown. The approach in the plan aligns with both these views in that maintenance is to be guided by the ICOMOS² Charter and the Council's maintenance and repair philosophy document (3.3.2.4). The charter states that all aspects of cultural heritage should be identified and respected without unwarranted emphasis on any one value at the expense of others. A non-interventionist approach is also promoted, whereby the effects of time can be visible and basic non-invasive care, such as cleaning, is undertaken to prolong the durability of features but invasive repair or restoration undertaken only after assessment and priority setting. To assist in setting future priorities, the submitters' views have been added to 3.3.2.4. The draft plan already distinguishes between maintenance of graves and the surrounding area (3.3.2.4 (3)).</p> <p>Responsibility: Many of the suggestions about who could be involved in gravesite maintenance are worthwhile and some are already in action e.g. the volunteer activities of the Friends of Karori Cemetery, the Tawa Historical Society and pest control groups. The</p> | | |

² International Council on Monuments and Sites

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| <p>draft plan provides broadly for these types of involvement through the Community and Partnerships objectives and policies in Sections 3.5, 4.1.5, 4.2.8 and 4.3.6. As explained under 3.3.2.4, some government departments do assist with maintenance of war veterans' graves and nationally significant monuments and Council proposes to approach the Ministry of Culture and Heritage about expanding that partnership (see action (c). Community service workers have been used at the cemeteries before and there is potential for more assistance with tasks, such as drain maintenance.</p> <p>Fees and charges: the administrative costs involved in charging periodic fees or of administering a refund system would be disproportionately high compared to the potential benefit of better gravesite maintenance, given the difficulty of maintaining up-to-date family contact details and the gradual reduction of interest in maintaining graves that happens in most families over time. Staff already spend a lot of time trying to contact relatives. The one-off charge at time of plot purchase remains the most practical option and the charges need to strike a balance between the future ongoing cost of cemetery management and the immediate affordability for families. Note: policy 3.2.2.2 (8) provides for differential fees to be considered should nonperpetual plots be introduced under 3.2.2.2. action (b). Providing a chargeable gravesite maintenance service is not considered core Council business. However, the Council would be willing to work with volunteer groups or local businesses who were interested in offering such as service.</p> <p>Timing: The plan proposes that the heritage conservation assessment and planning be done before embarking on implementation so that maintenance work can be prioritised according to a transparent rationale and integrated with other work programmes under the proposed master plans for Karori and Mākara Cemeteries (3.3.2.3 (5)). This approach is advocated to ensure that the heritage values are properly understood before work starts (e.g. any needs for archaeological consents) and to look for efficiencies (e.g. undertaking all work of a particular type or in a particular area). However, there remains plenty of basic work that can be done in the interim by staff (as resources permit) and by volunteers, such as headstone cleaning, clearing leaf and branch fall and removing young seedling growth.</p> <p>Maintenance permits and family contacts: Families must seek a permit for all but the most basic maintenance work (see 3.3.2.4 (2) and explanation para 1) so the Council can ensure only authorised people carry out work and the work meets health and safety and monument design standards. Issues have arisen when people unrelated and unbeknownst to family have undertaken work on graves and/or the work has caused damage. Requiring everyone to get permits is the surest way of managing these issues.</p> <p>Families can register their interest in caring for a plot and apply for the necessary permission via the permit application form. Agree with the submitter that the form needs clarifying and updating. This is being done as an operational matter, implementing 3.2.2.5 (3). Guidance on how to care for graves is to be updated and improved (see 3.3.2.4 (b)). Adding names to existing graves is a complex matter, that is considered carefully through the permit application process, taking into account the relationship of the applicant to the deceased and to the people whose names they want to add, the permissions that might be needed from relatives/descendants, the design of and information on the existing grave and/or headstone, and whether space in the plot is being held for particular people. The circumstances can vary enormously and is handled by the Cemeteries Manager, guided by the key values expressed in the draft plan (see 2.1 Vision) and the need to maintain accurate cemetery records. Brief online information will be added to explain how people can apply to add inscriptions and/or QR codes but no change is considered necessary to the relevant policy (3.2.2.3 (1)).</p> | | |
| Records | Respondents: 28, 67 | Recommended changes |
| <p>Need better access to cemetery records. Need better map records of whereabouts of memorial trees and benches.</p> <p><u>Officer comment</u></p> <p>The need for better access to records and cemetery map information is acknowledged and being addressed through work currently under way, namely: digitisation of paper-based cemetery records, replacement of the current Cemetery Management System as an integrated online database, and development of a new more user-friendly cemeteries website (see 3.2.2.5 actions (a) to (c)).</p> | | No change |

Heritage

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| Heritage / history | Respondents: Panel | Recommended changes |
| <p>Cemeteries should be a mix of heritage and environmental sites - spiritual in nature.</p> <p>Install information plaques on graves of famous/historical people. Recognise history in a balanced way.</p> <p>Use QR codes to explain social history etc.</p> | | <p>Add to 3.4.2.3 explanation, a note to recognise in the interpretation the great diversity of people buried in the cemeteries.</p> |

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| <p><u>Officer comment</u></p> <p>The Vision (Section 2) acknowledges heritage, nature and spirituality as key values underlying the overall management plan.</p> <p>Section 3.4.2.3 action (a) provides for a Visitor Experience Strategy to guide the interpretation themes and stories at each of the cemeteries. The plan makes clear that the different history and cultural associations at each cemetery will be recognised but, given the weight of submission that favoured a representative approach to maintaining gravesites, it is reasonable to infer that a representative approach to interpretation would also be favoured and that could be made more explicit in the plan.</p> <p>The potential for virtual interpretation is noted in the plan (3.4.2.3, explanation para 3) but the potential to use QR codes to link onsite locations with virtual information should also be noted.</p> | | <p>Add to S. 3.4.2.3 explanation para 3, a note to consider the use of QR codes as part of potential virtual interpretation.</p> |
| Natural environment | Respondents: 41, 65, 74, 85, Panel | Recommended changes |
| <p>Natural values: Support for biodiversity and ecosystem services policies including: enhancing native bird habitat and food, native planting for ecological value; importance of the stream environment.</p> <p>Lizards: Cemeteries contain lizard populations. Consider these when managing vegetation. It is illegal to knowingly disturb, harm or kill them.</p> <p>Weeds: More is needed in the plan about weed management, particularly in regard to potential to spread to nearby land.</p> <p>Pest animals: Rabbits are a problem – not nice clearing droppings from graves or seeing holes in fresh graves.</p> <p><u>Officer comment</u></p> <p>Natural values: support noted</p> <p>Lizards: The likelihood of lizard populations being present is acknowledged in the plan (see 3.3.2.2 (6)). Agree that this should be a consideration in vegetation management.</p> <p>Weeds: Agree that more is needed to recognise the need for weed management.</p> <p>Rabbits: Rabbits are hard to control, especially as Pindone bait can't be used in urban areas due to the risk to children and dogs. Scheduled shooting is undertaken at both Karori and Mākara Cemeteries, or as required, requiring temporary cemetery closures for public safety. This additional background would be a useful addition to the plan.</p> | | <p>Lizards Policy 3.3.2.1 (7) add the potential to provide food sources for lizards. 3.3.2.2, explanation, para 2: add a note to consider lizard habitat when maintaining graves.</p> <p>Weeds 3.3.2.1 (4) add need to manage heritage plants for weed risk 3.3.2.2 (4) amend for consistent terminology and add explanation about weed management priorities to para 3 of the explanation.</p> <p>Rabbits 3.3.2.2, explanation, para 3: add explanation of rabbit control programme.</p> |

Visitor experience

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| Access within cemeteries | Respondents: 9, 72, 48, Panel | Recommended changes |
| <p>Access on steep areas is difficult at both cemeteries and access to some graves difficult for people with mobility issues. Prioritise path maintenance - access for the living. Safe access important for elderly.</p> <p>Pleased to see policy 3.4.2.2 (3) about temporary access assistance being available, as acknowledge terrain not necessarily feasible for permanent handrails. Make this information more well known.</p> <p><u>Officer comment</u></p> <p>Terrain in the cemetery does present challenges and staff do their best to offer assistance. Design parameters for the proposed new cemetery land will include consideration of universal accessibility design. Paths are regularly maintained, although it can be difficult to keep up with seasonal growth under current staffing levels.</p> <p>Submitter's comment noted about making the policy of offering personal assistance on request better known (3.4.2.2 (3)).</p> | | No change |
| Access to cemeteries | Respondents: 79 | Recommended changes |
| <p>People would use Google Maps or Apple Maps so providing maps is not important.</p> <p><u>Officer comment</u></p> <p>Some people, including elderly folk who are more frequent cemetery visitors, are not necessarily computer-savvy, so information will be provided in several formats (see 3.4.2.3 (5)).</p> | | No change |
| Amenities | Respondents: 58, Panel | Recommended changes |
| <p>Public toilets important. Provide watering cans to water plants on plots. Cemeteries should be well-lit at night.</p> | | No change |

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| <p><u>Officer comment</u></p> <p>The feasibility of an additional public toilet at Karori Cemetery is to be investigated (see 4.2.6, action (c)) and provision of public toilets included in the new cemetery master planning requirements (see 3.1.2.3). Watering cans are not provided as people will take them away but ample taps are provided.</p> | | |
| Artwork | Respondents: 77 | Recommended changes |
| <p>Could do more with artworks and memorials to make our cemeteries places of interest for people to visit.</p> <p><u>Officer comment</u></p> <p>Submitters in the informal and formal consultation phases of this review consistently said that the memorials on gravesites are of great interest and one of the reasons they like to visit. Commissioning artworks to add interest is therefore not considered a priority.</p> | | No change |
| Wayfinding | Respondents: Panel | Recommended changes |
| <p>Need clear cemetery maps, directional signposts, blocks and rows labelled, plot numbers indicated.</p> <p><u>Officer comment</u></p> <p>Agreed, these needs are recognised and addressed in the plan under Policy 3.4.2.3 (wayfinding and signage). However, the potential for improved location information through the replacement Cemeteries Management System should be added.</p> | | 3.4.2.3 (5) clarify that this policy is about wayfinding and interpretation. Add explanation about potential for future digital mapping to assist wayfinding. |
| Biking restriction and speed limit | Respondents: 56, 61, 32, Panel | Recommended changes |
| <p>Biking should be treated the same way as recreational running/jogging. Allow as long as not events that leave mud and mess, and cyclists behave reasonably. Why is biking considered an inappropriate activity when cars use the roads in the cemetery? Could be hard to enforce cycling rules.</p> <p><i>Karori Cemetery:</i> some paths that are not formed roadways are suitable to allow bikes through e.g. a short section that is not road, to exit from the Skyline Walkway to Ian Galloway Park. Would go to the OGB less if couldn't bike through the cemetery.</p> <p><i>Mākara Cemetery:</i> biking is part of the rural character.</p> <p>10-km speed limit is too low, unless passing pedestrians. How would it be enforced?</p> <p><u>Officer comment</u></p> <p>The majority (91%) of submitters supported the proposed restriction to paved roadways and marked tracks, and the speed limit (see Rules, 5.3.2 (1) and explanation.) The biking restriction is proposed because bikes have more potential to be in conflict with cemetery visitors on narrow pathways, and because there have been incidents of disrespectful and potentially damaging biker behaviour on graves. In effect, cyclists are allowed where cars are permitted and, additionally, on any tracks clearly marked as open for bikes that connect to adjacent open spaces, including a proposed connection between the Outer Green Belt and the end of Standen Street. It is possible to cycle through the cemetery on paved roadway from the Skyline-to-Cemetery Track to Ian Galloway Park.</p> <p>The restriction and speed limit is intended to convey a clear message about what is expected and considered appropriate in the cemetery environment.</p> | | No change |
| Dogs | Respondents: 54, 32, 48, 84, Panel | Recommended changes |
| <p>Stricter dog control necessary if cemetery to be safe for all – incidents of dogs off leash bailing people up. Dogs defecating on graves could be a problem.</p> <p>Dog walking appropriate as long as respectful with dog on leash and owners pick up poo.</p> <p><u>Officer comment</u></p> <p>Dog walking is an allowed activity in the cemeteries (Rules, 5.3.2 (1) Council's Dog Policy and consolidated bylaw applies – aiming for a balance between control of dogs and health benefits of dog ownership. Dog walking is a popular activity in our cemeteries. The majority of owners do comply with the rules for control, including dogs on leash and picking up faeces, so the current approach is considered adequate.</p> | | No change |
| Public events | Respondents: 63, 65, 71, 73, 74, Panel | Recommended changes |
| <p>Should be a good reason to be in the cemetery – linked to it some way. Commercial use, noisy events, large crowds where people might stand on and damage graves all inappropriate. Outdoor performances OK provided respectful (choirs, contemplative music). Weddings OK because people might want to pay respects to a loved one in the cemetery. Allow non-motorised events like running races around or through the cemetery.</p> | | Change the subheading 5.3.1 from 'Customer services requiring permits and bookings' to 'Managed Activities' and add a second policy to cover activities |

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| <p><u>Officer comment</u></p> <p>Agreed except running races are not considered appropriate, as not an activity related to the cemetery environment and potentially disruptive to mourners (see Public Events Policy 3.4.2.4). The Rules section lacks specific guidance on activities like public events, which are neither allowed under 5.3.2 nor prohibited under 5.3.3, so 5.3.1 is amended to provide for this.</p> | | that are neither allowed as of course nor prohibited. |
| Public use – recreational and other | Respondents: 3, 6, 12, 22, 26, 28, 29, 32, 31, 33, 35, 37, 39, 43, 44, 47, 48, 51, 52, 53, 54, 56, 58, 59, 61, 63, 64, 67, 71, 73, 74, 79, Panel | Recommended changes |
| <p>Recreational activities not appropriate because cemeteries are sacred resting grounds for the dead and there are other areas for picnics or exercise. Ask Māori what is appropriate tikanga. Let be, doesn't have to be double use. Would not want to be visiting a grave when lots of non-cemetery activities happening nearby, the priority should be on funeral services. Have a picnic area outside the cemetery to avoid offending others. Cemeteries are not parks.</p> <p>Recreational use OK provided focus remains on quiet contemplation for people visiting loved ones, are mindful of different cultures' customs, respectful of all and not noisy. Could mediate by having some areas used for recreation (perhaps the older areas) and ensure recreational activities don't interrupt any services happening at similar time. Use cemeteries for the living as well as the dead – celebration of life. Should be accessible / open to all residents if ratepayer money used to maintain them, make the most of prime land. Manage as a mixture of memorial and public park – an alternative to sports fields. Many people came to the cemetery a lot during lockdown. Recreational use can help safety and help people to value cemeteries.</p> <p>Consider cemeteries an extension of the town belt in their recreational use.</p> <p><u>Officer comment</u></p> <p>The draft plan seeks to find a balance between the range of views on recreational use. It puts foremost concepts of guardianship, remembrance and respect (see 2.1 Vision and key values). These concepts underpin the approach to allowing recreational use provided the activities are appropriate to places of burial (see 3.4.1 objective (2)).</p> <p>Most submissions appeared to support this approach, with comments about the benefits of cemeteries as places for passive / low key types of recreation. In essence the cemeteries offer a particular type of public open space which people in the community enjoy for the distinctly peaceful, restorative and historic environment. It is a unique type of environment within the Council's open space network and <i>not</i> regarded as an extension of the town or outer green belts due to its different purpose.</p> <p>A further benefit of recreational activity noted in the plan (3.4.2.1, explanation para 2) is the passive surveillance that visitors provide, which can help prevent anti-social behaviour.</p> | | No change |
| Tours | Respondents: Panel | Recommended changes |
| <p>Tours should be non-profit, for charity.</p> <p><u>Officer comment</u></p> <p>Commercial use is not an allowed activity under the Rules (see 5.3.2) and require prior permission (see 5.3.1). The Friends of Karori Cemetery, who run tours, are an incorporated society and use the tour fees to help fund their non-profit activities.</p> | | No change. |
| Venue hire | Respondents: Panel | Recommended changes |
| <p>Despicable to monetarise cemeteries by hiring them out as venues.</p> <p><u>Officer comment</u></p> <p>Hiring out the cemeteries as such is not proposed but chapel hire will continue for appropriate indoor functions (see 4.2.6 action (d)).</p> | | No change |

Community partnership

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| Community partnership | Respondents: 85, Panel, RSA | Recommended changes |
| <p>The list of bullet points under 3.5.2.3 (2) reads like a manager's job description rather than a description of a partnership. Community partners need to be more than a source of unpaid employees. Partnership needs to benefit both parties. Note: submitter acknowledged that later details about partnership with the Friends of Karori Cemetery go some way towards this.</p> <p>Allocate additional funding for parks staff / rangers to work alongside volunteers a few times each year.</p> <p>Volunteer gardeners have transformed a cemetery in New Plymouth.</p> <p>The Returned Servicemen's Association (RSA) did not make a formal submission but requested that it be recognised as a key stakeholder in cemeteries management.</p> | | <p>3.5.2.3 (explanation). Add a note to clarify the need for permission and best practice.</p> <p>Add the Returned Servicemen's Association to the stakeholders mentioned in 3.5.2.3 (4).</p> |

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| <p><u>Officer comment</u></p> <p>The list of bullet points is based upon those approved in the Outer Green Belt Management Plan – intended to help develop genuine partnership relationships with volunteers by being clear about the roles of each party, the volunteering objectives and the ways that Council will work with and support the volunteers. An example in the cemeteries context is the MOU agreed with the Friends of Karori Cemetery in 2020. In the cemeteries, the Council must be particularly mindful of its statutory responsibilities to manage activities affecting graves, with clear communication about the rules and best practice being key to good outcomes in partnership and volunteer relationships.</p> <p>Council staff are aware of the potential to learn from successful cemetery volunteering examples elsewhere.</p> <p>The RSA is recognised as being a key national and local stakeholder in relation to military graves. To ensure future consultation, agree the RSA should be specifically mentioned in the management plan.</p> | |
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Resilience

| Sustainability | Respondents: 79. Panel | Recommended changes |
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| <p>Biodegradable coffins: Promote the use of these as it will allow for better multi-use of plots.</p> <p>Incentives: Incentivise sustainable options for future burials e.g. eco-friendly coffins.</p> <p>Provide compost bins as a more sustainable and environmentally friendly way to dispose of spent flowers and foliage, rather than putting in rubbish bins or bushes.</p> <p><u>Officer comment</u></p> <p>The funeral sector is responding to people's desire for more sustainable options, such as biodegradable coffins, and the Council will support and encourage funeral directors in this. As explained in 3.6.2.4, the Council must find a balance between encouraging sustainable practices and respecting people's individual choices. For this reason, incentivising rather than encouraging sustainable options is not considered appropriate.</p> <p>Offering compost bins for spent floral tributes is not considered feasible due to the amount of non-biodegradable materials in many bouquets (see 3.6.2.4, explanation, para 1) but this could be reconsidered if indicated by the proposed sustainability audit (3.6.2.4, actions (a) and (b)).</p> | | No change |

Cemetery-specific policies and actions (Part 4)

Tawa

| Land administration | Respondents: 87 | Recommended changes |
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| <p>Urgently resurvey the boundaries of Tawa Cemetery to determine its exact extent – especially on back boundary where remedial action is needed to prevent further damage to gravesites.</p> <p>Erect proper boundary fencing to accurately show the boundaries, once survey done.</p> <p><u>Officer comment</u></p> <p>The back boundary is likely to be resurveyed in the coming (2021-2022) year. Any remedial action in relation to the slumping bank (see 4.1.1 action (a)) and boundary fencing will depend on the outcome of the survey, as to relative Council/neighbour responsibilities.</p> | | No change. |
| Landscape | Respondents: 87 | Recommended changes |
| <p>Vegetation: Start work as soon as possible to clear vegetation from graves by western (back) boundary.</p> <p>Tawa Historical Society agrees to work with Council to prevent vegetation damaging graves.</p> <p><u>Officer comment</u></p> <p>Some careful interim trimming may be needed to carry out the boundary survey work (see above) but the proposed heritage conservation plan (see 4.1.2 action (b)) should be done first to ensure that the overgrown vegetation is properly assessed for possible heritage values as well as damaging effects, and managed according to best practice (see 3.3.2.4 action (a) re maintenance and repair guidelines).</p> <p>The Society's offer is noted and will be followed up in establishing an MOU with the Society.</p> | | No change |
| Heritage | Respondents: 87 | Recommended changes |

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| <p>Tawa Historical Society supports proposed Tawa Cemetery heritage conservation plan and assist in implementing it. Wishes to work with Council to assess and enhance the cemetery as a heritage landscape.</p> <p><u>Officer comment</u> Noted. The society's interest in the cemetery and potential for working together is recognised in 4.1.5.</p> | | No change |
| Cemetery records | Respondents: 41, 87 | Recommended changes |
| <p>Official Tawa Cemetery records are not available.</p> <ul style="list-style-type: none"> Search the Council archive for relevant material and request similar search of Anglican Diocese of Wellington and copy for Council and Tawa Historical Society use. Work with the Tawa Historical Society to include in the council online cemeteries database any cemetery record information found from other sources. <p><u>Officer comment</u> The original burial records (dating back to Tawa Borough Council days) have not yet been found. Further research of Council's and the Diocese records has been initiated by Council's Archives unit. The Tawa Historical Society has, instead, compiled what information it can from other records. It is reasonable for at least some of this information to be included in the new cemeteries database, which will be available in the second half of 2021.</p> | | Add an action to 4.1.2 and explanation, to support the Tawa Historical Society in searching for the original Tawa Cemetery records and to add to the cemeteries data base whatever verified burial information about the cemetery is available. |
| Gravesite maintenance | Respondents: 77, 87 | Recommended changes |
| <p>Undertake remedial action on the back boundary bank and attend to the repair and maintenance of the graves nearby as soon as possible. The age of graves at Tawa Cemetery makes it difficult to find descendants of those buried, and therefore seek assistance with maintenance.</p> <p>Consider growing gardens on graves as at Te Henui Cemetery in Palmerston North (by volunteers)</p> <p><u>Officer comment</u> See 'Land administration' and 'Landscape' above re remedial action. The difficulty of locating and contacting descendants is acknowledged (see 3.2.2.4 explanation) - hence the policies in the proposed plan for the Council to undertake some gravesite maintenance work subject to assessed priorities and available resources (see 3.3.2.4).</p> <p>Council does not have the resources for the additional maintenance involved in gardens. Introducing gardens would be subject to assessment of suitability and long-term feasibility under the proposed heritage conservation plan and availability of volunteers prepared to commit to ongoing maintenance.</p> | | No change |
| Community partnership | Respondents: 41, 87 | Recommended changes |
| <p>Tawa Historical Society accepts the offer to work with the Council and create a MOU about respective roles. The society has limited funds but offers to continue research, establish a sub-committee to oversee work at the cemetery, provide some working bee assistance, and contribute personnel to work with Council personnel.</p> <p><u>Officer comment</u> Noted and staff will follow up with the society.</p> | | No change |

Karori

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| Access on site | Respondents: 64, 76, 89, Panel | Recommended changes |
| <p>Many pathways are substandard, overgrown and hazardous so public access can be a challenge. Poor access to some graves and some parts of the cemetery. This is a significant problem for visitors looking for relatives' graves. Prioritise regular mowing and maintenance of all paths, bring forward as part of next year's work programme and make explicit in the Implementation section of the draft plan.</p> <p>Good to have easy public access from the many paths at Karori.</p> <p><u>Officer comment</u> Policy 3.4.2.2 (2) broadly provides for making accessways as accessible as possible. The detail of how that is done is an operational matter. There is a regular maintenance programme for paths in the cemetery and staff are committed to improving maintenance within available resources. At times, it is difficult to keep up with seasonal growth, especially if staff are required to put more time into burial and cremation services in periods of high demand. The proposed wayfinding and master plans will help to identify key routes and levels of service.</p> | | No change |
| Access to site | Respondents: 65 | Recommended changes |
| <p>Parking on Rosehaugh Avenue & Seaforth Terrace is insufficient for funeral / sports-goers.</p> | | No change |

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| The Rosehaugh / Old Karori Road intersection is dangerous. | | |
| <u>Officer comment</u> Reconfiguring the parking at on Rosehaugh Avenue has been noted as a potential outcome of the land rationalisation proposed under 4.2.1 action (a). The question of safety at the Rosehaugh Avenue / Old Karori Road intersection is beyond the scope of the cemeteries management plan but has been referred on to Council's transport unit. | | |
| Amenities | Respondents: Panel | Recommended changes |
| Need more places to wash hands ceremoniously. | | No change. |
| <u>Officer comment</u> Water taps are provided throughout the cemetery for use by families/visitors. | | |
| Decorations | Respondents: Panel | Recommended changes |
| Decorations detract from beauty of the roses in the rose gardens. | | No change. |
| <u>Officer comment</u> The Council acknowledges that people have different ways of wanting to commemorate their loved ones. Therefore, decorations are not prohibited from the rose gardens but required to be confined to the particular plot and not to encroach onto neighbouring plots (see 3.2.2.3 (4)). | | |
| Fire | Respondents: 85 | Recommended changes |
| Policy on fire is vague. Fire risk to adjoining forests in Otari-Wilton's Bush is a worry, especially if fire crews are too busy defending houses and businesses to help. Develop fire management plans for different cross-boundary emergency situations and training for guides on evacuation procedures in wildfires and earthquakes. | | 4.2.2, action (d) and explanation: - add consideration of fire risk when compiling planting list. |
| <u>Officer comment</u> The native forest area at the north end of Karori Cemetery is contiguous with Otari-Wiltons' Bush. It is to be transferred to the Outer Green Belt (see policy 4.2.1 (a) (i)) and the fire risk managed under the OGB Management Plan, which includes an action to prepare a fire management plan with Fire and Emergency New Zealand for the whole OGB, including Otari-Wilton's Bush. In the rest of the cemetery, the main fire risk probably relates to seasonally dry tree debris and weed growth. This risk is expected to reduce as proposed increased vegetation management is implemented (see 4.2.2, action (c)). Fire alarm systems are installed in the buildings on site. Rapid response in the event of a fire is likely, given the proximity of the Karori Fire Station next door. The existing wording of general policy 3.6.2.3 is considered adequate to cover the need to manage potential fire risk and co-ordinate with Fire and Emergency. However, the cross-boundary fire risk at Karori Cemetery could usefully be highlighted in S. 4.2. | | 4.2.3, action (c): add consideration of fire risk. |
| Gravesite maintenance | Respondents: 27, 28, 73, 77, Panel | Recommended changes |
| Roses need more attention. Older graves in Catholic section need tidying up. Various graves need more maintenance. Consider growing gardens on graves as at Te Henui Cemetery in Palmerston North (by volunteers), which visitors enjoy. | | No change |
| <u>Officer comment</u> Advice and training on rose care is being sought from the Botanic Garden staff. The question of gravesite maintenance responsibilities and priorities is discussed addressed under 3.2.2.4, 3.3.2.4 and 4.2.5. Gardening is one of the activities undertaken by the Friends of Karori Cemetery, in consultation with the Council and plot owners. | | |
| Heritage | Respondents: 15, 76, 64, 89 | Recommended changes |
| Heritage park: Support for idea - provided respectful of graves and people visiting them. Would be like Bolton Street Cemetery and other major cemeteries around the world. Parts are already park-like. Karori is taonga, with stories of early settlers and residents. Promotion: Add actions to proactively identify and promote the heritage at Karori Cemetery - it is historically significant and not properly presented or communicated currently. Heritage NZ List/ Rārangī Kōrero: Supports proposal to apply for listing Karori Cemetery as a Category 1 historic place and The Shelter as a Category 1 historic building. | | Amend section 4.2.4, action (a) and explanation by: re-ordering the actions to better reflect the sequence of implementation; rewording to clarify that listing and scheduling nominations are subject to other decision-making processes (including that Heritage NZ will decide the appropriate category of any accepted nominations); and the proposed timing |
| <u>Officer comment</u> Heritage park: noted. Promotion: Policy 3.4.2.1 (4) provides for the cemeteries to be promoted as pleasant and unique open spaces of historic interest. This policy is sufficient for the duration of this plan, as priority should be given to completing and implementing the way-finding signage plan before actively encouraging greater visitor numbers (see 4.2.7) and catching up with the various | | |

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| <p>aspects of deferred maintenance. Visitor numbers are likely to increase, in any case, as a result of the Friends of Karori Cemetery activities (such as tours). A balance needs to be struck between promoting the cemetery as a visitor destination and maintaining an appropriate atmosphere for the cemetery operations that will continue even after the cemetery is closed (funerals in the chapels, cremations, family plot burials etc). <i>Recommend no change.</i></p> <p>Heritage NZ / Rārangī Kōrero. Support noted, although clarifying amendments to the relevant section are recommended, on advice from the Council's heritage team. In particular, it is proposed that all the proposed forms of recognition and protection be sought or considered only after the cemetery is closed as there is potential for cemetery operations to be restricted by added heritage protection and that will need to be thought through when the cemetery closes and the extent of ongoing cemetery operation better known.</p> | | <p>amended to occur only after the cemetery is closed.</p> <p>Amend the equivalent section (4.1.2) for Tawa Cemetery to make consistent.</p> |
| Interpretation | Respondents: 76, 85 | Recommended changes |
| <p>Supports considering how interpretation will fit with and complement other Council interpretation plans. Use new technologies to assist visitors find their way and interpret what they see.</p> <p><u>Officer comment</u></p> <p>Support noted. The potential to use new technologies, specifically virtual interpretation, is noted under 3.4.2.3 but the use of QR codes could usefully be added.</p> | | <p>3.4.2.3, explanation para 3: add potential to use QR codes..</p> |
| Land administration | Respondents: 74, 85, Panel | Recommended changes |
| <p>Outer Green Belt: Supports adding northern part of cemetery to Outer Green Belt. Consider implications, especially to biking and management of heritage structures, and clarify relationships of the Cemeteries, Outer Green Belt and Botanic Gardens of Wellington management plans. Note that the BGMWP takes precedence over the OGBMP in the event of policy conflict.</p> <p>Land use: Use the cemetery more efficiently.</p> <p><u>Officer comment</u></p> <p>Outer Green Belt: The proposal to formalise the management of the forested north part of the cemetery as part of the Outer Green Belt through reserve classification and subdivision/resurveying where necessary should simplify and clarify decision-making. The land has never been developed for cemetery purposes, so it contains no heritage structures and it will be managed primarily for its natural and recreational values, consistent with the OGBMP policies. Those policies make clear that bikes are not allowed in Otari-Wilton's Bush. Agree that further clarification about the future management of the land adjoining Otari-Wilton's Bush and the hierarchy of applicable management plans would be useful.</p> <p>Land use: Options for using land more efficiently at Karori Cemetery are limited as the cemetery is nearly full. The remaining interment areas are ash plots, which use comparatively little space, and additional interments in existing family plots can occur where space allows.</p> | | <p>Amend 4.2.1 action (a) and explanation: to clarify that the forested land will become part of the Outer Green Belt and no longer be part of the cemetery and add footnotes to explain the relationship between the OGBMP and the Botanic Gardens of Wellington Management Plan.</p> <p>Land use: no change</p> |
| Landscape | Respondents: 9, 47, 74, 85, Panel | Recommended changes |
| <p>Character: Further beautification required. Charm is partly mix of well-maintained and wild. Appreciates peace, bush backdrop, gardens, atmospheric. Likes non-uniform grave markers.</p> <p>Landscape masterplan: supports - will provide a clear integrated direction for long-term management and decision-making, which might help identify what conservation plans are required and could also identify areas for amenity, cultural and commemorative plantings. Need to consider the large trees, including eucalyptus, that are inappropriate next to old grave sites.</p> <p><u>Officer comment</u></p> <p>Character: Most feedback was favourable about landscape character, except for those wanting it better maintained - see other feedback on gravesite maintenance and vegetation management.</p> <p>Landscape masterplan: support noted. Issue of the big old trees near old graves is addressed under proposed vegetation management / conservation plans (4.2.2 actions (a) to (d)).</p> | | <p>No change</p> |
| Natural environment | Respondents: 85, 89, Panel | Recommended changes |
| <p>Natural values: Support for biodiversity and ecosystem services policies, including enhancing native bird habitat and food, native planting for ecological value; importance of the stream environment.</p> <p>Significant Natural Area: clarify reference to Otari SNA as had not heard of it.</p> <p>Weeds: More is needed about weed management. There is an ongoing problem, especially in the streams crossing the cemetery, with spread to adjacent properties and public spaces (see photos in submission no. 89). The draft plan prioritises managing trees that are damaging graves but weeds spreading from the cemetery via birds, wind and stream are negatively impacting important natural values in Otari-Wilton's Bush, including native forest regeneration and volunteer native</p> | | <p>Significant Natural Area: Policy 3.3.2.2 (4): add reference to KNE</p> <p>Policy 4.2.3 (1) and explanation: clarify that the cemetery land to be added to the Outer Green Belt lies within both the KNE and the SNA, and add an explanatory footnote.</p> |

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| <p>planting. <u>Requests:</u> replacing references to 'damaging tree growth' with 'deferred vegetation management' and that the weed problems are better described.</p> <p>Pest animals: Update the draft plan with the additional information submitted about RAMBO, GWRC and KATCH22 trapping. Add reference to GWRC's funding of possum control in the Western Wellington Forests Key Native Ecosystem (KNE) and clarify whether or not that control is precluded in the cemetery by the presence of exotic vegetation. Address rabbit and cat problem, which is not covered by volunteer trapping of other species.</p> <p>Long-term planning: suggests a joint workshop to plan longer-term management of the unfenced natural areas shared by Karori Cemetery, Otari-Wilton's Bush and the upper Kaiwharawhara Stream, which are affected by two issues. (i) <i>Predator Free Wellington:</i> potential for birds to distribute more weed seed through the Otari SNA as predator populations reduce and bird numbers increase. (ii) <i>Climate change:</i> climate change is going to impact on natural values in the Otari SNA e.g. more erosion, sedimentation and downstream weeds-spread resulting from heavier rainfall in the catchment; increased risk of new pest plants and diseases. Need to list impacts to use when reviewing <i>Our Natural Capital</i> and other council strategies and management plans.</p> <p><u>Officer comment</u> Natural values: support noted</p> <p>Significant Natural Area: The draft Otari-Wilton's Bush Significant Natural Area (SNA) has been mapped as part of the Wellington City District Plan review. It largely overlaps with the Western Wellington Forests Key Native Ecosystem, identified by Greater Wellington as regionally significant some years ago. References to the KNE need to be added and the SNA clarified.</p> <p>Weeds. Agree that the emphasis on damaging tree growth should be widened to better address and describe the issue of invasive weeds. However, the weeds in the cemetery should also be seen in the larger context of catchment management as there are numerous other weed sources within the catchment that potentially affect Otari-Wilton's Bush. For example, weeds enter the stream across Karori Cemetery from private properties upstream and then carry on to Otari. Cemetery staff will require expert advice and additional resourcing to tackle the weed issue.</p> <p>Pest animals: Agree to refer to the volunteer trapping groups by name and explain the collaborative control work and pest species targeted. However, while the animal pest control in the cemetery is important, it is a small part of a much bigger pest control network so the funding and operation detail is not considered relevant to the cemeteries management plan, especially as it will keep changing as Predator-Free Wellington progresses. In answer to the submitter's question about exotic vegetation, the KNE management plan identifies much of the cemetery as a pest animal buffer zone with trapping locations.</p> <p>Rabbits (see recommendation above under Part 3, 'Natural environment'). Cat management is a complex issue that the Council is working on to develop suitable approaches. Feral or stray cat control is carried out on an as-required basis</p> <p>Long-term planning: the issues mentioned for a joint workshop go well beyond Karori Cemetery and need to be addressed at a catchment -wide scale, with all affected landowners and interest groups. It is not appropriate for such an initiative to be led by this management plan, given its primary cemetery management purpose. Note: the plan already has stream and weed management policies that would help mitigate the effects of the issues mentioned. <i>No change.</i></p> | | |
| <p>Weeds: Replace 'tree/trees/tree management' references with 'vegetation/vegetation management' or similar in the following:</p> <ul style="list-style-type: none"> 1.3.4 last para 1.5 para 3 3.3.2.3 explanation para 3 Policy 4.2.2 (a) and (c) 4.2.2 explanation para 7 & 8 4.2.4 action (a) 4.2.4 explanation para 2 Section 6, Implementation references to 4.2.2 (a) and (c), 4.2.4 action (a) <p>4.2.2 (d) add to take account of potential invasive weed risk in planting.</p> <p>4.2.2 explanation para 4: add weed growth as a vegetation type.</p> <p>4.2.3: add an action (a) to prepare a weed management plan and seek implementation resourcing. Add detail in para 6 of the explanation.</p> <p>3.6.2.4: add action (a) to investigate green waste management.</p> <p>Pest animals: 4.2.3 explanation, para 7: add a brief description of the current collaborative pest animal control, including the species targeted.</p> <p>4.2.8 explanation, para 4: add detail about the volunteer trapping groups.</p> | | |
| Toilets | Respondents: 76 | Recommended changes |
| <p>More toilets are essential. Endorse proposed toilet near The Shelter and suggests it be in the staff building. Another toilet is also needed in the north of the cemetery, near the Peter Fraser Memorial.</p> <p><u>Officer comment</u> Action 4.2.6 (c) proposes to investigate the feasibility of a toilet near The Shelter, bearing in mind the need to protect the heritage values of the existing buildings.</p> <p>A second toilet is not planned during the 10-year span of this management plan but could be considered in future in the light of trends in visitor numbers and demand.</p> | | No change |
| Tracks | Respondents: 64, 85, 89 | Recommended changes |
| <p>Cross-boundary access: To minimise damage to natural values and provide quality recreational experiences collaborate with Otari-Wilton's Bush management about the track network where it affects both Otari-Wilton's Bush and Karori Cemetery – track routes, standards, timing of development, access to toilets and way-finding signage e.g. new track proposed from cemetery to Ian Galloway Park. Improve track up from the Otari-Wilton's Bush track along Kaiwharawhara Stream, so safer for those who are a bit unsteady.</p> <p>New shared track: Supports proposed track from Standen Street to Skyline Track – help to direct bikes away from Otari-Wilton's Bush, where biking is prohibited.</p> | | <p>Amend 4.2.7 action (c) to clarify that signage should incorporate wayfinding to adjacent open spaces and the wider track network.</p> <p>Amend 4.2.7 action (e) and explanation to:</p> |

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| <p><u>Officer comment</u></p> <p>Cross-boundary access: Agree a collaborative approach should be taken in managing the track network where it connects to and overlaps with the adjacent open spaces in the Outer Green Belt (including Otari-Wilton's Bush) and Ian Galloway Park. A recent track audit of the tracks in Otari-Wilton's Bush is an example. It recommended improved signage to clarify track connections, improving the existing Kaiwharawhara Stream track connector, and developing a connector to create an Otari/ Ian Galloway Park/cemetery loop. An important aspect of collaborative planning will be ensuring that the connecting routes fit with the cemetery rules around walking-only and shared tracks.</p> <p>New shared track: noted.</p> | | <ul style="list-style-type: none"> clarify that the new track between Ian Galloway Park and the cemetery will be walking only remove the '50-metre' track length, to allow for additional upgrading of an old path to graves above the Kaiwharawhara Stream. <p>Amend Karori Future Proposal map to clarify that the new track will be walking only.</p> |
| Vegetation | Respondents: 64, 76, 89, Panel | Recommended changes |
| <p>Growth from poor past planting choices make access and maintenance difficult, unsafe, and are damaging graves. Gradually replace gum trees with native trees, perhaps beech trees. Decades of minimal tree management means hundreds of trees damaging graves – disrespectful to deceased and descendants.</p> <p><u>Officer comment</u></p> <p>The plan proposes to address these issues – see 4.2.2 actions (a) – (d). Under action (d) replacement planting will be subject to careful species selection and site location. The plan notes, however, that funding will need to be prioritised for the vegetation management work (4.2.2, explanation, para 7).</p> | | No change |
| Visitor experience | Respondents: 15, 27, 29, 32, 47, 71, 73, 76, 85, 86, 89, Panel | Recommended changes |
| <p>Visitor destination. Karori Cemetery is already a focus of recreational activities enjoyed for walking, bird life and peaceful atmosphere. It has further potential as a visitor destination in Wellington for those interested in genealogical research and notable people buried. However, new visitors are not being properly catered for e.g. poor wayfinding.</p> <p>Improve wayfinding: Got completely lost, needed staff help. Very poor maps, poor or non-existent signage of main routes or to locations of interest. Many roads, pathways and tracks are unnamed and need to be. Use new technologies to assist visitors find their way and interpret what they see. Why are location plans not online? Enhance visitor experience by providing good quality accessible information on graves' locations and access. Give more urgency to implementing wayfinding – the cost is minimal and the Friends of Karori Cemetery are happy to assist. Deferral to 2025 is unsatisfactory (see submissions on Implementation).</p> <p>Cross-boundary signage: Need signs or map boards where tracks cross the boundary between Karori Cemetery and Otari-Wilton's Bush.</p> <p>Heritage tours: Are fascinating and reviving history. Are done respectfully and instil respect for cemeteries. A way of noticing things that need attention.</p> <p><u>Officer comment</u></p> <p>Visitor destination: The growing interest in cemeteries is noted in the draft plan and the need for improved wayfinding and information recognised. The plan proposes to improve the visitor experience through better information, including online mapping, naming of accessways, preparation of wayfinding and interpretation plans and gradual implementation of the wayfinding and interpretation plans as resources permit.</p> <p>Improve wayfinding: It is important to do the research and planning properly before investing in the onsite development. This is why the research, planning and design of consistent, good quality signage is to be carried out in the immediate 2021-2024 LTP period and the implementation proposed for the 2025-2027 LTP period.</p> <p>During the next year, improvements to online information and mapping will flow from the current Cemeteries Management System replacement and digital mapping projects, which are due for completion by the second half of 2021. The new cemeteries database will allow plots to be located from home (printable) and on devices.</p> <p>In an operational cemetery, there is a need to consider the impact that signage for genealogical / recreational visitors can have on the recently bereaved. Nevertheless, the cemetery's increasing popularity is recognised and so some basic signage is recommended for installation on the main routes and at the main junctions as an interim measure while the full planning is being done. The use of QR codes to provide online information and interpretation will be investigated as part of the wayfinding planning phase, including considering how it might reduce the amount of onsite signage needed.</p> | | <p>4.2.7, add a new action (b) to provide for temporary wayfinding signage to be installed, pending completion of a full wayfinding plan.</p> <p>4.2.7 add a new bullet to action (c) to highlight the need for directional signage to the wider track network.</p> |

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| Cross-boundary signage: the signage between Otari-Wilton's Bush and the cemetery will be rationalised following a recent audit. The need for cross-over signage needs to be highlighted in the proposed plan. | | |
| Venues | Respondents: 24, 35 | Recommended changes |
| Have something for large funerals e.g. 200-plus people is common for Pacific funerals. (Like at Whenua Tapu). Possibly extend the crematorium chapel to allow the foyer to be used for gatherings after funeral services. <u>Officer comment</u> The Main Chapel building has capacity for 140 people. Toilet upgrade and a new kitchenette are planned to better cater for funerals and the feasibility of adding additional seating to increase capacity is to be investigated (see 4.2.6 (action d)). | | No change |
| Volunteering | Respondents: 76, 77, Panel | Recommended changes |
| Have an annual public event for tidying up graves. Consider volunteer gardening as at Te Henui Cemetery in Palmerston North – good for community spirit. The Friends of Karori Cemetery are willing to assist the Council achieve a genuine heritage park at Karori Cemetery, which is a unique city asset and will attract many new visitors. <u>Officer comment</u> A public tidy-up event isn't recommended because of the need for family permission to undertake work and the likely difficulty of managing the standards of care that would be required to avoid inadvertent damage to graves. However, interested people can volunteer through the Friends of Karori Cemetery. The Friends were set up little more than a year ago and have already established an active role at the cemetery, guided by an MOU. Their activities include advocacy for the cemetery's heritage values, establishing an information centre, assisting cemetery visitors, running tours, doing research, and undertaking gardening and plot maintenance. The Friends work closely with the Council to help achieve the objectives set out in the draft plan and raise funds to support their work. It is recommended that the Council acknowledge and support the partnership relationship by making available annual funding, for at least the next three years, to assist the Friends with activities aligned with the management plan, while the Council focuses on the heritage conservation and master planning proposed for the immediate 2021-2024 LTP period. | | 4.2.8, action (a) – add proposal to seek annual funding to support the Friends of Karori Cemetery. |

Makara

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| Access to Mākara | Respondents: Panel, 1, 73, 24 | Recommended changes |
| Would go more often but can't drive. Rather far out of town and the road is not good. No public transport. Difficult access for buses, so hard to transport large groups (up to 200 people) for and after Pacific community funerals – would be good to have easy vehicle access for large groups as at Whenua Tapu. Missed the entrance and took a while to find where going. <u>Officer comment</u> The plan acknowledges that the trip across Mākara Hill can be a barrier to some visitors (4.3.5 explanation para 5). Although funeral homes offer a monthly transport service, it is possible that additional options and better information could be offered and this is to be investigated under 4.3.5 action (a). Buses can be (and have been) used to transport large funeral groups to Mākara Cemetery but groups generally opt for cars as being a more flexible option. The same trend has been noted at Porirua City's Whenua Tapu Cemetery. The Mākara Road entrance is easy to miss, despite road signage further uphill. Its visibility can be improved by cutting back roadside vegetation, improving the visibility of the entrance sign and introducing recognisable landmark features. This work will be undertaken as part of implementing 4.3.2 action (a). | | Add to 4.3.2, action (a) to consider visibility of the entrance. |
| Recreation | Respondents: 48 | Recommended changes |
| All forms of transport should be allowed – cars, horses, bikes <u>Officer comment</u> Agreed, all are allowed, subject to keeping to roadways and, with bikes, designated tracks. | | No change |
| Horse riding | Respondents: 39, 44, 45, 47, 48, 51, 53, 54, Panel | Recommended changes |
| Horse riders appreciate being allowed to ride in the cemetery and agree with need to be respectful and pick up dung. Receive mainly positive comments from other visitors. Is part of the rural character. A safe place to ride in the rural area where there is little public open space and narrow roads with increasing traffic. | | No change |

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| <p>Horses could damage lawns.</p> <p><u>Officer comment</u> Feedback noted. The horse riding activity is supported by the Council's lease of some cemetery land to the Wellington Pony Club (see 4.3.1 (2)).</p> <p>Damage to lawns is minimised by requirement for horses to keep to the roadway.</p> | | |
| Karakia event | Respondents: 36 | Recommended changes |
| <p>Tautoko (agree) with action (Section 4.3.6, action (a)) to consult about annual karakia event at Ngā Iwi o Te Motu Urupā</p> <p><u>Officer comment</u> Noted. The potential to hold a karakia during this year's Matariki is being discussed.</p> | | No change |
| Landscape | Respondents: Panel | Recommended changes |
| <p>Character: Well maintained, clean, tidy, peaceful. Enjoys the vistas. A bit soulless, uniform, no sense of history, not enough planting.</p> <p><u>Officer comment</u> Comments noted. Potential to enhance the cemetery landscape will be considered when implementing 4.3.2 actions (a) and (d).</p> | | No change |

Rules for Public Use (Part 5)

No specific comments other than those relating to biking, speed limit and public events, already covered above.

Implementation and funding

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| Funding, general | Respondents: Panel | Recommended changes |
| <p>Cemetery charges: Charge people for cost associated with the land use (e.g. a % of rates over time) and maintenance, otherwise abandon having graves and go for cremation or other way of reducing human remains.</p> <p>Additional revenue: Venue hire and/or a café would help to raise funds for maintenance.</p> <p><u>Officer comment</u> Cemetery costs and charges are managed as an operational matter, regularly benchmarked at a national level and set on the basis of 50/50 user charges / rates. In setting this balance, social equity is a consideration, so that charges are set at a level that is reasonably affordable for most people. Burial into graves will continue as the Council must provide for burials under the Burial and Cremation Act and cremation is not an acceptable option for some people or cultures.</p> <p>Section 4.2.6 makes provision for possibly hiring out the Main Chapel for suitable non-cemetery-related purposes.</p> | | No change |
| Funding partnership with mana whenua | Respondents: 36 | Recommended changes |
| <p>WCC and Taranaki Whānui are actively working on annual costs to deliver on the partnership, so should be possible to allocate funding post-2024. Suggest adding to S. 6.1.5 'giving effect to partnership with Mana Whenua' under LTP 2025-27 and 2028-31.</p> <p><u>Officer comment</u> The ability to allocate funding after 2024 is noted. Agree with the suggested addition S. 6.1.5.</p> | | 6.1.5: add 'Giving effect to partnership with Mana Whenua' under LTP 2025-27 and 2028-31. |
| Funding, Karori | Respondents: 76, 85, 89 | Recommended changes |
| <p>Disappointed no increased in operational funding in next 3 yrs. Karori Cemetery has been understaffed and resourced for many years. Deferred maintenance is bad economics as costs increase over time.</p> <p>Allocate new funding in next LTP to deal with deferred vegetation maintenance at Karori Cemetery, with focus on controlling invasive weeds and new weeds and plant diseases related to climate change.</p> <p>Less urgency has been given to work that will enhance the heritage and visitation quality at Karori Cemetery. Bring forward as part of next year's work programme:</p> <ul style="list-style-type: none"> - wayfinding programme - improved maintenance of accessways - conservation work on graves - restoration of The Shelter. The Friends of Karori Cemetery have prepared architectural restoration plans, with estimated cost of a few \$10,000s. (The Friends plan to turn The Shelter into a visitor centre at own cost.) | | <p>In Section 6, Implementation (4.2.6), bring forward restoration work on the Mortuary Chapel (The Shelter) to the 2021-2024 LTP, as it can come within planned asset management work.</p> <p>Add to Section 6, 4.2.7 – installation of temporary name signs</p> <p>Add an action to Section 4.2.8, Community and Partnerships, to seek an annual fund to support the</p> |

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| <ul style="list-style-type: none"> - extra toilets (see Karori Cemetery summary above) - promotion of Karori Cemetery heritage values. <p>Jobs for Nature: Apply for Ministry for the Environment's 'Jobs for Nature' project. Funding.</p> <p><u>Officer comment</u></p> <p>Increased operational funding is not proposed in the immediate 2021-2024 LTP period because it is considered necessary to first undertake the proposed heritage and landscape assessment and master planning work, which, in itself will come at a cost of consultants' fees and officers' time over the period. The outcome of the assessment and planning will place the Council in a better position to:</p> <ul style="list-style-type: none"> • quantify the amount of work needed and the costs • consider options, costs and funding mechanisms • prioritise the work • look for efficiencies in implementation (e.g. undertaking work of a particular type or in a particular area together) • understand what consents might be needed (e.g. archaeological) • make a full business case for funding under the 2025-2027 and subsequent LTP periods. <p>In the interim, it is proposed to establish an annual Council fund to support the Friends of Karori Cemetery in developing the group's partnership relationship with the Council in helping to manage Karori Cemetery.</p> <p>Jobs for Nature: this programme does not allow local government to apply for funding on public land and the proposed cemetery projects are not of a scale or sufficiently 'nature-focused' to fit within the larger-scale, more holistic whole catchment or ecosystem scope of the programme.</p> | <p>Friends of Karori Cemetery during 2022-2023 and 2023-2024 financial years.</p> |
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CEMETERIES MANAGEMENT PLAN REVIEW 2020-2021

COMMUNICATIONS & ENGAGEMENT PLAN SUMMARY

MAY 2021

1 OVERVIEW

This report summarises the engagement undertaken for the review of the existing '*Cemetery Management Plan: Karori and Mākara Cemeteries, December 2003*'.

A communications and engagement plan was prepared at the outset of the review, geared to the project's 'medium' significance rating. Medium rating means 'targeted engagement with the affected audience, online engagement with surveys or social media, information through libraries or service centres, or promotion through local media.'

The engagement was conducted in two main phases:

- Phase 1: informal engagement preparatory to reviewing the 2003 management plan
- Phase 2: formal consultation on the revised *Draft Cemeteries Management Plan 2020*.

2 PURPOSE AND OBJECTIVES

The overall purpose of the engagement was to inform the management plan review by gathering information, views and ideas from a wide range of community and stakeholder participants about the way the Council runs its cemeteries.

The following communication objectives were planned to optimise opportunities for stakeholders and interested people to participate:

- All key stakeholder groups are informed about the project by early July 2020
- Stakeholders understand the engagement process - what is happening, why and when
- Stakeholders are clear on how they can provide feedback and understand next steps.

3 WHO DID WE ENGAGE WITH AND HOW?

A project page was set up on the Council's Let's Talk website, with overview information about the review, including frequently asked question facts, maps, relevant documents, and a timeline. The project page was regularly updated and used as the main portal for public engagement.

Engagement was planned to engage with identified stakeholders in the ways shown below.

Internal stakeholders

WCC staff working in cemeteries, iwi partnerships, heritage, urban ecology, tree management, botanic gardens, assets management, ranger, legal, property and other teams as relevant – information and advice.

- *Workshops, meetings, site visits, email communications and Pokapū news.*

Council Advisory Groups: Pacific Advisory Group, Youth Council, Accessibility Advisory Group, Environmental Reference Group

- *Meeting presentations, circulated summary information*

Council Community Boards: Ohariu/Mākara Community Board, Tawa Community Board

- *Meeting presentations, circulated summary information*

Mayor/Councillors:

- *Meetings, briefings, site visits*

This internal engagement meant that staff knowledge and experiences were shared, trends and issues in applied cemetery management noted and changes in management practices and

observed cemetery use since the existing 2003 management plan canvassed for updating during the review. Advisory and elected representatives were kept informed and had the opportunity for input.

External stakeholders

Key: Mana whenua iwi entities; Māori community interest groups, Funeral directors, Monumental masons, Natural Burials, Religious and cultural groups, Friends of Karori Cemetery, Tawa Historical Society, Armed services, Heritage New Zealand Pūhere Taonga; Ministry for Culture and Heritage, Neighbours, Otari-Wilton's Bush Trust

- *Direct notification and invitation to participate via email, posted letters or phone calls, followed by meetings, site visits and further communication as required, and invitation to also participate in the public online surveys.*

Other: Residents' and progressive associations, Cemetery visitors, Community welfare organisations, Special interest groups including historical societies, Friends of Bolton Street Cemetery, NZ Society of Genealogists, Wellington Walkers, Wellington Mountain Bike Club, Mākara Village community, General public.

- *Direct email notification and invitation to participate to identified groups; indirect communication via Council's 'This Week in Wellington' newsletter; residents/progressive association newsletters; Facebook posts; posters at libraries, community centres and Council facilities; direct communication with cemetery visitors by officers on site.*

4 PHASE 1: INFORMAL ENGAGEMENT

Informal engagement was undertaken over a four-week period during July-August 2020, postponed from the original April 2020 timing due to the Covid-19 lockdown. The purpose was to hear the views and knowledge of key stakeholders and a representative sample of the wider community on what works well / not so well in cemeteries management, and what people would like to see in future.

During this time, 130 people completed an online survey aimed at gathering information about why and how people visit our cemeteries, what they observed and think is important, and what their views were on various identified issues. A quick poll to gauge views about plastic decorations attracted 39 responses. Staff also talked directly to key stakeholders to hear feedback about experience and expectations of cemetery services.

A summary of the informal engagement was included in the 22 October Strategy and Policy Committee agenda, which can be seen at: <https://wellington.govt.nz/-/media/your-council/meetings/committees/strategy-and-policy-committee/2020/22-oct/2020-10-22-agenda-spc.pdf>

5 PHASE 2: FORMAL CONSULTATION

Formal consultation was undertaken over a six-week period from 6th November to 14th December 2020. The purpose was to get feedback on the *Draft Cemeteries Management Plan, November 2020*.

A questionnaire survey was the main way in which people were invited to give feedback. The questionnaire was available on the Council's Let's Talk public engagement page and also distributed in hard copy to community centres, Council libraries and Council facilities. An accompanying overview document, describing the cemeteries and the key features of the draft plan, was put online and distributed in hard copy. Stakeholders were invited to engage through the

survey and by other means if they wished – through written submissions or direct contact with officers.

A total of 81 public survey questionnaires were received plus five written submissions. To ensure a representative sample of the community was surveyed, the Council's research unit also arranged for an independent residents' survey panel to complete the questionnaire, with a further 544 responses.

Hearings for submitters who wished to make an oral presentation were held on 17 February 2021. Officers also followed up with some submitters to discuss issues and/or gather more information on matters raised in the submissions.

6 MEDIA COVERAGE

The local and national media picked up on a couple of aspects of the plan review – the proposal to introduce re-using graves and the issue of managing plastic decorations.

7 ENGAGEMENT RESULTS

The engagement process has been successful, overall, when considered against the evaluation measures identified at the planning stage.

PHASE 1: INFORMAL ENGAGEMENT

Internal stakeholders: constructive feedback was received in time to guide/influence the plan revision/updating work and the feedback helped understand the implications of other council programmes and planning projects.

External stakeholders: feedback was received from a representative range of key stakeholders and the wider community, including the bereaved, religious/cultural groups, the funeral sector and recreational users. The feedback helped us understand:

- the range of cemetery-related services and facilities that are wanted and needed
- how closely the Council's current offerings at Karori Cemetery and Mākara Cemetery meet these wants and needs (limitations and opportunities)
- how people perceive, value and want to experience cemeteries as public open spaces
- issues or considerations that are important to stakeholders in the community.

PHASE 2: FORMAL CONSULTATION

The main target of receiving at least 120 submissions from a representative range of key external stakeholders and the wider community was achieved. A total of 629 submissions were received through the public consultation channels and the independent representative residents' panel.

The second target of submissions overall responding to most parts of the plan is more difficult to assess. It appears that most respondents simply answered the survey questions, based on the brief information in the questionnaire or summary document, and few appeared to have read the draft plan. The challenge in seeking submissions is to engage at a level that is reasonably accessible to a representative range of the community. It is unlikely that more than those with specific interests in the cemetery management (such as the Friends of Karori Cemetery) would read an entire plan. Therefore, the questionnaire and accompanying information were drafted to highlight the known key issues and to invite general comment that would provide useful general information and feedback. On balance, it is considered that the submissions did provide useful feedback on key issues with additional insights into what aspects people thought were important.

There was also feedback from the Pacific community that the language used in the survey was not easy to understand. The Council is currently working with the Pacific Advisory Group to improve future engagement with the Pacifica community.

Cemetery Management Review

Draft Cemeteries Management Plan: Mākara, Karori and Tawa Cemeteries 2020

Consultation survey report

Wellington City Council Research and Evaluation Team



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Executive Summary

Almost three quarters of the respondents had visited a cemetery in the past two years, this included 64% who had visited Karori Cemetery, 31% the Mākara Cemetery and 4% the Tawa Cemetery. Visits to the Karori Cemetery tended to be for recreation or exercise, while Mākara Cemetery visits were more likely to be for visiting graves or attending services.

About three-quarters of respondents were aware that current burial rights are generally in perpetuity. While the majority (58%) agreed with the idea of re-using cemetery plots where the owner has opted for it, 29% disagreed.

About two-thirds (67%) of respondents were aware that families are responsible for the maintenance of graves. However, 72% of respondents felt the Council has a role in maintaining the plots where family members cannot be traced or are unable to maintain it themselves.

The role of the Council in maintaining plots was largely seen as one of basic maintenance, with 62% saying the Council should do basic safety work, 57% saying damage from vandalism or council maintenance should be repaired and 56% saying damaging plant growth should be removed. More detailed work like cleaning plots so inscriptions are legible and restoration including repairing structures were less likely to be viewed as part of the Council's role (26% and 12% respectively).

With respect to protecting the built heritage of gravesites, respondents were asked to prioritise four types of work to help achieve this. Tree removal where roots are causing damage was ranked the highest on average. Maintaining a representative sample of graves from different eras and cultures, maintaining graves from historically significant events and maintaining graves of famous people were all similarly ranked on average.

There was very strong agreement with the proposed changes to cycling/biking activities in the Draft Cemeteries Management Plan, with 91% of respondents agreeing with the proposal to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces.

Contemplation, public remembrance events and heritage tours were all seen as appropriate events for cemeteries (around 90% said highly or somewhat appropriate). Biking, horse riding (at Mākara Cemetery), outdoor performances and venue hire for weddings and special occasions were seen as less appropriate (between 19% and 36% said highly or somewhat appropriate).

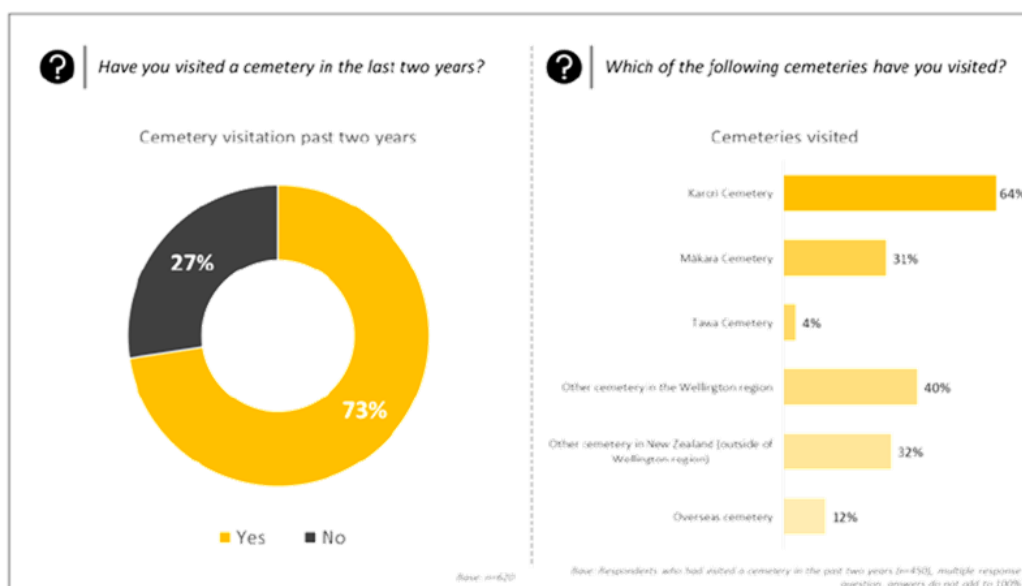
In addition to burial and cremation options and costs, the main information respondents would be interested in finding online was memorial options (48% said so), followed by cemetery records (27%), how to get to cemeteries (19%) and virtual tours of cemeteries (16%).

Main findings

Visitation

Close to three quarters (73%) of respondents said they had visited a cemetery in the past two years. The most visited cemetery in Wellington City was Karori Cemetery (64%) followed by Mākara Cemetery (31%). Very few said they had visited the Tawa Cemetery in the past two years (4%).

Significant proportions also said they had visited other cemeteries in the Wellington region (40%) and other cemeteries in New Zealand outside of Wellington Region (32%).



When asked about reasons for visiting each cemetery in the past two years, there were some clear differences across each location. Karori tended to be more popular for exercise, while the majority visiting Mākara were doing so to visit a grave of a loved one or attend a funeral.

Other cemeteries in the Wellington region were also popular for exercise, while respondents visiting cemeteries outside the region tended to do so to visit the grave of a loved one or attend a funeral.

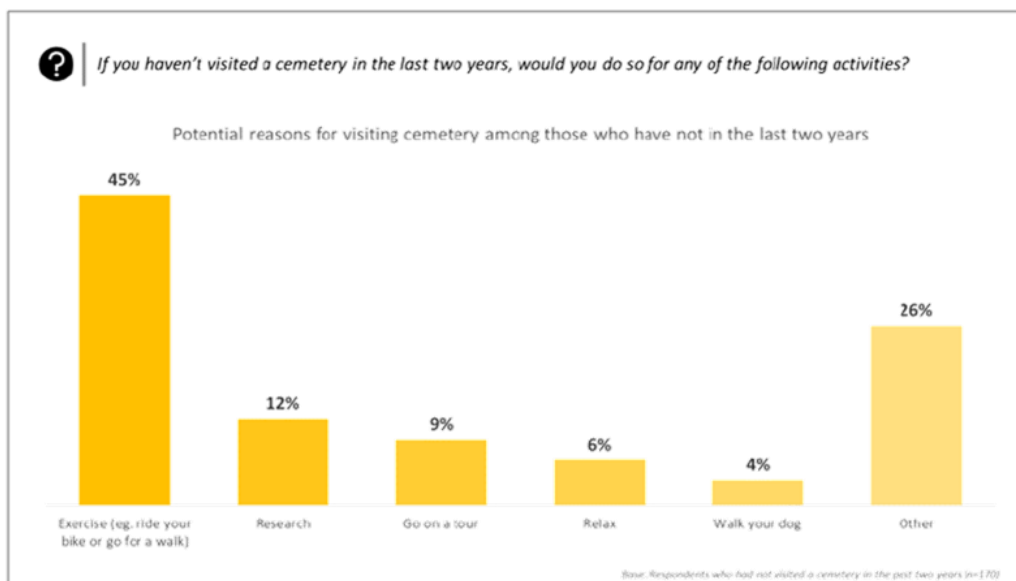
? What was/were the reason(s) for your visit?

| | Karori Cemetery | Mākara Cemetery | Tawa Cemetery* | Other cemetery in the Wellington region | Other NZ cemetery (outside of Wellington region) | Overseas |
|--|-----------------|-----------------|----------------|---|--|----------|
| base = | 287 | 138 | 16 | 181 | 145 | 56 |
| Exercise (eg. ride your bike or go for a walk) | 47% | 17% | 19% | 39% | 15% | 18% |
| Visit the grave of a loved one | 41% | 65% | 25% | 35% | 59% | 27% |
| Relax | 21% | 12% | 6% | 22% | 14% | 20% |
| Research family or general historical records | 19% | 4% | 38% | 14% | 21% | 27% |
| Attend a funeral, burial or interment of ashes | 18% | 45% | 6% | 24% | 39% | 14% |
| Walk your dog | 14% | 7% | 13% | 3% | 1% | 0% |
| Go on a tour | 9% | 5% | 6% | 5% | 3% | 20% |
| Arrange a funeral or burial | 3% | 9% | 0% | 3% | 8% | 2% |
| Other | 8% | 10% | 25% | 10% | 13% | 32% |

*Note: very low sample sizes, results are indicative only, multiple responses permitted, answers do not add to 100%

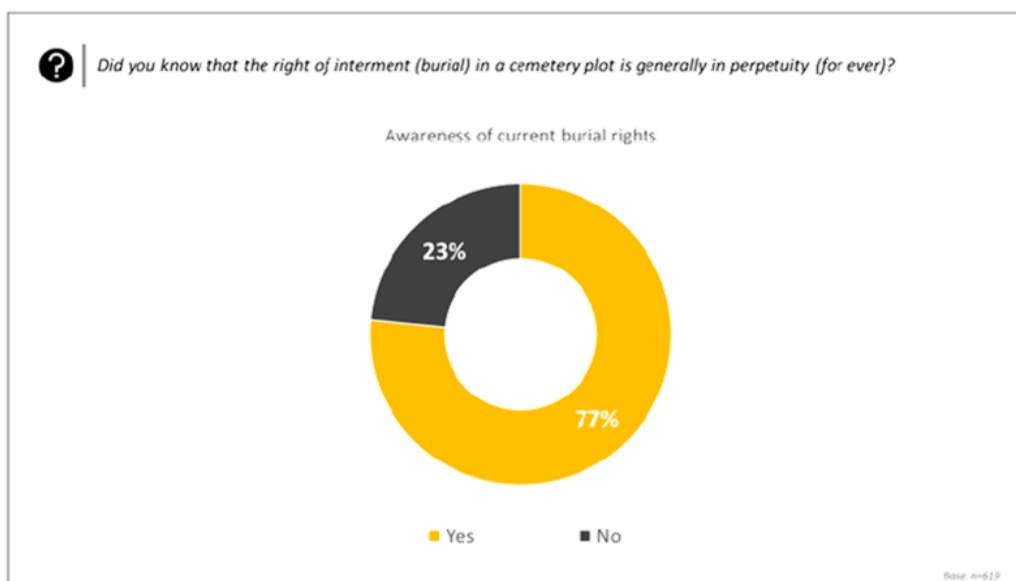
Respondents were asked to comment on their cemetery visit experience. Of those that responded about Mākara Cemetery, the majority commented favourably, noting the peaceful atmosphere, rural setting and views and the generally tidy standard of maintenance. Several respondents commented adversely about access in the steeper areas. Comments about Karori were more mixed. Most expressed appreciation of the cemetery's beauty, setting, standard of maintenance and peaceful atmosphere, with some describing it as 'magnificent' and 'a treasure' and others saying they had visited frequently during the Covid-19 lockdown. However, there were adverse comments about the levels of maintenance, described by several as 'neglect', the difficult access in steep areas and difficulty in locating graves. There were no comments about visits to Tawa Cemetery.

Among residents who had not visited a cemetery in the past two years, 45% said they would do so for exercise. Much lower proportions said they would for other activities including research, going on a tour, relaxing, or walking their dog.

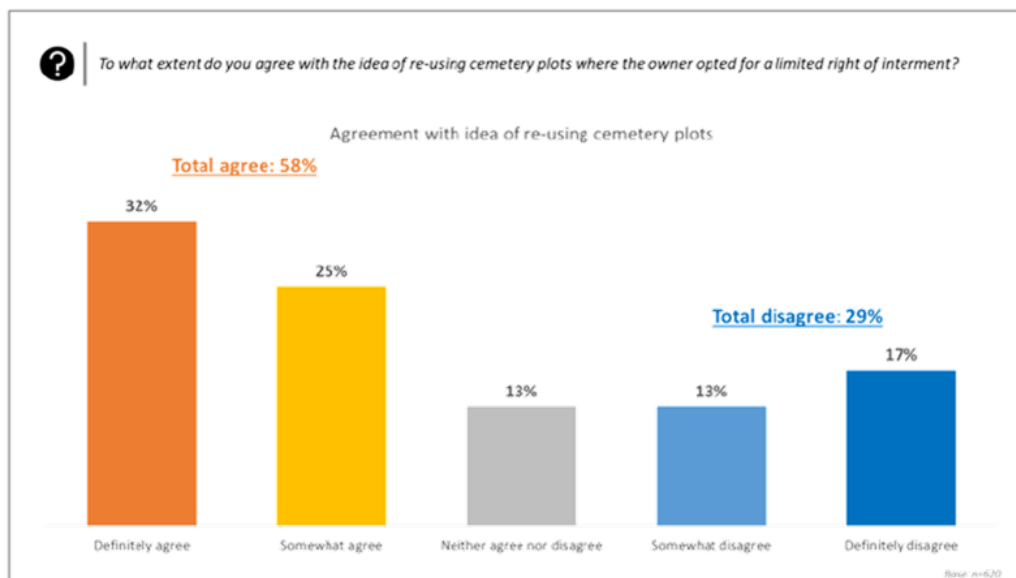


Re-usable cemetery plots

About three-quarters (77%) of respondents were aware that under current policy cemetery plots are generally granted in perpetuity.

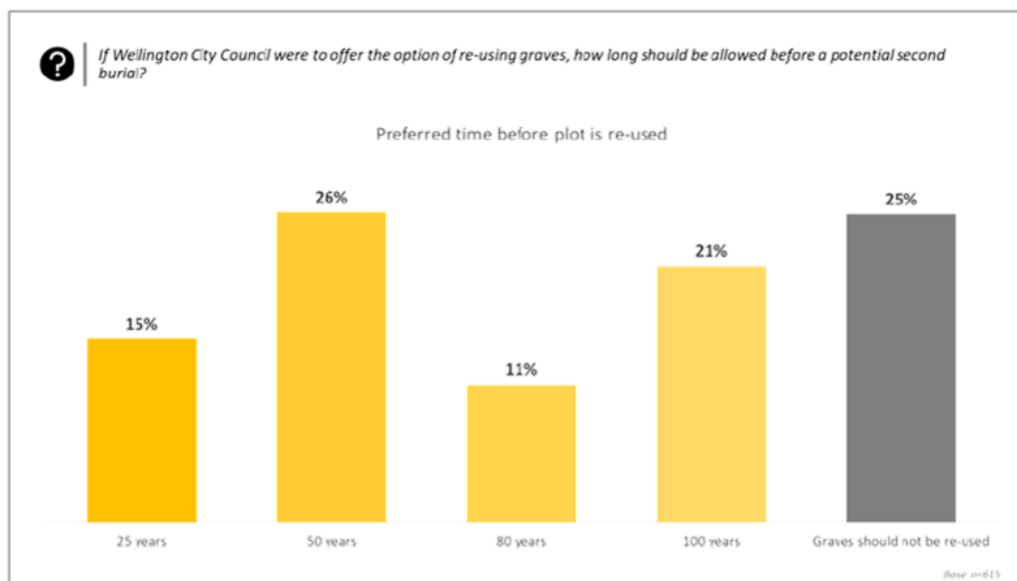


When asked about the idea of the Council offering the option of limited right of interment (re-usable cemetery plots), the majority agreed with the idea (58%). About a quarter (29%) disagreed with the Council offering this option.



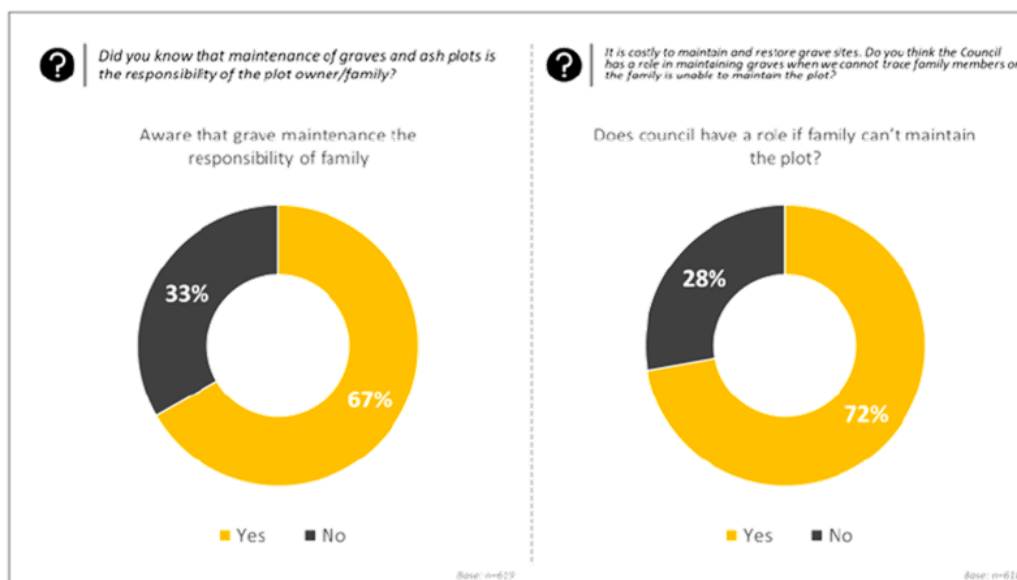
Those who commented in support saw re-use as a way of avoiding future burden of maintenance on neglected areas and thought it acceptable provided people could also choose other options. Those against the idea were opposed mainly for personal or cultural beliefs. Others felt historic connections would be lost. Some respondents appeared to be opposed because they thought the council is proposing to re-use existing graves and did not want their own relatives' graves to be disturbed.

There were mixed preferences on how long graves should be left untouched before re-use if the Council were to offer this option. Four time periods were presented to respondents, 25, 50, 80 and 100 years. 50 years was the most selected (26%) followed by 100 years (21%), 25 years (15%) and 80 years (11%). A quarter thought that the Council should not be offering re-usable graves. Some submitters suggested allowing the plot purchaser to choose the time period and others suggested that the period could be based on life span.

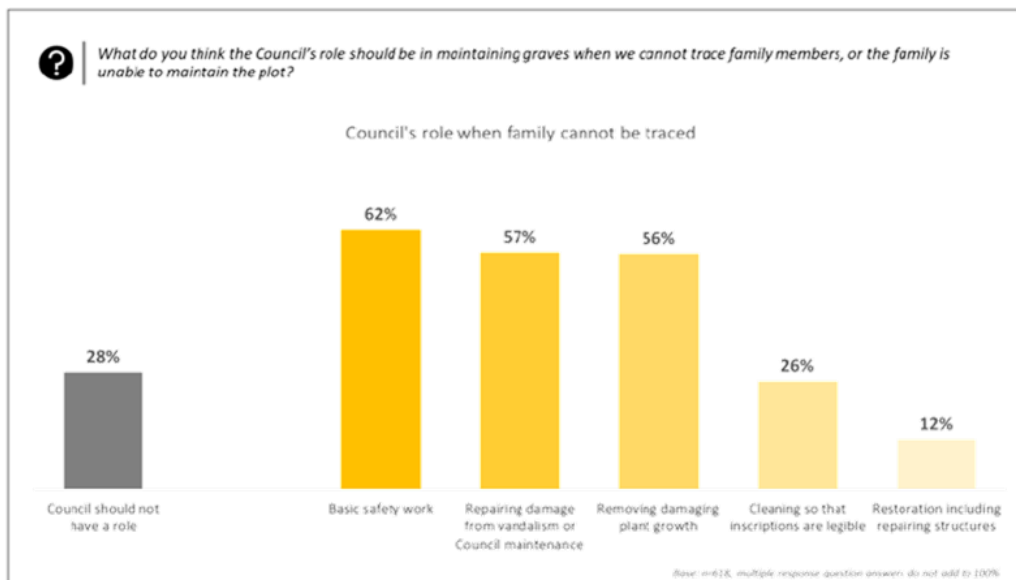


Cemetery maintenance

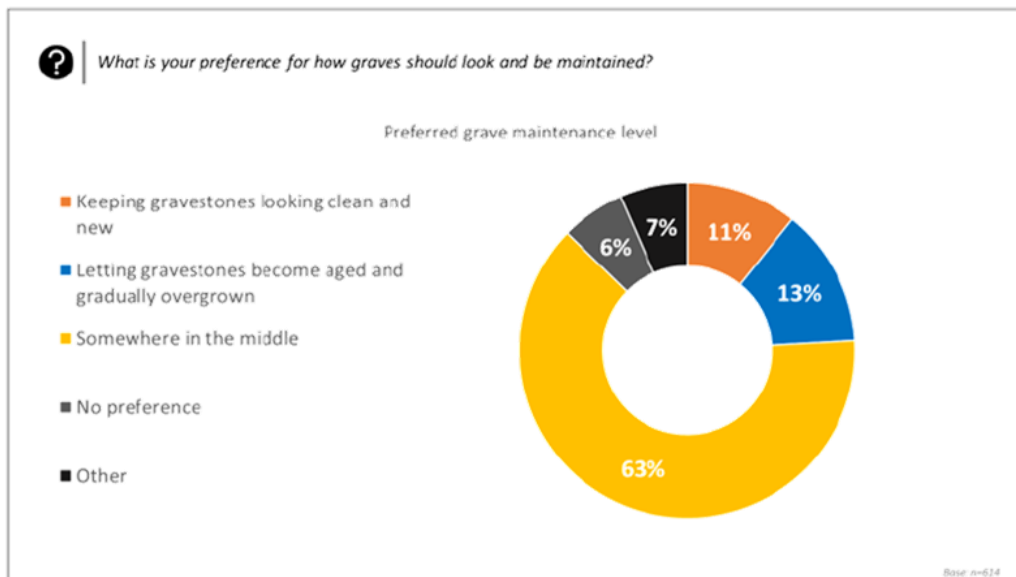
About two-thirds (67%) of respondents were aware that grave maintenance was the responsibility of the plot owner or their family. However, 72% believed the Council has a role to play in maintaining graves when family of plot owners cannot be traced or are unable to maintain the plot.



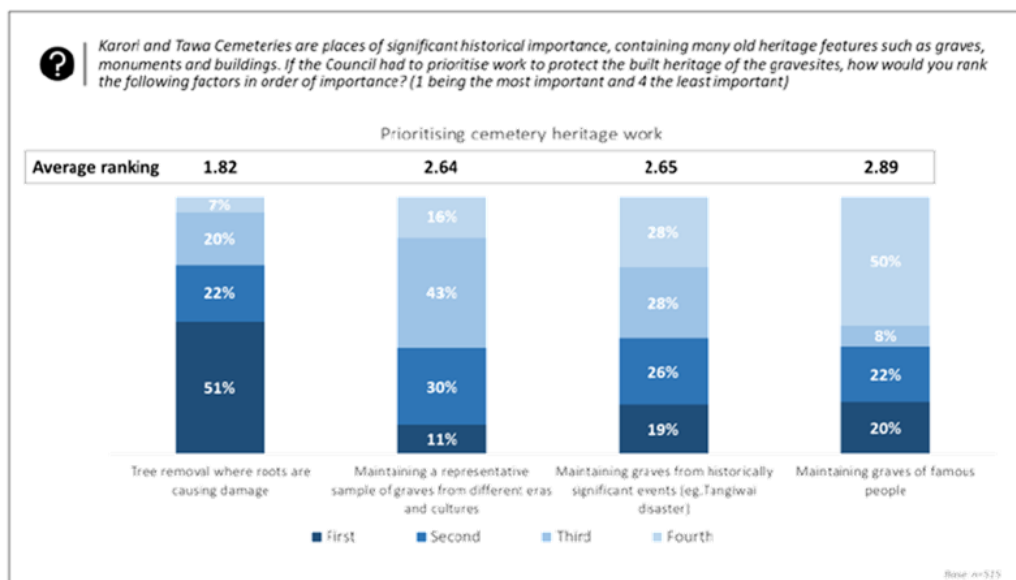
Respondents were also asked what level of maintenance the Council should be putting towards grave plots where family members cannot be traced. There was support for basic maintenance including safety work, repairing damage from vandalism or Council maintenance, and removing damaging plant growth. There was less support for cleaning and restoring graves / plots.



Consistent with the previous questions, respondent's preference for level of grave maintenance by the Council was to keep gravestones somewhere between looking clean and new and letting them become aged and overgrown.



Respondents thought that the Council should be putting the highest priority towards tree removal where roots are causing damage, to help protect the built heritage of gravesites. Maintaining a representative sample of graves from different eras and maintaining graves from historically significant events were the next highest priorities for respondents. Maintaining graves of famous people was on average ranked lowest. Numerous comments stressed that maintenance levels should not reflect past or present social preferences or inequalities.



Respondents were asked who else could or should have a role in maintaining and restoring grave sites if families are unavailable. The main ideas included: the council (as landowner); central government (where graves are significant for historic or military reasons); volunteers (generally in partnership with the council); a dedicated trust; and businesses with cemetery-related associations.

Grave decorations and tributes

The survey explained that, in the lawn cemeteries, decorations and tributes are allowed only on the headstone and/or concrete base to keep the lawns clear for access, maintenance and servicing – yet some people like to place their tributes on and plant into the lawn area. Respondents were asked for ideas about how to recognise people’s desire to place tributes beyond the headstone area while ensuring practical access and maintenance. The majority of those who responded agreed with the limitation because of the practical requirements and for the general good in a public space. Some disagreed, for reasons that people need flexibility to grieve in different ways and that gardens can be therapeutic. Suggestions included being lenient for a period after a burial, communication to ensure the limitation is well known, varying the layout in some or all areas to allow more space for tributes and introducing communal tribute areas.

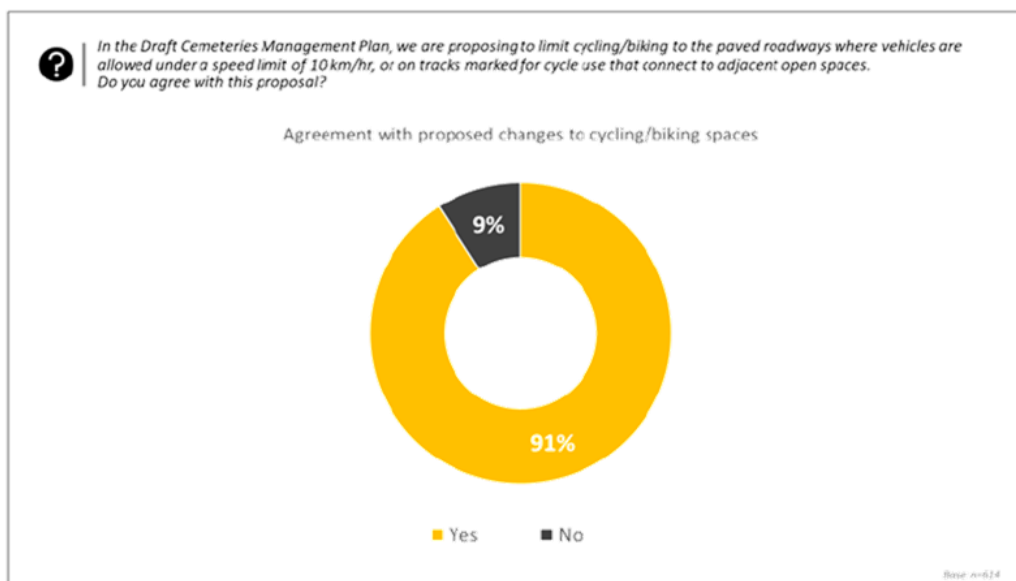
Respondents were asked for ideas on environmentally friendly decorations and tributes, given that the council was proposing to encourage the use of those made of biodegradable materials rather than plastic. Again, respondents suggested that good communication and information would be important to implementation. Suggestions included the use of numerous natural materials, planting

10

wildflowers to pick, offering remembrance plantings, offering new ways to record personal messages and providing communal tribute areas. However, others said that long-lasting tributes were important for some and should be allowed but perhaps with better means of fastening tributes securely.

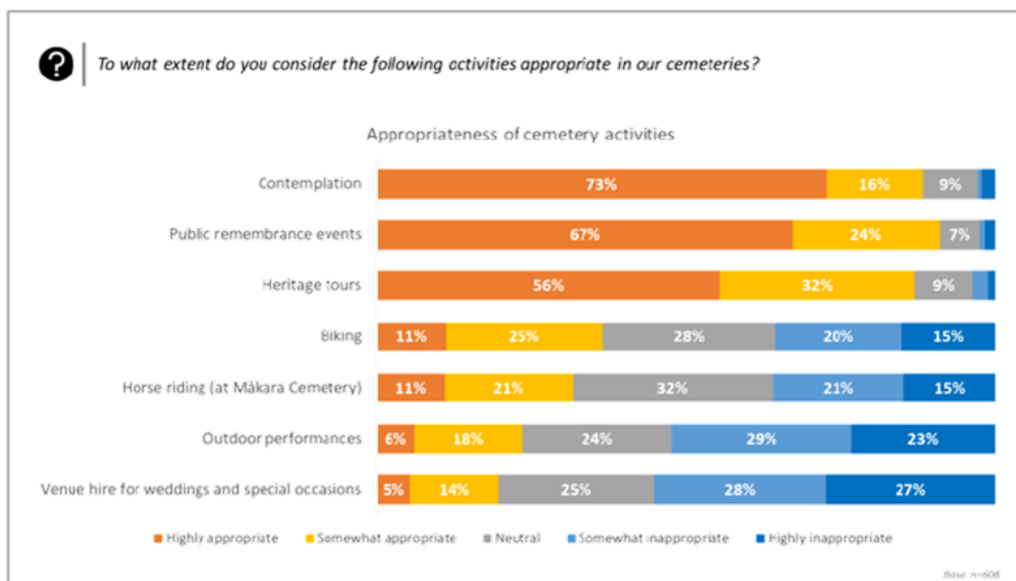
Proposed cycling activity changes

There was strong agreement with the proposed changes to cycling/biking activity in the draft plan. 91% agreed with limiting cycling/biking to paved roadways where vehicles are allowed under a speed limit of 10 km/h, or on tracks marked for cycle use that connect to adjacent open spaces.



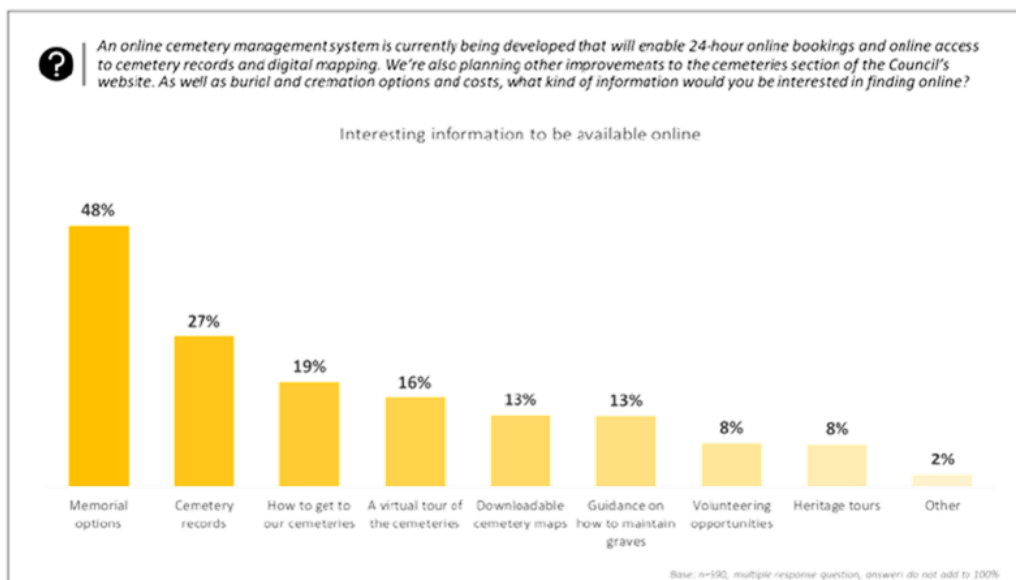
Activities in our cemeteries

Respondents were presented with a range of activities and asked how appropriate they were in our cemeteries. Contemplation, public remembrance events and heritage tours were clearly seen as the most appropriate activities (around 90% said these activities were highly or somewhat appropriate). Other activities like biking, horse riding (at Mākara cemetery), outdoor performances and venue hire for weddings of special occasions were seen as less appropriate (Between 19%-36% said these activities were highly or somewhat appropriate). Of those who added comments, views were consistent across the spectrum of opinion, that maintaining respectful behaviour and a peaceful atmosphere should be fundamental to activities within cemeteries.



Online cemetery management system

Respondents were asked what, of nine types of information suggested, they would be most interested in finding online (in addition to burial and cremation options and costs). The most common request was for memorial options (48%), followed by requests for cemetery records (27%), information on how to get to cemeteries (19%) and virtual tours of cemeteries (16%).



Appendix

Detailed Methodology – Cemeteries Management Review survey

Data presented in this report came from two different sources. The majority came via an online survey sent to the Wellington City Council panel, and the remaining came from public consultation gathered through a Let's Talk survey and written submissions. In total, data was gathered from 624 survey responses. Five written submissions were analysed separately.

Wellington City Council panel survey

The Cemetery Management Plan Review survey was conducted between 25th November and 14th December 2020 with the *Capital Views* Wellington City residents research panel. This panel is recruited and managed by *PublicVoice*¹ on behalf of Wellington City Council.

The survey was conducted using the online survey tool *Voxco*, which is also managed by *PublicVoice*. The WCC Research and Evaluation team were responsible for all other aspects of the survey, including survey design, construction, analysis and reporting of results.

The survey was initially sent out to about 1,900 residents and then a booster sample of about 1,400 residents under 40 years old also received invitations to complete the survey. Reminders to complete the survey were sent out a week after the initial invitations. The final sample size was 544. The standard margin of error at 95% confidence level was 4.2%. This indicates that we can conclude with 95% confidence that the sample results reflect that of the population give or take 4.2%.

Once the survey was closed, *PublicVoice* downloaded the data from *Voxco* and shared the data tables with Wellington City Council for reporting purposes. All *blank* and *not applicable* responses were removed from final analysis.

Public submissions

A total of 85 public submissions were received on the draft management plan through a public consultation process, which was conducted principally through a Let's Talk online consultation survey, conducted between 6th November and 11th December 2020. A total of 80 survey responses were received.

Five separate written-only submissions were also received, which are not included in the statistical survey results in this report but were analysed separately, together with all the free text answers in both surveys.

¹ Public Research and Engagement Company

Sample Demographics

| Age | |
|----------------------------------|-----|
| 18-29 | 9% |
| 30-39 | 16% |
| 40-49 | 17% |
| 50-64 | 26% |
| 65+ | 31% |
| Gender | |
| Male | 42% |
| Female | 55% |
| Gender diverse | 2% |
| Prefer not to say | 1% |
| Ward | |
| Lambton | 19% |
| Northern | 19% |
| Onslow-Western | 25% |
| Eastern | 17% |
| Southern | 16% |
| Outside Wellington City | 5% |
| Ethnicity | |
| NZ European | 80% |
| Māori | 7% |
| Other (please specify) | 13% |
| Prefer not to say | 2% |
| Connection to Wellington City | |
| I live in Wellington | 95% |
| I work in Wellington | 60% |
| I study in Wellington | 6% |
| I am a visitor to Wellington | 1% |
| I own a business in Wellington | 8% |
| I am a Wellington City ratepayer | 60% |
| Prefer not to say | 2% |

Draft Cemeteries Management Plan 2020: List of submissions

| Submitter | Page no. |
|---|-----------------|
| Fred Albert | 00001 |
| Ed Winter | 00005 |
| Laura Jamieson | 00009 |
| Ana Wilson | 00013 |
| Sarah Gilchrist | 00017 |
| Julia Umaga | 00021 |
| Helen Karati | 00025 |
| Matthew Hitchman | 00029 |
| Wade Hall | 00033 |
| Tuia Ah Ken | 00037 |
| Veronica Samuel | 00041 |
| Taryn Ibell | 00045 |
| Katerina Kaiwai | 00049 |
| Alicia Groenewegen | 00053 |
| Janet MacDonald | 00057 |
| Hayley Brown | 00061 |
| Emma Taylor | 00065 |
| Frozaan Mir | 00069 |
| Hana Foster | 00073 |
| Laura Teono | 00077 |
| Ethan Richardson | 00081 |
| Yesmen Al-Asad | 00085 |
| Chris Ross | 00089 |
| Mine Auelua | 00093 |
| Melissa Evans-Scott | 00097 |
| Rita Ah Ken | 00101 |
| Hinetaapora Moko-Mead | 00105 |
| Alice Robinson | 00109 |
| Megan Hinge | 00113 |
| Lisa B | 00117 |
| Vanessa V | 00121 |
| Michael de Stacpoole | 00125 |
| Alistair Rowe | 00129 |
| Asha Patel | 00133 |
| Lance Pratley | 00137 |
| Hannah Buchanan, Taranaki Whanui ki te Upoko o te Ika/Port Nicholson Block Settlement Trust and Wellington Tenth Trust | 00141 |
| Susan Bruce | 00145 |
| Kathryn Henderson | 00149 |
| Judith Shearer | 00153 |
| Esther Lemuelu | 00157 |
| Richard Herbert | 00161 |
| Richele McKenzie | 00165 |
| Debbie Delaney | 00169 |
| Jeremy Thompson, Wellington Pony Club | 00172 |
| Nicole Zdrahal | 00177 |

| | |
|--|-------|
| Natasha Thompson | 00181 |
| Anne Neal, Mākara Pony Club | 00185 |
| Prue Poata | 00189 |
| Helen Grounsell | 00193 |
| Kirsty Mills | 00197 |
| Branka Vikich | 00200 |
| Kate Rockpool | 00205 |
| Leslie Dolphin | 00209 |
| Nicki Cross | 00213 |
| Margaret Thomson | 00217 |
| Anthony Bradshaw | 00221 |
| Kim Bowen | 00225 |
| Elsbeth McMillan | 00229 |
| John Young | 00233 |
| Sally Dunbar | 00237 |
| David Harkness | 00241 |
| Colin Keating | 00245 |
| Giuliano Serrao | 00249 |
| Robert Davies | 00253 |
| Florence Kelly | 00258 |
| Pauline Russell | 00262 |
| Jinhee Jung | 00266 |
| Christine Findlater | 00270 |
| Rachel Brown | 00274 |
| Jo MacDonald | 00278 |
| Miett Fear | 00282 |
| Sue Esterman, Wellington Progressive Jewish Congregation | 00286 |
| Catherine London | 00295 |
| Yvonne Weeber | 00299 |
| Sonia Johnson | 00303 |
| Richard Bentley, Friends of Karori Cemetery | 00307 |
| Gail Dewar | 00313 |
| Helen Matias, Greek Orthodox Community of Wellington | 00318 |
| Ella Flavell | 00322 |
| Paul Bruce | 00326 |
| Anne Else | 00330 |
| Patricia Norton | 00334 |
| Pamela Hancox | 00338 |
| Elizabeth Harcourt | 00342 |
| Otari-Wilton's Bush Trust | 00346 |
| Judith Doyle | 00366 |
| Tawa Historical Society | 00367 |
| New Zealand Society of Genealogists | 00370 |
| Ian Stockwell | 00397 |

Fred Albert



Respondent No: 1

[REDACTED]

Email: [REDACTED]

Responded At: Nov 06, 2020 11:12:21 am

Last Seen: Nov 05, 2020 21:54:15 pm

IP Address: [REDACTED]

| | |
|--|-----|
| Q1. Have you visited a cemetery in the last two years? | Yes |
|--|-----|

| | |
|--|------------------------------------|
| Q2. Which of the following cemeteries have you visited? (please tick all that apply) | Mākara Cemetery Karori Cemetery |
|--|------------------------------------|

| | |
|---|---|
| Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply) | Arrange a funeral or burial Attend a funeral, burial or interment of ashes Other (please specify) |
|---|---|

| | |
|---|--|
| Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery? | The cemetery is in an excellent place visually, though rather far out of town and no public transport. The atmosphere is calm - it is a well kept up site. |
|---|--|

| | |
|---|--|
| Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply) | Attend a funeral, burial or interment of ashes Visit the grave of a loved one |
|---|--|

| | |
|---|---|
| Q6. Is there anything you would like to tell us about your experience at Karori Cemetery? | Very nice to visit though clearly full. |
|---|---|

| | |
|--|--|
| Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply) | |
|--|--|

| | |
|---|--------------|
| Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery? | not answered |
|---|--------------|

| | |
|--|--|
| Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply) | |
|--|--|

| | |
|---|--------------|
| Q10. Is there anything you would like to tell us about your experience? | not answered |
|---|--------------|

| | |
|--|--|
| Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply) | |
|--|--|

| | |
|---|--------------|
| Q12. Is there anything you would like to tell us about your experience? | not answered |
|---|--------------|

00001

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Definitely agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? 50 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply) Repairing damage from vandalism or Council maintenance Basic safety work

Q22. What is your preference for how graves should look and be maintained? Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Would probably need to be Council or a Council offshoot.

00002

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

Have areas of cemetery where that could be allowed - like eco section and plantings. For the good of all, the tribute materials need to be controlled.

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)
3. Other
4. Maintaining a representative sample of graves from different eras and cultures
5. Maintaining graves of famous people

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Neutral |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Somewhat appropriate |
| Biking | Highly inappropriate |
| Picnics | Highly inappropriate |
| Horse riding (at Mākara Cemetery) | Highly inappropriate |

Q29. Is there anything you'd like to tell us about your answers above?

I would not like to be visiting a grave of someone important to me while there were lots of non-cemetery activities (and noise) all around me.

00003

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Downloadable cemetery maps
Memorial options
How to get to our cemeteries
Cemetery records
Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Ed Winter



Respondent No: 2

[REDACTED]

Email: [REDACTED]

Responded At: Nov 06, 2020 16:19:18 pm

Last Seen: Nov 06, 2020 03:12:16 am

IP Address: [REDACTED]

Q1. Have you visited a cemetery in the last two years?

No

Q2. Which of the following cemeteries have you visited? (please tick all that apply)

Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)

Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?

not answered

Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)

Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?

not answered

Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)

Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?

not answered

Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)

Q10. Is there anything you would like to tell us about your experience?

not answered

Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)

Q12. Is there anything you would like to tell us about your experience?

not answered

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

00005

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Other (please specify)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

25 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

No

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Repairing damage from vandalism or Council maintenance
Basic safety work

Q22. What is your preference for how graves should look and be maintained?

No preference

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

not answered

00006

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

Be a Tidy Kiwi, and stop leaving your remains lying around (pun intended)

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

Absolutley no plastic/non-biodegradable items should be left

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1.

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Public remembrance events | Somewhat appropriate |
| Heritage tours | Somewhat appropriate |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Biking | Neutral |
| Picnics | Somewhat appropriate |
| Horse riding (at Mākara Cemetery) | Somewhat inappropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

A virtual tour of the cemeteries
Memorial options
Cemetery records
Guidance on how to maintain graves
Downloadable cemetery maps

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Laura Jamieson



Respondent No: 3

Email: [REDACTED]

Responded At: Nov 06, 2020 16:32:35 pm

Last Seen: Nov 25, 2020 23:30:25 pm

IP Address: [REDACTED]

Q1. Have you visited a cemetery in the last two years?

No

Q2. Which of the following cemeteries have you visited? (please tick all that apply)

Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)

Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?

not answered

Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)

Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?

not answered

Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)

Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?

not answered

Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)

Q10. Is there anything you would like to tell us about your experience?

not answered

Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)

Q12. Is there anything you would like to tell us about your experience?

not answered

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

00009

| | |
|--|--|
| Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply) | |
| <hr/> | |
| Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply) | <input type="checkbox"/> Exercise (eg. ride your bike or go for a walk) <input type="checkbox"/> Research family or general historical records <input type="checkbox"/> Relax <input type="checkbox"/> Go on a tour |
| <hr/> | |
| Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) | <input type="checkbox"/> Yes |
| <hr/> | |
| Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment? | |
| I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment | <input type="checkbox"/> Definitely agree |
| <hr/> | |
| Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? | <input type="checkbox"/> 50 years |
| <hr/> | |
| Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? | <input type="checkbox"/> Yes |
| <hr/> | |
| Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? | <input type="checkbox"/> Yes |
| <hr/> | |
| Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply) | <input type="checkbox"/> Basic safety work <input type="checkbox"/> Repairing damage from vandalism or Council maintenance |
| <hr/> | |
| Q22. What is your preference for how graves should look and be maintained? | <input type="checkbox"/> No preference |
| <hr/> | |
| Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites? | |
| Volunteer community groups? | |

00010

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Maintaining a representative sample of graves from different eras and cultures
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)
3. Tree removal where roots are causing damage
4. Maintaining graves of famous people
5. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Somewhat appropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Somewhat appropriate |
| Contemplation | Highly appropriate |
| Biking | Somewhat appropriate |
| Picnics | Highly appropriate |
| Horse riding (at Mākara Cemetery) | Somewhat appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

I'm comfortable that cemeteries can be used as recreation spaces. I think that isn't shared by most, so could be mediated by areas which are not used for that kind of thing? Then people can consent?

00011

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

How to get to our cemeteries
Cemetery records
Heritage tours
Downloadable cemetery maps
Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Ana Wilson



Respondent No: 4

Email: [REDACTED]

Responded At: Nov 06, 2020 21:36:23 pm

Last Seen: Nov 06, 2020 08:28:49 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Karori Cemetery
Other cemetery in New Zealand (outside of Wellington region)
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
Exercise (eg. ride your bike or go for a walk)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
it was a wonderful experience during the lockdown
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
Visit the grave of a loved one
- Q10. Is there anything you would like to tell us about your experience?
It was very moving even though I had not met any of the loved ones in the graves
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00013

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Neither agree or disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? 80 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? No

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Q22. What is your preference for how graves should look and be maintained? Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

volunteer groups (as per RSA graves)

00014

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

I do not think items should be permitted on the grass areas

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining a representative sample of graves from different eras and cultures
3. Maintaining graves of famous people
4. Maintaining graves from historically significant events (eg. Tangiwai disaster)

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Somewhat inappropriate |
| Public remembrance events | Somewhat appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Somewhat inappropriate |
| Contemplation | Highly appropriate |
| Biking | Somewhat inappropriate |
| Picnics | Highly inappropriate |
| Horse riding (at Mākara Cemetery) | Highly inappropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

00015

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Downloadable cemetery maps
Guidance on how to maintain graves
Heritage tours
Cemetery records

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Sarah Gilchrist



Respondent No: 5

Email: [REDACTED]

Responded At: Nov 07, 2020 08:51:10 am

Last Seen: Nov 06, 2020 19:20:49 pm

IP Address: [REDACTED]

Q1. Have you visited a cemetery in the last two years?

Yes

Q2. Which of the following cemeteries have you visited? (please tick all that apply)

Mākara Cemetery

Karori Cemetery

Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)

Visit the grave of a loved one

Attend a funeral, burial or interment of ashes

Exercise (eg. ride your bike or go for a walk)

Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?

not answered

Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)

Visit the grave of a loved one

Exercise (eg. ride your bike or go for a walk)

Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?

not answered

Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)

Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?

not answered

Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)

Q10. Is there anything you would like to tell us about your experience?

not answered

Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)

Q12. Is there anything you would like to tell us about your experience?

not answered

00017

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Definitely agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? Other (please specify)

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? No

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Q22. What is your preference for how graves should look and be maintained? Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Community volunteering.

00018

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

If you don't already, have written guidelines, worded so it doesn't sound a rule book.

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)
3. Maintaining a representative sample of graves from different eras and cultures
4. Maintaining graves of famous people

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Somewhat appropriate |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Highly appropriate |
| Biking | Highly appropriate |
| Picnics | Highly appropriate |
| Horse riding (at Mākara Cemetery) | Highly appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Guidance on how to maintain graves
Cemetery records
Downloadable cemetery maps
A virtual tour of the cemeteries
Volunteering opportunities
Heritage tours
How to get to our cemeteries
Memorial options

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Julia Umaga



Respondent No: 6

[REDACTED]

Email: [REDACTED]

Responded At: Nov 07, 2020 10:47:08 am

Last Seen: Nov 06, 2020 20:59:41 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
- Mākara Cemetery
- Karori Cemetery
- Other cemetery in New Zealand (outside of Wellington region)
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Visit the grave of a loved one
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
- It is a beautiful Cemetery where I can spend time in peace with my beloved parents, aunties & uncles, cousins and friends.
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Visit the grave of a loved one
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
- Its so historical and amazing. My brother is buried here and our mummy right to the age of 87 years old until she passed would visit him regularly a mothers love for her son is unconditional and forever.
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
- not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Visit the grave of a loved one
- Q10. Is there anything you would like to tell us about your experience?
- It is wonderful to be able to have a place to visit our loved ones it is so important emotionally and mentally.
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
- not answered

00021

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Removing damaging plant growth

Basic safety work

Repairing damage from vandalism or Council maintenance

Q22. What is your preference for how graves should look and be maintained?

Other (please specify)

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

People are looking for jobs employ people to do it or have those on pd do it. We paid alot for plot fees as well as rates.

00022

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

You should have markings on the lawns actually lines that their tributes cannot pass this line also get Funeral Directors to remind the families that a month after the burial the decorations need to be behind the line. Or work on a credit scheme like insurance you keep your decorations behind the line you will get a 10% discount on your next plot.

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

You will probably need to employ staff to do this job and send flyers to the family members of the deceased to tell them that we will have staff monitoring the gravesites who will remove things not biodegradable.

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Other
3. Maintaining a representative sample of graves from different eras and cultures
4. Maintaining graves from historically significant events (eg. Tangiwai disaster)
5. Maintaining graves of famous people

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Somewhat appropriate |
| Heritage tours | Somewhat appropriate |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Neutral |
| Biking | Somewhat inappropriate |
| Picnics | Highly inappropriate |
| Horse riding (at Mākara Cemetery) | Somewhat appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

Horseriding they should pick up their horse poo like dog owners do. Biking as long as its not biking events, races that leaves a trail of mud and mess from spectators. Heritage Tours only for those who want to see historical headstones. Contemplation is up to an individual why I said neutral.

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

How to get to our cemeteries
A virtual tour of the cemeteries
Cemetery records
Volunteering opportunities
Guidance on how to maintain graves
Downloadable cemetery maps
Memorial options

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

I am 100% against renting graves. We have lots of family members buried at Makara and a brother in Karori that our mother regularly visited her son for 87 years and we continue to this day. That was the only cemetery they knew in the 1960s. Although we never met our brother our mummy never forgot her son and always reminded us of him when she talked about him even 70 years after she still had a tear in her eye he died hours after he was born. We bury our loved ones so that we have a place to visit them, remember them, talk to them and thank them. For whatever reason people can't visit their loved ones that is not your decision to make they buried their loved ones for a reason! This goes against my spiritual, cultural and emotional beliefs and also would cause mental damage to family members who will mourn again. This is very taboo and sacred to remove loved ones. We paid for a final resting place for them not a rental property! I want to know who you consulted when your council thought of this ridiculous idea!

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

Yes

Helen Karati



Respondent No: 7

Email: [REDACTED]

Responded At: Nov 07, 2020 11:29:09 am

Last Seen: Nov 06, 2020 22:15:42 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
- Mākara Cemetery
- Other cemetery in the Wellington region
- Other cemetery in New Zealand (outside of Wellington region)
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Visit the grave of a loved one
- Attend a funeral, burial or interment of ashes
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
- not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
- not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
- not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Visit the grave of a loved one
- Attend a funeral, burial or interment of ashes
- Q10. Is there anything you would like to tell us about your experience?
- not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Visit the grave of a loved one
- Attend a funeral, burial or interment of ashes
- Q12. Is there anything you would like to tell us about your experience?
- not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
- not answered

00025

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Restoration including repairing structures
Cleaning structures so that inscriptions are legible
Repairing damage from vandalism or Council maintenance
Basic safety work
Removing damaging plant growth

Q22. What is your preference for how graves should look and be maintained?

Other (please specify)

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

not answered

00026

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

How are families updated on these changes and who have you engaged with to propose these changes. Such a western view!

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Maintaining a representative sample of graves from different eras and cultures
2. Other
3. Maintaining graves from historically significant events (eg. Tangiwai disaster)

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Somewhat appropriate |
| Heritage tours | Highly inappropriate |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Highly inappropriate |
| Biking | Highly inappropriate |
| Picnics | Somewhat appropriate |
| Horse riding (at Mākara Cemetery) | Highly inappropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

00027

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
How to get to our cemeteries
A virtual tour of the cemeteries
Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

Your draft plan is not informed by the voices of community! As a Pacific woman born in Aotearoa this plan and what you are proposing goes against our values. How many people have you engaged with including Maori and Pacific? This survey is also difficult for a lot of our communities to complete the language you have used is not simple! WCC again planning without community! A western view and approach!

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

Yes

Matthew Hitchman



Respondent No: 8

[REDACTED]

Email: [REDACTED]

Responded At: Nov 07, 2020 12:51:03 pm

Last Seen: Nov 06, 2020 23:47:20 pm

IP Address: [REDACTED]

Q1. Have you visited a cemetery in the last two years?

Yes

Q2. Which of the following cemeteries have you visited? (please tick all that apply)

Other cemetery in the Wellington region

Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)

Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?

not answered

Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)

Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?

not answered

Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)

Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?

not answered

Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)

Q10. Is there anything you would like to tell us about your experience?

not answered

Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)

Attend a funeral, burial or interment of ashes

Exercise (eg. ride your bike or go for a walk)

Q12. Is there anything you would like to tell us about your experience?

not answered

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

00029

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

No

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Restoration including repairing structures
Cleaning structures so that inscriptions are legible
Repairing damage from vandalism or Council maintenance
Basic safety work
Removing damaging plant growth

Q22. What is your preference for how graves should look and be maintained?

Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Council

00030

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1.

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

No

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Somewhat appropriate |
| Heritage tours | Neutral |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Somewhat appropriate |
| Biking | Somewhat appropriate |
| Picnics | Neutral |
| Horse riding (at Mākara Cemetery) | Neutral |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

00031

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
How to get to our cemeteries
Cemetery records
Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Wade Hall



Respondent No: 9

[REDACTED]

Email: [REDACTED]

Responded At: Nov 07, 2020 20:06:57 pm

Last Seen: Nov 07, 2020 06:59:05 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
- Mākara Cemetery
 - Karori Cemetery
 - Other cemetery in the Wellington region
 - Other cemetery in New Zealand (outside of Wellington region)
 - Overseas cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Arrange a funeral or burial
 - Attend a funeral, burial or interment of ashes
 - Visit the grave of a loved one
 - Exercise (eg. ride your bike or go for a walk)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
- Better access required for steep
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Visit the grave of a loved one
 - Arrange a funeral or burial
 - Attend a funeral, burial or interment of ashes
 - Exercise (eg. ride your bike or go for a walk)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
- This cemetery is in good condition. Further beautification required.
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
- not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Attend a funeral, burial or interment of ashes
 - Arrange a funeral or burial
 - Visit the grave of a loved one
- Q10. Is there anything you would like to tell us about your experience?
- Some cemeteries lack the "character" of Wellington cemeteries
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Visit the grave of a loved one
 - Attend a funeral, burial or interment of ashes
 - Arrange a funeral or burial
- 00033

Q12. Is there anything you would like to tell us about your experience?

not answered

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Visit the grave of a loved one

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Somewhat disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

No

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Removing damaging plant growth

Basic safety work

Q22. What is your preference for how graves should look and be maintained?

Keeping gravestones looking clean and new

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

"Friends of the cemetery"

00034

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

Enforce strict rules as cemeteries do overseas.

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)
3. Maintaining graves of famous people
4. Maintaining a representative sample of graves from different eras and cultures
5. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Neutral |
| Public remembrance events | Highly appropriate |
| Heritage tours | Somewhat appropriate |
| Venue hire for weddings and special occasions | Somewhat appropriate |
| Contemplation | Neutral |
| Biking | Neutral |
| Picnics | Somewhat appropriate |
| Horse riding (at Mākara Cemetery) | Somewhat appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

00035

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

A virtual tour of the cemeteries
Cemetery records
Downloadable cemetery maps
Memorial options
How to get to our cemeteries
Heritage tours
Guidance on how to maintain graves
Volunteering opportunities

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Tuia Ah Ken



Respondent No: 10

Email: [REDACTED]

Responded At: Nov 08, 2020 02:16:45 am

Last Seen: Nov 07, 2020 12:52:11 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Mākara Cemetery
Karori Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
Visit the grave of a loved one
Attend a funeral, burial or interment of ashes
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
A heart warm experience knowing your Grandparents and family members have laid to rest in peace and that they are happy and still with us every time we visit
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
Attend a funeral, burial or interment of ashes
Visit the grave of a loved one
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00037

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Definitely disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply) Basic safety work

Q22. What is your preference for how graves should look and be maintained? Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Council Cleaners that do the same for roads and other public places

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1.

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

No

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Somewhat appropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Neutral |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Highly appropriate |
| Biking | Highly inappropriate |
| Picnics | Highly appropriate |
| Horse riding (at Mākara Cemetery) | Highly inappropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

00039

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

How to get to our cemeteries
Guidance on how to maintain graves
Cemetery records

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Veronica Samuel



Respondent No: 11

Email: [REDACTED]

Responded At: Nov 08, 2020 10:25:16 am

Last Seen: Nov 07, 2020 21:13:48 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Mākara Cemetery
Other cemetery in the Wellington region
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
Visit the grave of a loved one
Attend a funeral, burial or interment of ashes
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
My grandmother is buried here. We regularly visit & clean her grave. We have other friends & family members here who we also visit.
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
Visit the grave of a loved one
Attend a funeral, burial or interment of ashes
- Q12. Is there anything you would like to tell us about your experience?
Its nice to go somewhere to visit friends & family who have passed. Despite time- it is great to have a link/place to go to.
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00041

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Definitely disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? No

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Q22. What is your preference for how graves should look and be maintained? Keeping gravestones looking clean and new

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Council at the end of the day

00042

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining a representative sample of graves from different eras and cultures
3. Maintaining graves from historically significant events (eg. Tangiwai disaster)
4. Maintaining graves of famous people
5. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Neutral |
| Public remembrance events | Somewhat appropriate |
| Heritage tours | Somewhat appropriate |
| Venue hire for weddings and special occasions | Neutral |
| Contemplation | Somewhat appropriate |
| Biking | Neutral |
| Picnics | Neutral |
| Horse riding (at Mākara Cemetery) | Neutral |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

00043

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
A virtual tour of the cemeteries
Volunteering opportunities
Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Taryn Ibell



Respondent No: 12

Email: [REDACTED]

Responded At: Nov 08, 2020 10:51:15 am

Last Seen: Nov 07, 2020 21:43:58 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Other cemetery in the Wellington region
Other cemetery in New Zealand (outside of Wellington region)
Mākara Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
Attend a funeral, burial or interment of ashes
Research family or general historical records
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
It should be left as is
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
Attend a funeral, burial or interment of ashes
Visit the grave of a loved one
Research family or general historical records
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
Research family or general historical records
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00045

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Neither agree or disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Removing damaging plant growth

Basic safety work

Cleaning structures so that inscriptions are legible

Repairing damage from vandalism or Council maintenance

Q22. What is your preference for how graves should look and be maintained?

Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

A special committee or group dedicated to the preservation of history

00046

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

Tell them they have to maintain the area around the gravesites as council will only mow the bigger gap areas there are in between each row. Between headstones and Grave plots are family problem.

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)
3. Maintaining a representative sample of graves from different eras and cultures
4. Maintaining graves of famous people
5. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Somewhat appropriate |
| Heritage tours | Somewhat appropriate |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Neutral |
| Biking | Highly inappropriate |
| Picnics | Highly inappropriate |
| Horse riding (at Mākara Cemetery) | Highly inappropriate |

Q29. Is there anything you'd like to tell us about your answers above?

Its sacred ground. You're asking for trouble when you disturb the peace of the dead.

00047

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
Cemetery records
Guidance on how to maintain graves
A virtual tour of the cemeteries

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Katerina Kaiwai



Respondent No: 13

Email: [REDACTED]

Responded At: Nov 08, 2020 11:06:03 am

Last Seen: Nov 07, 2020 21:56:57 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Karori Cemetery
Other cemetery in the Wellington region
Other cemetery in New Zealand (outside of Wellington region)
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply) Visit the grave of a loved one
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
Attend a funeral, burial or interment of ashes
Visit the grave of a loved one
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply) Attend a funeral, burial or interment of ashes
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00049

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Definitely disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? 50 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Removing damaging plant growth
Basic safety work
Repairing damage from vandalism or Council maintenance
Restoration including repairing structures

Q22. What is your preference for how graves should look and be maintained? Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?
not answered

00050

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Other
2. Tree removal where roots are causing damage
3. Maintaining a representative sample of graves from different eras and cultures
4. Maintaining graves from historically significant events (eg. Tangiwai disaster)
5. Maintaining graves of famous people

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Somewhat appropriate |
| Heritage tours | Somewhat appropriate |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Somewhat appropriate |
| Biking | Somewhat inappropriate |
| Picnics | Highly inappropriate |
| Horse riding (at Mākara Cemetery) | Somewhat inappropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

00051

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
How to get to our cemeteries
A virtual tour of the cemeteries
Cemetery records
Guidance on how to maintain graves
Heritage tours

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Alicia Groenewegen



Respondent No: 14

Email: [REDACTED]

Responded At: Nov 08, 2020 11:17:25 am

Last Seen: Nov 07, 2020 22:13:46 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Karori Cemetery
Other cemetery in the Wellington region
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
Visit the grave of a loved one
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
Visit the grave of a loved one
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00053

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Removing damaging plant growth
Basic safety work

Q22. What is your preference for how graves should look and be maintained?

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

not answered

00054

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1.

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
How to get to our cemeteries
Cemetery records
Downloadable cemetery maps
Volunteering opportunities
Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

00055

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

00056

Janet MacDonald



Respondent No: 15

Email: [REDACTED]

Responded At: Nov 08, 2020 11:24:22 am

Last Seen: Nov 07, 2020 22:17:13 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Karori Cemetery
Other cemetery in New Zealand (outside of Wellington region)
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
Exercise (eg. ride your bike or go for a walk)
Go on a tour
Relax
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
Well maintained. Very important part of Wellington's history.
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
Visit the grave of a loved one
Other (please specify)
- Q10. Is there anything you would like to tell us about your experience?
Moving.
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00057

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Basic safety work

Q22. What is your preference for how graves should look and be maintained?

Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

not answered

00058

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

Biodegradable is an excellent idea.

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining a representative sample of graves from different eras and cultures
3. Maintaining graves from historically significant events (eg. Tangiwai disaster)
4. Maintaining graves of famous people
5. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Neutral |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Neutral |
| Contemplation | Highly appropriate |
| Biking | Somewhat appropriate |
| Picnics | Somewhat appropriate |
| Horse riding (at Mākara Cemetery) | Neutral |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
How to get to our cemeteries
A virtual tour of the cemeteries
Cemetery records
Downloadable cemetery maps
Heritage tours
Guidance on how to maintain graves
Volunteering opportunities

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

I think the idea of reusing graves is abhorrent. I understand space is limited and will become even more so but there are many other ways of managing this such as encouraging cremation.

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

Yes

Hayley Brown



Respondent No: 16

Email: [REDACTED]

Responded At: Nov 08, 2020 11:26:27 am

Last Seen: Nov 07, 2020 22:17:37 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? No
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00061

| | |
|--|---|
| Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply) | |
| <hr/> | |
| Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply) | Research family or general historical records |
| <hr/> | |
| Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) | Yes |
| <hr/> | |
| Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment? | |
| I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment | Definitely disagree |
| <hr/> | |
| Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? | Graves should not be re-used |
| <hr/> | |
| Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? | Yes |
| <hr/> | |
| Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? | Yes |
| <hr/> | |
| Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply) | Removing damaging plant growth Basic safety work Repairing damage from vandalism or Council maintenance |
| <hr/> | |
| Q22. What is your preference for how graves should look and be maintained? | Somewhere in the middle |
| <hr/> | |
| Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites? | |
| Volunteers | |

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

Any decorations that obstruct access should automatically be taken away. People know the rules and if they don't listen, tough.

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

Again, non biodegradable they should be taken away.

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Maintaining graves from historically significant events (eg. Tangiwai disaster)
2. Tree removal where roots are causing damage
3. Maintaining a representative sample of graves from different eras and cultures
4. Maintaining graves of famous people
5. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Somewhat appropriate |
| Heritage tours | Somewhat appropriate |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Neutral |
| Biking | Highly inappropriate |
| Picnics | Somewhat inappropriate |
| Horse riding (at Mākara Cemetery) | Highly inappropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

A virtual tour of the cemeteries
Cemetery records
Heritage tours
Volunteering opportunities
Guidance on how to maintain graves
Memorial options
How to get to our cemeteries
Downloadable cemetery maps

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Emma Taylor



Respondent No: 17

Email: [REDACTED]

Responded At: Nov 08, 2020 11:29:10 am

Last Seen: Nov 07, 2020 22:25:05 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply) Other cemetery in New Zealand (outside of Wellington region)
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply) Visit the grave of a loved one
Attend a funeral, burial or interment of ashes
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00065

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Removing damaging plant growth

Basic safety work

Repairing damage from vandalism or Council maintenance

Q22. What is your preference for how graves should look and be maintained?

Keeping gravestones looking clean and new

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

The council could notify the families so they can arrange cleaning etc

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1.

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Neutral |
| Heritage tours | Neutral |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Neutral |
| Biking | Somewhat inappropriate |
| Picnics | Somewhat inappropriate |
| Horse riding (at Mākara Cemetery) | Somewhat inappropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

00067

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

- Memorial options
- A virtual tour of the cemeteries
- Cemetery records
- Downloadable cemetery maps

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Mir Frozaan



Respondent No: 18

Email: [REDACTED]

Responded At: Nov 08, 2020 11:32:12 am

Last Seen: Nov 07, 2020 22:26:06 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
- Other cemetery in the Wellington region
 - Karori Cemetery
 - Mākara Cemetery
 - Other cemetery in New Zealand (outside of Wellington region)
 - Overseas cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Visit the grave of a loved one
 - Attend a funeral, burial or interment of ashes
 - Arrange a funeral or burial
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
- not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Attend a funeral, burial or interment of ashes
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
- not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
- not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Visit the grave of a loved one
- Q10. Is there anything you would like to tell us about your experience?
- not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Visit the grave of a loved one
- Q12. Is there anything you would like to tell us about your experience?
- not answered

00069

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Attend a funeral, burial or interment of ashes
Visit the grave of a loved one

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

No

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Q22. What is your preference for how graves should look and be maintained?

Keeping gravestones looking clean and new

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

not answered

00070

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

Fence it out or make a boundary

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining a representative sample of graves from different eras and cultures
3. Maintaining graves of famous people
4. Maintaining graves from historically significant events (eg. Tangiwai disaster)

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Neutral |
| Public remembrance events | Somewhat appropriate |
| Heritage tours | Somewhat appropriate |
| Venue hire for weddings and special occasions | Somewhat inappropriate |
| Contemplation | Somewhat appropriate |
| Biking | Highly inappropriate |
| Picnics | Highly inappropriate |
| Horse riding (at Mākara Cemetery) | Highly inappropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

00071

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

A virtual tour of the cemeteries
How to get to our cemeteries
Cemetery records
Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Hana Foster



Respondent No: 19

[REDACTED]

Email: [REDACTED]

Responded At: Nov 08, 2020 11:32:25 am

Last Seen: Nov 07, 2020 22:28:25 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply) Tawa Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply) Research family or general historical records
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00073

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

No

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Removing damaging plant growth
Basic safety work

Q22. What is your preference for how graves should look and be maintained?

Keeping gravestones looking clean and new

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

not answered

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Maintaining graves from historically significant events (eg. Tangiwai disaster)
2. Maintaining a representative sample of graves from different eras and cultures
3. Tree removal where roots are causing damage
4. Maintaining graves of famous people
5. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Neutral |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Neutral |
| Biking | Somewhat inappropriate |
| Picnics | Neutral |
| Horse riding (at Mākara Cemetery) | Somewhat inappropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

00075

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
Cemetery records

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Laura Teono



Respondent No: 20

[REDACTED]

Email: [REDACTED]

Responded At: Nov 08, 2020 11:40:44 am

Last Seen: Nov 07, 2020 22:35:23 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Other cemetery in the Wellington region
Tawa Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
Research family or general historical records
Other (please specify)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
Visit the grave of a loved one
Attend a funeral, burial or interment of ashes
Arrange a funeral or burial
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00077

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Definitely disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? No

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Q22. What is your preference for how graves should look and be maintained? Keeping gravestones looking clean and new

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

not answered

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1.

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

No

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Somewhat appropriate |
| Heritage tours | Somewhat appropriate |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Neutral |
| Biking | Highly inappropriate |
| Picnics | Neutral |
| Horse riding (at Mākara Cemetery) | Somewhat inappropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

00079

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Ethan Richardson



Respondent No: 21

[REDACTED]

Email: [REDACTED]

Responded At: Nov 08, 2020 11:54:41 am

Last Seen: Nov 07, 2020 22:49:09 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply) Other cemetery in the Wellington region
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply) Exercise (eg. ride your bike or go for a walk)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00081

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Removing damaging plant growth

Basic safety work

Repairing damage from vandalism or Council maintenance

Q22. What is your preference for how graves should look and be maintained?

Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

not answered

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Other
2. Tree removal where roots are causing damage
3. Maintaining graves of famous people
4. Maintaining graves from historically significant events (eg. Tangiwai disaster)
5. Maintaining a representative sample of graves from different eras and cultures

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Somewhat appropriate |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Somewhat appropriate |
| Biking | Neutral |
| Picnics | Neutral |
| Horse riding (at Mākara Cemetery) | Neutral |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

00083

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
How to get to our cemeteries
Cemetery records
Downloadable cemetery maps
Volunteering opportunities
Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Yesmen Al-Asad



Respondent No: 22

[REDACTED]

Email: [REDACTED]

Responded At: Nov 08, 2020 11:58:39 am

Last Seen: Nov 07, 2020 22:48:41 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply) Mākara Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply) Visit the grave of a loved one Attend a funeral, burial or interment of ashes
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
It's a peaceful resting place for our and so many people's loved ones. And is a well maintained place
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00085

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Removing damaging plant growth

Basic safety work

Repairing damage from vandalism or Council maintenance

Cleaning structures so that inscriptions are legible

Restoration including repairing structures

Q22. What is your preference for how graves should look and be maintained?

Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Council. Cemeteries are also public spaces, so they have to be kept maintained to at least the minimum of safety standards.

00086

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

N.a.

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

I agree with your stance here.

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)
3. Maintaining a representative sample of graves from different eras and cultures
4. Maintaining graves of famous people
5. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Neutral |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Highly appropriate |
| Biking | Somewhat inappropriate |
| Picnics | Highly inappropriate |
| Horse riding (at Mākara Cemetery) | Neutral |

Q29. Is there anything you'd like to tell us about your answers above?

No

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
How to get to our cemeteries
A virtual tour of the cemeteries
Cemetery records
Downloadable cemetery maps
Volunteering opportunities
Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Chris Ross



Respondent No: 23

[REDACTED]

Email: [REDACTED]

Responded At: Nov 08, 2020 20:07:47 pm

Last Seen: Nov 08, 2020 06:59:33 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? No
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00089

| | |
|--|---|
| Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply) | |
| <hr/> | |
| Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply) | <input type="checkbox"/> Research family or general historical records <input type="checkbox"/> Other (please specify) |
| <hr/> | |
| Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) | <input type="checkbox"/> Yes |
| <hr/> | |
| Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment? | |
| I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment | <input type="checkbox"/> Definitely agree |
| <hr/> | |
| Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? | <input type="checkbox"/> 25 years |
| <hr/> | |
| Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? | <input type="checkbox"/> Yes |
| <hr/> | |
| Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? | <input type="checkbox"/> Yes |
| <hr/> | |
| Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply) | <input type="checkbox"/> Cleaning structures so that inscriptions are legible <input type="checkbox"/> Repairing damage from vandalism or Council maintenance <input type="checkbox"/> Basic safety work <input type="checkbox"/> Removing damaging plant growth |
| <hr/> | |
| Q22. What is your preference for how graves should look and be maintained? | <input type="checkbox"/> Somewhere in the middle |
| <hr/> | |
| Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites? | |
| <input type="checkbox"/> not answered | |

00090

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Maintaining graves from historically significant events (eg. Tāngiwhai disaster)
2. Tree removal where roots are causing damage
3. Maintaining a representative sample of graves from different eras and cultures
4. Maintaining graves of famous people

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

No

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Neutral |
| Public remembrance events | Somewhat appropriate |
| Heritage tours | Somewhat appropriate |
| Venue hire for weddings and special occasions | Neutral |
| Contemplation | Somewhat appropriate |
| Biking | Neutral |
| Picnics | Neutral |
| Horse riding (at Mākara Cemetery) | Somewhat inappropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Cemetery records
Downloadable cemetery maps
Heritage tours

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Mine Auelua



Respondent No: 24

Email: [REDACTED]

Responded At: Nov 09, 2020 00:55:43 am

Last Seen: Nov 08, 2020 11:21:49 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
- Mākara Cemetery
 - Other cemetery in New Zealand (outside of Wellington region)
 - Other cemetery in the Wellington region
 - Overseas cemetery
 - Karori Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Visit the grave of a loved one
 - Arrange a funeral or burial
 - Attend a funeral, burial or interment of ashes
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
- I have a lot of family and members of our Pacific community buried at Makara. It's a place of remembrance and time to reconnect with loved ones who have passed. It's also a place of healing especially when dealing with grief. It's a sacred place to which we honour our loved ones. I come from a community that thrives in a communal environment. Looking after the resting place of our loved ones is very important culturally and spiritually.
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Arrange a funeral or burial
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
- Similar to previous comments.
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
- not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Attend a funeral, burial or interment of ashes
- Q10. Is there anything you would like to tell us about your experience?
- In Auckland, the cemeteries are a lot larger and can accommodate multiple funerals on site. Makara given the location and the difficulty of access for buses it can be hard to transport large amounts of Pacific communities post funeral. We tend to have 200 plus people attend typical Pacific funerals. It would be great to have something similar to Whenua Tapu in the Wellington city region.

00093

| | |
|---|--|
| Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply) | <input type="checkbox"/> Attend a funeral, burial or interment of ashes <input type="checkbox"/> Arrange a funeral or burial <input type="checkbox"/> Visit the grave of a loved one |
|---|--|

Q12. Is there anything you would like to tell us about your experience?

Whenua Tapu is a great example and it's a beautiful place. The construct of the new upper section provides easy vehicle access for large funerals abd unveilings.

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

This part of life is treated with utmost respect and is a culturally significant process. Reinter only happens at the request of the family and is normally to wash the remains and place then back in the original grave. This is sacred process guided by families.

| | |
|---|--|
| Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply) | <input type="checkbox"/> Visit the grave of a loved one <input type="checkbox"/> Attend a funeral, burial or interment of ashes <input type="checkbox"/> Arrange a funeral or burial |
|---|--|

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

| | |
|--|------------------------------|
| Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) | <input type="checkbox"/> Yes |
|--|------------------------------|

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

☐ Definitely disagree

| | |
|---|---|
| Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? | <input type="checkbox"/> Other (please specify) |
|---|---|

| | |
|--|------------------------------|
| Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? | <input type="checkbox"/> Yes |
|--|------------------------------|

| | |
|--|------------------------------|
| Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? | <input type="checkbox"/> Yes |
|--|------------------------------|

00094

| | |
|--|--|
| Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply) | <p>Repairing damage from vandalism or Council maintenance</p> <p>Removing damaging plant growth</p> <p>Basic safety work</p> <p>Cleaning structures so that inscriptions are legible</p> <p>Restoration including repairing structures</p> |
| Q22. What is your preference for how graves should look and be maintained? | Somewhere in the middle |
| Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites? | The Council only to the extent that is there was any damage to the headstone then that would fall on the family |
| Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below. | <p>You need to understand that although death is inevitable the grieving process especially for ethnic groups can be prolonged over months and sometimes years. There should be some flexibility on what families can do beyond the headstone. I've seen people who have made a pebble tributes which covers the entire plot. This was a coping mechanism for them. So, in essence WCC need to evaluate the types of things people are doing on the graves and do an analysis of the common themes, which will provides some middle ground or balanced solutions .</p> |
| Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below. | Plastic should be discouraged. NZ is working towards a plastic free environment and that should be extended to our cemeteries as well. It may help if WCC were to identify vendors who would support this ideas and showcase their work to help with shifting from the plastic approach. |
| Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important) | <ol style="list-style-type: none"> 1. Maintaining graves from historically significant events (eg. Tangiwai disaster) 2. Maintaining a representative sample of graves from different eras and cultures 3. Tree removal where roots are causing damage 4. Maintaining graves of famous people |
| Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr , or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal? | Yes |

00095

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Neutral |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Highly appropriate |
| Biking | Highly inappropriate |
| Picnics | Somewhat appropriate |
| Horse riding (at Mākara Cemetery) | Highly inappropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

- Volunteering opportunities
- Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

Yes

Melissa Evans-Scott



Respondent No: 25

Email: [REDACTED]

Responded At: Nov 09, 2020 09:03:33 am

Last Seen: Nov 08, 2020 19:57:08 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Karori Cemetery
Other cemetery in the Wellington region
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
Exercise (eg. ride your bike or go for a walk)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
No
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
Attend a funeral, burial or interment of ashes
- Q12. Is there anything you would like to tell us about your experience?
No
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00097

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Repairing damage from vandalism or Council maintenance
Basic safety work
Cleaning structures so that inscriptions are legible
Removing damaging plant growth

Q22. What is your preference for how graves should look and be maintained?

Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

The council

00098

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)
3. Maintaining a representative sample of graves from different eras and cultures
4. Maintaining graves of famous people
5. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Somewhat appropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Neutral |
| Contemplation | Highly appropriate |
| Biking | Somewhat appropriate |
| Picnics | Somewhat appropriate |
| Horse riding (at Mākara Cemetery) | Somewhat appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

00099

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
Volunteering opportunities
Cemetery records
Heritage tours
A virtual tour of the cemeteries
Downloadable cemetery maps

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Rita Ah Ken



Respondent No: 26

[Redacted]

Email: [Redacted]

Responded At: Nov 09, 2020 12:25:34 pm

Last Seen: Nov 08, 2020 23:11:09 pm

IP Address: [Redacted]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
- Mākara Cemetery
- Karori Cemetery
- Other cemetery in the Wellington region
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Visit the grave of a loved one
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
- Peaceful knowing that my loved one is there not being disturbed. Knowing that we can visit any time because they are there.
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Visit the grave of a loved one
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
- not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
- not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
- not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Visit the grave of a loved one
- Q12. Is there anything you would like to tell us about your experience?
- not answered

00101

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Definitely disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply) Removing damaging plant growth Basic safety work

Q22. What is your preference for how graves should look and be maintained? Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

The council but only in removing overgrown plants and keeping it safe e.g it isn't a danger to others.

00102

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

It is very hard to advise a grieving family to not show their love for someone who has just passed. I guess you could have some chalk or highlighted boundaries where they know not to over decorate.

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

Well people won't know what that is until you show them or give them. Maybe have signs around on what is safe and biodegradable so people know what that looks like.

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining a representative sample of graves from different eras and cultures
3. Maintaining graves from historically significant events (eg. Tangiwai disaster)

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Somewhat inappropriate |
| Public remembrance events | Neutral |
| Heritage tours | Somewhat inappropriate |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Somewhat appropriate |
| Biking | Highly inappropriate |
| Picnics | Somewhat appropriate |
| Horse riding (at Mākara Cemetery) | Highly inappropriate |

Q29. Is there anything you'd like to tell us about your answers above?

It is very important to have culture in mind when thinking about these things. Different cultures grieve differently and all should be respected.

00103

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

The proposal to re use graves will have such a mental health impact on some people. Please realise that cemeteries is not just a gravesite it is where still feel connected to loved ones, it is where people come to find peace with some tragedy's, it is solace for some. You do more damage to the living and could end up with some serious consequences.

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

HineTaapora Moko-Mead



Respondent No: 27

Email: [REDACTED]

Responded At: Nov 09, 2020 18:35:30 pm

Last Seen: Nov 09, 2020 05:27:42 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply) Karori Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply) Exercise (eg. ride your bike or go for a walk)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
It is historic and there are a few graves that need to be maintained
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00105

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Removing damaging plant growth

Repairing damage from vandalism or Council maintenance

Basic safety work

Q22. What is your preference for how graves should look and be maintained?

Other (please specify)

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

not answered

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Maintaining a representative sample of graves from different eras and cultures
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)
3. Maintaining graves of famous people
4. Tree removal where roots are causing damage

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Neutral |
| Venue hire for weddings and special occasions | Somewhat inappropriate |
| Contemplation | Somewhat appropriate |
| Biking | Neutral |
| Picnics | Highly inappropriate |
| Horse riding (at Mākara Cemetery) | Neutral |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

A virtual tour of the cemeteries
Downloadable cemetery maps
Guidance on how to maintain graves
Volunteering opportunities

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Alice Robinson



Respondent No: 28

Email: [REDACTED]

Responded At: Nov 09, 2020 18:43:41 pm

Last Seen: Nov 09, 2020 05:35:08 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Karori Cemetery
Other cemetery in the Wellington region
Other cemetery in New Zealand (outside of Wellington region)
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
Go on a tour
Exercise (eg. ride your bike or go for a walk)
Research family or general historical records
Visit the grave of a loved one
Walk your dog
Relax
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
Love it, would like to clean up our graves and have better access to records
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
Visit the grave of a loved one
Research family or general historical records
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
Visit the grave of a loved one
Research family or general historical records

00109

Q12. Is there anything you would like to tell us about your experience?

not answered

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Somewhat disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply) Removing damaging plant growth
Basic safety work
Repairing damage from vandalism or Council maintenance

Q22. What is your preference for how graves should look and be maintained? Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Would love to be part of a charity group who could do this.

00110

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

I like to see tributes - or else we wouldn't have Mrs Chippy! Support natural tributes so can compost etc if blown away.

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

Painted rock bouquets, updated plaques or a way of indicating a 'claimed' plot by living family.

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)
3. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Somewhat inappropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Somewhat inappropriate |
| Contemplation | Highly appropriate |
| Biking | Highly appropriate |
| Picnics | Somewhat inappropriate |
| Horse riding (at Mākara Cemetery) | Neutral |

Q29. Is there anything you'd like to tell us about your answers above?

Would happily pay for council staff to maintain family graves on an ad hoc basis

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Cemetery records
Downloadable cemetery maps
Volunteering opportunities
Heritage tours
Guidance on how to maintain graves
A virtual tour of the cemeteries
How to get to our cemeteries
Memorial options

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Megan Hinge



Respondent No: 29

[REDACTED]

Email: [REDACTED]

Responded At: Nov 11, 2020 22:14:16 pm

Last Seen: Nov 11, 2020 08:59:34 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply) Karori Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply) Relax
Exercise (eg. ride your bike or go for a walk)
Other (please specify)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
It is a very special place to me. So much history, such a beautiful space. It's where I learned to drive!
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00113

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Other (please specify)

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Removing damaging plant growth

Repairing damage from vandalism or Council maintenance

Basic safety work

Cleaning structures so that inscriptions are legible

Q22. What is your preference for how graves should look and be maintained?

Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Could a partnership be created with local schools, Girl Guides, Scouting or a similar organisation?

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

Paper/cardboard/Flax flowers

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Maintaining graves from historically significant events (eg. Tangiwai disaster)
2. Maintaining a representative sample of graves from different eras and cultures
3. Maintaining graves of famous people
4. Tree removal where roots are causing damage

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Somewhat appropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Somewhat appropriate |
| Contemplation | Highly appropriate |
| Biking | Highly appropriate |
| Picnics | Highly appropriate |
| Horse riding (at Mākara Cemetery) | Highly appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

It really depends what the outdoor performance is. A rock concert in a cemetery might be a great idea for some, but may offend others

00115

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
A virtual tour of the cemeteries
Volunteering opportunities
Downloadable cemetery maps
How to get to our cemeteries
Cemetery records
Heritage tours
Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

It is important to require several (perhaps 5) family member contact details if we were to offer reusing of plots. It would be terrible to see plots getting reused without consent due to not being able to contact family members when the time for renewal comes up.

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Lisa B



Respondent No: 30

[REDACTED]

Email: [REDACTED]

Responded At: Nov 12, 2020 17:07:42 pm

Last Seen: Nov 12, 2020 04:00:21 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? No
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00117

| | |
|--|---|
| Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply) | |
| <hr/> | |
| Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply) | Research family or general historical records |
| <hr/> | |
| Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) | Yes |
| <hr/> | |
| Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment? | |
| I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment | Definitely disagree |
| <hr/> | |
| Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? | Graves should not be re-used |
| <hr/> | |
| Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? | Yes |
| <hr/> | |
| Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? | Yes |
| <hr/> | |
| Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply) | Basic safety work |
| <hr/> | |
| Q22. What is your preference for how graves should look and be maintained? | Somewhere in the middle |
| <hr/> | |
| Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites? | |
| Dedicated team | |
| <hr/> | |

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)
3. Maintaining a representative sample of graves from different eras and cultures
4. Other
5. Maintaining graves of famous people

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

No

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Neutral |
| Heritage tours | Somewhat inappropriate |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Neutral |
| Biking | Highly inappropriate |
| Picnics | Highly inappropriate |
| Horse riding (at Mākara Cemetery) | Somewhat inappropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

How to get to our cemeteries
Volunteering opportunities
Guidance on how to maintain graves
Memorial options

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Vanessa V



Respondent No: 31

[REDACTED]

Email: [REDACTED]

Responded At: Nov 12, 2020 20:58:41 pm

Last Seen: Nov 12, 2020 07:53:35 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply) Overseas cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00121

| | |
|--|---|
| Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply) | Attend a funeral, burial or interment of ashes |
| <hr/> | |
| Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply) | |
| <hr/> | |
| Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) | Yes |
| <hr/> | |
| Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment? | |
| I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment | Somewhat disagree |
| <hr/> | |
| Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? | Graves should not be re-used |
| <hr/> | |
| Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? | Yes |
| <hr/> | |
| Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? | Yes |
| <hr/> | |
| Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply) | Restoration including repairing structures Cleaning structures so that inscriptions are legible Repairing damage from vandalism or Council maintenance Basic safety work Removing damaging plant growth |
| <hr/> | |
| Q22. What is your preference for how graves should look and be maintained? | Somewhere in the middle |
| <hr/> | |
| Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites? | |
| Council | |

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

No plastix

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)
3. Maintaining a representative sample of graves from different eras and cultures
4. Maintaining graves of famous people

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Somewhat appropriate |
| Venue hire for weddings and special occasions | Somewhat inappropriate |
| Contemplation | Somewhat inappropriate |
| Biking | Somewhat inappropriate |
| Picnics | Highly inappropriate |
| Horse riding (at Mākara Cemetery) | Neutral |

Q29. Is there anything you'd like to tell us about your answers above?

A cemetery is a sacred place, why would you want to have a picnic or exercise for recreational purposes? there are plenty of areas available for this

00123

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
Cemetery records
Downloadable cemetery maps
Heritage tours
Volunteering opportunities

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Michael de Stacpoole



Respondent No: 32

Email: [REDACTED]

Responded At: Nov 12, 2020 21:56:03 pm

Last Seen: Nov 16, 2020 21:04:45 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Karori Cemetery
Other cemetery in New Zealand (outside of Wellington region)
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
Research family or general historical records
Other (please specify)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
I have found reception staff to be very approachable when seeking grave locations. Have wondered though why your grave location plans are not available online.
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
Visit the grave of a loved one
Research family or general historical records
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00125

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Removing damaging plant growth

Basic safety work

Other (please specify)

Q22. What is your preference for how graves should look and be maintained?

Keeping gravestones looking clean and new

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Volunteer organisations such as friends of the cemetery and the National Graves Project. Maintenance of graves is a sign of respect for past generations and should be encouraged.

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

I think that you should be wary of discouraging people from showing signs of respect and remembrance. I understand though the need not to interfere with regular mowing.

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

I think you are wrong with the stance that you are taking with regard to plastic/artificial flowers. Plastic flowers are a tangible and relatively durable and attractive act of remembrance. I think the issue is one of education - flower stems should be bound with light wire inside recessed vase pots to stop the flowers from blowing away.

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

No

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Highly appropriate |
| Biking | Neutral |
| Picnics | Somewhat inappropriate |
| Horse riding (at Mākara Cemetery) | Somewhat inappropriate |

Q29. Is there anything you'd like to tell us about your answers above?

I think that bike riding on sealed roads is okay (eg Karori) but that your proposed speed limit of 10 km/hr is too low unless bikers are passing pedestrians. I think that people using cemeteries for recreation is fine if done respectfully. Dogs though should definitely be on a leash and I'm wary about horses because of horse dung.

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Cemetery records
Downloadable cemetery maps
Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

I think that grave maintenance should be encouraged as should encouraging people to leave visible tokens of remembrance. For me that's the essence of cemeteries - respectful and tangible remembrance of past generations. As graves age I think you need to relax the idea that maintenance is a family obligation, particularly where graves are falling into disrepair. I would like to see you provide greater clarity about services graves because I do not see them as a family responsibility and I am not averse to (vetted) maintenance by volunteers if the government's maintenance regime needs assistance from time to time. I think that the upkeep of cemeteries is an important role for the WCC on behalf of the wider community, past and present.

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Alistair Rowe



Respondent No: 33

Email: [REDACTED]

Responded At: Nov 14, 2020 15:45:42 pm

Last Seen: Nov 14, 2020 02:31:57 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply) Karori Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply) Visit the grave of a loved one
Exercise (eg. ride your bike or go for a walk)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
A tranquil place to visit and reflect....
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00129

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Repairing damage from vandalism or Council maintenance

Removing damaging plant growth

Q22. What is your preference for how graves should look and be maintained?

Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Council workers

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

Rules are rules

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

I feel sure real flowers blow around just like plastics allow all "flowers" until past their peak then toss

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Maintaining graves of famous people
2. Tree removal where roots are causing damage
3. Maintaining graves from historically significant events (eg. Tangiwai disaster)
4. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Somewhat inappropriate |
| Contemplation | Highly appropriate |
| Biking | Somewhat inappropriate |
| Picnics | Neutral |
| Horse riding (at Mākara Cemetery) | Somewhat inappropriate |

Q29. Is there anything you'd like to tell us about your answers above?

Saving representative areas (as per earlier question) implies you would abandon/toss the rest.... highly inappropriate.

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Downloadable cemetery maps
Volunteering opportunities
Cemetery records
Guidance on how to maintain graves
Heritage tours
How to get to our cemeteries
Memorial options
A virtual tour of the cemeteries
Other (please specify)

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Asha Patel



Respondent No: 34

[REDACTED]

Email: [REDACTED]

Responded At: Nov 17, 2020 14:26:31 pm

Last Seen: Nov 17, 2020 01:19:33 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Mākara Cemetery
Karori Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
Visit the grave of a loved one
Attend a funeral, burial or interment of ashes
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
Visit the grave of a loved one
Attend a funeral, burial or interment of ashes
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00133

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Somewhat agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? 50 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? No

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Q22. What is your preference for how graves should look and be maintained? Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

next of kin, unless they advise that they no longer want too.

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)
3. Maintaining a representative sample of graves from different eras and cultures
4. Maintaining graves of famous people
5. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Neutral |
| Public remembrance events | Neutral |
| Heritage tours | Neutral |
| Venue hire for weddings and special occasions | Somewhat inappropriate |
| Contemplation | Neutral |
| Biking | Neutral |
| Picnics | Somewhat inappropriate |
| Horse riding (at Mākara Cemetery) | Neutral |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

00135

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

A virtual tour of the cemeteries
Downloadable cemetery maps
Volunteering opportunities
Memorial options
How to get to our cemeteries
Cemetery records
Heritage tours
Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Lance Pratley



Respondent No: 35

Email: [REDACTED]

Responded At: Nov 18, 2020 12:28:32 pm

Last Seen: Nov 17, 2020 23:12:27 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Karori Cemetery
Other cemetery in New Zealand (outside of Wellington region)
Other cemetery in the Wellington region
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
Attend a funeral, burial or interment of ashes
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
The Small Crematorium Chapel is very nice and well maintained.
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
Visit the grave of a loved one
Arrange a funeral or burial
Attend a funeral, burial or interment of ashes
- Q10. Is there anything you would like to tell us about your experience?
As with Wellington, the staff at Rotorua were helpful and acted in a dignified manner.
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
Attend a funeral, burial or interment of ashes
Visit the grave of a loved one
- Q12. Is there anything you would like to tell us about your experience?
As with Wellington, the staff at Waikanae were helpful and acted in a dignified manner.
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00137

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Neither agree or disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

50 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Basic safety work

Removing damaging plant growth

Repairing damage from vandalism or Council maintenance

Q22. What is your preference for how graves should look and be maintained?

Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Volunteers

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

Allow flowers etc to remain for a limited time interval after burial. and, perhaps, allow this on each anniversary of the death for up to five years.

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Maintaining graves from historically significant events (eg. Tangiwai disaster)
2. Tree removal where roots are causing damage
3. Maintaining graves of famous people
4. Maintaining a representative sample of graves from different eras and cultures
5. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

No

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Highly appropriate |
| Contemplation | Highly appropriate |
| Biking | Highly inappropriate |
| Picnics | Highly inappropriate |
| Horse riding (at Mākara Cemetery) | Somewhat inappropriate |

Q29. Is there anything you'd like to tell us about your answers above?

Provided that none of this interrupts any service occurring at or about the same time. Possibly expand the main crematorium chapel to allow the foyer to be used for gatherings after funeral services.

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
Downloadable cemetery maps
Volunteering opportunities
Cemetery records
Heritage tours
Guidance on how to maintain graves
A virtual tour of the cemeteries

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

Please give consideration to adding columbarium walls at Karori and Makara Cemeteries for placement of ashes.

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Hannah Buchanan, Taranaki Whanui ki te Upoko o te Ika/Port Nicholson Block Settlement Trust
and Wellington Tenth's Trust



Respondent No: 36

Email: [REDACTED]

Responded At: Nov 22, 2020 17:49:21 pm

Last Seen: Nov 22, 2020 04:21:07 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
- Mākara Cemetery
 - Karori Cemetery
 - Other cemetery in the Wellington region
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Visit the grave of a loved one
 - Attend a funeral, burial or interment of ashes
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
- He pai Ngā Iwi o Te Motu Urupā ki a Mākara Urupā. It is great to have the Urupā option within the Mākara Cemetery.
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Visit the grave of a loved one
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
- not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
- not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
- not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Visit the grave of a loved one
 - Attend a funeral, burial or interment of ashes
- Q12. Is there anything you would like to tell us about your experience?
- This includes visits to Opau Urupā and the Bolton St Cemetery. Bolton St includes gravesites of a number of tūpuna from Te Aro Pā and other Papakainga in Te Whanganui-a-Tara from the early settler contact period.

00141

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Repairing damage from vandalism or Council maintenance
Basic safety work
Removing damaging plant growth

Q22. What is your preference for how graves should look and be maintained?

Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Potentially volunteer groups - with some central coordination People involved in community service programmes through Te Ara Poutama Aotearoa

00142

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

Tautoko options that better protect Papatūānuku

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Maintaining a representative sample of graves from different eras and cultures
2. Tree removal where roots are causing damage
3. Other
4. Maintaining graves from historically significant events (eg. Tangiwai disaster)
5. Maintaining graves of famous people

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Somewhat appropriate |
| Heritage tours | Neutral |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Highly inappropriate |
| Biking | Highly inappropriate |
| Picnics | Highly inappropriate |
| Horse riding (at Mākara Cemetery) | Highly inappropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

He Mihi tēnei ki te Kaunihera o Te Whanganui-a-Tara, me te whakaaro nui ki te mahi tahi ki a mātou te mana whenua o te rohe nei, arā ko Taranaki Whānui ki te Upoko o te Ika. We mihi to the Council's role in partnership with us under the MOU to work together on Opau Urupā. We acknowledge this support as Te Tiriti Partnership in action - and can speak to this further at oral submission. In relation to the draft cemeteries management plan, our whakaaro at this point is largely focused on the developing work with Opau - although we note we have uri buried or interred at all of the cemeteries. We: - 1.2.2 tautoko the importance of this relationship - 1.2.2.1 - we acknowledge the MOU and our mutual undertaking to work in partnership. We note that Opau Urupā will take pressure off the remaining cemeteries site, as we embed ongoing operations and maintenance, we anticipate a greater proportion of whānau will choose the Opau site rather than Mākara or other options 1.3.3 it is useful to have the map image with the sites highlighted Section 3 generally: you may want to consider adding to each of the sub-sections that there is an overarching objective also around 'ensuring ongoing planning for working in partnership with mana whenua, especially in relation to Opau Urupā' 3.2.2.1 - we tautoko the respecting diversity policy and the provision of Ngā Iwi o Te Motu Urupā at Mākara Cemetery 3.5.2.1 - we tautoko the content here including the action point at pg 34. We acknowledge the progress being made with WCC to give effect to the MOU re Opau Urupā. We also agree that we will need further kōrero around capacity and capability building in the partnership. 4.3.6 - proposed action - tautoko S6 Implementation: under 3.5.2.1 - we note there is funding allocated in current LTP - (2021-24), but not yet allocated for the following two LTP timeframes. We anticipate that WCC and Taranaki Whānui will have a reasonably good idea of annual costs to deliver on the partnership as we are actively working on this now. 6.1.5 - Under LTP 2025- 27 and 2028-31 - we wonder if 'giving effect to partnership with Mana Whenua' should be included as an additional bullet point under each? Tēnā koutou. Mā pango, mā whero, ka oti te whai.

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

Yes

Susan Bruce



Respondent No: 37

Email: [REDACTED]

Responded At: Nov 25, 2020 14:59:17 pm

Last Seen: Nov 25, 2020 01:49:40 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply) Mākara Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply) Visit the grave of a loved one Attend a funeral, burial or interment of ashes
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
I find Makara Cemetery a peaceful place of rest and tranquillity in the country side
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00145

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Removing damaging plant growth

Q22. What is your preference for how graves should look and be maintained?

Keeping gravestones looking clean and new

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Volunteers

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

Provide a way of fixing them so that the wind can't blow them away

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

volunteers can pick them up

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining a representative sample of graves from different eras and cultures
3. Maintaining graves of famous people
4. Maintaining graves from historically significant events (eg. Tangiwai disaster)

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Highly inappropriate |
| Heritage tours | Highly inappropriate |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Highly inappropriate |
| Biking | Highly inappropriate |
| Picnics | Highly inappropriate |
| Horse riding (at Mākara Cemetery) | Highly inappropriate |

Q29. Is there anything you'd like to tell us about your answers above?

All of the above activities are totally not appropriate because a cemetery is a place of rest.

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Downloadable cemetery maps
Cemetery records
How to get to our cemeteries

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

Neat and tidy, mowed regularly

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

Yes

Kathryn Henderson



Respondent No: 38

[REDACTED]

Email: [REDACTED]

Responded At: Nov 27, 2020 14:08:09 pm

Last Seen: Nov 27, 2020 00:58:35 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply) Other cemetery in the Wellington region
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply) Visit the grave of a loved one
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00149

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Definitely disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? No

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Q22. What is your preference for how graves should look and be maintained? Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

If there is grass, that should be maintained by council staff throughout the cemetery, but gravestones can be left to age.

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

Should be restricted to the concrete base and headstone as otherwise it adds work for Council staff.

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

Good idea. Personally I like real flower tributes that will rot naturally. I don't like plastic decorations and they seldom look real.

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining a representative sample of graves from different eras and cultures
3. Maintaining graves from historically significant events (eg. Tangiwai disaster)
4. Maintaining graves of famous people

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Somewhat inappropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Highly appropriate |
| Biking | Somewhat inappropriate |
| Picnics | Neutral |
| Horse riding (at Mākara Cemetery) | Neutral |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
How to get to our cemeteries
A virtual tour of the cemeteries
Cemetery records
Downloadable cemetery maps
Guidance on how to maintain graves
Volunteering opportunities

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Judith Shearer



Respondent No: 39

Email: [REDACTED]

Responded At: Nov 27, 2020 20:43:53 pm

Last Seen: Nov 27, 2020 07:18:50 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
- Mākara Cemetery
 - Other cemetery in New Zealand (outside of Wellington region)
 - Other cemetery in the Wellington region
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Walk your dog
 - Exercise (eg. ride your bike or go for a walk)
 - Relax
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
- The cemetery is well maintained with a variety of paths. It is easy to do a circuit walk of about 30 - 45 minutes. Because there are no footpaths in Makara, walking in the cemetery is far safer than walking on the roads. There are regularly logging trucks and other heavy vehicles. The terrain gives better heart and lung exercise because of the slopes.
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
- not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
- not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Research family or general historical records
 - Relax
 - Other (please specify)
- Q10. Is there anything you would like to tell us about your experience?
- not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Exercise (eg. ride your bike or go for a walk)
 - Other (please specify)
- Q12. Is there anything you would like to tell us about your experience?
- Lots of well signposted walks and points of interest. Generally quite well maintained.

00153

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Definitely agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? 100 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? No

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply) Removing damaging plant growth Repairing damage from vandalism or Council maintenance

Q22. What is your preference for how graves should look and be maintained? Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Volunteers and community members who have an interest in maintaining the overall appearance of the cemetery to maintain standards. Use of people doing community service would also be a good option.

00154

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

I don't think it is practical to allow this. People may start off with good intentions but gradually the area becomes overgrown with weed. It is hard to try to reclaim a planted area and return it to grass once a family have put in plantings. It is easier to be clear cut and not allow this in the initial instance. I believe that when people see what others have done with their plots it encourages them to do something similar. So the decorations gradually become more widespread over time. I have observed this change at Makara. Areas that never had any plastic flowers are now becoming decorated with plastic, tinsel, windmills etc etc

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

This would be excellent. I am very concerned about the plastic and metallic pollution that gets into the gullies and eventually into the stream to ocean. But it needs more than encouragement and who is going to go along each plot and check if the decoration is biodegradable or not? This would need a dedicated person doing a regular - weekly - check on grave sites. I believe non conforming items should be removed and that could be confrontational for staff and distressing for families.

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Maintaining a representative sample of graves from different eras and cultures
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)
3. Maintaining graves of famous people
4. Tree removal where roots are causing damage
5. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Somewhat inappropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Somewhat inappropriate |
| Contemplation | Highly appropriate |
| Biking | Somewhat appropriate |
| Picnics | Neutral |
| Horse riding (at Mākara Cemetery) | Somewhat appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

Unfortunately horses hooves will damage grass especailly in wetter months.

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

A virtual tour of the cemeteries
Downloadable cemetery maps
Volunteering opportunities
How to get to our cemeteries
Cemetery records
Heritage tours
Guidance on how to maintain graves
Memorial options

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Esther Lemuelu



Respondent No: 40

Email: [REDACTED]

Responded At: Nov 30, 2020 13:00:00 pm

Last Seen: Nov 29, 2020 23:38:47 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
- Other cemetery in the Wellington region
 - Karori Cemetery
 - Other cemetery in New Zealand (outside of Wellington region)
 - Mākara Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Visit the grave of a loved one
 - Attend a funeral, burial or interment of ashes
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
- not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Attend a funeral, burial or interment of ashes
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
- not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
- not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Visit the grave of a loved one
 - Attend a funeral, burial or interment of ashes
- Q10. Is there anything you would like to tell us about your experience?
- not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Visit the grave of a loved one
 - Attend a funeral, burial or interment of ashes
- Q12. Is there anything you would like to tell us about your experience?
- not answered

00157

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Removing damaging plant growth
Basic safety work
Repairing damage from vandalism or Council maintenance
Cleaning structures so that inscriptions are legible

Q22. What is your preference for how graves should look and be maintained?

Keeping gravestones looking clean and new

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

have a voluntary day for anyone who is interested.

00158

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining a representative sample of graves from different eras and cultures
3. Maintaining graves from historically significant events (eg. Tangiwai disaster)
4. Maintaining graves of famous people
5. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Somewhat appropriate |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Highly appropriate |
| Biking | Somewhat appropriate |
| Picnics | Somewhat appropriate |
| Horse riding (at Mākara Cemetery) | Somewhat appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
How to get to our cemeteries
Cemetery records
Guidance on how to maintain graves
A virtual tour of the cemeteries
Downloadable cemetery maps
Volunteering opportunities
Heritage tours

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

I am very disappointed this is even an option and sad just thinking about the families who would have to make that choice whilst grieving. You need to find another solution because this is not it.

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

Yes

Richard Herbert



Respondent No: 41

Email: [REDACTED]

Responded At: Nov 30, 2020 17:00:49 pm

Last Seen: Nov 30, 2020 02:55:42 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
- Tawa Cemetery
 - Karori Cemetery
 - Other cemetery in New Zealand (outside of Wellington region)
 - Other cemetery in the Wellington region
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
- not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Exercise (eg. ride your bike or go for a walk)
 - Attend a funeral, burial or interment of ashes
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
- not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Research family or general historical records
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
- not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Visit the grave of a loved one
 - Research family or general historical records
- Q10. Is there anything you would like to tell us about your experience?
- not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Attend a funeral, burial or interment of ashes
- Q12. Is there anything you would like to tell us about your experience?
- not answered

00161

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Somewhat agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? 50 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Removing damaging plant growth
Repairing damage from vandalism or Council maintenance
Basic safety work

Q22. What is your preference for how graves should look and be maintained? Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

a local historical society or cemetery friends interest group

00162

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Other
3. Maintaining a representative sample of graves from different eras and cultures
4. Maintaining graves from historically significant events (eg. Tangiwai disaster)
5. Maintaining graves of famous people

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Somewhat inappropriate |
| Public remembrance events | Somewhat appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Highly appropriate |
| Biking | Somewhat inappropriate |
| Picnics | Somewhat appropriate |
| Horse riding (at Mākara Cemetery) | Neutral |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

A virtual tour of the cemeteries
Downloadable cemetery maps
Cemetery records
Other (please specify)

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

I support use of the cemetery reserves be managed as natural open space areas for their biodiversity values and ecosystem services, and to support the native bird population with habitat and food as part of our natural environment. I support and advocate for the control of pest weeds and animals within the cemetery reserves as part of supporting the natural indigenous habitat. I support providing online access to burial records and other information related to the burials as may be available to for the use of genealogists. For Tawa Cemetery in particular where the official burial records are not available - work with Tawa Historical Society to continue to try and identify other unknown burials in this cemetery from secondary sources such as newspaper records and the register of deaths. And include such identified records also in the WCC online database of burials. Note, that for Tawa residents many burials of family members have also occurred in the old Poruria Cemetery (now closed) and the Porirua Whenua Tapu Cemetery.

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Richele McKenzie



Respondent No: 42

Email: [REDACTED]

Responded At: Nov 30, 2020 21:12:38 pm

Last Seen: Dec 14, 2020 09:06:42 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
- Karori Cemetery
 - Other cemetery in New Zealand (outside of Wellington region)
 - Overseas cemetery
 - Other cemetery in the Wellington region
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
- not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Exercise (eg. ride your bike or go for a walk)
 - Relax
 - Walk your dog
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
- It's a beautiful place to visit
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
- not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Visit the grave of a loved one
 - Exercise (eg. ride your bike or go for a walk)
 - Research family or general historical records
- Q10. Is there anything you would like to tell us about your experience?
- not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Exercise (eg. ride your bike or go for a walk)
 - Walk your dog
 - Relax
- Q12. Is there anything you would like to tell us about your experience?
- not answered

00165

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Exercise (eg. ride your bike or go for a walk)
Research family or general historical records

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Basic safety work

Q22. What is your preference for how graves should look and be maintained?

Letting gravestones become aged and gradually overgrown

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

not answered

00166

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)
3. Maintaining a representative sample of graves from different eras and cultures
4. Maintaining graves of famous people
5. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

No

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Neutral |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Somewhat inappropriate |
| Contemplation | Highly appropriate |
| Biking | Highly appropriate |
| Picnics | Somewhat appropriate |
| Horse riding (at Mākara Cemetery) | Highly appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

00167

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

How to get to our cemeteries
A virtual tour of the cemeteries
Cemetery records
Downloadable cemetery maps
Heritage tours
Volunteering opportunities

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Debbie Delaney



Respondent No: 43

[REDACTED]

Email: [REDACTED]

Responded At: Dec 03, 2020 00:39:52 am

Last Seen: Dec 02, 2020 10:03:58 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply) Mākara Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Visit the grave of a loved one
 - Attend a funeral, burial or interment of ashes
 - Exercise (eg. ride your bike or go for a walk)
 - Other (please specify)
 - Relax

Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?

Makara Cemetery is part of the community that I live in and care for dearly. It is close to my heart with my father being custodian at Makara Cemetery for many years from when it first opened (Cliff Gaskin - and a reserve is named after him on the main road). We lived in both the Makara cemetery houses (although one is now gone). I have spent a lot of time at the cemetery right from my childhood to now - middle aged! I currently have a grazing lease and I would like to take this opportunity to let you know about the conversations and lovely interactions I have with people visiting the cemetery. Most of the people I talk to are visiting loved ones (not so much the recreational users). I have had many people come to see the animals, pat them and just chat. Just the other day I was taking a photo for a lady with the cows and horse in the back ground. Some families told me they bring treats out especially for the horses when they come to visit! I have let some kids sit on my horses and recall the joy of a wee autistic boy a while ago. I have given my horse covers as warmth/shelter to a family visiting the Urupa when they were having a family gathering and it was really cold. Many have said how lovely it is to have the animals around, how they offer a sense of peace and how the cemetery is such a peaceful, tranquil place (except for when its blowing a gale)! It is nice to help people who just want a wee chat and having animals and nature around is so healing. I have heard some even like to collect the horse poo!! I don't ride a lot myself at the cemetery but am very respectful if I do and appreciate being able to do so, as I know the pony club members are to. I also use the cemetery for recreational exercise (walking) and have a number of friends and family buried there that I visit. Growing wildflowers was mentioned somewhere. Wouldn't that be beautiful in the grassy areas around the perimeter. And a little less to mow! I think the cemetery is being well maintained and looking great. The planting is good, although it would be nice to see a bit more colour with some more flowering plants, shrubs and trees - which has got to be good for the bees as well!

Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)

Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?

not answered

Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)

Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?

not answered

00169

Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)

Q10. Is there anything you would like to tell us about your experience?

not answered

Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)

Q12. Is there anything you would like to tell us about your experience?

not answered

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Definitely agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? Other (please specify)

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? No

00170

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Q22. What is your preference for how graves should look and be maintained? Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

I'm not really sure if anyone else should have a role . Maybe historical or local communities groups IF they want to.

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

Sorry I do not have any ideas on this....I wish I did ! Personally I don't love decorations outside of the headstone. I think it can look messy and I understand how it hinders maintenance. (I remember when I used to help Dad when he worked at Makara cemetery). But I also understand the need for people to do this.

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

I absolutely agree with getting rid of the plastic. It gets tatty and bits blow all over the place. It doesn't do anything for the environment. Getting stuck in fences, cut up with the lawn mowers, it can make the place look scruffy. I read somewhere in the plan about having wild flowers growing? I think this is a great idea. All around the perimeters would be lovely. Could this even be something that could be grown on the lawn part in front of headstones? That maybe a bit complicated. Or sow some unused areas that are currently being mowed.

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining a representative sample of graves from different eras and cultures
3. Maintaining graves from historically significant events (eg. Tangiwai disaster)
4. Maintaining graves of famous people
5. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr , or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

00171

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Somewhat appropriate |
| Heritage tours | Neutral |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Highly appropriate |
| Biking | Somewhat appropriate |
| Picnics | Neutral |
| Horse riding (at Mākara Cemetery) | Somewhat appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

Thank you for considering our thoughts :-)

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Guidance on how to maintain graves
Cemetery records
Downloadable cemetery maps
Heritage tours

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Jeremy Thompson, Wellington Pony Club



Respondent No: 44

[REDACTED]

Email: [REDACTED]

Responded At: Dec 03, 2020 14:17:12 pm

Last Seen: Dec 03, 2020 01:09:11 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Mākara Cemetery
Other cemetery in New Zealand (outside of Wellington region)
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
Visit the grave of a loved one
Attend a funeral, burial or interment of ashes
Exercise (eg. ride your bike or go for a walk)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
Very nice council staff at Makara doing a great job
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
Visit the grave of a loved one
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00173

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Definitely disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? No

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Q22. What is your preference for how graves should look and be maintained? Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Volunteers

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1.

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

No

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|--------------------|
| Outdoor performances | Highly appropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Highly appropriate |
| Contemplation | Highly appropriate |
| Biking | Highly appropriate |
| Picnics | Highly appropriate |
| Horse riding (at Mākara Cemetery) | Highly appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

Very beneficial for children to have access to ride horses at Makara. Many people stop to say hello and pat the horse. It is nice to share this special space for all that can get some benefit.

00175

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
How to get to our cemeteries
Cemetery records
Downloadable cemetery maps
Volunteering opportunities
Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Nicole Zdrahal



Respondent No: 45

Email: [REDACTED]

Responded At: Dec 03, 2020 14:25:01 pm

Last Seen: Dec 03, 2020 01:17:40 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Karori Cemetery
Mākara Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
Visit the grave of a loved one
Exercise (eg. ride your bike or go for a walk)
Walk your dog
Other (please specify)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
It is a beautiful well kept cemetery and I enjoy riding my horse. It also provides a nice place to walk along the roads round the cemetery if the paddocks are wet.
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
Visit the grave of a loved one
Walk your dog
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered

00177

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) No

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Somewhat agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? 80 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? No

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Q22. What is your preference for how graves should look and be maintained? No preference

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Unsure, cemetery grounds person?

00178

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Other
2. Maintaining graves of famous people
3. Tree removal where roots are causing damage
4. Maintaining a representative sample of graves from different eras and cultures
5. Maintaining graves from historically significant events (eg. Tangiwai disaster)

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Neutral |
| Heritage tours | Somewhat appropriate |
| Venue hire for weddings and special occasions | Neutral |
| Contemplation | Neutral |
| Biking | Somewhat appropriate |
| Picnics | Highly appropriate |
| Horse riding (at Mākara Cemetery) | Highly appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Heritage tours
Cemetery records
Guidance on how to maintain graves
Downloadable cemetery maps
A virtual tour of the cemeteries
Memorial options

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Natasha Thompson



Respondent No: 46

Email: [REDACTED]

Responded At: Dec 03, 2020 16:24:17 pm

Last Seen: Dec 03, 2020 03:14:44 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Mākara Cemetery
Overseas cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
Exercise (eg. ride your bike or go for a walk)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00181

| | |
|--|-------------------------|
| Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply) | Other (please specify) |
| <hr/> | |
| Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply) | |
| <hr/> | |
| Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) | Yes |
| <hr/> | |
| Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment? | |
| I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment | Definitely agree |
| <hr/> | |
| Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? | 100 years |
| <hr/> | |
| Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? | Yes |
| <hr/> | |
| Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? | No |
| <hr/> | |
| Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply) | |
| <hr/> | |
| Q22. What is your preference for how graves should look and be maintained? | Somewhere in the middle |
| <hr/> | |
| Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites? | |
| Council but a fee towards basic maintenance paid when originally organising grave, refundable if maintained by family | |

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining a representative sample of graves from different eras and cultures
3. Maintaining graves from historically significant events (eg. Tangiwai disaster)
4. Other
5. Maintaining graves of famous people

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Neutral |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Neutral |
| Contemplation | Somewhat appropriate |
| Biking | Highly appropriate |
| Picnics | Highly appropriate |
| Horse riding (at Mākara Cemetery) | Highly appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Cemetery records
Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Anne Neal, Makara Pony Club



Respondent No: 47

Email: [REDACTED]

Responded At: Dec 03, 2020 19:09:16 pm

Last Seen: Dec 03, 2020 05:33:56 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Mākara Cemetery
Karori Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
Attend a funeral, burial or interment of ashes
Exercise (eg. ride your bike or go for a walk)
Walk your dog
Relax
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
Amazing site. Beautiful views, peaceful and great place to exercise dog
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
Walk your dog
Exercise (eg. ride your bike or go for a walk)
Go on a tour
Relax
Visit the grave of a loved one
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
Have a connection with ancestors buried there. Interesting stories of early Wellington personalities and history revived through tours of cemetery. Charm of the place with parts well maintained, others wild and abandoned.
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)

00185

Q12. Is there anything you would like to tell us about your experience?

not answered

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Somewhat agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? 100 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? No

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? No

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Q22. What is your preference for how graves should look and be maintained? Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Historical societies or Friends of Karori/Makara cemetery with help from council

00186

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

So long as the owners of the grave maintain it, eg plants and garden beds, I think they should be able to keep a small space to decorate

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

Fresh flowers, planted flowering plants or small perennials/ natives - maybe people could buy natives from council to plant there. Bouquets should have cellophane and paper removed before putting on vases.

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining a representative sample of graves from different eras and cultures
3. Maintaining graves from historically significant events (eg. Tangiwai disaster)
4. Maintaining graves of famous people
5. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Somewhat inappropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Highly appropriate |
| Biking | Neutral |
| Picnics | Highly appropriate |
| Horse riding (at Mākara Cemetery) | Highly appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

Regarding the horse riding at Mākara cemetery : the Makara Pony Club is adjacent to the cemetery, and with the narrow windy roads being increasingly dangerous for horse riders due to increase in traffic and road cyclists, the cemetery provides a safe place for a gentle hack out, as well as a safe off-road access to Terawhiti Station. The current riders are respectful of the cemetery grounds and clean up after themselves and avoid visitors to the cemetery.

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Cemetery records
Downloadable cemetery maps
Heritage tours
Volunteering opportunities
Guidance on how to maintain graves
Memorial options

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

I hope that, even if graves are reused in the future, there will be a record of the original burial site, or maybe the old stone could still be left in place alongside the new one.

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Prue Poata



Respondent No: 48

Email: [REDACTED]

Responded At: Dec 03, 2020 21:32:39 pm

Last Seen: Dec 03, 2020 08:15:51 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Mākara Cemetery
Karori Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
Visit the grave of a loved one
Attend a funeral, burial or interment of ashes
Other (please specify)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
Appreciate that we are allowed to ride horses in this cemetery as long as we pick up their poo.
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
Visit the grave of a loved one
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00189

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Neither agree or disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Other (please specify)

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Basic safety work

Repairing damage from vandalism or Council maintenance

Removing damaging plant growth

Cleaning structures so that inscriptions are legible

Restoration including repairing structures

Other (please specify)

Q22. What is your preference for how graves should look and be maintained?

No preference

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Volunteers and community groups

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Maintaining graves from historically significant events (eg. Tangiwai disaster)
2. Maintaining graves of famous people
3. Maintaining a representative sample of graves from different eras and cultures
4. Tree removal where roots are causing damage
5. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Somewhat appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Somewhat inappropriate |
| Contemplation | Highly appropriate |
| Biking | Highly appropriate |
| Picnics | Highly inappropriate |
| Horse riding (at Mākara Cemetery) | Highly appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

Dog walking also appropriate in my view as long as pick up after your dog. Cemetery enables a safe place to ride bikes and horses and is part of the special character of living in a rural area where we also still ride horses on the road. All forms of transport should be allowed in cemeteries - bikes, cars, horses.

00191

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Cemetery records
Heritage tours
Guidance on how to maintain graves
Memorial options
Downloadable cemetery maps
A virtual tour of the cemeteries
Volunteering opportunities
How to get to our cemeteries

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Helen Grounsell



Respondent No: 49

[REDACTED]

Email: [REDACTED]

Responded At: Dec 04, 2020 11:14:14 am

Last Seen: Dec 03, 2020 22:10:08 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply) Mākara Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply) Exercise (eg. ride your bike or go for a walk)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00193

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Definitely agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? 80 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? No

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? No

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Q22. What is your preference for how graves should look and be maintained? Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

not answered

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Maintaining graves from historically significant events (eg. Tangiwai disaster)
2. Tree removal where roots are causing damage
3. Maintaining graves of famous people
4. Maintaining a representative sample of graves from different eras and cultures
5. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

No

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Somewhat appropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Neutral |
| Contemplation | Highly appropriate |
| Biking | Highly appropriate |
| Picnics | Highly appropriate |
| Horse riding (at Mākara Cemetery) | Highly appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Guidance on how to maintain graves
Volunteering opportunities
Downloadable cemetery maps
Cemetery records
Memorial options

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Kirsty Mills



Respondent No: 50

Email: [REDACTED]

Responded At: Dec 04, 2020 11:57:38 am

Last Seen: Dec 03, 2020 22:51:22 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply) Mākara Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply) Exercise (eg. ride your bike or go for a walk)
Walk your dog
Relax
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
It's a beautiful place. Very well maintained
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00197

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Neither agree or disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Other (please specify)

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Removing damaging plant growth

Basic safety work

Repairing damage from vandalism or Council maintenance

Q22. What is your preference for how graves should look and be maintained?

Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Community groups, PD workers

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining a representative sample of graves from different eras and cultures
3. Maintaining graves from historically significant events (eg. Tangiwai disaster)
4. Maintaining graves of famous people

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Somewhat appropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Somewhat appropriate |
| Venue hire for weddings and special occasions | Neutral |
| Contemplation | Highly appropriate |
| Biking | Somewhat appropriate |
| Picnics | Somewhat appropriate |
| Horse riding (at Mākara Cemetery) | Highly appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
How to get to our cemeteries
A virtual tour of the cemeteries
Cemetery records
Heritage tours
Volunteering opportunities

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Branka Vikich



Respondent No: 51

Email: [REDACTED]

Responded At: Dec 04, 2020 12:34:23 pm

Last Seen: Dec 03, 2020 22:38:39 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Mākara Cemetery
Karori Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
Relax
Visit the grave of a loved one
Attend a funeral, burial or interment of ashes
Exercise (eg. ride your bike or go for a walk)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
With very limited public riding places around Makara, the cemetery provides an enriching experience for myself and my horse to ride respectfully through
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
Attend a funeral, burial or interment of ashes
Visit the grave of a loved one
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered

00201

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Somewhat agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? 25 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? No

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Q22. What is your preference for how graves should look and be maintained?

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Ultimately the council I guess, but perhaps it could be a good service for community work sentence? Would seem an appropriate place for offenders to contemplate mortality and reflect on their decisions in life. A win win!

00202

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1.

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|--------------------|
| Outdoor performances | Highly appropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Neutral |
| Contemplation | Highly appropriate |
| Biking | Highly appropriate |
| Picnics | Highly appropriate |
| Horse riding (at Mākara Cemetery) | Highly appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

With very limited public riding places around Makara, the cemetery provides an enriching experience for myself and my horse to ride respectfully through

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

I am very much in agreeance with the Natural Cemetery, and didn't know of this option until seeing the one in Makara Cemetery, and enquiring into exactly what it meant. I'm not sure that most people even know it's an option, so perhaps enlightening the public to this would be a good idea.

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Kate Rockpool



Respondent No: 52

[REDACTED]

Email: [REDACTED]

Responded At: Dec 04, 2020 15:02:16 pm

Last Seen: Dec 04, 2020 01:49:57 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? No
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00205

| | |
|--|---|
| Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply) | |
| <hr/> | |
| Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply) | Exercise (eg. ride your bike or go for a walk) |
| <hr/> | |
| Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) | No |
| <hr/> | |
| Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment? | |
| I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment | Definitely agree |
| <hr/> | |
| Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? | 25 years |
| <hr/> | |
| Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? | Yes |
| <hr/> | |
| Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? | No |
| <hr/> | |
| Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply) | |
| <hr/> | |
| Q22. What is your preference for how graves should look and be maintained? | Letting gravestones become aged and gradually overgrown |
| <hr/> | |
| Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites? | |
| Volunteer gardeners or people who want to gain work experience. | |
| <hr/> | |

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

Why do people want to extend their 'territory' I wonder? Perhaps we could set aside an area at the entrance of the cemetery for people to display/emphasise their tributes?

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

I think fresh flowers, woven flax and ice sculpture should be the only options. Surely that gives plenty of scope for self expression?

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining a representative sample of graves from different eras and cultures
3. Maintaining graves from historically significant events (eg. Tangiwai disaster)
4. Maintaining graves of famous people
5. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Somewhat inappropriate |
| Public remembrance events | Neutral |
| Heritage tours | Somewhat appropriate |
| Venue hire for weddings and special occasions | Neutral |
| Contemplation | Highly appropriate |
| Biking | Somewhat appropriate |
| Picnics | Somewhat appropriate |
| Horse riding (at Mākara Cemetery) | Neutral |

Q29. Is there anything you'd like to tell us about your answers above?

I'm not sure why people would want to picnic or have their wedding in a cemetery. But if they do I wouldn't object.

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
Downloadable cemetery maps
Volunteering opportunities
Heritage tours
Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

I do worry that cemeteries are very bad for our environment and don't represent a good use of land. I plan to be cremated, unless a 'natural' burial with just a cotton shroud, under a tree, becomes a viable option. I would love to see cemetery land freed up for housing and recreation.

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

Leslie Dolphin



Respondent No: 53

Email: [REDACTED]

Responded At: Dec 04, 2020 16:39:27 pm

Last Seen: Dec 04, 2020 03:04:08 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
- Mākara Cemetery
 - Karori Cemetery
 - Overseas cemetery
 - Other cemetery in New Zealand (outside of Wellington region)
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Visit the grave of a loved one
 - Exercise (eg. ride your bike or go for a walk)
 - Research family or general historical records
 - Other (please specify)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
- Its a really interesting cemetery, well laid out. Its also lovely to get off Makara road which is now getting challenging to ride a horse on due to increased traffic.
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Exercise (eg. ride your bike or go for a walk)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
- Karori cemetery is a treasure. I'm a fan of conservation and looking after the environment. The cemetery has big old trees and a lot of nice planting as well. It was totally great to have it so close during the covid lockdown. I was among many people who walked and rode their bikes through it during that time.
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
- not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Other (please specify)
- Q10. Is there anything you would like to tell us about your experience?
- I was impressed I was able to track my ancestors via the cemetery records. It is special to find someone you are related to but never met.
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)

00209

Q12. Is there anything you would like to tell us about your experience?

not answered

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

I've tracked my ancestors graves via burial records in Worcestershire UK. We visited the grave of my husbands uncle who was killed in WW2. His grave is a war grave in the Orkneys. I found my great uncles war grave in Roux France. Roux was part of the western front in ww1 .. he was with the household cavalry. The graves on the old western front told such a story and was very moving. the graves are immaculately kept still.

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Research family or general historical records

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

50 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

No

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

No

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Q22. What is your preference for how graves should look and be maintained?

Somewhere in the middle

00210

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Maybe the council could have a bare minimal role. To ensure the grave is not a hazard long grass should be kept down with standard mowing. But as long as the grave is actually visible I'd see no real role for the council. My father is interred in Waimate and there is no family there to look after the grave. My only expectation would be that the grave is visible.

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

I wouldn't do it and I don't see how it would make a person feel better.

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Maintaining graves from historically significant events (eg. Tangiwai disaster)
2. Tree removal where roots are causing damage
3. Maintaining graves of famous people
4. Maintaining a representative sample of graves from different eras and cultures

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|--------------------|
| Outdoor performances | Neutral |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Highly appropriate |
| Contemplation | Highly appropriate |
| Biking | Highly appropriate |
| Picnics | Highly appropriate |
| Horse riding (at Mākara Cemetery) | Highly appropriate |

00211

Q29. Is there anything you'd like to tell us about your answers above?

I'm all for making use of the large tracts of land that cemeteries occupy for the living as well as the dead. I've never seen anyone abusing the privilege or acting without respect.

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

A virtual tour of the cemeteries
Downloadable cemetery maps
Cemetery records
Heritage tours
Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Nicki Cross



Respondent No: 54

Email: [REDACTED]

Responded At: Dec 04, 2020 19:53:50 pm

Last Seen: Dec 04, 2020 06:43:40 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Mākara Cemetery
Karori Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
Exercise (eg. ride your bike or go for a walk)
Walk your dog
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
I ride my horse around makara cemetery and it's very useful public land to get off makara road and away from the cars.
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
Walk your dog
Exercise (eg. ride your bike or go for a walk)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
I walk my dog around Karori cemetery and find it's a great place for walking dogs as people tend to be respectful and keep their dogs on leads.
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00213

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) No

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Somewhat agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? 50 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? No

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Q22. What is your preference for how graves should look and be maintained? No preference

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

not answered

00214

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Maintaining a representative sample of graves from different eras and cultures
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)
3. Maintaining graves of famous people
4. Tree removal where roots are causing damage

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Somewhat appropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Somewhat appropriate |
| Venue hire for weddings and special occasions | Somewhat appropriate |
| Contemplation | Highly appropriate |
| Biking | Somewhat appropriate |
| Picnics | Highly appropriate |
| Horse riding (at Mākara Cemetery) | Highly appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

I would strongly support keeping horse riding as an option at makara cemetery as public land for horse riding is very limited around the area. And the roads (at least makara road and south makara road from makara up to the golf course are quite dangerous for horse riding.

00215

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
Cemetery records
Downloadable cemetery maps

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Margaret Thomson



Respondent No: 55

Email: [REDACTED]

Responded At: Dec 05, 2020 18:43:20 pm

Last Seen: Dec 05, 2020 04:49:59 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply) Other cemetery in New Zealand (outside of Wellington region)
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply) Visit the grave of a loved one
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00217

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Somewhat disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

No

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Removing damaging plant growth

Basic safety work

Repairing damage from vandalism or Council maintenance

Cleaning structures so that inscriptions are legible

Q22. What is your preference for how graves should look and be maintained?

Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

The council - in particular when graves are old and no close family remains alive to care for them

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

No - agree with the current position to limit where they are placed

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining a representative sample of graves from different eras and cultures
3. Maintaining graves of famous people
4. Maintaining graves from historically significant events (eg. Tangiwai disaster)
5. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Neutral |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Neutral |
| Contemplation | Highly appropriate |
| Biking | Somewhat appropriate |
| Picnics | Somewhat appropriate |
| Horse riding (at Mākara Cemetery) | Highly appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Cemetery records
Heritage tours
Guidance on how to maintain graves
Downloadable cemetery maps
A virtual tour of the cemeteries
Memorial options

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Anthony Bradshaw



Respondent No: 56

Email: [REDACTED]

Responded At: Dec 06, 2020 15:23:48 pm

Last Seen: Jan 20, 2021 21:05:52 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply) Karori Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply) Visit the grave of a loved one
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00221

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Somewhat agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? 100 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply) Removing damaging plant growth

Q22. What is your preference for how graves should look and be maintained? Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

WCC

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

Tributes should only be flowers or natural materials that easily biodegrade

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)
3. Other
4. Maintaining graves of famous people
5. Maintaining a representative sample of graves from different eras and cultures

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

No

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|--------------------|
| Outdoor performances | Highly appropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Highly appropriate |
| Contemplation | Highly appropriate |
| Biking | Highly appropriate |
| Picnics | Highly appropriate |
| Horse riding (at Mākara Cemetery) | Highly appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

Cemeteries should be considered an extension of the town belt in terms of their recreation use.

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Cemetery records

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

Not sure why biking should be considered an inappropriate activity. Cars use the roads in the cemetery. I frequently bike in the cemetery to visit our daughters grave.

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

Yes

Kim Bowen



Respondent No: 57

[REDACTED]

Email: [REDACTED]

Responded At: Dec 07, 2020 07:00:40 am

Last Seen: Dec 06, 2020 17:49:49 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply) Mākara Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
Visit the grave of a loved one
Attend a funeral, burial or interment of ashes
Exercise (eg. ride your bike or go for a walk)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
Lovely rural grounds, well maintained and restful
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00225

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Neither agree or disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

100 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Basic safety work

Repairing damage from vandalism or Council maintenance

Removing damaging plant growth

Q22. What is your preference for how graves should look and be maintained?

Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Interested historical groups

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining a representative sample of graves from different eras and cultures

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Neutral |
| Heritage tours | Neutral |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Biking | Neutral |
| Picnics | Highly appropriate |
| Horse riding (at Mākara Cemetery) | Highly appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

00227

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

A virtual tour of the cemeteries
Cemetery records
Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Elsbeth McMillan



Respondent No: 58

Email: [REDACTED]

Responded At: Dec 07, 2020 15:37:01 pm

Last Seen: Dec 07, 2020 02:16:15 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Mākara Cemetery
Other cemetery in New Zealand (outside of Wellington region)
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
Visit the grave of a loved one
Arrange a funeral or burial
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
Our experience with Makara Cemetery and the staff has always been very helpful and respectful
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
Arrange a funeral or burial
Visit the grave of a loved one
Attend a funeral, burial or interment of ashes
- Q10. Is there anything you would like to tell us about your experience?
My mother's ashes were interred with my father in the war graves section of the Temuka cemetery. We were able to apply for a licence to do the interment ourselves. The hole was dug for us by council staff and we filled it in ourselves.
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00229

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

100 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Removing damaging plant growth

Repairing damage from vandalism or Council maintenance

Basic safety work

Q22. What is your preference for how graves should look and be maintained?

Keeping gravestones looking clean and new

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Friends of the Cemetery, volunteer groups such as genealogical societies, environment groups, Council staff

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

Where the grave is edged and the grass around the edging is kept clipped and the planting is maintained it should be permitted.

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

It is not always practical to use biodegradable decorations, especially if you aren't able to visit the grave regularly. People should be allowed to use plastic flowers and other non biodegradable decorations but educated and encouraged to ensure they are well anchored down.

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Maintaining a representative sample of graves from different eras and cultures
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)
3. Tree removal where roots are causing damage
4. Maintaining graves of famous people
5. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|-----------------------------------|----------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Somewhat appropriate |
| Contemplation | Highly appropriate |
| Biking | Somewhat appropriate |
| Picnics | Highly appropriate |
| Horse riding (at Mākara Cemetery) | Somewhat appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

I would not like to see the cemeteries become heavily used for recreation as the principal focus should be on providing a quiet, contemplative space for people to visit their loved ones.

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

How to get to our cemeteries
Cemetery records
Downloadable cemetery maps
Memorial options
A virtual tour of the cemeteries
Heritage tours
Guidance on how to maintain graves
Volunteering opportunities

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

There needs to be compost bins for all the spent flowers and foliage to be placed rather than put in rubbish bins or tossed in the bushes. This is a wasted opportunity to be more environmentally friendly and sustainable.

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

John Young



Respondent No: 59

Email: [REDACTED]

Responded At: Dec 07, 2020 15:49:41 pm

Last Seen: Dec 07, 2020 02:41:40 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply) Karori Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply) Relax
Exercise (eg. ride your bike or go for a walk)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00233

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Definitely agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? 80 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply) Basic safety work

Q22. What is your preference for how graves should look and be maintained? Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

not answered

00234

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining a representative sample of graves from different eras and cultures

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

No

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|--------------------|
| Outdoor performances | Neutral |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Neutral |
| Contemplation | Highly appropriate |
| Biking | Highly appropriate |
| Picnics | Highly appropriate |
| Horse riding (at Mākara Cemetery) | Highly appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

If the council is using ratepayers money to conserve/maintain cemeteries then these areas should be open/accessible to all the residents of Wellington

00235

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Downloadable cemetery maps
Cemetery records
A virtual tour of the cemeteries

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Sally Dunbar



Respondent No: 60

Email: [REDACTED]

Responded At: Dec 07, 2020 16:10:50 pm

Last Seen: Dec 07, 2020 02:56:29 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply) Other cemetery in the Wellington region
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply) Visit the grave of a loved one
Relax
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00237

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Neither agree or disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Other (please specify)

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Basic safety work

Repairing damage from vandalism or Council maintenance

Other (please specify)

Q22. What is your preference for how graves should look and be maintained?

Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

The reality is over time, the family either move away or pass away. Therefore, the risk and liability will fall on the church who administrators the cemetery or the Council.

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

Similar to a residential section, an agreement may need to be provided outlining the boundaries of the plot, including where you can place tributes and decorations, including health and safety terms and conditions. Plus accessibility overview, for the disabled and elderly.

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

I believe guidance should be offered, as opposed to limiting what you can use or not use.

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)
3. Maintaining a representative sample of graves from different eras and cultures

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Somewhat appropriate |
| Heritage tours | Neutral |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Highly appropriate |
| Biking | Neutral |
| Picnics | Somewhat inappropriate |
| Horse riding (at Mākara Cemetery) | Somewhat inappropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
A virtual tour of the cemeteries
Downloadable cemetery maps
Volunteering opportunities
How to get to our cemeteries
Cemetery records
Heritage tours
Guidance on how to maintain graves
Other (please specify)

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

David Harkness



Respondent No: 61

Email: [REDACTED]

Responded At: Dec 07, 2020 17:18:47 pm

Last Seen: Dec 14, 2020 02:09:01 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Karori Cemetery
Other cemetery in the Wellington region
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
Exercise (eg. ride your bike or go for a walk)
Other (please specify)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
I think mountain biking to pass through a cemetery should be treated in the same way as recreational running/jogging.
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
Other (please specify)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00241

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

No

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

25 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

No

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

No

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Q22. What is your preference for how graves should look and be maintained?

Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

the denomination of any religious body that the family was affiliated with; or any "friends of xxx cemetery" local volunteer group

00242

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

no comment. agree with existing policy

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

agree with draft plan.

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)
3. Maintaining graves of famous people
4. Maintaining a representative sample of graves from different eras and cultures
5. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

No

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Somewhat appropriate |
| Heritage tours | Somewhat appropriate |
| Venue hire for weddings and special occasions | Neutral |
| Contemplation | Highly appropriate |
| Biking | Somewhat appropriate |
| Picnics | Somewhat appropriate |
| Horse riding (at Mākara Cemetery) | Neutral |

Q29. Is there anything you'd like to tell us about your answers above?

I think biking to pass through a cemetery should be treated in the same way as recreational running/jogging. There are paths that are not formed roadways that connect through the cemetery that are suitable allow bikes to get through. E.g. to exit from the skyline walkway to Ian Galloway park has a short section that is not road.

00243

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

A virtual tour of the cemeteries
Downloadable cemetery maps
Guidance on how to maintain graves
Cemetery records

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Colin Keating



Respondent No: 62

Email: [REDACTED]

Responded At: Dec 07, 2020 17:32:39 pm

Last Seen: Dec 07, 2020 04:22:48 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
- Mākara Cemetery
 - Other cemetery in New Zealand (outside of Wellington region)
 - Karori Cemetery
 - Overseas cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Visit the grave of a loved one
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
- not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Exercise (eg. ride your bike or go for a walk)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
- not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
- not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Attend a funeral, burial or interment of ashes
- Q10. Is there anything you would like to tell us about your experience?
- not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
- not answered

00245

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply) Other (please specify)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Definitely disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply) Removing damaging plant growth
Basic safety work
Repairing damage from vandalism or Council maintenance
Cleaning structures so that inscriptions are legible

Q22. What is your preference for how graves should look and be maintained? Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

not answered

00246

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

Prohibition on decorations etc should be strictly enforced.

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

Better to ban them.

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Maintaining a representative sample of graves from different eras and cultures
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Neutral |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Highly appropriate |
| Biking | Somewhat inappropriate |
| Picnics | Somewhat appropriate |
| Horse riding (at Mākara Cemetery) | Neutral |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
How to get to our cemeteries
A virtual tour of the cemeteries
Cemetery records
Downloadable cemetery maps
Volunteering opportunities
Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Giuliano Serrao



Respondent No: 63

Email: [REDACTED]

Responded At: Dec 07, 2020 20:15:20 pm

Last Seen: Dec 07, 2020 07:05:33 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply) Karori Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply) Visit the grave of a loved one
Walk your dog
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
It's a lovely cemetery. Great space to visit loved ones and walk, contemplate and clear one's head
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00249

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

No

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

50 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Removing damaging plant growth
Basic safety work
Repairing damage from vandalism or Council maintenance
Cleaning structures so that inscriptions are legible

Q22. What is your preference for how graves should look and be maintained?

Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

The council first. Volunteer groups second

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

I agree with the current policy on this

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

I would like to see non biodegradable ornaments being banned. Flowers, wooden (untreated) and other environmentally friendly ornaments welcome

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)
3. Maintaining a representative sample of graves from different eras and cultures
4. Other
5. Maintaining graves of famous people

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Somewhat appropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Neutral |
| Contemplation | Highly appropriate |
| Biking | Somewhat appropriate |
| Picnics | Highly appropriate |
| Horse riding (at Mākara Cemetery) | Somewhat appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

I really don't see the issue in opening up cemeteries to performances, activities etc as long as events do not disrespect the dead and disturb those who might be grieving too much. Funeral services should be given priorities (eg no large events if they can clash with a funeral), otherwise no issues.

00251

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

How to get to our cemeteries
A virtual tour of the cemeteries
Cemetery records
Downloadable cemetery maps
Heritage tours
Volunteering opportunities
Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Robert Davies



Respondent No: 64

Email: [REDACTED]

Responded At: Dec 07, 2020 21:07:51 pm

Last Seen: Dec 07, 2020 07:34:56 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply) Karori Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply) Exercise (eg. ride your bike or go for a walk)
Research family or general historical records
Relax
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
A friend took me to a "hidden place" - the track along the stream through the middle of the cemetery. This was a real surprise and I am pleased that the track is being maintained.
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered

00253

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

25 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Repairing damage from vandalism or Council maintenance
Removing damaging plant growth
Basic safety work

Q22. What is your preference for how graves should look and be maintained?

Letting gravestones become aged and gradually overgrown

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Cemetery staff and approved volunteers.

00254

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Maintaining graves from historically significant events (eg. Tangiwai disaster)
2. Maintaining graves of famous people
3. Maintaining a representative sample of graves from different eras and cultures
4. Tree removal where roots are causing damage

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Somewhat appropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Somewhat inappropriate |
| Contemplation | Highly appropriate |
| Biking | Highly appropriate |
| Picnics | Somewhat inappropriate |
| Horse riding (at Mākara Cemetery) | Neutral |

Q29. Is there anything you'd like to tell us about your answers above?

I would like to see a picnic area outside the cemetery so it would not offend but let families visiting the cemetery have a picnic.

00255

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Cemetery records
Downloadable cemetery maps
Guidance on how to maintain graves
A virtual tour of the cemeteries

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

I would like them to be a mixture of memorial and park, respectful of the graves but also a special place to visit.

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

From: Robert Davies [REDACTED]
Sent: 07 December 2020 21:40
To: BUS: Review Cemeteries
Subject: Cemeteries Management

This is some additional comments to the survey.

Makara Cemetery - from the point of view of someone who is likely to become an occupant.

I would like to see the graves in the Natural Burial area more closely spaced. There is no need for everyone to have their own tree. If I end up there I want to occupy the minimum space with a simple grave where everything will decay and become bush. I don't think reuse is an issue here since the Natural Burial area is supposed to become bush. But if reuse is possible, that is fine.

Otherwise there needs to be an area for scattering ashes and I presume there is.

Karori Cemetery - from the point of view of someone who lives nearby.

I would like the gum trees gradually removed and replaced by native trees - possibly beech trees if they will grow in Wellington.

I would like the track from the Kaiwharawhara stream track to the Cemetery improved and made safer for the slightly unsteady. A handrail might be enough.

I like the idea of the Cemetery being a park. And some parts are very pretty and park-like. But the graves and people visiting them must be respected. I am not sure about allowing bikes. If the cyclists behave reasonably, that's fine - but it is hard to enforce.

Robert

Florence Kelly



Respondent No: 65

Email: [REDACTED]

Responded At: Dec 08, 2020 11:50:33 am

Last Seen: Feb 08, 2021 19:05:33 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
- Karori Cemetery
 - Other cemetery in the Wellington region
 - Other cemetery in New Zealand (outside of Wellington region)
 - Overseas cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
- not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Attend a funeral, burial or interment of ashes
 - Arrange a funeral or burial
 - Exercise (eg. ride your bike or go for a walk)
 - Relax
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
- not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
- not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Visit the grave of a loved one
 - Attend a funeral, burial or interment of ashes
- Q10. Is there anything you would like to tell us about your experience?
- not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Exercise (eg. ride your bike or go for a walk)
 - Relax

00258

Q12. Is there anything you would like to tell us about your experience?

not answered

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Visit the grave of a loved one
Arrange a funeral or burial
Exercise (eg. ride your bike or go for a walk)
Research family or general historical records
Relax

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Graves should not be re-used

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Removing damaging plant growth
Basic safety work
Repairing damage from vandalism or Council maintenance
Cleaning structures so that inscriptions are legible
Restoration including repairing structures

00259

Q22. What is your preference for how graves should look and be maintained? Keeping gravestones looking clean and new

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Volunteers, Council staff, friends

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

Plant native species that don't need mowing.

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

Wooden or stone options could work. Items made from natural materials. Or perhaps they could be placed in a cupboard at the grave or otherwise secured to prevent them from blowing away.

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

No

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Somewhat inappropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Highly appropriate |
| Contemplation | Highly appropriate |
| Biking | Somewhat appropriate |
| Horse riding (at Mākara Cemetery) | Somewhat appropriate |

00260

Q29. Is there anything you'd like to tell us about your answers above?

Outdoor performances that are respectful e.g. choirs, contemplative music would be OK, but not loud outdoor performances that encourage rowdy behaviour. Cemeteries are areas for contemplation, pay respects, grieving, relaxing and being outdoors but not for partying. Weddings are OK, because people may wish to pay their respects to a loved one on their wedding day.

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
How to get to our cemeteries
A virtual tour of the cemeteries
Cemetery records
Downloadable cemetery maps
Heritage tours
Volunteering opportunities
Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

Cemeteries contain lizard populations which need to be considered when managing vegetation. It is illegal to knowingly disturb, harm or kill them. Also, there is insufficient parking on Rosehaugh Avenue & Seaforth terrace for funeral / sports-goers. And the intersection at Rosehaugh / Old Karori Road is dangerous.

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

Yes

Pauline Russell



Respondent No: 66

[REDACTED]

Email: [REDACTED]

Responded At: Dec 08, 2020 14:16:00 pm

Last Seen: Feb 08, 2021 19:05:33 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply) Mākara Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply) Visit the grave of a loved one
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00262

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Somewhat disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? 100 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Removing damaging plant growth
Basic safety work
Repairing damage from vandalism or Council maintenance

Q22. What is your preference for how graves should look and be maintained? Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

not answered

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Maintaining graves of famous people
2. Tree removal where roots are causing damage
3. Maintaining graves from historically significant events (eg. Tangiwai disaster)
4. Maintaining a representative sample of graves from different eras and cultures
5. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Somewhat appropriate |
| Heritage tours | Somewhat appropriate |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Highly appropriate |
| Biking | Neutral |
| Horse riding (at Mākara Cemetery) | Neutral |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Cemetery records
Downloadable cemetery maps

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

ORIGINAL PAPER FORM Pauline Russell. [REDACTED]

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Jinhee Jung



Respondent No: 67

[REDACTED]

Email: [REDACTED]

Responded At: Dec 08, 2020 14:27:13 pm

Last Seen: Feb 08, 2021 19:05:33 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Karori Cemetery
Overseas cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
Visit the grave of a loved one
Exercise (eg. ride your bike or go for a walk)
Walk your dog
Relax
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered

00266

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply) Other (please specify)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) No

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Somewhat agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? 50 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? No

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply) Removing damaging plant growth
Repairing damage from vandalism or Council maintenance

Q22. What is your preference for how graves should look and be maintained? Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Council

00267

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

Should only allow deco that doesn't easily damaged.

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining a representative sample of graves from different eras and cultures
3. Maintaining graves from historically significant events (eg. Tangiwai disaster)
4. Maintaining graves of famous people

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Somewhat appropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Somewhat appropriate |
| Biking | Neutral |
| Horse riding (at Mākara Cemetery) | Neutral |

Q29. Is there anything you'd like to tell us about your answers above?

The map of tributed tree is really old. Tributted bench or trees information should be made standing out or at least fast to process.

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

A virtual tour of the cemeteries
Heritage tours
Volunteering opportunities
Other (please specify)

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

Jinhee Jung

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

Christine Findlater



Respondent No: 68

Email: [REDACTED]

Responded At: Dec 08, 2020 14:35:53 pm

Last Seen: Feb 08, 2021 19:05:33 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply) Karori Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply) Exercise (eg. ride your bike or go for a walk)
Go on a tour
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
I walk in Karori Cemetery regularly
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00270

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Definitely agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? 50 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Removing damaging plant growth
Basic safety work
Repairing damage from vandalism or Council maintenance

Q22. What is your preference for how graves should look and be maintained?

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Not sure

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

No, I think they should stick to headstone and concrete base.

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

I think people should just leave fresh flowers on graves.

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1.

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Somewhat inappropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Somewhat inappropriate |
| Contemplation | Highly appropriate |
| Biking | Somewhat appropriate |
| Horse riding (at Mākara Cemetery) | Neutral |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

A virtual tour of the cemeteries
Cemetery records
Downloadable cemetery maps
Heritage tours
Volunteering opportunities

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

I live near [REDACTED] to the Karori Cemetery and would like to say that the staff do a great job of maintaining the huge area of land. ORIGINAL PAPER SURVEY Christine Findlater [REDACTED]
[REDACTED]

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Rachel Brown



Respondent No: 69

Email: [REDACTED]

Responded At: Dec 08, 2020 14:45:44 pm

Last Seen: Feb 08, 2021 19:05:33 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Karori Cemetery
Other cemetery in the Wellington region
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
Visit the grave of a loved one
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
Research family or general historical records
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00274

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Definitely disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? No

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Q22. What is your preference for how graves should look and be maintained? Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Some graves could be mended by organisations or businesses related to person e.g. masons.

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining graves of famous people
3. Maintaining graves from historically significant events (eg. Tangiwai disaster)

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---------------------------|--------------------|
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Contemplation | Highly appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

- A virtual tour of the cemeteries
- Cemetery records
- Downloadable cemetery maps
- Heritage tours
- Volunteering opportunities

00276

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

Difference between grave maintenance and trees surrounding graves which drop bark etc. and lift graves, particularly at Karori Cemetery. ORIGINAL PAPER FORM Rachel Brown [REDACTED]

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

Jo MacDonald



Respondent No: 70

Email: [REDACTED]

Responded At: Dec 08, 2020 15:11:20 pm

Last Seen: Dec 08, 2020 02:07:04 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply) Karori Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply) Exercise (eg. ride your bike or go for a walk)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
We walk regularly
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00278

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Definitely agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? 50 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? No

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? No

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Q22. What is your preference for how graves should look and be maintained? Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

not answered

00279

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)
3. Maintaining a representative sample of graves from different eras and cultures
4. Maintaining graves of famous people

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Neutral |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Somewhat inappropriate |
| Contemplation | Neutral |
| Biking | Neutral |
| Picnics | Neutral |
| Horse riding (at Mākara Cemetery) | Somewhat appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Cemetery records
Downloadable cemetery maps
Heritage tours
Volunteering opportunities
Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Miett Fear



Respondent No: 71

Email: [REDACTED]

Responded At: Dec 08, 2020 23:23:34 pm

Last Seen: Dec 08, 2020 09:58:09 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Karori Cemetery
Other cemetery in New Zealand (outside of Wellington region)
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
Go on a tour
Exercise (eg. ride your bike or go for a walk)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
I always enjoy walking through the cemetery and reading the names on the tombstones to remember those who lived before us
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
Visit the grave of a loved one
- Q10. Is there anything you would like to tell us about your experience?
Both cemeteries were calm and quiet, offering a place of reflection and were well maintained
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00282

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Neither agree or disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Other (please specify)

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Removing damaging plant growth

Basic safety work

Repairing damage from vandalism or Council maintenance

Q22. What is your preference for how graves should look and be maintained?

Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Volunteers. I became a Friend of Karori Cemetery and went on a tour to learn more about the history and of the people buried there. There could be a working bee as done in nearby bush areas and cycleways

00283

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

I agree it's best to keep the tributes on the headstone area

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

I hadn't thought of that before. I think as long as they are very secure it would be ok to have non biodegradable ones. The wind does knock a lot of the ones around the rose garden over.

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Maintaining graves of famous people
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)
3. Tree removal where roots are causing damage
4. Maintaining a representative sample of graves from different eras and cultures
5. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Somewhat inappropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Somewhat inappropriate |
| Contemplation | Highly appropriate |
| Biking | Somewhat appropriate |
| Picnics | Somewhat appropriate |
| Horse riding (at Mākara Cemetery) | Somewhat appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

If the outdoor performance was a requiem or mass it would be fine If the special occasion was a Halloween spooky theme maybe ok??

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
Downloadable cemetery maps
Volunteering opportunities
How to get to our cemeteries
Cemetery records
Heritage tours
Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

I think the council does a good job managing the cemeteries. They should be openly used by the public as they are public spaces and offer an alternative to sports fields for recreational use in a different environment that reflects history and culture. I live very close to Karori cemetery and it took me a long time to visit as I felt somewhat apprehensive even though people said it was a great place to walk. Later I started taking my baby for walks in the stroller and as the kids grew we would go over and play hide and seek around the rose garden area. Sometimes I'd blow bubbles with them on the lawn by the war section. I wanted them to feel comfortable visiting the cemetery and not be afraid. Sometimes we would kick a ball around on the lawn. I think the souls of those buried/interned like having people around and it's important that those living can remember those who have passed and appreciate their own lives. It's very important to incorporate public access and use.

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Sue Esterman, Wellington Progressive Jewish Congregation



Respondent No: 72

Email: [REDACTED]

Responded At: Dec 09, 2020 13:27:49 pm

Last Seen: Dec 09, 2020 00:20:14 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Mākara Cemetery
Karori Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
Arrange a funeral or burial
Attend a funeral, burial or interment of ashes
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
Access to graves in some sections is difficult for people with any kind of mobility issues.
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
Other (please specify)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
Cemetery is well maintained and attractive to visit.
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00286

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Neither agree or disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? 50 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Basic safety work
Removing damaging plant growth
Repairing damage from vandalism or Council maintenance
Cleaning structures so that inscriptions are legible

Q22. What is your preference for how graves should look and be maintained? Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

It might be possible for community groups which have separate areas in Makara Cemetery to arrange to assist in maintenance of such graves.

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Maintaining a representative sample of graves from different eras and cultures
2. Tree removal where roots are causing damage
3. Maintaining graves from historically significant events (eg. Tangiwai disaster)
4. Maintaining graves of famous people
5. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Somewhat inappropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Somewhat appropriate |
| Venue hire for weddings and special occasions | Somewhat inappropriate |
| Contemplation | Highly appropriate |
| Biking | Neutral |
| Picnics | Somewhat inappropriate |
| Horse riding (at Mākara Cemetery) | Somewhat appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Downloadable cemetery maps
A virtual tour of the cemeteries
Cemetery records
Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

Yes

Shona McCahon

From: BUS: Review Cemeteries
Sent: 15 December 2020 07:10
To: Sue Esterman; BUS: Review Cemeteries
Cc: [REDACTED]
Subject: RE: Cemetery management plan submission

Thanks Sue,

Will do as you ask and am happy to receive supplementary clarification if you wish to send.

Kind regards,
Shona McCahon

From: Sue Esterman [REDACTED]
Sent: 14 December 2020 18:31
To: BUS: Review Cemeteries <review-cemeteries@wcc.govt.nz>
Cc: [REDACTED]
[REDACTED]
[REDACTED]
Subject: Re: Cemetery management plan submission

Hi Shona
Thanks for this.
I think incorporating the two is a good idea, and I will circulate my personal responses to the group so that we can see if there is anything there which might need clarification.
Kind regards
Sue

[REDACTED]

On Mon, 14 Dec 2020 at 17:45, BUS: Review Cemeteries <review-cemeteries@wcc.govt.nz> wrote:

Dear Sue,

Thank you for your submission.

Your comment about the difficulty of answering the online survey on behalf of a group is noted. I will treat your online survey response and your comments below as one submission if that is all right with you. However, do let

me know if you would rather that the survey response be treated as your own personal submission and the email below as a separate group submission from the congregation.

I note your request to make an oral submission. The timing for the oral hearings is likely to be during February and is currently being worked out. I will contact you again with the details.

With kind regards,

Shona McCahon

Reserves Planner | Parks, Sport & Recreation | Wellington City Council



From: Sue Esterman [redacted] >

Sent: 09 December 2020 13:38

To: [redacted] BUS: Review Cemeteries <review-cemeteries@wcc.govt.nz>

Cc: [redacted]
[redacted]
[redacted]

Subject: Cemetery management plan submission

Good afternoon

I have just completed the survey regarding Cemetery Management.

It was not possible to answer the questions other than as an individual.

Accordingly, please find below the views of the Wellington Jewish Community, Orthodox and Progressive, regarding the draft plan as it relates to Jewish practice, tradition and belief.

These points have been agreed to by those copied in to this email.

Section 3.1.2.2. use of gravesites

We understand that effective use of space is an issue, and in the future would be happy to discuss the options of more space-efficient burials if they proved to be in line with Jewish practice and traditions.

Section 3.2 Customer Service

3.2.2.1 Respecting diversity

Regarding the provision of information about Jewish burial customs and practices for visitors to Makara cemetery (presumably by use of a QR code or similar) the Jewish Community recognises that such information could be helpful and informative. We would expect that the Cemetery Management team would consult with both the Orthodox and the Progressive Jewish congregations regarding the information to be provided.

Section 3.2.2.2. Burial and cremation rights and options

The Wellington Jewish community wish to retain their current practice of purchasing plots in perpetuity. We would not be comfortable with reusing graves; we realise that this will be optional, but it is not an option we expect ever to take up .

3.2.2.3 Remembrance

Noting that the Management Plan allows for suitably appropriate seating in the cemetery, request that commemorative bench seats be installed at intervals, where practical, in the Jewish sections of Makara Cemetery

3.2.2.4 Gravesite maintenance

see comment at 3.2.2.2

3.4.2.2. Access and amenities

We note that with prior notice, temporary handrails and assistance by cemetery staff can be provided to help people who have difficulty accessing areas of the cemetery. We are pleased to see this, and at the same time acknowledge that the terrain of Makara cemetery makes it not feasible to provide permanent handrails in our sections.

I noted on the feedback form that I would like to make an oral submission. I did this so that if there is a need for further clarification from the Jewish community, we will be able to speak to such matters.

I have copied in the chairpersons of both Jewish congregations in Wellington, and other members who work in the area of managing burials in our sections of the Cemetery.

I hope that these points can be incorporated into the development of the Management plan as it proceeds.

Please do not hesitate to contact me if you have any questions about this, or about my responses to the survey.

With kind regards

Sue Esterman

Funeral Celebrant, Wellington Progressive Jewish Congregation

--

Sue Esterman

--

Sue Esterman



Catherine Lundon



Respondent No: 73

Email: [REDACTED]

Responded At: Dec 10, 2020 14:04:47 pm

Last Seen: Dec 10, 2020 00:53:41 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Mākara Cemetery
Karori Cemetery
Other cemetery in the Wellington region
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
Visit the grave of a loved one
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
Only that I missed the turn off into the driveway and then it took me a while to find where I was going. The cemetery was well maintained and I noticed this
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
Research family or general historical records
Visit the grave of a loved one
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
I was completely lost but received great customer service from the staff - the graves were really overgrown and I was disappointed that no one had look after the empty plot beside my grandparents - this plot has been unused since I can remember at least 50 years
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
Exercise (eg. ride your bike or go for a walk)
- Q12. Is there anything you would like to tell us about your experience?
Bolton Street Cemetery is on my commute and it is well cared for and I like the heritage of it

00295

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

Other (please specify)

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Removing damaging plant growth
Repairing damage from vandalism or Council maintenance
Basic safety work

Q22. What is your preference for how graves should look and be maintained?

No preference

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

I think the Council has a role and needs to be resourced to do this

00296

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)
3. Maintaining a representative sample of graves from different eras and cultures
4. Maintaining graves of famous people
5. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Somewhat appropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Somewhat appropriate |
| Contemplation | Highly appropriate |
| Biking | Highly appropriate |
| Picnics | Highly appropriate |
| Horse riding (at Mākara Cemetery) | Neutral |

Q29. Is there anything you'd like to tell us about your answers above?

I think a cemetery can be place of joy and celebration of life - so I believe that performance etc is appropriate

00297

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
A virtual tour of the cemeteries
Downloadable cemetery maps
How to get to our cemeteries
Cemetery records
Heritage tours
Guidance on how to maintain graves
Volunteering opportunities
Other (please specify)

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

I also value the opportunity to have a family plot at Karori Cemetery and didn't know if was an option. this might confuse my length of time for the reusing option but still like to have both options

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Yvonne Weeber



Respondent No: 74

Email: [REDACTED]

Responded At: Dec 10, 2020 15:24:38 pm

Last Seen: Dec 10, 2020 01:44:32 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Karori Cemetery
Other cemetery in New Zealand (outside of Wellington region)
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
Visit the grave of a loved one
Research family or general historical records
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
I went to visit a grave on my relatives. Its a large marble urn with names of past ancestors and my grandparents. My grandmother spent a lot of money back in the 1970s fixing up the grave. We got her husband (my grandfathers name) put on the grave and when my grandmother died her name was added. I would now like to add my parents name to the grave and potentially my aunts and their spouses. The urn needs lichen removed from it and also the concrete could do with a bit of repair and paint. But how do I get this done. You say that its up to the family to look after the graves but there is little information on how you can either do this yourself or get others to do it. It would also be really fantastic if you had a number for the grave (which I think you are doing).
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
Relax
- Q10. Is there anything you would like to tell us about your experience?
I often walk through the Bolton Street graveyard. The issue for my family, especially my father, is that he knows family were buried here but their grave and records were lost with the motorway construction. I know how much grief this caused my father at the time.
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)

00299

Q12. Is there anything you would like to tell us about your experience?

not answered

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

50 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Removing damaging plant growth
Basic safety work
Repairing damage from vandalism or Council maintenance

Q22. What is your preference for how graves should look and be maintained?

Keeping gravestones looking clean and new

00300

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

I think there is an issue of how you identify as the family who should undertake the maintenance. I would like to do this. How do I register my interest in a grave plot that is very old and the last person recorded on it was back in the 1980-1970s? You need a register of interest in old graves. Also the WCC permit for work of contractors suggests its all about 'new graves' not about maintenance and addition to old graves. I just want to clean up a grave site and add names. Also this work used to be done by the council rather than contractors. It also suggests that the family can't do their own maintenance on a plot. WCC needs a new form for the application to work in a cemetery that actually relates to maintenance and addition of new names on a grave site.

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining graves of famous people
3. Maintaining graves from historically significant events (eg. Tangiwai disaster)
4. Maintaining a representative sample of graves from different eras and cultures
5. Other

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Somewhat appropriate |
| Contemplation | Highly appropriate |
| Biking | Somewhat appropriate |
| Picnics | Highly appropriate |
| Horse riding (at Mākara Cemetery) | Somewhat appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

I know the Karori Cemetery has a loop road which makes a good circuit for a running relay. I think non motorized events should be allowed in cemeteries like running races either around or through the cemetery.

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Guidance on how to maintain graves
Volunteering opportunities
Downloadable cemetery maps
A virtual tour of the cemeteries
Cemetery records
Heritage tours

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

As already commented on you need a way of a family recording their interest in an old grave at Karori Cemetery. This would help in contacting people when there is an issue with a grave and undertaking maintenance. Guidance on how to maintain graves so that family members can undertake minor works on the graves would be good. Information on how to actually add names to existing large graves that exist in Karori Cemetery would also be really useful. This would keep the family relationship with an old grave plot stronger. The landscape plan for Karori Cemetery needs consideration as there are large trees including eucalyptus that are inappropriate next to old grave sites. I support the use of improving the ecological value with appropriate native planting. I also support the northern land of Karori Cemetery being added to the Outer Green Belt.

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

Yes

Sonia Johnson



Respondent No: 75

Email: [REDACTED]

Responded At: Dec 10, 2020 19:19:44 pm

Last Seen: Dec 10, 2020 06:10:01 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Karori Cemetery
Other cemetery in the Wellington region
Other cemetery in New Zealand (outside of Wellington region)
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
Exercise (eg. ride your bike or go for a walk)
Relax
Go on a tour
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
Visit the grave of a loved one
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
Relax
- Q12. Is there anything you would like to tell us about your experience?
not answered

00303

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Somewhat agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? 100 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? No

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Q22. What is your preference for how graves should look and be maintained? No preference

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Historical societys

00304

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Maintaining a representative sample of graves from different eras and cultures
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)
3. Maintaining graves of famous people
4. Tree removal where roots are causing damage

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Somewhat appropriate |
| Biking | Somewhat inappropriate |
| Picnics | Neutral |
| Horse riding (at Mākara Cemetery) | Somewhat inappropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Cemetery records
Volunteering opportunities
Guidance on how to maintain graves
Heritage tours

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Richard Bentley, Friends of Karori Cemetery



Respondent No: 76

Email: [REDACTED]

Responded At: Dec 11, 2020 11:04:43 am

Last Seen: Dec 11, 2020 00:10:03 am

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Karori Cemetery
Other cemetery in New Zealand (outside of Wellington region)
Other cemetery in the Wellington region
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
Go on a tour
Research family or general historical records
Other (please specify)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
Member of Friends of Karori Cemetery
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
Go on a tour
Other (please specify)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
Other (please specify)
Go on a tour
- Q12. Is there anything you would like to tell us about your experience?
Good wayfinding is important.

00307

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

50 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Removing damaging plant growth
Basic safety work
Repairing damage from vandalism or Council maintenance
Cleaning structures so that inscriptions are legible

Q22. What is your preference for how graves should look and be maintained?

Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Friends of Karori Cemetery, churches, special interest groups, corporate bodies e.g. Bell Gully for Henry Dillon Bell grave, Public Trust for TG McCarthy plot, government departments

00308

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

Provide suggestions as to alternatives to plastic & other artificial ornaments

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

refer Friends of Karori Cemetery

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)
3. Maintaining graves of famous people
4. Maintaining a representative sample of graves from different eras and cultures

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Somewhat inappropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Somewhat inappropriate |
| Contemplation | Highly appropriate |
| Biking | Neutral |
| Picnics | Neutral |
| Horse riding (at Mākara Cemetery) | Highly inappropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

A virtual tour of the cemeteries
Cemetery records
How to get to our cemeteries
Heritage tours
Guidance on how to maintain graves
Volunteering opportunities
Downloadable cemetery maps

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

Yes

FRIENDS of KARORI CEMETERY

Submission to WCC on November 2020 Draft WCC Cemeteries Management Plan

1. The Friends of Karori Cemetery is an incorporated charitable trust established in January 2020. The Friends evolved from the extensive community support for Barbara Mulligan's initiative in 2018 to commemorate the many hundreds of Wellington citizens who died in the 1918 influenza pandemic and who are buried in the Karori Cemetery.
2. The Friends support the preservation, protection and enhancement of the heritage, recreational and ecological aspects of the Karori Cemetery and seek to advise and assist the Wellington City Council (WCC) in its efforts to achieve this. We promote public interest in the Cemetery, and we support and undertake research into the history of the Cemetery and those buried in it. The Friends have signed an MOU with the WCC that mandates the Friends objectives and guides how the Friends and the WCC work together.
3. The Friends use the historic Cemetery Shelter as their base. We offer guided tours of the cemetery at \$10pp, we provide grave finding services, and we provide grave cleaning services. Since our establishment we have hosted approximately 350 people on guided tours and well over 100 who have sought grave finding assistance, and we expect to double these numbers during 2021.
4. The Karori Cemetery has always been used by Northern Suburb residents for recreation and for access to Otari-Wilton Bush and the Skyline Track. However the Friends observe an increasing interest in the Cemetery itself. There is no doubt that the increased availability of online genealogy search tools is leading to greater interest in creating family trees and searching out relatives graves, and we have been pleased to assist and supplement the efforts of Cemetery office staff in this regard by being able to offer weekend grave finding services.
5. The Friends seek the development of the Karori Cemetery into a heritage park – much like Bolton Cemetery has become. Major cemeteries around the world are all moving in this direction and using new technologies to assist visitors find their way and interpret what they see. Karori Cemetery management are exploring all of these opportunities. However there are few areas of Karori Cemetery that are currently manicured. Many pathways off the sealed road are unnamed, unkept, wet or unsafe for most of the year, and where unguided public access can be a challenge.
6. Additionally, as the draft plan notes, there has been minimal tree management in the Karori Cemetery for decades. Trees are destroying hundreds of graves, which we assert is highly disrespectful to both those buried and their descendants.
7. We have six suggestions to the WCC of ways to enhance the heritage and visitation quality of a Karori Cemetery visit. We have been able to discuss these with the team who have compiled the draft management plan, and they are all partly included in the plan, though with less urgency than we had hoped for. For the Friends, the issue is bringing these actions forward,

00311

as in our view they would cost relatively little, so that they are part of the next year's work plans for cemetery management. The six suggestions are presented below with commentary in italics that relate them back to the proposed actions in the draft plan.

- a) **Wayfaring:** Locating burial sites for visitors is often not easy even when they have detailed plot information and supporting maps. Important roads, lanes and paths need to be given names so that Karori Cemetery maps can cross relate to plot data (and in the future GPS locations).
Clause 4.2.7 relates: The recommended actions set out on page 78 are in our view unsatisfactory, with deferral of any significant decisions and implementation pushed out to 2025. By almost any standard for large cemeteries in NZ or overseas wayfinding in Karori is an absolute nightmare. The digitization of Karori Cemetery records currently underway provides a pathway for better grave finding but this will always need to be supported by naming paths and tracks. The cost of this work, we suggest is minor. We strongly urge Councilors to direct that much more urgency be given to implementing a wayfinding programme – and the Friends would be only too happy to assist.
- b) **Access:** Many of the paths and walkways are substandard and are hazardous. In some parts of the cemetery the graves are totally inaccessible due to the overgrowth. Regular mowing and maintenance of all paths should be a priority. We stress this is not a criticism of cemetery staff, rather a reflection that Karori Cemetery staff numbers and inflation adjusted operational funding levels haven't changed much in decades, possibly many decades.
Clauses 4.2.5 and 4.2.7 relate: The recommendations set out on page 78 and 79 do not expressly deal with this issue. This is a significant problem for most cemetery visitors seeking to locate a relative's grave. The poor state of the tracks in Karori Cemetery beyond the sealed road can be contrasted with the relatively well manicured environment at the Bolton Street Cemetery, where access to nearly all grave plots is possible.
- c) **Conservation:** Many of the graves are in need of conservation work – either they are in danger of collapsing or being overtaken by trees and vegetation.
Clauses 4.2.2 and 4.2.5 relate: The recommendations here are for assessment not action. We regard this as unsatisfactory. There are many graves, and even some of relatively prominent Wellingtonians, that are being destroyed by trees that are often many metres high.
- d) **Restoration of the Shelter:** The Shelter is a Heritage NZ Category 1 building dating to 1893. The Friends plan to turn the Shelter into a proper visitor centre at our own cost, and we are working with cemetery management on this. We have also prepared detailed architectural plans for alterations and additions to the Shelter building to restore it to its as-built condition, and we have given these to the WCC. The cost of this work is still being assessed but we estimate it is not large, of the order of a few \$10,000's.
Clauses 4.2.6b: The recommendation here is to undertake the restoration which we wholly endorse.
- e) **Toilets:** In our experience the (only) toilet located at the main entrance to the cemetery is wholly insufficient for the needs of visitors. The Plan suggests a second toilet near the

Small Chapel. We recommend this toilet(s) be built at the Staff Amenities Block (in the centre of the Cemetery near the Shelter) and another be built in the area near the Peter Fraser Monument near the northern boundary.

Clause 4.2.6c relates: More toilets are essential.

- f) **Heritage values:** The heritage values of the Karori Cemetery need to be highlighted and promoted.

Although the Draft Plan speaks freely about the Karori Cemetery's significant heritage (for example Clause 1.3.2 and 1.3.4 and there are other references) there is no follow-through recognition in the recommended actions to proactively identify the heritage and to promote this.

8. In conclusion, the Friends assess that the heritage values of the Karori Cemetery are significant and not being properly presented or communicated. The Friends group can only do so much to address this issue. Further the increasing access to genealogy data bases and the increasing interest in family tree research is attracting significant new visitors who are not being properly catered for. The City has an opportunity at very little cost to undertake a number of coordinated actions to enhance the heritage values of the Karori Cemetery and to improve visitor experience. This especially includes both the quality and accessibility of the information available on the location of graves in the cemetery, and getting access to them. These modest investments will begin the transformation of the Karori Cemetery into a genuine heritage park and in turn attract many new visitors to explore this unique city asset. The Friends are willing to assist the WCC achieve this outcome.
9. The Friends would appreciate the opportunity to make an oral submission to Councillors.

11 December 2020
Richard Bentley CNZM Chairperson
Barbara Mulligan Deputy Chairperson
Friends of Karori Cemetery Inc

Gail Dewar



Respondent No: 77

Email: [REDACTED]

Responded At: Dec 11, 2020 12:32:01 pm

Last Seen: Dec 10, 2020 23:17:19 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
- Mākara Cemetery
 - Karori Cemetery
 - Other cemetery in New Zealand (outside of Wellington region)
 - Overseas cemetery
 - Other cemetery in the Wellington region
 - Tawa Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Visit the grave of a loved one
 - Walk your dog
 - Arrange a funeral or burial
 - Attend a funeral, burial or interment of ashes
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
- It's lovely there, I appreciate the quiet surroundings and the staff there are very kind and helpful. I've only had one bad experience when not long after my daughter died, someone took some ornaments we had left by her grave, before we had a headstone. That was really upsetting.
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Exercise (eg. ride your bike or go for a walk)
 - Visit the grave of a loved one
 - Walk your dog
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
- It's lovely there too. But a lot of the graves are very old and not looked after or visited. I have also visited Te Henui Cemetery in NP recently and thing that the way they are growing pretty gardens on all the old graves is awesome. Can something like this be considered in karori? Volunteers do the gardens and they do a fantastic job - there is a real community spirit and many people visit just to enjoy the gardens that have been created.
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Walk your dog
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
- It's nice there too - but similar to Karori - maybe more gardens could be introduced there too - looked after by volunteers.
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Visit the grave of a loved one
 - Walk your dog
 - Relax

00314

Q10. Is there anything you would like to tell us about your experience?

Yes, as above - I was very impressed with the community gardens idea in the cemetery and thin people in Wellington would love this too.

Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)

Visit the grave of a loved one
Attend a funeral, burial or interment of ashes
Walk your dog

Q12. Is there anything you would like to tell us about your experience?

not answered

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

Some of the cemeteries overseas are real works of art - I think we could do more in our cemeteries in terms of artworks and memorials to make them a place of interest for people to visit.

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Visit the grave of a loved one
Go on a tour
Research family or general historical records
Relax

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

25 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

00315

| | |
|--|---|
| Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply) | <p>Removing damaging plant growth</p> <p>Repairing damage from vandalism or Council maintenance</p> <p>Restoration including repairing structures</p> <p>Cleaning structures so that inscriptions are legible</p> <p>Basic safety work</p> |
| Q22. What is your preference for how graves should look and be maintained? | Somewhere in the middle |
| Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites? | <p>Volunteers should definitely be allowed to help out if no family can be traced or are interested in maintaining.</p> |
| Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below. | <p>Gardens on graves should definitely be allowed. They are a tribute and give pleasure to people visiting.</p> |
| Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below. | <p>Gardens are the best option.</p> |
| Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important) | <ol style="list-style-type: none"> 1. Tree removal where roots are causing damage 2. Maintaining graves from historically significant events (eg. Tangiwai disaster) 3. Maintaining a representative sample of graves from different eras and cultures 4. Maintaining graves of famous people 5. Other |
| Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal? | Yes |

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Highly inappropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Somewhat appropriate |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Highly appropriate |
| Biking | Somewhat appropriate |
| Picnics | Somewhat appropriate |
| Horse riding (at Mākara Cemetery) | Somewhat appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Volunteering opportunities
Downloadable cemetery maps
Memorial options
How to get to our cemeteries
Cemetery records
Heritage tours
Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Helen Matias, Greek Orthodox Community of Wellington



Respondent No: 78

[REDACTED]

[REDACTED]

Email: [REDACTED]

Responded At: Dec 12, 2020 18:38:42 pm

Last Seen: Dec 12, 2020 05:16:29 am

IP Address: [REDACTED]

Q1. Have you visited a cemetery in the last two years?

Yes

Q2. Which of the following cemeteries have you visited? (please tick all that apply)

Mākara Cemetery

Karori Cemetery

Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)

Visit the grave of a loved one

Arrange a funeral or burial

Attend a funeral, burial or interment of ashes

Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?

We would like to have the opportunity to extend the Greek section beyond the Greek Chapel as we have nearly used all of the plots allocated to the Greek community also this land is fairly flat and is easier for our parishioners to access this area with less difficulty especially in winter. As you are aware this Greek area is very steep and gets very muddy during winter, Also we as a community at Easter we come and commemorate our loved ones who are buried here we are very grateful for the Chapel Saint Lazarus as this overlooks our loved ones graves so the area next to the Greek site would also be next to the Greek Chapel as well .A continuation of this would be beneficial for all.

Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)

Visit the grave of a loved one

Arrange a funeral or burial

Attend a funeral, burial or interment of ashes

Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?

not answered

Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)

Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?

not answered

Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)

Q10. Is there anything you would like to tell us about your experience?

not answered

Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)

00318

Q12. Is there anything you would like to tell us about your experience?

not answered

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Somewhat agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? 25 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? No

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Q22. What is your preference for how graves should look and be maintained? Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Not sure but I think communities should be made aware of this and perhaps consultation is needed so they can help .

00319

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

I am very happy as they are, perhaps my only concern is that when the grass is cut the graves are cleaned afterwards.

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

I use silk flowers so the are biodegradable.

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Maintaining a representative sample of graves from different eras and cultures
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)
3. Maintaining graves of famous people
4. Tree removal where roots are causing damage

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Neutral |
| Public remembrance events | Somewhat appropriate |
| Heritage tours | Neutral |
| Venue hire for weddings and special occasions | Somewhat inappropriate |
| Contemplation | Highly appropriate |
| Biking | Somewhat inappropriate |
| Picnics | Neutral |
| Horse riding (at Mākara Cemetery) | Neutral |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
How to get to our cemeteries
Cemetery records
A virtual tour of the cemeteries
Volunteering opportunities
Guidance on how to maintain graves
Heritage tours

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

Yes

Ella Flavell



Respondent No: 79

Email: [REDACTED]

Responded At: Feb 04, 2021 09:03:38 am

Last Seen: Feb 08, 2021 19:05:33 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply) Karori Cemetery
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply) Relax
Exercise (eg. ride your bike or go for a walk)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00322

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Definitely agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? 80 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply) Basic safety work
Repairing damage from vandalism or Council maintenance

Q22. What is your preference for how graves should look and be maintained? Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Maybe trusts or volunteer groups

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

Like the idea in the draft plan!

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Maintaining a representative sample of graves from different eras and cultures
2. Maintaining graves from historically significant events (eg. Tangiwai disaster)
3. Tree removal where roots are causing damage
4. Maintaining graves of famous people

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Neutral |
| Contemplation | Highly appropriate |
| Biking | Somewhat appropriate |
| Horse riding (at Mākara Cemetery) | Somewhat appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

As long as things are sensitive to the space they're in and respect tapu in the cemetery - than I reckon it is okay.

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
Cemetery records
Volunteering opportunities
Downloadable cemetery maps
Guidance on how to maintain graves
A virtual tour of the cemeteries
Heritage tours

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

Regarding question 19, 'How to get to our cemeteries', not sure if people would use this - would just use Google Maps or Apple Maps. Other sustainable options for future burials such as eco friendly coffins could be good to incentivise.
[Submission by E Flavell]

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

Yes

Paul Bruce



Respondent No: 80

Email: [REDACTED]

Responded At: Feb 05, 2021 09:12:23 am

Last Seen: Feb 04, 2021 19:41:10 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply) Other cemetery in the Wellington region
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply) Attend a funeral, burial or interment of ashes
Exercise (eg. ride your bike or go for a walk)
- Q12. Is there anything you would like to tell us about your experience?
Like the setting, peaceful
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00326

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

No

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Definitely agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

25 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

No

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Removing damaging plant growth

Basic safety work

Repairing damage from vandalism or Council maintenance

Q22. What is your preference for how graves should look and be maintained?

Letting gravestones become aged and gradually overgrown

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Don't know

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

A list of people buried there, on a website, and/or laminated copies in protected spot

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1.

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|------------------------|
| Outdoor performances | Somewhat appropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Neutral |
| Venue hire for weddings and special occasions | Somewhat inappropriate |
| Contemplation | Highly appropriate |
| Biking | Somewhat appropriate |
| Horse riding (at Mākara Cemetery) | Neutral |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
How to get to our cemeteries
A virtual tour of the cemeteries
Cemetery records
Downloadable cemetery maps
Volunteering opportunities
Heritage tours
Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

not answered

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

Yes

Anne Else



Respondent No: 81

Email: [REDACTED]

Responded At: Feb 05, 2021 09:28:41 am

Last Seen: Feb 04, 2021 19:41:10 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Karori Cemetery
Other cemetery in the Wellington region
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
Visit the grave of a loved one
Exercise (eg. ride your bike or go for a walk)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
Visit the grave of a loved one

Q12. Is there anything you would like to tell us about your experience?

My 18 yr old son died suddenly in 1987. We were able to choose a tree to be planted in the Botanic Gardens and placed his ashes beneath it during the planting. There is no plaque but we know he is there. The only other option back then was a 'name in stone book' at Karori. My husband's ashes were interred in 2011 in one of several new rose beds at Karori Cemetery (with room for me to join him later). We visit both locations at least 3 times a year. But his rose bed (with Ingrid Bergman roses) has unfortunately always been in a very poor state, the worst of all the beds, with very sickly, barely surviving roses. We are very distressed about this but do not know who to approach about what can be done to fix it.

00330

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?)

Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment

Somewhat agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial?

50 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family?

Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot?

Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Removing damaging plant growth
Basic safety work
Repairing damage from vandalism or Council maintenance

Q22. What is your preference for how graves should look and be maintained?

Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Council and Friends of the Cemetery

00331

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

What about plaques which edge rose beds and the ashes are interred in the lawn in front of each plaque? You don't seem to be thinking about this now very common type of grave. We use one of those long pointed plastic vases (supplied at the office), placed in the bed itself, for fresh flowers, but others stick to plastic. As long as their choice remains roughly in their space, behind the plaque, that's fine. But it would take only a tiny scrap of council gardeners' time to remove dead fresh flowers and compost them.

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

Yes, biodegradable is best, but very hard to find. What we really need in Wellington is the equivalent of Auckland's Eden Garden, where ashes can be interred beneath a new plant - families are offered a choice of several plants and locations., and a small name marker is installed. This is completely ecological and also creates a beautiful environment.

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

| |
|--|
| 1. Tree removal where roots are causing damage |
| 2. Maintaining graves of famous people |
| 3. Maintaining graves from historically significant events (eg. Tangiwai disaster) |
| 4. Maintaining a representative sample of graves from different eras and cultures |

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Neutral |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Highly appropriate |
| Biking | Somewhat appropriate |
| Horse riding (at Mākara Cemetery) | Somewhat appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

The bikers/riders must understand that they should never endanger or annoy those visiting loved ones' sites of interment.

00332

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
How to get to our cemeteries
A virtual tour of the cemeteries
Cemetery records
Downloadable cemetery maps
Volunteering opportunities
Guidance on how to maintain graves
Heritage tours

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

(1) Re-use is much more appropriate for larger burial sites than for small ashes interment sites. (2) PLEASE don't focus on providing more conventional cemeteries, but instead work on developing an ecologically sound Wellington option similar to Auckland's beautiful Eden Garden (although preferably without the very high charges just for visiting that garden, which is privately run). Anne - Karori

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

Yes

Patricia Norton



Respondent No: 82

Email: [REDACTED]

Responded At: Feb 05, 2021 09:33:31 am

Last Seen: Feb 04, 2021 19:41:10 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Karori Cemetery
Other cemetery in the Wellington region
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
Other (please specify)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
Attend a funeral, burial or interment of ashes
- Q12. Is there anything you would like to tell us about your experience?
not answered
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00334

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Somewhat agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? 100 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? No

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply) Removing damaging plant growth Basic safety work

Q22. What is your preference for how graves should look and be maintained? Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

not answered

00335

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

not answered

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Maintaining graves from historically significant events (eg. Tangiwai disaster)
2. Tree removal where roots are causing damage
3. Maintaining a representative sample of graves from different eras and cultures
4. Maintaining graves of famous people

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Somewhat appropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Neutral |
| Contemplation | Highly appropriate |
| Biking | Neutral |
| Horse riding (at Mākara Cemetery) | Neutral |

Q29. Is there anything you'd like to tell us about your answers above?

not answered

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Downloadable cemetery maps
Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

There's no facility in this survey for me to acquire a copy of my responses. How am I supposed to remember them??? Will you send me a copy? Patricia Norton - Newtown

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

Yes

Pamela Hancox



Respondent No: 83

Email: [REDACTED]

Responded At: Feb 05, 2021 09:38:14 am

Last Seen: Feb 04, 2021 19:41:10 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply) Other cemetery in the Wellington region
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
not answered
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
not answered
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply) Visit the grave of a loved one
- Q12. Is there anything you would like to tell us about your experience?
Easy to find graves.
- Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?
not answered

00338

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Somewhat agree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? 50 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? No

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? Yes

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply) Repairing damage from vandalism or Council maintenance
Removing damaging plant growth

Q22. What is your preference for how graves should look and be maintained? No preference

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

Do not know.

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

None.

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

not answered

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Tree removal where roots are causing damage
2. Maintaining graves of famous people
3. Maintaining graves from historically significant events (eg. Tangiwai disaster)
4. Maintaining a representative sample of graves from different eras and cultures

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent to you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Somewhat appropriate |
| Public remembrance events | Somewhat appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Highly inappropriate |
| Contemplation | Somewhat appropriate |
| Biking | Highly inappropriate |
| Horse riding (at Mākara Cemetery) | Highly inappropriate |

Q29. Is there anything you'd like to tell us about your answers above?

A cemetery is a sacred place. Should be quiet and attractive with plants etc.

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

Memorial options
Downloadable cemetery maps
Volunteering opportunities

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

No. Good idea to ask our opinions. Pamela - Northland

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

Yes

Elizabeth Harcourt



Respondent No: 84

Email: [REDACTED]

Responded At: Feb 05, 2021 11:21:32 am

Last Seen: Feb 08, 2021 19:05:33 pm

IP Address: [REDACTED]

- Q1. Have you visited a cemetery in the last two years? Yes
- Q2. Which of the following cemeteries have you visited? (please tick all that apply)
Mākara Cemetery
Karori Cemetery
Other cemetery in the Wellington region
- Q3. What was/were the reason(s) for your visit to Mākara Cemetery? (please tick all that apply)
Visit the grave of a loved one
Relax
- Q4. Is there anything you would like to tell us about your experience at Mākara Cemetery?
Lovely places to visit and walk in. Unfortunately, I have twice been bailed up by dogs not on a lead.
- Q5. What was/were the reason(s) for your visit to Karori Cemetery? (please tick all that apply)
Visit the grave of a loved one
Exercise (eg. ride your bike or go for a walk)
Relax
- Q6. Is there anything you would like to tell us about your experience at Karori Cemetery?
Lovely places to visit and walk in. Unfortunately, I have twice been bailed up by dogs not on a lead.
- Q7. What was/were the reason(s) for your visit to Tawa Cemetery (please tick all that apply)
- Q8. Is there anything you would like to tell us about your experience at Tawa Cemetery?
not answered
- Q9. What was/were the reason(s) for your visit to a cemetery in New Zealand outside of the Wellington region? (please tick all that apply)
- Q10. Is there anything you would like to tell us about your experience?
not answered
- Q11. What was/were the reason(s) for your visit to another cemetery in the Wellington region? (please tick all that apply)
Visit the grave of a loved one
Relax
Exercise (eg. ride your bike or go for a walk)
- Q12. Is there anything you would like to tell us about your experience?
not answered

00342

Q13. Is there anything you would like to tell us about your experience at an overseas cemetery?

not answered

Q14. What was/were the reason(s) for your visit to an overseas cemetery? (please tick all that apply)

Q15. If you haven't visited a cemetery in the last two years, would you do so for any of the following activities? (please tick all that apply)

Q16. Did you know that the right of interment (burial) in a cemetery plot is generally in perpetuity (for ever?) Yes

Q17. To what extent do you agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment?

I agree with the idea of re-using cemetery plots where the owner opted for a limited right of interment Neither agree or disagree

Q18. If Wellington City Council were to offer the option of re-using graves, how long should be allowed before a potential second burial? 100 years

Q19. Did you know that maintenance of graves and ash plots is the responsibility of the plot owner/family? Yes

Q20. It is costly to maintain and restore grave sites. Do you think the Council has a role in maintaining graves when we cannot trace family members or the family is unable to maintain the plot? No

Q21. What do you think the Council's role should be in maintaining graves when we cannot trace family members or the family is unable to maintain a plot? (Tick all that should apply)

Q22. What is your preference for how graves should look and be maintained? Somewhere in the middle

Q23. If families are unavailable, who else do you think could or should have a role in maintaining and restoring grave sites?

not answered

00343

Q24. In our lawn cemetery areas, decorations and tributes are allowed only on the headstone and concrete base because the lawns need to be kept clear for access, maintenance and servicing. Some people like to place tributes and planting in the lawn area but they obstruct access and need to be removed and returned to the family where possible. If you have any ideas about how we can recognise people's desire to place tributes beyond the headstone area, while ensuring practical access and maintenance, please share them with us below.

Don't allow anything that cannot decompose

Q25. The draft plan proposes to encourage the use of biodegradable decorations and tributes because plastic ones often blow around, causing litter and stream pollution. If you have any ideas about more environmentally-friendly options, please share them with us below.

Don't allow anything that cannot decompose

Q26. Karori and Tawa Cemeteries are places of significant historical importance, containing many old heritage features such as graves, monuments and buildings. If the Council had to prioritise work to protect the built heritage of the grave sites, how would you rank the following factors in order of importance? (1 being the most important and 5 the least important)

1. Maintaining graves from historically significant events (eg. Tangiwai disaster)
2. Tree removal where roots are causing damage
3. Maintaining a representative sample of graves from different eras and cultures
4. Maintaining graves of famous people

Q27. In the Draft Cemeteries Management Plan we are proposing to limit cycling/biking to the paved roadways where vehicles are allowed under a speed limit of 10 km/hr, or on tracks marked for cycle use that connect to adjacent open spaces. Do you agree with this proposal?

Yes

Q28. To what extent do you consider the following appropriate in our cemeteries?

| | |
|---|----------------------|
| Outdoor performances | Somewhat appropriate |
| Public remembrance events | Highly appropriate |
| Heritage tours | Highly appropriate |
| Venue hire for weddings and special occasions | Neutral |
| Contemplation | Highly appropriate |
| Biking | Highly inappropriate |
| Picnics | Highly appropriate |
| Horse riding (at Mākara Cemetery) | Highly appropriate |

Q29. Is there anything you'd like to tell us about your answers above?

Stricter control of dogs is necessary if the cemetery is to be a safe place for everybody.

Q30. An online cemetery management system is currently being developed that will enable 24-hour online bookings and online access to cemetery records and digital mapping. We're also planning other improvements to the cemeteries section of the Council's website. As well as burial and cremation options and costs what kind of information would you be interested in finding online? (tick all that apply)

A virtual tour of the cemeteries
Downloadable cemetery maps
Heritage tours
Cemetery records
Volunteering opportunities
Guidance on how to maintain graves

Q31. Thank you for your feedback. If you have anything else you would like to tell us about how we manage cemeteries at the moment, or what our cemeteries should look like in the future, please do so here.

paper submission, E Harcourt, input by admin

Q32. Would you like to make an oral submission to the Councillors? (Oral submissions will take place in February 2021 – date to be confirmed)

No

Otari-Wilton's Bush Trust

Submission from the Otari-Wilton's Bush Trust on Wellington City Council's Review of the Management Plan for Karori Cemetery

11 December 2020

OVERALL IMPRESSION

We were surprised by the complexity of the legislation and management issues associated with cemeteries, and were impressed by the clarity of the thinking and writing in the review. The main change we would like to see in the plan is increased commitment to weed control as part of deferred vegetation maintenance.

We would like to discuss our submission with Council at the hearings in February.

00346



WHO ARE WE?

The Otari-Wilton's Bush Trust is a public charitable trust that was set up in 2001. It operates under a trust deed and a MOU with WCC. Otari-Wilton's Bush is downstream of the Karori Cemetery, and shares a border with it. Tributaries of the Kaiwharawhara Stream flow through the cemetery before flowing into and through Otari. In a normal year, over 100 of the Trust's 300 members volunteer to support a range of activities at or near Otari-Wilton's Bush.

Trust members don't only invest time in supporting Otari; we also make direct financial contributions. The Trust contributed \$25,000 generated from cruise ship tours to the design and construction of the platform erected by Council to protect the roots of Otari's giant rimu from visitor impacts. Trust volunteers have also saved the Council thousands of dollars in staffing costs by providing visitor information services in Otari's visitor centre at weekends. This means Council does not have to assign Otari staff for duties at weekends. These contributions rarely receive any public acknowledgement leaving our members with the impression that Council sees the Trust as part of Council, and not as an independent organisation that wants to work in partnership.

00347

THE TRUST'S INVOLVEMENT WITH KARORI CEMETERY

Two of the Trust's project groups have been contributing to the management of indigenous biodiversity values at or near the Karori Cemetery for many years.

RAMBO: Trust volunteers operating under the name RAMBO (Rats and Mustelids Blitzing Otari) have been operating a trap network at Otari since 2007. RAMBO now has 72 traps over six trap lines within Otari-Wilton's Bush and along the Skyline through to Johnston's Hill Reserve and Karori Cemetery where the RAMBO trap lines meet up with traps looked after by the KATCH 22 group to the south. The traps are primarily targeting stoats and weasels but rats and hedgehogs are also caught. There are also problems with rabbits and feral cats.

We have sent a map showing trap locations to Shona McCahon as it may help fill some of the gaps in the trapping network mentioned on page 47 of the report. (*Community volunteers are involved in predator trapping on the adjacent Outer Green Belt but there is currently a gap in the trapping coverage above the cemetery.*) We've also provided three-years of data about the results of RAMBO trapping in the cemetery.

Restoration: The Trust's revegetation team has been working on the former tip face since 2008, starting at the bottom near where the Kaiwharawhara Stream emerges from the culvert underneath Ian Galloway Park, and working uphill. Most of the weeds on the tip face such as gorse, broom, fennel, and blackberry are thought to have originated with the fill that was used to create Ian Galloway Park in the 1970s. More recent weed arrivals in the area include Darwin's barberry, montbretia, tradescantia, bamboo and *Acanthus mollis* (bear's breeches). These may have come from illegal dumping of garden waste, (cars can drive to the rugby club rooms), or from birds dropping seeds in the area. The only way to eliminate blackberries is to dig them out by the roots as even spot-spraying with herbicides can damage the trees nearby that have already been planted. These new plantings will reduce erosion in the streams, improve water quality, establish new habitat, and prevent the downstream spread of pest plants. Some of the revegetation team are now in their 80's, but have been turning up for monthly working bees for many years. Recruiting new volunteers is always challenging. Our experience is that new volunteers enjoy planting, but can be reluctant to make an on-going commitment to weeding and releasing, particularly when hard physical work like digging out blackberries and their roots is required.



DEFERRED VEGETATION MANAGEMENT: THE HIGHEST PRIORITY ISSUE FOR THE TRUST

The draft cemetery review acknowledges that there are significant deferred vegetation maintenance issues throughout the cemetery but doesn't recognise that these include weed control. The emphasis is on damaging tree growth.

Page X says "While the lawn areas, rose gardens and some herbaceous borders are regularly maintained, there are significant deferred vegetation maintenance issues throughout the cemetery that relate mainly to damaging tree growth despite work that has been done to remove trees causing damage. Many of the problem trees were planted but there are also self-sown trees that have developed on or too close to graves and structures such as retaining walls. Some shrub planting is also problematic. For example, flaxes have been planted directly in front of graves, blocking visual and physical access and developing invasive root growth. Flax and cabbage trees produce volumes of strappy fallen leaves that must be cleared before mechanical maintenance, such as weed-eating, can happen."

Weeds from the cemetery may already be having a negative impact on the natural values of the forests and stream in Otari and that situation is likely to get worse. The longer the weeds at the cemetery are left in situ, the further they will spread, e.g., as birds eat berries and distribute seeds in their droppings, (e.g. Darwin's Barberry), or as seeds are blown about by the wind, e.g. old man's beard, sycamore, and as pieces of tradescantia break off and are washed downstream. Gardeners, weed managers and many of the city's volunteers will tell you that 'one year's seeding, results in seven years weeding'.

It seems that the cost of repairing graves may have resulted in damaging tree growth being regarded as a more urgent or more serious or a more expensive management problem than other types of deferred vegetation management. Only one damaged grave at Karori Cemetery was repaired with

the \$2,955 granted by New Zealand Defence Force Veterans' Affairs (Stuff, 5 November 2020). A less charitable explanation is that Council has to fund tree management because it requires personnel who can safely use chain saws, ropes, ladders and dangerous chemical sprays whereas much of the weeding at ground level can be done by volunteers who are well-trained and careful, as long as health and safety issues are addressed, e.g. working on steep slopes.

Recommendation: Please incorporate weed control as well as damaging tree growth in statements like those which follow. A simple solution would be to refer to 'deferred vegetation management' instead of 'damaging tree growth', and then describe some of the more obvious weed problems.

"The draft plan outlines the approach for the ongoing management at Karori including archaeological assessment, conservation planning and reducing damaging tree growth."

"Funding will need to be prioritised for the tree work needed to reduce ongoing damage to the graves and provide for site remediation/replanting as well as removal. The work should be incremental, via an annual tree work programme, so that the change happens gradually and can be monitored and adapted if need be. Adequate resourcing will be the key."

Funding

We were pleased that Council has recognised that 'considerable work will be required to get the existing situation under control and then maintain it into the future'.

It was, therefore, very disappointing to read that there would be no increases in operational funding for the next three years. *"Heritage restoration is proposed in the first three years of the plan and will focus on planning with no new funding allocated to doing any work on the ground or changing the way things are currently managed and maintained. New funding, if needed, will be considered in the next Long-Term Plan."*

We urge Council, when developing the next Long-Term Plan, to allocate new funding to deal with the backlog of deferred vegetation management at Karori Cemetery, focussing on infestations of the more invasive weeds, and on any new weeds and plant diseases that arrive as the climate changes.

Additional funding to enable parks staff/rangers to work alongside volunteers a few times each year would demonstrate that Council really does value their time and their efforts. The review says: *"The Council needs to invest time and resources into managing volunteer partnerships to foster a mutually beneficial relationship. Voluntary effort needs to be well managed to sustain people's enthusiasm over time, including taking into account what can realistically be managed in terms of time and capability. The Council can provide support with practical advice and resources and a collaborative way of working."*

We are aware of precedents; a ranger from Greater Wellington Regional Council usually participates in the working bees organised by the Wellington Botanical Society and Upper Hutt Branch of Forest and Bird twice each year to control weeds at Te Mārua, and then takes the weeds away.

In 2007, in a Bioblitz organised by the Trust, botanists recorded 153 weed species growing in the primary and regenerating forests at Otari. We don't know how many there are now, but we hope monitoring under the *Our Natural Capital* monitoring strategy will provide a richer description of changes and trends in the weeds at Otari.

Natural environment policies

We are satisfied with the policies in section 3.3.2.2 for the management of the natural environment (with the exception of weed management as mentioned above).

Natural environment policies

1. Identify and assess the areas of existing or potential ecological value in each cemetery and manage to protect and enhance that value, prioritised around:
 - i. Improving ecological connectivity with nearby natural areas and wildlife corridors
 - ii. Improving freshwater habitats and fish passage
 - iii. Enhancing species diversity.
2. Recognise the spiritual and cultural values that people associate with nature.
3. Manage exotic plants that have invasive weed characteristics but also heritage value in the cemeteries' context, by confining specimens to the immediate area of historical association and, where appropriate, preventing seed development.
4. Manage pest plants and animal pests in accordance with the Council's *Our Natural Capital* Biodiversity Strategy and Action Plan and the Greater Wellington Regional Pest Management Plan, with particular attention to identified Significant Natural Areas within or adjoining the cemeteries.
5. Use eco-sourced plants when planting native trees and shrubs for forest restoration and commemorative tree planting purposes, including for natural burials.
6. Support, in consultation with mana whenua, research and community efforts to identify lizard populations, assess threats and identify habitat requirements at the cemeteries.
7. Continue to regularly clear and dispose of wind-blown rubbish, particularly plastics. Encourage cemetery visitors to use biodegradable tributes and decorations.
8. Implement best practice water-sensitive design in any future development, to protect freshwater values.

Other Actions

- a) Investigate the potential for annual commemorative tree planting into new native tree groves or into existing areas of regenerating native vegetation in the cemeteries to enhance the biodiversity with long-lived 'heritage' species.

Where appropriate, develop and maintain tracks additional to the paths and access ways needed for cemetery use to provide complementary recreational opportunities, linked where possible with the Council's adjacent or nearby track network.

A balance is required between the need for onsite signage and the intention to keep the cemeteries as simple places of peace and calm. Too much signage and written interpretation can be upsetting for the recently bereaved, if it makes a cemetery feel more like a park.

Landscape Management Plan

We see benefits in developing the proposed landscape masterplan for the cemetery 'to pull together the various aspects of heritage conservation, tree management, natural environment management and visitor needs (such as wayfinding)'. It should also identify areas for amenity, cultural and commemorative plantings. We agree that done well, a masterplan will provide a clear integrated direction for the long-term management and decision-making as the cemetery becomes a Heritage Reserve/Heritage Park. It may also help identify what conservation plans are required.



OTHER COMMON INTERESTS OF OTARI AND THE CEMETERY/HERITAGE RESERVE

Tracks for walkers and runners

David Halliday of WCC has recently commissioned a report on the state of tracks within Otari-Wilton's Bush. As several of the proposed upgrades mention tracks connecting Karori Cemetery with Otari, we recommend some collaborative discussions about routes, track standards, timing of developments, access to toilets and way-finding signage to minimise damage to natural values and provide quality experiences for walkers and runners with different capabilities and interests.

Planning and maintenance work being planned by Otari for the track along the Kaiwharawhara from Ian Galloway Park to the Troup Lawn could be integrated with the development of new 50-metre track connecting the cemetery with Ian Galloway Park. (see p. 50)

We anticipate that signs or map boards will be needed where tracks cross the border between Karori Cemetery and Otari.

The development and installation of new signage may have to wait until the future name for the Heritage Reserve is determined, and the spelling of Otari-Wilton's Bush is resolved. (We have heard that Otari's 'O' may be given a macron.)

Mountain biking and cycling

Although mountain biking and cycling are prohibited in Otari-Wilton's Bush, incidents of non-compliance remain an on-going occurrence, especially the mountain-bikers who want to use tracks in Otari to travel between the city or Karori and the Skyline Track.

We support your aspiration to limit cycling and mountain-biking to sealed roads within the cemetery and one new shared use track from an upgraded Standen Street entrance to the Skyline Track. We are hopeful that this new track may reduce the temptation for mountain bikers to ride through Otari.

Fire Management

The thought of a wild fire starting near Otari, the cemetery, or nearby parts of the Outer Green Belt and then spreading across these forests fills us with horror. Who will fight it and help visitors evacuate if fire crews are busy protecting houses and business premises. The three actions in section 3.6.2.3 on page 36, however, are very vague. Perhaps fire management plans for different cross-boundary emergency situations could be developed with guidance from Fire and Emergency New Zealand (FENZ). Perhaps training sessions for guides could address evacuation procedures for wildfires as well as earthquakes in case agencies don't fulfil their responsibilities.

Land administration

The Trust would appreciate an update on recent and proposed changes in land administration. For example, we had not previously heard of the Otari Significant Natural Area, and we were surprised that there was no reference to GWRC's system of Key Native Ecosystems which funds possum control in the Western Wellington Forests. Our understanding is that the presence of exotic vegetation in the cemetery would prevent possums at the cemetery being managed as part of an enlarged Western Wellington Forests.

We were also surprised to find no reference to the Botanic Gardens of Wellington Management Plan, which we understand trumps the Outer Green Belt Management Plan for decision-making about Otari. Page 43, however, indicates that if there is any policy conflict between the new Cemetery Plan and the Outer Green Belt Management Plan, (OGBMP), the OGBMP will take precedence. We have not considered the implications of this. It would be unfortunate if it complicated the decision-making about restrictions on mountain biking or the management of heritage structures.

Community partnership

We have had no contact with the recently established Friends of Karori Cemetery, but know from their website that their purpose is to "*advocate for and develop the heritage and ecological values of Karori Cemetery, and to assist with grave/plot restoration.*" On a first read, we found a list of bullet points (3.5.2.3) which outline how the cemetery's managers intend to manage its volunteers. The list reads more like a list of duties from a manager's job description than a description of a partnership. It would be unfortunate if Council had started thinking about its community partner as little more than a source of unpaid employees.

From the review:

1. Encourage, support and provide opportunities for individuals and groups of all ages, and businesses, to help manage and maintain the physical environment, public use and general awareness of the cemeteries, and help monitor outcomes
2. Encourage and support volunteers and volunteer groups who have a mandate to undertake proposed work by:
 - i. Communicating regularly and having clear agreements (usually Memoranda of Agreement) that define responsibilities and set out the group's objectives, health and safety requirements, and how achievements will be measured

- ii. Working with volunteers to plan their activities realistically, taking into account the time needed for ongoing tasks such as maintaining planting
 - iii. Providing practical advice, training and, subject to Council resourcing, assistance with tools, materials and storage
 - iv. Promoting collaboration and sharing of skills and resources between different volunteer groups
 - v. Recognising and celebrating volunteers' efforts and achievements.
3. Maintain open communication with volunteers, volunteer groups and communities, to constructively exchange feedback, knowledge and new ideas about how best to work together to achieve goals.

Speaking generally, because we don't know the situation at the cemetery, we would encourage Council and the Friends to have more conversations about how to develop a partnership that will benefit both parties. As one example, the above list refers to 'constructively exchange feedback' and 'set out how achievements will be measured'. Will these be applied in both directions?

In later readings, we found more information about the Friends in other sections. Statements on page 36 went some way to reducing our earlier concerns about the nature of the partnership. *The Council needs to invest time and resources into managing volunteer partnerships to foster a mutually beneficial relationship. Voluntary effort needs to be well managed to sustain people's enthusiasm over time, including taking into account what can realistically be managed in terms of time and capability.* Then on p. 52 we found some commitments which set out what Council will do for the Friends. *T*

he Council will enable the Friends to access the Shelter, help establish it as an information centre and use it as a base for its community activities, including tours. The Council will also provide the Friends with a tool shed for storage of equipment and heritage items awaiting restoration.

Interpretation of Heritage Values

We note your intention (p.32) to develop a high-level visitor experience plan for all the Council's cemeteries, with guiding principles for developing individual cemetery interpretation plans. We welcome your recognition of opportunities to consider how the interpretation will fit with and complement other Council interpretation plans (e.g. the neighbouring Otari-Wilton's Bush interpretation,). Page 50 shows that an interpretation strategy for Karori Cemetery is a second priority after a way-finding signage strategy. We were not aware that Council is developing an Interpretation Strategy to guide storytelling in the Council's public spaces.

LONGER TERM NATURAL ENVIRONMENTAL ISSUES

The Trust has identified two issues that are going to have implications for the management in the longer term of the unfenced natural areas shared by Otari-Wilton's Bush, the Karori Cemetery/Heritage Reserve, and sections of the upper Kaiwharawhara stream. We see potential benefits in a joint workshop to better define these issues, and to start to compile and research information on how to approach them.

Predator Free Wellington (PFW)

We've been aware for some time that PFW will reach the Otari Significant Natural Area as part of phase 4, Kaiwharawhara to Makara, but the timing appears to have changed. James Willcocks, PFW's Project Director, recently predicted that Wellington may become the world's first predator free capital city within the next 5 years, (not 10 years) because \$7.6 million of new funding from the

Government's Jobs for Nature programme would allow the creation of 42 full time jobs across Wellington. (<https://wellington.govt.nz/news-and-events/news-and-information/news/2020/0>)

Our expectation is that PFW activities in or adjacent to the Otari SNA will substantially reduce the populations of possums, rats and mustelids, and that this will result in increases in the populations of birds, both indigenous and exotic. Increasing bird populations are a concern because birds will distribute more weed seeds and berries throughout the SNA, where they may germinate and thrive, particularly in areas where ground cover is sparse following the action of herbivores and omnivores and the removal or spraying of weeds. How does Council or PFW propose to address this potential negative consequence of PFW?

Climate Change

Discussions about strategies for addressing climate change often focus on the consequences for human societies and infrastructure, and tree planting and restoration projects tend to be seen as part of the solution. We think the focus needs to be switched for long enough to list the ways that climate change is going to impact on natural values in the Otari SNA. An obvious example is that heavier rainfall in the tributaries of the Kaiwharawhara will increase erosion, sedimentation and the downstream distribution of weedy ground covers, e.g., *selaginella* and *tradescantia*. We may be slow to find recently arrived pest plants and plant diseases. Slow progress in managing kauri die-back up north may make protection of Otari's kauri from people an issue of national importance. We see this list as providing a sound and common basis for the review and update of *Our Natural Capital*, and the climate change sections of other Council strategies and management plans.

Some Final Bouquets

We wish you every success in implementing these three ideas.

- Offer as a commemorative option, the purchase and planting of a native tree into planting areas at the cemeteries.
- Trees can be planted in commemorative groves of native restoration planting or as enhancement species of long-lived tall tree species within naturally regenerating bush areas.
- Encourage the use of environmentally friendly tributes and decorations, to reduce rubbish and pollution, including encouraging local florists to use biodegradable fixings and wrappings in bouquets for cemetery use.

Photographic Acknowledgements

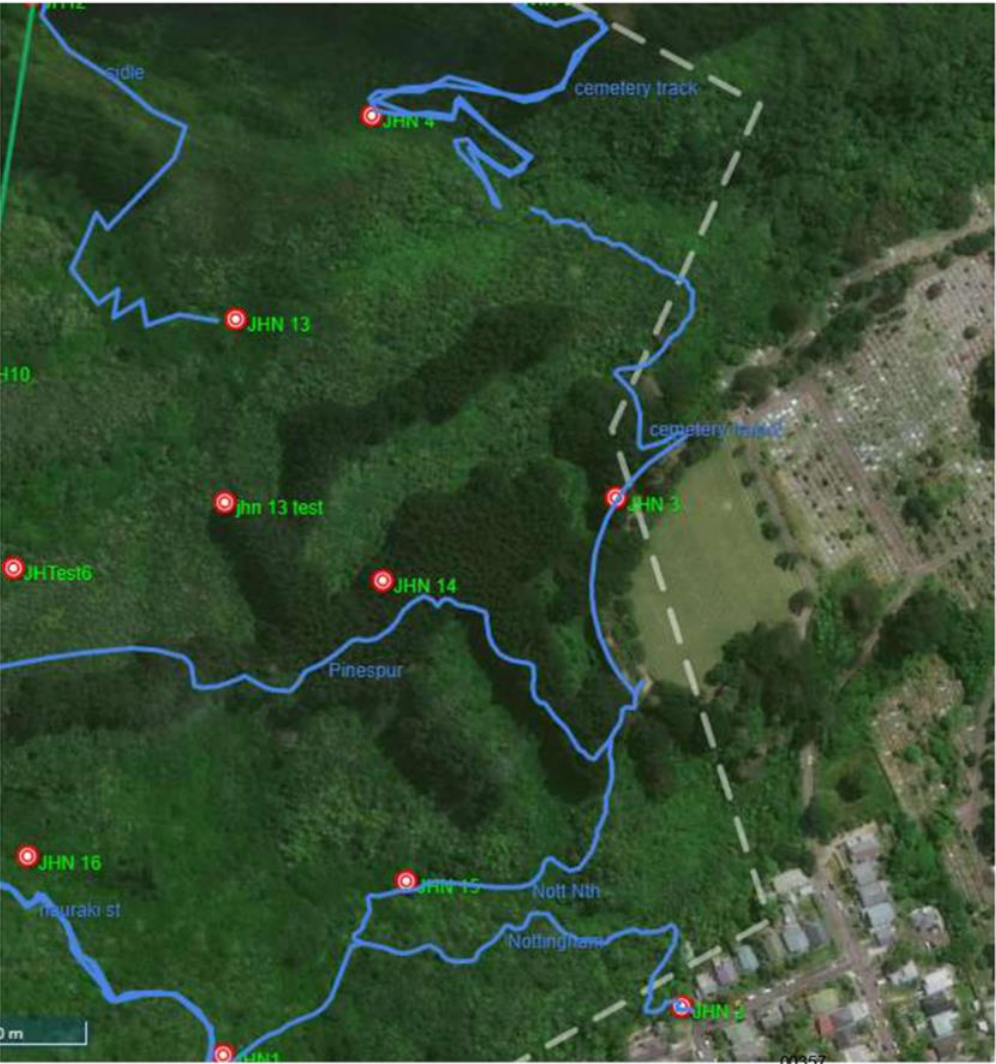
The weed photos in this submission were taken by Phil Parnell, the previous chair of the Board. The inspiration for taking them came from Ian Stockwell, a board member who walks in the cemetery several times each week.

Animal pest control maps sent by Otari-Wilton's Bush Trust to support submission on Draft Cemeteries Management Plan 2020

Otari/RAMBO Traps



Makara Peak/KATCH Traps



Regional Council Predator Control around Karori Cemetery. Blue flags bait stations Green flags mustelid traps – we have more traps than are shown here.



Otari Predator Free Update No 19 (December 2017)

Good afternoon everyone and I hope that you have had a great Christmas and have taken the opportunity to be with friends and family and maybe also get away from Wellington.

I also wish you all the best for 2018

Below are our catch results to date.

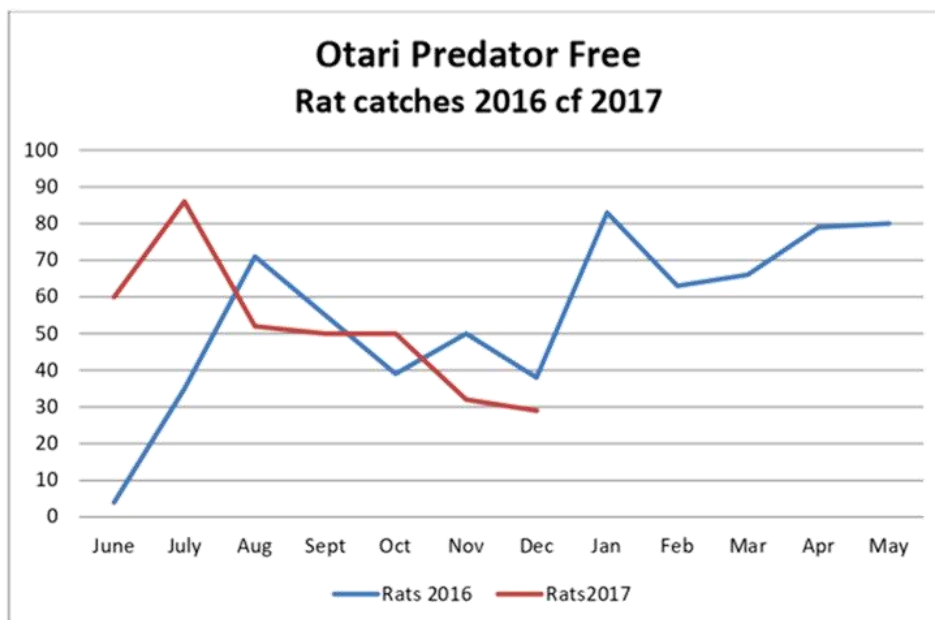
You will see that to fit this table all onto the page I am now only giving the last 12 months.

| | Dec | Jan-17 | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | Total since June 2016 |
|---------------------|-----|--------|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----------------------|
| Rats | 38 | 83 | 63 | 66 | 79 | 80 | 60 | 86 | 52 | 50 | 50 | 32 | 29 | 1022 |
| Mice | 11 | 14 | 25 | 44 | 84 | 72 | 60 | 40 | 33 | 29 | 34 | 25 | 25 | 627 |
| Total No Households | 189 | 193 | 194 | 200 | 200 | 205 | 208 | 211 | 212 | 223 | 225 | 225 | 225 | |

It can be seen that we are now well over 1,000 rats caught since the program began in June 2016 and this must be making a difference. Certainly there seem to be more birds around.

While we are not specifically targeting mice, they are being caught in numbers mostly either as a by-catch in the rat trap or when people have put mouse traps in their trapping tunnels to reduce the amount of bait being taken by mice.

The chart below shows our rat catch by year, taken from when we started in June 2016.



As can be seen last year we had the same drop off in catches at this time of the year that we have experienced this year. Other groups around here have also noted a big drop-off in their December catches.

What will be interesting is whether in January we start to see an increase in rat catches – or whether we have knocked the population sufficiently hard that we do not get such a bounce.

As with the other groups around here at this time of the year we seem to be getting a lot of Norway rats and a lot of juvenile rats of both kinds. Also if people are still catching the very large rats they are not reporting them as such. Our hypothesis is that:

- The big old experienced rats have either died or been caught leaving a younger population
- At this time of the year we are starting to see this season's second generation of rats leaving their nests and starting to move around (and be caught).
- The Norway rats are being caught as they are moving around looking for a mate and/or a new home. Meanwhile the ship rats are spending less time on the ground as they have sufficient food in the trees so have less need to go on the ground where our traps are.

Time and research will show how true these guesses are.

Otari Predator Free News

1 New Traps

Last month I said that with NEXT Foundation no longer providing us with traps we need to organise our own supply. To this end Rodent Free Wadestown, Otari Predator Free and Predator Free Ngaio are working together. We no longer can get boxes from our previous supplier so are looking at alternatives. We have traps from Forest & Bird but still need the boxes. We are hoping to get the materials from a hardware store in the New Year once further funding is sorted. If you have any spare 150mm wide fence palings let us know. We collectively need 50 for our immediate waiting lists but would like a lot more so we can continue promoting this program.

The three groups will return to this in 2018 and for all those on the waiting list your trap will come and I apologise for the delay.

2 Broken Triggers on the Snap E trap

The little trigger that holds the setting bar down can break. If it does I will replace the trap – and I have at home now a number of traps with broken triggers. The importer offers a free trigger replacement so I have contacted them asking for a new triggers.

If you have a trap that cannot be set because the trigger is broken please let me know so that I can swap it for a working trap.

3 Another bait idea

Some people have had success with old feta cheese as a bait and have found that this works when peanut has not. I do not know how old feta cheese has to be to qualify as being 'old'.

What it does show that when it comes to bait anything goes.

Predator Free Miramar recently said *"With this hot weather, it seems catch numbers have dropped a little bit. Try some wetter baits, such as apple or other fruit, or even fish, like sardines. The rats will be looking for moisture, and you might just lure them in. But the key thing is, if your trap is set, baited, and you're keeping an eye on it - then it's still playing its part."* My comment here would be that with apple maybe add just a touch of cinnamon or aniseed as an additional lure. While the likes of sardines will attract rats there is a risk of cats trying to put a paw in so the rat trap needs to be as far back in the tunnel as possible. It may also pay to put a brick on the back screen as cats have been known to lift it.

4 Moving away

I have been contacted by people away and wanting to know what to do with their trap.
As you will see from the above I am short of traps so will take them back so they can be recirculated.
Some people have given them to either a neighbour or the person moving into their place which is fine except could I please have their email address so that they can go on my circulation list. Finally if you are moving to another suburb in Wellington please let me know which one so I can put you in contact with the local group there – there are now predator free groups in most suburbs.

5 Otari Predator Free Facebook

Some people have volunteered to help Sally set up an Otari Predator Free Facebook page and we will get onto this sometime later this or maybe after the holidays depending when people are available. Some of the material in this newsletter will be first put up on Facebook.

Bird Count

Our quarterly bird count was held in mid-December.
We had nine observations (and a number of apologies as the time was not suitable).
No fantails or kākārīki were seen and during the observation period and 3 kereru were seen at two locations, in Gloucester St and in Hereford St.
Fantails are definitely around as people have reported them outside the 5minute observation period and I have seen families of them in Otari-Wilton's Bush.
Both kaka and tui were also noted.

A Wellington City Council report has noted that bird numbers in Wellington are soaring with tui, kaka and kākārīki numbers increasing and no significant decrease detected in other species. This is put down both to Zealandia and to increases in predator control around the city.

<https://wellington.govt.nz/your-council/news/2017/12/bird-numbers-soaring>

Recent Research

1 How Urban kaka are adapting to city life

Predator Free NZ recently published a summary of two pieces of recent research on urban kaka .

The first by Victoria University was whether young kaka learned faster than older kaka. They do.

The second was by Massey University and was looking at lead exposure within Wellington's free ranging kaka population. Lead is highly toxic and in urban areas there is a build-up of such heavy metals. They found that 43.2% of adults and 36.7% of nestlings with detectable blood lead concentrations. Although no acute clinical signs of toxicity were observed, lead exposure was associated with reduced body condition in adults. From looking at lead isotopes in the blood and in the environment the most likely source of this lead was from roof collected rainwater. Here is a link to these articles - <https://tinyurl.com/yb47eura>

2 Detecting Predators in the city – what works best?

Also from Predator Free NZ this is a summary of the work by Victoria University comparing different methods of detecting predators in an urban setting (bush and backyards). They compared infra red triggered cameras and tracking tunnels (ie plastic tunnels with ink pads to show what had been through).

“On average, cameras detected significantly more hedgehogs and rats than tracking tunnels, and their images could be used to identify rats to the species level in 50% of detections. Cameras also detected more possums but missed recording mice on some occasions where tracking tunnels detected them, and vice-versa.”

The camera’s also showed rats interacting with the tunnels (eg sitting on them) but not entering them. This was put down to an abundance of food and rats neophobic behaviour.

The main disadvantages of camera’s was the amount of time to identify what had been shot – they had hundreds of thousands of photo’s. New software should automate the identification process. Camera’s also cannot pick up exothermic animals such as lizards and insects that tracking tunnels detect the foot prints of.

<https://predatorfreenz.org/detecting-predators-city-works-best/>

3 Rat Bait Resistance

Rat control is heavily dependent upon the use of anti-coagulant rat baits and these have been used in NZ for decades. The question therefore is whether rats can develop resistance to the poisons currently in use.

This looks at this question - <https://predatorfreenz.org/rat-bait-resistance/> - and yes the potential does exist.

Note – in 2017 a Massey PhD student was also looking at this question and was live trapping rats around the reserves in Wellington. In Otari-Wilton’s Bush she could not capture enough for a good sample which was not good for her study but showed the control methods are effective.

4 Norway rats in urban and rural New Zealand

This Landcare Research put radio tracking devices on some Norway rats in Hamilton to see how far they move around to see how far apart control devices should be.

It starts with some interesting facts about Norway rats (eg I did not know they could dive for crabs and mussels). - <https://tinyurl.com/y8mrq3kt>

5 More on the damage done by hedgehogs

More Landcare research on the effect of hedgehogs on the native fauna - <https://tinyurl.com/y883g3q7>

The report’s conclusion – “Although more research is required, there is a risk that hedgehogs may be having a far greater impact on our native biodiversity than has been realised, given their likely abundance and their potential to eat large numbers of small native animals in a short time. What we do know is that managers need to re-think what they regard as by-catch, and target hedgehogs where they are suspected of preying on the eggs or nestlings of endangered shorebirds or on other native animals. Removing hedgehogs potentially has significant biodiversity benefits.”

6 Final cat tracking report has been released

I have mentioned this research before – but the final report has now been released. In addition to the 209 cats that were tracked by GPS Victoria University collected data on 2428 individual cats from people who filled out an online questionnaire. Some of the information from the report:

- 55% of the cats were allowed out both day and night and 27% allowed out only during the day. 5% were confined indoors
- Of the prey seen by owners 76% was rodents, 72% was birds, 58% insects, 37% lizards, 10% rabbits, 2% frogs and 7% “other”. The other included stoats, crayfish, eels, a chicken, dog toys from next door, half a peach, stolen clothing from neighbour’s yard, leaves, missing nerf gun pellets, the neighbour’s toast, socks, a huge goldfish, toilet paper rolls, and weasels. The report’s authors noted that “prey seen” is not the same as “prey caught” as cats may catch prey that is not seen by their owner. For example, one study of cat hunting behaviours used small video cameras on cats and

found that 23% of prey was taken back to the cat's home, whereas the other 77% of prey was not likely to be seen by the owner (it was left behind or consumed on site)

- The median home range (ie half the home ranges were larger and half smaller) was 1.3 hectares – just smaller than the Basin Reserve playing area which is 1.6 hectares. The average was skewed by some cats that had huge home ranges.
- Male cats had a statistically significant larger home range than females (and note 207 of the 209 cats had been desexed).
- The average number of roads crossed per day was 4.2 and the median was 3.4.

Here is a link to the report – <https://tinyurl.com/ycm4b29b>

Finally if your cat is called Charlie or Bella that was the most common name for male or female cats respectively. Some of the less common names included Rumblepurr, Kittysaurus Rex, Winston Purrchill, Richie Mcclaw or Chairman Meow

Finally though it is not recent research – here is a Bob Brockie article on the history of importing stoats and weasels into New Zealand – <https://tinyurl.com/yd73rf8u>

Ten Years of RAMBO

Rats and Mustelids Blitzing Otari was set up in July 2007 and so has been going for ten years.

Below are the results from ten years of trapping in Otari-Wilton's Bush up to 31 Dec 2017.

| Rats | Mustelids | | | Hedgehogs | Rabbits |
|-------------|------------------|---------|--------------|------------------|----------------|
| | Stoats | Weasels | Unidentified | | |
| 585 | 30 | 32 | 8 | 121 | 37 |

While these numbers may not seem high for a decade of trapping it needs to be kept in mind that the trapping program is to compliment the Regional Council bait station program so we are getting the ground based predators as well as those rats that are either recent invaders from non-controlled areas or who whatever reason have not sampled enough of the poison bait to die.

Most mustelids and hedgehogs are being caught along the trap lines around the boundary of Otari-Wilton's Bush, in particular along the Skyline. This is to be expected as its open country which provides a good habitat for them and so is where they would come from to move into Otari-Wilton's Bush. The rats are largely being caught close to the Kaiwharawhara Stream and on the ridges that run up to the Skyline. Finally the rabbits are not a target for our trapping program, for whatever reason they get into the traps which puts that trap out of action until it can be cleared and reset. All have been caught on or near the Skyline.

Otari-Wilton's Bush is one the regional designated as a "Key Native Ecosystems" so every six months the Regional Council conducts monitoring to check on the level of predator activity. Experts in the Department of Conservation say that if 5% or less of monitoring tunnels show rat activity then endangered birds can successfully breed. While in years gone by rat activity has been as high as 11% of tunnels showing rat activity, for the last few years it has been below 5% and recently has been as low as 2% and with no hedgehog or mustelid activity.

Note – as per an earlier piece in this newsletter not all rats etc will go into a tracking tunnel so these results really are indicative but over time can show a trend. Recently chew track cards have been laid in Otari-Wilton's Bush and very very few of them have been chewed so the indications are the predator population is very low.

This is why we do predator control

Both these photos were taken in Otari-Wilton's Bush just before Christmas. Both nests were waist high and were just off a main trail. Both were quite close to houses. Its great they have survived this long as it shows the absence of rats and stoats at least in that part of Otari-Wilton's Bush and there has no invasion of rats from the houses. Now they only have to survive cats and dogs off their leash.



Baby Blackbirds – just hatched.



Kaka on a nest



Fledgling kaka (photo by Kelvin Hastie)

Bird of the Month - Paradise Duck (pūtangitangi)

This month's bird of the month is the Paradise Shelduck as I have seen a couple of families of them recently with their young.



The paradise shelduck is New Zealand's only shelduck, a worldwide group of large, often semi-terrestrial waterfowl that have goose-like features.

The female is the more conspicuous with her white head and chestnut-coloured body, while the males have a dark grey body and black head.

The paradise duck is one native species that has benefited from the European modification of the environment. These birds graze on grass and weeds so feed in open pastures, tussock, pond or lake edges or river flats. The open pasture was not so common in pre-European times but with the clearance of the bush and conversion to pasture these ducks have thrived. In urban areas they are often seen on sports grounds.

The paradise ducks are normally seen in pairs except during moulting season when they tend to flock. Most paradise duck start breeding when 2 years old and pairs remain together from year to year, returning to the same nesting area. If one bird dies, its mate occupies the same territory and re-mates again.

Usually the nest is placed on the ground hidden beneath a log or clumps of grass, but occasionally it is built in a tree 20metres above the ground. The nest is made of grass and lined with down plucked from the duck's own body. The ducklings have a brown and white down but when they fledge at around eight weeks they resemble adult males, except the females have whiter patches around the eyes and the base of the bill.

Quick Facts on Paradise Ducks (From DOC)

- Adults don't generally move about, but they do leave their territories and flock together each year to moult
- Moulting happens from December – February. Moulting birds were important food source for early Māori.
- Their average life expectancy is only 2.3 years although some individuals live much longer, with the oldest recorded bird living 23 years.
- Paradise shelducks feed on grass, clover, aquatic vegetation and crops of peas or grain.
- Because these ducks spend large amounts of time feeding on pastures, often in large groups, farmers consider them pests and occasional, legal culls take place.
- Generally however, hunting is controlled through bag limits and seasonal permits, which are set based on the birds' productivity and movements in each part of the country.

Regards

Jim

4 January 2018

00365

Judith Doyle

Shona McCahon

From: BUS: Review Cemeteries <review-cemeteries@wcc.govt.nz>
Sent: 14 December 2020 18:00
To: Judith Doyle
Subject: RE: Karori Cemetery

Dear Judith,
Thank you for your email.

We will regard it as a submission on the draft Cemeteries Management Plan and take your comments into account when considering the feedback we've received on the draft plan.

With kind regards,

Shona McCahon

Reserves Planner | Parks, Sport & Recreation | Wellington City Council

[REDACTED]

From: Judith Doyle [REDACTED]
Sent: 09 December 2020 12:19
To: BUS: Review Cemeteries <review-cemeteries@wcc.govt.nz>
Subject: Karori Cemetery

A local resident in Karori runs an excellent tour of Karori Cemetery.

- 1) It is fascinating in the background history of certain people buried there.
- 2) It is very respectful of individual graves, and also those not on the tour who are visiting the graves of their loved ones.
- 3) It instils respect for cemeteries.
- 4) She chooses a theme, such as political, theatrical etc.

It is also a quiet way of noticing anything that's amiss and needs attention.

Regards, Judith Doyle

Tawa Historical Society

Tawa Historical Society Inc

Shona McCahon
Reserves Planner, Parks Sports and Recreation
Wellington City Council
[REDACTED]

2 December 2020

Re: Draft Wellington Cemeteries Management Plan

Dear Shona

At last Monday's meeting of the Tawa Historical Society's executive committee, considerable discussion regarding the above plan took place, after which a number of motions were put and passed unanimously. The Society believes that the Tawa (Flat) Cemetery is the most significant historical site in Tawa, and we are very keen to become involved with any development of the Tawa Cemetery site.

Motions passed re Tawa Cemetery at THS Exec meeting 30 Nov 2020.

1. Moved: Murray/Woodgate

That we accept the offer suggested in the Wellington City Council's draft *Cemeteries Management Plan* of 2020, that the Tawa Historical Society works with the WCC in order to:

(a) Assess and enhance Tawa cemetery as a heritage landscape as guided by the proposed Tawa Cemetery heritage conservation plan; and

(b) Maintain vegetation to prevent damaging the grave sites. **Carried.**

1. Moved: Murray/Woodgate

That as we believe that the most urgent and immediate task in maintaining vegetation to prevent further damage to grave sites is to investigate the back western boundary bank and undertake remedial action, we suggest that

(a) the boundaries of the Tawa Cemetery be resurveyed in order to determine the exact extent of the Cemetery ; and

(b) the location of the back western boundary be accurately established because close by it lie numerous graves. **Carried.**

2. Moved: Murray/Woodgate

That work be commenced as soon as possible to

(a) clear the graves beside the western boundary of vegetation, and

00367

(b) attend to these graves which will need repair and maintenance.

Carried.

3. Moved: Murray/Woodgate

That as a basis for further work and repair, we request that the archives of the Wellington City Council, and the archives of the Anglican Diocese of Wellington, be searched in order to locate, if possible, material relating to the Tawa Flat Cemetery; and that any material found be copied for use by WCC and the Tawa Historical Society.

Carried.

I trust that these motions clearly indicate our support for this Wellington City Council initiative, and our desire to be involved for as long as necessary to see this initiative come to fruition.

You will pick up from the above that we think that some preliminary work needs to be undertaken in order for what follows to be seen as soundly based. In particular, the Tawa Cemetery needs to be re-surveyed in order that both the WCC and the owners of properties adjoining the Cemetery are quite clear as to where the boundaries of the Cemetery lie, and proper fencing (which appears to us to be necessary) can eventually be accurately placed. We also believe that Tawa Cemetery archival material from both the Wellington City Council and the Anglican Diocese of Wellington needs to be retrieved and copied. That material will be of great value to the Tawa community, to the descendants of those interred in the cemetery, and to our Society in our on-going historical work.

There are, at this preliminary stage, some matters which we believe should 'put on the table' even at this early stage, for there are some things we cannot presently undertake, and are unlikely to be able to do so. The first relates to money. Our sources of income are presently limited to \$25 per annum membership fees from about 40 members (about \$1,000 p.a.). Those fees largely pay for the rental of our THS accommodation within the Tawa Community Centre. We also receive occasional donations, which are mostly related to the publication of a particular book or booklet. If we make a small profit from the sales of any book, that profit helps finance the next book. In this way, since 2005, we have published 20+ books about Tawa, and have two more to be published in 2021 and 2022.

Secondly, having noted that the last burial in the Cemetery took place in 1938 (there may have been a burial in 1952, but of that we are not presently certain); that 60% of all burials took place in the 1880s and 1890s; and that during the whole of the 20th century there were only 10 or 11 burials; we are not in any position to approach any families for assistance with the maintenance of graves, largely because it is very difficult to find such relatives.

What we can do, however, is important. We have a good deal of material regarding those who are interred in Tawa's cemetery, much of which has been made public; we can continue that research; we will establish a sub-committee of our Society to oversee work related to heritage conservation, tree management and the like; and we can, though many of our members are elderly, provide some assistance with working bees; and we can contribute personnel to join with WCC personnel for any oversight committee/group which may be formed.

Lastly, we would welcome the opportunity to work with you to create a Memorandum of Understanding concerning our respective roles in developing, for the Tawa Cemetery:

- governance and management expertise;
- further research;
- customer service;
- a heritage plan;
- maintenance of graves and monuments; and
- community partnerships

Yours sincerely,

Bruce Murray,

Acting Chair, Tawa Historical Society.

New Zealand Society of Genealogists

New Zealand Society of Genealogists

Te Rangapū Kaihikohiko o Aotearoa

Family history - Preserving our past for the future



2 December 2020

Cemeteries Management Plan Review
Wellington City Council

To Whom It May Concern

The New Zealand Society of Genealogists asked members for feedback on a TVNZ 21 October news item <https://www.tvnz.co.nz/one-news/new-zealand/wellingtons-proposed-grave-rental-programme-brings-questions-and-controversy> as we expected a number of our members who are highly experienced family historians would have opinions on the Wellington City Council proposals. At the time we asked for member opinions we had not seen the formal process outlined on the WCC website.

The issue certainly resonated with our members and we've received 70+ responses from Wellington and around the country – see attached.

Most are comments which express a range of opinions and experiences and are presented in order of our receiving them. We have only edited them lightly, having removed names but would be happy to ask the anonymous members to agree to their names being supplied if required.

Names are supplied on two submissions:

- Taumarunui Genealogy Interest Group
- Peter Burke who asks to make a verbal presentation.

NZSG would also be happy to present this submission in person on behalf of our members. You will note that several expressed their appreciation that we referred the issue to them for comment. Please also find attached an explanatory brochure about NZSG.

Yours sincerely

Mary Shadbolt

NZSG Board Chairperson on behalf of the NZSG Board of Directors

Email:

Charities Commission 22120

00370

Wellington's proposed grave rental programme brings questions and controversy

Wellington City Council is proposing reusable grave sites to ease cemetery overcrowding.

Your playlist will load after this ad

The scheme would allow plots to be rented for a number of years before remains are dug up and either cremated or moved. Source: 1 NEWS

If approved, the scheme would allow plots to be rented for a limited number of years before remains are dug up and cremated, or moved elsewhere.

"The option would be for families to own a plot for a temporary period of time after which time the remains would be removed and the plot would be reused," Wellington City councillor Fleur Fitzsimons told 1 NEWS.

Burial space is getting tight in the capital. Karori cemetery, New Zealand's second biggest, is full, and Makara is expected to run out of room in the next 18 years.

Reusing plots is common in Europe but would be a first here.

"When [people] buy a little bit of real estate in a cemetery, they expect to have it forever," funeral director Steve Haddock says.

"They expect it's the final resting place of their loved ones, and I don't think they would be happy about buying it for a short amount of time and then knowing the person is going to be dug up and moved."

Reusing graves is inappropriate in some cultures, including Māori.

"When we lay someone to rest it's with the knowledge that whānau are comforted that's their final resting place," says Tyrone Raumati, a funeral home cultural adviser.

"If there is to be this change around reusable plots, then what happens after that?"

Details on how grave rental would work are still being decided, but it's agreed New Zealand needs to have the conversation.

"I think it's something we are going to have to do a deep dive into," Raumati says.

The council has other ideas for its cemeteries. It's proposing allowing QR codes on gravestones so you could be linked to a person's digital memorial.

The council also wants to ban videos on headstones, something that hasn't taken off here yet but is proving popular overseas.

00371

The public can have its say on the proposal from next month, but a survey already shows people are very much split on this difficult subject.

New Zealand Society of Genealogists members' views on Wellington City Council Cemeteries Management Plan

Thanks for asking for members' views.

Along with other councils, the WCC has a history of reusing graves as, for example, with paupers' plots, so in many cemeteries this is already a well-established pragmatic solution to a practical problem of what to do with those who die but whose families cannot meet the cost of grave sites.

In researching and writing about some of those who died in the 1918 flu pandemic and are buried in Karori Cemetery, I learnt that in the 1960s the council, under pressure from ratepayers to reduce their rates burden and to maximise economic use of the cemetery, had embarked on removing the remains from plots that had not been paid for so they could be on sold. The remains from such graves were understood to have been buried between the rows of end to end headstones at the top of each plot. (Many of the sites that were not paid for did not have headstones or other named markers as might be expected.) But the council has been reusing plots in the past and the difference now is some public consultation.

Over time, this removal of remains to free up sites for reuse, did give rise to some confusion about why another named person seemed to occupy the site and it did make it harder for later generations to locate the family member they were looking for. However, good council records in the office on site helped this a lot and it should go without saying that if the current proposal to reuse sites goes ahead, an essential ingredient for genealogists will be for the council to maintain robust records about each site that is reused. Such records need to be accessible at low cost for research. And the online database will need work to clarify which sites have been reused and the names of those involved.

The proposal also raises whether reusable sites will need to be allocated according to which section a family wishes to purchase in, for example, the Church of England section, the Catholic section, or the Public section etc. You do not need to spend long in Karori cemetery to realise that the first in were best served and instead of the Public section having the flattest and best land for burial, that this went to the Anglicans even though New Zealand has never had an established church. Plot allocation in our time now needs to recognise that only small numbers of people have a religious affiliation and that the best most accessible plots should be available to the PUBLIC. There will need to be some careful thinking carried into the allocation policy to work out how to respect the history of the heritage site and at the same time, make a good share of the best flat grave sites available to the Public. I suggest that from a certain point, plot purchasers are made aware that they will have exclusive use of the plot only for a set period such as 20 years. The exact time period needs to be informed by knowledge of just how long it takes for bodies that have been treated with undertakers' preservation fluids to decompose.

With large numbers of people electing cremation, the numbers of burials must be reducing, despite population growth, so this too will help free up space for those who still wish to be buried.

I imagine mine will be a minority view, but I am relaxed about better use of the large heritage site that is Karori Cemetery, and the reuse of plots. I would be happy for some cultures to be have exemptions where reuse conflicts with cultural values. (That said, though, council records will show that the families of some of those who perished from the influenza in 1918 were granted permission decades later to remove remains to whānau urupa in other parts of the country.)

Land is finite and all generations need to become better at sharing our resources, if the world is to have a future.

Genealogical advocacy should go into protecting affordable access to records, the quality of the record keeping, and to sorting out how to give the public access to a good portion of the grave plots for reuse in areas currently occupied by religious denominations.

Comment 1 Page 1-2

I am against the proposals made by the Wellington City Council in relation to their plans for the Wellington cemeteries.

Comment 2 Page 2

I thought I would just offer two pence worth in your considerations of the proposal by Wellington City Council.

If this is a future plan and not retrospective in some ways I don't have a problem with the idea. However - having said that, I would be very concerned if records of those who are disinterred are not detailed. With this, I mean not just a name, but a record/plaque, whatever, that contains the information that was placed on the grave if any (I imagine the proposal would also have some impact on the erection of memorials).

For example, somewhere I know of where this has not happened - I have ancestors who were buried in Symonds Street and who were affected by the southern motorway construction through Auckland. While there is a memorial stone with a list of those whose graves were affected (and I would suggest not all were captured – there is some documentation in the Sir George Grey special collections that looks like there was an attempt to contact families), there is no detail on the stone. Fortunately it seems before the motorway, someone had captured the details of individual memorial stones in the cemetery – related to construction or not I do not know. If this had not happened I would not have had the information.

This is very wordy but I hope you understand what I am saying. There needs to be a record with details available that was determined by families for the memorial if any.

Both my parents requested cremation and they had no desire for any formalities. However I was very concerned to have some sort of memorial. I arranged plaques to be placed on the memorial wall in the small cemetery located in the area where they worked, raised their family and were part of the history and community. This was important to me and part of this was the need to ensure there was a record for the future. (And I hear Dad say - she always does what she wants!).

So for me, who does not live in Wellington, the proposal needs careful thought and construction before it can be sanctioned.

Hope this makes some sense.

Comment 3 Page 2

How disgusting!!

WCC have done this before when putting in part of the motorway several years ago.

My grandparents are John and Mary Catherine (nee Williams) COX and buried in the Karori Cemetery. She died Christmas day 1946 my last memory of her when aged five, and he died 13 January 1957. They have a grave with headstone near the memorial of Seddon. If my relatives are removed will Seddon be also?

Comment 4 Page 3

I am against reusing plots or paying rentals for so many years before the plot is recycled. It is a place for families to visit and also for later generations. I have been to many graveyards looking for ancestors.

Many Cemeteries become part of a social history and historical for the area. There are some lovely old headstones that one can appreciate even it not belonging to your family.

My husband, who is the sexton of our local cemetery says the expectations of a family is that a burial or ash plot is there forever.

Comment 5 Page 3

I think that this would be a dis service to all the people who have passed on. I think it is disrespectful. Particular of the RSA members and other folk who have made our nation what it is today, as they gave their lives for us, surely we can have respect for those whom fought and died on our behalf. Maybe in Wellington's case they should have looked further afield many years ago. This will be a big black mark against the council if they go ahead with this.

Comment 6 Page 3

Thank you for seeking feedback on the WCC gravesite proposal.

As a Wellington resident (and ratepayer), I have a number of concerns you might like to think about and incorporate into your submission to WCC.

1. Certainty for families of deceased - I think the families of the deceased should have some certainty as to where their loved ones are located. Not all family members engage in the funeral process, but some may wish to engage at a later time. They should have some certainty that the location of their deceased relative is where they were interred. The idea of the Council shifting bodies at a later stage does not sit well with me personally.
2. Rental of a plot for a period - The suggestion that a plot could be rented for a short period (e.g. 10 years) doesn't sit well. It seems too short for those who have a connection with the deceased. For example, if someone dies and is buried in mid-life (or in the case of the death of a young child), then the immediate family shouldn't have to deal with the dis-interment and re-interment of the body after a few years. The minimum period for the rental of a plot should be at least 25-30 years (i.e. one generation).
3. Later cremation - One of the suggestions is that the Council may disinter full body burials, cremate them, before reintering the ashes. I think this is totally unacceptable for a number of reasons, including religious and cultural, and financial reasons:
 - some families with strong religious beliefs and/or cultural practice might not agree with cremation
 - and certainly that decision should not be made by Council staff
 - there is also a financial aspect, as the Council will have to fund such a removal, the families should not be asked to pay for the removal and cremation of a body several years after burial. If the Council increases the burial fees for burial upfront, then there will be a disincentive to use alternative approaches
 - if the Council doesn't address the costs upfront, then the ratepayers will be paying for this service in the future.

4. As noted above, not everyone will agree with cremation, but I think a first step should be to encourage cremation where it is an option, such as stronger financial incentives. This will reduce the space requirements.

5. Space issues - WCC claim they are running out of space for cemeteries.

The current active cemetery at Makara is out of the city in a rural area.

Although the WCC would need to purchase more land, that area is not highly productive, and the view of the local windfarm is peaceful.

6. Genealogical thoughts: I'm an amateur genealogist, so I will leave other members to provide input in this area; but I am guessing genealogists will want stability of records. All very well to update Council records (and WCC doesn't have a good record with online burial locations at Karori, although they tell me a new online database will be launched later this year; Makara is a very easy cemetery to match online records to grave locations), but many family tree records will become inaccurate if the location of burials are changed through relocation.

I trust my initial thought are helpful.

Comment 7 Page 3-4

In principle I am not in favour of renting a gravesite. I believe a person should have a permanent resting place. If space is an issue, maybe in the future there should be planning for cremations only. If Wellington City Council go ahead with this proposal other Councils could follow.

I have no concerns regarding the leasing of cemetery sites. I visited Germany and tried to track down my in laws family and naively went to the local cemetery. I was surprised there were no graves older than about 25 years. They have a leasing policy - on the termination of the lease the family is offered the opportunity of continuing for another 25 years on payment of the appropriate fee. From my understanding the family are offered the opportunity of cremation of the remains and retaining the headstone. If the family decide not to keep the site, or do not respond the grave lease and headstone are reused. This compared to Great Britain where I visited old cemeteries. Although grave sites were kept for ever many of the old headstones had deteriorated to such an extent they could not be read anyway

Although an inconvenience to me as a genealogist, I felt the German system was eminently suitable and avoided the case we have in NZ with ever increasing areas of cemeteries. I think of my own situation in Raetihi cemetery where my great grandfather is buried. I suspect that I may be the only descendant that has visited his grave, or in fact many of the similarly aged graves around him, for many years. I am at the age that this will not continue for much longer.

If this system is adopted it is essential that good, readily available records are kept of the burials and ideally photos retained of the original gravestone so descendants and genealogists are able to peruse these records in the future..

Thanks for the opportunity to comment.

Comment 8 Page 4

The proposal by the Wellington City council to introduce reusable grave sites is wrong.

Our ancestors planned and paid for these sites and memorials in good faith to remember their people.

I personally have discovered ancestors in the Bolton St. and Karori Cemeteries, and added substantial facts to my family tree to enlighten my children and grandchildren.

We should respect the past and history and leave graves undisturbed and intact.

Peter Burke

Better planning should be in place for the future.

Comment 9 Page 5

Submission to the Wellington City Council on its proposal to create 'reusable graves'

My name is Peter Burke and I have worked in the media as a journalist for nearly 60 years.

I am also a writer having written a significant history book called *True to Ireland* which has been published in New Zealand and Ireland and sold world-wide. I am also working on two other history books. In my role as a part-time historian I have delivered papers on my work at universities in New Zealand, Australia and Ireland. I am a member of the Irish Studies Association of Australian and New Zealand (ISAANZ) a life member of the New Zealand Guild of Agricultural Journalists and the Science Communicators Association of New Zealand.

My father was Irish and on my mother's side, Irish is the dominant culture. I strongly identify with the cultural values of Ireland.

My father and brother, my grandparents and great grand-parents are buried at Karori Cemetery and I have other relations and friends buried at Makara.

Cemeteries fill two vital functions. The most obvious is that they provide a resting place for the departed and place where those left behind can grieve and remember their loved ones. For me a cemetery is sacred ground – a place where the dead can truly rest in peace. The grave is an individual chapel or church which myself and others with similar cultural and spiritual believe is 'holy ground' and should remain undisturbed in time.

The other function is that of an archaeological site where history through the simple grave stones provides invaluable data for historians and genealogists like myself. I have always valued cemeteries – they are in a sense out door libraries rich in information for the present and future generations. I could not have provided some of the rich data in *True to Ireland* if it wasn't for some of the information that myself and my researcher gleaned from grave yards in New Zealand and overseas. I personally witnessed the destruction of graves at the Bolton St Cemetery when graves were dug up and headstones scattered around like toys in a child's play pen. I was working in Broadcasting House in Bowen St at the time and saw what I regarded as the sacrilegious mishandling of this project. I am therefore opposed to any proposal to tear up graves and headstones and curiously replace them with QR codes. To see history wrecked would be tragic for the city. Would it not be better to make cremation the preferred system of disposing of loved ones? I understand that some cultures may find this unacceptable and those views should be respected. Maybe family plots with just one site could be an option?

Please let our dead rest in peace so that future generations and historians can learn from the past. Put the 'do not disturb' signs at entrance to Karori and Makara and do not go ahead with this proposal.

I would like to attend a council meeting to speak to my submission.

Thank you for giving me the opportunity to submit on this proposal

Comment 10 Pg 5 : Peter Burke

My fears, if the WCC go ahead with this there would be a massive loss of vital information re people buried there.

The destruction of the Bolton Street Cemetery to make way for an access tunnel into Wellington City was abominable.

Bodies dug up and put into a mass Grave plus many of the Headstones destroyed (with valuable information on them) by workmen who didn't care.

What will happen to our War Memorials and graves of those who fought for New Zealand and returned home to be buried.

A QR code which is proposed to record details is not a safe way to record as technologies change and become obsolete.

This also takes away the ability for people to search themselves and be able to stand in front of where their ancestor is buried.

If we allow this to happen in Wellington then who is next Auckland, Christchurch, Dunedin, Invercargill and then smaller townships?

In some places if someone is cremated and scattered a plaque is put on a wall of remembrance. There is a Twenty Five yearly charge for the Plaque and if not paid for is removed. (probably destroyed or melted down)

A huge lack of respect for the dead and a person's religious beliefs.

It never ceases to amaze me that those not doing or interested in Genealogy or History do not consider the importance of retaining information.

Where would we be without the ability to be able to look for our lost ones who came before.

With Respect

Comment 11 Pg 6

My family were horrified when we heard on TV about Wellington City Councils proposed grave rental plan to ease overcrowded cemeteries.

Many people, like myself, come to tracing their family history later in life. Part of the joy in this search is visiting places where family have lived, worked and died. I have visited many graves for the first time, mainly because I never knew where some family were buried or had just found the family connection. In many instances I have continued to visit and care for the graves.

I can only imagine how upset and betrayed I would feel, if after a long search to find an ancestor, I turn up at the cemetery only to find the plot has been reused and the remains of my family member moved to who knows where.

This is exactly the situation J K Rowling discovered after tracing her great grandfather to a cemetery in Maisons Lafitte, France. Louis Volant died in 1949 aged 72 and was buried in a single plot. In 1968 due to the cemetery being overcrowded his remains were exhumed and reinterred in a communal grave. Rowling's reaction can be viewed in episode 2 of series 8 of the TV programme "Who do you think you are?" that is still available to view on You Tube. Upon discovering this event Rowling said it was a "horrible shock" and that she was "very angry", sentiments that I could relate to.

Cemeteries are visited not only by family but also by historians, reporters and individuals interested in the local history and the people involved in creating that history.

I appreciate that cemeteries are becoming full and apart from allocating or purchasing land to create new cemeteries alternative options need to be looked at. Encouraging cremations is the obvious answer and where people wish to have a resting place for the ashes memorial walks or walls could be established. However in some cultures burial of bodies is the only option.

I ask that Wellington City Council scrap their proposed grave rental plan and look for alternative options to ease overcrowding of cemeteries that does not involve disturbing existing graves.

Comment 12 Pg 6-7

My thoughts on reusing cemetery plots after an undefined length of time.

When visiting the UK several years ago I was able to obtain an enormous amount of information about my ancestors from their head and foot stones, either in church yards or public cemeteries. Cemetery tourism is becoming popular, just look at the following the volunteers who are cleaning the headstones at the Wakapuaka Cemetery in Nelson have. More and more people are visiting the Wakapuaka Cemetery as it is like a park. Nelson is so proud of this cemetery and the work these volunteers are doing.

I am part of a team who hold cemetery tours every year and inform people about the early settlers who are buried there. These are very popular, one such event attracted over 60 people.

Many families reuse the old plots by placing/burying ashes at the foot of the family grave, this wouldn't be able to take place if the headstones were removed.

If the plots were reused then none of this would happen.

It is very sad and disrespectful seeing headstones used as pathways as I did in London.

Please consider this before ripping up our heritage.

Comment 13 Pg 7

My great-grandfather, James Campbell, and one of his daughters, were among those whose graves were removed to make way for the Wellington Motorway in 1969. Their grave stones were installed in the Karori Cemetery with wife and mother, Margaret McDonell. My grandfather Peter Malcolm Campbell, his daughter, and wife, Kathleen Moore, are also buried there. That is quite apart from other relatives on my mother's side who are also in the Karori Cemetery.

I am very much opposed to the removal of the graves of my ancestors and relatives as our family believed that they should be left undisturbed.

Comment 14 Pg 7

I was very disappointed to read of the proposal to remove bones and re-sell grave sites at the Wellington cemeteries and I willingly lend my support to the NZSG efforts to oppose this idea. I don't have any ancestors buried in Wellington but have had first-hand experience of plot reselling. My 2x great grandfather was buried in the church yard at Holy Rood in Stirling, Scotland in 1843. When I visited in 2003 I was unable to find his plot at the spot indicated on the map. I was told it had probably been sold after a certain number of years, as was the practice. No one was able to say what would have happened to his bones. My thought was that at least they don't do that in NZ!

Maori fight to be bitter end to stop desecration of their urupa. Why should it happen to the rest of us.

Thanks for picking up this matter

Comment 15 Pg 7

Personally I am NOT in favour of the idea. When we put someone to rest – that is where they should remain. That is where family and others can come to pay respects. That is where future generations can gather important family connections. That is why they purchased the plots in the first place.

Comment 16 Pg 8

When a family purchases a burial plot they pay for the plot, the interment, and ongoing maintenance of the area, though not maintenance of the headstone. The payment collected should be sufficient to cover the next 50 ?, 100 ?, 200? Years. Burial costs become prohibitive as the time period lengthens, but should the next generation of ratepayers be expected to pay for our ancestors' graves?

The proposals for change seek to reduce the charge on future ratepayers. There is no suggestion that existing graves will be disturbed, but it appears that different contracts are being explored for future burials.

This is the arrangement adopted by Adelaide Cemeteries:

1. The initial tenure period for a site is 50 or 99 years.
2. At any time the site owner can purchase an extension of their period
3. When the tenure expires vigorous attempts are made to contact the owner for instructions for further extension of tenure or closure of the rights.
4. After 2 years with no contact, ownership reverts to the Council and the site may be resold.
5. Unclaimed skeletal remains are carefully retrieved, placed in an ossuary box, and reinterred at a greater depth on the same site, after which the site can be reused.

This seems to be a fair and flexible system to me. Families can have their plot for as long as they want to pay for it, or they can terminate their lease whenever they prefer to.

I do not think NZSG should oppose all change to the management of our cemeteries. There is a potential impact for genealogists, but the solution lies in our own hands – to keep up the regular updating of our cemetery transcriptions. A recent update of Palmerston North's (original) Terrace End cemetery produced 80 new records.

For those who object on cultural grounds may I suggest the use of culturally appropriate burial grounds such as churchyards or urupa where maintenance may be provided by volunteers.

Here is a picture of my relative's plot in Mt Auburn cemetery, Boston, Massachusetts. Her will dated 1849 specified a legacy: "\$200 for the proprietors of Mount Auburn on condition they keep my lot No 530 neat and in good order." I think she got a good bargain judging from a recent photograph in which all the adjacent plots seem to have been cleared. There are no descendants in this line, but as with so many things – you get (or hope to get) what you pay for!



Comment 17 Pg 8

In principle I am not in favour of renting a gravesite. I believe a person should have a permanent resting place. If space is an issue, maybe in the future there should be planning for cremations only. If Wellington City Council go ahead with this proposal other Councils could follow.

Comment 18 Pg 9

Thank you for this opportunity to add my thoughts to the debate surrounding WCC's plan to rent out gravesites.

I, 100% oppose WCC's plan for the following reason and set of circumstances.

It was from watching a Who Do You Think You Are UK episode in 2014, featuring British athlete, Colin Jackson that first drew my attention to this possibility and to the negative aspects of this plan.

Colin, who was born in Wales of Jamaican parents, was filmed in Jamaica with his mother's long-lost relatives whom she left behind in 1955 making the United Kingdom her new home.

While Colin was in Jamaica renewing his roots, the family visited the cemetery where one of his direct ancestors was buried. When they arrived at the cemetery with the details of where the grave was, they discovered that the grave was occupied by someone else. It had been reused by another person or persons because Colin's family had not kept up the rental payment. As a consequence, the cemetery administrators removed Colin's ancestor's remains and placed them into a common grave with many others and the rights to the grave given to another family. It was evidently upsetting for his family to realize the significance of this action.

The sad fact is that people die and family threads are lost, had the extended family been made aware of the circumstances and administrators taken the time to trace family, then perhaps for Colin's family a happy ending may have been possible. But what are the possibilities of that? Very slim in my opinion.

When you lay a person to rest it should be just that.

Comment 19 Pg 9

I am in total agreement with graves being reused. It is so sad going round graveyards and seeing graves that are uncared for, tree roots pushing through them and general neglect. Why should we burden our children and grandchildren with the problems of upkeep. We will have flown away and should release our kin from the burden of our corpses.

Comment 20 Pg 9

My thought on this issue is if this happens it will result in destroying this country's history especially visible history going back to the very early days of Wellington

Comment 21 Pg 9

The overcrowding situation mentioned in the news is sad, but a sign that our country is growing at a rapid rate. While I do not agree with destroying the cemeteries our families used to bury their dead, I understand that we cannot continue.

Ideally I favour cremation, as the present day population is well-recorded, and I am sure future generations will have no trouble tracing our lives.

As a genealogist I have searched for headstones overseas, and on two occasions found the cemetery had been cleared to provide playing fields for school children!

Others fortunately had a wealth of information to offer.

A solution must be found, but in the meantime, **please don't dig up my relatives.**

Comment 22 Pg 9 - 10

As I have family relatives & friends buried in Wellington cemeteries, & possible relatives in the future, I strongly object to the proposed changes that are being suggested.

Comment 23 Pg 10



TAUMARUNUI GENEALOGY INTEREST GROUP

CONVENER: Terri Taylor [REDACTED]
[REDACTED]

SECRETARY /TREASURER: Laurie Brown [REDACTED]
[REDACTED]

1st November 2020

SUBMISSION RE WELLINGTON PROPOSED GRAVE PROPOSALS

We as the above group wish to make submissions against the proposals pending fuller details of the proposal. It is long on proposal, but very short on detail, and lack of site to get more information.

1. What is the period that the Grave will be rented for. Will it be a yearly or one off payment
 2. What will happen to burials on top of one another i.e. a couple who die years apart.
 3. The proposal says grave will be exhumed and contents cremated. What will happen to the ashes, and how will that person be recorded as being buried in that cemetery. Is a wall or some sort of Memorial proposed, as at Woodside, Manukau Auckland.
- How will Relatives be able to find information as to whether their beloved was ever buried there.
4. The proposed QR code of linking people to the Grave site. Is it to be used also as a means of determining the number of visits to the site so WCC can expedite the use of the Grave earlier than the rented period. This is of course dependent on relatives etc using the code. Will it be similar to the Covid-19 QR App
 5. While aware of what is happening in some countries already, what about the cultural aspects of various ethnics who are or will be buried at the cemetery
 6. We feel it is the thin edge of the wedge to set a precedent for other Councils to follow suit if and when it suits them.
 7. The Group feels the allowing of Videos at grave sites rather pointless

We the below named NZSGI Members and on behalf of our Group wish this submission to be part of submissions put forward by NZSGI to Wellington City Council.

T Taylor #18032 Convenor
G L Brown #25018 Secretary/ Treasurer
G Cullen #17648 Group Member
J Gilbert #13652 Group Member

For and on Behalf of above NZSGI members and the Taumarunui Genealogy Interest Group Members.

Yours faithfully,

Laurie Brown

Signed G L Brown

Secretary, Taumarunui Genealogy Interest Group

Comment 24 Pg 10-11

In Western BOP we are not permitted to utilise our old family graves. I tried (in June 2019) to have my daughter buried on top of her grandmother (who died 2005) or grandfather (who died 1981). I was refused. This smacks of double standards - why is it that I wasn't able to bury my daughter with her grandparents, but they might now be dug up, cremated, and a stranger allowed to use their plot?

This is all about making money, and here is why:

If someone in my family was allowed to be buried with their grandparents, I would not want to pay the thousands of dollars for burial in a plot which my family already owns - I wouldn't mind paying (say) an opening fee, but certainly not the three or four thousands now required.

Cemetery management needs to listen to the people - my family has nine utilised plots here in the Old Te Puke cemetery, with only nine people in them. Two are double-depth, so will probably be re-used. We have seven very old plots which we would dearly love to re-use, but are not allowed to do so. The cemetery is full and no further plots are available.

None of us likes cremation, but obviously we must consider burying only ashes in the near future.

I see this as very bad management, and to hear this latest proposal from Wellington just adds to the certainty that some people in management are stupid.

Further, I have two very old graves of relatives in Karori. These folk died early in the 1900s. The very idea of disturbing them is disgusting, and whoever dreamed it up should be ashamed.

However, can the WCC explain to me why they are considering making money from selling off my relatives graves?

I am their oldest living relative, so what about letting me sell these back to the WCC?

Somewhere along the line people are forgetting that (and I have a receipt which says this) a grave is sold "in perpetuity".

What next will this mad world dream up to annoy the elderly?

Comment 25 Pg 11-12

As a long time Genealogist, am absolutely horrified, that they Wellington Council would even consider it. What happens to all the headstones? I am not familiar with Maori protocol, but don't think it is very cultural.

Comment 26 Pg 12

My understanding of NZ law is that you do not 'own' a gravesite; you only have a right to occupy. That right lapses after 60 years, but is renewed for a further 60 years if another body is buried in the same site. Technically you can remove the headstones then an reuse the plots. Not that anyone would do it as blatantly as that, but the following has happened ...

In Manukau the (Methodist?) cemetery had all the headstones removed and replaced with a single large memorial stone in a garden of memories. The rest of the cemetery is now the parking area for Rainbow's End. That is what I was told. I have no idea what happened to the headstones.

The headstones at St Mark's Anglican cemetery in Remuera were all moved to the side of the cemetery, along the fence line. The rest was grassed over.

Our own cemetery at the church of Our Lady, Star of the Sea at Howick, was running out of space. There was an 'empty' section that I would be fairly sure was once occupied by Fencible soldiers. The grave markers were likely to have been wooden and now rotted away. Back in those days they had better things to do than keep cemetery records; so there are none of those. So we turned it into an ashes area. Very popular.

And I have heard of cemeteries that have removed rubbishy old remains of graves and grassed over the plots.

Comment 27 Pg 12

I am very concerned about the Wellington City Council's proposal to reuse the existing graves at these cemeteries. It is unclear from the information presented thus far what will happen to the existing graves. What will happen to the headstones? After the poor handling of the demolition of Bolton Street Cemetery, involving the loss of many irreplaceable headstones, it is clear that there is a much greater need to retain and protect Karori and Makora Cemeteries.

The history of Wellington and some of New Zealand from the earliest days of the settlers cannot be replaced by mere transcriptions of the graves' historical headstones. Not only the Maori but also other nationalities and pakeha do not like the desecration of their graves. My own family history is well represented at Karori Cemetery and I am very wary as to what may become of it.

Comment 28 Pg 12

I don't like the idea very much.

I want to be on top of my Jim not some other lady????!!!!

Comment 29 Pg 13

I think the graves ought to be left as is. My mother was buried there in 1940 and I would rather she be left in peace.

Comment 30 Pg 13

I would hate for what WCC is possibly going to do. Such a lot of history will be lost. So many graves have been destroyed already in some cemeteries but a wonderful group in Nelson is refurbishing the graves at Wakapuaka cemetery with tremendous success and the cemetery has gone from a very neglected site to a lovely parklike setting now, thanks to all the volunteers.

Comment 31 Pg 13

Hello and thanks for the email.
Graves were purchased for ever in the past, no time as far as I am aware.
I am totally against their reuse.

Comment 32 Pg 13

When do we, as a country, have to put a stop this sort of crass application of neo-liberalism?
Furthermore, since when is it appropriate to fit cemeteries and our beloved ancestors into the worst
form of economic & political ideology to enter our country. The WCC should publicly apologise for
even considering such an invasion of our heritage.

Comment 33 Pg 13

I'm plain and simply against it.

Not only for cultural reasons but religious reasons as well.
For future historians like myself it would be devastating.

Comment 34 Pg 13

Leave them alone. They are our History, for future Genealogists

Comment 35 Pg 13

No I do not think the Wellington proposal is a good idea.
Your burial is meant to be your final resting place and when the family goes to a great deal of
trouble doing a headstone etc
it is not a good feeling to know that this is only temporary and that someday someone else will take
their place on your plot of land.
For genealogy purposes it is nice to know that future generations can at any time visit your final
resting place and see you and your family's headstones.

It sounds to me like a money making venture by the council as they make money several times over
on the same piece of land.

No, not for me.

Comment 36 Pg 13

I do not like the thought that my remains will be dug up and removed from a cemetery. A grave site
should be a place for family to visit for all time. I personally still visit my ancestor's graves. It would
be traumatizing for living relatives.

Graves in any part of NZ should not be disturbed.

Comment 37 Pg 13

I saw the item re the cemeteries and was saddened by it. I am a recent resident here, so I don't
know the rules and regulations about the use of land generally. From what I see on the television
there always seems to be disagreement between the authorities and local iwi. Disregarding that, I
cannot understand why there always seems to be a problem about the use of land. New Zealand is
very sparsely populated with the exception of Auckland and I cannot believe that a few hectares
cannot be spared for new cemeteries. That is one of the smallest problems that the country is going
to face in the near future. I have never seen a crematorium here but there must be some. Maybe
they could invest in a vast incinerator to get rid of all the refuse they dump and use that land for new
cemeteries. As long as they are kept away from the coast.

Comment 38 Pg 14

I did see this news item and immediately thought of my own family's gravesites in many different areas that were paid for in good faith and the belief that they were indeed that final resting place. I would hate to see them disturbed. Would there be recompense?
While this may be a proposal for a new way of managing burial sites, I can see the day when council eyes are directed to the many acres of what appear to be unvisited/untended graves. I guess there is some fine print where they have the power ...
In the past cemeteries have not been sacrosanct in the face of roads/motorways development.

Comment 39 Pg 14

I have no objection to grave sites being reused, provided that any gravestones are transcribed so all information on them is retained.

Comment 40 Pg 14

Some people will object to cremation because of their religious beliefs.
Family plots are already shared.
Supposed to be a final resting place and nice to have a peaceful green place in a city.

Comment 41 Pg 14

I find this completely abhorrent. No respect for those who have gone before.

Comment 42 Pg 14

I wish to add my thoughts to this submission, please.

As a genealogist, I find this proposal distressing. It is important to us all to be able to "find" our ancestors and to know where they rest.

In our travels overseas we encountered practices in graveyards which we did not like, and which denied us the chance to feel "at one" with our ancestors. In one circumstance, the headstones had been removed and against the church wall. It was then almost physically impossible to sort through them to find the one that was desired. It was also impossible to find the grave site.

In another churchyard the headstones had been removed and used as paving stones in pathways. We felt this was very disrespectful and denied us the chance to find our ancestors.

These examples were both in England After travelling all that way to find our ancestors we felt cheated.

In Hong Kong, where land is truly scarce, people are able to "rent" a burial plot for only 7 years. Then the bones must be removed and taken elsewhere. Mostly people take them home and store them in big stone jars. This certainly makes it easy to polish the bones annually! (A Chinese tradition)

While this practice is culturally acceptable to some Chinese people, it is not acceptable here. Our land is not in such short supply as in Hong Kong.

I am sure others will cover religious and spiritual objections so I will not attempt to do so.

I feel any practice that separates headstones and physical remains is very disrespectful and a desecration.

Comment 43 Pg 14-15

Having only just discovered many of my early family in the Karori Cemetery, I am absolutely horrified at Wellington City's proposal. Who owns the plots anyway Wellington City or us the family? Three of my family's first immigrants are buried there. Going and visiting their graves is like the Maori Tribes of N.Z. travelling to the place of their historic Waka's arrival in Aorearoa to honour those who made that first brave journey. In fact I have 23 ancestors buried at Karori. If this proposal does go ahead, would we, the family, be allowed to take our ancestors' remains and Headstones away and take them to a SAFE place?

Comment 44 Pg 15

Kia Ora NZSG Whanau,

I wish to add my voice to this worthy campaign.

The WCC proposal to reuse grave sites is absolutely repugnant, okay, WCC can burn-and-dump the occupants, but what will happen to any Headstones? WCC have already desecrated graves for Motorways <https://www.youtube.com/watch?v=135xgN593g> and on this regard, I have already had WCC desecrate one of my family graves <https://boltoncemetery.org.nz/burial-list/detail/4666/> and now they want to profit again from re-selling plots in grave recycling – what a disgusting, insensitive proposal!



BOLTON STREET CEMETERY DESECRATION.

- All (ALL) New Graves should be dug to accommodate a minimum of three (3) family burials with second and third burial fees heavily reduced!
- WCC should remove their fees for ALL Cremations if they are genuinely concerned about land shortage for full burials and to encourage more Cremations!
- WCC can easily purchase more land North of the city... other cities have burial grounds outside their city limits! Hong Kong, Japan, New York have solutions without grave robbing!
 - Purchasing new land would allow for better land use and design layouts to accommodate more internments and ash walls.
- How will WCC manage sanitation and soil contamination with grave recycling?
- WCC could build UP in multi-story columbaria Vaults for Ashes at least!



- There are enough Hills in Wellington to Terrace Graves!



- Perhaps (just perhaps!!), if WCC are absolutely desperate, UNMARKED Graves 100 years and older could 'possibly' have new internments (????) at a reduced price, provided a Headstone is erected and while leaving the current remains in place???? I have more than one family member buried with individuals unknown to us!



I have visited almost all the grave sites of my ancestors where possible, they may be gone, but they certainly are not forgotten! Shame on WCC.

Can you please keep us updated.

Cheers,

Comment 45 Pg 15-16

I don't object to the sites being reused as long as the original headstones are on display somewhere for the families to find/see. A couple of years ago my sisters and I came to Wellington to locate a few family members who were buried in the Bolton Street cemetery. One headstone had had to be moved to make way for the motorway. A photo of the stone in its original site was available through Archives (taken in the 1960s by the council I think). The exhumed bodies were reburied at Karori in a mass grave but the headstones were cleaned and resited around Bolton Street cemetery, there locations marked on a grid found in the onsite chapel and also in a leaflet available to take away. We were really impressed by how easy it was to locate our relative and how good the stone looked in comparison to many that had been neglected for years. Personally the bones hold no great interest, it's the information from the headstone that provided us with a strong emotional reaction and fulfilled another part of our search.

Comment 46 Pg 16-17

Am totally against it - look at Bolton Street Cemetery. Thank you for the opportunity to have a say.

Comment 47 Pg 17

I always thought cremation was a sad option. Perhaps cemeteries could be a bit more inventive with the space they have by allowing up to three people in one plot over time.

Woodland burials are another option, unmarked graves in areas allowed to revert to wilderness, with some combined acknowledgement of who was in an area.

Yes of course the genealogist in me actually enjoys prowling very old cemeteries. Even more so, finding my ancient rellies.

Thanks

Comment 48 Pg 17

I am absolutely appalled at WCC decision to even consider desecration of graves such as that proposed.

Cemeteries and graves are part of our historic past and should be treated with respect and humility.

Council could well do with sticking with their knitting (rubbish removal and provision of similar services) and not trying to rule the lives of people. They are bloody Communists and those in many of the graves being targeted, fought and died to save us from Communism.

Call for an uprising against these soulless, nameless, shameless bastards.

I did refrain from using the "F" word but I am certain someone will!

Comment 49 Pg 17

Dear NZSG,

I have read the article for the above also seen this in the news. As a number of my family are interned in the Karori Cemetery & Makara Cemetery so I am not happy of the thought of them being dug up and their plots being reused. Nor am I happy with the thought of the plots being rented then the remains dug up and cremated or removed for that plot to be used again.

Hopefully there will be enough backlash from the public for this not to be passed by the WCC.

Comment 50 Pg 17

Graves to be rented out and then after a number of years the occupants be dug up and either cremated or moved elsewhere - no.

First, if people had wanted to be cremated, they would have been rather than buried.

Second, moved elsewhere? If there is no room, where are they going to be moved to?

Instead the WCC should either encourage more cremations by making them a lot cheaper than burials or by allowing more bodies to be buried in the same grave.

There is also the cultural aspect of 'resting in peace'

Comment 51 Pg 17 - 18

Dear NZSG,

I was shocked to see the news item re Karori Cemetery proposing re-usable grave sites, the more so as I have family buried there, one in an unmarked grave.

My first reaction was how to ensure my family sites are safe.

Should I have my name listed as a contact? The cemetery would struggle to contact descendants otherwise. Will descendants be able to refuse the recycle option?

How will the recycled graves be chosen?

There will be many descendants who are not even aware at this time of family burials there. It would be sad to discover too late that the grave has gone.

I have experienced this time limit on graves in Germany and other countries where grave sites are no longer tended due to politics and it is quite heart-breaking. The historical family chain is broken.

On the other hand, what is to be done when we run out of room. Perhaps as in Italy where there are vertical walls in memorial halls.

Many thanks for lobbying for our heritage.

Kind regards

Comment 52 Pg 18

I am definitely not in favour of "renting" a cemetery plot for a certain length of time. Cemetery plots and headstones are a valuable source of information for genealogists and I have visited graves from the early 1800s in England. It would be such a shame if Wellington City Council proceeds with its plan to "rent" cemetery plots.

Comment 53 Pg 18

Hi, I do not agree with the reusing of burial plots.

My Mum wanted to be buried with my Dad, he was buried in the returned soldiers section at Kelvin Grove cemetery, Palmerston north, but because the rules when Dad died were that wives were not allowed to be buried with their husbands, no provision was made for burying at the extra depth required for an extra body. By the time Mum died those rules had been changed and wives are now allowed to be buried with their husbands.

Even though it was 33years later Mum was not able to be buried with Dad as the undertaker told me it was consecrated ground and remains, no matter how long they had been there were not to be disturbed.

I know renting a plot is common in Europe and after 10 years the remains are dug up, with a family member present, how harrowing is that?, so that the plot is able to be reused. We don't have the land problems here that they have, so it should not be necessary, money saving by the council I think with no regard for the families' emotional pain.

I wonder if they will, one day, say times up for all the soldiers who fought overseas and are buried in foreign lands.

People are becoming more and more a disposable commodity, how sad. Even an elephant herd returns to the death/burial site on a yearly basis to remember.

Comment 54 Pg 18-19

I'm not worried about the whereabouts of the bones. After 50 years or so there won't be much left anyway. What I'm more concerned about is the headstones. They are the important bits, genealogically speaking.

Comment 55 Pg 19

Plots for graves should not be disturbed or sold a second time.

We have relatives buried in the Karori Cemetery on 8th June 1897 and 22nd February 1924 and members of the family visit the cemetery when in Wellington.

Comment 56 Pg 19

I definitely disapprove of the plan to reuse graves. It is a big part of our culture and our memories of our loved ones to have the place to remember them kept sacred. Just this week we interred the ashes of a relative in the grave of her late husband. This gave closure. The husband had died many years earlier and had been a Serviceman. The wife had lived to 93. If rented graves were the option, his grave may have no longer been available and this would have caused much distress to all the family. Please register my distress at the idea that is being proposed.

Comment 57 Pg 19

I have just received an email requesting our comment on the WCC to reuse plots after a certain time.

This would be of a concern to me if this proposal was taken up by other councils.

In my case my Grandfather, who died in 1945, and is buried at Napier's Park Island Cemetery contains his burial, plus the cremated remains of my Grandmother, my Aunt and my mother. It is a large plot and is where I expect my ashes to be buried when the time comes. I also have two sisters and a brother who also have thoughts of going into the same plot. So what would happen to this family plot if this became common practice?

Comment 58 Pg 19

Thanks for the link to the One News item on reuse of grave sites. I agree that there are cultural sensitivities related to this proposal and genealogical issues also.

I would agree that the NZSG should make a submission, but I would also like to see some suggestion of how this issue can be addressed in the long term.

As we know, many graves are in very poor condition and neglected, leaving trustees of cemeteries the task of keeping areas tidy amongst disintegration. For genealogists the opportunity to physically visit a grave site is a privilege but as I have said, more often than not they are in bad condition. The idea that, then, nobody cares, is manifest in the eyes of many who would support the reuse of graves.

I would be supportive of the NZSG providing practical ideas towards this issue.

Comment 59 Pg 19

Thank you for the opportunity to provide feedback.

I can see some merit in the proposal but am concerned that those with family plots that have been used for more than 100 years (or possibly less) could be adversely affected. My family has a double plot in the cemetery that was purchased in the 1890's. Since the original burial, the remains (mostly ashes) of a further 7 family members have been interred in the same plot, the most recent being my late father in 2017. His ashes were the third generation of the family to be interred in the grave and when my time comes I wish my ashes to be interred in the same plot.

I clean the grave and place fresh flower on it at least twice a year so it is not neglected.

I strongly believe there needs to be some clear guidelines around the re-use of plots so that families are not left wondering what became of their forebears.

Regards

Comment 60 Pg 19-20

For most genealogists, our ancestors are people, not numbers.

We feel an affinity with all of our ancestors, no matter how long ago, or how recently, they have passed.

To be able to visit their graves is important. These people are part of who we are. Digging them up so someone else can use their plot destroys history and breaks our genealogical link.

Comment 61 Pg 20

Graves and headstones have always been a critical place of connection for families and researchers in linking to the past. Apart from any cultural insensitivity in having existing graves removed and re-sited, such actions will also remove the opportunity for interested parties to visit an historical meeting place of kindred spirits.

Cemeteries are what they are, where they are, and are memorials to our ancestors.

Lest we forget!

They shall remain!

Comment 62 Pg 20

I was most distressed reading the news regarding the Wellington Councils plan for consideration of rental, re-using and eventual removal of remains in Wellington's cemeteries.

Thank you, our Genealogical Society Officers, for taking steps to protect our history. Family histories recorded on these headstones, the final resting places of our loved ones and citizens. They "tell" the stories not just to direct descendants but to historians, writers and those just simply interested in the past that made these towns and cities what they are today.

My family buried in what was the Bolton Street Cemetery in Wellington and the Symonds Street Cemetery in Auckland had their final resting places moved or covered over. The headstones "lost" only some family names were recorded on memory wall. This caused me, and still does, distress and heartache as when I discovered these major changes had been made.

I fully agree Wellington's final decisions will affect other cemeteries in New Zealand as time passes and this is of great concern.

I thank you most sincerely for your immediate reaction to this announcement, and must say, I am proud to be a member of such a Society as the New Zealand Society of Genealogists, as they care and preserve our history for the future generations.

Comment 63 Pg 20 - 21

A contentious subject alright. I agree in some cases it is a good idea. This is born out by the fact that my maternal family are buried at Karori. The buying of the plot and the first one buried was in 1926 which means that this family plot is way at the back of the cemetery. Many graves in this area (including our family one) are overgrown with weeds and trees, etc. I feel if the Council go ahead and have the grave sites available for only a limited time I would think they it would ensure that the area round the grave would be cleaned up each time there is a new burial. However, my stronger thoughts are that once a person is interred (or the ashes buried) they should be there

forever. Although families leave the area, there are often times when they return and would like to acknowledge their loved one(s) resting place(s). A problem, yes, with space for cemeteries but I am sure NZ has plenty of rural land that could become available for such purposes.

So to sum up, I am against the idea of plots being leased / rented for only a certain length of time.

Comment 64 Pg 21

I do NOT agree with the proposal to reuse the cemetery plots after however many years that is agreed on at the time of the original burial. How many times do they intend to 'reuse the plot? think it is quite disgusting really. They would be better to encourage people to be cremated. But then there are some people who are dead against that. My husband no way would be cremated and is buried so how would you cope with that if after so many years you are dug up and cremated?

What do you do with the very very old graves in the old cemeteries?

That is my decision.

Comment 65 Pg 21

Dear NZSG

I have reflected on the proposal to reuse grave sites and have the following thoughts.

One the one hand:

- I cannot see the point in having cemeteries at all if the graves are not permanent and our deceased loved ones are not allowed to Rest in Peace.
- What would be done to memorials if the remains are removed? I assume the memorials would be removed too, but where would they go and are they also irrelevant if this proposal goes ahead?
- Many people want to be buried next to their spouses or family. A bit tricky if they've already been moved.

On the other hand, we all know of cemeteries where the gravestones are untended and the memorials are illegible. There may no longer be families alive who could tend these plots; or the families have moved to other countries or regions and cannot afford or have no interest in maintaining a plot for somebody they may not know. These are the forgotten, and in the minds of the people who buried or knew them they have rested in peace. So if the state of their resting place indicates that they have been forgotten then perhaps their space should be used for someone else.

My conclusion is the deceased live on in the minds and memories of those who knew them. Once those minds and memories have gone, as evidenced by the grave site being neglected then the site should be offered to someone else to bury their loved one. Any legible memorials must be recorded and placed in other corners of the cemetery, in walls or boundary plantings.

Comment 66 Pg 21 - 22

Definitely against this idea. Cemeteries could have remembrance walls for cremated ashes that go up rather than use up land.

I am against the rental of burial plots. Once a person is buried that should be the end of it. There won't be closure if people think they are going to be moved.

Comment 67 Pg 22

My husband had a brother, grandmother, grandfather, aunts and uncles there and we would be disappointed if we could not visit them. Our grandmother was born in Wellington and the family lived in the Mt Cook and Newtown area. It would be a shame also if the earlier settlers' graves were destroyed altogether. The Karori and Bolton Street cemeteries could be improved with a bit of loving care like the public donating old or surplus plants for volunteers to beautify the whole area similar to what they have done in New Plymouth. This cemetery now features in the garden week and it is enjoyed by all who go there no matter what time of the year there is always something flowering. An asset to the community.

Comment 68 Pg 22

Re the WCC proposition:

I am very much against the idea. People often go to the cemetery to view the family graves and leave flowers etc, where recent generations are concerned. And everyone who is descended from pioneers to NZ likes to know where the pioneer families are, in their last resting places - we make trips there too. It is all part of who we are

If people's graves were reused, we would lose track of where our relatives are. It is not the right thing to do.

Headstones and monuments cost us a lot of money, and one would not like to go through a second set of costs a few years later.

With forebears in Trentham and Lower Hutt, I would not like to see their graves disturbed.

Comment 69 Pg 22

I believe 'reusable' graves are at odds with New Zealand's fundamental cultural norms, both pakeha and Māori. I respect that people have choice to bury or cremate their loved ones; however, the provision of 'temporary' graves opens up the risk that we do not provide for future generations' wishes to connect with their tupuna. A final resting place is just that – somewhere for the body (or ashes) to rest. Why did we build war memorials in every small town throughout New Zealand? Because we want to connect to and remember our loved ones. So I absolutely do not support the reuse of plots outside of the family. There is no shortage of land for burials and cremations, and it has taken almost two centuries to get to where we are now.

To those who point to uncared-for graves as a rationale for removing and/or re-using them, I say that reuse of plots and existing plots not being cared for are two distinct issues. We need to ensure that one is not used as the reason for the other, but instead deal with them separately.

Provide more assistance to the Friends of Karori Cemetery to care for plots; provide more useful advice on the WCC website about how to find and care for your ancestors' plots and headstones.

This is not at all well done by WCC currently.

We should treasure both the historic value of our cemeteries and how they enhance our wellbeing. Cemeteries such as Te Henui in New Plymouth are not only public sites full of history; they are also beautiful gardens cared for by council and volunteers alike. We should encourage people to visit and enjoy our cemeteries (and ensure they are safe to visit through good maintenance).

Cemeteries/urupā are important taonga for us now and for our descendants/uri. This is expressed through the whakatauki: *Kia whakatōmuri te haere whakamua* - I walk backwards into the future with my eyes fixed on my past.

Comment 70 Pg 22-23

Magazine

The New Zealand Genealogist is published bi-monthly. It contains news from the Society, members' queries, informative "how to" and feature articles written by members.

The magazine brings together members researching the same or similar families by allowing members to list the names they are currently researching.

NZSG Website

www.genealogy.org.nz

- The website keeps members informed about the Society, its records and resources.
- There is a link to the FRC library catalogue where members can search for material online, or place a borrowing order.
- The website is open for all to view, but there is also a 'Members Only' section, with exclusive services, and updates from the NZSG council.
- Members are able to access their own "My Account" where they can pay for their annual subscription, change their address details and upload their Members Interests to the searchable database on the website.

Our Aims

- Promote the study of family history, genealogies and kindred subjects.
- Encourage accurate and scholarly research into histories of families.
- Encourage the preservation of records having a genealogical or historical value.
- Foster awareness of family links and knowledge and heritage.
- To advance the education of the New Zealand public in these studies.

Contact us

To join please complete the form on our website under JOIN or contact us at:

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New Zealand Society of Genealogists Inc.
FAMILY HISTORY - PRESERVING OUR PAST FOR THE FUTURE

Family Research Centre

The Family Research Centre (FRC) is located in Auckland. All members have access to an extensive family history library of books, microfiche, CDs and research assistance.

For members who are unable to visit the FRC in person volunteers will, upon request, search the resources held in the FRC.

The Library has subscriptions to:

- Ancestry.com
- Scotland's People
- FindMyPast.com
- The Genealogist
- Gale Newspaper Collection including The Times, Burney Collection, a selection from the British Library collection and some American newspapers available to search on-line.

There is an extensive collection of material for New Zealand, including:

- Birth, Marriage and Death indexes;
- Cemeteries
- Directories
- Electoral Rolls
- The New Zealand Gazette – searchable electronic pages 1840s - 2004

As most New Zealanders emigrated from overseas, resources have been collected to assist members to research ancestral origins in other countries. Books may be borrowed by members using a postal borrowing system.

Nationwide Network

The Society operates a network of Branches throughout New Zealand. They bring together family historians both knowledgeable and novice, in a friendly atmosphere to provide opportunities for hands-on help and guidance.

Society Projects

Members of the Society are invited to participate in projects and activities designed to build and/or preserve records of genealogical interest. For details of project activity in your area, please contact the Society's office.

NZSG Publications

The Society publishes a variety of very useful resources in booklets, microfiche or CD ROM format to assist both its members and the public with their research.

Research Services

Members have exclusive access to the Society's research services, including:

- New Zealand Schools look-up service
- Research officers for research for Huguenot, North America, Isle of Man, Channel Islands and Shetland Islands

Overseas services include:

- Certificate purchasing services for English and Scottish Certificates of birth, marriage and death
- UK Probate Purchasing service from 1701-1943
- Cheque Purchasing Service allows members to purchase a Sterling or Australian dollar cheque from the Society.

Record Collections

Society members are encouraged to use and contribute to its growing records collections. For the cost of a stamped self-addressed envelope, members may request searches from these collections.

NZSG Pre-1856 New Zealand Marriage Records

Collection contains over 20,000 entries which predate compulsory civil registration of New Zealand marriages. Sources include newspapers, church records, mission marriages, bible entries, diaries and book extracts.

NZSG Certificates Collection contains over 600,000 worldwide entries pertaining to births, deaths, marriages, wills, burials, census and war records. Members can contribute to this ever-growing substantial collection for the benefit of all members.

NZSG First Families Collection contains over 240,000 names relating to families living in New Zealand before 1901.

NZSG Pedigrees Collection contains over 100,000 worldwide names taken from family charts submitted by NZSG members.

Digital Archive for Family History

The Society operates a Digital Archive for Family History and encourages members to deposit their previously unpublished 'in progress' or completed family histories, including photographs and documents in .PDF narrative form for safe keeping in perpetuity. Archived material is stored on a secure computer and members have individual control over access to their material.

Visit the website www.genealogy.org.nz to read more about available services under JOIN

Ian Stockwell

From: Ian Stockwell [REDACTED]
Sent: 11 December 2020 16:52
To: BUS: Review Cemeteries
Subject: Wellington City Council :: Draft Management Plan for Cemeteries

Wellington City Council Draft Management Plan for Karori Cemetery

I welcome this opportunity to make a submission on the Wellington City Council Draft Management Plan for Cemeteries.

My comments are focused on the Karori Cemetery as I live nearby and each week, for the past 20 years, have walked around it on the 'streets' and tracks in the area.

From my personal experience there are very poor cemetery maps and way-finding, poor or non-existent signage and interpretation. There are no signs to the Tangiwai Memorial, Peter Fraser and Walter Nash graves, and there are no names for the various 'streets' in the cemetery. There is poor access to several parts of the cemetery, with overgrown paths and tree damage to graves. The Karori Cemetery has been 'out of sight' and 'out of mind' as far as adequate staffing and resourcing is concerned, for many years.

Pest animals

It is pleasing to see the increased trapping being undertaken by volunteer groups of rats, possums, hedgehogs, and mustelids. However, there is an ongoing problem with rabbits and cats – feral and stray – in the Karori Cemetery which does need to be addressed.

Pest Plants / Weeds

My main concern is the ongoing weed problem, and the sad and sorry state of the Kaiwharawhara Stream tributaries as they wend their way through the Cemetery into Otari Wilton's Bush. The current staff at the Karori Cemetery do their best with weed control but their numbers have dwindled over the years and they are not able to make any meaningful headway against the infestations of pest plants / weeds such as tradescantia, blackberry, Darwin's barberry, bamboo, ivy and convolvulus. I am sending separately, because of the size, four photographs, taken in early December 2020, that clearly show some of the weed infestation in the Karori Cemetery.

Kaiwharawhara Stream Tributaries

There are major infestations of tradescantia and blackberry on the banks of the tributaries and in the water. The removal of these pest plants would certainly improve the health of the stream and be in keeping with the Zealandia led Sanctuary to Sea Project *Kia Mouriara te Kaiwharawhara*.

It would also help with the health of the Kaiwharawhara Stream and its tributaries as they enter Otari Wilton's Bush, as seeds and plant material would not be transported from the Karori Cemetery. There are already several patches with major infestations of tradescantia and blackberry in Otari Wilton's Bush. The lack of control with infestations of both tradescantia and blackberry in the Karori Cemetery would have contributed in part to the problems with both weeds in Otari Wilton's Bush. The track alongside the Kaiwharawhara Stream, from the Troupe Lawn to Ian Galloway Park, has several major infestations of both tradescantia and blackberry. Tradescantia is also present on the Curtis Street / Wilton Rd side of the track too.

New weeds are coming into Otari from the cemetery, e.g. (via the Kaiwharawhara Stream, birds dropping seeds, wind-distributed seed). Weeds in the cemetery are a threat to the native tree plantings that the Otari Wilton's Bush Trust have done in the valley and are impacting on the natural regeneration by native trees in or near the cemetery. The presence of the ecological weeds highlighted earlier affects biodiversity by out-competing native plants and hindering the natural regeneration of forest understory leading to a reduction of species diversity and food resources for native animals.

Comment :

I support the proposal to apply for Karori Cemetery to be listed as a Category 1 Historic Place, in the Heritage New Zealand list.

The Karori Cemetery has the potential to become an additional visitor destination in Wellington given the notable political, business, literary and other leaders buried there, and for those doing family genealogical research. It is already a focus for recreational activities and especially so for those who like to walk around it and enjoy the birdlife and the peaceful atmosphere. It is, in addition, most important because of its location as part of the 'green corridor' for native birds from Zealandia to Otari Wilton's Bush.

Certainly some progress can be made with weed / pest plant control in the Karori Cemetery by continuing to work with groups such as the Conservation Volunteers, the Friends of Karori Cemetery and the Wellington East Girl's College Science classes, as has been done recently.

But this does need to be supplemented by additional Council staff resources and funding. This is not easy in the current economic situation with the demands on Council's finances. But unless controls are intensified the weed infestation problem will worsen and in the long term become more expensive to remedy.

Rates in Wellington need to be increased substantially in 2021 and subsequent years to meet infrastructure, earthquake strengthening, Library and Civic Centre rebuilds etc. There is an opportunity present, at that time, to make increased provision for weed / pest plant control in areas such as the Karori Cemetery.

Hopefully there may be, in the future, another tranche of funding that the Council could apply for under the Ministry for the Environment's 'Jobs for Nature' Project, not only for the work required in Karori Cemetery but also for the Zealandia led Sanctuary to Sea Project *Kia Mouriora te Kaiwharawhara*.

Deferred pest plant and weed management is bad economics as the cost will increase over time and have to be borne by future generations.

I conclude my submission with a comment by **Mayor Andy Foster**. He said, in an email to me, on 7 May 2020, in relation to pest plant / weed problems I had raised, in Ian Galloway Park.

The best solution for weeds is to nail them early on to prevent spreading and continual re-infestations. A strategic targeted approach will be necessary to deliver optimal outcomes.

Ian Stockwell

Karori.



00399



00400



00401



00402

ALCOHOL FEES BYLAW 2021

Purpose

1. This report asks the Pūroro Rangaranga | Social, Cultural and Economic Committee to consider and receive the submissions on the Consultation of the Alcohol Fees Bylaw (the Bylaw) carried out under the Local Government Act 2002. It also asks the committee to agree the amendments to the Bylaw in order to increase the level of costs for alcohol licensing purposes and to recommend to the Council to adopt this Bylaw.
2. By amending the Bylaw, the Council will be able to increase the level of alcohol fees recovery from 71 percent to 85 percent, with the remaining 15 percent being recovered from general rates.
3. The Committee is also being asked to receive feedback from industry stakeholders on the implementation of additional components to the Application Fee, which would take be consulted on in 2022 to be included in the Bylaw. This will allow the Council to make sufficient changes for procedures and track application numbers before the changes would be implemented.
4. The amount of fees collected by the Council from licenced premises will not change as a result of the increase in fees. This increase will, however, change the level that the industry contributes to the cost of licensing. This is in line with the intent of the Sale and Supply of Alcohol Act 2012 (the Act). The Act aims to ensure licensing costs are met by the alcohol industry rather than by ratepayers who under the previous Sale of Liquor Act 1989 had subsidised approximately 50 percent of licensing costs.

Summary

5. Currently the Council recovers 71 % of its alcohol fees from the industry, in order to increase this the Council must amend the Bylaw. The Bylaw, having been introduced in 2019 allows the Council to adjust the level of fees recovered in relation to alcohol licensing.
6. The Long-term and Annual Plan Committee agreed on 14 March 2019 to create the Bylaw and to increase the level of fees recovery over two years. This allowed the Council to consult with the public on the creation of the Bylaw and increase the levels of fees recovered by the Council on 28 August 2019 from 68 to 71 percent of cost recovery.
7. The Council also agreed to further increase the level of cost recovery to 85 percent the following year. A proposal to amend the Bylaw and increase fees was originally intended to be introduced in March 2020 but was delayed due to the COVID-19 pandemic and subsequent lockdown.
8. The Council does not charge for hearings, as this allows for an element of natural justice, however, these costs come out of its budget and affects the overall recovery rate. By increasing the level of fees collected to 85 percent of cost recovery the Council seeks to transfer some of the cost burden incurred by the ratepayer to the industry.
9. The Council maintains a proportion of the fees should be made up through rates and as such the remaining 15 percent of fees collected should be attributed to ratepayers.

10. The Council supported the industry through the Council's Pandemic Response Plan in 2020 when it set the annual licence and renewal fees at \$1 for quarter 4 (Q4), while still requiring licensees to pay the component of the fees payable to the Alcohol Regulatory and Licensing Authority (ARLA) based on the original licence fee as set out in Section 8 of the Act.
11. This paper proposes to amend the Bylaw in order to increase the fees on high and very-high risk premises and achieve the Council's aim of achieving 85 per cent cost recovery.
12. This paper also reports back on feedback sought from industry stakeholders on implementing additional components to the Application Fee as requested by the committee on 24 April 2021.
13. The Council has consulted on amending the Bylaw and has received 27 submissions.
14. Those in favour of the proposal supported the position that users should pay the costs of the licensing function.
15. Those against the proposal primarily took the position that the fees were already too high or that the impact of COVID-19 on the industry meant that the proposed fees put additional strain on an already strained industry. There were also submitters who believed that they should not be classified as high risk and therefore it was unfair for them to be hit with the new fee level.
16. It is recommended that the Committee recommend to the Council that it amend the Bylaw achieving the Council's aim of reaching 85 percent of cost recovery, noting that the Council will seek to implement the additional components of the Application Fee in 2022 as noted in paragraph 125.

Recommendations

That the Pūroro Rangaranga | Social, Cultural and Economic Committee:

1. Receive the information.
2. Agree to raise the fees of high and very high licences based on the risk matrix found in the Sale and Supply of Alcohol Act 2012 and included in Attachment 1.
3. Note that the Long-term and Annual Plan Committee agreed on 14 March 2019 to recover 85 percent of alcohol licensing cost through fees. The first stage of this was implemented with the adoption of the Alcohol Fees Bylaw on 28 August 2019 and the increase in cost recovery to 71 percent.
4. Note that the Strategy and Policy Committee agreed on 22 April 2021 to consult on raising the fees of high and very high licences in order to achieve 85 Percent of cost recovery.
5. Note that the Council has also sought feedback on the Additional Components of the Application Fee, with a view of implementing this in 2022 following further consultation.
6. Note that the Council and industry stakeholders continue to work together to explore how the licensing process can be streamlined and improved.
7. Recommend that the Council adopt the amended Alcohol Fees Bylaw 2021.

8. Delegate to the Chief Executive and the Chair of the Pūroro Rangaranga | Social, Cultural and Economic Committee the authority to amend the proposal to include any amendments agreed by the committee and any associated minor consequential edits.

Background

Stage one and pre-engagement with industry stakeholders 2019

17. In 2019 the Council consulted to introduce the Bylaw. The Bylaw allows the Council to adjust the levels of cost recovery for alcohol licensing fees.
18. The first year's fees were included in the 2019 Annual Plan which took the Council's alcohol fees recovery to 71 percent. Officers reported to councillors on 15 August 2019 and the Council adopted the Bylaw on 28 August 2019 which allowed the Council to adjust these fees. It was also agreed that officers would work collaboratively with industry stakeholders to explore how the licensing process could be improved, as well as to determine an appropriate level of stage two level alcohol fees.
19. The stage 1 submissions indicated that many licence holders believed it was unfair to increase the fees on all licence holders, particularly as many licences were either low risk or sold small amounts of alcohol.
20. Council officers understood from the submissions received during the first stage of increases that there was a need to work closely with industry stakeholders. Officers engaged collaboratively with the industry in order to improve and simplify the alcohol licensing process.
21. The pre-engagement with industry stakeholders in 2019 took the following form:
 - a) A survey conducted by officers to explore the issues facing the industry and challenges involved with licence applications, as a result of the concerns raised in the stage one submissions. Officers approached all 709 licensees following the implementation of stage one of the fees increase.
 - b) Two workshops held in October and November of 2019 with industry stakeholders including Hospitality New Zealand and the Restaurant Association. These workshops allowed officers and industry stakeholders to discuss candidly the issues facing the industry in relation to fees and work collaboratively to understand the perspective from both sides.
 - c) A review of the Council's processes by an independent contractor was carried out in October and November of 2019.
22. The Council prepared a proposal for consultation a proposal to raise the fees on high, and very-high risk licenced premises, based on the additional risk posed by these premises.
23. The Council also initiated work with industry stakeholders on the implementation of additional components of the Application Fees to streamline and improve the application process, though the introduction of additional fees for new, as well as complicated licences. This would be carried out following a period of time where the Council could adjust its processes and collect data on licences in relation to the additional components.

24. The proposal to further increase fees was originally intended to be introduced in March 2020 but this was delayed due to the COVID-19 pandemic and subsequent lockdown. As part of the Council's Pandemic Response Plan in 2020, the Council set the annual licence and renewal fees at \$1 for quarter 4 (Q4), while still requiring licensees to pay the component of the fees payable to the Alcohol Regulatory and Licensing Authority (ARLA) based on the original licence fee as set out in Section 8 of the Act.
25. In early 2021 it was decided to continue with the proposal to raise the fees on high and very-high risk premises. Given the disruption in 2020 caused by the COVID-19 pandemic and response, it was decided to delay the roll-out of the additional components of the Application Fees until 2022, so the Council could undertake additional work in order to implement these changes. The Committee did vote however, to seek additional feedback on these changes.
26. The proposal to increase fees on high, and very-high risk licenced premises was agreed for consultation by the committee on 24 April 2021.

Discussion

27. The Council's proposal is to increase the fees on high and very-high risk premises. In raising these fees, the Council will reach its target of 85% cost recovery as agreed in both the 2019 and again in the Committee process of 24 April 2021.
28. It is noted that this increasing the level of costs recovered to 85 percent will not result in any additional fees being collected. The proposal seeks to adjust the source of where the fees are collected from. The Council is seeking to attribute a higher proportion of the costs to the user of the licences – the industry, and ease some of the burden on ratepayers. This is in line with the intent of the Act.
29. It is noted that the level of costs covered by ratepayers will drop from 29 percent to 15 percent of cost recovery. The Council notes that there should be an element of public contribution to the fees, to ensure natural justice, through by not charging individuals or industry officials for hearings and public meetings.
30. The consultation documents, including the Statement of Proposal were sent to all high and very high-risk licence holders. The documents were also uploaded to the Council's consultation webpage and copies were sent to each library.
31. The Council as part of its commitment to seek feedback on the additional components of the Application Fee, sent a letter outlining the proposed changes for 2022 to all 693 licence holders, regardless of their risk rating. This letter asked the licence holders to tell us their thoughts on the proposed changes. These licence holders were also invited to participate in the consultation process for the proposed fees increases as well.

Changes to application fees and annual fees

32. The costs associated with 'high' and very 'high' risk licences, have led officers to the recommended proposal to increase the fees on both 'high and very high' risk premises.
33. Officers note that the additional costs, which apply to 'high' and 'very high' risk premises are not present in lower risk premises.
34. Officers recommend increasing both the application and annual fees for 'high' risk category licences by \$1,000. This will apply to those on-licence venues open after 2 am or off-licences open after 10 pm. This is outlined in Table 6.

35. Officers recommend increasing both the application and annual fees for 'very high' risk category licences by \$2,000. Currently there are no licences classified as very high risk. This is outlined in Table 1.

| Table 1. Proposed Licence fees for Application and Annual Fees | | | | | | | |
|---|-----------------|-------------------------|--------------|----------|--------------------|--------------|----------|
| As at 1/3/21 All costs are GST inclusive | Licence numbers | Current Application Fee | Proposed Fee | Increase | Current Annual Fee | Proposed Fee | Increase |
| Very Low | 55 | 486 | 486 | 0 | 213 | 213 | 0 |
| Low | 238 | 805 | 805 | 0 | 516 | 516 | 0 |
| Medium | 291 | 1,078 | 1,078 | 0 | 835 | 835 | 0 |
| High | 108 | 1,351 | 2,351 | 1,000 | 1,366 | 2,366 | 1,000 |
| Very High | 0 | 1,594 | 3,594 | 2,000 | 1,898 | 3,898 | 2,000 |

A summary of submissions

36. The Council received 27 submissions on the proposal to increase the fees on high and very high licence holders.
37. 14 of these submissions have been broken down into themes, while the submissions from Hospitality NZ, the Wellington Chamber of Commerce, and Hospitality Licensing Limited which were substantial submissions have been addressed separately as entire submissions.
38. The Statement of Proposal included two questions:
- Question 1. Do you support the proposal to increase the fees collected to recover the total costs for alcohol licensing functions under the Sale and Supply of Alcohol Act 2012?* – The proposal asked submitters to provide additional comments relevant to their response
 - Are there any other issues the Council should consider when making these decisions?*
39. The Council was asked by Hospitality New Zealand to provide a breakdown of its costs. In the interest of fairness, the Council in providing Hospitality New Zealand these documents have also sent the breakdown of costs to all licence holders as part of its wider engagement on the additional fee components attributed to Application Fees.
40. There were a number of issues which have been categorised into themes in order to simplify the submission process and to understand the nature of the submissions and impact that the submitters believe that the changes will have on the premises affected.

Breakdown of submissions by type

41. The Council received 11 submissions on behalf of organisations. An additional 16 submissions were received from individuals.

| Table 2: Breakdown of submissions | |
|--|--------------------------------------|
| Individual | Spokesperson and Organisation |
| Nicholas Mills | Greig Wilson - Epic Hospitality |

| | |
|-------------------|---|
| David Garner | Chris Lingonis - Minibar Ltd |
| Tilman Steinmetz | Matthew McLaughlin- U M Holdings |
| Shymar Kumar | James Henderson- The Hop Garden Ltd |
| Yvette Griffiths | Adam Parker- Hospitality NZ |
| Mike Fowler | Steve Logan - Logan Brown |
| Louis Schmitt | Mike Hari – Lion co |
| Dean White | Graham Williams – Tawa Bowling Club |
| Anna Pengelly | Richard Taylor – The Cellar Club |
| Rajesh Gandhi | Joshua Tan – Wellington Chamber of Commerce |
| Benjamin Swale | Georgie Robertson – Hospitality Licensing Ltd |
| Chris Laurenson | |
| Johanna Fowler | |
| Judith Cahill | |
| Megan Llyod-Evans | |
| Julie Powell | |

Breakdown of submissions by position

42. All 27 submitters chose to answer question 1, with the following breakdown of position:

- In favour of the proposal: 12 (of which two submitters chose not to make any comments).
- Against the proposal: 15 (of which two submitters chose not to make any comments).

43. For each position, submissions have been broken down by themes which are outlined below.

Submissions in favour

Cost recovery should be higher

44. Five submissions were received suggesting that the Council should aim to shift to 100 percent cost recovery. "I am for this increase, however it does not go far enough, for high and very high it should be 100% recoverable not just 85%. It seems that by having rate payers cover this, the council is condoning the harm that alcohol causes in these settings" (Garner; 2021).
45. "I want to make it clear that I support increasing the fees to cover at least 100% of alcohol licensing functions. As a ratepayer I am opposed to any of my rates being used to subsidise the cost of business whether they be high or low risk – they should pay their way without any subsidy from ratepayers" (Laurenson;2021). "Council should recover 100% of what is a discretionary private activity" (Powell;2021).
46. "I also do not believe rates should subsidise these costs/applications at all" (Fowler;2021). "Council and community should not be subsidising businesses unless it is for social good and not related to supplying alcohol" (Lloyd-Evans;2021).

47. It is noted that the Council has considered 100 percent cost recovery but has ruled this out so as to allow for an element of public contribution to the fees, to ensure natural justice, for example the Council does not charge individuals or industry officials for hearings and public meetings. By allowing for a rate payer contribution to the fees, the Council can use this to contribute towards these specific costs.

High risk premises should pay more

48. Two submitters agreed with the Council's position that the cost burden be put on the higher-risk venues. "I agree that the high-risk premises should pay a lot more, and unblemished [businesses] a lot less. Their fee would be a tiny [percentage] of beverage sales compared to restaurants so fairer. Over 25 years we have had zero incidents so zero costs to the council and police etc" (Logan; 2021). [We] support this proposed increase on the basis that the applications for high risk licences would involve more processing time and investigation by Council staff" (Williams; 2021).
49. It is noted that restaurants and cafes that sell small amounts of alcohol were identified with stakeholders in 2019 to be unfairly targeted by the fee increases. The Council took this feedback and agreed that florists, restaurants, and cafes which sell minimal amounts of alcohol but still have an alcohol licence should not bear the brunt of the costs of licensing as they generally did not incur the cost of the licensing process.
50. Whereas supermarkets, bars and bottle stores that sell large quantities of alcohol and are open later hours and therefore attract greater risks and as such require the council to incur higher costs.

The Council should treat smaller venues differently

51. One submitter noted that they supported the fee increases but were concerned about the fact that small bars such as theirs should not be treated the same as larger bars. "How are high risk venues defined? Is a bar being told they are high risk simply because they are open late? Because the majority of bars are well run with responsible managers operating responsibly so they feel unfairly targeted. Also, venue size and opening hours should be taken into consideration (i.e. 3 days a week vs 7 days a week)" (Fowler; 2020).
52. The Council notes that the size of the licenced premises does not impact the type of risk and as such the risk rating that has been applied under the Sale and Supply of Alcohol Fees Regulations (2013) (the Regulations). The risk rating takes into account the type of licenced premises and the hours that these premises are licenced to be open.

Council should change the way it operates

53. One submitter noted that they supported the increase to higher risk premises but that the Council should seek to simplify its processes. "If a director of a new business for applying for a liquor licence has other businesses which already hold a current licence/s (assuming no issues), then a pre application meeting should be waived" (White; 2021).
54. The Council is currently seeking feedback on these issues from licence holders and will seek to collect data over the next 12 months in order to then consult with the public in early 2022 to allow these changes to be implemented in 2022. This proposal and feedback is outlined further in paragraph 125 of this paper

Support the increase but the Council needs to define high and very-high licences

55. "One submitter noted that they support the proposed increases but felt that the council could do more in order to define what determines a high and very high-risk licenced

premises. “The proviso that any fee increase definitely applies only to a high/very high-risk licenses. However, there is a lack of clarity as to what constitutes these higher risks and the criteria applicable, there needs to be a high level of consistency in the application of such a criteria” (Taylor; 2021).

56. It is noted a number of submitters who opposed the proposed increase also raised this issue in their submission. The Council is working under the framework of the Regulations. These have been in place since 2013 and are in conjunction with the guidance of the Act. This is outlined in further detail in response to submitters against the proposal in paragraph 72.

Submissions opposed

The increase is not justified

57. One submitter noted that the costs were not justified when compared with the process of applying for a licence. “I have been asking for years how it costs \$1000 to email me an A4 paper to show I’m still licenced. To double it is crazy. My business has never [broken] its licence so why more cost (Henderson; 2021).
58. As noted in the previous paper, the Council must undertake additional work for high and very-high risk licences. This is work that is not required for lower risk licenced premises. This information was provided to industry stakeholders as part of the Statement of Proposal. The process of a high-risk licence renewal or application is not as simple as “emailing an A4 paper” and requires additional inspections, administration, and due process that is not associated with lower risk licences.
59. The variables associated with processing a high or very high licence application as noted in the Statement of Proposal include but are not limited to:

| Table 3: Variables associated with high and very high-risk licences | |
|---|--|
| A higher number of compliance visits | District Licensing Committee (DLC) costs, as the higher risk licenses are more likely to attract objections and require a hearing |
| Administration support and inspectors’ costs in receiving and reporting on the applications | Venue costs – if a higher licence does require a hearing, it may be necessary for the council to hire a venue where the hearings are to be held. |
| Legal costs | Controlled purchase operations |
| Cost of transcripts | Gradual Response Model (GRM) meetings |
| Responding to complaints | |

Fees are already too high

60. Three submitters have argued that fees are already too high. "Fees are already at an all-time high. The aim is to remove high risk premises" (Mills; 2021). "You [are] asking so much for fees; small businesses will die. We can barely make money" (Kumar; 2020). "Fees have already increased substantially" (Griffiths; 2021).
61. As noted in paragraph 29, the Council's proposal to increase the levels of fees will not result in an increase in fees collected. The same level of fees will be collected. The Council is seeking to adjust who is responsible for paying the fees and is seeking to make the system more equitable by placing the cost recovery at user of the services rather than at the ratepayers. The Council believes that those who pose a higher risk, given the nature of their business and the hours they are licenced to open until attract higher costs from the Council and as such the Council is seeking to recover these costs where they lie.

The fees increase is not appropriate given the impacts of COVID-19

62. The Council understands that the past 12 months has been a trying time for licence holders. Two submitters believed that the economic impact of the COVID-19 pandemic and subsequent lockdown has meant that bars and restaurants are unable to cope with the increases in fees.
63. [The] hospitality sector has had to deal with a once in 100 year pandemic and our businesses have been forced to take on significant debt just to survive the year, and the Wellington City Council think it is ok to significantly increase the liquor licensing fees? This is appalling! We have taken on \$85,000 worth of debt to get through the 2020 pandemic. The last thing we need is significantly increased liquor licensing fees right now. Have you seen the number of empty hospitality venues around the city right now? We closed a business down 2020. Chookys Pub and Pantry on Cuba St. We lost \$350,000 on this business. More than one year later the tenancy is still empty. Not very vibrant is it?" (Wilson; 2021).
64. "It is not easy going with business people, [they are suffering with their businesses] in this hard time" (Gandhi;2021).
65. The Council understands the impact that the Pandemic has had on this sector, the Council had proposed in 2020 to consult with the public on implementing these changes, having agreed in 2019 to move to 85% of fees recovery in 2020. The COVID-19 pandemic meant that this was delayed and the Council in its Pandemic Response Plan in 2020, the Council set the annual licence and renewal fees at \$1 for quarter 4.
66. The Council understands that the hospitality suffered as a result of the pandemic and has worked to assist businesses in working through this difficult time.
67. The Council also acknowledges that there are a number of other businesses and organisations that have suffered as a result of the pandemic that are not subsidised through rates as the hospitality industry currently is via these fees.

The council should simplify its procedures to make it easier

68. A number of submitters argued that the Council needs to fix its procedures in order to further lower its costs. "I understand risk based but this should only form a small part of any increase. It should be based on time spent on the application; Time spent in hearings. Return for Information is a key part of council staffs time spent on licences. RFI should be changed as it is for building consents. What is proposed is unfair" (McLaughlin; 2021).

69. “The application process is utterly ponderous. If nothing has changed since the last application, why not take a statutory declaration and save [the] applicant and council from wading through 70+ pages of effort” (Schmitt; 2021).
70. It is noted that the Council worked with the sector following the earlier bylaw changes to look at the processes and is working on a plan to implement changes that have been described in this submission. This was an issue that was raised by stakeholders in 2019 and the Council had planned to seek feedback from the public in 2020, and then collect data on how many licences would be affected by this in 2020. However, the COVID-19 pandemic meant that it was unable to capture this data.
71. As noted previously in paragraph 50, the Council is currently working on changes to this and is seeking feedback on these issues from licence holders, this is discussed further in paragraph 116 of this paper.

My bar should not be deemed as high risk/how is the Council deeming bars as high risk?

72. Two submitters argued that their bar should not be considered high risk, and as such should not have the fee increases attributed to them. “Some bars like Minibar are disadvantaged as we are charged [the] same price as the bigger bars which make more money. Also, we have no incidents talking us out of the high-risk category” (Lingonis, 2021).
73. “I do support the proposal to increase fees for high risk licences. But I would like to know where it is that you are determined as a high-risk licence? I think that the first-time applicant interview is a great idea, but I do not think that that fee should be on top of the application fee” (Pengelly; 2021). It is noted that this submission noted that they support the changes however, the submitter checked the box noting that they were opposed to the proposed changes.
74. It is noted that the Council is working with the risk framework that has been provided under Sections 5 and 6 of the Regulations. The Council does not decide whether a bar is high risk or not, this is determined by the Regulations and the number of points a licence attracts. The Council has not created this risk categorisation, it has been a part of the Regulations, which licenced premises have complied with since 2013.
75. A copy of the risk rating matrix is found in Attachment 1. It was also included in the Statement of Proposal. This risk matrix clearly outlines the process for determining the risk of a licenced premises. The risk rating for licenced premisses is also shown in Table 4.

| Table 4 Risk rating | |
|-------------------------------------|----------------------|
| Cost/risk rating of premises | Fees Category |
| 0-2 | Very low |
| 3-5 | Low |
| 6-15 | Medium |
| 16-25 | High |
| 26 Plus | Very High |

76. Once licenced premises attract a risk rating of 16 points they are deemed by the Regulations as high-risk.
77. As noted in the risk matrix (included in the Statement of Proposal, and attached in Attachment 1) a Class 1 restaurant, night club, tavern or adult premises attracts a risk rating of 15, if this establishment is licenced to open between 2:01 am and 3 am it attracts an additional 3 points, with an additional two points if it is licenced to open any time after 3 am.

Substantial submissions

78. The Council received three substantial submissions from industry stakeholders. Given that these submissions raise a number of issues that go beyond themes mentioned in the other submissions, the Council has decided to separate these submissions and address the issues raised by the following stakeholders
- Hospitality NZ.
 - Wellington Chamber of Commerce
 - Hospitality Licensing Limited
79. These have been outlined and responded to below. It is worth noting that many of these themes were shared by the three organisations and as such the Council is able to address many of these together.
80. The Submission from the Wellington Chamber of Commerce noted that it supported the submission from Hospitality NZ.
81. “We, again, write in support of the written submission made by Hospitality New Zealand regarding the Alcohol Fees Bylaw Proposal. We believe their organisation is in the best position to comment on the impact this proposal will have and add our voice to theirs” (Tan;2020).
82. It is noted that Hospitality NZ also chose to make an oral submission to the Council on 10 June 2021, in which it largely repeated the concerns raised in their written submission.

A lack of transparency

83. “In 2019, Hospitality NZ raised concerns around the Council’s lack of transparency and accountability when it came to providing a rationale for the increase to licensing fees. In our 2019 submission, we pointed out that there was a lack of an alcohol expenditure breakdown in the proposal document which in or opinion, showed a considerable lack of transparency, especially considering the suggestion is that operators must (eventually) cover 85% of this cost” (Parker; 2021).
84. “Furthermore, we have strong reservation about the lack of transparency and information that has been provided in the consultation paper. For example, there is no expenditure breakdown, no explanation for the expenditure, and no justification on the general rates to fees proportion” (Tan; 2021).
85. “We are concerned that Wellington City Council (“WCC”) has not provided any justification as to the increased costs that they are alleging have been incurred, or why these costs are alleged to have been incurred, or what WCC is doing to ensure that these alleged costs are not going to rise any further – and ideally, what WCC is implementing to decrease costs” (Robertson; 2021)
86. It is noted by the Council, and as pointed out in the Hospitality NZ submission, that the Council in its 2019 bylaw and submission process signalled its intent to move towards 85 percent of cost recovery. The Council notes that Hospitality NZ as part of this submission process reached out to the Council to seek a breakdown of the Council’s costs. This was provided and was also supplied to other licence holders as part of the additional feedback.
87. The Council has sought to engage with all affected stakeholders by sending the submission pack and Statement of Proposal to all high risk licenced premises (there

are currently no very-high risk licenced premises in Wellington), and as such has provided sufficient information under Section 83 of the Local Government Act.

Never ending compliance costs

88. "Hospitality NZ has concerns around the viability of the proposed licensing fee increase for small business in Wellington. The Hospitality industry, more specifically the food and beverage sector was arguably one of the hardest hit industries from the COVID-19 pandemic in 2020. Many of our members businesses have closed their doors as a result. In addition to issues with resourcing and staff shortages, it is proving a long hard road back to certainty for some of these small businesses in Wellington."
89. "Even in a pre-COVID environment, these added costs are just one of an ever-rising suite of compliance costs, hospitality businesses face from central and local government, including but not limited to:
 - Minimum wage
 - Commercial rates (which are increasing on a monstrous scale in 2021) Building WOF annual council fees
 - Food control Plan Annual Fees (including but not limited to grease trap/grease converter fees, template verification fees and independent evaluator costs
 - Alcohol licensing annual fees
 - Duty Managers certificates
 - Approved evacuation scheme
 - Public liability insurance
 - Outdoor seating and sandwich board fees
90. By increasing the alcohol licence fees by 130%, in addition to a huge commercial rate increase for 2021 and all of the above compliance costs, Council will no doubt put the nail in the coffin for some CBD businesses who are only just starting to see recovery from the COVID-19 pandemic" (Parker; 2021).
91. "The City Council has just increased the general rate at an average of 13.5 per cent. This is amplified for businesses due to the 3.25:1 differential that multiplies the general rate, which means a significant increase in their commercial rates bill. There are also increasing regulatory costs for businesses across the board" (Tan;2021)
92. It is noted that the industry continues to have concerns that the industry has related to increasing costs. The Council recognises that some of these costs are increasing for many businesses, which are not subject to the subsidies by the ratepayers. Many of these costs are essential and outside of the Council's influence. There are costs that the Council is responsible for but these are beyond the scope of this discussion.
93. The Council also recognises that if the cost of licensing at existing levels remains, then a substantial level of cost is attributed to ratepayers. The Council has since its introduction of its Alcohol Fees bylaw in 2019 sought to relieve this burden of the ratepayers by moving to a user pays system of licensing. The Council signalled its intention to shift to 85 percent of cost recovery since the implementation of the Bylaw in 2019.
94. Section 402 (1) (a) of the Sale and Supply of Alcohol Act 2012 (the Act) notes that the council "may do anything necessary to ensure that, so far as is practicable, the total costs of the licensing authority are recovered out of fees paid to territorial authorities under this Act."
95. The Council could seek to recover 100 percent of cost recovery as directed by section 402 (1) of the Act. However, it has determined that 85 percent of cost recovery is an

acceptable level. As noted in paragraph 44 of this paper the Council is seeking 85 Percent of cost recovery allowing for an element of public contribution to the fees, to ensure natural justice.

96. As noted in paragraphs 10 and 66 the Council sought to as part of the Council's Pandemic Response Plan in 2020, the Council set the annual licence and renewal fees at \$1 for quarter 4 (Q4), while still requiring licensees to pay the component of the fees payable to the Alcohol Regulatory and Licensing Authority based on the original licence fee as set out in Section 8 of the Act.

Alternative forms of cost recovery

97. "We are greatly concerned that the Council has not provided any information about steps taken to reduce any operational or corporate overhead costs, or any steps that are going to be taken to increase efficiencies as opposed to simply passing on the cost to commercial business. We are also concerned that nowhere, in the proposed document does it state that any alternative options for reaching the 85% cost recovery levels were investigated" (Parker;2021).
98. "We are especially concerned that WCC has not provided any information, reports, or other communication as to how they are cutting costs, ensuring wasteful spending is eliminated, and ensuring efficiencies are increased. The IT overhead costs, in particular, are extraordinary and appear to be significantly out of proportion to what would be considered necessary and reasonable by any good business. WCC has provided no explanation for this, or any information on how they are going to lower this cost.
99. WCC have provided no information or transparency around how the existing deficit occurred; what cost saving mechanisms have been researched, trailed, or implemented; or how they are going to ensure that Council will not continue to overspend in this area. If WCC feels the need to cover their overspending, it should not be left to licensees to make up for the inefficiency or poor time and fiscal management" (Robertson;2021).
100. As noted in the previous paragraphs, the Council is entitled under Section 402 of the Act to recover the total costs of licensing process. It is also noted that the Council worked closely with stakeholders, including Hospitality NZ around alternative options aimed at improving and simplifying the alcohol licensing process.
101. As part of this the Council brought in an independent contractor to review the Council's licensing processes. This review found that the Council was generally proficient in its practices, given the operating systems that are currently in use by the Council.
102. The Council's Public Health team is continuing to review its procedures following the feedback from both the industry and the independent contractor. However, the current processes are based on the existing IT systems and could be improved to address a number of the issues raised by the industry. This is currently on the Smart Council future work programme.
103. It is also noted that the issues created by the COVID-19 pandemic and subsequent lockdown have meant that any work that was to be undertaken on this in 2020, was unable to be completed and are still being addresses in 2021.

High and very high licences

104. "The logic being used by WCC to only apply increased fees to 'high' or 'very high' premises means, in reality, that the licensed premises that sell the most alcohol in Wellington will likely not be captured and will escape paying more.

105. Supermarkets, in particular, as the largest and cheapest sellers of alcohol, escape any increased fees as for the most part they have a 10pm closing time, and it would take an enforcement holding for them to get to a 'high' rating, and two to get them to a 'very high' rating.
106. We see this as fundamentally unfair to on-licensed premises – who, as it is widely acknowledged and accepted, are the safest places to drink as they are the most controlled drinking environments with numerous trained and capable guardians, and strident host responsibility policies in place. The WCC fee proposal seeks to punish good operators who open late at night” (Robertson;2021)
107. The Council notes the concerns around supermarkets, and off licences but also notes that in this the instance put forward by this submitter a supermarket attracts a rating of 15 points which is a medium rating. If a supermarket is open past 10 pm they attract three additional points which makes them a high-risk licenced premises.

Question 2. Are there any other issues the Council should consider when making these decisions?

108. A number of submitters chose to provide the Council with additional information as their answer to this question. Many of these submitters asked the Council to simplify their processes. While others believed that the cost of licensing should be shifted to other types of licenced premises which they believe were higher risk. As with question 1, answers to question 2 have been broken into themes and answered below.

Off licences pose a higher risk than bars

109. One submitter identified particular types of licence premises which they believed were higher risk. “Off licences and particularly supermarkets with huge discounts on alcohol, encouraging pre-loading which bars have to deal with at night” (Fowler; 2021).
110. The Council acknowledges that there are real issues around pre and side loading that are attributed to off-licences. However, it is noted that the Council in its licensing process is unable to distinguish between types of licensing in its fee allocation. The Act only allows the Council to attribute costs related to risk. The risk matrix that is included in the Act as well as the Statement of Proposal provided to submitters appoints the same level of risk to on and off licences.
111. As noted in table 5, a class 1 On licence attracts the same risk rating as the highest risk Off licence (supermarkets, grocery stores, bottle stores). The Council is unable to change these and as such is unable to attribute higher costs outside of the risk rating based on premises type.

| Table 5. Premises type and weighting - Sale and Supply of Alcohol (Fees) Regulations 2013 | | |
|--|--|------------------|
| Licence held or sought | Type of premises | Weighting |
| On-Licence | Class 1 restaurant, night club, tavern, adult premises | 15 |
| On-Licence | Class 2 restaurant, hotel, function centre | 10 |
| On- Licence | Class 3 restaurant, other premises not otherwise specified | 5 |
| On-Licence | BYO restaurant, theatres, cinemas, winery cellar doors | 2 |

| | | |
|--------------|--|-----------|
| Off-Licence | Supermarket, grocery store, bottle store | 15 |
| Off-Licence | Hotel, Tavern | 10 |
| Off-Licence | Class 1, 2, or 3 club, remote sales premises, premises otherwise not specified | 5 |
| Off-Licence | Winery cellar doors | 2 |
| Club-Licence | Class 1 club | 10 |
| Club-Licence | Class 2 Club | 5 |
| Club-Licence | Class 3 Club | 2 |

The costs are not justified

112. What [are] the real costs, show us breakdowns, charge the trouble venues and leave us good operators alone” (Henderson; 2021).
113. A breakdown of costs was provided to all licences as part of the request for additional feedback that was sent to all licensed premises.

The fees process should be simplified/ change the way the Council views risk

114. “Licence renewals are only processed until both the application licence is paid in full. This is ludicrous for an industry that is struggling. Once the application is paid then the renewal should be processes and businesses should be able to pay annual fee in instalments. Paying in instalments will also be imperative once the councils push up the prices again (Mills; 2021).
115. Most late-night licensees (bar a small percentage) have been in the industry a long time and run good operations. Their licence applications are relatively smooth and are granted without issue. Why should they be disadvantaged because other operators take longer to have an application processed. It makes no sense (McLaughlin; 2021).
116. “There needs to be a mechanism that either grants the license for an extended period, say five years, for one fee payment (say \$250) or allows a simple roll-over of the licence with much reduced paperwork (e.g. why does the DLC need a new plan in colour, of the same venue every year?) and at a nominal fee only (say \$50) (Taylor; 2021).
117. “Save money, process no change applications quickly” (Schmitt; 2021)
118. It is noted that many of the submitters are asking for a simplification of the licensing processes including reducing paperwork and effectively rubber-stamping existing licences. It is also noted that systems required by organisations such as the District Licensing Committee are outside of the scope of the Council and are unable to be changed.
119. As noted earlier, there are a number of variables, which the Council acknowledge may not have been accounted for by submitters. The Council notes that there are a number of venues which could be described as good performers, this however would not change the risk rating.

The fees increase is not appropriate given the impacts of COVID-19

120. “We are absolutely furious this is how WCC treat hospitality during a COVID year! Over the last ten years we have built and opened 7 businesses in the central city and created many jobs and added loads of vibrancy to this city. Our businesses do not feel valued. We will not be investing any further in any more businesses in this city. Many of

my hospitality business owner friends feel same way. Get a grip Wellington City Council” (Wilson; 2021).

121. “Hospitality has been hit the hardest at this time, and now you want to increase costs to what is an already struggling economy” (Griffiths; 2021).
122. This issue has largely been dealt with in response to this theme as part of question 1.

Additional Feedback

123. As noted, the Council has sought feedback from industry stakeholders on the implementation of additional components to the Application Fee, which would take effect in 2022, allowing the Council to make sufficient changes for procedures and track application numbers.
124. In 2019 the Council as part of its engagement with and feedback from industry stakeholders, the Council sought to investigate options of introducing new fees which are associated with each licence type. These will be additional fee components attributed to the Application fees.
125. Introducing these fees would require an amendment to this Bylaw.

Pre-application meetings

126. Engagement with stakeholders showed that there was a concern that new applicants were in some instances unaware of how the licencing process works, and often incomplete applications are received which increase staff time and resources.
127. Accordingly, it is proposed that all new applicants receive a ‘pre-application’ meeting. This is to ensure that the applicant is aware of all issues and responsibilities involved in the licensing process and can provide the Council with the correct information relating to their application. This will be charged at \$155 and will be applied to all new applications.

Requests for additional information

128. It is recommended that the Council implement a fee for ‘additional information’ that is missing from applications and is legally required by the Council. If a licensee submits an application which is incomplete, officers often have to chase up applicants which results in additional costs.
129. It is proposed that the first request for additional information be free of charge, however any further requests for further information will be charged \$155 for each additional request.
130. The ‘pre-application’ and ‘request for additional information’ fees are costed at the Council’s hourly fee – this fee will be reviewed in our Annual Plan fees setting section.

Late Waiver Fees

131. It is also proposed a two-tier late waiver fee which would be applied if a licensee puts in a late application. This would apply as follows
- a) \$100 fee for applications with fewer than 20 days’ notice
 - b) \$200 fee for applications with fewer than 10 days’ notice

-
132. During the consultation process the Council was asked by Hospitality New Zealand to provide a breakdown of its costs and this was provided to all licence holders as part of the request for feedback above.

Responses from stakeholders

133. "Great idea for a pre application meeting at the applicant's expense. [This] will increase [the] chances of a perfect application and reduce [the] cost of admin. Also, a good chance to eyeball the applicant and see if suitable. [I] also agree with [charging] for late applications of renewal, but the WCC must build a system to remind business in plenty of time, same with managers certificates" (Logan; 2021)."
134. "I have been in the industry for 26 years and most of my licenses have been issued for what are considered the at-risk demographic. I've watched successive changes to the SoLA reduce consumption for ON and shift a greater amount to OFF. Less market share greater compliance and more cost is a poor recipe. My suggestion is to penalise the bad buggers with greater cost as a penalty and reward the good operators with less cost as an incentive. This tool as opposed to a one size fits all approach of charging all high risk the hugest amount. My businesses are well run, and I have to my knowledge once been the cause for concern. I also think OFF should bear the brunt of cost for their market share and lack of care required after sale" (Ward;2021).
135. It is noted that the Council is continuing to work with stakeholders and is working to implement the changes outlined in this section. It will continue to seek feedback from and work with industry stakeholders and leaders to implement the proposed changes to the additional components to the Application Fee Process.
136. "We are concerned with this proposal – and with the lack of specific detail accompanying it. WCC has provided no evidence as to why this is necessary, how long it would take to get an appointment at a convenient time, nor how \$155 is justified. Just comparing it to 'other Council consenting processes' or saying that it is based on an hourly rate for an Inspector is inadequate and unacceptable (Robertson;2021).
137. It is noted that this proposal was born out of discussions with the industry and that the proposed additional changes will need to be worked through with the industry. The Council acknowledges that this submission has raised the following concerns around these additional fees relating to the pre-application fees requests for information and late waiver fees.
138. The Council also acknowledges that there are a number of issues raised in paragraph 41 of the submission provided by the Hospitality Licensing Limited particular around the proposed pre-application fees.
139. It is noted that these concerns are in relation to how these might be implemented. As an alternative to answering these questions and concerns individually, the Council will continue to work with this and other industry stakeholders on these issues.
140. Following the introduction of the Bylaw in 2019, the Council worked closely with Hospitality NZ, the Restaurant Association, and other stakeholder to develop these ideas. The purpose of seeking feedback from the industry on these issues was to attempt to circulate the ideas around the wider industry members. This will also allow the Council time to gather data on the number of licences that would be affected.
141. The Council will continue to work with stakeholders on addressing these questions on implementation and propose to consult on the additional fees in 2022.

Options

142. The Committee could recommend to the Council that it amends its Alcohol Control Bylaw, by increasing the fees for the high and very high-risk venues. This would allow the Council to shift to 85 percent of cost recovery, the remaining 15 percent of costs accounted for by rates. This would take effect as part of the 2021 Long Term Plan changes
143. The Committee could decide to maintain the costs at 71 percent recovery, with the remaining 29 percent of costs accounted for by rates.

Next Actions

144. The Committee recommend to the Council that it adopt the Alcohol Fees Bylaw as amended.
145. Council officers will continue working with industry stakeholders and leaders on making changes to the additional components of the Application Fee Process and will also look to ready this for consultation and possible implementation in 2022.

Attachments

Nil

| | |
|------------|---|
| Authors | Jim Lewis, Intermediate Policy Advisor Geoff Lawson, Team Leader Policy |
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SUPPORTING INFORMATION

Engagement and Consultation

The Council consulted using the Special Consultative Procedure under Section 83 of the Local Government Act on amending the Bylaw and increasing fees on high and very-high risk premises. The Council wrote to all 108 affected high-risk premises, providing them with a submission form and statement of proposal (there are currently no very high-risk licenced premises in Wellington). The Council also sent copies of the statement of proposal and submission forms to each library in Wellington in order to engage with the general public as well as allowing for online submissions through the Council's "have your say" page.

The Council also sought feedback from all 693 licensees in Wellington on the proposed Additional Components to the Application Fee process. These licensees were sent a letter asking for their feedback and were also invited to participate in the formal consultation to increase the Fees.

Treaty of Waitangi considerations

N/A

Financial implications

There are financial implications arising from this paper. The changes made in 2019 were supposed to change the levels of cost recovery to 71 percent, however, with the reduction of fees collected during the COVID -19 pandemic and subsequent lockdown the 2020 fees this has meant that the current cost recovery sits at 64 percent. If the bylaw is amended the Council is seeking to shift its cost recovery to 85 percent and reduce it's the cost paid from rates revenue to 15 percent.

Policy and legislative implications

The Sale and Supply of Alcohol (Fees) Regulations 2013 provides for default fees payable by users of the licensing function. The Council can recover an amount higher than that set by the Regulations to cover its licensing costs if the Council first makes a bylaw to set fees.

The Council in 2019 adopted its Alcohol Fees Bylaw which allowed it to set fees. With the adoption of this bylaw the Council increased its recovery rate from 68 percent to 71 percent. In order to increase the recovery rate to the desired 85 Percent as set out by the Council, the Bylaw needs to be amended. Any bylaw must be consistent with the Act, the Regulations, and the Bill of Rights Act 1990.

The Sale and Supply of Alcohol (Fee-setting Bylaws) Order 2013 authorises territorial authorities to prescribe, by bylaw, fees for any matter for which a fee payable to territorial authorities can be prescribed by regulations made under the Sale and Supply of Alcohol Act 2012.

Risks / legal

There are a number of risks, including imposing additional costs on the hospitality sector where they are currently being met from the ratepayer base, and the impact that this cost recovery might have on that sector in Wellington City.

The risks of the impact of COVID-19 on the hospitality industry are well known, the Council last year reduced the previous year's fees to licence holders. The Council continues to monitor the situation actively.

Climate Change impact and considerations

N/A

Communications Plan

If the Bylaw is amended, the Public Health team will communicate the changes to all licensees

Health and Safety Impact considered

N/A

THE TRADING AND EVENTS IN PUBLIC PLACES POLICY

Purpose

1. This report asks the Pūroro Rangaranga | Social, Cultural and Economic Committee to agree to publicly consult on the Statement of Proposal presenting the draft Trading and Events in Public Places Policy. This would combine and replace the Council's existing Footpath Management and Trading in Public Places policies.

Summary

2. The Footpath Management Policy (FMP, 2007) and the Trading in Public Places Policy (TPPP, 2006 with revisions in 2014) have been reviewed because they are out of date and no longer fit for purpose.
3. The FMP primarily regulates trading and event activities that take place on Wellington's footpaths and streets. The TPPP covers trading activities in other public places, but does not include events.
4. Because both policies provide for activities on public land and the decision-making criteria for assessing activities are similar, we propose to merge them into one comprehensive policy to cover trading and event activity in all public places: The Trading and Events in Public Places Policy (TEPPP). If this proposal is approved, it is recommended that both the FMP and TPPP are revoked.
5. The proposed policy is attempting to ensure that:
 - a. Opportunities to trade and hold events in our public places to encourage vibrancy, liveliness, and diversity are promoted.
 - b. Disruption to pedestrians is minimised and the footpath is prioritised for them.
 - c. The multiple and sometimes competing uses of public places are managed with a balanced approach.
 - d. The many trading and event activities that take place on public land are provided for, such as commercial tours and public micromobility share schemes.
 - e. Public space is allocated fairly and consistently for trade and event activities, and the Council's decision-making, fee charging, and approval processes are clearly articulated.
 - a. The urban, heritage, and natural environment are protected.
 - b. The effects on private property and existing businesses are minimised.
 - c. Appropriate standards of public health, safety, and accessibility are maintained.
 - d. There is alignment with the Council's strategic goals, policies, and plans.
6. Councillor workshops were held on 22 July 2020 and 1 April 2021 to discuss the review and proposed changes. Engagement has also taken place with individual operators

and industry stakeholders. A survey² was carried out with the Residents' Panel, and accessibility and disabled people's advocacy organisations. What we have heard has been incorporated into this Statement of Proposal and draft policy.

7. The Statement of Proposal sets out the findings from the review and the recommended changes. The proposed recommendations are to:
 - a. Develop a Trading and Events in Public Places Policy that will include events held in public spaces.
 - b. Revoke the current FMP and TPPP.
 - c. Widen and future proof the policy scope.
 - d. Ensure the value of trade and event activities in Wellington's public places is recognised.
 - e. Make the decision-making criteria for assessing approvals for activities in all public places and fee structures consistent across the Council.
 - f. Develop a framework for assessing and approving licensed activity on reserves, city parks, and Wellington Town Belt, which meets legislative requirements and enables a proactive and positive approach.
 - g. Identify and promote more public space trading sites, review licence periods, and invite Expressions of Interest when opportunities arise.
 - h. Align accessibility requirements with national and international guidelines.
 - i. Make sure all approvals are smokefree.
 - j. Encourage and support community events by improving application and approval processes and website information.
 - k. Encourage quality busking and street performance (including pavement art).
 - l. Make information about street appeals and charity face-to-face fundraisers in public places publicly available.
 - m. Require approval for activities such as commercial group fitness, commercial tours, bulk bins, professional dog walking, pavement art, commercial filming, and photography that use public places.
 - n. Provide for creative hoardings in public places.
8. The consultation will provide an opportunity to gather information and further explore how the Council could help provide:
 - f. unobstructed and predictable pedestrian access on footpaths while managing trade and event activities
 - g. opportunities to support creative enterprise and expression to develop and grow in public places.
9. It is proposed to use consultation to also explore public views on whether there are trading and event activities occurring in public places that may have been overlooked and are relevant to this proposed policy.

² The survey methodology is outlined in the Supporting Information section at the end of this report. For detail of the survey findings, please refer to **Attachment 2**.

10. Subject to the approval of the Pūroro Rangaranga | Social, Cultural and Economic Committee, the next step will be to engage with the public, community groups, individual operators, and other stakeholders.
11. *Editorial note:* the references used in this paper are formatted as endnotes and the reference list is included at the end of this report. The footnotes are included in the body of the report where further clarification is required.

Recommendation/s

That the Pūroro Rangaranga | Social, Cultural and Economic Committee:

1. Receive the information.
2. Agree to engage with the public and other stakeholder groups on the proposed new Trading and Events in Public Places Policy as attached to this report: the draft Statement of Proposal from Monday 5 July to 5pm on Friday 13 August.
3. Agree to also consult on:
 - a. Ways to manage trade and event activities on footpaths so that unobstructed and predictable access is maintained.
 - b. How the Council can provide opportunities to support creative enterprise and expression to develop and grow in public places.
 - c. Whether there are any trading and event activities occurring in public places that should be included in this proposed policy.
4. Note that the Footpath Management Policy (2007) and the Trading in Public Places Policy (2006 with revisions in 2014) will be revoked once the new Trading and Events in Public Places Policy is adopted.
5. Note that the Aho Tini 2030 LTP initiative included \$180k annually for the next ten years to facilitate activation of public spaces. The funding is yet to be decided but would deliver programmes in collaboration with the sector to promote vibrancy, safety, creative expression, and inclusiveness of our city, if confirmed on adoption of the Aho Tini consultation.
6. Delegate to the Chief Executive and the Chair or Deputy Chair of the Pūroro Rangaranga | Social, Cultural and Economic Committee the authority to amend the Statement of Proposal to include any amendments agreed by the Pūroro Rangaranga | Social, Cultural and Economic Committee at this meeting and any minor consequential edits.

Background

12. This Statement of Proposal (**Attachment 1**) relates to a review of the Footpath Management Policy (FMP, 2007) and the Trading in Public Places Policy (TPPP, 2006 with revisions in 2014).
13. The Council is reviewing the policies at this stage because they no longer reflect the current situation. There are many trading and event activities that now occur on public land that neither policy provide for, such as commercial tours and public micromobility share schemes. The Council's strategic goals have shifted since the policies were first adopted and a review is needed to ensure alignment.

14. The current FMP provides for trading and activities on footpaths and event activity on footpaths and roads. The TPPP provides for trading in other public places, like parks and other open spaces, but not for events. The Council proposes to create one comprehensive policy to cover how we manage all trading and event activity on public land, including footpaths: The Trading and Events in Public Places Policy (TEPPP). The new policy will have a wider focus and have flexibility to anticipate future activities.
15. There has been extensive early engagement carried out as part of this policy review, including a survey that was conducted with the Residents' Panel (535 responses). More detail of who we have engaged with is provided in the *Supporting Information* section. What we have heard is incorporated in the sections below and further detail is provided in **Attachment 2**.

History of policy development

16. The Footpath Management Policy was first adopted in 1995. It was established to ensure pedestrian safety and access was prioritised when permitting non-pedestrian activities on public footpaths.
17. The second iteration of the FMP came into force in March 2007. The Policy is mainly used by the Council's Street Activities, Urban Design, and Public Health teams.
18. The current 2007 Trading in Public Places Policy replaced the previous Street Vending Policy (SVP) 1991. The SVP took a relatively restrictive approach to trading. In 2005, the SVP was reviewed with the FMP. The scope of the policy was expanded from 'street vending' to 'trading in public places'.
19. The TPPP was formally adopted in 2006. Following recommendations from PSR in 2014, additions were included to ensure transparent and fair management of commercial and private activities occurring on open spaces.
20. Also in 2014 the licensing process for activities on open/green spaces was streamlined by enabling relevant officers to issue licences, with quarterly reporting to the Environment Committee. However the disestablishment of the Committee in 2016 resulted in officer powers to approve these licences being revoked.
21. Council's current delegations and reserve/Wellington Town Belt Management Plans require all reserve, Wellington Town Belt and open space leases, licences, concessions, or easements to be approved by the Council (or a delegated Committee). Officers have no delegation to do this, which can result in a drawn-out process. This longer process can add cost, through delays and uncertainty, which can act as a disincentive to operators.
22. A new approval framework is recommended for licensed trading and event activity on reserves, city parks, and Wellington Town Belt, which meets legislative requirements. The framework is based on identified sites and activities and will enable a proactive and positive approach to approving trading and event activities.
23. A comprehensive history of the policy reviews is included as **Attachment 3**.

Discussion

24. The main issues related to the policy review are set out below.

A. The policy issues

25. Our public places are primarily for public use and enjoyment. There are many activities that occur on public land that can sometimes compete with the public's use and access. Some activities can create obstructions and therefore increase the risk of preventable accidents. This proposed policy aims to provide a balanced approach to managing the private and commercial use of public places with recognising they are primarily for "free" public use. The proposed policy provides guidance to ensure that trading and event activities are both inclusive and accessible.
26. The proposed policy values trading and event activities because they can make our city more vibrant, diverse, inviting, and inspiring by enhancing amenity, and delivering social and economic benefits. It also recognises that vibrant public spaces increase public safety and inclusivity as more pedestrians are drawn in to engage and take part. However, we have limited trading sites available, and we understand that complicated and lengthy process issues can deter activity. This policy proposes to increase trading and events sites in Wellington's public places, shorten license periods, and promote opportunities for expression of interests to trade and activate. It also proposes to streamline the approval process for activity on certain reserve and Wellington Town Belt sites.

B. The policy direction and strategic context

27. The current FMP provides conditions for the following activities on footpaths: outdoor dining, street events, sandwich boards, street appeals, busking, and retail displays.
28. The TPPP provides guidelines for trading activities on streets and public places such as hawking, open air markets, organised commercial fitness classes, temporary retail and food stalls, recreational equipment hire, and retail kiosks.
29. The FMP primarily addresses the management of activities (trading and events) on footpaths. The TPPP covers trading activities in other public spaces but does not include events.
30. To ensure transparency of decision-making, efficiency, and consistency of how we manage activity in public places, it is recommended that we create one comprehensive policy to cover trading and event activity in all public places. If this proposal is approved, it is recommended that both the FMP and TPPP are revoked.
31. The proposed Trading and Events in Public Places Policy will explicitly provide for events in all public places. The intention is to set out the guidelines for how events use public space in this policy. This proposed policy does not cover the Council's strategic vision for events in the capital, which is provided for in the Events Policy 2012.
32. The FMP also provides for prioritisation of footpaths for pedestrian activity and safe walking routes to encourage more people to walk. The proposed TEPPP reiterates pedestrian priority for footpaths and provides guidance for ensuring accessible through routes are maintained when placing activities on footpaths.
33. The FMP does not provide for the placement of permanent activities or design of our footpaths. This will be covered in the Wellington Design Manual (to be drafted) and the standards in the District Plan (under review).
34. The proposed policy aligns with the Strategy for Children and Young People, and the Economic Development Strategy, which take an enabling position to supporting trade and event activity that aligns with Wellington's reputation as a vibrant and activated city. It also supports the Council's Accessible Wellington and Smokefree Wellington Action Plans.

35. The proposed policy objectives also contribute to focus area 3 of Aho Tini 2030: Aho Whenua – our city as a stage. Recognising that our city scape provides a platform to nourish and facilitate creative expression and placemaking, the policy provides mechanisms to identify and explore new initiatives and public space locations. The Aho Tini 2030 Long Term Plan initiative included \$180k annually for the next ten years to support a new full-time position to deliver programmes that facilitate activation of public spaces. Note that this funding is yet to be confirmed and will be based on the outcome of consultation with the sector.

C. Process issues

Trading and event sites

36. Currently there are only five locations that trading can occur in the CBD, none in the suburbs, and two on the waterfront. There are other potential sites in Wellington suitable for trading and activation that have services, such as power and water.
37. Given we are turning away trading and activation applications, it is recommended we increase and promote trading and event sites throughout Wellington's public places. This information will be made publicly available so that anyone can easily access and identify available sites to trade. It is recommended that we also retain the ability to assess applications on a case-by-case basis to respond to demand.
38. The policy proposes to shorten licence periods for activity covered by this policy to generate more opportunities. We also recommend that potential traders and event organisers are invited to submit expressions of interest as opportunities arise. This policy recommends that we promote opportunities for setting up events and make it easier to put on low-scale community events, such as Play Streets, by providing easily accessible information and templates.
39. This consultation will provide an opportunity to further explore and understand other ways we can support and increase opportunities to grow and incubate ideas.
40. The proposed policy has set out assessment criteria which will be used to guide the Council's decision-making around which activities are appropriate for public places, and where they can go. Impacts on the environment, private property, and businesses are considered when determining where trading activities can occur. Having the same decision-making criteria for all activities on the Council's public places will ensure that activity is best suited to the public space, and will help with clarity, efficiency, and transparency.

Approval process for activity on Reserves and Wellington Town Belt

41. As outlined in points 20 and 21 above, commercial activities that are either large one-off events or concessions for six months or more on reserve or Wellington Town Belt land require committee approval. Officers do not have the delegation to issue these approvals.
42. This requirement to have committee or Council approval can lengthen the process and create uncertainty for operators. Feedback is that this is a deterrent for operators wanting to trade and activate Wellington Town Belt and reserves. It is particularly onerous for temporary and short-term activities.
43. There are commercial activities taking place on reserves and Wellington Town Belt that are unlicensed and unregulated (such as commercial tours and mountain bike tours and lessons). This type of activity increases the wear, tear, and maintenance requirements on the land. Formalising the licensing arrangements and collecting fees will enable a considered approach to servicing and maintenance of the land.

44. For reserves, it is recommended that the Council 'preapproves' certain activities that can take place on specific sites. Officers have assessed identified sites and particular activities against the provisions in the relevant reserve management plan and the proposed guiding principles in this policy. Only low impact and low risk activities such as mobile coffee carts have been included in this approach. The identified areas and activities are set out in Schedule A of the Statement of Proposal.
45. To meet our obligations under the Reserves Act 1977, we need publicly notify these sites and activities, which can be completed as part of this Statement of Proposal consultation. It is recommended that officers are then given delegation to issue the individual licenses. Officers will prepare annual updates for the Pūroro Rangaranga | Social, Cultural and Economic Committee on all licences approved.
46. For the Wellington Town Belt, the process is slightly different to meet our obligations under section 17 of the Wellington Town Belt Act 2016. Other than a committee of the Council, the Council must not delegate the power to grant licences. However, it is recommended that we create a framework where specific activities and potential sites are identified, and publicly consulted on as part of this review. The Council could then make information about these opportunities publicly available. Each individual licence for these sites and activities would still require approval by the Council or delegated committee. However, further public consultation will not be required for licences of a pre-approved nature which relate to a pre-approved site.
47. Any applications for activities and/or sites that are not 'pre-approved' will be assessed on a case-by-case basis against the policy, and the provisions of the relevant legislation and management plan.
48. This framework is recommended because it will increase trading and event sites in Wellington and create more certainty, efficiency, and appeal for operators.

D. Accessibility guidelines

49. The proposed policy asserts that the public have a reasonable expectation that they can use or access public places without their right of passage being obstructed. The public also have an expectation that the primary use of public places will not be for the benefit of private enterprise, but for the safe passage of vehicles and pedestrians.
50. The proposed policy has used the best practice guidance to set the accessibility standards for placement of activity in public places.
51. For footpaths, it is recommended that an accessible path clear of hazards and obstructions is maintained, so that disabled people can reliably predict and negotiate through the footpath network. Referred to as the *continuous accessible path of travel* (footpath through route), it defines the area where the pedestrian route is safe and convenient for everyone, especially people with impaired mobility, and people who are blind or have low vision.
52. The proposed policy recommends that the accessible path of travel is located next to the building line, which is the main orientation cue for people who are blind or have low vision. However locating near the kerb may present difficulties for some activities, such as retail stands, outdoor dining, and busking. The statement of proposal recommends public consultation is required to better understand and explore the issue and potential solutions.

53. The current FMP provides the following minimum widths to guide placement of any activities/obstructions under a footpath licence:
- 4 metres for Lambton Quay or Willis Street
 - 3 metres for Manners Street, Manners Mall, Cuba Street, Cuba Mall or Courtenay Place
 - 2 metres for all other locations.
54. In practice, these widths vary widely, and in many situations, the designated width is unachievable because of the large variation in footpath widths that exist throughout Wellington.
55. We asked the Residents' Panel for feedback about the proposed footpath widths and accessible paths. In general the respondents thought that footpath widths of 3m for the Golden Mile and main CBD streets, and 2m for other locations were about right. Most respondents agreed that the clear accessible path should be at building frontage. These results are further detailed in **Attachment 2**.
56. The proposed policy has incorporated the latest guidance from Waka Kotahi on the minimum footpath through routes for different street classifications. The preferred minimum footpath through route width is 1800mm, as this allows two wheelchairs to pass comfortably.

E. Sandwich boards

57. Sandwich boards are currently permitted under the FMP. There are concerns about their impact on pedestrian accessibility. There are also compliance issues where two thirds of all sandwich boards on Wellington streets are unlicensed. Further detail regarding the early consultation on sandwich boards can found in **Attachment 2**.
58. Other temporary signage in public places is not explicitly provided for in the current policies. The current guidance for the Council's position on signage in public places is in multiple locations and forms, and in some instances inconsistent and duplicated.
59. Given there are broader issues at play regarding signage, and there is currently a district plan review of the signage chapter, we recommend that sandwich boards are considered as part of the broader signage in public places policy review due to happen at a later date.
60. This proposed policy does provide for the placement and conditions of sandwich boards however to ensure accessibility and licensing conditions are maintained.

F. Outdoor dining licences

61. This proposed policy encourages outdoor dining because it can add to the vibrancy of Wellington's streets and public spaces if well designed and located. It can also add significant value to cafes, bars, and restaurants through increased customer capacity and demand.
62. **Attachment 2** sets out the findings from the early engagement. In summary businesses felt that outdoor dining was critical to success of their business because it increased the capacity and offered services to a wider demographic, eg families and tourists.
63. Most of the Resident Panel respondents were supportive (41%) or strongly supportive (42%) of outdoor dining in Wellington, representing a total of 447 people. Only 3% were either unsupportive or strongly unsupportive.

64. Most respondents (67%) thought businesses should be charged for the use of public space for outdoor dining. Some noted the tension that exists between ensuring that private business pay for use of public space and resource, and the benefits that outdoor dining can bring to improving ambience of the city.
65. The use of public space for private business can effectively alienate the public from the 'free' use or enjoyment of that land, requiring a balanced approach. Many commented that the Council has an important role to ensure placement of furniture is done so that accessibility, amenity, and reasonable open space are maintained. A respondent pointed out that they have felt unable to use the area by St Johns Bar on the waterfront without purchasing from the bar.
66. 182 of the 535 respondents (34%) reported that the number of outdoor dining licences in Wellington was about right. 147 people (27%) thought there should be more and only 17 (3%) thought there were too many.
67. Many people commented that due to the effects of COVID-19 the Council should encouraging outdoor dining because of the provision of space to enable separation between patrons. Many also noted how the weather does not make it easy for outdoor dining, recognising, of course, it was outside of the Council's control.
68. We understand that obtaining an outdoor dining licence can sometimes be tricky and convoluted. To support and encourage outdoor dining in Wellington, this proposed policy has made improvements to information and ensuring that the Council's processes are consistent throughout all Wellington's public places. If this proposed policy is approved, process improvement work will be carried out as directed by the policy.

G. Outdoor dining licence fees

69. In 2017 the Council introduced discounts on outdoor dining licence fees for bars and restaurants, particularly to encourage and support business and outdoor dining. This was then also integrated with promoting smokefree public spaces. The discount for outdoor dining fees was 100% if the space is smokefree and 50% if it wasn't.
70. In the 2019/20 Annual Plan fee setting period, the fee for outdoor dining went back to the full fee for those that were not smokefree, while the smokefree licences remained free. This reinstated the fees and noted that having a discount for smoking dining licences had not incentivised businesses to go smokefree.

Footpath outdoor dining licences

71. In the 2020/21 year there are 100 outdoor footpath dining licences. Of these, 33 are in the suburbs and 67 are in the CBD. 50 of the licences allow smoking, 50 are smokefree.

| In 2020/21 year | Number of outdoor dining licences | Number of smokefree licences | Number of smoking licences | The number of smoking licences that also have alcohol licences |
|-----------------|-----------------------------------|------------------------------|----------------------------|--|
| CBD | 67 | 32 | 35 | 25 |
| Suburbs | 33 | 18 | 15 | 8 |
| TOTALS | 100 | 50 | 50 | 33 |

72. As shown in the table above, most of the outdoor dining licences in the CBD and suburbs that allow smoking also have an alcohol licence.

Waterfront and city park outdoor dining licences

73. The waterfront currently has 12 outdoor dining areas. Of these, eight are “live” licences and four are outdoor space users that have never been licensed³ (but will be in the future). Four of the eight live licences are smokefree. There is also the Rogue and Vagabond (at Glover Park) outdoor dining licence which allows smoking.

Current fee structures

74. The current annual fees charged for outdoor licences are:

| Area | Application fee | Standard Outdoor Dining licence per sqm per annum |
|------------|--|---|
| CBD | \$190 \$95 renewal fee | \$90 (\$0 if smokefree) |
| Suburbs | \$190 \$95 renewal fee | \$58.50 (\$0 if smokefree) |
| Waterfront | \$0 (interim rate) <i>Proposed rates to align with footpath rates:</i> \$190 \$95 renewal fee | \$90 (proposed rate in line with the CBD rate) (\$0 if smokefree) |

75. While the proposed rate for the Waterfront is \$90/m² per annum, it is of note that in 2017 an external market assessment was carried out of the waterfront area and \$200/m² was determined as an appropriate charge for outdoor licensing.
76. Due to the Covid-19 lockdown, a rent relief package of 25% off licence fees was offered to operators to the end of the 2020/21 financial year.
77. In 2019/20, the following fees were collected from outdoor dining licensing (including the application fees):

| Area | Fees |
|---------------------------|------------------|
| Waterfront and City Parks | \$ 38,000 |
| Footpath licensing | \$ 69,000 |
| TOTAL | \$107,000 |

78. The total outdoor land area currently licensed (2020/21) is:

| Area | Area m ² |
|---------------------------------|---------------------|
| Waterfront | 1,401m ² |
| City Parks (Rogue and Vagabond) | 208m ² |
| Footpath licences | 1,280m ² |

³ Four operators on the Waterfront are currently unlicensed but are working with the Council to make sure the outdoor dining area in public space will be licensed.

| | |
|--------------|---------------------|
| TOTAL | 2,849m ² |
|--------------|---------------------|

79. Currently the Council only receives fees for 313m² of the total 1401m² licensed area on the waterfront. Licence fees are only collected from 611m² (representing about half of the total licensed area) of footpath licences, which allow smoking.
80. If the Council charged the full current licence fees (renewal fees of \$95, plus the sqm fees as outlined above), it would have collected almost \$260k – made up of \$145k for waterfront and city parks, plus \$115k for the footpath licences. This represents a loss to the ratepayer of about \$150k annually (this figure does not account for the five waterfront areas that are currently un-licensed). If the Council charged the appraised \$200/m² rate for the waterfront, the Council would have collected almost \$300k annually.

Number of outdoor dining licences

81. There has been an increase of 14 footpath licences since 2017/18. Generally over the last four years the number of footpath outdoor dining licences has remained at about 100, with 102 in 2019/20.
82. New applications for footpath outdoor dining licences have not increased over the last five years:

| Period | Number of new applications |
|---------------|-----------------------------------|
| 2015/16 | 28 |
| 2016/17 | 21 |
| 2017/18 | 20 |
| 2018/19 | 19 |
| 2019/20 | 17 |

83. There has been a decrease of outdoor dining licences for the waterfront. In 2017 there were 17 outdoor dining licences and in 2020/21 there are only 13. The four businesses that had outdoor dining licences are no longer operating or no longer wish to use public space.
84. Engagement with representatives from the Hospitality and Restaurant Associations found that the licence fee amount will not make a difference to the uptake of outdoor dining licences, the main deterrent, they state, is the weather. The majority of individual operators engaged with stated that while increasing fees would impact their business, it would not affect their ability to operate.
85. In May 2021, a letter was sent to all footpath and waterfront outdoor dining licensees, and the hospitality and restaurant associations to advise them of the proposed policy changes (including reintroducing licence fees and mandatory smokefree) and invite any feedback. Only one response was received. It expressed disappointment at the proposal to reintroduce fees.

86. The number of outdoor dining licences on both the waterfront and footpaths has remained largely the same over the last four years. Uptake of new licences has slightly decreased over this same period. The level of fees charged does not appear to affect the decision to obtain an outdoor dining licence. Therefore, this proposed policy recommends that the Council phase back in full fees for all outdoor dining (irrespective of smokefree status), and ensure the fees charged are consistent. It is recommended to have all outdoor licence holders on the full licence rate by 2024/25.

H. Auahi kore - mandatory smoke and vape-free

87. This policy recommends that all approvals issued under this policy are mandatory smoke free. It is recommended that the policy includes vaping as some e-cigarettes contain nicotine and use of the devices mimics cigarette smoking.
88. The proposed policy position will be implemented through a non-regulatory approach aimed at behaviour change and promoting a positive smokefree message. Compliance with the policy will be based on signage, communication, and education. The aim is to make Wellington a healthy place to be, reduce smoking, and support smokers that would like to stop.
89. The Smokefree Wellington Action Plan 2019 (the action plan) was adopted on [7 March 2019](#) by the City Strategy Committee, subject to clarifications re vaping presented on 21 March 2019. The action plan re-affirmed Council's commitment to the nationwide Smokefree Aotearoa goal that by 2025 almost no one will smoke (less than 5% of the population).
90. In May 2021, the Council submitted to the Government's Smokefree Aotearoa 2025 Action Plan which is currently being drafted to help accelerate efforts to reach the 2025 goal of making New Zealand smokefree. The nature of our submission was encouraging the Government to legislate smokefree public places so that councils have effective enforcement measures to prevent smoking.
91. The number of smokers in New Zealand is decreasing. At the time of the 2018 Census, the proportion of regular cigarette smokers aged 15 years and over decreased to 13.2%, down from 15.1% in 2013.
92. In Wellington City the trend is similar; in 2013 the proportion of the population who smoked was 10.3%, decreasing to 8.4% in 2018.
93. The action plan is focused on developing smokefree events and outdoor public spaces. The rationale is to denormalise smoking by reducing its prevalence. Reducing the visibility of smoking helps people who are trying to quit and remain smokefree, and help prevent young people from taking up smoking. It also reduces the harm caused by second- and third-hand⁴ smoking.

Public support

94. There is strong public support for Wellington becoming smokefree. In 2018 the Council conducted a survey (the survey) of public attitudes to smoking in Wellington to inform the new action plan. Of the total sample (2269 responses), the majority (86%, compared to 84% in 2015) supported Wellington becoming increasingly smokefree.

⁴ Third-hand smoking (THS) is residual nicotine and other chemicals left on indoor surfaces such as clothes, furniture, and carpets etc. While robust evidence is not yet available to fully evaluate the potential health hazards of THS exposure, potential effects on human health of some of the known THS compounds is being examined.

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95. Public support for smokefree outdoor dining is also increasing. The 2018 survey found that support for outdoor dining areas being smokefree was higher (71%, compared to 68% in 2015). Other relevant findings from this 2018 survey can be found in **Attachment 4**.
96. 75% of the Residents' Panel surveyed in September 2020 (**Attachment 2**) thought that all outdoor dining licences should be mandatory smokefree. The main reasons given included objection to second-hand smoke, and smoking was seen as unhealthy and unpleasant.

Effects on industry

97. Representatives from the Hospitality and Restaurant Associations were asked about the impact of mandatory smokefree. They acknowledged that for some operators it would be tough, but they asserted that if that was the universal position and applied to all, it was workable. The main concern for hospitality regarding smokefree outdoor policies is the fear of losing customers.
98. Research from New Zealand and overseas found that hospitality venues reported increased patronage and sales after becoming smokefree. Studies found that café and restaurant sales increased after the 2004 New Zealand smokefree legislation. Analysis reveals it is probable this pattern would be the same for outdoor areas.^{1,2} Non-smokers would be more likely to use outdoor dining areas if they were smokefree, particularly if they have children. Based on the New Zealand experience for indoor smokefree bars, support by smokers would likely increase once they experienced the outdoor smokefree policy.
99. Increased patronage has been reported by Australian cities and states with smokefree outdoor hospitality areas.^{3,4} In Queensland, there was a 20% net gain in survey respondents who said they visited outdoor dining/bars after the 2006 smokefree outdoor dining and drinking law change. Furthermore, with smokefree spaces increasing internationally, visitors are now expecting smokefree environments.
100. 31 of the 67 councils offer some form of smokefree outdoor dining. The councils in New Zealand that have mandatory smokefree outdoor dining include Auckland, Christchurch, Palmerston North, Rotorua, Hutt City, Napier, and Hastings.

Health considerations

101. Creating smokefree environments also helps with reducing health inequalities between Māori and non-Māori. While 16.5% of the general population smoke, this is much higher for Māori (at 32.7%)⁵. Māori are also the youngest to start smoking, with an average age of initiation of 14 years⁶.
102. We know that second-hand smoke is hazardous to health and that there is no safe level of second-hand smoke. Studies have found that outdoor second-hand smoke exposure can be just as harmful as indoor exposure, particularly when in close proximity or in areas where people congregate, such as outdoor dining^{7,8}.
103. International research has found the exposure to second-hand smoke can be reduced by 21%, for both smokers and non-smokers, following the introduction of smokefree policies, such as in outdoor dining areas⁹. Creating smokefree outdoor dining spaces can also support workplace health and safety legislation by reducing exposure to second-hand smoke by workers.

104. Smokefree policies not only reduce harm to non-smokers, they also reduce harm to smokers by decreasing the number of cigarettes smoked and increasing the likelihood of a successful quit attempt¹⁰. Smokefree policies give smokers more reasons to quit¹¹ and reduces visual cues to smoke from seeing others smoking¹².

Cigarette filters

105. Cigarettes are the most littered item worldwide, with an estimated 4.5 trillion littered every year. 30-40% of all items collected in annual international coastal and urban clean-ups have been made up of cigarette butts consistently since the 1980s despite smoking rates decreasing¹³.
106. Cigarette butt litter presents multiple issues for councils. Discarded butts increase rubbish removal costs, detract from the city's appearance, present fire and safety risks, and are toxic to fresh water and marine life.
107. Concerns have been raised that shifting smokers from ashtrays provided in outdoor dining areas will increase cigarette butt litter.
108. There is some research on the extent and style of cigarette butt litter in Wellington. The studies found that littering was the "norm" despite rubbish bins being ubiquitous in the area¹⁴. Therefore, it is unlikely that additional rubbish bins would make a positive difference to butt litter. The study suggests that smokefree area policies and communications may be more effective in reducing butt litter.
109. It is recommended the Council monitor any increases in cigarette butt litter and if any problem areas are identified consider placement of rubbish bins.
110. It is important to note that the Government's draft Action Plan proposes to ban cigarette filters, partly to reduce appeal and to remove it as a source of non-biodegradable litter from the environment.

Smoking outdoor dining licences

111. The number of smoking outdoor dining licences in both the 2017 and 2020 periods are:

| Area | 2017/18 | 2020/21 |
|---------------------------|---------|---------|
| CBD | 49 | 35 |
| Suburbs | 13 | 15 |
| Waterfront and City Parks | 5 | 5 |

112. Feedback from waterfront operators and officers is that the 100% discount for smokefree is an incentive for those who have large licences (over 100m²). However, it is not an incentive for those who have licensed areas below 100m² and/or those with lower charges ie below \$50/m².
113. As outlined above, there were no concerns raised from any of the current outdoor dining licensees about becoming smokefree. If the proposal to make all approvals under this policy mandatory smokefree is accepted, it is recommended it is applicable from policy adoption, but that a 6-month 'lead in' time for existing licensees is provided so officers can provide education and support for operators.

I. Street performance and busking

-
114. Street performance and busking were originally covered under the Street Performance and Busking Policy 2001. They are now provided for under the Footpath Management Policy.
 115. The proposed policy position is to encourage and enable a range of street performance in public places that contributes to the city's vibrancy, is safe, and doesn't interfere with pedestrian or traffic flow, business activity, or residential living.
 116. Currently performers need a licence to perform in public places and there is no fee attached. A licence can be obtained through the online form on the Council's website.
 117. The Council can cancel or refuse to issue a performer's licence if there are concerns about irresponsible or unsafe behaviour, or if the performer is not complying with the licence conditions. However as there is no monitoring, officers only reactively respond to complaints.
 118. The primary issue with busking is the management of complaints. In the previous 18 months, about 128 complaints were received about busking. Usually complaints come in late at night or the early hours of the morning, and because the Council does not know who the performer is or where they are based, it is often unable to follow up. If officers are able to get there when the performer is still there, they will ask the performer to move on. However, they do not confiscate gear and if the performer is behaving offensively, the police are called.
 119. The Residents' Panel were asked about busking, many respondents were interested in having more quality live music and performance in Wellington. Many respondents thought that the Council should more actively manage busking. Some respondents suggested ways to encourage more quality performance based on their experiences overseas, such as having a performance stage, running auditions, and having a code of conduct (see **Attachment 2**).
 120. Aho-Tini 2030 (being drafted) explores new creative pathways for developing talent and upcoming Wellington artists. Effective management of busking and street performance and increasing event sites in Wellington will help achieve this goal.
 121. Some expressed concerns around amplification of music. More detail of the engagement findings is in **Attachment 2**.
 122. Other New Zealand and Australian councils have a range of approaches to managing busking and street performance. Auckland has an interactive, easy to follow website with the rules and conditions clearly articulated. In order to get a licence performers need to identify the site they perform in the most, have their signed licence and photo ID on them at all times, and can only perform between 7am and 9pm. Hamilton Council have a busking competition with prize money going to the public's favourite entertainers. Melbourne also has busking competitions with all entrants receiving a \$100 payment. In Melbourne, there are four types of busking permits – general, pavement art, circus acts, and a premium permit, all with varying fees. Premium permits are for "professional buskers"⁵ who pay a slightly higher licence fee (\$70) and they have access to the "premium" sites. Melbourne City specify sites and times where amplified sound is not allowed. To busk on the London Underground, buskers need to audition in front of a panel of music industry experts in public locations and are judged on their originality, technique, and performance.

⁵ A professional busker is a performer who busks as their main income source, has a repertoire that would enable performing for at least 30 minutes without repeating a song, and has a website, YouTube, Facebook or other profile

123. This policy recommends the following to improve the management of busking and street performance in Wellington including:
- limiting hours of operation (currently performers can perform any hour of day or night, and in any location)
 - designating “premium” busking spots and allocating them proactively to performers on a demand basis (while still allowing others to busk anywhere in the “non-premium” or unrestricted sites)
 - listing the conditions on the actual licences, ensure performers have photo ID on their person, and having a code of conduct.
124. Another form of busking and street performance is pavement art – design, drawing, images, and decals on the road surface. The Council’s present position is that this is prohibited on public footpaths, but decals related to event promotion are sometimes permitted on the waterfront.
125. Pavement art and design is becoming more popular as a method of placemaking, and the Council is receiving requests to use pavements to decorate for event promotion. Both Auckland and Melbourne Councils permit pavement art as a form of busking or street performance. Pavement art is permitted in Christchurch if it is part of an approved event.
126. The recommended policy position is to allow pavement art with the Council’s approval, under conditions, such as that it must be temporary, a removal plan must be in place, and no commercial advertising will be permitted. It is also recommended that pavement art is only able to be used at particular sites and the use of footpaths will not be permitted.

J. Street appeals and charity fundraisers

127. There are two types of street appeals: the traditional bucket collection for annual appeals and the face-to-face charity fundraisers. They all require a temporary licence from the Council to operate on public land. Street collections have changed as we have moved to more of a cashless society and consequently face-to-face subscription canvassing is becoming more common. For some public, this has become an issue.
128. The Council rosters the annual street appeals. The Council works with the Public Fundraising Regulatory Association (PFRA) who roster the face-to-face subscription collections. The PFRA works with the Council to ensure quality control measures and has a code of conduct for canvassing in public places. The PFRA also has a complaint process and will provide location information of the collectors on their website.
129. In the last year the Council has received nine complaints related to street appeals, however the Council’s Community Services Team field complaints directly and can receive more than this. A complainant has been writing to the Council’s Assurance Team over particular concerns related to “professional charity “collectors” who position groups of their staff on footpaths throughout the city, where they intercept/confront members of the public and attempt to get them to enter into contracts for regular payments.”
130. The complainant questioned the legality of the current practices. A [review was conducted by MBIE in 2015](#) and a discussion [document seeking](#) comment was released. No regulations were made as a result of this review. However on 24 May 2018 the Minister for the Community and Volunteer Sector announced a [review of the Charities Act 2005](#). Indications at this stage are that the review is unlikely to result in any changes made to the practice of third-party canvassing for funds for charitable purposes.

131. It is recommended that we continue to work with the PFRA and our national charities to make sure information about collection sites and ties of collections, their rules for collection, code of conduct, and the complaint process is publicly available. To ensure these quality control measures are applicable to all, it is recommended that all face-to-face charity fundraisers must be a member of the PFRA to operate in public places.

K. Commercial group fitness activities, professional dog walking, and commercial tours

132. In the 2014 review of the Trading in Public Places Policy, the Parks, Sport and Recreation (PSR) business unit recommended that commercial group fitness activities and tours (that can disrupt casual use) should be included. As a result of that policy review, commercial group fitness activities are now provided for under the current TPP policy. Commercial tours and professional dog walking are not covered by the current policies.
133. Currently, permission for organised commercial group fitness activities is not necessarily required, they do however need to comply with the Code of Conduct annexed to the Policy. Generally there are no fees charged, except if taking place on a sports-field as per the standard booking fees for sports-field.
134. Predominantly the group fitness activities take place at Frank Kitts Park on the waterfront. There can be as many six operators conducting classes at any one time, which can significantly inhibit people's access to the park. Some operators use equipment that dig into the ground and the Council may wish to require approval for this.
135. Commercial tours and professional dog walking take place on all public land. The current issue is that they can take over spaces to the detriment of other users. Commercial tours, such as mountain bike tours, can have an impact on the tracks and more maintenance and repair is required. Currently we have no ability to regulate how many dogs are walked per person, and there are concerns about lack of control when one person is walking multiple dogs in both on- and off-lead areas.
136. The proposed policy includes commercial group fitness activities, professional dog walking, and commercial tours so that the Council can regulate their use and add conditions as necessary.

L. Mobile trading, hawking, and touting

137. In the current TPPP hawking is defined as trading from a vehicle and only stopping long enough to sell to a customer (for example, Mr Whippy). A trading licence is not currently required to hawk goods. However, a Certificate of Registration for hawking food is required. Hawking is only allowed in the suburbs outside the CBD. However, as a licence is not currently required for hawking, the Council does not have a record of the amount of activity.
138. Permission for selling Christmas trees falls under the TPPP and is classified as a hawking activity. It does not require a licence and there are no fees, however traders need to follow conditions around public safety, access, and considering others.
139. The proposed policy includes new definitions to make sure these forms of trading are included and covers how the Council manages them. It includes mobile trading to cover all mobile temporary trading activity where the operator sets up at location and vacates

once trading has ended for the day. It is proposed that mobile trading sites will be increased, and traders can select multiple sites to trade from.

140. Activities such as hawking, touting, and spruiking are also covered under the proposed policy and approval will be required for these activities.
141. The Traffic and Parking Bylaw (under review) will cover the permitting of mobile trading when it occurs on roads and will have provisions for the re-purposing of car parks and enforcement.






Options

142. The Committee may approve to consult on the draft Statement of Proposal for the Trading and Events in Public Places or decide to keep the current Footpath Management and Trading in Public Places policies unchanged.
143. If the policies remain unchanged, the Council will not be able to regulate or improve the provisions for the many trading and event activities occurring on public land.

Next Actions

144. After committee approval is received, public consultation on the draft Statement of Proposal (Attachment 1) will commence, pursuant to sections 83 and 86 of the Local Government Act 2002.
145. The proposed consultation dates are from Monday 5 July to Friday 13 August. Oral submissions will be heard by Pūroro Rangaranga in August. The full results of the consultation will be presented to the Committee for consideration and a decision.

Attachments

| | | |
|---------------|--|----------|
| Attachment 1. | Attachment 1: Statement of Proposal for the Trading and Events in Public Places Policy ↓  | Page 621 |
| Attachment 2. | Attachment 2: Early engagement findings ↓  | Page 669 |
| Attachment 3. | Attachment 3: Short history of policy development ↓  | Page 678 |
| Attachment 4. | Attachment 4: Outline of 2018 smoking survey results ↓  | Page 681 |
| Attachment 5. | Attachment 5: Communications and engagement plan ↓  | Page 682 |

| | |
|------------|---|
| Author | Kristine Ford, Senior Policy Advisor |
| Authoriser | Baz Kaufman, Manager Strategy and Research Stephen McArthur, Chief Strategy & Governance Officer |

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- ¹ Edwards R, Thomson G, Wilson N, et al. After the smoke has cleared: evaluation of the impact of a new national smoke-free law in New Zealand. Tob Control 2008;17:e2.

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<http://www.manly.nsw.gov.au/council/news/news/smoke-free-councils/>.

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<https://www.smokefree.org.nz/smoking-its-effects/facts-figures>

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www.cancercouncil.com.au/wpcontent/uploads/2011/10/SmokeFree-FactSheet1.pdf

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¹⁰ Chaiton et al (2016) Exposure to smoking on patios and quitting: a population representative longitudinal cohort study www.ncbi.nlm.nih.gov/pubmed/25352563

¹¹ Thomson, G (2015) Smokefree outdoor policies in New Zealand: Questions and answers www.otago.ac.nz/wellington/otago302608.pdf

¹² Thomson, G (2015) Smokefree Community and music events involving council land www.otago.ac.nz/wellington/otago302601.pdf

¹³ The Truth Initiative. Fact Sheet: Tobacco and the environment 2021.
<https://truthinitiative.org/research-resources/harmful-effects-tobacco/tobacco-and-environment>

¹⁴ Patel V, Thomson G, Wilson N. Cigarette butt littering in city streets: a new methodology for studying and results. *Tob Control* 2013; 22:59-62.

SUPPORTING INFORMATION

Engagement and Consultation

As outlined in the paper, extensive early engagement was carried out as part of this policy review.

Stakeholders from Hospitality Association, Retail NZ, Restaurant Group, Chamber of Commerce, and First Retail have been engaged with. We have also engaged with representatives from Living Streets Aotearoa, CCS, Blind Low Vision Aotearoa, Blind Citizens NZ, and the Disabled Persons Assembly. Discussions about the proposed policy have also been had with New Zealand Prostitutes Collective (NZPC), Waka Kotahi, Cancer Society, Takiri Mai te Ata, Bay of Plenty DHB, Otago University, and Regional Public Health.

A survey was carried out with the Residents' Panel and was also forwarded to the accessibility and disabled people's advocacy organisations listed above. The survey used a non-representative (random) sample and was conducted between 24 September to 9 October 2020. The response rate was 14%, resulting in 535 completions.

A phone survey was conducted with 14 Wellington business owners who presently have a licensed sandwich board. We also spoke with four operators in Wellington who currently have outdoor dining licences and four individual traders and activators.

A letter was sent early May 2021 to all current outdoor dining licensees on footpaths and the Waterfront outlining the proposed policy changes. The letter was also sent to the hospitality and restaurant associations.

The AAG have been kept informed throughout the whole policy review.

Treaty of Waitangi considerations

Te Tiriti o Waitangi has been considered in the review work carried out to date. The submission Ngāti Toa presented for the Smokefree Wellington Action Plan in 2018/19 has been considered in the development of the smokefree recommendations in the policy. We have also consulted with representatives from Takiri Mai te Ata to develop our understanding of the importance of smokefree policies for Māori. The Tira Poutama team have contributed to this policy review and their feedback has been incorporated.

Consultation with mana whenua will be carried out if approval to consult is given by the Committee.

Financial implications

The proposed Trading and Events in Public Places Policy will provide the principles for fee setting for activities in public places. Fees will be set in alignment with the Council's revenue and financing policy the Traffic and Parking Bylaw 2021, the Local Government Act 2002, the Parking Pricing Protocol 2021 and, where relevant, the Reserves Act 1977 and the Wellington Town Belt Act 2016. The fees and charges will be revised annually. Fees for approvals issued will be set in accordance with the Council's Public Places Bylaw. Fees may include the costs of providing the goods and services, such as:

- administration
- licensing/permitting
- monitoring and enforcement
- maintenance and repairs
- electricity and water supply
- additional resources that the applicant requests or expects from the Council – such as the Council providing higher than normal levels of service on a particular space, extra facilities, equipment hire, security, or extra maintenance.

The Council reserves the right to charge for occupancy of public spaces in addition to the above fees, where applicable. Such a charge would be assessed by the value of the location, and to ensure that businesses on private property are not unfairly disadvantaged. It may include a rental amount and/or an assessment of the opportunity cost (such as loss of potential parking revenue).

As noted in this paper, this will have implications for the previously discounted outdoor dining licence fees.

Policy and legislative implications

Legislation that has been considered in the drafting of the policy include (but is not limited to): Local Government Act 1974, Local Government Act 2002, Wellington Town Belt Act 2016, the Reserves Act 1977, the Sale and Supply of Alcohol Act 2012, the Food Act 2014, and the Health and Safety at Work Act 2015. The proposed policy is consistent with the NZ Bill of Rights Act 1990 and does not affect iwi customary rights.

This policy review work aligns with the objectives in Aho Tini 2030 – Arts, Culture and Creativity Strategy, the Strategy for Children and Young People, the Economic Development Strategy, and our Long-Term Plan.

Risks / legal

Legal advice has been received regarding the Council's ability to charge fees, license, and enforce activity in public space.

As outlined in the paper legal advice has also been received re licence delegations on Wellington Town Belt and reserves.

Climate Change impact and considerations

The proposed policy includes requirements to have waste minimisation plans, where relevant. Included in the guiding principles for decision-making is an impact assessment on the surrounding environment and applicants are encouraged to integrate environmentally friendly practices in their operations.

Communications Plan

Public consultation will be conducted for a period of a month, including public notification of consultation. Sections 82 and 82A of the Act provide the requirements for consultation of any amended or new policies.

The Communications and Engagement Plan is included as **Attachment 5**.

Health and Safety Impact considered

The proposed policy will set out the responsibilities of operators under the Health and Safety at Work Act 2015. It will be an approval condition of any operator to meet safety, health, and hygiene requirements. Under the proposed policy, operators will be required to take responsibility for public liability insurance requirements.

Trading and Events in Public Places Policy

Statement of Proposal July 2021



The Draft Trading and Events in Public Places Policy 2021 Statement of Proposal

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1. Introduction

We are reviewing our policies that set the framework for how we manage our public places in Wellington.

Our public places are important – we use them to socialise, play, and work. We want them to be lively, active, and safe for everyone to use. There are times when exclusive use of space is requested and uses can conflict. The Council needs some rules and guidance on how these spaces are managed.

At the moment we have two policies that govern how we manage trading and event activities on our footpaths and public places: The Footpath Management Policy and Trading in Public Places Policy. There is cross over, so we are proposing that we integrate both policies into one Trading and Events in Public Places Policy. Some spaces, such as reserves and Wellington Town Belt, are also regulated by their own legislation¹ and need special consideration which is covered in the proposed policy.

The current policies are out of date, so we have drafted the new combined draft policy to be much broader in scope. It sets out the guidelines for licensing a range of activities that are already happening in our city.

This document includes this draft policy and two schedules (which are not part of the policy). We would love to hear your thoughts on this draft.

2. Have your say

Please let us know what you think about the review and proposed Trading and Events in Public Places Policy.

To have your say about the proposed policy you can:

- make a submission online at www.wellington.govt.nz/haveyoursay/consultations
- download a submission form from the website and email it to policy.submission@wcc.govt.nz
- fill in the submission form and send it to:
Freepost 2199
Trading and Events in Public Places Policy (TEPPP) Review
Policy Team 259
PO Box 2199
Wellington 6140
- drop off a completed submission form to Arapaki Service Centre at 12 Manners Street.

Printed copies of this Statement of Proposal are available from:

- Arapaki Service Centre
- Libraries
- by emailing policy.submission@wcc.govt.nz
- phoning 04 499 4444 to request a copy.

If you wish to make an oral submission to Councillors, please indicate this on the submission form and ensure that you have included your contact details. We will contact you to arrange a time for you to speak. Written submissions open on Monday 5 July and close at 5pm on Friday 13 August.

¹ [The Reserves Act 1977](#) and [The Wellington Town Belt Act 2016](#)

Summary of proposed changes

We are making recommendations to:

- Develop a Trading and Events in Public Places Policy that will include events held in public spaces.
- Revoke the current FMP and TPPP.
- Widen and future proof the policy scope.
- Ensure the value of trade and event activities in Wellington's public places is recognised.
- Make the decision-making criteria for assessing approvals for activities in all public places and fee structures consistent across the Council.
- Develop a framework for assessing and approving licensed activity on reserves, city parks, and Wellington Town Belt, which meets legislative requirements and enables a proactive and positive approach.
- Identify and promote more public space trading sites, review licence periods, and invite Expressions of Interest when opportunities arise.
- Align accessibility requirements with national and international guidelines.
- Make sure all approvals are smokefree.
- Encourage and support community events by improving application and approval processes and website information.
- Encourage quality busking and street performance (including pavement art).
- Make information about street appeals and charity face-to-face fundraisers in public places publicly available.
- Require approval for activities such as commercial group fitness, commercial tours, bulk bins, professional dog walking, pavement art, commercial filming, and photography that use public places.
- Provide for creative hoardings in public places.

Questions for consultation:

These questions are intended to help guide your submission. We are interested in all submissions and thoughts on the proposed policy. You do not have to answer all the questions.

1. Do you think there are other trading and event activities occurring on public land that this proposed policy should cover?
2. Do you agree with the proposed reserve and Wellington Town Belt trading and event sites listed in Schedule A?
3. When managing trading and events activities on footpaths, what ways do you suggest that the Council best provide unobstructed and predictable pedestrian access?
4. Do you agree that the building edge on footpaths should be clear of obstructions and activities to maintain an accessible through route?
5. We are proposing to provide more trading and event sites, promote premium busking spots for street performance, and streamline the application process. What other ways do you think the Council could provide opportunities to support and grow creative enterprise and expression in public places?
6. Do you think the balance between commercial/private and public use of public land is about right?
7. Do you have concerns about increasing mobile trading sites in the city?
8. Do you agree that all licensing under this policy should be mandatory smokefree?
9. What trading and event activity would you like to see more of in Wellington's public places?

3. Introduction and reasons why we are reviewing the policies

Trading and events can make our city more vibrant, diverse, inviting, and inspiring. The Council recognises that exciting and vibrant public spaces can also increase public safety and inclusivity as more pedestrians engage and take part in trading and event activities. The valuable contributions these activities can make to local communities, culture, and economy is also recognised.

This Statement of Proposal relates to a review of the Footpath Management Policy (FMP, 2007) and the Trading in Public Places Policy (TPPP, 2006 with revisions in 2014). The policies have been reviewed because they are no longer fit for purpose and the scope of both policies is limited and narrow.

| Footpath Management Policy (2007) | Trading in Public Places Policy (2006 with revisions in 2014) |
|--|---|
| <ul style="list-style-type: none"> • Outdoor dining • Street events • Sandwich boards • Street appeals • Busking • Events • Retail displays • Parades • Festivals • Marches/protests | <ul style="list-style-type: none"> • Hawking • Open air markets • Organised commercial fitness classes • Temporary retail and food stalls • Recreational equipment hire • Retail kiosks |

Table 1: The scope of the current FMP (2007) and the TPPP (2006).

The types of trading and event activity occurring on public land has changed. There are a range of activities that were not anticipated or covered by the current policies, such as public micromobility share schemes, amusement devices and rides, commercial tours, use of parklets, and mobile trading. It is proposed the new policy will provide guidelines and require approval for these. It is also proposed that the scope is widely defined to anticipate future trading activities as they come up. The current policies don't cover all Council-managed land, and areas like the Waterfront and Wellington Town Belt were excluded. The proposed policy allows for trading and events on all Council-owned and managed land and will address the complexities that exist with some land types, such as reserves and Wellington Town Belt.

There are new strategies, policies, and plans that the Council has adopted since these policies were first written, and the FMP and TPPP do not now align with these. This proposed policy is aligned with objectives of relevant Council plans, strategies, and policies (see Diagram 2: Strategic fit).

The FMP primarily regulates the management of trading activities on footpaths. It also covers the Council's management of how major events and other special occasions such as sporting events, holidays, and movie premiers use public space. It also includes street events such as

parades, festivals, marches, protests, and the distribution of fliers or free samples. The FMP does not provide for the placement of permanent activities or design of our footpaths. This will be covered in the Wellington Design Manual (to be drafted) and the standards in the District Plan (under review).

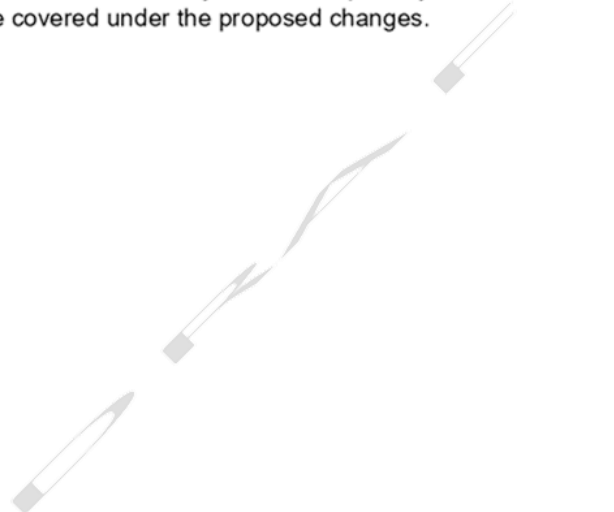
The TPPP covers trading activities in other public spaces but does not include events.

The proposed Trading and Events in Public Places Policy will explicitly provide for events in all public places. The intention is to set out the guidelines for how events use public space in this policy. This proposed policy does not cover the Council's strategic vision for events in the capital, which is provided for in the Events Policy 2012.

Because both policies provide for activities on public land and the decision-making criteria for assessing activities are similar, we propose to merge them into one comprehensive policy to cover trading and event activity in all public places. If the proposal is approved, it is recommended that both the FMP and TPPP are revoked.

The benefits of providing for trading and events in all public places (including footpaths) include transparency of decision-making, efficiency, and consistency of how we manage activity in public places. The policy will clarify that the Council's written permission is required to carry out a trading or event activity on public land and provide the conditions for it.

The diagram below shows the objectives and primary concerns of the current policies and where these are covered under the proposed changes.



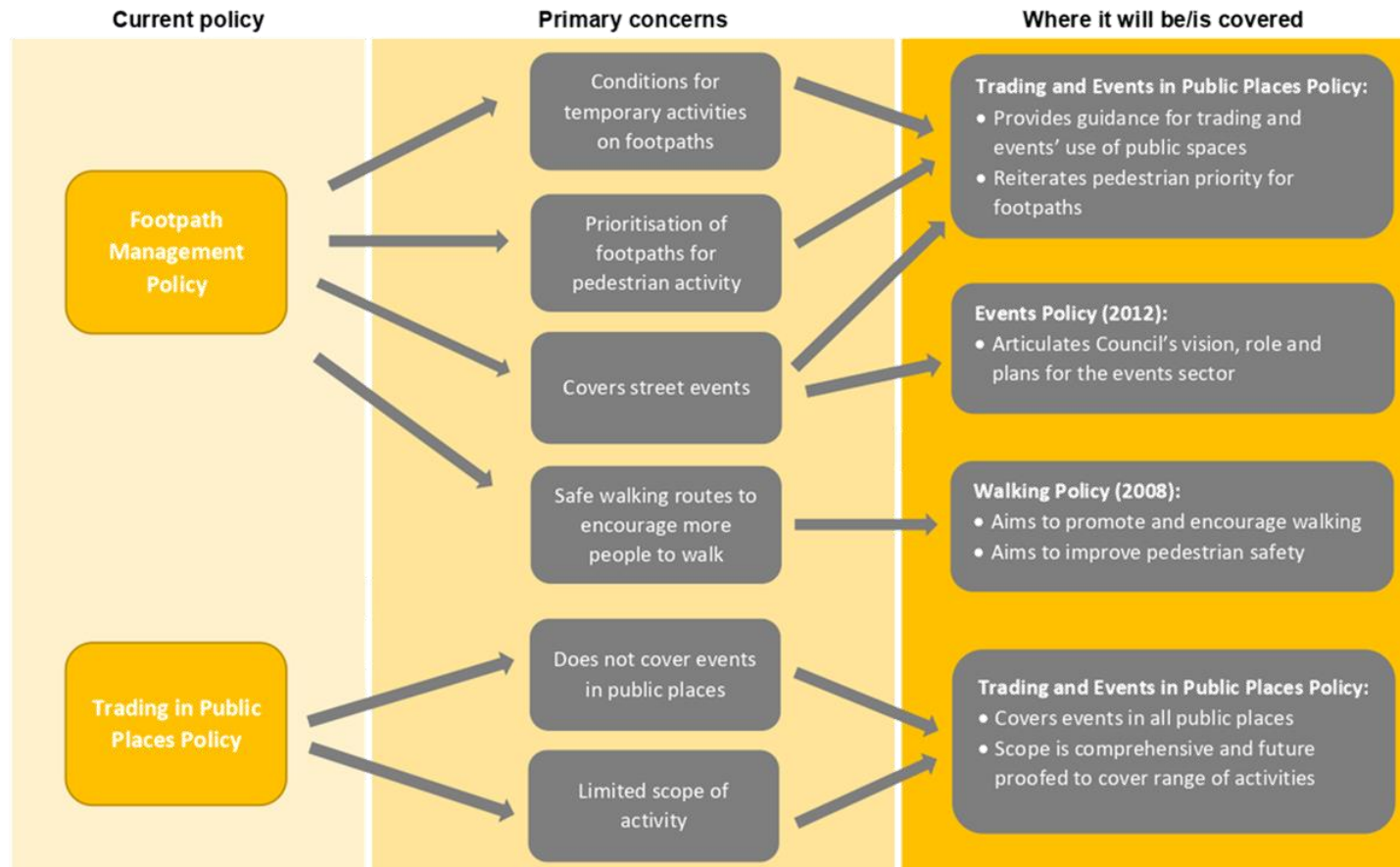


Diagram 1: Objectives of current policies

Legislative context

This proposed policy helps inform the Public Places Bylaw 2021 and is one of the operational policies referred to in the Public Places Bylaw. It should be read in conjunction with the Council's Consolidated Bylaw 2008 and Traffic and Parking Bylaw 2021, the Reserves Act 1977 and reserve management plans, the Wellington Town Belt Act 2016 and the Wellington Town Belt Management Plan 2018, the Local Government Act 2002, the Local Government Act 1974, the Waterfront Framework, and the relevant rules, policies and objectives in the District Plan. It also aligns with the objectives in Aho Tini 2030 – Arts, Culture and Creativity Strategy, the Strategy for Children and Young People, the Economic Development Strategy, and our Long-Term Plan.

The proposed policy is consistent with the NZ Bill of Rights Act 1990 and does not affect iwi customary rights. The Council is committed to protecting fundamental rights and freedoms such as the right to freedom of expression and freedom of peaceful assembly.

Strategic context

The Council has a number of strategies, policies, and plans in place to deliver our 2040 vision² and improve wellbeing for the people of Wellington. Diagram 2 shows the hierarchy of city goals and the strategies, policies, and the plans that set out the ways in which we will reach the goals. The diagram sets the scene for which this policy review has been considered.

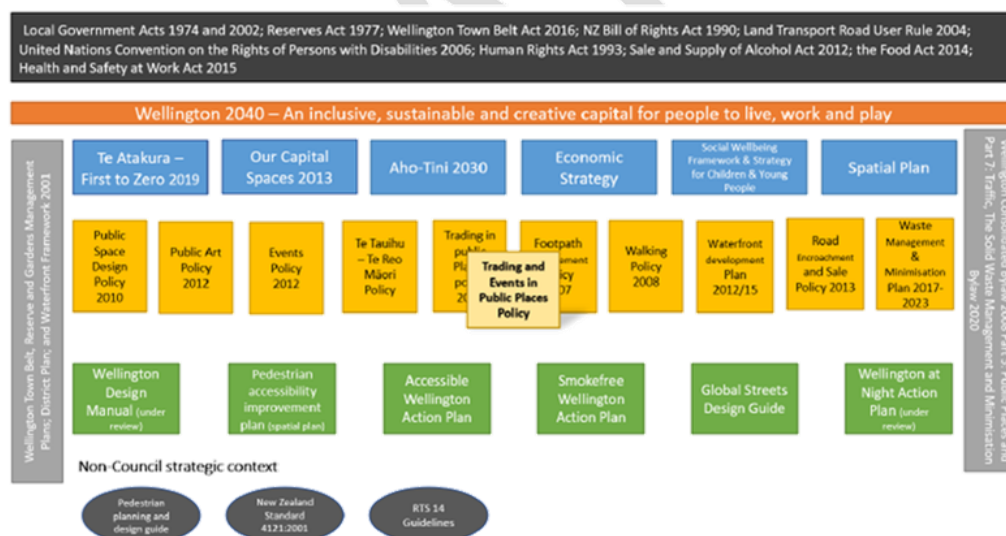


Diagram 2: Strategic fit

² https://wellington.govt.nz/your-council/plans-policies-and-bylaws/policies/wellington-towards-2040_smart-capital

The proposed Trading and Events in Public Places Policy has the following key actions which support the Council's strategic goals:

| Strategy, Policy, or Plan | Strategic directions | Policy action |
|---|---|--|
| Aho Tini 2030 | <ul style="list-style-type: none"> • Our places and spaces/Aho Whenua – <i>our city as a stage</i> | <ul style="list-style-type: none"> • Increasing activation sites throughout the city • Providing for pavement art and creative hoardings • Allocating premium sites for street performance • Encouraging EOI process and community events to occur |
| Social wellbeing framework / Strategy for children and young people | <ul style="list-style-type: none"> • Our central city – <i>making sure young people feel safe and supported</i> • Hauora across the city – <i>delivering spaces and places that support the wellbeing of young people</i> • You belong – <i>making the city welcoming and celebrating all our diverse young people</i> | <ul style="list-style-type: none"> • Increasing vibrant public spaces increases public safety and inclusivity • Supporting community events, such as Play Streets • Setting accessibility guidelines for all activities in public places |
| Accessible Wellington Action Plan | <ul style="list-style-type: none"> • Improving and developing accessible spaces in the city | <ul style="list-style-type: none"> • Ensuring accessibility guidelines for all activity in public places follow national and international guidelines. |
| Smokefree Wellington Action Plan | <ul style="list-style-type: none"> • Increase the number of smokefree places in the city • Promote smokefree to outdoor dining and bar venues • Encourage non-Council smokefree events and initiatives | <ul style="list-style-type: none"> • Provide that all approvals issued for public places are mandatory smokefree |
| Economic Development Strategy 2012 | <ul style="list-style-type: none"> • Destination Wellington – <i>showcase Wellington's arts, culture, and events reputation</i> • Open for business – <i>making it easy and efficient to do business in Wellington</i> | <ul style="list-style-type: none"> • Improvements to busking and street performance • Increasing trading sites and improving approval processes |

4. What are the problems?

Competing use and accessibility of public spaces

Public places are primarily for public use and enjoyment. Footpaths are mainly for pedestrian use. Our public spaces also provide a platform for trading and event activities which can make our city more vibrant, diverse, inviting, and inspiring by enhancing amenity, and delivering social and economic benefits. Flourishing and vibrant public spaces increase public safety and inclusivity as more pedestrians are drawn in to engage and take part.

However sometimes this competing use of our public places can increase the risk of preventable accidents, obstructions, hazards, nuisance, or misuse of public places. For example, there are times when the public are unable to access certain parks or walking tracks because they are being overused or exclusively used for private or commercial gain. Also, the amenity and attractiveness of public spaces can diminish if trading and events are not carefully managed. Footpaths can be inaccessible to pedestrians if they are cluttered with furniture, sandwich boards, and displayed goods. This proposed policy aims to ensure trading and activation of public spaces is both inclusive and accessible. The Council's goal is to take a balanced approach to recognising that public spaces are for public use and access needs to be managed.

The Council aims to maintain a predictable and consistent unobstructed 'through-zone' (clear pathway along the footpath) on our footpaths. It is recommended that this is located next to the building line because it is the main orientation cue used by people who are blind or have low vision. Therefore, we propose that activity approved under this policy should be located near the kerb.

Positioning some activities, such as retail stands, busking, and outdoor dining, on the kerb side of footpaths may present the following difficulties:

- Outdoor dining – having waiting staff cross the footpath may be dangerous.
- Retail stands – having goods distanced from just outside shops may present security and accessibility concerns.
- Buskers – would no longer get the full protection of the verandas.

If some activity is unable to be moved from the building edge, the use of barriers and markers to show the change of the footpath through-zone may assist in these instances. But this could create further obstacles on footpaths.

This consultation seeks to gather information and further explore how we could best manage the maintenance of consistent, predictable, and unobstructed pedestrian access on footpaths.

Supporting trade and event activities in public places

At the moment there are only five trading sites in the CBD, plus two on the Waterfront, and none in the suburbs. We also don't actively promote opportunities for setting up events, and we understand there are obstacles to putting on low-scale community events, such as the required, but often cumbersome, traffic management plans. Additionally, the process for any commercial activities (such as large one-off events or concessions for six months or more) on Wellington Town Belt land, reserves, and city parks is lengthy and complicated as it can require Council or delegated committee approval and public consultation. The current FMP and TPPP do not provide for the complexities involved with trading and event use of reserves and/or Wellington Town Belt land.

The result of these limitations is that our public spaces may not be as vibrant and enticing as they could be. We know that we are turning away trade and activity because we do not have space defined for them.

The Council is proposing to increase and promote trading and event sites throughout Wellington's public places. This information will be made publicly available so that anyone can easily access and identify available sites to trade. The Council will still be able to assess applications on a case-by-case basis to respond to demand. This proactive approach will ensure that activity is best suited to the public space. It will also help with clarity, efficiency, and transparency.

We propose to shorten licence periods for all trading activity covered by this policy to generate more opportunities. We will also invite potential traders and event organisers to submit expressions of interest as opportunities arise. This consultation will provide an opportunity to further explore and understand other ways we can support and increase opportunities to grow and incubate ideas.

The proposed policy has set out assessment criteria which will be used to guide the Council's decision-making around which activities are appropriate for public places, and where they can go. It will also mean that impacts on the environment, private property, and businesses are also considered when determining where trading activities can occur.

5. What we have heard

This is some of the feedback we have received regarding trading and events in public places:

- Street performance, events, and trading are valued and seen as a colourful and vibrant addition to Wellington's public places. It is important that the Council supports and provides opportunities for creative enterprise and expression to incubate and grow.
- People want to see more quality live music and street performance in Wellington's public places and think the Council should actively promote, support, and encourage it.
- Community events are important to the city and the Council should make sure it is as easy as possible to put events on, particularly small-scale neighbourhood events such as Play Streets.
- The experience of outdoor dining is valued by Wellingtonians as it increases the vibrancy and amenity of our city. It is seen as a Wellington "experience" that attracts wider demographics such as families and tourists. Many think that because of COVID-19, the Council should encourage outdoor dining to enable separation between patrons. The cityscape environment could be improved with measures such as replacing carparks with dining areas and providing pedestrian only areas.
- The Council's contribution to reaching the government's goal of becoming a smokefree country by 2025 is focused on making public places smokefree and having smokefree events in the city. Smokefree outdoor dining is important and many people avoid hospitality public areas that allow smoking. It is important to businesses that if a smokefree position was introduced it should be a universal position applied to all to ensure a level playing field.
- Accessibility and amenity are essential when placing activity in public spaces. For disabled people, having clear accessible thoroughfares on footpaths which are consistently located is important so that access is predictable throughout Wellington. Having activities and obstacles placed on the kerb side to keep the building edge clear is important for people who are blind or have low vision. There are times where moving

activity from the building edge to the kerb side will present difficulties, such as waiting staff crossing the footpaths with food and drink for outdoor diners. Sandwich boards are considered to be obstructive and are not used very often by the public, but business owners' value them for attracting and helping customers to find them.

- Businesses should be regulated and charged for the use of public space. Activities such as street appeals, charity fundraising, and busking should be managed better to improve the public's experience as they use and enjoy the city.
- The tension that exists between ensuring that private businesses pay for the use of public space and resource, and the benefits that their activity can bring to improving vibrancy of the city is recognised. The Council should maintain oversight of the activities to ensure quality and visual amenity without hindering creativity by being overly prescriptive.

DRAFT

6. The draft trading and events in public places policy

6.1 Purpose

The purpose of this policy is to set the conditions for management of trade and event activity in Wellington's public places. It also guides the prioritisation of footpath space for pedestrian activity. While trade and event activities are valued for the vibrancy, attractiveness, safety, and diversity they can bring to Wellington, Council management is required to ensure accessibility and effective pedestrian movement, as well as public health and safety. It will also help ensure that public space is allocated fairly and consistently for trade and event activities. This policy recognises that public spaces are primarily for public use and enjoyment. It provides a framework to balance and manage concerns related to the diverse, and sometimes competing, use of Wellington's spaces.

This policy guides how events use and operate in public places. Regulating and supporting events in public places helps the Council ensure there are opportunities for a variety of events, appropriate services, and that there are no conflicts with other bookings. It will also help the Council to assist with traffic and waste management planning and to ascertain whether building consent is required for any large structures, such as marquees.

This policy requires anyone wanting to undertake a trading or event activity on public land to obtain approval from the Council. The Council will set general and specific conditions for where and when trading and event activities can occur. We will also ensure appropriate standards of health and safety, accessibility, and visual amenity are maintained, as well as consider the potential impacts on the environment, private property, and local established businesses.

6.2 Policy objectives

This policy aims to enable, support, and promote opportunities to trade and hold events in our city's public places. The objectives of this policy are to ensure that trading and events in Wellington's public places:

- encourage vibrancy, diversity, and amenity
- maintain appropriate standards of public health, safety, and accessibility
- promote consistent and predictable access ways on footpaths
- minimise disruption to pedestrians
- protect the urban, heritage, and natural environment
- minimise the effects on private property and existing businesses.

This policy also aims to:

- ensure that costs are recovered from commercial activity on public land so that it does not create a financial burden on ratepayers
- clearly outline the Council's decision-making and approval process.

6.3 Policy scope

The scope of this policy is intended to be comprehensive and future proofed. Activities covered by the policy include, without limitation:

- offering or carrying out commercial or non-commercial goods and services in a public place (including outdoor dining, touting, and markets)
- fundraising for a charitable cause, soliciting of any subscription or collection of any one-off or on-going donation
- distributing and/or displaying promotional goods and materials (including advertising and tasting/sampling activities)
- street performance / busking, including pavement art
- events and filming in public places, such as activations, weddings, protests, parades, festivals, community, and sports events.

The public has the right to peaceful assembly, so permission is generally not required for gatherings in public places such as a small group picnic or impromptu games. However this right does not mean people can infringe on other people's right to freedom of movement. If the event or activity is important and a dedicated space is required, it can be booked through the Council.

6.3.1 *Restricted activities*

Trading and event activities that are prohibited or not appropriate for public places include, without limitation:

- any illegal activity or activities prohibited by Wellington City Council bylaws, plans or policies
- roadside windscreen washing, which is an offence under the Land Transport Amendment Act 2017
- use of advertising and commercial flags on footpaths or berms
- running power cords across footpaths (as part of an activity)
- fireworks, which are prohibited under the Council's Public Places Bylaw.

6.3.2 *Out of scope*

Activities that are out of scope of the policy include:

- commercial signage³
- car share schemes, as these are managed under contractual arrangements
- non-commercial or small-scale filming and photography not requiring exclusive access and use of public land
- begging, as the Council's Te Mahana strategy outlines our collaborative approach to begging in Wellington
- trading and event activity occurring on private land or land managed by other entities.

6.4 **Approval process**

All businesses, organisations, groups, or individuals wanting to engage in trading or event activity on public land must first obtain Council approval.

Applications must contain all the information necessary for the Council to consider issuing an approval, be accompanied by the relevant application fee (if any) and be submitted in accordance with applicable Council guidelines. There may be further information or modifications that are required which will be discussed with the applicant before approval is granted. The Council will ensure accessible application options are provided.

Approvals will be in the form of written permission as either a:

- licence
- permit
- landowner approval
- concession
- booking.

Where the term approval is used in this policy it includes all these above forms.

The applicant will be notified if further information is required, such as (without limitation):

- a Traffic Management Plan
- a waste management and minimisation plan

³ A Signage in Public Places Policy will be drafted to guide decision-making for applications to erect signage in Wellington's public places.

- site location plan
- food control plan
- health, safety, and wellbeing plan
- Corridor Access Request
- alcohol licence
- any other regulatory document appropriate in the circumstances.

The Council will assess applications on a case-by-case basis against the relevant guiding principles listed under 6.5.

The Council will notify the applicant in writing of the outcome. If the Council declines an approval, the reasons for the refusal will be provided in writing.

This policy supersedes any approval previously given by the Council and new approvals must be applied for in accordance with this policy. Any current approval with an expiry date may continue until the expiry date or as otherwise stated in the relevant approval.

An approval given under this policy only gives the applicant the right to trade or organise events in the specified public area(s). It is not an approval for the purposes of food hygiene, sale of alcohol, building or resource consent, traffic management, or any other regulatory requirements.

6.4.1 Activity sites

The Council has identified sites in Wellington's public places that are suitable for trading and event activities. Some have services such as power and water. These are set out on the [Council website](#)⁴. This list is not exhaustive, and the Council will accept and assess applications against this policy for other public sites not already identified. Sites that are prohibited for trading and event activities will also be listed on the Council website.

6.4.2 Site approval process for activity on Wellington reserves

Activities on Wellington reserve areas are regulated by the Reserves Act 1977 and any management plan that has been adopted for that area. The Council has identified new sites for trading and event activities on recreation, scenic, historic, and local purpose reserves. The activities allowed on reserves (including city parks and public gardens) must be low impact, temporary in nature, consistent with the reserve classification of the land, and meet the assessment criteria set out in this policy and the relevant management plans. The identified sites and activities are detailed in Schedule A⁵ and on the [Council's website](#)⁶. Approval for these activities will be issued by authorised officers.

Under the reserve management plans, approval for events (eg multisport) including, but not limited to, events and activities that operate on a cost-recovery or not-for-profit basis will require a permit or booking which can be approved or declined by Council staff.

We will accept applications for any activity or site that is not identified in Schedule A and assess them on a case-by-case basis against this policy, the provisions of the Reserves Act, and any relevant management plan. These applications may also require approval from the Council or delegated committee and may require public notification. Under the Reserves Act, the Council can only approve activities on reserve land if the activities promote and are

⁴ <https://wellington.govt.nz/certificates-and-licences/trading-in-public-places>

⁵ Schedule A is provided as part of this Statement of Proposal to meet consultation requirements under the applicable legislation, but it is not intended to be part of the proposed policy.

⁶ <https://wellington.govt.nz/certificates-and-licences/trading-in-public-places>

consistent with the classification the reserve land holds pursuant to the Reserves Act 1977 (which includes enabling the public to obtain the benefit and enjoyment of the reserve).

6.4.3 Site approval process for activity on Wellington Town Belt

Activities on Wellington Town Belt land are governed by the Wellington Town Belt Act 2016, and the Wellington Town Belt Management Plan 2018. The Council has identified new sites for trading and event activities on the Wellington Town Belt. The activities allowed on Wellington Town Belt must be low impact, temporary in nature, and meet the assessment criteria set out in this policy, the Wellington Town Belt Act, and the Wellington Town Belt Management Plan. The identified sites and activities are detailed in Schedule A and on the [Council's website](#)⁷. Under section 17 of the Wellington Town Belt Act, each individual licence to carry out trade or event activity on Wellington Town Belt land will still require approval by the Council or delegated committee. However, further public consultation will not be required for licences of a pre-approved nature which relate to a pre-approved site.

Under the Wellington Town Belt Management Plan, approval for events (eg multisport) including, but not limited to, events and activities that operate on a cost-recovery or not-for-profit basis will require a permit or booking which can be approved or declined by Council staff.

Applications for activities and sites not identified in Schedule A will require assessment against this policy, the provisions in the Wellington Town Belt Act, and the Wellington Town Belt Management Plan. Council or delegated committee approval and public consultation will also be required for these activities and sites.

6.4.4 Approval process of activity on the Waterfront

Applications to trade and activate public places on the Waterfront are considered against this policy and the Wellington Waterfront Framework. Trading activities for over 30 days and large-scale events may require the Waterfront's Technical Advisory Group (TAG) approval.

6.4.5 Review of approval

The Council reserves the right to cancel, amend, or initiate a review of an approval issued under this policy where the following instances apply, without limitation:

- a. there are non-compliance issues
- b. there are quality and reliability issues
- c. the activity is likely to interfere with intended works undertaken by or on behalf of the Council or a network utility operator
- d. the purpose of the site changes
- e. if urgent action is required to protect the public from unhygienic, unsafe, or hazardous conditions.

6.4.6 Expressions of interest

We will promote opportunities and invite expressions of interest for trading or event activities in Wellington's public places when available on our website.

Where there are several similar suppliers wishing to trade in a location or where the Council wants to encourage trading at a particular site, the Council may invite expressions of interest. The Council also reserves the right to invite particular businesses to apply to provide trading and events activities at a site(s) where it would benefit the site and the public's use and enjoyment of the site.

For the avoidance of doubt, some trading and event activity may be approved outside the expressions of interest process.

⁷ <https://wellington.govt.nz/certificates-and-licences/trading-in-public-places>

6.4.7 Licence periods for trading

To encourage more opportunities for trading, which will contribute to greater vibrancy and diversity of activity, trading approvals issued under this policy will generally be no more than two years duration.

6.5 Guiding principles

Applications will be assessed on a case-by-case basis. The Council's decisions on approving activities in public places will be reflective of its strategic vision for the city. The following guiding principles will be considered when assessing approvals for trade and event activity in public places:

- a. The extent to which the vibrancy, amenity, visitor numbers, and values of the area are complemented or enhanced.
- b. The impacts on the surrounding environment (including cumulative impacts), such as accessibility, the impact on other businesses in the area and/or users as a result of noise, smell, glare, light spill, appearance or any other effects, and whether it is likely to cause a nuisance, obstruction, or a hazard, and whether these impacts have been appropriately mitigated.
- c. Where the activity is located on a footpath or other pedestrian accessway, whether the activity complies with the minimum width guidelines for the continuous accessible path of travel to enhance pedestrian priority and encourage safe walking routes in Wellington.
- d. The uniqueness of the product or offering, and whether it provides opportunities for the public to participate in diverse and quality activities.
- e. Whether the activity contributes to the Council's commitment to building strong and empowered communities.
- f. Whether the activity celebrates te reo Māori and recognises mana whenua values including an assessment of areas that are significant and where the activity may not be appropriate.
- g. The suitability of a person to hold an approval considering the applicant's experience and track record.
- h. Any preference for mana whenua, Māori or local providers and where applicable, whether the applicant is a registered charity or not for profit organisation.
- i. The extent to which sustainable and environmentally friendly practices are integrated into the operations.
- j. The location of the activity and consistency with Wellington City Council bylaws, strategies, policies, and plans, as well as other governing legislation. Including but not limited to the Reserves Act 1977, the Wellington Town Belt Act 2016, Sale and Supply of Alcohol Act 2012, the Food Act 2014, the Health Act 1956, Smokefree Wellington Action Plan, Traffic and Parking Bylaw 2021, Accessible Wellington Action Plan, Te Tauihu – Te Reo Māori Policy, the Solid Waste Management and Minimisation Bylaw 2020, and the Wellington Waterfront Framework.

Note that for trading and event activities on reserves, public gardens, the Wellington Waterfront, and Wellington Town Belt land, there may be additional assessment criteria, which is provided in the applicable statutes and corresponding management plans.

6.6 Fees and charges

Fees, unless specifically stated otherwise for individual activities (or as applicable), will be set in alignment with the Council's Revenue and Financing Policy, the Traffic and Parking Bylaw 2021, the Local Government Act 2002, the Parking Pricing Protocol 2021 and, where relevant, the Reserves Act 1977 and the Wellington Town Belt Act 2016. The fees and charges are revised annually. Fees for approvals issued under this policy are set in accordance with the

Council's Public Places Bylaw. Fees may include the costs of providing the goods and services, such as:

- administration
- licensing/permitting
- monitoring and enforcement
- maintenance, cleaning, and repairs
- electricity and water supply
- additional resources that the applicant requests or expects from the Council – such as the Council providing higher than normal levels of service on a particular space, extra facilities, equipment hire, security, or extra maintenance.

The Council reserves the right to charge for occupancy of public spaces in addition to the above fees, where applicable. Such a charge would be assessed by the value of the location, and to ensure that businesses on private property are not unfairly disadvantaged. It may include a rental amount and/or an assessment of the opportunity cost (such as loss of potential parking revenue). In some circumstances, the Council may also require a bond.

The applicant is expected to pay the full prescribed fees and/or bond and have all the necessary permits before the approval will be issued.

The decision of whether to charge fees will remain at the discretion of the Council. Fee waivers or discounts may be considered for:

- events or activities for schools, charities, community groups, and not-for profit groups
- non-commercial events or activities exclusively associated with children/young people under 24 years of age
- where there is a high degree of public significance and public cannot be prevented from enjoying the benefits
- photography and filming that is not commercial (as defined in the glossary)
- busking (not street performance on premium sites).

6.7 Approval conditions

There are both general and specific conditions that may be relevant to activities that fall under the Policy. The specific conditions and objectives that may be imposed on activities under this policy are available on the Council's website and Schedule B⁸.

6.7.1 General approval conditions

The following general terms and conditions may apply for any activity or operation in a public place.

- a. The activity must only operate according to the designated duration and times (hours and days), including the hours of set up and pack down.
- b. With respect to the approved activity or object, safety of all public place users, including pedestrians, motorists, and cyclists must be protected.
- c. The activity or object must be constructed, fixed, and/or placed in a manner that it is not likely to cause a nuisance, unreasonable obstruction or hazard. Emergency vehicle access must not be impeded
- d. Pedestrian access must be maintained while the activity is operating.
- e. The required minimum continuous accessible path of travel must be maintained on footpaths.

⁸ Schedule B is provided as part of this Statement of Proposal but is not intended to be part of the proposed policy.

- f. When operating on a footpath, generally objects shall be placed near the kerb and where appropriate and possible, in line with other permanent footpath objects (eg lamp posts, trees, and rubbish bins) to facilitate accessibility. Objects must not be placed near mobility car parks, pedestrian crossings, and bus stops.
- g. Objects and activities must be placed so they do not obstruct the visibility of any traffic control device or compromise sightlines from road intersections and vehicle entrances.
- h. The Council may set specifications or requirements on the use of any furniture, structures, containers, audio/projection equipment, stages, equipment, vehicles, and other items associated with the activity.
- i. Activities must be placed so they do not obstruct any entry, egress, and emergency assembly points for private residents and businesses.
- j. Obtaining any other required permits, including any necessary traffic management plan, corridor access request, food plan or alcohol licences, resource consents, etc.

Approval holders must also meet, where applicable:

- a. any waste management and minimisation, health and safety, fire safety, noise, traffic management plan, and/or any conditions of the approval
- b. where food or alcohol is to be sold, requirements for compliance with the Food Act 2014 and the Sale and Supply of Alcohol Act 2012
- c. safety, health, and hygiene requirements
- d. requirements for public liability insurance
- e. restrictions on the use of amplified music/sound
- f. conditions under relevant Wellington City Council policies, consents, and plans.

6.7.2 Accessibility guidelines

Under this policy all activity in public places must ensure that unobstructed accessibility is maintained, recognising that public places are primarily for the enjoyment of all people in Wellington. At all times placement of activities must observe the SOS principles of universal access – an accessible place is Safe, Obvious, and has Step-free⁹ choices. The Council will reasonably provide appropriate information to help support autistic people and their families plan accessible journeys through Wellington's public places.

The accessibility guidelines of this policy have been informed by the following:

- Waka Kotahi [RTS 14 – Guidelines for facilities for blind and vision impaired pedestrians](#) (2015 – 3rd Edition).
- The Council's [Accessible Wellington Action Plan](#).
- The Waka Kotahi [Pedestrian Network Guidance 2021](#).
- The New Zealand Standard [4121:2001](#) Design for access and mobility - Buildings and associated facilities (2001).
- The [Global Street Design Guide](#).

Footpaths

The primary purpose and priority use of footpaths is safe and efficient pedestrian movement. Activities and obstructions that interfere with pedestrian flows can create pedestrian congestion and safety hazards. This policy requires that placement of activity on footpaths must make sure the *continuous accessible path of travel* (unobstructed footpath through zone) is maintained at all times. The continuous accessible path of travel on footpaths should be

⁹ **Safe** – feeling safe by ensuring survivable speeds; and slow or separate walking routes. **Obvious** – wayfinding that is visual, tactile, and audible. **Step-free** – a safe and obvious step-free, obstacle-free route: no excessive diversions. [SOS – a route that people can negotiate independently](#).

kept free of temporary and permanent obstacles such as sandwich boards, trading activities, seating, rubbish bins, utility poles, and bus shelters.

To ensure consistency and predictability, the continuous accessible path of travel is located next to the building line. This is because it is likely to be the main orientation cue followed by people who are blind or have low vision. Therefore, activity approved under this policy should generally be located near the kerb. Placement of trading and event activity on footpaths must not be near mobility carparks, bus stops, pedestrian crossings, or fire exits.

Council officers will consider applications for activities provided directly outside the building where it is inappropriate to situate activities near the kerb side. If deviation of accessible routes is unavoidable, a clear and simple transition should be provided with barriers and markers. Detailed accessibility conditions for specific activities are set out in Schedule B.

The minimum widths of the continuous accessible path of travel are guided by the volume of pedestrian traffic. The following are the minimum width requirements of various Wellington footpaths:

| Area of Wellington ¹⁰ | Minimum continuous accessible path of travel/footpath through zone |
|---|--|
| Main streets: arterial streets in pedestrian districts (eg Golden mile and Cuba Street) | 3m |
| Activity streets: alongside parks, schools and other major pedestrian generators (eg Adelaide Road, Victoria Street, and Ottawa Street) | 2.4m |
| Local streets near schools and other activities that generate pedestrian activity, and local streets in residential areas (eg Bickerton Rise, Churton Park and Washington Avenue, Brooklyn) | 1.8m |
| Urban connectors (collector streets). Eg Burma Road and Middleton Road. | 1.8m |
| Commercial/industrial areas outside the CBD (eg Bay Road) | 1.8m |

On occasion the available footpath space is such that the designated width is unachievable because of the large variation of footpath width and landscapes that exist throughout Wellington. The Council may tolerate minor discretionary modifications to the ideal minimum unobstructed through routes as appropriate.

6.7.3 Auahi kore – mandatory smokefree and vape-free

This policy supports the Smokefree Wellington Action Plan 2019 and the government's goal of becoming a smokefree country by 2025 (where less than 5% of the population smokes). We aim to contribute to Wellington being a healthy place to be.

The Council's contribution to reaching the Smokefree Aotearoa goal is focused on making public places smokefree and having smokefree events in the city. Reducing the visibility and prevalence of smoking supports people to quit, reduces prompts (cravings) to smoke, denormalises smoking, and sets a good example to children and young people. It also helps

¹⁰ The street categories used here have the same meaning ascribed by Waka Kotahi [One Network Framework Classification](#). Brief descriptions of each category are provided in the Section 9: Definitions.

people who are trying to quit and remain smokefree, and reduces public exposure to second and third-hand smoke.

All approvals issued under this policy will be mandatory smokefree and vape-free. Operators will no longer be entitled to discounted fees for operating smokefree events and trading activities.

Operators are required to remove all ashtrays from outdoor furniture and provide adequate smokefree signage. It will be a requirement under this policy that the operator designate a contact person to provide oversight and for the Council to communicate with directly about smokefree issues and data. Operators are encouraged to ensure that any nearby doorways and entranceways remain smokefree, as these are the main entry and exit points for all members of public to use. These areas could also easily become areas where cigarette butts are disposed of.

6.7.4 Display of approval

Unless exempted, all approvals issued by the Council for trading and event activities must be prominently displayed or available for inspection at all times.

6.7.5 Public liability insurance

All approvals under this policy will be responsible for claims made against them for personal injury or property damage and are encouraged to hold their own public liability insurance.

There are activities under this Policy that will be required to show evidence of Public Liability insurance. Generally, the required Public Liability cover for these activities will be \$2,000,000 under this Policy. There are exceptions to this required cover, which are listed under the specific activity conditions in Schedule B.

6.7.6 Other consents

All activities that have temporary structures may need a building consent, exemption approval, and/or resource consent, as well as Council's approval as the landowner to hold the event or activity on public land. If resource consent is required, this will need to be obtained before any building work can commence. The Council website has information to help check whether consent for a temporary structure is required.

6.8 Monitoring and enforcement

6.8.1 Monitoring

Approval holders are responsible for managing activities in accordance with the relevant policy guidelines and legislation.

The Council will monitor trading and event activities in public places regularly to ensure that activities are being operated in compliance with the policy, licence, and/or code of conduct conditions, and that no unauthorised trading or event activity is occurring in public places.

Safety considerations remain paramount, and officers retain the option of requiring immediate action in the event of an operator creating a risk to safety.

6.8.2 Enforcement

Where a person does not comply with the conditions of their approval the Council may take one or more of the following steps:

- a. Verbally notify the approval holder of the issue.
- b. Issue a written warning and required remedy to the approval holder.
- c. Review or revoke the approval and take any other steps to prevent the trading or event activity on public land.
- d. Require immediate removal of the activity property.

- e. Enforce any breach of the Public Places Bylaw, as provided for in the Local Government Act 2002, the Land Transport Act 1998, the Health Act 1956, and/or Litter Act 1979.

Individuals or groups that trade or hold events on public spaces without an approval will be asked to remove their material and cease with the activity. The Council may issue a written warning and/or invite an application for an approval. If the infringement persists, the Council will reserve the right to confiscate the event or trading material pursuant to sections 163 and 164 of the Local Government Act 2002. The Council may dispose of confiscated property pursuant to section 168 of the Local Government Act 2002. Reasonable costs incurred as a result of enforcement may be recovered from the person responsible for the non-compliance.

The provisions in the Reserves Act 1977 will apply to any offences or breaches on reserves. The Land Transport Act 1998 provisions may be used for offences on road reserve, where applicable.

6.8.3 Penalties

This policy guides the use of the Council's Public Places Bylaw. Non-compliance with the Public Places Bylaw is an offence under section 239 of the Local Government Act 2002 and a person may be liable to a maximum fine of \$20,000 upon conviction.

6.9 Complaints

Complaints about traders or events may be made to the Council via:

- the Council's website
- phoning 04 499 4444
- emailing info@wcc.govt.nz
- FixIt App.

When contacting the Council to make a complaint, the complainant should, where possible, provide:

- The name and approval details of the trading, event, or activity operator.
- The time, location, and type of activity.
- Photographs.
- Details of the issues.

Complaints regarding violent, disorderly, or offensive behaviour should be referred in the first instance to the Police, and then to the Council.

7. Schedule A: Trading and event sites on reserves and Wellington Town Belt

7.1 Trading and event sites in Wellington

Information about all trading and event sites and opportunities available in Wellington will be provided on the Council website. [Note that the list of sites not on reserve and/or Wellington Town Belt only includes five sites, but this is still being worked through and will be updated].

7.2 Sites and activities on Wellington reserves

The Council has set aside the following sites on recreation, scenic, historic, or local purpose reserves for trading and event activities.

The activities allowed on the identified reserve sites must be low impact and temporary in nature. The following permitted activities have been assessed against the guiding principles in this policy and the relevant reserve management plan:

- a. Mobile food/coffee carts.
- b. Recreation equipment hire.
- c. Outdoor dining.
- d. Commercial tours.
- e. Commercial group fitness activities.
- f. Recreation services provision, such as dog washers and mountain bike cleaning.
- g. Commercial one-off events that are a large-scale or regular multisport event.

Table 1¹¹ includes the identified activities that are suitable for each pre-approved site are included in the table below. Approval for these activities will be issued by authorised officers.

Note: the sites in the table that are italicised and marked with an asterisk indicate land that does not have reserve status under the Reserves Act 1977 but is managed by the Council as a reserve. This applies to land such as legal road which is situated next to a reserve and there is no clear distinction between property types.

Table 1: Identified sites and trading and event activities on Wellington reserves.

| Site | Reserve status | Legal title | Activities allowed |
|--|-------------------------------|---|---|
| Motukairangi – Eastern Ward | | | |
| 1. Centennial Reserve/ Miramar mountain bike park and pump track | Recreation and Scenic reserve | Section 95 Watts Peninsula DIST (WN23B/720); Lot 1 DP 8458 (WN483/174); Part Lot 1 Deposited Plan 4741 (WN18D/1420) | <ul style="list-style-type: none"> • Mobile food/coffee carts • Recreation equipment hire • Commercial tours • Commercial group fitness • Recreation services provision • Commercial one-off events |

¹¹ Please refer to maps on pages 31 and 32 to cross-reference sites.

| | | | |
|---|--|--|---|
| 2. Lyall Bay and Airport Reclamation | Local Purpose Reserve (Esplanade); Local Purpose (Esplanade); Fee simple | Lot 6 Deposited Plan 75384 (WN43B/27); Lot 3 Deposited Plan 78304 (WN45A/75); Part Lot 3 Deposited Plan 2456 (WN428/268) | <ul style="list-style-type: none"> • Recreation equipment hire • Commercial tours • Commercial group fitness • Recreation services provision • Commercial one-off events Nb: no food services |
| 3. Evans Bay Marina, Hataitai* | Fee simple | <i>Managed by Parks, Sport, and Recreation (PSR) as reserve</i> Lot 11 Deposited Plan 88742 (WN56B/543) | <ul style="list-style-type: none"> • Mobile food/coffee carts • Recreation equipment hire • Commercial tours • Commercial group fitness • Recreation services provision • Commercial one-off events |
| 4. Worser Bay carpark (opposite 209 Marine Parade Road) * | Legal road | Managed by PSR as reserve | As above |
| 5. Seatoun Park and play area* | Legal road | Managed by PSR as reserve | As above |
| Pukehinau – Lambton Ward | | | |
| 6. Railway Station Reserve* | Held by WCC upon trust as a street | PSR and Transport manage. Two sites. Lot 1 Deposited Plan 13123 (WN508/152) | <ul style="list-style-type: none"> • Mobile food/coffee carts • Recreation equipment hire • Commercial tours • Commercial group fitness • Recreation services provision • Commercial one-off events |
| 7. Wellington Botanic Garden | Local Purpose Reserve for Public Gardens | Part Lot 1 Deposited Plan 8530 | As above |

| | | | |
|-------------------------------|---|---|---|
| | | | |
| 8. Glover Park | Recreation Reserve | Lot 2 Deposited Plan 35152 (WN12B/228); Part Section 152 Town of Wellington (WN340/45) | Outdoor dining only Nb: no food trucks |
| 9. Te Aro Park | Recreation Reserve | Part Lot 2 Deposited Plan 80681 (WN47B/261) | Outdoor dining only Nb: no food trucks |
| 10. Freyberg pool carpark* | Fee simple | Managed by PSR as reserve Section 32 Block VII Port Nicholson Survey District (WN27D/765); Section 33 Block VII Port Nicholson Survey District | <ul style="list-style-type: none"> • Recreation equipment hire • Commercial tours • Commercial group fitness • Recreation services provision • Commercial one-off events Nb: no food services |
| 11. Frank Kitts Park* | Fee simple | Managed by PSR as reserve Lot 2 Deposited Plan 436892 | <ul style="list-style-type: none"> • Mobile food/coffee carts • Recreation equipment hire • Commercial tours • Commercial group fitness • Recreation services provision • Commercial one-off events |
| Takapū – Northern Ward | | | |
| 12. Grasslees Reserve | Local Purpose Reserve for Recreation Purposes | Section 407 Porirua District (WN22A/572) | <ul style="list-style-type: none"> • Mobile food/coffee carts • Recreation equipment hire • Commercial tours • Recreation services provision • Commercial group fitness • Commercial one-off events |

| | | | |
|--|--------------------------|--|---|
| 13. Grenada North Park and Play Area | Recreation Reserve | Lot 2 Deposited Plan 50139 (WN38D/485) | As above |
| 14. Alex Moore Park | Recreation reserve | Lots 6-11 DP 2107 (WN600/20) | <ul style="list-style-type: none"> • Recreation equipment hire • Commercial tours • Commercial group fitness • Recreation services provision • Commercial one-off events Nb: no food services |
| 15. Raroa Park | Recreation reserve | Part Section 218 Porirua District (WN23C/916) | <ul style="list-style-type: none"> • Mobile food/coffee carts • Recreation equipment hire • Commercial tours • Recreation services provision • Commercial group fitness • Commercial one-off events |
| 16. Pukehuia Park - Newlands | Recreation reserve | Part Lot 1 Deposited Plan 10372 and Part Section 12 Porirua District (WN23A/127) | As above |
| Wharangi – Onslow-Western Ward | | | |
| 17. Makara Peak Reserve mountain bike carpark* | Fee Simple - Closed Road | Managed by PSR as reserve Section 1 SO 448758 | <ul style="list-style-type: none"> • Mobile food/coffee carts • Recreation equipment hire • Commercial tours • Commercial group fitness • Recreation services provision • Commercial one-off events |
| 18. Ian Galloway Park – Sportsfield | Recreation reserve | Lot 1 Deposited Plan 59984 (WN33C/807); | As above |

| | | | |
|--|-------------------------------|--|---|
| 19. Ian Galloway Park –BMX Area | Recreation reserve | Section 1 Survey Office Plan 37014 (WN42C/388) | As above |
| 20. Otari Wilton's Bush carpark | Scenic reserve and legal road | Part Section 1 Kaiwarra District (WN158/218) and Wilton Road | As above |
| 21. Karori Pool carpark | Recreation reserve | Section 94 Karori District (WN10B/1141) | Mobile food/coffee carts |
| Paekawakawa – Southern Ward | | | |
| 22. Shorland Park and Play Area | Recreation reserve | Part Lot 478 & 479 DP 251 (WN321/264 & WN428/133)) | <ul style="list-style-type: none"> • Mobile food/coffee carts • Recreation equipment hire • Commercial tours • Commercial group fitness • Recreation services provision • Commercial one-off events |
| 23. Truby King Park | Historic Reserve | Lot 2 Deposited Plan 12692 (WN47B/601) | <ul style="list-style-type: none"> • Mobile food/coffee carts • Recreation equipment hire • Commercial tours • Recreation services provision • Commercial one-off events |
| 24. Brooklyn Wind Turbine (Southern landfill)* | Fee simple | Part Section 5 Upper Kaiwharawhara District (WN20C/479) | <ul style="list-style-type: none"> • Mobile food/coffee carts • Recreation equipment hire • Commercial tours • Commercial group fitness • Recreation services provision • Commercial one-off events |
| 25. Owhiro Bay Quarry carpark* | Legal road | Managed by PSR as reserve | As above |

| | | | |
|--|----------------------------------|---|---|
| | | <i>The roads shown as The Esplanade, Reef Street, The Parade, and Derwent Street on DP 251 (WN49/176)</i> | |
| <i>26. Te Raekaihau Point/Princess Bay car park*</i> | <i>Fee simple</i> | <i>Managed by PSR as reserve Lot 3 DP 90866</i> | <i>As above</i> |
| Makara-Ohariu | | | |
| 27. Makara Beach Foreshore & Reserves | Scenic Reserve and legal road | PSR and Transport manage Lot 1 Deposited Plan 8890 (part Gazette Notice B040434.1) and Makara Road | <ul style="list-style-type: none"> • Mobile food/coffee carts • Recreation equipment hire • Commercial tours • Commercial group fitness • Recreation services provision • Commercial one-off events |

7.3 Sites and activities on Wellington Town Belt

The Council has set aside the following sites on Wellington Town Belt land for trading and event activities.

The activities allowed on the identified Wellington Town Belt sites must be low impact and temporary in nature. The following permitted activities have been assessed against the guiding principles in this policy and the Wellington Town Belt Management Plan 2018:

- Mobile food/coffee carts.
- Recreation equipment hire.
- Outdoor dining.
- Commercial tours.
- Commercial group fitness activities.
- Recreation services provision, such as dog washers and mountain bike cleaning.
- Commercial one-off events that are a large-scale or regular multisport event.

Table 2 includes the identified activities that are suitable for each pre-approved site are included in the table below.

Approval for the individual licences for these activities on the Wellington Town Belt sites will still require approval by the Council or delegated committee.

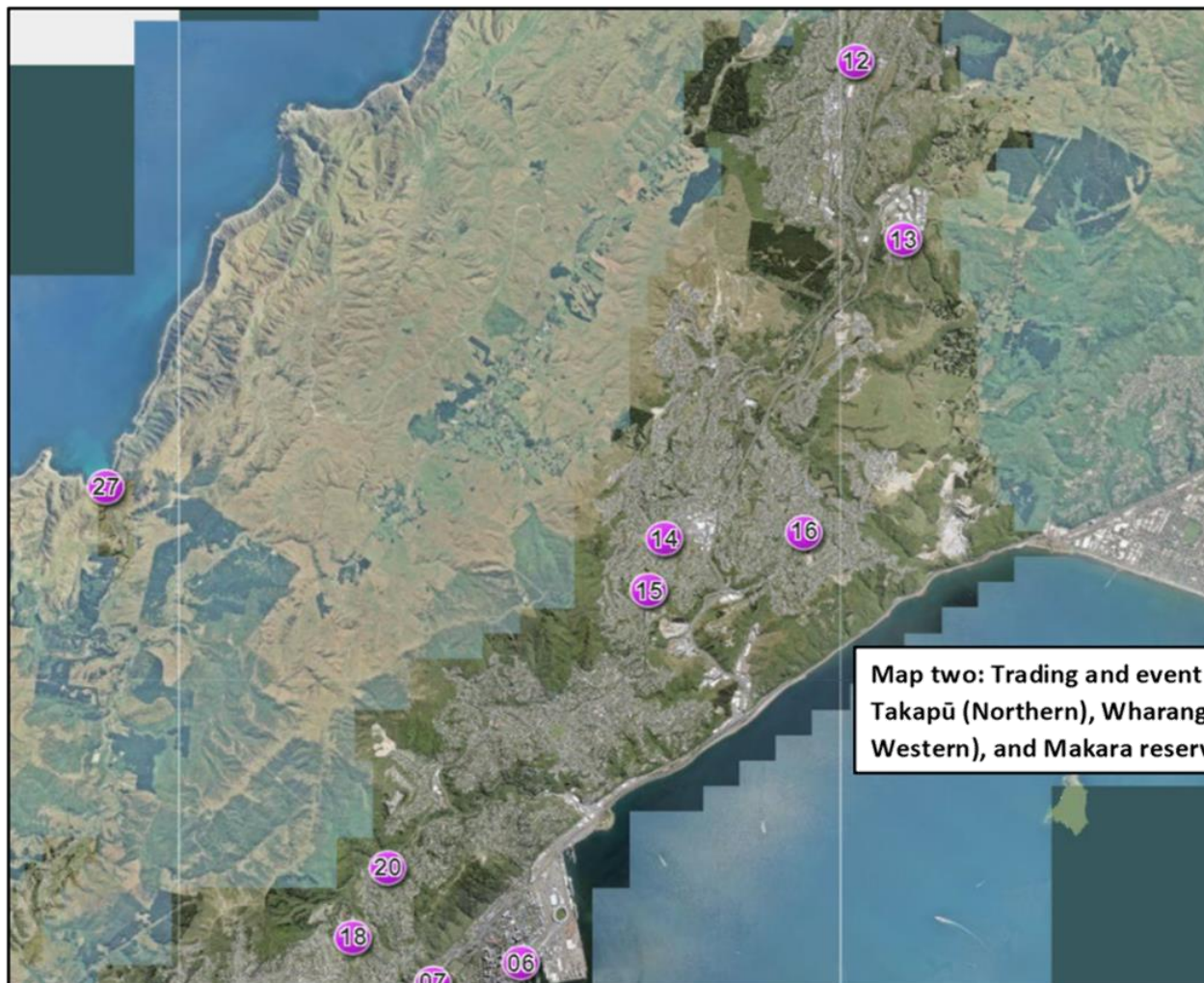
Note: in the table below, the site at Kelburn Park is italicised and marked with an asterisk to indicate that is not part of the Wellington Town Belt but is managed by the Council as Wellington Town Belt. This is because it is legal road adjacent to Wellington Town Belt and there is no clear distinction between property types.

Table 2: Identified sites and trading and event activities on Wellington Town Belt land.

| Wellington Town Belt Site | WTB land status | Legal title | Activities allowed |
|--|--|---|---|
| Pukehinau – Lambton Ward | | | |
| <i>28. Kelburn Park, Salamanca Road*</i> | <i>Legal Road adjacent to Wellington Town Belt</i> | <i>Managed by PSR as WTB Fee Simple, 1/1, Deposited Plan 10086, 64,657 m2</i> | <ul style="list-style-type: none"> • Mobile food/coffee carts • Recreation equipment hire • Commercial tours • Commercial group fitness • Recreation services provision • Commercial one-off events |
| Paekawakawa – Southern Ward | | | |
| 29. Matairangi/Mt Victoria Look out | Wellington Town Belt | Section 3cSO 476360 (WN716/19) | <ul style="list-style-type: none"> • Mobile food/coffee carts • Recreation equipment hire • Commercial tours • Commercial group fitness |

| | | | |
|---|----------------------|---|--|
| | | | <ul style="list-style-type: none"> • Recreation services provision • Commercial one-off events |
| 30. Matairangi/ Mt Victoria Nature trail area | Wellington Town Belt | Section 1 Survey Office Plan 476360 (WN52B/855) | As above |
| 31. Hataitai Park | Wellington Town Belt | Part Lot 1 Deposited Plan 8519 (WN48B/341); Lot 4 Deposited Plan 81724 (WN48B/339); Section 1 Survey Office Plan 481442 (WN48B/341) | As above |
| 32. Wakefield Park, (North end carpark) | Wellington Town Belt | Part Lot 1 Deposited Plan 10322 (WN47B/388) | As above |





Map two: Trading and event sites on Takapū (Northern), Wharangi (Onslow-Western), and Makara reserve land.

8. Schedule B: Specific approval conditions

As well as the general approval guidelines in the policy, the following are conditions related to specific activities under the policy.

Note that this list is not exhaustive. For any activity not specifically listed, the Council will need to be contacted to discuss the approval required for the activity.

8.1 Amusement rides and devices

As required under the Amusement Devices Regulations 1978, amusement devices and rides need to first be registered with Worksafe by the device owner. The device needs to be inspected and fee paid to regulatory team from the Council as set out in the Regulations.

If the device or ride is to be erected on public land, the Council's approval as landowner is also required under this policy.

8.2 Bulk, waste, recycling, and skip bins

Waste and recycling bins should only be put on footpaths, road reserve or in another public place during collection times and they are not to be regularly stored in or on a public place at any other time. Food businesses are expected to manage their waste and store their bins on private property outside of the collection times. The use of public places to store waste and recycling bins can cause obstructions and create access issues.

Under this policy, when bulk bins are placed on public land, the owner of the bin is required to get Council approval. Bulk bins are not permitted to be placed on any Wellington footpaths. The Council's Public Places Bylaw regulates the placement of bulk bins on public land, including parking spaces.

8.3 Busking and street performance

Buskers and street performers help to enhance Wellington's reputation as the vibrant, diverse, inviting, and inspiring capital. The Council welcomes the opportunity to support high-quality street performances. It will take into account the needs of residents, businesses, pedestrians, and street performers. These condition guidelines have been developed to help performers, residents, pedestrians, retailers, and visitors understand the rules around performing on Wellington's streets, while still supporting a vibrant street performance culture.

The following conditions apply to all buskers and street performers wanting to perform in public places:

- a. Busking approvals are issued to individuals or groups.
- b. Approvals cannot be transferred to other performers.
- c. Performers under the age of 12 must have parental or legal guardian consent to apply for an approval. The Council recommends that street performers under twelve are supervised by an adult at all times when performing.
- d. All buskers and street performers must have their licence and photo identification on their person while performing. They must make these available to Council officers or any member of the public on request, whenever they perform

- e. There are specific areas and times where amplified busking is not allowed.
- f. Sites may move, be temporarily unavailable or permanently removed at the Council's discretion.
- g. If a street performer is performing immediately outside retail premises and is asked by the retailer to move on, they must do so.
- h. Street performers or their audiences must not at any time block footpaths, residential doorways, bus stops, pedestrian crossings, fire escapes, or shop doorways (during business hours).
- i. A busker can only perform at one site for a maximum time of 150 minutes per day. This time includes no more than 90 minutes of performance and the remaining 60 minutes of non-performance time is available for setting up, breaks, and packing down.

Busking and street performances add to the vibrancy of the city and are also a valid way for people to make money, but members of the public should not feel coerced to give money. Buskers and street performers can have a written sign asking for donations and can ask the audience for donations, but they cannot approach individuals for money.

Provided they are not using dangerous materials or objects, performers employed for a scheduled event approved or organised by the Council (including protests, community festivals and commercial promotions) do not need an individual busking or street performance approval for that event. However, organisers of the event must ensure that the policy conditions are complied with.

8.3.1 Sound performances

The Council will consider how the sound performance might adversely impact on the amenity of the area, with special regards to noise levels. Sound performances should not reach an unreasonable level of volume and should be considerate of pedestrians and the public. As a guide only, noise from any street performance should not be greater than reasonable background noise when heard from more than 30 metres, horizontally or vertically, from where the performance is taking place. For detailed requirements, applicants should refer to the District Plan rules for the area.

The following special conditions apply to sound performances:

- a. Sound performances that meet all busking and street performance conditions are allowed in any public place in Wellington between 7am and 9pm¹².
- b. Between the hours of 9pm and 12am only certain areas are available for street performance. These are listed on our website.¹³
- c. After 9pm sound performances must not set up within 30 metres from residences, apartments, motels, hotels, hostels, or any other form of accommodation. Sound performances that receive complaints may be requested to setup in different locations and times through a special condition on the licence.
- d. Sound performances should be separated by a minimum distance of 50 metres between acts.

¹² The Council reserves the right to specify areas and times where no amplification is permitted.

¹³ <https://wellington.govt.nz/certificates-and-licences/street-performance-and-busking>

- e. The Council reserves the right to place special conditions on busking and street performance approvals such as amplification limits and restrictions on drums and bag pipes.

8.3.2 *Street performers*

The Council has designated premium sites throughout Wellington for street performance. These sites will be available for street performers (professional buskers) only and will require a *premium busking approval*. Information about the sites and approvals will be provided on our website.

Street performers are permitted to use **dangerous materials or objects** in their performance, but they require a special approval to do so. The locations available for street performance involving dangerous materials and objects will be provided on our [website](#)¹⁴.

The following special conditions apply to performances using dangerous materials or objects:

- a. Performers are required to be skilled and experienced in using dangerous materials or objects.
- b. A health and safety plan may be required.
- c. Fireworks are not permitted in street performances.
- d. The performance space must be defined by setting a visible boundary of at least two metres between the performer and the audience, for example, using a rope, chain or chalk line that is removed once the performer has completed the act.
- e. The Council reserves the right to withhold permission for street performances involving fire if a fire ban is in force in the city.
- f. The only flammable liquid/hazardous substance permitted in street performance acts is kerosene. No other flammable liquids or hazardous substances will be permitted.
- g. A fire blanket or fire extinguisher must be part of performance kits when using fire, and it must be visible and accessible throughout the performance.
- h. Kerosene must be stored in portable, unbreakable, closed containers of a 5-litre maximum capacity and clearly labelled 'Kerosene /Poison'
- i. Kerosene fuel should be prevented from being dripped, tipped, or flicked onto people, vegetation, or property. Any kerosene stains on ground surfaces must be removed immediately following the end of the performance.

8.3.3 *Pavement art*

Another form of busking and street performance is pavement art – design, drawing, images, and decals on street surfaces. Approval is required for pavement art in Wellington and the following conditions apply:

- a. It must be temporary
- b. An agreed timeframe and removal plan are in place and agreed with the Council.
- c. The art is removed when it is no longer needed or relevant.
- d. It is not permitted on footpaths.

¹⁴ <https://wellington.govt.nz/certificates-and-licences/street-performance-and-busking>

- e. It is only permitted in certain areas of Wellington, which will be listed on the Council's website.
- f. Materials used must be easily washed off without leaving any residue.
- g. The materials must not be slippery or create a trip hazard.
- h. If the pavement art is created on a removable surface, such as plastic, canvas or paper/card, and is fixed to the pavement, it must be with a product that does not leave any residue.
- i. The site must be kept clean, tidy, and safe at all times.
- j. Commercial advertising is not permitted.
- k. Offensive material and/or images is not permitted.

All street performers should note that the sale of any goods is not permitted as part of the street performance activity. A separate trading permit under this policy must be obtained to do so.

It is recommended that street performers using dangerous materials or objects in their performance have at least \$1,000,000 public liability insurance cover.

8.4 Commercial/professional dog walking

Professional dog walkers require approval under this policy to operate in public places. The rules for professional dog walkers operating in public places include minimising the:

- a. negative impact or conflict with other public space users
- b. damage to public spaces amenity and assets.

Under this policy dog handlers/walkers must not have more than six dogs per person in both on-lead and off-lead areas. The handlers/walkers must comply with the Dog Control Act 1996 which sets out that dogs must be kept under control at all times. Professional dog walkers are not permitted in the Wellington Botanic Garden, Ōtari-Wilton's Bush, or Bolton Street Cemetery.

It is recommended that professional dog walking businesses take out an appropriate level of public liability insurance against liability for loss, damage, or injury arising out of conducting the activity.

8.5 Commercial group fitness activities and commercial tours

The Council wants to promote active and healthy lifestyles and provide opportunities for people to engage in physical exercise and enjoy the visitor experience in our parks and other open spaces.

Organisers of commercial fitness groups, exercise classes and tours that take place on public land must first obtain Council approval.

General rules for groups fitness classes and tours in public places:

- a. Activities should generally be conducted between 5am and 10pm.
- b. There will be a maximum number of participants only in each class or tour, which will be dictated by the specific location characteristics.
- c. The class or tour must run for no longer than 90 minutes, including set up and pack down.

- d. At all times the Fitness Trainer or Tour Guide must conduct the activities in a manner that does not adversely affect the park, any other open space user(s), and private residents or businesses.
- e. The Fitness Trainer or Tour Guide does not have exclusive use of any area at any time. This means they can only use any area while a session is in use, cannot set up any semipermanent space, and must take all equipment away from any open space when a session is not in-progress.
- f. If there are members of the public in the area at the time the tour or fitness class sets up and the class/tour is unable to move location, the Fitness Trainer or Tour Guide needs to give them at least ten minutes notice to vacate the site.
- g. The Council may, at its discretion, instruct a fitness trainer or tour guide to relocate their activity.
- h. Any noise created during the activity must be within the District Plan requirements and shall not unduly impact on other users or nearby residential properties.
- i. Wear and tear on grassed areas or tracks must be minimised (this includes avoiding wet and boggy areas, rotating activity within an area and / or alternating activities, if more than one).
- j. Ensure participants do not step on, or walk on, or in any other way inappropriately use the Council's furniture, structures, public art works, shrines, or memorials.
- k. Ensure that any equipment used does not create any hazard or obstruction to other public place users.
- l. Ensure activities do not dominate, monopolise, and/or obstruct any stairways or pathways.
- m. Ensure the natural features, animals, plants, or historic resources within the area are not interfered with, removed, damaged, or endangered.
- n. Ensure any area used is left clean after each period of use and/or in the same condition it was at the commencement of use.
- o. The Fitness Trainer/Tour Guide shall cover the costs of any damage caused to the Council's assets and/or any cleaning required as a result of the training activity.
- p. Any equipment used must be portable by an individual by hand and free standing at all times (ie equipment must not be pegged into the ground or hung from trees).
- q. All vehicles belonging to or directly associated with the operator must use only designated car park facilities unless otherwise agreed with the relevant Council business unit.
- r. No advertising material such as signs, 'A' frames or banners are permitted to be used to promote the activity. The exception to this is a single sign that indicates a session is in progress. These signs must be free-standing, not attached to any Council fixture or trees, and not block public access to different spaces.
- s. The Council reserves the right to restrict the handing out of promotional material such as flyers and brochures.

- t. The Fitness Trainer or Tour Operator shall wear visible identification at all times with their name and contact details.

For fitness groups, the following equipment is expressly prohibited on the park:

- u. large gym equipment or anything that attaches to any park fixture or trees, (for example, weight benches, weight stacks, stationary bikes, punching/boxing bags, treadmills, steppers)
- v. whistles and megaphones.

8.6 Events

The Council's Events Policy 2012 articulates the Council's vision, role and plans for the events sector. The Council welcomes events in our city's public places as they add to our city's vibrancy and diversity and can make Wellington an exciting place to be. However, to minimise disruption to pedestrians and other users, events held in a public place require the Council's approval as soon as reasonably practicable prior to the event so that any required waste, health and safety, and traffic management plans can be developed.

The overall event approval covers all the activity that takes place within the event's footprint. For example, for events that include performance, the individual performers are not required to hold street performance licences as the event organisers are responsible for ensuring the performance complies with the conditions.

For events with food stalls or trucks, the event organiser needs to ensure that the individual stallholders have a food registration certificate and meet any requirements of the Council's Public Health Team and the Food Act 2014.

The amount of public liability insurance cover required for events will be assessed on a case-by-case basis and will depend on the scale and activities involved in the event.

8.6.1 Community events

The Council aims to support community events (eg Play Streets) in the interests of supporting community inclusiveness, connectivity, and wellbeing. This policy commits to improve opportunities and information for community events by providing updated information and guidance, such as templates for health and safety plans.

8.6.2 Protests

The Council is committed to protecting fundamental rights and freedoms such as the right to freedom of expression and freedom of peaceful assembly. An event approval is not required for protests, however if you are planning a protest that might affect other people's access to or use of public space or to vehicle traffic, you are required to provide advance notice to the Council.

It is advised that you give us as much notice as possible so we can assist you with health and safety, and traffic management plans. It is also advised that you contact the police to advise them of your planned protest.

8.7 Hoardings in public places

Wellington City Council's Creative Hoarding programme aims to transform the visual impact of our city's construction sites through commissioning locally relevant artworks,

creating an urban canvas that reduces graffiti and enhances people's wellbeing and experience of the city.

Any hoarding in public space is required to install an artwork through the Council's Creative Hoarding programme.

8.8 Markets

Any group or individual interested in establishing an open-air market in a public place should contact the Council. The Council will assess applications to establish an open-air market on a case-by-case basis against this policy. Market stall applicants must approach the market organiser directly for a site.

8.9 Mobile trading

The Council welcomes operators to trade from multiple locations throughout Wellington. Operators can only trade from their exact approved location(s). Details of the mobile trading vehicle and any associated signs or display must be provided to the Council. The hours or days that the mobile trading shop or vehicle occupies a public place at any one time will also need to be provided.

A mobile trading licence may be issued which allows trade at multiple approved locations in Wellington per year. A mobile trading licence does not give operators a lease or any permanent use of the public land. Parking restrictions and road rules must be complied with at all times.

8.10 Outdoor dining

Outdoor dining can add to the city's vibrancy and contributes to Wellington's sense of place if well designed and located. It can also add significant value to cafes, bars, and restaurants through increased customer capacity and demand. However, if outdoor dining is not managed well, the furniture can clutter public places and create obstacles for pedestrians.

Each outdoor dining furniture element to be located within an approved area is deemed to constitute a temporary obstruction. This may include, but is not limited to, tables, chairs, menu boards, umbrellas, heaters, potted plants, and barriers or fences. The following rules apply to the placement of outdoor dining furniture:

- a. It will not interfere with safe and efficient pedestrian movement and if on footpaths, the minimum continuous accessible path of travel is maintained.
- b. It must be located outside the approval holder's premises, within the width of the building frontage.
- c. Barriers or markers may be required to delineate the approved area, pedestrian thoroughfares, and the area licensed for alcohol consumption.
- d. Unobstructed access to and from the premises must be maintained.
- e. There must be sufficient space for easy movement of chairs and people.
- f. If on footpaths, the furniture should be located on the kerbside, with at least 800mm to the adjacent kerb line to ensure safety of patrons.
- g. All furniture should be high quality, durable, waterproof, and weather resistant, designed for outdoor use and well-maintained.
- h. The type of any proposed heating devices must be identified, and the required safety features.

- i. All furniture should integrate well with the surrounding environment and must be safe.
- j. All furniture must be removed from the outdoor seating area, and stored away from public areas, outside the operating hours of the business or when not in use.

It is the approval holder's responsibility to reasonably ensure that any items placed on the footpath remain in their designated locations, if shifted by the wind or patrons. Licensees may be required to submit a proposed pedestrian thoroughfare and traffic management plan. If alcohol is to be supplied, served, or consumed it is the approval holder's responsibility to ensure compliance with the Sale and Supply of Alcohol Act 2012.

Outdoor seating will not be permitted on street corners with pedestrian crossings or near entry points of designated pedestrian crossings. Requests from businesses for seating approvals above ground level are unlikely to be approved because of the management responsibilities required. If there is not enough space on the footpath to safely place outdoor furniture, the Council should be contacted to discuss options.

8.11 Public micromobility share schemes

Commercial operators of public micromobility share schemes will require a licence to trade in a public place. The operators will be subject to prohibitions and restrictions imposed by the licence and Code of Practice.

The prohibited and/or restricted areas for the riding of commercial micromobility devices will be set out as conditions in the Code of Practice.

They are not allowed in designated cycle lanes¹⁵ that are part of the road, and they are not permitted on footpaths in the following areas:

- Cuba Mall
- The Botanic Gardens
- Bolton Street Cemetery
- Ōtari-Wilton's Bush
- Truby King Park
- The Golden Mile

A minimum of \$5,000,000 public liability insurance is required for any public micromobility shared schemes.

8.12 Parklets

Parklets are the setting aside of road corridor land for a use not related to traffic. When parklets are used commercially or privately for trading or event activities, approval will be required under this policy for the activity.

8.13 Retail displays

Retail displays are considered an extension of the goods or services inside the shop. High quality retail displays can enhance the variety and vitality of footpaths. However,

¹⁵ At the time of writing micromobility devices are not allowed in designated cycle lanes that are part of the road but this may change as Waka Kotahi NZ Transport Agency and Ministry of Transport review the legislation that covers transport devices.

if they are not properly managed, they can create obstacles for pedestrians and impede pedestrian flows. The following rules apply to retail displays:

- a. Must be relevant to the goods or services sold within the shop.
- b. The stand must be no wider than 600mm and no higher than 780mm.
- c. Ideally retail displays should be located on the kerb side on the footpath within the width of their building frontage. They must always maintain the minimum continuous accessible path of travel.
- d. The stand must be elevated from the ground and have a solid base extending to the outer edges of the display.
- e. Retail displays must be secured, not have sharp edges or protrusions that may create an obstacle or a safety hazard.
- f. Displays must not block footpaths, doorways, bus stops, fire escapes, mobility parks, or roads.
- g. The stand must not be within 5m of an intersection or 2m of a pedestrian crossing.
- h. Alcohol, knives, firearms, or dangerous and offensive objects must not be displayed.
- i. The retail display is not a point of sale, all items must be purchased inside the premises.
- j. The stand must not use voice, music, amplified sound, or any other material to attract customers.
- k. The stand must be removed from the public space outside of business hours.
- l. Any hanging goods must have a minimum of 2.5m clearance from the footpath.
- m. Food displays must comply with any requirements of the Council's Public Health Team and the Food Act 2014.

8.14 Sandwich boards

Sandwich boards will be provided for in the Council's Signage in Public Places Policy (under review). In the context of this policy, sandwich boards must hold and display current approval to be placed on public footpaths and other public places.

The following rules apply to the placement of sandwich boards on footpaths:

- a. The pedestrian priority principle must be applied, and the minimum continuous accessible path of travel maintained.
- b. Only one per retail premise.
- c. They must be placed at the kerb edge of the footpath adjacent to the relevant premise.
- d. Sandwich boards should be positioned in line with other obstructions, such as other sandwich boards and rubbish bins.
- e. Access to or egress from the premises must not be obstructed.
- f. No sandwich boards shall be approved adjacent to bus stops, mobility parks, taxi stands or pedestrian crossing locations.
- g. Sandwich boards may not be attached to fixed or temporary street furniture without prior written approval from the Council.
- h. The approval holder is responsible for ensuring the sandwich board remains located in the designated position, including if moved by pedestrians or wind.

- i. Sandwich boards must be removed from the footpath outside of the business's trading hours.

The following rules apply to the design and quality of sandwich boards:

- j. Information on the boards must comply with relevant Advertising Standards Authority requirements.
- k. They must have a wide base which can be identified easily by people who are blind or have low vision. To improve visibility, the base or a strip on the base must be of a colour in contrast to the footpath.
- l. Should be safe and have no sharp edges or protrusions that may create an obstacle or a safety hazard for pedestrians. Rotating designs will not be approved anywhere in Wellington.
- m. The maximum dimensions are 600mm wide by 600mm deep by 900mm high.
- n. They must be weighted to ensure stability and must be taken inside when there is a risk that wind gusts may topple them or change their position. Bases designed to be weighted by water must be kept in operating order.
- o. To prevent them collapsing in windy conditions, easel-type boards must have a mechanism that locks them in their open position.
- p. Must be kept in a clean and tidy condition.

Note that flags are not permitted in public places or allowed to overhang into a public place. Flat magazine advertisements and other displays that sit flush against the building facade (and therefore do not protrude into public space) do not require approval.

8.15 Street appeals and charity face-to-face fundraisers

The Council aims to support organisations with their annual street appeals and charity fundraisers in a managed way to minimise conflict with other activities on public spaces such as pedestrian movement and retail activity.

The Council rosters the annual street appeals. National charities that have a designated Street Appeal date are given special consideration. The Council works with the Public Fundraising Regulatory Association (PFRA) to roster the face-to-face subscription collections. All charity face-to-face fundraisers must be a member of PFRA under this policy.

Applications for a street appeal approval require evidence of the organisation's legal structure and non-profit status. The number of street appeal collectors and proposed collection locations must be provided to the Council, which will be made publicly available. A fee is not required for street appeals and charity fundraisers; however all collectors must comply with this policy.

The PFRA website sets out the rules and code of conduct that all face-to-face fundraisers must comply with. The website also makes the individual fundraiser's sites, days, and times available.

8.16 Other activities

For activities not specifically listed in this policy, contact the Council to discuss whether an approval is required for the activity. Applications for approval to undertake trading

or event activities other than those identified will be assessed against this policy on a case-by-case basis.

9. Definitions

In this policy the following definitions are used, unless context otherwise requires:

Activation – Is the creation of an event or interaction which enables participants or audiences to engage directly with what is being offered.

Activity streets – Is a street category prescribed by Waka Kotahi. Activity streets provide access to shops and services by all transport modes. Activity streets are where people spend a significant amount of time, working, shopping, eating, residing, and undertaking recreation.

Amenity – Has the meaning assigned to that term under section 2(1) of the Resource Management Act 1998. It means the natural or physical qualities and characteristics of an area that contribute to people's appreciation of its pleasantness, aesthetic coherence, and cultural and recreational attributes.

Amusement device – Has the same meaning assigned under the Machinery Act 1950. It includes any fairground rides and other mechanically powered units that are used for rider entertainment. It includes bumper boats, bungee jumping, and merry-go-rounds. It does not include single, individually propelled machines, such as outdoor go karting operations and jeeps (unless referred to explicitly in the Regulations) or inflatable devices. However these devices still need to meet obligations under the Health and Safety at Work Act 2015 (HSWA).

Authorised officer – An officer or other person appointed by the Council to perform duties or give permissions under the Public Places Bylaw.

Bulk bins – Is any receptacle used for the collection and/or eventual disposal of waste products by a waste management company. These may include (but are not limited to) metal skip bins, plastic wheel bins, flexi bins, and other similar objects.

Busking – In the context of this policy, a busker is an entertainer who is actively providing a public performance in a public place in exchange for a donation. Examples include musicians, singers, dancers, magicians, mimes, puppeteers, pavement art, and living statue artists. Busking is a form of street performance.

Commercial – Means selling or hiring goods or services in exchange for payment, reward or otherwise.

Commercial/Professional dog walking – Is a registered business where dog walkers or handlers walk groups of dogs in public places.

Commercial filming – The recording of images, moving or still, for commercial purposes or at a scale that may require exclusive use or restrict or obstruct a person's use of a public place. It includes commercial filming by drones. It excludes the recording of a private celebration or event, student projects, or the recording of current affairs or news for immediate release.

Commercial group fitness training activities – Outdoor group fitness training activities where the participants pay the fitness/personal trainers to participate in fitness training classes on public land. It includes, without limitation, gym sessions or circuit training (with or without equipment), bootcamps, and boxing and pad training. It excludes organised running, cycling, and walking groups that are non-commercial in nature.

Commercial photography – The recording of images for commercial purposes at a scale that may require exclusive use or restrict or obstruct a person's use of a public place. It does not include student projects, or small-scale and/or non-commercial photography.

Commercial tour – Is when a group of participants or tourists are led or guided by a commercial operator/leader. Examples include mountain bike tours, public garden tours, 4 Wheel Drive tours, and Wellington Town Belt Tours.

Community/neighbourhood event – Is where the target audience is a particular community or celebrates a particular community (geographic communities or communities with a shared interest or culture). It includes small-scale, low-risk events which are approved by the Council to be run on the roadside or street itself, such as Playstreets. Community events are typically organised by local communities for locals.

Continuous accessible path of travel / unobstructed footpath through zone – Is the unobstructed area on footpaths where the pedestrian route is safe and convenient for everyone, especially people with impaired mobility, and people who are blind or have low vision. It has even surfaces, gentle slopes, and is kept free of permanent and temporary obstacles at all times.

The Council – The Wellington City Council or any committee or elected member of the Council or officer authorised to exercise authority of the Council.

Dangerous materials or objects – Are materials and objects used by street performers that could be a risk, or hazard to the public and performers. They include, without limitation, flammable materials and chemicals, fire, smoke, flares, whips, knives, and chainsaws.

Drones – Also known as UAVs (unmanned aerial vehicles), RPASs (remotely piloted aircraft systems) and unmanned aircrafts. Approval is required under this policy for commercial use of drones, such as filming, data gathering, surveying, and scientific research.

Encroachment – Is where either public access to public land is restricted or a deliberate action causes an area of public land to be used for private use (exclusive or otherwise).

Event – Is an organised temporary activity or activation that takes place on one or more days including, without limitation, an organised gathering, parade, protest, wedding, private function (which is independent of premises), festival, concert, celebration, multi-venue sports event of a significant scale, fun run, marathon, duathlon, or triathlon. For the purposes of this policy an indoor performance, indoor

private function, tasting and sampling activity, giveaway, market, sports practice, or training is not an event.

Expression of Interest – In the context of this policy, an expression of interest is when an individual or group provides information to demonstrate their suitability, interest, and availability in an opportunity.

Footpath – Is that part of any legal road that is laid out or constructed for the use of pedestrians and includes the edging, kerbing, and channelling.

Hawking – Is selling goods and services informally and without invitation. For the purposes of this policy hawking is a form of touting. It does not include mobile trading but includes trading from a vehicle and only stopping long enough to sell to a customer, for example Mr Whippy.

Hoarding – Is a temporary fixed wall that is installed to help manage safety of pedestrians passing a worksite.

Local streets – Is a street category prescribed by Waka Kotahi. Local streets provide quiet and safe residential access for all ages and abilities and foster community spirit and local pride. Local streets are the most common and most diverse streets in urban areas.

Main Streets – Is a street category prescribed by Waka Kotahi. Main streets support businesses, on-street activity, and public life while ensuring connections with the wider transport network.

Market – Any public place where there is more than one stall at a common location offering goods and/or services for sale or hire, whether for commercial or charitable purposes.

Micromobility device – Transportation using small, lightweight vehicles such as bicycles, skateboards, or scooters. Public micromobility share schemes refers to part of a self-service scheme in which people hire micromobility devices, usually electric, for short-term use within a town or city.

Mobile shop/trading – Is a contrivance, whether self-propelled or not, standing in a public place and from which goods or services are offered or exposed/displayed for sale. It is a temporary trading activity from a location that is vacated once trading has ended for the day. Examples include stalls, kiosks, coffee carts, and food trucks.

Obstruct – Is to impede, interfere with or block pedestrian or vehicular traffic or access on, to or from a public place.

Outdoor dining – Is where part of a road, Waterfront, or other public place is used by an adjacent business premises for the purpose of providing food and/or drink.

Pavement art – Also known as street art, street painting, and sidewalk art, is the performance art of rendering artistic designs on malls, streets, Waterfront, and other public places. It does not include passively sitting or standing next to pre-fabricated, static or commercial brand displays, or portraiture/caricature. In the context of this policy, pavement art is a form of busking and street performance.

Public place – Any area of a public nature that is open to or used by the public, whether free or requiring payment, which is owned, managed, maintained, or controlled by the Council or Council Controlled Organisation. It includes any road, street, footpath, court, alley, lane or accessway, park, recreation ground, sports field or facility, reserve, beach, Wellington Town Belt, Waterfront, pool, pedestrian mall, wharf, breakwater, boat ramp, pontoon, public open space, community facility, cycle track, bridleway, public garden, berm, grass verge, public square, cemetery, foreshore and dune, accessway, square, and carpark, and any part of the public place. Public place does not cover private roads, state highways or other roads under the control of the New Zealand Transport Agency, except where responsibility has been delegated to the Council.

Explanatory note: Reserves, city parks, and beaches are also governed by the Reserves Act 1977, and the Wellington Town Belt is governed by the Wellington Town Belt Act 2016. The Waterfront is managed in accordance with the Wellington Waterfront Framework.

Recreation equipment hire – Any equipment hired or rented out for recreational purposes such as kayaks, canoes, boats, surf boards, hover boards, bicycles, Crocodile Bikes, roller blades, or scooters. It can also include electric assisted recreational equipment such as e-bikes and electric scooters.

Reserve – Is an area of land classified and managed under the Reserves Act 1977.

Reserve Management Plan – Is an adopted management plan for any park, reserve, or other type of open space under the Reserves Act 1977.

Retail display – A small structure used by businesses to help increase sales and attract customers into shops. They are deemed to be an extension of the retail display inside the shop.

Road – Has the meaning assigned to that term under section 2(1) of the Land Transport Act 1998 and its amendments.

Sandwich board – Is a portable sign used as an advertisement tool with messages and/or graphics on it placed on footpaths or other public places.

Spruiking – Is the use of voice to generally promote or advertise goods and services to passing pedestrians on a street or in a public place.

Street appeal – Means coordinated and organised events by organisations who ask for, or seek, any subscription, collection, or donation from members of the public, and usually involves more than one collection person operating at the same time.

Street performance – Means entertainment on or in a public place, and includes a musical, dramatic or other performance involving musical, theatrical or circus performance skills including busking, playing musical instruments, dancing, singing, clowning or juggling, pavement art, poetry or doing other acts of a similar nature. In the context of this policy, street performers refer to a 'professional busker' who performs as one of their main income sources, has a repertoire that would enable

performing for at least 30 minutes without repeating a song, and has a website, YouTube, Facebook or other profile.

Temporary – Any activity that is temporary in nature and removed when not in use. Note that 'Temporary' has a different meaning for Wellington Town Belt land.

Temporary structure – Are short-term structures that are constructed for an activity or event and then dismantled and removed as soon as the event or activity has finished. Temporary structures can include marquees, hoardings, scaffolds, seating, bleachers, stalls, stages, and temporary ablutions.

Touting – Is attempting to sell something typically by a direct or persistent approach. It includes hawking and spruiking. It includes tour operators trying to solicit business in a public place. All touting activities require approval from the Council.

Trading in a public place – Is an activity, whether it is an one-off or a series of activities, undertaken by any person or organisation involving the sale or the offering of goods or commercial services for payment, reward, or otherwise in a public place. Trading goods means all structures, items, furniture, screens, barriers, objects, stalls, signs, vehicles, and any other equipment associated with the trading activity.

Traffic Management Plan (TMP) – Is a plan that details how a safe environment will be created for all road users while work or activity takes place on the roading corridor (road footpath or berm). The plan will detail all signage, temporary traffic controls and detours (if necessary) to allow the activity to take place.

Urban connectors – Is a street category prescribed by Waka Kotahi. Urban connectors provide safe, reliable, and efficient movement of people and goods between regions and strategic centres and mitigate the impact on adjacent communities. The purpose of urban connectors is to provide for efficient movement of people and goods from A to B.

Vehicle – Has the same meaning assigned to that term under section 2(1) of the Land Transport Act 1998 and its amendments.

Waterfront – Is the area comprised of property owned by Wellington Waterfront Limited between Herd Street and the birth end of Lady Elizabeth Lane. These properties are managed by the Council.

Wellington Town Belt – Is an area of land classified and managed under the Wellington Town Belt Act 2016.

Wellington Town Belt Management Plan – Is the adopted management plan for any part of the Wellington Town Belt under the Act.

Attachment Two – Detail of early engagement findings

[Background](#)

There has been extensive early engagement carried out as part of this policy review and what we have heard has been included in the draft policy. Below is further detail of our findings.

[Who we heard from:](#)

We have met and discussed the policy review with representative from the following groups:

- Hospitality Association
- Retail NZ
- Restaurant Group
- Chamber of Commerce
- First Retail
- Living Streets Aotearoa
- CCS
- Blind Low Vision Aotearoa
- Blind Citizens NZ
- Disabled Persons Assembly
- New Zealand Prostitutes Collective (NZPC)
- Waka Kotahi
- Cancer Society
- Takiri Mai te Ata
- Bay of Plenty DHB
- Otago University
- Regional Public Health.

A survey was carried out with the Residents' Panel and was also forwarded to accessibility and disabled people's advocacy organisations. The survey used a non-representative (random) sample and was conducted between 24 September to 9 October 2020. The response rate was 14%, resulting in 535 completions.

A phone survey was conducted with 14 Wellington business owners who presently have a licensed sandwich board. We also spoke with four operators in Wellington who currently have outdoor dining licences and four individual traders and activators.

A letter was sent early May 2021 to all current outdoor dining licensees on footpaths and the Waterfront outlining the proposed policy changes. The letter was also sent to the hospitality and restaurant associations.

[Accessibility guidelines engagement](#)

In the Resident's Panel survey, we asked for feedback on the following widths based on the above guidelines and the ability to achieve them:

- 3 metres for Lambton Quay, Willis Street, Manners Street, Manners Mall, Cuba Street, Cuba Mall or Courtenay Place
- 2 metres for all other locations.

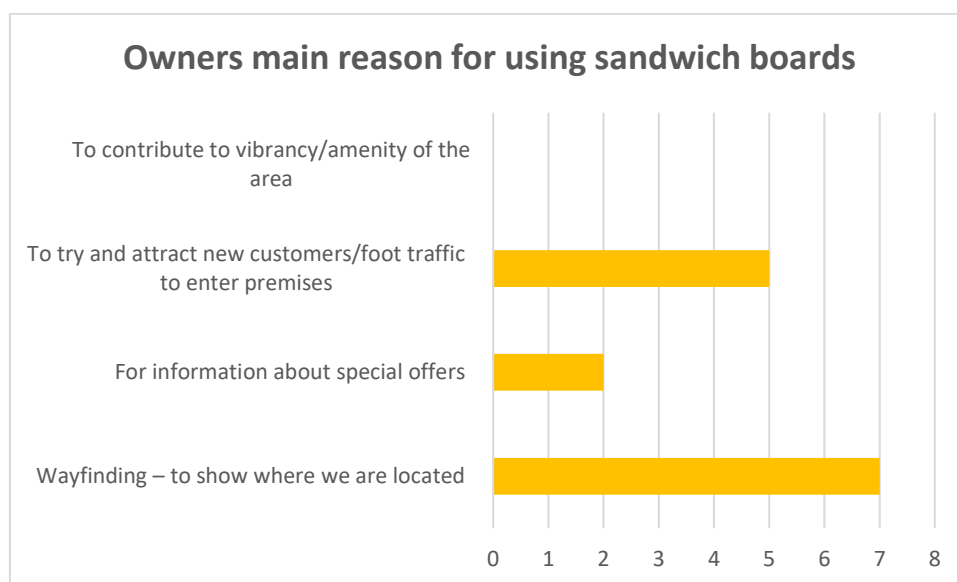
68% (362 people) of those surveyed thought these proposed widths were about right and 11% (n 61) thought they should be wider. 7% (n 39) thought the proposed widths should be

narrower. Some people suggested that footpath widths should be flexible and based on foot traffic numbers.

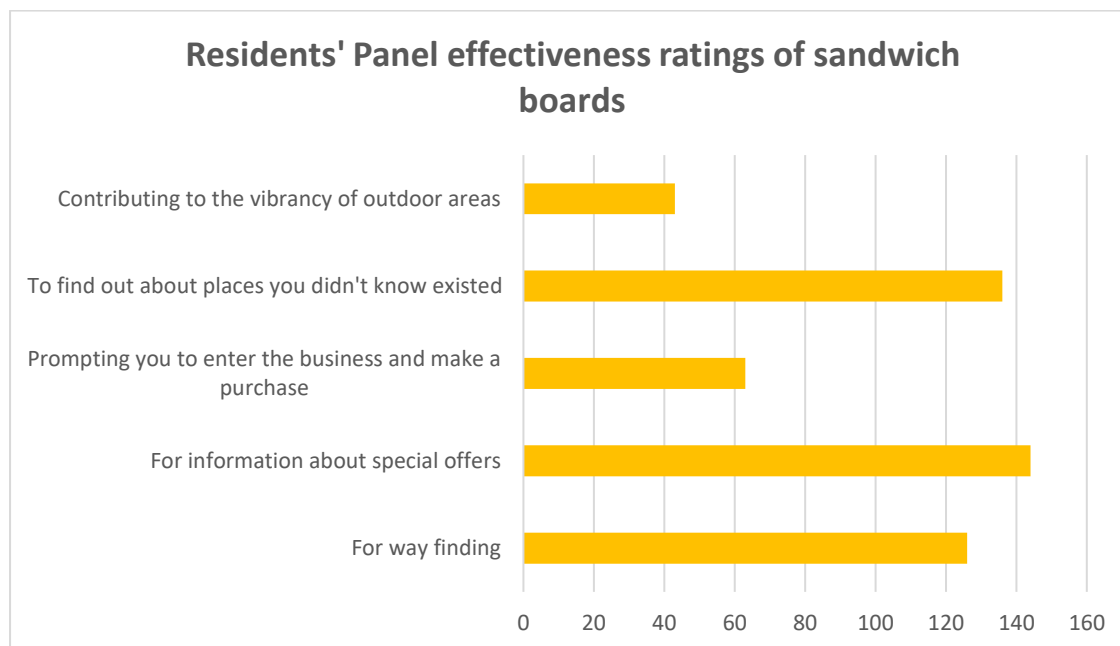
We also asked residents whether they agreed with having clear accessible paths through footpaths where obstacles were predominantly placed on the kerb side, so the shop frontage was clear. 69% (n 368) agreed and 16% (n 87) disagreed. 54 people thought it was more inconvenient or dangerous to have activity on the street side, especially with outdoor dining due to waiting staff having to cross the footpath. 12 people suggested that the context and location need to be considered. 18 people commented that footpaths should be clear of scooters and bikes.

[Sandwich board engagement](#)

Research was carried out with 14 sandwich board owners who presently have a licensed board. The most common two reasons given for using the sandwich board were for wayfinding – showing people where they're located; and for attracting new customers to enter the premises. The less common reasons given for their use was to provide information about special offers and contribute to the vibrancy and amenity of the area.



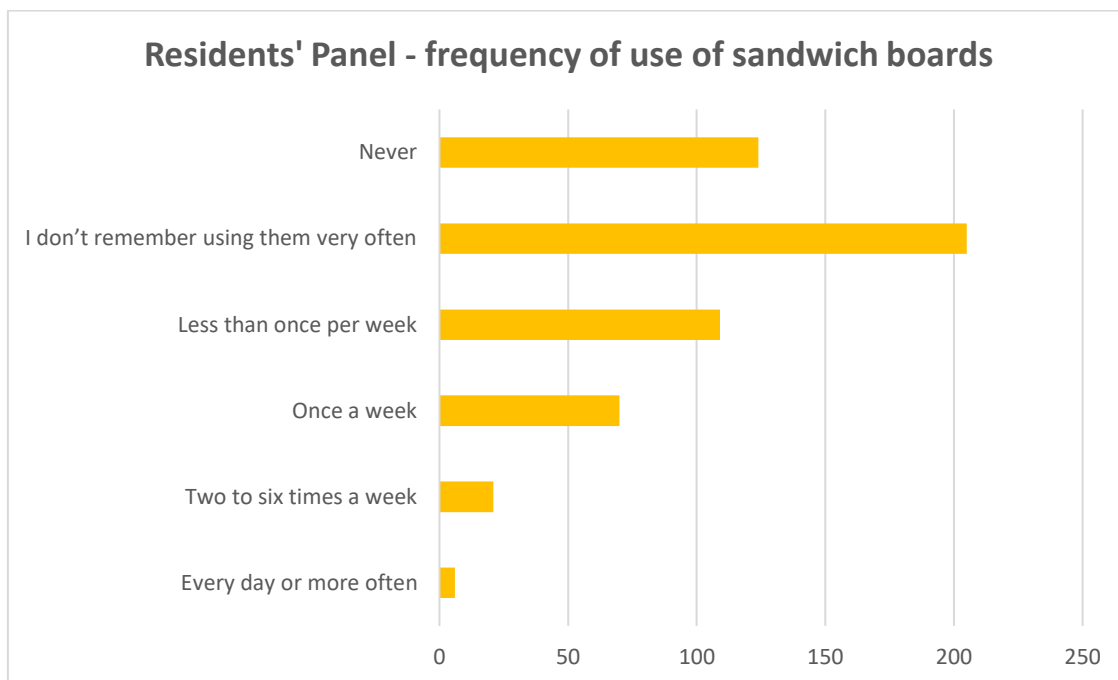
The Residents' Panel were also asked in what ways they find sandwich boards effective. The most common two reasons were for information about special offers (28% - n 144) and to find out about places they didn't know existed (27% - n 136). "Contribution to the vibrancy of outdoor areas" was rated as the least effective use of sandwich boards.



The sandwich board owners were asked what their most effective promotional tools were. The most common methods identified were word of mouth and digital methods such as website and social media. Four out of the 14 retailers identified sandwich boards as their most effective advertising method.

Similarly the Residents' Panel were asked to consider the effectiveness of various methods used to promote businesses. The most common method used to find out about businesses was through digital methods (46%). Only 2% (n 10) of people selected sandwich boards as the most effective method used to find out about businesses. 48% of people (n 256) selected sandwich boards as the least effective method to find out about businesses.

The Residents' Panel were asked how many occasions over the last month they recalled using a sandwich board to make a decision or give helpful information. 38% (n 205) stated they did not use them very often, 23% have never used them and only 1% (n 6) asserted they had used them every day.

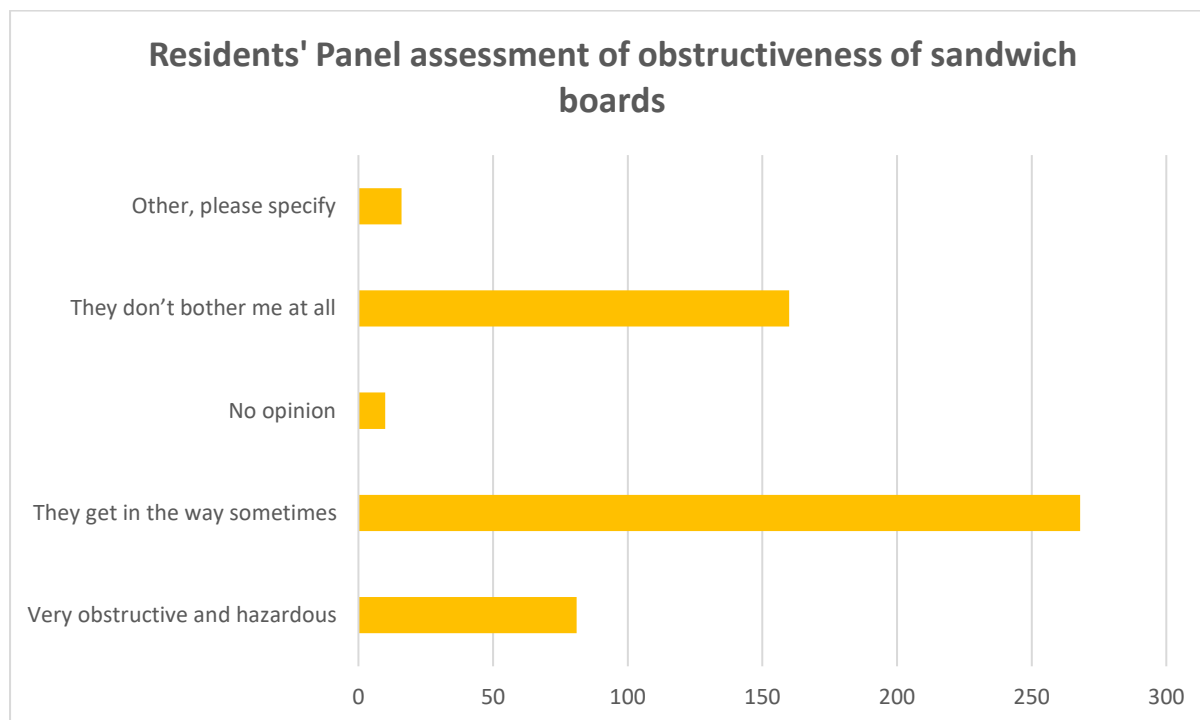


As outlined above sandwich boards are not regarded as an effective promotional tool by the Residents' Panel. However the sandwich board owners thought they were effective for wayfinding and attracting new customers.

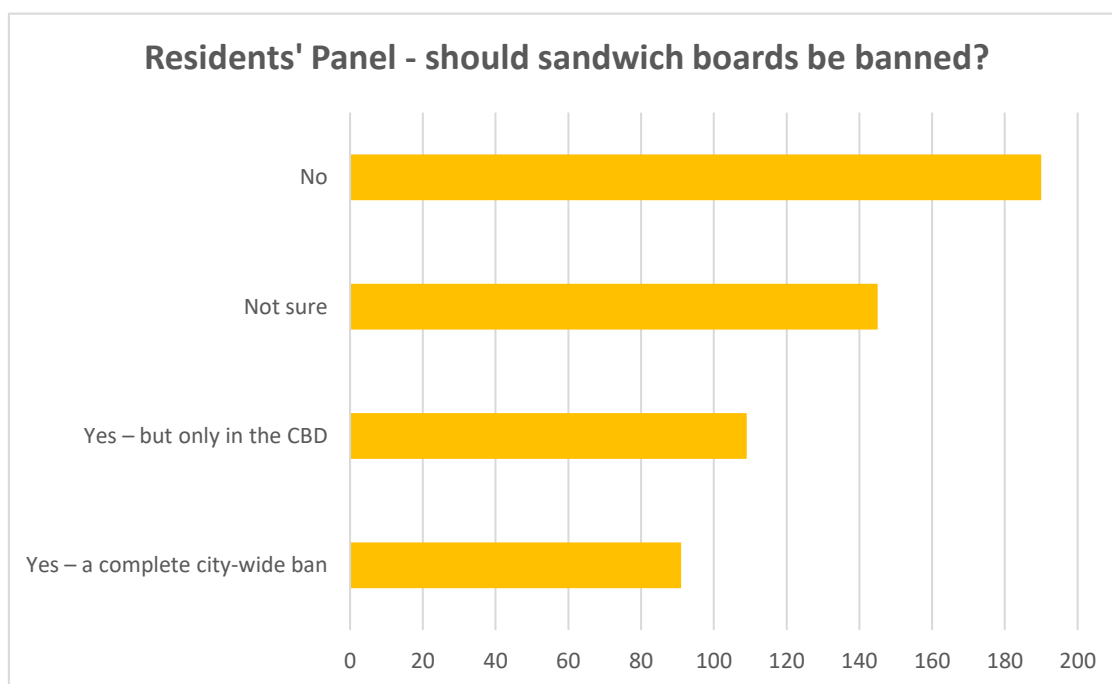
Early engagement with representatives from AAG, Living Streets Aotearoa, Disabled Persons Assembly, and CSC found they wanted the Council to ban sandwich boards from footpaths because they are seen as a hazard and accessibility obstacle. Alignment with the Council's Accessible Wellington Action Plan is also important to consider with a goal to ensure non-obstruction of footpaths.

42 complaints were received by the Council about sandwich boards between Jan 2019 and Jan 2020. The majority of these complaints were about the boards obstructing pedestrian movement and licensing/invoicing concerns.

The Residents' Panel were asked how obstructive they found sandwich boards. 15% (n 81) found them very obstructive and hazardous, 50% (n 268) thought they got in the way sometimes and 30% (n 160) stated that they were not bothered by sandwich boards.



When asked whether they thought that the Council should phase out sandwich boards, 91 people (17% of sample) wanted a city-wide ban, and 109 people (20%) wanted them banned only in the CBD. 190 (36%) people did not want them banned and the remaining 45 people (27%) were not sure. In total 37% of the sample did want to see a level of phasing out of sandwich boards, while 36% did not.



There were an additional 214 people who added further comments about sandwich boards. 126 of these expressed further concerns such as they have a disproportionate impact on disabled people. 88 of these 214 people added either neutral or supportive comments. 15 responders felt that other obstructions, such as scooters and bicycles were a bigger issue.

Suggestions included restricting the use of sandwich boards when wind gusts were above a certain speed. Another was to require sandwich boards to be of a particular quality that was less vulnerable to the wind.

We asked the 14 sandwich boards owners how their business would be impacted if sandwich boards were phased out. Ten people reported their businesses would be significantly impacted if sandwich boards were phased out.

Representatives from both Retail NZ and Chamber of Commerce stated that any banning of sandwich boards could have a negative effect on business. Retail NZ wanted to see better regulation and enforcement of unlicensed boards. First Retail also raised concerns about making any changes at this time but did note opportunities that existed by promoting Wellington as a fully accessible city.

Further suggestions were given by some owners, such as shared use of the Adshells or other electronic billboards, having stricter criteria on the quality of boards allowed, and using hanging directories for all businesses on the street. There is an option to work with design schools to explore alternatives to sandwich boards.

Outdoor dining licences

We heard from four operators in Wellington who currently have outdoor dining licences. Three of which were on the waterfront and one in Lambton Quay. The operators felt that outdoor dining was critical to success of their business. They felt that it not only increased the capacity, in a cost-effective way, it offered services to a wider demographic, eg families. They felt that outdoor dining could be an experiential offering and it attracted tourists.

The Residents' Panel were asked how often they use outdoor dining. The spread is fairly even across "once a month" (n 118, 22%), "every few months" (n 136, 25%), and "once or twice a year" (n 149, 28%). Only 29 out of 535 respondents (5%) used outdoor dining at least once per week. While 47 people (9%) reported they never use outdoor dining.

However, most of the respondents were supportive (41%) or strongly supportive (42%) of outdoor dining in Wellington, representing a total of 447 people. Only 3% were either unsupportive or strongly unsupportive.

When asked whether the Council should charge businesses for the use of public space for outdoor dining, 157 of the 535 respondents (29%) thought full costs should be charged and 205 people (38%) thought the Council should partially subsidise the fee. 63 people felt that the Council should not charge a fee, and many suggested that the businesses should cover the full costs of ensuring appropriate barriers and furniture are used.

Rationale given for why the Council should subsidise the fee included support for the industry post-Covid lockdown, and the vibrancy created from outdoor dining. Some noted the tension that exists between ensuring that private business pay for use of public space and resource, and the benefits that outdoor dining can bring to improving ambience of the city.

Some commented that officers should be assessing and ensuring the dining does add vibrancy and amenity before approving it.

The use of public space for private business effectively alienates the public from the use or enjoyment of that land, requiring a balanced approach. Many commented that the Council has an important role to ensure placement of furniture is done so that accessibility and amenity are maintained. However, reasonable open space should be maintained. An example was given re the area by St Johns Bar on the waterfront, where the respondent wanted to sit on the lawn without it being connected to a bar.

182 of the 535 respondents (34%) reported that the number of outdoor dining licences in Wellington was about right. 147 people (27%) thought there should be more and only 17 (3%) thought there were too many.

Many commented that due to the effects of COVID-19 the Council should encourage outdoor dining because of the provision of space to enable separation between patrons. Many also noted how the weather does not make it easy for outdoor dining, recognising, of course, it was outside of the Council's control.

To support and encourage outdoor dining in Wellington, the Residents' Panel recommended improving processes and providing businesses with more information. Some suggested (n 87) improving the environment with measures such as replacing carparks with dining areas, ensuring outdoor dining areas were smokefree, and providing pedestrian only areas.

Engagement with representatives from the Hospitality and Restaurant Associations found that the amount of fees will not make a difference to the uptake of outdoor dining licences, the main deterrent, they state, is the weather.

Three of the four operators spoken with recognised that while increasing fees would impact their business, it would not affect their ability to operate. An operator asked that if fees were reintroduced, they be done over a phased period and not at the same time as the compulsory minimum wage increases. Two operators stated that as long as it was a level playing field, they could manage. One of the four operators stated that reintroducing outdoor dining licence fees for smokefree licences would dramatically affect their business.

[Smokefree outdoor dining](#)

75% of the Residents' Panel surveyed in September thought that all outdoor dining licences should be mandatory smokefree. The main reasons given included objection to second-hand smoke, and smoking was seen as unhealthy and unpleasant. Of the 16% who did not think outdoor dining licences should be mandatory smokefree, comments included smokers and vapers should still have some areas to smoke and should not be discriminated against.

Representatives from the Hospitality and Restaurant Associations were asked about the impact of mandatory smokefree. They acknowledged that for some operators it would be tough, but they asserted that if that was the universal position and applied to all, it was workable.

A similar sentiment about the level playing field was found with the four operators we spoke with. Some did note that it would mean that choice is removed for some clients. They felt that there was nowhere else for smokers to go. Suggestions included having a designated

area for smokers depending on which way the wind was blowing, minimising the chances of second-hand smoke inhalation.

One operator noted that the penalties or repercussions of smoking if it was mandatory non-smoking would have to be clear, and at first, lenient.

The number of pavement smoking licences has declined slightly from 49 in the CBD in 2017/18 to 37 in 2020/21. Indicating that the 100% discount for smokefree licences might be increasing uptake. However in the suburbs the number of smoking licences has declined slightly from 15 in 17/18 to 13 in 20/21. The number of smoking licences on waterfront have not changed since 2017. As noted above it is important to note that overall uptake of outdoor licences has remained relatively unchanged since 2018 and there has not been an increase in new applications over the last five years.

Feedback from waterfront operators and officers is that the 100% discount for smokefree is an incentive for those who have large licences (over 100m²). However it is not an incentive for those who have licensed areas below 100m² and/or those with lower charges ie below \$50/m².

Busking and street performance

The Residents' Panel were asked about busking, 299 (56%) said they would like to see more live music and performance on Wellington streets. 176 people thought the level of performers was about right. General comments included concerns around quality and amplification of music.

When asked to rate the quality of busking in Wellington, 255 (48%) thought the quality of busking was of average quality. 136 (25%) thought it was generally high quality and 71 (13%) thought it was of poor quality. 30 people thought the quality was wide-ranging.

There are opportunities to improve the management of busking and street performance in Wellington including:

- limiting hours of operation (currently performers can perform any hour of day or night)
- designating "premium" busking spots and allocating them proactively to performers on a demand basis
- listing the conditions on the actual licences and having a code of conduct.

Half of the sample (268) thought that the Council should more actively manage busking. 170 people (32%) thought the Council should just leave management of busking as it currently is. Suggestions given to manage busking activity included introducing a code of conduct and prohibiting amplification. Some respondents suggested ways to encourage more quality performance, such as auditioning them.

We asked the Residents' Panel what types of buskers and street performance they'd like to see more of in Wellington. 224 people made suggestions. Most centred on performances they'd seen overseas which added to the vibrancy of the city. Suggestions included: *"More of the kind that perform during Cubadupa"; "In places like London music students are allocated prime spots. We certainly have talent in this city - it should be on show"; "Quality control of artists works well in Melbourne. Having street artists decorate sidewalks. Dance groups on the foreshore"; "Brisbane has a performance stage in their CBD where you can catch a*

performance at lunchtimes. Really fun.”; and “Vienna has amazing street performers, Eastern European string trios, mime and other performance artists. This is something the Council should actively promote, support and encourage.”

ATTACHMENT 3 – HISTORY OF POLICY DEVELOPMENT

The Footpath Management Policy

1. The Footpath Management Policy (FMP) was first adopted in 1995. It was established to ensure pedestrian safety and access was prioritised when permitting private, non-pedestrian activities on public footpaths.
2. Due to the increased demand for footpath space and to ensure alignment with Council's draft strategies, the 1995 Policy was reviewed in 2006.
3. The proposed changes for the 2006 Policy review included removal of sandwich boards, tighter monitoring and standards for outdoor café seating and retail displays, increased fees for outdoor seating, and initiation of fees for retail displays.
4. Over 70 responses were received from the public consultation. Key feedback included:
 - monitoring and enforcement require more attention
 - integrated communication and processes are required for applicants
 - accessible journeys and pedestrian safety seen as high priorities
 - proposed unobstructed footpath widths considered reasonable
 - the following safety aspects were raised: queueing space for bars, buses and theatres; public order; drug use and intoxication; safety for women at night; proximity of motor vehicles to pedestrians; and the preservation of footpath widths
 - support for CBD ban of sandwich boards.
5. During the 2006 policy review the SPC considered four options to manage sandwich boards, these were:
 - status quo
 - increasing charges
 - partial removal from Wellington's key pedestrian streets
 - complete removal.
6. The committee recommendation was to ask the Public to choose from the four options. Public consultation found there was 52% support for eliminating sandwich boards on key streets in city centre (Lambton Quay, Willis Street, Manners Street, Manners Mall, Cuba Street, Cuba Mall and Courtenay Place), and 27% wanted a city-wide ban.
7. The second iteration of the FMP came into force March 2007. The Policy is mainly used by the Council's Street Activities, Urban Design, and Public Health teams. The priority is to protect accessibility of footpaths and maintain pedestrians' right of way.

The Trading in Public Places Policy

8. The current 2007 Trading in Public Places Policy (TPPP) replaced the previous Street Vending Policy (SVP) 1991. The SVP took a relatively restrictive approach to trading by prohibiting commercial street stalls in the CBD and limiting the number of mobile food stands to four locations. Both policies permit hawking (trading from a vehicle) outside the CBD only.
9. In 2005, the Council agreed to review the SVP as part of the broader review of the Footpath Management Policy. The scope of the SVP was expanded from 'street

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- vending' to 'trading in public places' to ensure there was sufficient policy direction in respect to trading activities across all public places.
10. As above, public consultation was carried out concurrently with the FMP. The feedback received provided substantial support for:
 - more trading to be permitted in the city, with Council retaining controls over location
 - Council to maintain oversight of the activities to ensure appropriate standards and visual amenity, without stymieing creativity by being overly prescriptive.
 11. The Policy was amended accordingly and formally adopted in 2006, with additions (outlined below) in 2014.
 12. Parks, Sports and Recreation officers considered introducing a new concessions policy to manage commercial activities on green spaces in 2013/14. However, after consideration and feedback from councillors, officers recommended making additions to the TPPP instead.
 13. On 6 August 2014, it was resolved by the [Environment Committee](#) to publicly consult on amendments to the TPPP. The amendments were largely focused on ensuring transparent and fair management of commercial and private activities occurring on open spaces.
 14. Officers found the TPPP limited in its application and proposed adding the following activities to the TPPP:
 - commercial and private functions/events that require exclusive use of land and therefore directly prevent casual use while the function or event occurs
 - organised commercial group fitness activities (that can sometimes disrupt casual use) needing to abide by a new code of conduct, but not paying any fees or needing a licence or permit
 - commercial guided tours on reserves. Tour operators reporting a desire for the Council to manage these activities more clearly and consistently.
 15. Seven public submissions were received. Three submissions in support and three submissions were against the proposals. One submission was neutral. Those against the proposals were mainly driven by concerns around the levels of proposed fees and being required to pay licence application fees for existing guided tour activities. There was also public concern around the original proposals related to charging for private events requiring exclusive use of a land area (for example weddings).
 16. As a result, the proposed TPPP additions no longer included charging for private events/functions (other than those already charged for under Reserves Management Plans, such as booking fees in the Botanic Gardens).
 17. As a result of public consultation, the additions to the TPPP were amended to:
 - Require permits for commercial events that have exclusive use on the Council's open spaces. For example, events to promote new commercial products.
 - Require organisers of commercial group fitness activities to comply with a code of conduct endorsed by Exercise New Zealand but not require a licence or permit. However, if such activities take place on a sports-field, they are required to pay any standard booking fees.
 - Ensure that relevant legislation (including Bylaws), Reserves Management Plans (RMPs), and local frameworks take precedence over any of the policy conditions, depending on the area of land. For example, the Botanic Gardens RMP specifies

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- that commercial fitness activities should not occur in certain parts of the Botanic Gardens, and that RMP would take precedence over the TPPP.
- Exclude the Wellington Waterfront area from the TPPP. The rationale was this area has different attributes to other open spaces and therefore different management frameworks.
18. Council's current delegations and reserve/Wellington Town Belt Management Plans require all reserve, Wellington Town Belt and open space leases, licences, concessions, or easements to be approved by the Council (or a delegated Committee). Officers have no delegation to do this, which can result in a drawn-out process. This longer process can add cost, through delays and uncertainty, which can act as a disincentive to operators.
19. In 2014 officers recommended streamlining the licencing process for activities and to enable relevant officers to issue licences, with quarterly reporting to the Environment Committee. While this was approved, the disestablishment of the Committee in 2016 resulted in officer powers to approve licences being revoked.

ATTACHMENT 4

1. 2018 survey – Attitudes towards smoking in Wellington

1. In 2018, the Council conducted a survey of public attitudes to smoking in Wellington to inform the new Smokefree Wellington Action Plan. The sample of 2269 responses were weighted to match the wider population of Wellington region on age, gender, and current smoking status.
2. Of the total sample, the majority (86%, compared to 84% in 2015) supported Wellington becoming increasingly smokefree.
3. As was also the case in 2015, support for outdoor restaurant dining areas being smokefree was higher (71%, compared to 68% in 2015) than for outdoor bar areas (50% in 2018 and in 2015). Non-smokers wanted all areas listed in the survey to be smokefree at significantly higher rates than smokers.
4. Both smokers and vapers were significantly more likely to visit outdoor restaurant and bar areas more frequently than non-smokers and non-vapers. The survey findings suggest that this could at least in part be due to the fact that most outdoor bar and restaurant areas are currently not designated as smokefree, with two thirds of the total sample reporting avoiding these areas if smoking is permitted. Around three-quarters of non-smokers avoided outdoor bar and restaurant areas if smoking was permitted, compared to around 1 in 10 smokers. For vapers, the proportion was around 1 in 5.
5. These findings are consistent with those found in 2015 where estimated net gains in visitor numbers were highest for outdoor restaurant and bar areas if they were to be made smokefree.
6. Two-thirds of the total sample avoid outdoor bar and restaurant areas if smoking is permitted, including 1 in 10 smokers. The majority of current smokers do not have a preference for the smoking status of these areas when they are visiting bars and restaurants (55%). Analysis revealed that smokers were significantly more likely to avoid these areas if they were smokefree or not have a preference either way; whereas non-smokers were significantly more likely to avoid these areas if smoking was permitted.

Absolutely Positively
Wellington City Council
Me Heke Ki Pōneke

Trading and Events in Public Places Policy

Communications and Engagement Plan

Project overview

We are reviewing the Footpath Management Policy (FMP) and the Trading in Public Places Policy (TPPP). The FMP largely addresses the management of trading activities on footpaths which is a better fit with the Trading in Public Places Policy (TPPP).

We propose to merge the FMP with the TPPP and add events to create one comprehensive policy which provides for all trading and event activities held in public places and to revoke the FMP. While undertaking this review we have recognised that the Council could provide much better and more streamlined processes to support activation of our city, as well as consistent assessment criteria, fees, and processes throughout the Council. We will be recommending improvements in these processes. This will also provide more consistency, efficiency, and transparency for the public, as well as internal staff.

He tangata, he tangata, he tangata
We put people at the heart of what we do

Whakapai ake
We're always improving

Mahi ngātahi
We collaborate

Mana tiaki
We care for our places

Engagement objectives

- Ensure we hear the views of key internal and external stakeholders
- Discover what issues are important to people including any that the Council may not be aware of
- Keep stakeholders well informed about plans, timeframes and opportunities to participate.

What we'll do

- Early engagement to get input from key stakeholders on the main issues to help inform the draft policy
- A six-week period of formal consultation, inviting feedback on the proposed policy.

Who we'll talk to

Internal – Community Services, PSR, Transport and infrastructure, Street Activities, Transport Planning, Public Health, PSR, Urban Design, Arts/Events, CCC, Community Services, Tira Poutama, CCOs

External – Advisory Groups, BIDs, accessibility groups, First Retail, retailers, Retail NZ, Hospitality NZ, hospitality sector, inner city residents association, buskers, Fundraising Regulatory Authority, Waterfront operators, food truck operators, markets, scooter/bike providers, Smokefree Wellington, Wgtn Cancer Society, HPA, commercial tour operators, Exercise Association of NZ, Bootcamps in Wgtn, Waka Kotahi (playstreets), NZ Prostitutes Collective, protest groups.

What we'll say

- We are reviewing the Footpath Management Policy (FMP) and the Trading in Public Places Policy (TPPP). It will be proposed that these policies are merged to create an Trading and Events in Public Places Policy. Things have changed since the 2007 policy was adopted, and we need to balance the competing priorities of increased demand for space. For example micro-mobility devices use and storage on footpaths has increased and new devices such as e scooters have been introduced. We are currently turning away opportunities to trade and activate our city because we don't have available sites for trade and activation. This means we are missing potential to improve vibrancy, attractiveness, diversity and safety of our city.
- The proposed policy aims to future proof the policy for the next 10 years. This will provide more consistency, efficiency, and transparency for the public, as well as internal staff.
- Current FMP addresses other issues such as encouraging people to walk as their primary transport mode where possible. While the proposed TEPPP addresses footpath priority for pedestrians, the Council's current Walking Policy promotes safe and efficient walking routes in Wellington. The proposed TEPPP does not cover non-trading activities on footpaths, such as the placement of street furniture and trees, however this is covered in the current Public Places Design Policy and will be covered in the new WDM (set to replace the Design Policy).
- The key changes to the policy will be around:
 - All licences under the policy will be mandatory Smokefree
 - Alignment with accessibility guidelines
 - Increasing mobile trading sites throughout Wellington such as food trucks
 - Busking and street performance
 - Street appeals and fundraisers
 - All fees will be consistently charged
 - Organised commercial group fitness activities and tours

When we'll do it



Risks and mitigation

- Some stakeholders are not aware of the consultation, missing their opportunity to have their say - *Use multiple communication channels, ensure the engagement period is long enough to enable all stakeholders to participate.*
- Some stakeholders feel their needs are not being met or are understood - *Engage with key groups early on to hear about their needs/issues and keep them informed.*

What success will look like

- Constructive and meaningful feedback is received from all stakeholders identified in the stakeholder mapping process
- More than 200 submissions received
- Positive feedback from face-to-face engagement



TEPPP-PPP-18-05-2021

FORWARD PROGRAMME

Purpose

1. This report provides the Forward Programme for the Pūroro Rangaranga | Social, Cultural and Economic Committee for the next two months.

Summary

2. The Forward Programme sets out the reports planned for Pūroro Rangaranga meetings in the next two months that require committee consideration.
3. The Forward Programme is a working document and is subject to change on a regular basis.

Recommendation/s

That the Pūroro Rangaranga | Social, Cultural and Economic Committee:

1. Receive the information.

Discussion

4. Thursday 5 August 2021:
 - Te Kopahou Tracks network plan hearing
 - Pōneke Promise safety initiatives
 - Economic Strategy consultation document
 - Aho-Tini 2030 post consultation report
 - Makara Cemetery land acquisition
 - Children and Young People Strategy, and A Social Framework for Wellington post consultation report
5. Thursday 2 September 2021:
 - Te Kopahou Tracks network plan post consultation report

Attachments

Nil

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|------------|---|
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SUPPORTING INFORMATION

Engagement and Consultation

N/A

Treaty of Waitangi considerations

N/A

Financial implications

N/A

Policy and legislative implications

Timeframes and deliverables are reliant on organisational resourcing and priorities.

Risks / legal

N/A

Climate Change impact and considerations

N/A

Communications Plan

N/A

Health and Safety Impact considered

N/A