
**ORDINARY MEETING
OF
PŪRORO HĀTEPE - REGULATORY PROCESSES
COMMITTEE
AGENDA**

Time: 9:30am
Date: Wednesday, 8 September 2021
Venue: Ngake (16.09)
Level 16, Tahiwi
113 The Terrace
Wellington

MEMBERSHIP

Deputy Mayor Free
Councillor Condie
Liz Kelly
Councillor Matthews
Councillor O'Neill
Councillor Sparrow (Chair)
Councillor Woolf (Deputy Chair)

Have your say!

You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-803-8334, emailing public.participation@wcc.govt.nz or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about. All Council and committee meetings are livestreamed on our YouTube page. This includes any public participation at the meeting.

AREA OF FOCUS

The Regulatory Processes Committee has responsibility for overseeing the Council's regulatory functions, including responsibility for:

- Approving the list of Resource Management Act Commissioners and the associated Appointment Guidelines
- Objections to classifications under the Dog Control Act
- Fencing of swimming pools
- Road stopping
- Naming places in accordance with the Naming Policy, except for significant naming decisions, which are considered by the Strategy and Policy Committee.
- Traffic resolutions which are not considered by the Strategy and Policy Committee.
- Suburb boundaries
- Development Contributions remissions.
- Approving leases pursuant to Council policies.

To read the full delegations of this Committee, please visit wellington.govt.nz/meetings.

Quorum: 4 members

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1. Meeting Conduct

1.1 Karakia

The Chairperson will open the meeting with a karakia.

Whakataka te hau ki te uru,	Cease oh winds of the west
Whakataka te hau ki te tonga.	and of the south
Kia mākinakina ki uta,	Let the bracing breezes flow,
Kia mātaratara ki tai.	over the land and the sea.
E hī ake ana te atākura.	Let the red-tipped dawn come
He tio, he huka, he hauhū.	with a sharpened edge, a touch of frost,
Tihei Mauri Ora!	a promise of a glorious day

At the appropriate time, the following karakia will be read to close the meeting.

Unuhia, unuhia, unuhia ki te uru tapu nui	Draw on, draw on
Kia wātea, kia māmā, te ngākau, te tinana,	Draw on the supreme sacredness
te wairua	To clear, to free the heart, the body
I te ara takatū	and the spirit of mankind
Koia rā e Rongo, whakairia ake ki runga	Oh Rongo, above (symbol of peace)
Kia wātea, kia wātea	Let this all be done in unity
Āe rā, kua wātea!	

1.2 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.3 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.4 Confirmation of Minutes

The minutes of the meeting held on 11 August 2021 will be put to the Pūroro Hātepe | Regulatory Processes Committee for confirmation.

1.5 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows.

Matters Requiring Urgent Attention as Determined by Resolution of the Pūroro Hātepe | Regulatory Processes Committee.

The Chairperson shall state to the meeting:

-
1. The reason why the item is not on the agenda; and
 2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Pūroro Hātepe | Regulatory Processes Committee.

Minor Matters relating to the General Business of the Pūroro Hātepe | Regulatory Processes Committee.

The Chairperson shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Pūroro Hātepe | Regulatory Processes Committee for further discussion.

1.6 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 31.2 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

Requests for public participation can be sent by email to public.participation@wcc.govt.nz, by post to Democracy Services, Wellington City Council, PO Box 2199, Wellington, or by phone at 04 803 8334, giving the requester's name, phone number and the issue to be raised.

2. General Business

PROPOSED ROAD CLOSURE

Purpose

1. This report asks the Pūroro Hātepe | Regulatory Processes Committee to approve the temporary closure of roads to enable events to take place.

Summary

2. Applications have been made to temporarily close roads for the following events:
 - ☐ Kilbirnie Christmas Parade Sunday 5 December 2021 6.00am to 1.00pm
 - ☐ Beers at the Basin Tuesday 7 December 2021 to Tuesday 14 December 2021 6.00am to 5.00pm Daily
 - ☐ Anzac Day Monday 25 April 2022 3.00am to 2.00pm
 - ☐ NZ Cycle Classic Saturday 8 January 2022 to 9 January 2022 11.59pm to 5.00pm
 - ☐ Round the Bays Sunday 20 February 2022 6.00am to 1.00pm

Recommendation/s

That the Pūroro Hātepe | Regulatory Processes Committee:

1. Receive the information.
2. Agree to close the following road and sections of the road for these events (as Listed below) to vehicles and cycles only, subject to the conditions listed in the proposed Road Closure Impact Reports.
 - a. Kilbirnie Christmas Parade Sunday 5 December 2021 6.00am to 1.00pm
 - i. Bay Road (between Rongotai Road and Coutts Street)
 - ii. Rolling Lane Closure Parade starts 10.30am
 - iii. Mahora Street to Rongotai Road, to Bay Road
 - iv. Parking restrictions will apply on Coutts Street
 - b. Beers at the Basin Tuesday 7 December 2021 to Tuesday 14 December 2021 6.00am to 5.00pm Daily
 - i. Slip Lane (between Cambridge Terrace and Ellice Street)
 - c. Anzac Day Pukeahu Park Monday 25 April 2022
 - i. Tory Street (Vivian Street to Pukeahu Memorial Park)
 - ii. Tasman Street (Pukeahu Memorial Park to Rugby Street)
 - iii. Frederick Street (No through Traffic)
 - iv. Martin Square (south to North)
 - v. Parking restrictions will be in place
 - d. New Zealand Cycle Classic Saturday 8 January 2022 to Sunday 9 January 2022 11.59pm to 5.00pm
 - i. Lambton Quay (Whitmore Street to Willis Street)

- ii. Willis Street (Mercer Street to Hunter Street including Lambton/Willeston intersection)
 - iii. Ballance Street (Lambton Quay to Stout Street)
 - iv. Stout Street (Ballance Street to Lambton Quay)
 - v. Waring Taylor Street (Maginnity Street to Lambton Quay)
 - vi. Johnston Street (Featherston Street to Lambton Quay)
 - vii. Brandon Street (Featherston Street to Lambton Quay)
 - viii. Panama Street (Featherston Street to Hunter Street)
 - ix. Willeston Street (Victoria Street to Lambton Quay)
 - e. Round the Bays Sunday 20 February 2022 6.00am to 1.00pm
 - i. Customhouse Quay (Southbound lanes from Whitmore Street to Jervois Quay) from 6.30am to 11.00am
 - ii. Jervois Quay (Southbound lanes from Customhouse Quay to Cable Street) 6.30am to 11.00am
 - iii. Cable Street (between Jervois Quay and Oriental Parade – with exception of the right-hand lane while will open from Chaffers Street to Kent Terrace) from 7.00am to 11.00am
 - iv. Oriental Parade (all of Oriental Parade from 7.15am to 11.00am)
 - v. Evans Bay Parade (between Cobham Drive and Kilbirnie Crescent) from 7.15am to 12noon
 - vi. Wellington Road (one way east between Crawford Road and Ruahine Street) from 7.15am to 12 noon
 - vii. Shelly Bay Road (all of Shelly Bay Road) from 7.30am to 12 noon
 - viii. Massey Road (between Shelly Bay Road and approximately Point Gordon) from 7.30am to 12 noon
 - ix. All arterial roads joining Evens Bay Parade closed 7.15am to 12 noon
 - x. Hataitai – Taurima Street and Goa Street – No entry into Hataitai from 7.15am to 11.30am Traffic can exit from Hataitai
 - xi. Kilbirnie Crescent/Hamilton Road/Wellington Road intersection to the Evans Bay Parade/Cobham Drive/Wellington Road intersection road closure from 7.15am to 12.30pm (northbound) 7.15am – 11.30 (southbound)
3. Note that recommendations in this report should not be amended without first carrying out further consultation with affected parties and verification from the Council's Traffic Engineer that the amendment is not likely to cause unreasonable impact on traffic.

Background

- 3. The Council receives numerous requests throughout the year for public roads to be closed for public and private events. In order for the closures to have an effect, under Schedule 10 of the Local Government Act 1974, council approval is required.
- 4. The authority to approve request for road closures is made under Schedule 10, clause 11e, of the local Government Act 1974 and the Transport (vehicular Traffic Road closure) Regulations 1965. This authority is delegated to the Regulatory Processes Committee.
- 5. This report has been prepared in accordance with the procedures that were approved by the Committee on 15 December 2010. In summary, these are:
 - ☐ An event organiser applies for a road closure when proposed events require one
 - ☐ Council officers receive the proposal and assess the merits and need for a road closure.

- ☐ The council advertised its intention to close the road in the public notice column of the local newspaper and on social media.
- ☐ Together with the event organiser. Council officers ensure consultation with affected stakeholders are carried out and a communication plan is formulated.
- ☐ Any objections are followed up and resolved as far as practical.
- ☐ The event organiser works together with Council officers who modify any plan in response to public submissions and prepare an impact report for Committee.
- ☐ Council officers recommend any conditions that should apply to the approval.
- ☐ The committee deliberates on the proposed road closure.
- ☐ A Council officer notifies the event organiser of the committee's decision
- ☐ If the proposed closure is approved, Council officers ensure the event organiser follow the agreed communications plan including notifying the public and affected parties. The event is also monitored to ensure the traffic management plan is adhered to and any associated conditions are followed to keep the public safe and to avoid any unreasonable impact on traffic.

Discussion

6. These events are held annually, and the event organisers apply for permission every year.

Public Notification

7. Members of the public have been advised of the road closures and informed of their right to object
8. The public notice advertising that the Councils is proposing to consider this closure was notified via the following channels:
 - ☐ Dominion Post
 - ☐ Facebook
 - ☐ Twitter
 - ☐ Have Your Say

These details on this are part of the Impact Report

9. Event organisers are working with resident groups where applicable, community groups, local retailers and businesses and have advised them of their intention to close the road.
10. Members of the public will again be advised of the road closures prior to the event.
 - ☐ Advanced roadside signage
 - ☐ Media releases
 - ☐ Council website
 - ☐ Council social media channels
11. This proposed road closure is subject to the Government Covid-19 guideline announcements (or any subsequent announcements) regarding events of this nature. Government timelines will dictate any postponement date should it be required.

Objections

12. No objections have been received for these events
13. However, if objections were received for these events, impact report will have details.

Impact Assessment

14. A temporary plan will be prepared by a Council approved traffic management company for approval by Council prior to the event.
15. Any objections as a result of the road closure will be dealt with before the event.
16. The proposed closures (when implemented according to the approved temporary traffic management plan) are generally considered unlikely to unreasonably impede traffic. A detailed impact report for each event, including conditions placed on the event organiser is attached.
17. Council encourages all event organisers to consider the environmental impact of their events. As part of their application, they are required to provide information about the steps they are taking in this area. Full details are included in the relevant impact reports.
















Options

18. Option 1: Agree to the temporary road closures.
19. Option 2: Do not agree to the temporary road closures. If you choose this option, then the events relying on the road closures will not be able to go ahead.

Next Actions

20. If the proposed road closures are approved, the event organiser will issue further public notices advising of the approved closures, implement the approved traffic management plan, run the event, and clean the site. Council officers will monitor the impact of the closures and debrief with the organisers following the conclusion of the event.

Attachments

Attachment 1.	Kilbirnie Christmas Impact 	Page 12
Attachment 2.	Kilbirnie Christmas advert 	Page 15
Attachment 3.	Kilbirnie Christmas Map 	Page 17
Attachment 4.	Beers at the Basin Impact 	Page 18
Attachment 5.	Beers at the Basin advert 	Page 21
Attachment 6.	Beer at the Basin Map 	Page 23
Attachment 7.	Anzac 2022 Impact 	Page 24
Attachment 8.	Anzac Day 2022 Advert 	Page 28
Attachment 9.	Anzac Day 2022 Map 	Page 30
Attachment 10.	Cycle NZ Impact 	Page 31
Attachment 11.	Cycle NZ Advert 	Page 34
Attachment 12.	Cycle NZ Map 	Page 36
Attachment 13.	Round the Bays 2022 Impact 	Page 37
Attachment 14.	Round the Bays 2022 advert 	Page 41
Attachment 15.	Round the Bays 2022 Map 	Page 43

Author	Maria Taumaa, Street Activities Coordinator
Authoriser	Jacqui Austin, Team Leader Street Activities and Audit Coordination Sean Woodcock, Customer, Compliance and Business Service Manager Mike Mendonca, Acting Chief Operations Officer

SUPPORTING INFORMATION

Engagement and Consultation

Council intention to consider the proposed temporary road closures was notified through an advertisement in the Dominion Post, Facebook, Twitter, Have Your Say. These advertisements invited the public to make submissions on the proposed road closures.

Event organisers have also consulted the following government agencies and associated organisations:

- ☐ New Zealand Police
- ☐ NZTA
- ☐ Fire and Emergency New Zealand
- ☐ Wellington Free Ambulance
- ☐ Public Transport Operators
- ☐ Relevant Council Business units, e.g., Roding, Communications, WREDA.

Any correspondence received in response to the proposed closures has been included in the attached impact reports.

The City Events Team has assessed the proposed events with regard to their contribution towards Council's strategies and policies. The proposed events support the Council's strategy of being the "Events Capital" and will contribute to the economic success of the city.

Treaty of Waitangi considerations

There are no Treaty of Waitangi implications

Financial implications

The administration of events is managed under Project C481. There are no unforeseen costs associated with these events.

Policy and legislative implications

A Council Traffic engineer has assessed the proposed road closures with regard to the expected impact on traffic. This information is part of the impact reports.

Risks / legal

Nil

Climate Change impact and considerations

See 'Impact Assessment' in this report and Impact Reports for event organiser/s considerations of climate change impacts.

Communications Plan

Residents and Retailers affected by the Road Closure will be notified by letter drop or contacted by the event organiser.

Health and Safety Impact considered

Health and Safety is covered by the event management plan submitted to Council for approval prior to the event. This is assessed together with the traffic management plan to ensure the event and associated road closures are managed safely.

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PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

***KILBIRNIE CHRISTMAS PARADE
SUNDAY 5 DECEMBER 2021 6.00AM TO 1.00PM***

1. Description of Event

The Kilbirnie Business Network wish to organise the Kilbirnie Santa Parade for Sunday 5 December 2021. They are looking for more local community participation to provide a community focussed event. The parade will run approximately from 10.30am by way of rolling lane closure. All activities will be contained within Bay Road and adjoining Spaces.

The proposed road closures to vehicles and cyclists, are as follows: Kilbirnie Christmas Parade Sunday 5 December 2021 6.00am to 1.00pm.

- Bay Road (between Rongotai Road and Coutts Street)
- Rolling Lane Closure Mahora Street (Rongotai Road and Coutts Street)

Parade will start approximately 10.30am and finish approximately 11.00am

Please refer to the map attachment for further detail.

Pedestrian access will not be restricted, and emergency services will have immediate access to the area if required. Public transport operators have been notified of the proposed closure

Climate Change

The Kilbirnie Business Network has considered the impacts of climate change and how our Santa Parade addresses concerns regarding emissions etc. as we are very conscious that we do not want to add to what is already a significant issue.

Our parade is made up of both vehicular and walking floats with the majority being on foot. We try to encourage walking floats as they are more likely to be able to interact with people watching the parade.

2. Events Directorate Support

The Events Directorate has no connection with and no objection to this event.

3. Proposal Notice and Consultation

The public notice advertising that the Council is proposing to consider this closure was notified via the following channels:

- Dominion Post, Saturday 24 July 2021
- Social Media, Thursday 5 August 2021
- Twitter, Thursday 5 August 2021

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- Facebook, Thursday 5 August 2021
- Have your say, Thursday 5 August 2021

This is a regular annual event there have been no issues to date.

The New Zealand Police and the Ministry of Transport (NZTA) will be advised closer to the event by way of phoning the watch tower at central police station and NZTA will be notified by way of the traffic management.

4. Objections

The event organiser has advised the New Zealand Police and the Ministry of Transport.

There have been no objections to this road closure request.

5. Traffic Impact Assessment

Prior Closures

The road closure is proposed under the powers provided to Council under the Local Government Act 1974, section 342. Stopping and closing of roads, schedule 10: [Local Government Act 1974, Section 342, Schedule 10](#)

Traffic Impact

Council officers consider that the proposed closure, if implemented according to an approved Traffic Management Plan (TMP), is not likely to impede traffic unreasonably subject to the conditions listed below.

Conditions:

- The road closure is valid from 6.00am to 1.00pm on Sunday 5 December 2021.
- The event organiser is to notify the public via letter drop to affected parties, advanced signage, and media releases.
- The event organiser is responsible for safety (pedestrian and traffic) within the closed area.
- The event organiser is to provide marshals at all road closure ends to ensure that public safety (interaction of traffic and spectators) is not compromised. This is essential were road closures transition from partial to full closures and vice versa.
- The event organiser is to ensure emergency services (Police, Fire and Ambulance Services) have been consulted with and the TMP includes all their specific requirements.
- The event organiser is to ensure that the affected property and business owners along the road closures are advised and consulted with.
- The event organiser must have a health and safety plan, which covers how emergency vehicles are required to enter the road closure site if required ten (10) working days before the event.
- The event organiser must have an approved TMP no later than ten (10) working days prior to the event.
- Information signs must be installed ten (10) working days before the event.
- The event organiser must provide Council with an event hazard/risk management plan ten (10) working days prior to the event that describes in full how the event organiser will manage all health and safety risks associated with the event.

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- The event organiser is to provide access to all properties affected by the road closures for the parade assembly.
- The event organiser is to work with the public transport operators to provide alternative public transport routes and bus stops along the proposed partial and full closures.
- Detour routes are to be provided with adequate signage during the road closure period.
- The event organiser is to provide adequate detour routes to provide access for affected residents and businesses during the event, within the health and safety plan.
- The event organiser must organise a debrief session (minutes must be taken) as close as possible after the event with all affected parties. These findings must be recorded and distributed to attending parties.
- This proposed road closure is subject to the government covid-19 guideline announcements regarding events of this nature. Government timelines and amount of people allowed to congregate will dictate any postponement date should it be required.

However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the regulatory processes committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Attachments

- Map of proposed closure
- Copy of Dom Post Public notice

Prepared By *Maria Taumaa*

Maria Taumaa
Street Activities Coordinator

Approved By *J Austin*

Jacqui Austin
Team Leader Street Activities and Audit Coordination



Proposal to Close Roads

The Regulatory Processes Committee will meet on Wednesday 8 September 2021 to consider the following temporary road closure for Events.

**Kilbirnie Christmas Parade Sunday 5 December 2021
Road Closure 6.00am to 1.00pm**

Bay Road (between Rongotai Road and Coutts Street)

Rolling Lane Closure Parade Starts 10.30am

Mahora Street, Rongotai Road, Bay Road Coutts Street

Parking Restrictions Will Apply

**Beers at the Basin Tuesday 7 December 2021 to
Tuesday 14 December 2021 6.00am to 5.00pm**

Road Closure

Slip Lane (between Cambridge Terrace and Ellice Street)

**Anzac Day Pukeahu Park Monday 25 April 2022
3.00am to 2.00pm**

Road Closure

Tory Street (Vivian Street to Pukehau Memorial Park)

Tasman Street (Pukehau Memorial Park to Rugby Street)

Frederick Street (No through Traffic)

Martin Square (South to North)

Parking Restrictions will be in place

New Zealand Cycle Classic

Road Closure

Saturday 8 January 2022

11.59pm to Sunday 9 January 2022, 5.00pm

Lambton Quay (Whitmore to Willis Street)

Willis Street (Mercer to Hunter Street)

Ballance Street (Lambton Street to Stout Street)

Stout Street (Ballance Street to Lambton Quay)

Waring Taylor Street (Maginnity to Lambton Quay)

Johnston Street (Featherston Street to Lambton Quay)

Brandon Street (Featherston Street to Lambton Quay)

Panama Street (Featherston Street to Lambton Quay)

Featherston Street (Panama street to Hunter Street)

Willeston Street (Featherston Street to Lambton Quay)

Round the Bays 20 February 2022 6.00am to 1.00pm

Road Closure

Customhouse Quay (Southbound lanes, from Whitmore to Jervois Quay) from 6.30am to 11.00am

Jervois Quay (South bound lanes from Customhouse Quay to

Cable Street) from 6.30am to 11.00am

Cable Street (between Jervois Quay and Oriental Parade – with exception of the right hand lane which will open from Chaffers Street to Kent Terrace) from 7.00am to 11.00am

Oriental Parade (all of Oriental Parade from 7.15am to 11.00am)

Evans Bay Parade (between Cobham Drive and Kilbirnie Crescent) from 7.15am to 12noon

Wellington Road (one way east between Crawford Road and Ruahine Street) from 7.15am to 12 noon

Shelley Bay Road (all of Shelly Bay Road) from 7.30am to 12noon

Massey Road (between Shelly Bay road and approximately Point Gordon) from 7.30am to 12noon

All arterial roads joining Evans Bay Parade closed 7.15am to 12noon

Hataitai – Taurima Street and Goa Street – No entry into Hataitai from 7.15am to 11.30am. Traffic can exit from Hataitai

Kilbirnie Crescent/Hamilton Road/Wellington Road

intersection to the Evans Bay Parade/Cobham Drive

Wellington Road intersection road closure from 7.15am – 12.30pm (northbound) 7.15am-11.30 (southbound)

Any person objecting to a proposed road closure must contact the City Council in writing before 4pm, Friday 6 August 2021.

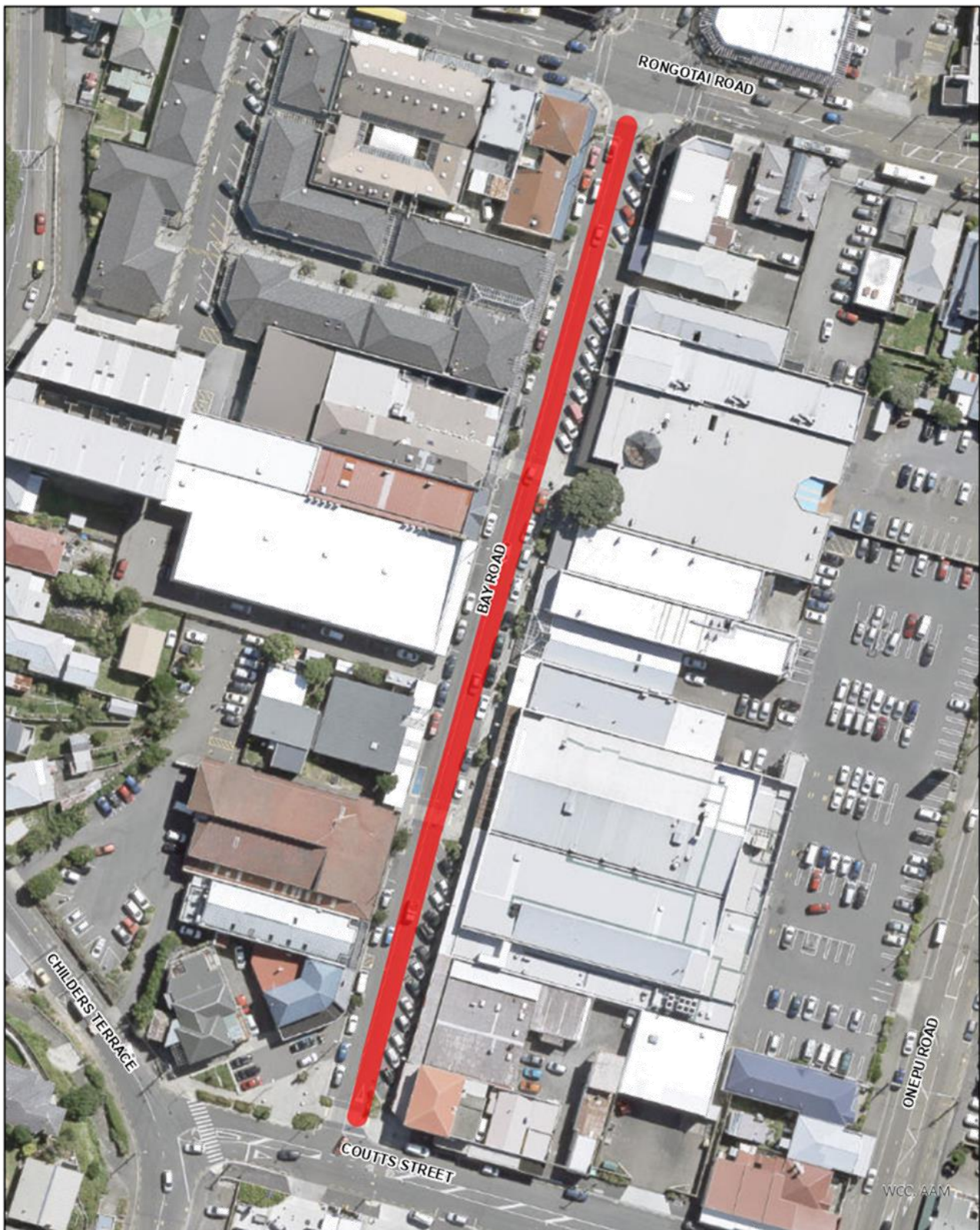
Please send correspondence to Street Activities at mailing address PO Box 2199 Wellington or by email Street.activities@wcc.govt.nz

This proposed road closure is subject to the Government Covid-19 guidelines regarding events of this nature.

Government timelines and amount of people allowed to congregate will dictate any postponement date should it be required.

Wellington City Council
PO Box 2199, Wellington 6140
Wellington.govt.nz

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Event Name: Kilbirnie Christmas Parade

From: 5/12/2021 6:00:00 am

Until: 5/12/2021 1:00:00 pm

Event Type: Road Closure

Event Details:

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PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

BEERS AT THE BASIN

TUESDAY 7 DECEMBER 2021 TO TUESDAY 14 DECEMBER 2021 6:00AM TO 5:00PM

1. Description of Event

Beers at the Basin is a local summer festival that is now in its 5th year. Hosted at one of Wellington's most iconic venues, the Basin Reserve, Beers at the Basin is an event showcasing some of the best craft breweries, local wineries, street food and music that NZ has to offer. Visitors attend from all around the region and NZ wide, with an average demographic of 25 Plus. The festival has become a mainstay on the Wellington Summer calendar.

The proposed road closures to vehicles and cyclists, are as follows: Beers at the Basin; Tuesday 7 December 2021 to Tuesday 14 December 2021 6.00am to 5.00pm Daily

- Slip Lane (between Buckle Street and Ellice Street)

Please refer to the map attachment for further detail.

Pedestrian access will not be restricted, and emergency services will have immediate access to the area if required. Public transport operators have been notified of the proposed closure.

Climate Change

Beers at the Basin will need to close the slip road at the Basin Reserve. In assessing the impact of the climate, the following has been considered:

Closing the slip road will have a minimal impact on the flow of traffic within the area and not generate any increased pollution and greenhouse gas production.

The roading capacity will not be diminished and there would be minimal impact on walking and cycling within the area.

With no added congestion there would be no increased emissions.

2. Events Directorate Support

The Events Directorate has no connection with and no objection to this event.

3. Proposal Notice and Consultation

The public notice advertising that the Council is proposing to consider this closure was notified via the following channels:

- Dominion Post, Saturday 24 July 2021
- Social Media, Thursday 5 August 2021

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- Twitter, Thursday 5 August 2021
- Facebook, Thursday 5 August 2021
- Have your say, Thursday 5 August 2021

The New Zealand Police and the Ministry of Transport (NZTA) will be advised closer to the event will be notified by way of the traffic management.

4. Objections

The event organiser has advised the New Zealand Police and the Ministry of Transport.

There have been no objections to this road closure request.

5. Traffic Impact Assessment

Prior Closures

The road closure is proposed under the powers provided to Council under the Local Government Act 1974, section 342. Stopping and closing of roads, schedule 10: [Local Government Act 1974, Section 342, Schedule 10](#)

Traffic Impact

Council officers consider that the proposed closure, if implemented according to an approved Traffic Management Plan (TMP), is not likely to impede traffic unreasonably subject to the conditions listed below.

Conditions:

- The road closure is valid from 6.00am to 5.00pm on Tuesday 7 December 2021 to Tuesday 14 December 2021
- The event organiser is to notify the public via letter drop to affected parties, advanced signage, and media releases.
- The event organiser is responsible for safety (pedestrian and traffic) within the closed area.
- The event organiser is to provide marshals at all road closure ends to ensure that public safety (interaction of traffic and spectators) is not compromised. This is essential were road closures transition from partial to full closures and vice versa.
- The event organiser is to ensure emergency services (Police, Fire and Ambulance Services) have been consulted with and the TMP includes all their specific requirements.
- The event organiser is to ensure that the affected property and business owners along the road closures are advised and consulted with.
- The event organiser must have a health and safety plan, which covers how emergency vehicles are required to enter the road closure site if required ten (10) working days before the event.
- The event organiser must have an approved TMP no later than ten (10) working days prior to the event.
- Information signs must be installed ten (10) working days before the event.
- The event organiser must provide Council with an event hazard/risk management plan ten (10) working days prior to the event that describes in full how the event organiser will manage all health and safety risks associated with the event.

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- The event organiser is to provide access to all properties affected by the road closures for the parade assembly.
- The event organiser is to work with the public transport operators to provide alternative public transport routes and bus stops along the proposed partial and full closures.
- Detour routes are to be provided with adequate signage during the road closure period.
- The event organiser is to provide adequate detour routes to provide access for affected residents and businesses during the event, within the health and safety plan.
- The event organiser must organise a debrief session (minutes must be taken) as close as possible after the event with all affected parties. These findings must be recorded and distributed to attending parties.
- The landowner agrees to alcohol at the Beers at the Basin on Tuesday 7 December 2021 to 14 December 2021 6.00am to 5.00pm Daily subject to an Alcohol Licence being obtained.
- This proposed road closure is subject to the government covid-19 guideline announcements regarding events of this nature. Government timelines and amount of people allowed to congregate will dictate any postponement date should it be required.

However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the regulatory processes committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Attachments

- Map of proposed closure
- Copy of Dom Post Public notice

Prepared By *Maria Taumaa*

Maria Taumaa
Street Activities Coordinator

Approved By *J Austin*

Jacqui Austin
Team Leader Street Activities and Audit Coordination



Proposal to Close Roads

The Regulatory Processes Committee will meet on Wednesday 8 September 2021 to consider the following temporary road closure for Events.

Kilbirnie Christmas Parade Sunday 5 December 2021

Road Closure 6.00am to 1.00pm

Bay Road (between Rongotai Road and Coutts Street)

Rolling Lane Closure Parade Starts 10.30am

Mahora Street, Rongotai Road, Bay Road Coutts Street

Parking Restrictions Will Apply

Beers at the Basin Tuesday 7 December 2021 to

Tuesday 14 December 2021 6.00am to 5.00pm

Road Closure

Slip Lane (between Cambridge Terrace and Ellice Street)

Anzac Day Pukeahu Park Monday 25 April 2022

3.00am to 2.00pm

Road Closure

Tory Street (Vivian Street to Pukehau Memorial Park)

Tasman Street (Pukehau Memorial Park to Rugby Street)

Frederick Street (No through Traffic)

Martin Square (South to North)

Parking Restrictions will be in place

New Zealand Cycle Classic

Road Closure

Saturday 8 January 2022

11.59pm to Sunday 9 January 2022, 5.00pm

Lambton Quay (Whitmore to Willis Street)

Willis Street (Mercer to Hunter Street)

Ballance Street (Lambton Street to Stout Street)

Stout Street (Ballance Street to Lambton Quay)

Waring Taylor Street (Maginnity to Lambton Quay)

Johnston Street (Featherston Street to Lambton Quay)

Brandon Street (Featherston Street to Lambton Quay)

Panama Street (Featherston Street to Lambton Quay)

Featherston Street (Panama street to Hunter Street)

Willeston Street (Featherston Street to Lambton Quay)

Round the Bays 20 February 2022 6.00am to 1.00pm

Road Closure

Customhouse Quay (Southbound lanes, from Whitmore to Jervois Quay) from 6.30am to 11.00am

Jervois Quay (South bound lanes from Customhouse Quay to

Cable Street) from 6.30am to 11.00am

Cable Street (between Jervois Quay and Oriental Parade – with exception of the right hand lane which will open from Chaffers Street to Kent Terrace) from 7.00am to 11.00am

Oriental Parade (all of Oriental Parade from 7.15am to 11.00am)

Evans Bay Parade (between Cobham Drive and Kilbirnie Crescent) from 7.15am to 12noon

Wellington Road (one way east between Crawford Road and Ruahine Street) from 7.15am to 12 noon

Shelley Bay Road (all of Shelly Bay Road) from 7.30am to 12noon

Massey Road (between Shelly Bay road and approximately Point Gordon) from 7.30am to 12noon

All arterial roads joining Evans Bay Parade closed 7.15am to 12noon

Hataitai – Taurima Street and Goa Street – No entry into Hataitai from 7.15am to 11.30am. Traffic can exit from Hataitai

Kilbirnie Crescent/Hamilton Road/Wellington Road

intersection to the Evans Bay Parade/Cobham Drive

Wellington Road intersection road closure from 7.15am – 12.30pm (northbound) 7.15am-11.30 (southbound)

Any person objecting to a proposed road closure must contact the City Council in writing before 4pm, Friday 6 August 2021.

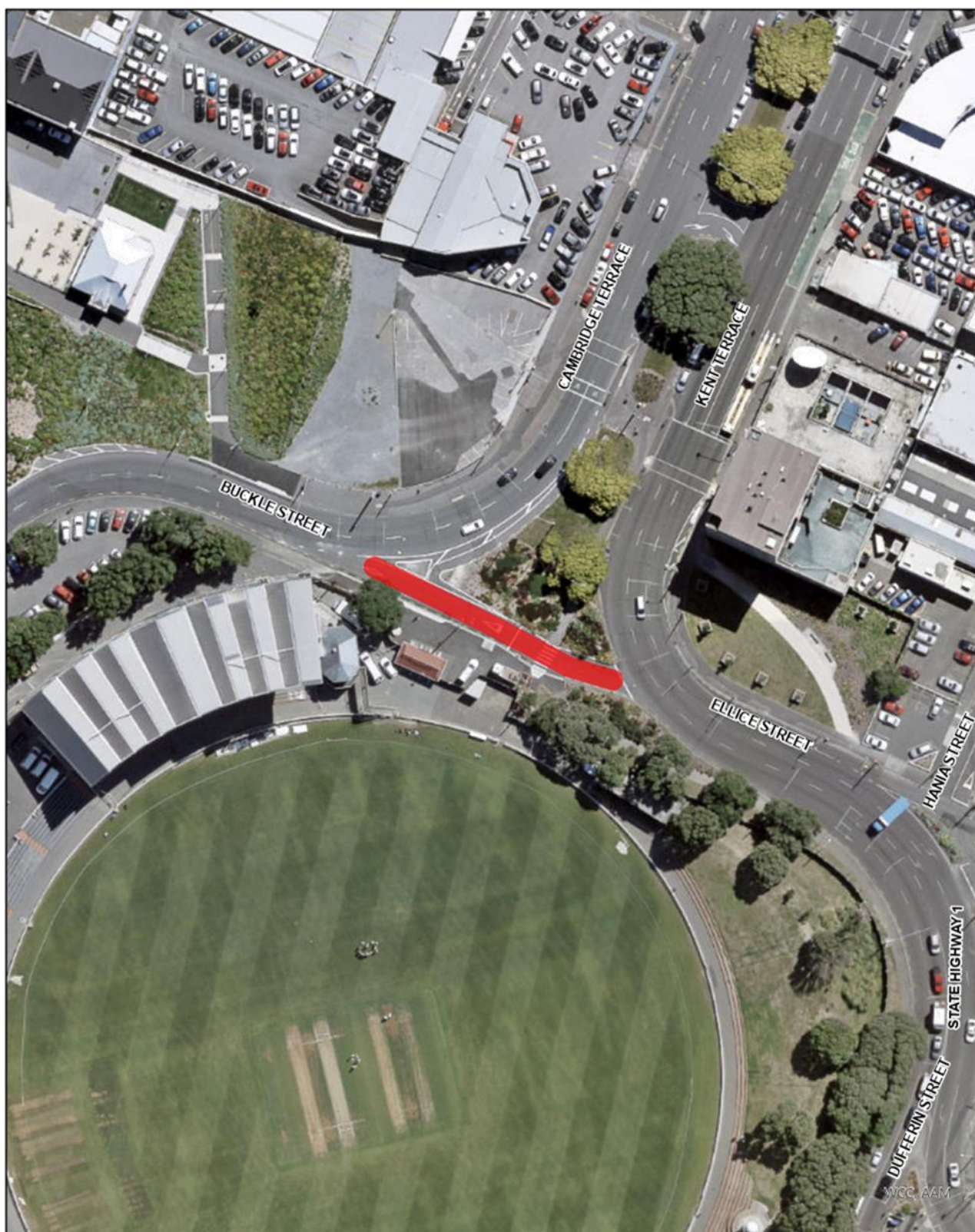
Please send correspondence to Street Activities at mailing address PO Box 2199 Wellington or by email Street.activities@wcc.govt.nz

This proposed road closure is subject to the Government Covid-19 guidelines regarding events of this nature.

Government timelines and amount of people allowed to congregate will dictate any postponement date should it be required.

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Event Name: Beers at the Basin

From: 7/12/2021 6:00:00 am

Until: 14/12/2021 5:00:00 pm

Event Type: Road Closure

Event Details: 6am - 5pm Daily

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PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

**ANZAC DAY PUKEAHU PARK
MONDAY 25 APRIL 2022 3.00AM TO 2.00PM**

1. Description of Event

Anzac Day national commemorations which include the Dawn and National Service organised by the Visits and Ceremonial Office of the Department of Internal Affairs, who have requested the closure of the following roads to vehicle traffic, to safely facilitate commemorations for Anzac Day 2022.

These Anzac Day ceremonies have become popular events and draw attendance from a large cross section of the community. The road closures are proposed to safely accommodate the increasing numbers of pedestrians attending these events.

The proposed road closures to vehicles and cyclists, are as follows: Anzac Day: Monday 25 April 2022 3.00am to 2.00pm.

- **Tory Street** (Vivian Street to Pukeahu Memorial Park)
- **Tasman Street** (Pukeahu Memorial Park)
- **Frederick Street** (no through traffic)
- **Martin Square** (South to North)

Parking restrictions will be in place.

Please refer to the map attachment for further detail.

Pedestrian access will not be restricted, and emergency services will have immediate access to the area if required. Public transport operators have been notified of the proposed closure

Climate Change

MCH is looking to provide the Order of Service on an app to minimise the number of printed copies. Consideration needs to be given to the audience as a significant number include veterans and older members of the public.

Access to the location is such that many people can walk or cycle to the event. Public transport is available. The city cycleway goes through the park and the city scooters can access the area as well.

Communication and meeting papers are all digital with minimal maps and health & Safety documents printed.

During installation, service and pack out bulk water is provided for all crew (over 100 people) and they are encouraged to bring refillable drink bottles. Some are provided onsite for those who do not have one.

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Covid posters and QR codes are printed and displayed to enable digital capturing of attendance for contact tracing should it be required.

Electric carts are used to transport people from car parking spaces on Tory Street and beside Massey University.

Dressing onstage for the service involves living native plants that are the reused.

Bulk supplies are provided in sunscreen and hand sanitiser to reduce the number of containers.

Catering is supplied and all packaging, cutlery and plates are biodegradable. Catering is ordered that directly meets the needs of the crew to avoid waste. Dietary needs are catered for and locally produced goods are preferred. To avoid excess packaging food is provided in bulk and GF separated.

Signage is laminated and reused each year. Advertising is predominately digital

Recycling bins and separate waste bins are provided.

Helen Buchan, Metro Productions NZ, Production Manager

2. Events Directorate Support

The Events Directorate has no connection with and no objection to this event.

3. Proposal Notice and Consultation

The public notice advertising that the Council is proposing to consider this closure was notified via the following channels:

- Dominion Post, Saturday 24 July 2021
- Social Media, Thursday 5 August 2021
- Twitter, Thursday 5 August 2021
- Facebook, Thursday 5 August 2021
- Have your say, Thursday 5 August 2021

The New Zealand Police and the Ministry of Transport (NZTA) will be advised closer to the event by way of phoning the watch tower at central police station and NZTA will be notified by way of the traffic management.

4. Objections

The event organiser has advised the New Zealand Police and the Ministry of Transport.

There have been no objections to this road closure request.

5. Traffic Impact Assessment

Prior Closures

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The road closure is proposed under the powers provided to Council under the Local Government Act 1974, section 342. Stopping and closing of roads, schedule 10: [Local Government Act 1974, Section 342, Schedule 10](#)

Traffic Impact

Council officers consider that the proposed closure, if implemented according to an approved Traffic Management Plan (TMP), is not likely to impede traffic unreasonably subject to the conditions listed below.

Conditions:

- The road closure is valid from 3.00am to 2.00pm on Monday 25 April 2022.
- The event organiser is to notify the public via letter drop to affected parties, advanced signage and media releases.
- The event organiser is responsible for safety (pedestrian and traffic) within the closed area.
- The event organiser is to provide marshals at all road closure ends to ensure that public safety (interaction of traffic and spectators) is not compromised. This is essential where road closures transition from partial to full closures and vice versa.
- The event organiser is to ensure emergency services (Police, Fire and Ambulance Services) have been consulted with and the TMP includes all their specific requirements.
- The event organiser is to ensure that the affected property and business owners along the road closures are advised and consulted with.
- The event organiser must have a health and safety plan, which covers how emergency vehicles are required to enter the road closure site if required ten (10) working days before the event.
- The event organiser must have an approved TMP no later than ten (10) working days prior to the event.
- Information signs must be installed ten (10) working days before the event.
- The event organiser must provide Council with an event hazard/risk management plan ten (10) working days prior to the event that describes in full how the event organiser will manage all health and safety risks associated with the event.
- The event organiser is to provide access to all properties affected by the road closures for the parade assembly.
- The event organiser is to work with the public transport operators to provide alternative public transport routes and bus stops along the proposed partial and full closures.
- Detour routes are to be provided with adequate signage during the road closure period.
- The event organiser is to provide adequate detour routes to provide access for affected residents and businesses during the event, within the health and safety plan.
- The event organiser must organise a debrief session (minutes must be taken) as close as possible after the event with all affected parties. These findings must be recorded and distributed to attending parties.
- This proposed road closure is subject to the government covid-19 guideline announcements regarding events of this nature. Government timelines and amount of people allowed to congregate will dictate any postponement date should it be required.

However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the regulatory processes committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

REGULATORY PROCESSES COMMITTEE

**Absolutely Positively
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Attachments

- Map of proposed closure
- Copy of Dom Post Public notice

Prepared By *Maria Taumaa*

Maria Taumaa
Street Activities Coordinator

Approved By *J Austin*

Jacqui Austin
Team Leader Street Activities and Audit Coordination



Proposal to Close Roads

The Regulatory Processes Committee will meet on Wednesday 8 September 2021 to consider the following temporary road closure for Events.

Kilbirnie Christmas Parade Sunday 5 December 2021

Road Closure 6.00am to 1.00pm

Bay Road (between Rongotai Road and Coutts Street)

Rolling Lane Closure Parade Starts 10.30am

Mahora Street, Rongotai Road, Bay Road Coutts Street

Parking Restrictions Will Apply

Beers at the Basin Tuesday 7 December 2021 to

Tuesday 14 December 2021 6.00am to 5.00pm

Road Closure

Slip Lane (between Cambridge Terrace and Ellice Street)

Anzac Day Pukeahu Park Monday 25 April 2022

3.00am to 2.00pm

Road Closure

Tory Street (Vivian Street to Pukehau Memorial Park)

Tasman Street (Pukehau Memorial Park to Rugby Street)

Frederick Street (No through Traffic)

Martin Square (South to North)

Parking Restrictions will be in place

New Zealand Cycle Classic

Road Closure

Saturday 8 January 2022

11.59pm to Sunday 9 January 2022, 5.00pm

Lambton Quay (Whitmore to Willis Street)

Willis Street (Mercer to Hunter Street)

Ballance Street (Lambton Street to Stout Street)

Stout Street (Ballance Street to Lambton Quay)

Waring Taylor Street (Maginnity to Lambton Quay)

Johnston Street (Featherston Street to Lambton Quay)

Brandon Street (Featherston Street to Lambton Quay)

Panama Street (Featherston Street to Lambton Quay)

Featherston Street (Panama street to Hunter Street)

Willeston Street (Featherston Street to Lambton Quay)

Round the Bays 20 February 2022 6.00am to 1.00pm

Road Closure

Customhouse Quay (Southbound lanes, from Whitmore to Jervois Quay) from 6.30am to 11.00am

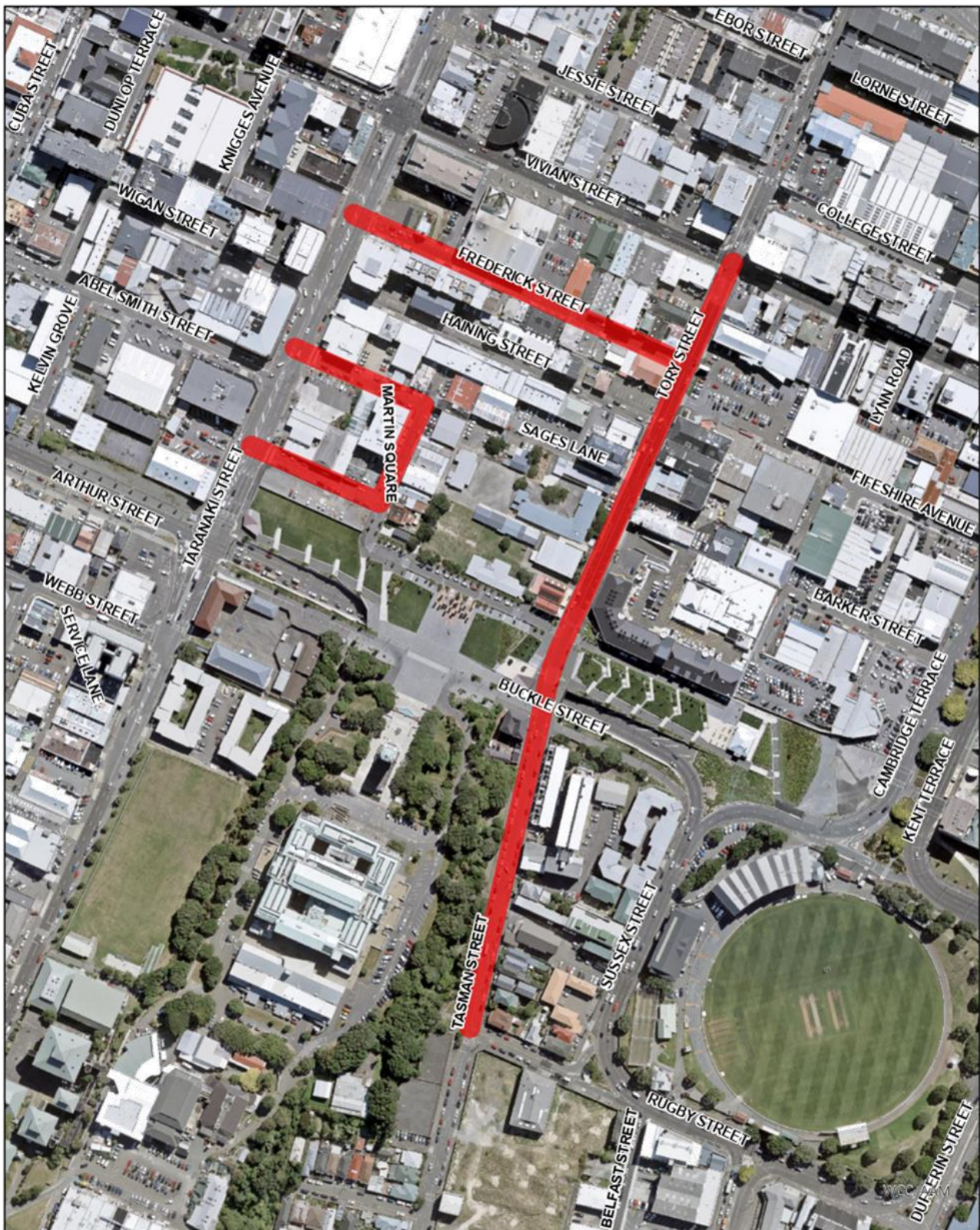
Jervois Quay (South bound lanes from Customhouse Quay to

Anzac Day 2022 Advert

Cable Street) from 6.30am to 11.00am
Cable Street (between Jervois Quay and Oriental Parade – with exception of the right hand lane which will open from Chaffers Street to Kent Terrace) from 7.00am to 11.00am
Oriental Parade (all of Oriental Parade from 7.15am to 11.00am)
Evans Bay Parade (between Cobham Drive and Kilbirnie Crescent) from 7.15am to 12noon
Wellington Road (one way east between Crawford Road and Ruahine Street) from 7.15am to 12 noon
Shelley Bay Road (all of Shelly Bay Road) from 7.30am to 12noon
Massey Road (between Shelly Bay road and approximately Point Gordon) from 7.30am to 12noon
All arterial roads joining Evans Bay Parade closed 7.15am to 12noon
Hataitai – Taurima Street and Goa Street – No entry into Hataitai from 7.15am to 11.30am. Traffic can exit from Hataitai
Kilbirnie Crescent/Hamilton Road/Wellington Road intersection to the Evans Bay Parade/Cobham Drive
Wellington Road intersection road closure from 7.15am – 12.30pm (northbound) 7.15am-11.30 (southbound)
Any person objecting to a proposed road closure must contact the City Council in writing before 4pm, Friday 6 August 2021. Please send correspondence to Street Activities at mailing address PO Box 2199 Wellington or by email Street.activities@wcc.govt.nz
This proposed road closure is subject to the Government Covid-19 guidelines regarding events of this nature.
Government timelines and amount of people allowed to congregate will dictate any postponement date should it be required.

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Event Name: Anzac Day Closures

From: 25/04/2022 3:00:00 am

Until: 25/04/2022 2:00:00 pm

Event Type: Road Closure

Event Details:

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PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

NEW ZEALAND CYCLE CLASSIC
SATURDAY 8 JANUARY 2022 11.59 PM TO SUNDAY 9 JANUARY 2022 5.00PM

Sandoval promotions will stage a top cycling event. The New Zealand Cycle Classic, emphasising the Wellington as the top sport event destination.

The one-day event is planned for Sunday 9 January 2022 in Downtown Wellington, bottom of Lambton Quay area, on a completely closed circuit. This event was held last year and was very well supported by participants and members of the public.

This New Zealand Cycle Classic will be designed and programmed to provide the highest possible levels of economic impact and media exposure for the Capital. The event will feature races for men and women, children both local and potentially national clubs. The event will finish in the CBD with the final stage of the 2022 New Zealand Cycle Classic.

2022 year there is an increase by 400 – 500 metres in the cycle route to align with cycling International standards.

The proposed road closures to vehicles and cyclists, are as follows: **New Zealand Cycle Classic: Saturday 8 January 2022 11.59pm to Sunday 9 January 2022 5pm**

- **Lambton Quay** (Whitmore Street to Willis Street)
- **Willis Street** (Mercer Street to Hunter Street including Lambton Quay / Willeston Street intersection)
- **Ballance Street** (Lambton Quay to Stout Street)
- **Stout Street** (Ballance Street to Lambton Quay)
- **Waring Taylor Street** (Maginnity Street to Lambton Quay)
- **Johnston Street** (Featherston Street to Lambton Quay)
- **Brandon Street** (Featherston Street to Lambton Quay)
- **Panama Street** (Featherston Street to Lambton Quay)
- **Featherston Street** (Panama Street to Hunter Street)
- **Willeston Street** (Victoria Street to Lambton Quay)

Please refer to the map attachment for further detail.

Pedestrian access will not be restricted, and emergency services will have immediate access to the area if required. Public transport operators have been notified of the proposed closure

Climate Change

One of the key aims for the Classic is to engage with the community and encourage more people to take up cycling, at all levels and all abilities. Cycling's health and social benefits are well-documented but as a form of transport, a bicycle is hard to beat. It is non-polluting, human, or electric powered, takes up little space and is often the quickest form of transport for journeys of less than 5km, especially around towns and cities.

For a city like Wellington where cycling is promoted and part of the long-term plan, events like the New Zealand Cycle Classic are a reminder of the myriad of benefits cycling can bring and at a high-

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performance sporting level, can often be inspiration for the next generation of cyclists to take up the sport at a competitive level.

1. Events Directorate Support

The Events Directorate has no connection with and no objection to this event.

2. Proposal Notice and Consultation

The public notice advertising that the Council is proposing to consider this closure was notified via the following channels:

- Dominion Post, Saturday 24 July 2021
- Social Media, Friday 6 August 2021
- Twitter, Friday 6 August 2021
- Facebook, Friday 6 August 2021
- Have your say, Friday 6 August 2021

The New Zealand Police and the Ministry of Transport (NZTA) will be advised closer to the event by way of phoning the watch tower at central police station and NZTA will be notified by way of the traffic management.

3. Objections

The event organiser has advised the New Zealand Police and the Ministry of Transport.

There have been no objections to this road closure request.

4. Traffic Impact Assessment

Prior Closures

The road closure is proposed under the powers provided to Council under the Local Government Act 1974, section 342. Stopping and closing of roads, schedule 10: [Local Government Act 1974, Section 342, Schedule 10](#)

Traffic Impact

Council officers consider that the proposed closure, if implemented according to an approved Traffic Management Plan (TMP), is not likely to impede traffic unreasonably subject to the conditions listed below.

Conditions:

- The road closure is valid from 11.59pm to 5.00pm on Saturday 8 January to Sunday 9 January 2022.
- The event organiser is to notify the public via letter drop to affected parties, advanced signage, and media releases.
- The event organiser is responsible for safety (pedestrian and traffic) within the closed area.

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- The event organiser is to provide marshals at all road closure ends to ensure that public safety (interaction of traffic and spectators) is not compromised. This is essential where road closures transition from partial to full closures and vice versa.
- The event organiser is to ensure emergency services (Police, Fire and Ambulance Services) have been consulted with and the TMP includes all their specific requirements.
- The event organiser is to ensure that the affected property and business owners along the road closures are advised and consulted with.
- The event organiser must have a health and safety plan, which covers how emergency vehicles are required to enter the road closure site if required ten (10) working days before the event.
- The event organiser must have an approved TMP no later than ten (10) working days prior to the event.
- Information signs must be installed ten (10) working days before the event.
- The event organiser must provide Council with an event hazard/risk management plan ten (10) working days prior to the event that describes in full how the event organiser will manage all health and safety risks associated with the event.
- The event organiser is to provide access to all properties affected by the road closures for the parade assembly.
- The event organiser is to work with the public transport operators to provide alternative public transport routes and bus stops along the proposed partial and full closures.
- Detour routes are to be provided with adequate signage during the road closure period.
- The event organiser is to provide adequate detour routes to provide access for affected residents and businesses during the event, within the health and safety plan.
- The event organiser must organise a debrief session (minutes must be taken) as close as possible after the event with all affected parties. These findings must be recorded and distributed to attending parties.
- This proposed road closure is subject to the government covid-19 guideline announcements regarding events of this nature. Government timelines and amount of people allowed to congregate will dictate any postponement date should it be required.

However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the regulatory processes committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Attachments

- Map of proposed closure
- Copy of Dom Post Public notice

Prepared By *Maria Taumaa*

Maria Taumaa
Street Activities Coordinator

Approved By *J Austin*

Jacqui Austin
Team Leader Street Activities and Audit Coordination



Proposal to Close Roads

The Regulatory Processes Committee will meet on Wednesday 8 September 2021 to consider the following temporary road closure for Events.

**Kilbirnie Christmas Parade Sunday 5 December 2021
Road Closure 6.00am to 1.00pm**

Bay Road (between Rongotai Road and Coutts Street)

Rolling Lane Closure Parade Starts 10.30am

Mahora Street, Rongotai Road, Bay Road Coutts Street

Parking Restrictions Will Apply

**Beers at the Basin Tuesday 7 December 2021 to
Tuesday 14 December 2021 6.00am to 5.00pm**

Road Closure

Slip Lane (between Cambridge Terrace and Ellice Street)

**Anzac Day Pukeahu Park Monday 25 April 2022
3.00am to 2.00pm**

Road Closure

Tory Street (Vivian Street to Pukehau Memorial Park)

Tasman Street (Pukehau Memorial Park to Rugby Street)

Frederick Street (No through Traffic)

Martin Square (South to North)

Parking Restrictions will be in place

New Zealand Cycle Classic

Road Closure

Saturday 8 January 2022

11.59pm to Sunday 9 January 2022, 5.00pm

Lambton Quay (Whitmore to Willis Street)

Willis Street (Mercer to Hunter Street)

Ballance Street (Lambton Street to Stout Street)

Stout Street (Ballance Street to Lambton Quay)

Waring Taylor Street (Maginnity to Lambton Quay)

Johnston Street (Featherston Street to Lambton Quay)

Brandon Street (Featherston Street to Lambton Quay)

Panama Street (Featherston Street to Lambton Quay)

Featherston Street (Panama street to Hunter Street)

Willeston Street (Featherston Street to Lambton Quay)

Round the Bays 20 February 2022 6.00am to 1.00pm

Road Closure

Customhouse Quay (Southbound lanes, from Whitmore to Jervois Quay) from 6.30am to 11.00am

Jervois Quay (South bound lanes from Customhouse Quay to

Cable Street) from 6.30am to 11.00am

Cable Street (between Jervois Quay and Oriental Parade – with exception of the right hand lane which will open from Chaffers Street to Kent Terrace) from 7.00am to 11.00am

Oriental Parade (all of Oriental Parade from 7.15am to 11.00am)

Evans Bay Parade (between Cobham Drive and Kilbirnie Crescent) from 7.15am to 12noon

Wellington Road (one way east between Crawford Road and Ruahine Street) from 7.15am to 12 noon

Shelley Bay Road (all of Shelly Bay Road) from 7.30am to 12noon

Massey Road (between Shelly Bay road and approximately Point Gordon) from 7.30am to 12noon

All arterial roads joining Evans Bay Parade closed 7.15am to 12noon

Hataitai – Taurima Street and Goa Street – No entry into Hataitai from 7.15am to 11.30am. Traffic can exit from Hataitai

Kilbirnie Crescent/Hamilton Road/Wellington Road

intersection to the Evans Bay Parade/Cobham Drive

Wellington Road intersection road closure from 7.15am – 12.30pm (northbound) 7.15am-11.30 (southbound)

Any person objecting to a proposed road closure must contact the City Council in writing before 4pm, Friday 6 August 2021.

Please send correspondence to Street Activities at mailing address PO Box 2199 Wellington or by email Street.activities@wcc.govt.nz

This proposed road closure is subject to the Government Covid-19 guidelines regarding events of this nature.

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Event Name: NZ Cycle Classic

From: 9/01/2022 12:00:01 am

Until: 9/01/2022 7:00:01 pm

Event Type: Road Closure & Detour

Event Details: Blue Area is the Detour Roads, Red Area is the Closure

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PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

**WELLINGTON ROUND THE BAYS
SUNDAY 20 FEBRUARY 2022 6.00AM TO 1.00PM**

1. Description of Event

Nuku Ora (Sport Wellington) has applied to hold the Annual Wellington Round the Bays Fun Run and Half marathon. The proposed event is the same as the 2020 event – starting at Frank Kitts Park and finishing at Kilbirnie Park. It also includes a half-marathon event to Scorching Bay, which then returns to finish in Kilbirnie Park. The whole event is strongly supported by more than 10,000 people each year, with broad cross section of the community running and walking the course.

The proposed road closures to vehicles and cyclists, are as follows: **Wellington Round the Bays: Sunday 20 February 2022 6.00am to 1.00pm**

- **Customhouse Quay** (Southbound lanes, from Whitmore to Jervois Quay) 6.30am to 11.00am
- **Jervois Quay** (Southbound lanes from Customhouse Quay to Cable Street) 6.30am to 11.00am includes at point of entry of All Side roads.
- **Cable Street** (Between Jervois Quay and Oriental Parade – except for the right-hand lane which will be open from Chaffers Street to Kent Terrace) 7.00am to 11.00am
- **The right-hand lane is to remain open allowing traffic from Chaffers New World to turn right into Kent Terrace**
- **Oriental Parade** (All of Oriental Parade) 7.15am to 11.00am
- **Oriental Parade and all joining roads** (Herds St, Freyberg Pool Carpark, Oriental Terrace, Hay Street and Grass Terrace) Closed to Carlton Gore Road 7.15am to 11.00am
- **Evans Bay Parade** (Between Oriental Parade and Cobham Drive) 7.15am to 12noon
- **Evans Bay Parade** (Between Cobham Drive and Kilbirnie Crescent) 7.15am to 1.00pm
- **Wellington Road** (one way east between Crawford Road and Ruahine Street) 7.15am to 12.00pm
- **Shelly Bay Road (All of Shelly Bay Road)** 7.30am to 12 noon
- **Massey road** (between Shelly Bay Road and approximately Point Gordon) 7.30am to 12noon
- **Kilbirnie Crescent and Hamilton Road and Wellington Road** intersection to Evans Bay Parade northbound lane closure from 7.15am to 12.30pm, southbound lane closure 7.15am to 11.30pm
- **Cobham Drive and Wellington Road intersection**, from this intersection to Troy Street roundabout. Full Closure 7.15am to 11.30am. This stretch of State Highway will open as soon as it is safe and practical to do so, with the aim to have it open before the stated time.
- **Hataitai – Taurima Street and Goa Street**. No entry into Hataitai 7.15am to 11.30am. Traffic can exit from Hataitai
- **Wellington Road, East lane closed** (making Wellington Road one-way east between Crawford Road roundabout and Ruahine street) 7.15am to 12.00 noon
- **Shelly Bay Road closed** (between Miramar Avenue and Massey Road – detour route in place) 7.30am to 12 noon
- **Massey Road Closed** (Between Shelly Bay Road and approximately Point Gordon) 7.30am to 12 noon

REGULATORY PROCESSES COMMITTEE

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In addition, State Highway 1, Cobham Drive from the Wellington Road and Hamilton Road intersection to Troy Street Roundabout will be closed from 7.15am to 11.30am. Arterial roads adjoining Oriental Parade and Evans Bay Parade will be affected by these closures, as well intersections adjoining the State Highway along Ruahine Street at Taurima Street and Goa Street. Alternative entry routes to Hataitai will be provided at the Hamilton and Wellington Road Moxham Avenue intersection and via Roseneath and Mt Victoria. Traffic will still be able to exit Hataitai. The Street closures affecting the State Highway will require separate approval from NZTA. As in previous years, the closure will remain in place for the minimum duration, with the roads being opened at the earliest, and safest opportunity.

There will be areas designated as "No Stopping" to assist with line set-up and the diverted traffic flow around Kilbirnie Park and general Kilbirnie area. Notifications signs will be placed at points along the proposed closures at least one week prior to the event advising of the road closures and the parking restrictions.

Please refer to the map attachment for further detail.

Pedestrian access will not be restricted, and emergency services will have immediate access to the area if required. Public transport operators have been notified of the proposed closure.

Climate Change

Now in its 43rd year, Wellington round the Bays is one of Aotearoa's largest and most iconic participatory events.

Sustainability and waste minimisation have been key areas of focus for the event over the last few years. As organisers of the event, Nuku Ora have pledged to make Wellington Round the Bays waste free by 2025. Steps that have been taken to achieve this goal include:

- Utilising reusable cups (made from recycled materials) for all water station on course, eliminating over 30,000 single use cups from the waste stream
- All official event vehicles have been hybrid or electric since 2019
- Official event merchandise t-shirts are made from recycled plastic
- Event medals are made from recycled metal
- Nuku Ora have purchased reusable cups (made from recycled materials) to replace 15,000 plastic bottles at the finish line
- A comprehensive recycling and composting system are in place at the event, to ensure only a minimal amount of waste ends up in landfill

Nuku Ora's efforts in sustainability have been recognised at various awards, including winning the "Most Sustainable Business Initiative" category at the 2020 Keep NZ Beautiful Awards

2. Events Directorate Support

This annual sporting and community event is supported by the City Events team.

3. Proposal Notice and Consultation

REGULATORY PROCESSES COMMITTEE

The public notice advertising that the Council is proposing to consider this closure was notified via the following channels:

- Dominion Post, Saturday 24 July 2021
- Social Media, Thursday 5 August 2022
- Twitter, Thursday 5 August 2022
- Facebook, Thursday 5 August 2022
- Have your say, Thursday 5 August 2022

The New Zealand Police and the Ministry of Transport (NZTA) will be advised closer to the event by way of phoning the watch tower at central police station and NZTA will be notified by way of the traffic management.

4. Objections

The event organiser has advised the New Zealand Police and the Ministry of Transport.

There have been no objections to this road closure request.

5. Traffic Impact Assessment

Prior Closures

The road closure is proposed under the powers provided to Council under the Local Government Act 1974, section 342. Stopping and closing of roads, schedule 10: [Local Government Act 1974, Section 342, Schedule 10](#)

Traffic Impact

Council officers consider that the proposed closure, if implemented according to an approved Traffic Management Plan (TMP), is not likely to impede traffic unreasonably subject to the conditions listed below.

Conditions:

- The road closure is valid from 6.00am to 1.00pm on Sunday 20 February 2022.
- The event organiser is to notify the public via letter drop to affected parties, advanced signage and media releases.
- The event organiser is responsible for safety (pedestrian and traffic) within the closed area.
- The event organiser is to provide marshals at all road closure ends to ensure that public safety (interaction of traffic and spectators) is not compromised. This is essential where road closures transition from partial to full closures and vice versa.
- The event organiser is to ensure emergency services (Police, Fire and Ambulance Services) have been consulted with and the TMP includes all their specific requirements.
- The event organiser is to ensure that the affected property and business owners along the road closures are advised and consulted with.
- The event organiser must have a health and safety plan, which covers how emergency vehicles are required to enter the road closure site if required ten (10) working days before the event.
- The event organiser must have an approved TMP no later than ten (10) working days prior to the event.

REGULATORY PROCESSES COMMITTEE

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- Information signs must be installed ten (10) working days before the event.
- The event organiser must provide Council with an event hazard/risk management plan ten (10) working days prior to the event that describes in full how the event organiser will manage all health and safety risks associated with the event.
- The event organiser is to provide access to all properties affected by the road closures for the parade assembly.
- The event organiser is to work with the public transport operators to provide alternative public transport routes and bus stops along the proposed partial and full closures.
- Detour routes are to be provided with adequate signage during the road closure period.
- The event organiser is to provide adequate detour routes to provide access for affected residents and businesses during the event, within the health and safety plan.
- The event organiser must organise a debrief session (minutes must be taken) as close as possible after the event with all affected parties. These findings must be recorded and distributed to attending parties.
- The event organiser must work with Coastguard Emergency services at Evans Bay Marina to ensure in an emergency Coastguards are able to enter the first driveway from State Highway 1 within the road closure.
- This proposed road closure is subject to the government covid-19 guideline announcements regarding events of this nature. Government timelines and amount of people allowed to congregate will dictate any postponement date should it be required.

However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the regulatory processes committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Attachments

- Map of proposed closure
- Copy of Dom Post Public notice

Prepared By *Maria Taumaa*

Maria Taumaa
Street Activities Coordinator

Approved By *J Austin*

Jacqui Austin
Team Leader Street Activities and Audit Coordination



Proposal to Close Roads

The Regulatory Processes Committee will meet on Wednesday 8 September 2021 to consider the following temporary road closure for Events.

Kilbirnie Christmas Parade Sunday 5 December 2021

Road Closure 6.00am to 1.00pm

Bay Road (between Rongotai Road and Coutts Street)

Rolling Lane Closure Parade Starts 10.30am

Mahora Street, Rongotai Road, Bay Road Coutts Street

Parking Restrictions Will Apply

Beers at the Basin Tuesday 7 December 2021 to

Tuesday 14 December 2021 6.00am to 5.00pm

Road Closure

Slip Lane (between Cambridge Terrace and Ellice Street)

Anzac Day Pukeahu Park Monday 25 April 2022

3.00am to 2.00pm

Road Closure

Tory Street (Vivian Street to Pukehau Memorial Park)

Tasman Street (Pukehau Memorial Park to Rugby Street)

Frederick Street (No through Traffic)

Martin Square (South to North)

Parking Restrictions will be in place

New Zealand Cycle Classic

Road Closure

Saturday 8 January 2022

11.59pm to Sunday 9 January 2022, 5.00pm

Lambton Quay (Whitmore to Willis Street)

Willis Street (Mercer to Hunter Street)

Ballance Street (Lambton Street to Stout Street)

Stout Street (Ballance Street to Lambton Quay)

Waring Taylor Street (Maginnity to Lambton Quay)

Johnston Street (Featherston Street to Lambton Quay)

Brandon Street (Featherston Street to Lambton Quay)

Panama Street (Featherston Street to Lambton Quay)

Featherston Street (Panama street to Hunter Street)

Willeston Street (Featherston Street to Lambton Quay)

Round the Bays 20 February 2022 6.00am to 1.00pm

Road Closure

Customhouse Quay (Southbound lanes, from Whitmore to Jervois Quay) from 6.30am to 11.00am

Jervois Quay (South bound lanes from Customhouse Quay to

Cable Street) from 6.30am to 11.00am

Cable Street (between Jervois Quay and Oriental Parade – with exception of the right hand lane which will open from Chaffers Street to Kent Terrace) from 7.00am to 11.00am

Oriental Parade (all of Oriental Parade from 7.15am to 11.00am)

Evans Bay Parade (between Cobham Drive and Kilbirnie Crescent) from 7.15am to 12noon

Wellington Road (one way east between Crawford Road and Ruahine Street) from 7.15am to 12 noon

Shelley Bay Road (all of Shelly Bay Road) from 7.30am to 12noon

Massey Road (between Shelly Bay road and approximately Point Gordon) from 7.30am to 12noon

All arterial roads joining Evans Bay Parade closed 7.15am to 12noon

Hataitai – Taurima Street and Goa Street – No entry into Hataitai from 7.15am to 11.30am. Traffic can exit from Hataitai

Kilbirnie Crescent/Hamilton Road/Wellington Road

intersection to the Evans Bay Parade/Cobham Drive

Wellington Road intersection road closure from 7.15am – 12.30pm (northbound) 7.15am-11.30 (southbound)

Any person objecting to a proposed road closure must contact the City Council in writing before 4pm, Friday 6 August 2021.

Please send correspondence to Street Activities at mailing address PO Box 2199 Wellington or by email Street.activities@wcc.govt.nz

This proposed road closure is subject to the Government Covid-19 guidelines regarding events of this nature.

Government timelines and amount of people allowed to congregate will dictate any postponement date should it be required.

Wellington City Council
PO Box 2199, Wellington 6140
Wellington.govt.nz

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Event Name: Round The Bays

From: 20/02/2022 6:30:00 am

Until: 20/02/2022 1:00:00 pm

Event Type: Road Closure

Event Details:

PROPOSED ROAD STOPPING - KNIGGES AVENUE, TE ARO

Purpose

1. This report asks the Pūroro Hātepe | Regulatory Processes Committee to recommend to Council that it stops and sell approximately 204m² (subject to survey) of formed legal road land adjoining 2 Knigges Avenue, Te Aro. Refer to Attachment 1 for the location plan.

Summary

2. The owners of 2 Knigges Avenue, Te Aro have applied to purchase legal road land adjoining their property.
3. The approximately 204m² of legal road land (the Land) proposed to be stopped and sold is shown outlined red on Attachments 2 and 3.
4. Utility providers and relevant Council business units have been consulted. All support the proposal, subject to conditions (where relevant).
5. An initial consultation letter was sent to the adjoining and adjacent neighbours via the Body Corporate Manager and, at the time of writing this report, no responses have been received.
6. If the Council agrees with the recommendations of the Regulatory Processes Committee, the road stopping will then be publicly notified. At that time, any neighbours, organisations, or any other member of the public will have the opportunity to make a submission.

Recommendation/s

That the Pūroro Hātepe | Regulatory Processes Committee:

1. Receive the information.
2. Recommend to Council that it:
 - a. Declare that the approximately 204m² (subject to survey) of formed legal road land in Knigges Avenue (the Land), adjoining 2 Knigges Avenue (being Lot 3 DP 40129 and held on ROT WN11C/1357), is not required for a public work and is surplus to Council's operational requirements.
 - b. Agree to dispose of the Land.
 - c. Delegate to the Chief Executive Officer the power to conclude all matters in relation to the road stopping and disposal of the Land, including all legislative matters, issuing relevant public notices, declaring the road stopped, negotiating the terms of the sale or exchange, imposing any reasonable covenants, and anything else necessary.
3. Note that if objections are received to the road stopping, and the applicant wished to continue, a further report will be presented the Regulatory Processes Committee for consideration.

Discussion

7. The Land is not currently used under an encroachment licence and contains part of the formed carriageway and footpath of Knigges Avenue.
8. Advisors from Council's Transport Network Team have confirmed the Land is not required for future road widening or public access purposes. They supported the proposal subject to approximately 204m² of Knigges Avenue being stopped.
9. Should the road stopping proposal be successful, the Land will be amalgamated with 2 Knigges Avenue.
10. All parcels adjoining the Land are held on separate titles and owned by the applicant who has agreed to amalgamate the current titles prior to the completion of the road stopping to resolve any potential frontage and access issues for 9, 11, and 12 Knigges Avenue.
11. Road stopping is provided for under Sections 319 and 342 and the Tenth Schedule of the Local Government Act 1974 (LGA).
12. The Council, under Section 40 of the Public Works Act 1981 (PWA), 'shall endeavour' to dispose of any land not required for the public work for which it was taken, and which is not required for any public work. Section 345 of the LGA provides Council with the statutory power to dispose of stopped road.
13. Relevant Council business units have been consulted and none wish to retain the Land.
14. Utility providers are being consulted to determine what requirements, if any, are needed to protect their assets located in the Land. These protections typically take the form of an easement through the Land which will be defined at survey. Alternatively, these assets could be relocated, if agreed by the utility provider, at cost to the Owners.
15. Officers are giving the Walking Access Commission the opportunity to comment on road stopping proposals early in the process. The Commission supports the proposal without conditions.
16. As is normal practise in the early stages of the road stopping process, officers have written to the adjoining and adjacent owners (via the Body Corporate Manager) notifying them that Council had received the road stopping application. All the owners will be consulted again when formal public consultation is carried out later in the road stopping process.
17. If Council approves the above, officers will establish whether any offer back obligations under Section 40 of the PWA exist.

Options

18. The alternative to the recommended option is to continue with the current situation and potentially manage any needs through Council encroachment licence and procedures.

Next Actions

19. The proposed next steps, subject to the Regulatory Processes Committee approval of the recommended options, are to:

- a. Conclude a Section 40 PWA investigation.
- b. Prepare a Survey Office Plan.
- c. Prepare a Sale and Purchase Agreement
- d. Begin the public notification process

Attachments

Attachment 1.	Location Plan  	Page 49
Attachment 2.	Aerial  	Page 50
Attachment 3.	Street View  	Page 51

Author	Sarah-Jane Still, Property Advisor
Authoriser	John Vriens, Acting Property Services Manager Brad Singh, Transport Assets Manager Mike Mendonca, Acting Chief Infrastructure Officer

SUPPORTING INFORMATION

Engagement and Consultation

A letter was sent to the relevant adjoining and adjacent owners via the Body Corporate Manager notifying them that Council had received this road stopping application. At the time of preparing this report no responses had been received.

These neighbouring owners will be consulted again when the formal public consultation is carried out later in the road stopping process and they will have an opportunity to enter a written submission if they so choose.

As the subject land is located in the CBD, Let's Get Wellington Moving were also consulted. They confirmed they had no interest in retaining the Land.

Treaty of Waitangi considerations

Iwi groups have not been consulted. The proposal does not conflict with the principles of the Treaty of Waitangi nor is the Land located within a Māori Precinct or an area identified as significant to Māori. The Land is not being disposed of on the open market and will not become a standalone allotment as amalgamation is proposed.

Financial implications

There are no significant financial considerations related to this recommendation. Any costs associated with the disposal of the Land will be recovered from the applicant, and the proceeds of the sale are directed towards the general fund.

In August 2011 new cost sharing initiatives were approved by Council. The rebate amount is determined at the end of the road stopping process when all the costs are known.

Policy and legislative implications

The recommendations of this report are consistent with the policies of the Council. The road stopping is also being undertaken in accordance with legislative requirements.

This proposed road stopping has no significant impact on the Long-Term Plan.

Risks / legal

The road stopping process is consistent with both legislative and Council requirements.

Climate Change impact and considerations

There are no known climate change implications for this road stopping.

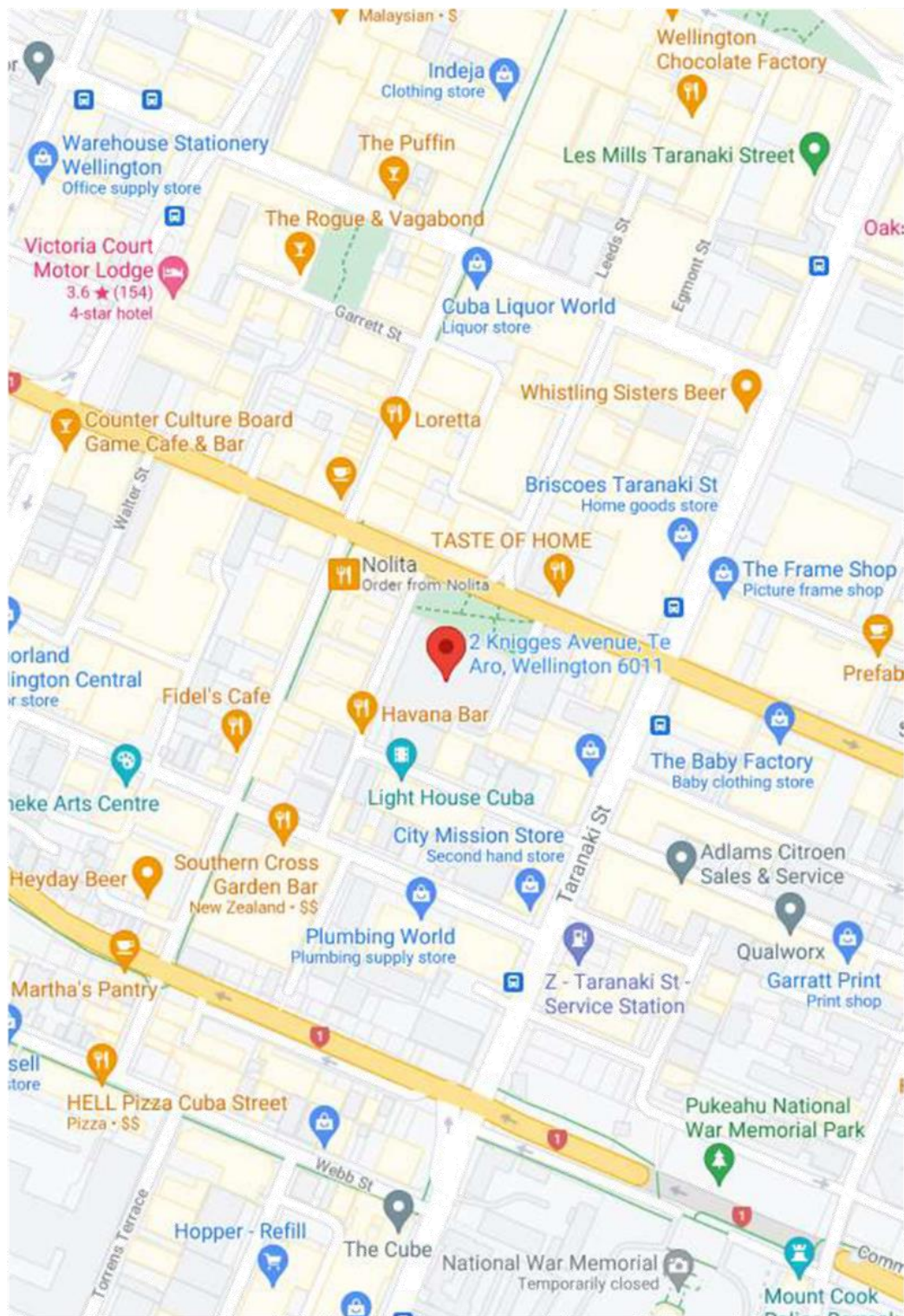
Communications Plan

Public consultation in accordance with the Tenth Schedule of the LGA will be carried out later in the road stopping process.

Health and Safety Impact considered

Officers are not aware of any negative health and safety impacts relating to the proposal.

Location Plan



LocalMaps Print



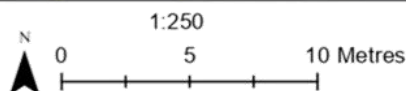
June 22, 2021

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Data Statement:
Property boundaries, 20m Contours, road names, rail line, address & title points sourced from Land Information NZ. Assets, contours, water and drainage information shown is approximate and must not be used for detailed engineering design. Other data has been compiled from a variety of sources and its accuracy may vary, but is generally +/- 1m. Crown Copyright reserved.

Property Boundaries Accuracy:
+/- 1m in urban areas
+/- 30m in rural areas

Data Source:
Census data - Statistics NZ.
Postcodes - NZ Post.



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Street View





PROPOSED ROAD STOPPING - LAND ADJOINING 20 AMRITSAR STREET, KHANDALLAH

Purpose

1. This report asks the Pūroro Hātepe | Regulatory Processes Committee to recommend to Council that it stops and sell approximately 60m² (subject to survey) of unformed legal road land adjoining 20 Amritsar Street, Khandallah. Refer to Attachment 1 for the location plan.

Summary

2. The owners of 20 Amritsar Street, Khandallah (the Owners) have applied to purchase legal road land adjoining their property.
3. The approximately 60m² of legal road land (the Land) proposed to be stopped and sold is shown outlined red on Attachments 2 and 3.
4. Utility providers and relevant Council business units have been consulted. All support the proposal, subject to conditions (where relevant).
5. Initial consultation letters were sent to the adjoining and adjacent neighbours and, at the time of writing this report no responses had been received.
6. If the Council agrees with the recommendations of the Regulatory Processes Committee, the road stopping will then be publicly notified. At that time, any neighbours, organisations, or any other member of the public will have the opportunity to make a submission.

Recommendation/s

That the Pūroro Hātepe | Regulatory Processes Committee:

1. Receive the information.
2. Recommend to Council that it:
 - a. Declare the approximately 60m² (subject to survey) of unformed legal road land in Amritsar Street (the Land), adjoining 20 Amritsar Street (being Lot 1 DP 12004 held on ROT WN484/223), is not required for a public work and is surplus to Council's operational requirements.
 - b. Agree to dispose of the Land.
 - c. Delegate to the Chief Executive Officer the power to conclude all matters in relations to the road stopping and disposal of the Land, including all legislative matters, issuing relevant public notices, declaring the road stopped, negotiating the terms of the sale or exchange, imposing any reasonable covenants, and anything else necessary.
3. Note that if objections are received to the road stopping, and the applicant wished to continue, a further report will be presented to the Regulatory Processes Committee for consideration.

Discussion

7. 20 Amritsar Street is a slightly irregular shaped lot with frontage on Amritsar Street. The property is relatively flat near the road and the slopes steadily away from the road. The property contains a two-storey dwelling and connected single-car garage, the remainder of the property is heavily vegetated.
8. The Land is currently used under an encroachment licence and contains the applicant's garage and carport.
9. Advisors from Council's Transport Network Team have confirmed the Land is not required for future road widening or public access purposes. They supported the proposal subject to the new front boundary being set back 3m from the kerb face, isolation strips on both side boundary extensions, and access to the adjoining properties being unaffected.
10. Should the road stopping proposal be successful, the Land will be amalgamated with 20 Amritsar Street, with its current use not proposed to change.
11. Road stopping is provided for under Sections 319 and 342 and the Tenth Schedule of the Local Government Act 1974 (LGA).
12. The Council, under Section 40 of the Public Works Act 1981 (PWA), 'shall endeavour' to dispose of any land not required for the public work for which it was taken, and which is not required for any public work. Section 345 of the LGA provides Council with the statutory power to dispose of stopped road.
13. Relevant Council business units have been consulted and none wish to retain the Land.
14. Officers are giving the Walking Access Commission the opportunity to comment on road stopping proposals early in the process. The Commission supports the proposal by 20 Amritsar Street, without conditions.
15. As is normal practise in the early stages of the road stopping process, officers have written to the adjoining and adjacent owners notifying them that Council had received the road stopping application. All the owners will be consulted again when formal public consultation is carried out later in the road stopping process.
16. If Council approves the above, officers will establish whether any offer back obligations under Section 40 of the PWA exist.

Options

17. The alternative to the recommended option is to continue with the current situation and manage any needs through Council encroachment licence and procedures.

Next Actions

18. The proposed next steps, subject to the Regulatory Processes Committee approval of the recommended options, are to:
 - a. Conclude a Section 40 PWA investigation.
 - b. Prepare a Survey Office Plan.
 - c. Prepare a Sale and Purchase Agreement.
 - d. Begin the public notification process.

Attachments

Attachment 1.	Location Plan ↓ 	Page 57
Attachment 2.	Aerial ↓ 	Page 58
Attachment 3.	Street Views ↓ 	Page 59

Author	Sarah-Jane Still, Property Advisor
Authoriser	John Vriens, Acting Property Services Manager Brad Singh, Transport Assets Manager Mike Mendonca, Acting Chief Infrastructure Officer

SUPPORTING INFORMATION

Engagement and Consultation

Letters were sent to the relevant adjoining and adjacent owners notifying them that Council had received this road stopping application. At the time of preparing this report no responses had been received.

These neighbouring owners will be consulted again when the formal public consultation is carried out later in the road stopping process and they will have an opportunity to enter a written submission if they so choose.

Treaty of Waitangi considerations

Iwi groups have not been consulted. The proposal does not conflict with the principles of the Treaty of Waitangi nor is the Land located within a Māori Precinct or an area identified as significant to Māori. The Land is not being disposed of on the open market and will not become a standalone allotment as amalgamation is proposed.

Financial implications

- There are no significant financial considerations related to this recommendation. Any costs associated with the disposal of the Land will be recovered from the applicant, and the proceeds of the sale are directed towards the general fund.
- In August 2011 new cost sharing initiatives were approved by Council. The rebate amount is determined at the end of the road stopping process when all the costs are known.

Policy and legislative implications

The recommendations of this report are consistent with the policies of the Council. The road stopping is also being undertaken in accordance with legislative requirements.

This proposed road stopping has no significant impact on the Long-Term Plan.

Risks / legal

The road stopping process is consistent with both legislative and Council requirements.

Climate Change impact and considerations

There are no known climate change implications for this road stopping.

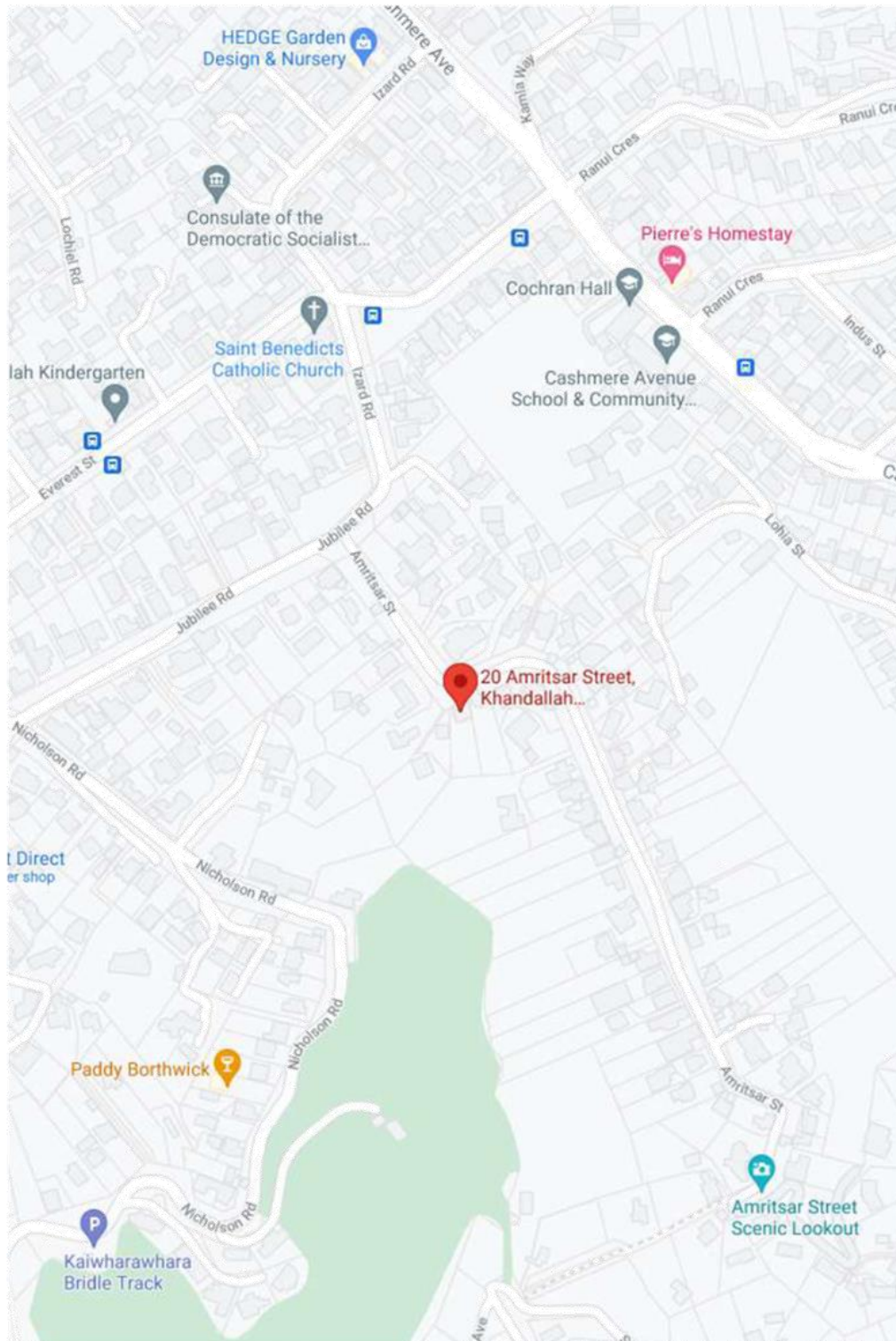
Communications Plan

Public consultation in accordance with the Tenth Schedule of the LGA will be carried out later in the road stopping process.

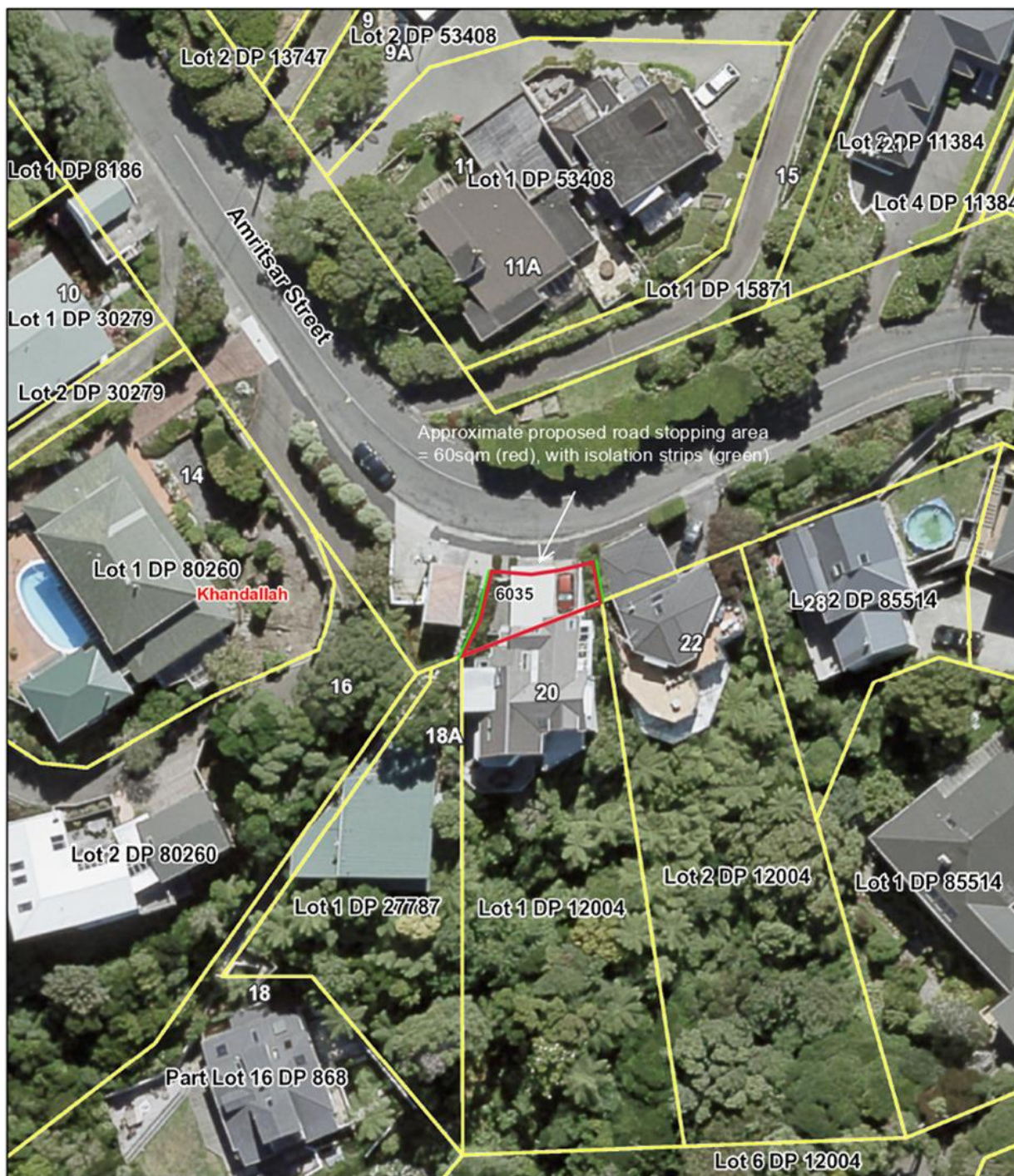
Health and Safety Impact considered

Officers are not aware of any negative health and safety impacts relating to the proposal.

Location Plan



LocalMaps Print



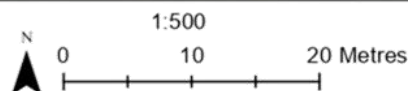
December 1, 2020

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Property Boundaries Accuracy:
+/- 1m in urban areas
+/- 30m in rural areas

Data Source:
Census data - Statistics NZ.
Postcodes - NZ Post.



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Street Views







ONE NEW LEASE SUBJECT TO THE RESERVES ACT 1977 TO POLO GROUND COMMUNITY AND SPORTS CENTRE INC

Purpose

1. This report asks the Pūroro Hātepe | Regulatory Processes Committee to approve a new premises lease for Polo Ground Community and Sports Centre Inc (**the Society**), under the Reserves Act 1977.

Summary

2. The Council with the Miramar Softball Club and the Oriental Rongotai Football Club (collectively “the **Clubs**”) have been collaboratively exploring the merits of refurbishing the shared premises at the Polo Ground,
3. This has lead to the proposal through which the Council and the Clubs will carry out a significant refurbishment of the premises for the purposes of, but not limited to, providing community, sport and recreational activities, fostering the development and growth of recreation and other leisure-time activity and improving the health, connectivity, happiness and welfare of people in the community.
4. To facilitate in the management of the building the Clubs have formed a new entity, Polo Ground Community and Sports Centre Inc (“the **Society**”), a new incorporated society formed by the Clubs and registered on 30 April 2021.
5. The refurbishment is currently in the design phase and construction is projected to start in early 2022, however, the Society requires the security of a lease now to pursue funding for its contribution to the refurbishment.
6. Based on officers’ assessment it is recommended that, under the Reserves Act 1977, a premises lease is granted to the Society following completion of the refurbishment and provided the Society has made the requisite payments and is not in breach of any provision of the Partnering Agreement. Officers’ recommend a lease term of twelve years with a renewal of ten years.

Recommendation/s

That the Pūroro Hātepe | Regulatory Processes Committee:

1. Receive the information.
2. Agree to grant a premises lease for a twelve-year term with one renewal term of ten years to Polo Ground Community and Sports Centre Inc (“Society”) for:
 - a. The Polo Ground Pavilion (the premises) which is located at Polo Grounds, Miramar. The land is legally described as Lot 1 Deposited Plan 4550 and contained in CFR WN394/28
 - b. The leased area will be 523 sqm (approx) and will include the community room, the clubroom and storage rooms. (see attached plan Attachment “1”)
 - c. Notes that the lease will be executed following completion of refurbishment works to create the community and sports hub facilities and provided the Society has

made the requisite payments and is not in breach of any provision in the Partnering Agreement between the Council and the Society

3. Notes that approval to grant the lease on reserve land is conditional on:
 - a. Appropriate iwi consultation
 - b. Public notification as required under sections 119 and 120 of the Reserves Act 1977
 - c. No sustained objections resulting from the above notification
 - d. Legal and advertising costs being met by the Lessees (where applicable)

Background

7. The Council owns and manages the premises located at Polo Grounds, Miramar, held as a recreation reserve under the Reserves Act 1977.
8. The Council will enter into a Partnering Agreement with the Polo Ground Community and Sports Centre Inc. ("Society") with the objective to refurbish the premises and establish a community and sport hub facilities at Polo Grounds.
9. The Society represents the two existing lessees of the Polo Ground Pavilion with existing leases:
 - ☐ the deed of lease between Wellington City Council (as Lessor) and Miramar Softball Club Incorporated (as Lessee) dated 5 May 2004 in relation to that part of the Premises further described in the lease, which as at the date of this Agreement has expired and the parties are currently holding over pursuant to clause 2.5 of that lease; and
 - ☐ the deed of lease between Wellington City Council (as Lessor) and Oriental Rongotai Football Club Incorporated (as Lessee) dated 23 February 2005 in relation to that part of the Premises further described in the lease which as at the date of this Agreement has expired and the parties are currently holding over pursuant to clause 2.5 of that lease.
10. Both leases have a right of renewal for 10 years never executed. This renewal would have taken each lease up to 2023. As part of the Partnering Agreement, the proposal is that the leases be ended now, two years earlier than the final expiry of the leases.
11. It is proposed that the remaining two years be included in the new lease for the Society.
12. As part of the Partnering agreement, the Society will pay a contribution towards the development costs of 40% or \$800,000 (plus GST), (whichever is greater) to Council, and Council agrees to be responsible for the remaining cost.
13. The plan is to refurbish the existing premises and design a multi-functional space with clubrooms on the upper floor and a community space for the community on the lower floor. The community space will be available for the community to hire.
14. The refurbishment project is currently in the design phase and the current proposed layout is attached as attachment 1.
15. Upon the execution of the necessary compliance and/or engineering certificates by Council, the parties will enter into a premises lease.
16. The Society is currently applying for funding to contribute to the project, however it needs the security of a lease to be considered for funding.
17. The Society has requested for an initial term of fifteen years with a right of renewal.

18. Based on the *Leases Policy for Community and Recreation Groups (Leases Policy)*, the standard tenure for leases relating to reserve or fee simple land is 10 years plus a 10-year right of renewal. A longer tenure may be granted if groups amalgamate, share facilities or where a significant investment has been or is going to be made which results in land and/or buildings being utilised to their fullest extent practicable.
19. Officers' assessment of this application is that it meets the criteria for a lease, but falls short when assessing for a longer tenure (such as the requested 15 year lease).
20. Officers' recommend that the Council offer the Society the additional two years from the Clubs' original lease.
21. Officers' recommend the Committee approval to lease the premises to the Society for an initial twelve year term, with one renewal period of ten years. This is broadly consistent with the *Leases Policy*.

Discussion

22. Under the Leases Policy, new leases and licences are considered against seven criteria:
 - a. Strategic fit;
 - b. Group's organisation structure;
 - c. Membership sustainability;
 - d. Financial and maintenance obligations;
 - e. Optimal use of resources;
 - f. Environmental impact; and
 - g. Demonstrated need from the community.
- A. Strategic fit** – The group's purpose and activities must be consistent with the Council's strategic direction to promote healthy lifestyles and build strong communities.
23. The Clubs are both established sports clubs who give the community an opportunity to enjoy the respective sport.
24. The Society's formation and the proposed refurbishment is aimed at making the facility more accessible to the community and creating a space to promote healthy lifestyles.
25. The Society was formed to foster the development and promotion of the Clubs' activities including, but not limited to, improving the health, connectivity, happiness and welfare of people in the community.
- B. Group's organisation structure** – The group must be an incorporated society or Trust.
26. Polo Ground Community and Sports Centre Inc (the Society) is an incorporated society established on 30 April 2021.
- C. Membership sustainability** – The group must be sustainable in terms of membership and/or users of the services for the term of the lease.
27. The Society represents the following two local recreation and community foundation clubs:
 - a) Miramar Softball Club Incorporated
 - b) Oriental Rongotai Football Club Incorporated
28. The total membership of all the two clubs is approximately 620 people. Membership of the rugby club has increased slightly in recent years, while membership of the softball club has declined slightly. Both clubs have reported negative impacts from the covid-

19 pandemic, which are slowly correcting. Both clubs are confident of growing memberships once the premises are renovated.

D. Financial and maintenance obligations – *The group must be in a financial position to fulfill its lease obligations for the term of the lease, including but not exclusive to rent, insurance and building and grounds maintenance*

Financial.

29. As of August 2021 (year-end), the main source of revenue for the Society are grants.
30. The Society's total accumulated funds as of August 2021 are \$300,000.
31. The Society will fund raise the remaining \$500,000 and keep Council officers informed as to progress. The Partnering Agreement between Council and the Society includes provisions on funding availability aligned to refurbishment work.
32. The annual lease fee for the 523m² is \$713.80+GST. The Society will pay the Council the maintenance fee for the whole community hall and half the footprint of the club house because the ground floor of the clubhouse is for public use. The annual maintenance fee is \$14,558.87+GST. Note that both the lease fee and maintenance fee are subject to review.

Maintenance

33. The Society will be responsible for the internal maintenance of the community rooms and the clubrooms.
34. The Society is responsible for contents and public liability insurance and its own utilities.
35. The Council's consent will be required for any alterations or major work beyond standard maintenance (to be given or withheld at its discretion).
36. The Council is responsible for exterior maintenance, weather tightness, compliance and services to the building.

E. Optimal use of resources – *The land and/or buildings must be utilised to the fullest extent practicable.*

37. Apart from the Clubs, the Society has generated some interest around the community for use of the space. The Society has reported interest in joining the hub from 3-5 other local sport and recreation groups.
38. The Premises currently has two clubrooms, a duplication of needs. Combining the two clubrooms into one on the first floor will create a new space on the ground floor to open to the rest of the community. This allows for better use of the building by extending its use profile and servicing a wider group.

F. Environmental impact – *The activity cannot have the potential to adversely affect open space values or other legitimate activities.*

39. There is no change to the building footprint as all the work will be done inside the existing building.
40. All sport, recreation and community use of the facility will be compliant with the Suburban Reserves Management Plan and the Reserves Act.

G. Demonstrated need from the community – *There must be demonstrated support and need within the community for the activity.*

41. There is a demonstrated need for more community space in Miramar and the wider Wellington community.
42. The Polo Ground Park proposal aims to address this need by opening a large space (ground floor) of the premises to more users. The refurbished clubrooms on the first floor will also provide a more attractive and modern facility for the Clubs' members, and any additional clubs that might join in the future.
43. The proposal to lease the premises to the Society will enable full community use of the facility.

Conclusion

44. On the basis of the above assessment, the following terms are recommended:
 - ☐ A twelve-year premises lease with one right of renewal for ten years for Polo Ground Community and Sports Centre Inc.
 - ☐ Note that the lease will be executed following completion of the refurbishment works and provided the Society has made the requisite payments, and it not being in breach of any provision in the Partnering Agreement.
 - ☐ Note that the Society will comply with all the requirements of the lease including a Health and Safety policy and procedures, prior to the lease being executed.

Next Actions

45. If the recommendations in this report are accepted the following will occur:
 - ☐ Public notification/consultation of the proposed lease.
 - ☐ Detail of any objections will be reported back to Committee.
 - ☐ Negotiate and sign the lease documentation for Polo Ground Community and Sports Centre Inc.

Attachments

Attachment 1. Polo Grounds - Site Plan and Proposed Lease Layout 

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Author	Fel Go, Community Recreation Leases Advisor
Authoriser	Peter Clinton, Sport and Club Partnership Lead Paul Andrews, Manager Parks, Sports & Rec James Roberts, Chief Operations Officer (Acting)

SUPPORTING INFORMATION

Engagement and Consultation

Public Consultation will be undertaken on the proposed Society lease as required under sections 119 and 120 of the [Reserves Act 1977](#) and section 6 of the [Leases Policy for Community and Recreation Groups](#)

Treaty of Waitangi considerations

There are no Treaty of Waitangi considerations.

Financial implications

There are no significant financial considerations.

Policy and legislative implications

The recommendations in this report are consistent with relevant Council Policy; the Leases Policy for Community and Recreation Groups, and legislation; the Reserves Act 1977.

Risks / legal

There is no significant risk. In the event that the Partnering Agreement is breached, the Lease will not be executed.

Climate Change impact and considerations

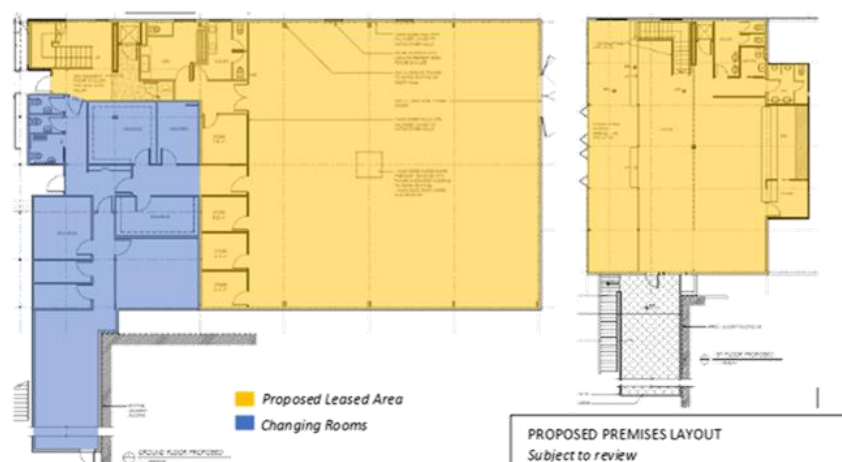
There are no specific climate change impacts or considerations.

Communications Plan

Not applicable.

Health and Safety Impact considered

The Society must provide suitable Health and Safety policies and procedures for members and users of the building before the lease is executed.



FORWARD PROGRAMME

Purpose

1. This report provides the Forward Programme for the Pūroro Hātepe | Regulatory Processes Committee for the next two months.

Summary

2. The Forward Programme sets out the reports planned for Pūroro Hātepe meetings in the next two months that require committee consideration.
3. The Forward Programme is a working document and is subject to change on a regular basis.

Recommendation/s

That the Pūroro Hātepe | Regulatory Processes Committee:

1. Receive the information.

Discussion

4. Wednesday 13 October 2021:
 - ☐ Proposed Road Closure (Chief Infrastructure Officer)
 - ☐ Name for private right-of-way off Kabul Street in Khandallah (Chief Infrastructure Officer)
5. Wednesday 10 November 2021:
 - ☐ Proposed Road Closure (Chief Infrastructure Officer)
 - ☐ Traffic Resolutions (Chief Infrastructure Officer)

Attachments

Nil

Author	Sean Johnson, Senior Democracy Advisor
Authoriser	Liam Hodgetts, Chief Planning Officer

SUPPORTING INFORMATION

Engagement and Consultation

N/A

Treaty of Waitangi considerations

N/A

Financial implications

N/A

Policy and legislative implications

Timeframes and deliverables are reliant on organisational resourcing and priorities.

Risks / legal

N/A

Climate Change impact and considerations

N/A

Communications Plan

N/A

Health and Safety Impact considered

N/A

ACTION TRACKING

Purpose

1. This report provides a progress update on the actions agreed by the Pūroro Hātepe | Regulatory Processes Committee at its previous meeting.

Summary

2. This report lists the dates of previous committees and the items discussed at those meetings.
3. Each clause within the resolution has been considered separately and the following statuses have been assigned:
 - ☐ No action required: Usually for clauses to receive information or note information, or actions for committee members rather than council officers.
 - ☐ In progress: Resolutions with this status are currently being implemented.
 - ☐ Complete: Clauses which have been completed.
4. All actions will be included in the subsequent monthly updates but completed actions and those that require no action will only appear once.

Recommendation/s

That the Pūroro Hātepe | Regulatory Processes Committee:

1. Receive the information.

Background

5. At the 13 May 2021 Council meeting, the recommendations of the Wellington City Council Governance Review (the Review Report) were endorsed and agreed to be implemented.
6. The Review Report recommended an increased focus on monitoring the implementation of Council resolutions and delivery of the work programme. As part of the implementation of this recommendation, each Committee will be provided with a monthly update on its previous decisions.
7. The purpose of this report is to ensure that all resolutions are being actioned over time. It does not take the place of performance monitoring or full updates. The committee could resolve to receive a full update report on an item if it wishes.

Discussion

8. Of the 34 resolutions of the Pūroro Hātepe | Regulatory Processes Committee in August 2021:
 - ☐ 11 require no action from staff.
 - ☐ 19 are in progress.
 - ☐ 4 are complete.
9. 24 in progress actions were carried forward from the last action tracking report. Of these:
 - ☐ 12 are still in progress.

☐ 12 have been completed.

10. Further detail is provided in Attachment One.

Attachments

Attachment 1. Action Tracking - September 2021 [↓](#) 

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Author	Sean Johnson, Senior Democracy Advisor
Authoriser	Liam Hodgetts, Chief Planning Officer

SUPPORTING INFORMATION

Engagement and Consultation

N/A

Treaty of Waitangi considerations

N/A

Financial implications

N/A

Policy and legislative implications

Timeframes and deliverables are reliant on organisational resourcing and priorities.

Risks / legal

N/A

Climate Change impact and considerations

N/A

Communications Plan

N/A

Health and Safety Impact considered

N/A

Meeting Date	Item	Clause	Status	Comments
Tuesday, 8 June 2021	2.1 Proposed Road Closure	2. Agree to close the following roads and sections of the road for this event (as listed below) to vehicles and cycles only, subject to the conditions listed in the proposed Road Closures Impact Reports: a. Shelly Bay Seal Sprint Sunday 3 October 2021 7.00am to 6.00pm	In progress	
Tuesday, 8 June 2021	2.2 Traffic Resolutions - Implementation of Annual Plan/Long Term Plan Committee Decisions	2. Approve the following amendments to the Traffic Restrictions, pursuant to the provisions of the Wellington City Council Consolidated Bylaw 2008:	In progress	
Tuesday, 8 June 2021	2.2 Traffic Resolutions - Implementation of Annual Plan/Long Term Plan Committee Decisions	a. TR66-21 Central Business District, Wellington - Metered parking fee increase; weekdays	Complete	This was completed and implemented 5 July 2021
Tuesday, 8 June 2021	2.2 Traffic Resolutions - Implementation of Annual Plan/Long Term Plan Committee Decisions	b. TR67-21 Central Business District, Wellington - AMENDED Metered parking fee increase; weekend	Complete	This was completed and implemented 5 July 2021
Tuesday, 8 June 2021	2.2 Traffic Resolutions - Implementation of Annual Plan/Long Term Plan Committee Decisions	c. TR68-21 Central Business District, Wellington - Loading Zone Permit fee increase	Complete	This was completed and implemented 5 July 2021
Tuesday, 8 June 2021	2.2 Traffic Resolutions - Implementation of Annual Plan/Long Term Plan Committee Decisions	d. TR69-21 Wellington suburbs, Wellington - AMENDED Coupon parking fee increase; daily, monthly & suburban trade	Complete	This was completed and implemented 5 July 2021
Tuesday, 8 June 2021	2.2 Traffic Resolutions - Implementation of Annual Plan/Long Term Plan Committee Decisions	e. TR70-21 Central Business District, Wellington - AMENDED Coupon parking fee increase; Trade	Complete	This was completed and implemented 5 July 2021
Tuesday, 8 June 2021	2.2 Traffic Resolutions - Implementation of Annual Plan/Long Term Plan Committee Decisions	f. TR71-21 Central Business District, Wellington - Metered operating hours increase	Complete	This was completed and implemented 5 July 2021
Tuesday, 8 June 2021	2.2 Traffic Resolutions - Implementation of Annual Plan/Long Term Plan Committee Decisions	g. TR72-21 Oriental Parade, Wellington - Convert coupon parking to P10hrs metered parking	In progress	Signage has been installed and so have parking meters. Meters are activated and payment can be made. There are 17 bay plates out of 83 still to be installed in next 7 days. Sensors are scheduled to commence installation 6th Sept and Smartspots (gateways for the sensors) are still to be installed. This is a WIP with Wellington Electricity still trying to obtain permission to put gateways on their streetlight poles.
Tuesday, 8 June 2021	2.2 Traffic Resolutions - Implementation of Annual Plan/Long Term Plan Committee Decisions	h. TR73-21 Glasgow Street, Kelburn - Convert P120 parking to P10hrs metered parking	In progress	Signage is not yet completed. Haven't been able to do a physical check. Transport will follow up post lockdown to confirm progress on signage. Meters are installed, not yet activated. Just need to finalise comms to university to advise one week in advance we are going to make them live once we know signage is completed.
Tuesday, 8 June 2021	2.2 Traffic Resolutions - Implementation of Annual Plan/Long Term Plan Committee Decisions	i. TR74-21 Salamanca Road, Kelburn - Convert P120 parking to P10hrs metered parking	In progress	Signage is not yet completed. Haven't been able to do a physical check. Transport will follow up post lockdown to confirm progress on signage. Meters are installed, not yet activated. Just need to finalise comms to university to advise one week in advance we are going to make them live once we know signage is completed.

Tuesday, 8 June 2021	2.2 Traffic Resolutions - Implementation of Annual Plan/Long Term Plan Committee Decisions	j. TR75-21 Kelburn Parade, Kelburn – Convert P120 parking to P10hrs metered parking	In progress	Signage is not yet completed. Haven't been able to do a physical check. Transport will follow up post lockdown to confirm progress on signage. Meters are installed, not yet activated. Just need to finalise comms to university to advise one week in advance we are going to make them live once we know signage is completed.
Tuesday, 8 June 2021	2.2 Traffic Resolutions - Implementation of Annual Plan/Long Term Plan Committee Decisions	k. TR76-21 Hill Street, Thorndon – Convert coupon parking to P120 metered parking	In progress	Signage and meters installed. Bay Plates are installed. Is currently paid parking at this location, but can't install sensors due to Major cabling works scheduled under a TMP right through Hill st. Aim to install sensors once cabling works completed.
Tuesday, 8 June 2021	2.2 Traffic Resolutions - Implementation of Annual Plan/Long Term Plan Committee Decisions	3. Note that officers will monitor occupancy and turnover of parking spaces near Kelburn campus being changed to P10hrs metered and will report back to committee six months after	In progress	6 month report will be required wont be due until March 2022 -6 months after we
Tuesday, 8 June 2021	2.3 Traffic Resolutions	2. Approve the following amendments to the Traffic Restrictions, pursuant to the provisions of the Wellington City Council Consolidated Bylaw 2008:	In progress	
Tuesday, 8 June 2021	2.3 Traffic Resolutions	a. TR77-21 Kate Sheppard Place, Thorndon - Police vehicle parking	In progress	
Tuesday, 8 June 2021	2.3 Traffic Resolutions	b. TR78-21 Norway Street, Aro Valley - No Stopping At All Times	Complete	
Tuesday, 8 June 2021	2.3 Traffic Resolutions	c. TR79-21 Lookout Road, Hataitai - No Stopping At All Times	In progress	
Tuesday, 8 June 2021	2.3 Traffic Resolutions	d. TR81-21 Tory Street, Wellington Central - No Stopping At All Times, Removal of one metered	Complete	
Tuesday, 8 June 2021	2.3 Traffic Resolutions	e. TR82-21 Edinburgh Terrace, Berhampore - No Stopping At All Times	Complete	
Tuesday, 8 June 2021	2.3 Traffic Resolutions	f. TR83-21 Courtenay Place, Te Aro - Implement and remove Taxi Stands	Complete	
Tuesday, 8 June 2021	2.3 Traffic Resolutions	g. TR85-21 Gloucester Street, Wilton - No Stopping At All Times	Complete	
Tuesday, 8 June 2021	2.3 Traffic Resolutions	h. TR86-21 Moeller Street, Mount Victoria - No Stopping At All Times	Complete	
Tuesday, 8 June 2021	2.3 Traffic Resolutions	i. TR87-21 Hutt Road, Kaiwharawhara - No Stopping At All Times	In progress	
Wednesday, 11 August 2021	2.1 Name for Private Right-of-Way off Kabul St in Khandallah	In accordance with standing order 3.16.2(d) lay the item under debate on the table, and not discuss it at the meeting	In progress	This paper is on the forward programme for 13 October 2021.
Wednesday, 11 August 2021	2.2 Traffic Resolutions	1. Receive the information.	No action required	
Wednesday, 11 August 2021	2.2 Traffic Resolutions	2. Approve the following amendments to the Traffic Restrictions, pursuant to the provisions of the Wellington City Council Consolidated Bylaw 2008:	In progress	
Wednesday, 11 August 2021	2.2 Traffic Resolutions	a) TR59-21 Park Road, Miramar - No Stopping At All Times	In progress	
Wednesday, 11 August 2021	2.2 Traffic Resolutions	b) TR84-21 Ohio Road, Todman Street, Cleveland Street Intersection, Brooklyn – Signal improvements; various parking changes (Amended)	In progress	
Wednesday, 11 August 2021	2.2 Traffic Resolutions	c) TR89-21 Arlington Street, Mount Cook - No Stopping At All Times	In progress	
Wednesday, 11 August 2021	2.2 Traffic Resolutions	d) TR92-21 Lyall Parade, Lyall Bay – new mobility parking space	In progress	
Wednesday, 11 August 2021	2.2 Traffic Resolutions	e) TR93-21 Wadestown Road, Wadestown - No Stopping At All Times	In progress	
Wednesday, 11 August 2021	2.2 Traffic Resolutions	g) TR95-21 Wanaka Street Waitohi Community Hub car park, Johnsonville - Electric vehicle	In progress	
Wednesday, 11 August 2021	2.2 Traffic Resolutions	h) TR96-21 Toi Pōneke Arts Centre Parking, Te Aro – Various parking restrictions	In progress	
Wednesday, 11 August 2021	2.2 Traffic Resolutions	i) TR97-21 Hanson Street, Newtown – Resident parking	In progress	
Wednesday, 11 August 2021	2.2 Traffic Resolutions	j) TR99-21 Main Road, Tawa - P10 Time limited parking	In progress	
Wednesday, 11 August 2021	2.2 Traffic Resolutions	3. Agree to amend Schedule A (Time limited) for TR84-21 Ohio Road, Todman Street, Cleveland Street Intersection, Brooklyn from P60, 8am-6pm, Monday-Sunday and P180, 8am-6pm, Monday-Friday to P60, 8am-4pm, Monday-Friday and P180, 8am-4pm, Monday-Friday.	In progress	
Wednesday, 11 August 2021	2.2 Traffic Resolutions	4. Refer TR94-21 Courtenay Place, Te Aro - P30 time limited parking to the next meeting of the Pūroro Āmua Planning and Environment Committee.	Complete	This referral was considered at the Pūroro Āmua Planning and Environment Committee meeting of 25 August 2021.

Wednesday, 11 August 2021	2.3 Proposed Road Closure	1. Receive the information.	No action required
Wednesday, 11 August 2021	2.3 Proposed Road Closure	2. Agree to close the following road and sections of the road for these events (as Listed below) to vehicles and cycles only, subject to the conditions listed in the proposed Road Closure	In progress
Wednesday, 11 August 2021	2.3 Proposed Road Closure	a. Spring into Tawa Saturday 30 October 2021 5am to 5pm	In progress
Wednesday, 11 August 2021	2.3 Proposed Road Closure	i. Main Road (between Lyndhurst Road roundabout and Surrey Street intersection)	In progress
Wednesday, 11 August 2021	2.3 Proposed Road Closure	b. Thorndon Fair Sunday 5 December 2021 6am to 6pm	In progress
Wednesday, 11 August 2021	2.3 Proposed Road Closure	i. Tinakori Road (between Bowen Street and Harriett Street)	In progress
Wednesday, 11 August 2021	2.3 Proposed Road Closure	ii. Hill Street (between Tinakori Road and Selwyn Terrace)	In progress
Wednesday, 11 August 2021	2.3 Proposed Road Closure	c. Khandallah Fair Sunday 12 December 2021 5am to 5pm	In progress
Wednesday, 11 August 2021	2.3 Proposed Road Closure	i. Ganges Road (from Agra Crescent to Dekka Street)	In progress
Wednesday, 11 August 2021	2.3 Proposed Road Closure	d. A Very Welly Christmas Friday 26th November 2021 Midnight to Sunday 28th November 2021 10pm	In progress
Wednesday, 11 August 2021	2.3 Proposed Road Closure	i. Lambton Quay (Whitmore Street to Willis Street)	In progress
Wednesday, 11 August 2021	2.3 Proposed Road Closure	ii. Ballance Street Lambton (Old Bailey side entrance to Lambton Quay)	In progress
Wednesday, 11 August 2021	2.3 Proposed Road Closure	iii. Stout Street (Ballance Street to Lambton Quay)	In progress
Wednesday, 11 August 2021	2.3 Proposed Road Closure	iv. Waring Taylor Street (intersection Maginnity and Waring Taylor to Lambton Quay)	In progress
Wednesday, 11 August 2021	2.3 Proposed Road Closure	v. Johnson Street (Wilson carpark to Lambton Quay)	In progress
Wednesday, 11 August 2021	2.3 Proposed Road Closure	e. Johnsonville Christmas Parade Saturday 4 December 2021 6am to 4pm	In progress
Wednesday, 11 August 2021	2.3 Proposed Road Closure	i. Wanaka Street (6am to 4pm)	In progress
Wednesday, 11 August 2021	2.3 Proposed Road Closure	ii. Dr Taylor Terrace (6am to 1.30pm)	In progress
Wednesday, 11 August 2021	2.3 Proposed Road Closure	iii. Moorefield Road (between Haumia Street and Johnsonville Road roundabout (10.45am to 12pm)	In progress
Wednesday, 11 August 2021	2.3 Proposed Road Closure	iv. Moorefield Road (between Johnsonville Road and Middleton Road roundabouts (11am to 12.30pm)	In progress

Wednesday, 11 August 2021	2.3 Proposed Road Closure	<p>f. Gazley Volkswagen Wellington Marathon Sunday 10 October 2021 6am to 1.00pm</p> <p>i. Seaward lane Closures, 2 Lanes Westpac Stadium traffic lights, south along Waterloo Quay custom House Quay, Jervois Quay to start of Cable Street.</p> <p>ii. Two lanes to be closed between 6.00am to 10.00am reducing to one lane until 1.00pm.</p> <p>iii. This is for the outward section of all races, using two of the three lanes until Jervois Quay where it would gradually funnel down to one lane by Cable Street.</p> <p>iv. Seaward Lane Closure, Waterloo Quay, from Westpac Stadium traffic lights south along Waterloo Quay to intersection with Whitmore Street.</p> <p>v. Lane closure to be in place between 6.00am to 1.00pm</p> <p>vi. This is for the outward section and return journey if all races.</p> <p>vii. Residents, Business owners, would have controlled access.</p> <p>viii. Seaward Lane Closure Cable Street to Oriental Parade.</p> <p>ix. Lane Closure to be in place between 6.00am to 10.00am</p> <p>x. This is for the outward section of the route only.</p> <p>xi. Residents, Business owners, Te Papa and market goers would have controlled access.</p> <p>xii. Road Closure Oriental Parade and Evans Bay Parade between Cable Street and Cobham Drive.</p> <p>xiii. Full road closure to be in place between 6.00am to 12noon.</p> <p>xiv. Landward lane for normal westbound traffic would be open by approx. 11.00am</p> <p>xv. Residents and business owners would have controlled access</p> <p>xvi. Road Closure Shelly Bay Road between Miramar Avenue and Scorching Bay.</p> <p>xvii. Full road closure to be in place between 7.00am to 11.30am</p> <p>xviii. This is for entire event, both outward and return journeys.</p> <p>xix. Residents and business owners would have controlled access.</p> <p>xx. Road Closure ends north end Scorching Bay so public access to Café, beach, carparks are unaffected.</p> <p>xxi. Marshallled Resident Access Herd Street between 6.00am to 12.00pm</p> <p>xxii. This is for the entire event, both outward and return journeys.</p>	In progress	
Wednesday, 11 August 2021	2.3 Proposed Road Closure	<p>3. Note that recommendations in this report should not be amended without first carrying out further consultation with affected parties and verification from the Council's Traffic Engineer that the amendment is not likely to cause unreasonable impact on traffic.</p>	No action required	
Wednesday, 11 August 2021	2.4 Proposed Road Stopping - Land Adjoining 40 Stanley Street, Berhampore	1. Receive the information.	No action required	
Wednesday, 11 August 2021	2.4 Proposed Road Stopping - Land Adjoining 40 Stanley Street, Berhampore	<p>2. Recommend to Council that it:</p> <p>a. Declare that approximately 25.5m2 (subject to survey) of unformed legal road land in Stanley Street (the Land), adjoining 40 Stanley Street (being Lot 49 DP 1616 held on ROT WN145/125), is not required for a public work and is surplus to Council's operational requirements.</p> <p>b. Agree to dispose of the Land.</p> <p>c. Delegate to the Chief Executive Officer the power to conclude all matters in relation to the road stopping and disposal of the Land, including all legislative matters, issuing relevant public notices, declaring the road stopped, negotiating the terms of the sale or exchange, imposing any reasonable covenants, and anything else necessary.</p>	Complete	This recommendation was considered at the Council meeting of 26 August 2021.
Wednesday, 11 August 2021	2.4 Proposed Road Stopping - Land Adjoining 40 Stanley Street, Berhampore	3. Note that if objections are received to the road stopping, and the applicant wished to continue, a further report will be presented to the Regulatory Processes Committee for	No action required	
Wednesday, 11 August 2021	2.5 Proposed Road Stopping - Governor Road, Land Adjoining 24 Northland Road, Northland	1. Receive the information.	No action required	

Wednesday, 11 August 2021	2.5 Proposed Road Stopping - Governor Road, Land Adjoining 24 Northland Road, Northland	<p>2. Recommend to Council that it:</p> <p>a. Declare that approximately 130m2 (subject to survey) of unformed legal road land in Governor Road (the Land), adjoining 24 Northland Road (being Part Lot 283 DP 1087 held on ROT WN368/124), is not required for a public work and is surplus to Council's operational requirements.</p> <p>b. Agree to dispose of the Land.</p> <p>c. Delegate to the Chief Executive Officer the power to conclude all matters in relation to the road stopping and disposal of the Land, including all legislative matters, issuing relevant public notices, declaring the road stopped, negotiating the terms of the sale or exchange, imposing any reasonable covenants, and anything else necessary.</p> <p>3. Note that if objections are received to the road stopping, and the applicant wished to continue, a further report will be presented to the Regulatory Processes Committee for</p>	Complete	This recommendation was considered at the Council meeting of 26 August 2021.
Wednesday, 11 August 2021	2.5 Proposed Road Stopping - Governor Road, Land Adjoining 24 Northland Road, Northland	1. Receive the information.	No action required	
Wednesday, 11 August 2021	2.6 Proposed Road Stopping - Land Adjoining 9 Dallas Court, Miramar	1. Receive the information.	No action required	
Wednesday, 11 August 2021	2.6 Proposed Road Stopping - Land Adjoining 9 Dallas Court, Miramar	<p>2. Recommend to Council that it:</p> <p>a. Declare the approximately 131m2 (subject to survey) of unformed legal road land in Dallas Court (the Land), adjoining 9 Dallas Court (being Lot 49 DP 33367 held on ROT WN108/1421), is not required for a public work and is surplus to Council's operational requirements.</p> <p>b. Agree to dispose of the Land.</p> <p>c. Delegate to the Chief Executive Officer the power to conclude all matters in relation to the road stopping and disposal of the Land, including all legislative matters, issuing relevant public notices, declaring the road stopped, negotiating the terms of the sale or exchange, imposing any reasonable covenants, and anything else necessary.</p> <p>3. Note that if objections are received to the road stopping, and the applicant wished to continue, a further report will be presented to the Regulatory Processes Committee for</p>	Complete	This recommendation was considered at the Council meeting of 26 August 2021.
Wednesday, 11 August 2021	2.6 Proposed Road Stopping - Land Adjoining 9 Dallas Court, Miramar	1. Receive the information.	No action required	
Wednesday, 11 August 2021	2.7 Forward Programme	1. Receive the information.	No action required	
Wednesday, 11 August 2021	2.8 Actions Tracking	1. Receive the information.	No action required	