

**ORDINARY MEETING**

**OF**

**REGULATORY PROCESSES COMMITTEE**

**MINUTES**

**Time:** 9:30am  
**Date:** Wednesday, 12 September 2018  
**Venue:** Committee Room 1  
Ground Floor, Council Offices  
101 Wakefield Street  
Wellington

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**PRESENT**

Mayor Lester  
Councillor Calvert  
Councillor Calvi-Freeman  
Councillor Lee  
Councillor Sparrow (Chair)

**IN ATTENDANCE**

Councillor Free  
Councillor Foster



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## **1 Meeting Conduct**

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The Chairperson opened the meeting at 9:30 am.

### **1.1 Apologies**

No apologies were received.

### **1.2 Conflict of Interest Declarations**

No conflicts of interest were declared.

### **1.3 Confirmation of Minutes**

**Moved Councillor Sparrow, seconded Councillor Lee**

#### **Resolved**

That the Regulatory Processes Committee:

1. Approve the minutes of the Regulatory Processes Committee Meeting held on 15 August 2018, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

**Carried**

### **1.4 Items not on the Agenda**

There were no items not the agenda.

### **1.5 Public Participation**

#### **1.5.1 John Earles and Brian Fisher, Wilton Bowling Club**

Mr Earles and Mr Fisher addressed the Committee regarding Item 2.3, New lease for Wilton Bowling Club under the Reserves Act 1977.

#### **1.5.2 Bev Abbot, Otari Wilton Bush Trust**

Mrs Abbott addressed the Committee regarding Item 2.3, New lease for Wilton Bowling Club under the Reserves Act 1977, and circulated a memorandum.

(Mayor Lester left the meeting at 9:59 am.)

#### **1.5.3 Ngaio Crofton Downs Residents Association**

Councillor Sparrow received a letter from Andrew McLellan and John White, on behalf of the Ngaio Crofton Downs Residents Association, which he circulated to members of the Committee.

#### **Attachments**

- 1 Bev Abbott memorandum
- 2 Ngaio Crofton Downs Residents Association letter

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## **2. General Business**

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### **2.1 Approval of Names for New Roads and Right-of-Ways in Crofton Downs**

**Moved Councillor Sparrow, seconded Councillor Calvert**

#### **Resolved**

That the Regulatory Processes Committee:

1. Receives the information.
2. Approves the names **Porokaiwhiri Street, Riroriro Close, Ramarama Lane** and **Kareao Way** for the new roads and rights-of-way created as a result of recent subdivision in Crofton Downs, as shown on F Plan 3101.

A division was called for, voting on which was as follows:

**For:**

Councillor Calvert  
Councillor Calvi-Freeman  
Councillor Lee  
Councillor Sparrow (Chair)

**Against:**

Majority Vote: 4:0

**Carried**

## 2.2 Road Closure

**Minutes note:** By leave of the meeting, the officers' recommendations were amended, as shown in red below, to correct an error.

**Moved Councillor Sparrow, seconded Councillor Calvi-Freeman**

### **Resolved**

That the Regulatory Processes Committee:

1. Receives the information.
2. Note that recommendations in this report should not be amended without first carrying out further consultation with affected parts and verification from the Council's Traffic Engineer that the amendment is not likely to cause unreasonable impact on traffic.
3. Agree to close the following roads and sections of the roads for the following activity to vehicles and cycles only, subject to the conditions listed in the proposed Temporary Road Closures Impact Report:
  - The Lower Cuba Street Night Market on Saturdays from 13 October 2018 to 12 October 2019, between 3.00pm and 11.30pm.
    - **Manners St** (Taranaki St to Cuba St)
    - **Cuba St** (Manners St to **Wakefield St**).

A division was called for, voting on which was as follows:

**For:**

Councillor Calvert  
Councillor Calvi-Freeman  
Councillor Lee  
Councillor Sparrow (Chair)

**Against:**

Majority Vote: 4:0

**Carried**

## **2.3 New lease for Wilton Bowling Club under the Reserves Act 1977**

(Councillor Free arrived at the meeting at 10:29 am.)

### **Moved Councillor Sparrow, seconded Councillor Lee**

#### **Recommendation/s**

That the Regulatory Processes Committee:

1. Receives the information.
2. Agrees to grant a new ground lease for a 10 year term under the Reserves Act 1977 to the Wilton Bowling Club for an area of 8853.3m<sup>2</sup> contained within:
  - Pt Lot 2 DP 20266 CFR WN42D/163 (Recreation Reserve by Gaz 1992 p 3549)
  - Pt Sec 1 Kaiwharawhara District CFR WN158/218 (Recreation Reserve by Gaz 1992 p 2529)
  - Pt Sec 1 Kaiwharawhara District CFR WN 567/266 (Recreation Reserve by Gaz 1992 p 2529)
3. Notes that the Committee has previously approved a 10+10 year lease for the Club in May 2017, subject to public notification. Objections were received from three groups and Officers have worked with the objectors and the Club to negotiate lease terms the Club and Objectors were content with.

### **Moved Councillor Calvert, seconded Councillor Calvi-Freeman the following amendments**

#### **Resolved**

**Minutes note:** Councillor Calvert moved an amendment by way of substitution to clause 3 (as noted in red), and amendments by way of addition for new clauses 4 and 5. The amendments were moved as one and the meeting voted on each amendment separately.

That the Regulatory Processes Committee:

3. Notes that the Committee has previously approved a 10+10 year lease for the Club in May 2017 (on the basis of proposed amalgamation discussions with Khandallah and Karori Bowling Clubs), subject to public notification. Objections were received from three groups and Officers have worked with the objectors and the Club to negotiate lease terms the Club and Objectors were content with.

A division was called for, voting on which was as follows:

**For:**

Councillor Calvert  
Councillor Lee  
Councillor Sparrow (Chair)

**Against:**

Councillor Calvi-Freeman

Majority Vote: 3:1

**Carried**



4. Receives the feedback from Otari Wilton Bush Trust in improving processes on engagement for future lease applications, and requests officers to action improvements.

A division was called for, voting on which was as follows:

**For:**

Councillor Calvert  
Councillor Calvi-Freeman  
Councillor Lee  
Councillor Sparrow (Chair)

**Against:**

Majority Vote: 4:0

**Carried**

5. Notes that, in respect of paragraph 10 of the officers' report, Wilton Bowling Club's discussions to pursue amalgamation with Khandallah and Karori Bowling Clubs are not currently progressing.

A division was called for, voting on which was as follows:

**For:**

Councillor Calvert

**Against:**

Councillor Calvi-Freeman  
Councillor Lee  
Councillor Sparrow (Chair)

Majority Vote: 1:3

**Lost**

**Moved Councillor Sparrow, seconded Councillor Lee the following substantive motion**

**Resolved**

That the Regulatory Processes Committee:

1. Receives the information.
2. Agrees to grant a new ground lease for a 10 year term under the Reserves Act 1977 to the Wilton Bowling Club for an area of 8853.3m<sup>2</sup> contained within:
  - Pt Lot 2 DP 20266 CFR WN42D/163 (Recreation Reserve by Gaz 1992 p 3549)
  - Pt Sec 1 Kaiwharawhara District CFR WN158/218 (Recreation Reserve by Gaz 1992 p 2529)
  - Pt Sec 1 Kaiwharawhara District CFR WN 567/266 (Recreation Reserve by Gaz 1992 p 2529)
3. Notes that the Committee has previously approved a 10+10 year lease for the Club in May 2017 (on the basis of proposed amalgamation discussions with Khandallah and Karori Bowling Clubs), subject to public notification. Objections were received from three groups and Officers have worked with the objectors and the Club to negotiate lease terms the Club and Objectors were content with.
4. Receives the feedback from Otari Wilton Bush Trust in improving processes on engagement for future lease applications, and requests officers to action improvements.

A division was called for, voting on which was as follows:

**For:**

Councillor Calvert  
Councillor Calvi-Freeman  
Councillor Lee  
Councillor Sparrow (Chair)

**Against:**

Majority Vote: 4:0

**Carried**

## **2.4 Annual S10A Dog Report**

(Councillor Lee left the meeting at 10:53 am.)  
(Councillor Free left the meeting at 10:55 am.)  
(Councillor Free returned to the meeting at 10:56 am.)  
(Councillor Free left the meeting at 11:11 am.)

### **Moved Councillor Sparrow, seconded Councillor Calvert**

#### **Resolved**

That the Regulatory Processes Committee:

1. Receives the information.
2. Agrees the contents of the report (**Attachment 1** refers).
3. Adopts the report.

A division was called for, voting on which was as follows:

**For:**

Councillor Calvert  
Councillor Calvi-Freeman  
Councillor Sparrow (Chair)

**Against:**

Majority Vote: 3:0

**Carried**

The meeting concluded at 11:15 am.

Confirmed: \_\_\_\_\_  
Chair