
ORDINARY MEETING

OF

REGULATORY PROCESSES COMMITTEE

AGENDA

Time: 9:30am
Date: Wednesday, 16 August 2017
Venue: Committee Room 1
Ground Floor, Council Offices
101 Wakefield Street
Wellington

MEMBERSHIP

Mayor Lester
Councillor Calvert
Councillor Calvi-Freeman
Councillor Lee
Councillor Sparrow (Chair)

Have your say!

You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 803-8334, emailing public.participation@wcc.govt.nz or writing to Democratic Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number and the issue you would like to talk about.

AREA OF FOCUS

The Regulatory Processes Committee has responsibility for overseeing the Council's regulatory functions.

The committee will have responsibility for:

- Resource Management Act (RMA) Commissioners – Approve List and Appointment Guidelines
- Dog Objections and Fencing of Swimming Pools
- Road Stopping
- Temporary Road Closures
- Liquor Ban Bylaw Appeals
- Development Contributions Remissions.
- Approving leases under the “Leases Policy for Community and Recreation Groups”

Quorum: 3 members

TABLE OF CONTENTS
16 AUGUST 2017

Business	Page No.
1. Meeting Conduct	5
1. 1 Apologies	5
1. 2 Conflict of Interest Declarations	5
1. 3 Confirmation of Minutes	5
1. 4 Public Participation	5
1. 5 Items not on the Agenda	5
2. General Business	7
2.1 Road Closures	7
2.2 Proposed Road Stopping – Land Adjoining 1 Aranui Street, Miramar	47
2.3 Proposed Road Stopping - Land Adjoining 17 Central Terrace, Kelburn	55
2.4 Proposed Road Stopping - Land Adjoining 105 Hornsey Road, Melrose	65
2.5 Approval of Name For New Roads In Woodridge	79

1 Meeting Conduct

1.1 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.2 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.3 Confirmation of Minutes

The minutes of the meeting held on 19 July 2017 will be put to the Regulatory Processes Committee for confirmation.

1.4 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

1.5 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of the Regulatory Processes Committee.

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor Matters relating to the General Business of the Regulatory Processes Committee.

No resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Regulatory Processes Committee for further discussion.

2. General Business

ROAD CLOSURES

Purpose

1. To seek approval of the Regulatory Processes Committee for the temporary closure of roads associated with events.

Summary

2. The Wellington City Council has received applications for road closures from event organisers for approval to hold the following events:
 - Te Reo Maori Parade
 - Spring Into Tawa
 - Targa NZ
 - Thorndon Fair
 - Kilbirnie Santa Parade
 - Chinese New Year
 - Pride Parade

Recommendation/s

That the Regulatory Processes Committee:

1. Receive the information.
2. Note that recommendations in this report should not be amended without first carrying out further consultation with affected parties and verification from the Council's Traffic Engineer that the amendment is not likely to cause unreasonable impact on traffic.
3. Agree to close the following roads and sections of roads for the following events to vehicles only, subject to the conditions listed in the Proposed Temporary Road Closure Impact Report:

Te Reo Maori Parade Monday 11 September 2017 11am to 1pm

Bunny Street (Bunny Street) (between Featherston Street and Lambton Quay)

Spring into Tawa Saturday 28 October 2017 6am to 4pm

Main Road Tawa (Cambridge Street/Lyndhurst Street roundabout to Essex Street intersection)

Targa NZ Saturday 28 October 2017 4pm to 9pm

Takarau Gorge Road (Intersection Rifle Range Road, Ohariu Valley Road/Makara Road intersection)

Makara Road (intersection Takarau Gorge Road to Skyline walkway)

Thorndon Fair Sunday 3 December 2017 6am to 6pm

Tinakori Road (between Bowen and Harriett Street)

Hill Street (between Tinakori Road just before British Embassy)

Kilbirnie Santa Parade Sunday 3 December 2017 6am to 12noon

Bay Road (between Rongotai Road and Coutts Street)

Chinese New Year Saturday 17 February 2018 9am to 4pm

Tennyson Street (between Tory Street and Cambridge Street)

Wakefield Street (between Taranaki Street and Cuba Street) **2pm to 4pm only**

Pride Parade Saturday 10 March 2018 3.00pm to 8.00pm

Tennyson Street (Tory Street to Cambridge Street)

Background

3. The Council receives numerous requests throughout the year for public roads to be closed for events. These requests are processed and a detailed traffic impact report is prepared for each as attached. This report to the Committee has been prepared, in accordance with the procedures that were approved by the Committee on 15 December 2010.
4. Approval is required from the Regulatory Processes Committee to allow the temporary closure of roads in the Wellington District for events supported by the Wellington City Council. This will ensure that the Wellington Council is complying with the requirements of the Local Government Act 1974 for the temporary closure of roads within its jurisdiction.

Discussion

5. Road closure requests for a variety of events are brought to the Committee for approval. All information supporting the proposed closures for these events are contained in the attached impact report.

Attachments

Attachment 1.	Te Reo Parade	Page 11
Attachment 2.	Spring into Tawa	Page 16
Attachment 3.	Thorndon Fair	Page 21

Attachment 4.	Kilbirnie Santa Parade	Page 26
Attachment 5.	Chinese New Year	Page 31
Attachment 6.	Pride Parade	Page 36
Attachment 7.	Targa NZ Rally	Page 41

Author	Maria Taumaa, Street Activities Coordinator
Authoriser	Stephen Harte, PM: Transport Network Developmt David Chick, Chief City Planner

SUPPORTING INFORMATION

Engagement and Consultation

Affected stakeholders were notified of the Council's intention to consider the proposed temporary road closures through an advertisement in the Dominion Post. This advertisement requested the public to make submissions on the proposed road closures.

The New Zealand Police and the Ministry of Transport have also been consulted with. Any correspondence received in response to the proposed closures has been included in the attached impact report.

Approval of a traffic management plan for the event will address and show how any objections raised, are to be managed.

The City Events Team has assessed the proposed events with regard to their contribution towards Council's strategies and policies. The proposed events support the Council's strategy of being the "events capital" and will contribute to the economic success of the city.

Treaty of Waitangi considerations

There are no Treaty of Waitangi implications.

Financial implications

The administration of events is managed under project C4891. There is no unforeseen cost associated with these events.

Policy and legislative implications

A Council Traffic Engineer has assessed the proposed closures with regard to the expected impact on traffic. The Traffic Engineer has provided a professional opinion as to whether the resulting impact on traffic is likely to be reasonable or unreasonable.

Risks / legal

Nil

Climate Change impact and considerations

N/A

Communications Plan

The road closures will be advertised in the Dominion Post and or local paper and affected parties will be notified by the event organiser.

Health and Safety Impact considered

This is covered by the event management plan submitted to council, together with the traffic management plan, prior to the event for the road closures.

REGULATORY PROCESSES COMMITTEE

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PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

TE REO MAORI PARADE

MONDAY 11 SEPTEMBER 2017

1. Description of Event

This parade is an Annual event but the route of the parade is being slightly changed this year because the crossing of two main arterial roads Wakefield Street and Cable Street last year that held up traffic. This year participation is expected to be more than the last parade, but the changes to the route are designed to minimise any inconvenience to members of the public and public transport.

The proposed road closure is: Monday 11 September 2017 11am to 1pm

- Bunny Street (between Featherston Street and Lambton Quay)
- Rolling road closure (Parliament, Lambton Quay, Willis Street, Mercer Street, Civic Square).

The road closure is to be carried out under a temporary traffic management plan - the details of which will be subject to approval prior to the event.

Road closure notification signs will be placed at each end of the closure at least one week prior to the event. Residents and local businesses will receive a letter drop advising them of the road closure and the parking restrictions. The road closure is to be traffic managed by a qualified traffic management company. Emergency services will have immediate access to the area if required.

2. Events Directorate Support

The Events Directorate has no connection with, and no objection to this event.

3. Proposal Notice and Consultation

The public notice advising that the Council is proposing to consider this closure was published in the

Dominion Post Saturday 15 July 2017.

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Stephen Harte Implementation Manager, Network Improvements, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to an approved traffic management plan, is not likely to impede traffic unreasonably subject to the conditions listed below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory Processes Committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

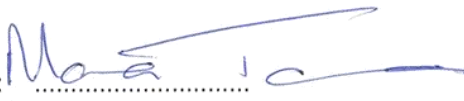
- The road closure will be in place from 11am to 1pm
- The event organiser is to notify the public via newspaper advertisement, letter drop, advanced signage and media releases.
- The event organiser is to place an advert in the Wellingtonian on the Thursday before the event and send a copy to Council.
- The event organiser is to obtain Council approval on the details of a traffic management plan prior to the event.
- The event organiser is responsible for safety (pedestrian and traffic) within the closed area.
- The event organiser is to provide marshals at all road closures ends to ensure that public safety (interaction of traffic and spectators) is not compromised.
- The event organiser is to provide marshalled vehicle access to all properties affected by the closure.
- The event organiser is to work with the public transport operations to provide alternative public transport routes and bus stops if required.
- The event organiser is to consult and gain approval from the emergency services on the road closure and provide access for emergency vehicles.
- The event organiser is to provide Council with an Event Hazard/Risk management plan 10 working days prior to the event that describes in full how the event organiser will manage all the Health and Safety risks associated with the event.

Signed 

Stephen Harte
 Implement Manager Network Improvements

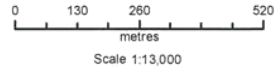
6. Attachments

- Map of proposed closure
- Copy of proposal notice from the newspaper

Prepared By: 
Maria Taumaa
Street Activities Coordinator



Te Reo Maori Parade
Monday 11 September 2017



Property boundaries, CDNs, Contours, road names, rail line, address & site points sourced from Land Information NZ. Crown Copyright reserved. Property boundaries accuracy: +/-1m in urban areas, +/-50m in rural areas. Census data sourced from Statistics NZ. Postcodes sourced from NZ Post. Assets, contours, water and drainage information shown is approximate and must not be used for detailed engineering design. Other data has been compiled from a variety of sources and its accuracy may vary, but is generally +/- 1m.

MAP PRODUCED BY:
Wellington City Council
101 Wakefield Street
WELLINGTON, NZ

ORIGINAL MAP SIZE: A4
AUTHOR: taumaa2m
DATE: 19/07/2017
REFERENCE:

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Proposal to Close Roads

The Regulatory Processes Committee will meet on Wednesday 16 July 2017 to consider the following temporary road closures for events.

Te Reo Maori Parade Monday 11 September 2017 Road Closure 11am to 1pm

Bunny Street (between Featherston Street to Lambton Quay)
Rolling Lane Closure (Parliament Buildings to Civic Square)
Lambton Quay to Willis Street to Mercer Street to Civic Square.

Spring into Tawa 2017 Saturday 28 October 2017 Road Closure 6am to 4pm

Main Road (from Essex Street/Main Road to Cambridge Street/
Lyndhurst Road roundabout.)

Targa NZ Saturday 28th October 2017 Road Closure 2pm to 10pm

Takarau Gorge Road (between Rifle Range and Ohariu Valley
Road Intersection)
Makara Road (Intersection with Takarau Gorge Road to finish
as Skyline Walkway Trail, includes Intersection with south
Makara Road)

Kilbirnie Santa Parade Sunday 3 December 2017 Road Closure 6am to 12noon

Bay Road (between Rongotai Road and Coutts Street)
Rolling Closure (Mahora Street to Rongotai Road to Bay Road
to Coutts Street)

Thorndon Fair Sunday 3 December 2017 Road Closure 6am to 6pm

Tinakori Road (between Bowen Street and Harriett Street)
Hill Street (between Tinakori Road and approximately 100
metres past Selwyn Terrace towards Molesworth Street).

Chinese New Year Saturday 17 February 2018 Road Closure 9am to 4pm

Tennyson Street (between Tory Street and Cambridge Street)
Wakefield Street (Taranaki Street and Cuba Street) 2pm to 4pm
Rolling Road Closure Starts at 3pm from Tennyson Street to
Cambridge Terrace, to Courtenay Place to Taranaki Street, to
Wakefield Street to Michael Fowler Centre.

Any person objecting to a proposed road closure must contact
the City Council in writing before 4pm, Friday 28 July 2017.
Please send correspondence to Maria Taumaa at mailing address
below, by fax 801 3009 or by email maria.taumaa@wcc.govt.nz

Wellington City Council
101 Wakefield Street
PO Box 2199, Wellington 6140
Wellington.govt.nz

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Dominion Post July 15, 2017

REGULATORY PROCESSES COMMITTEE

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PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

SPRING INTO TAWA

SATURDAY 28 OCTOBER 2017 6.00AM TO 4.00PM

1. Description of Event

Spring into Tawa is Tawa's annual spring festival. Held in Main Road, Tawa, it's an opportunity for local businesses, community groups, organisations, education providers and families to gather together. The event features stalls selling a range of products – including baking, crafts, gifts and household items.

The event is also an opportunity to showcase all the activities that are on offer in the community - includes swimming, music, entertainment, gymnastics and recreation. The festival is a key fundraising opportunity for many of the community groups and organisations and is well supported by local schools and early childhood education providers. The Council provides great support for the event through the Tawa Community Centre and library. Held in Main Road, Tawa, the event has reached it's limit in terms of the space available on the footpath and the plaza area – and the community have told the organisers they'd like to see it bigger and with more space to enjoy the activities. Therefore, it is proposed to close a small section of Main Road to provide for growth and a larger space for the event to spread out.

The proposed road closure is:

- **Main Road Tawa (from Cambridge Street/Lyndhurst Street roundabout to Essex Street intersection) 6.00am to 4.00pm Saturday 28 October 2017**

The road closure is to be carried out under a temporary traffic management plan - the details of which will be subject to approval prior to the event.

Road closure notification signs will be placed at each end of the closure at least one week prior to the event. Residents and local businesses will receive a letter drop advising them of the road closure and the parking restrictions. The road closure is to be traffic managed by a qualified traffic management company. Emergency services will have immediate access to the area if required.

2. Events Directorate Support

The Events Directorate has no connection with, and no objection to this event.

3. Proposal Notice and Consultation

The public notice advising that the Council is proposing to consider this closure was published in the

Dominion Post Saturday 15 July 2017.

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Stephen Harte Implementation Manager, Network Improvements, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to an approved traffic management plan, is not likely to impede traffic unreasonably subject to the conditions listed below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory Processes Committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

- The road closure be in place from 6.00am to 4pm
- The event organiser is to notify the public via newspaper advertisement, letter drop, advanced signage and media releases.
- The event organiser is to obtain Council approval on the details of a traffic management plan prior to the event.
- The event organiser is responsible for safety (pedestrian and traffic) within the closed area.
- The event organiser is to provide marshals at all road closures ends to ensure that public safety (interaction of traffic and spectators) is not compromised.
- The event organiser is to provide marshalled vehicle access to all properties affected by the closure.

Signed 

Stephen Harte
Implement Manager Network Improvements

6. Attachments

- Map of proposed closure
- Copy of proposal notice from the newspaper

Prepared By: 
.....
Maria Taumaa
Street Activities Coordinator



Proposal to Close Roads

The Regulatory Processes Committee will meet on Wednesday 16 July 2017 to consider the following temporary road closures for events.

Te Reo Maori Parade Monday 11 September 2017

Road Closure 11am to 1pm

Bunny Street (between Featherston Street to Lambton Quay)
Rolling Lane Closure (Parliament Buildings to Civic Square)
Lambton Quay to Willis Street to Mercer Street to Civic Square.

Spring into Tawa 2017 Saturday 28 October 2017

Road Closure 6am to 4pm

Main Road (from Essex Street/Main Road to Cambridge Street/
Lyndhurst Road roundabout.)

Targa NZ Saturday 28th October 2017

Road Closure 2pm to 10pm

Takarau Gorge Road (between Rifle Range and Ohariu Valley
Road Intersection)
Makara Road (Intersection with Takarau Gorge Road to finish
as Skyline Walkway Trail, includes intersection with south
Makara Road)

Kilbirnie Santa Parade Sunday 3 December 2017

Road Closure 6am to 12noon

Bay Road (between Rongotai Road and Coutts Street)
Rolling Closure (Mahora Street to Rongotai Road to Bay Road
to Coutts Street)

Thorndon Fair Sunday 3 December 2017

Road Closure 6am to 6pm

Tinakori Road (between Bowen Street and Harriett Street)
Hill Street (between Tinakori Road and approximately 100
metres past Selwyn Terrace towards Molesworth Street).

Chinese New Year Saturday 17 February 2018

Road Closure 9am to 4pm

Tennyson Street (between Tory Street and Cambridge Street)
Wakefield Street (Taranaki Street and Cuba Street) 2pm to 4pm
Rolling Road Closure Starts at 3pm from Tennyson Street to
Cambridge Terrace, to Courtenay Place to Taranaki Street, to
Wakefield Street to Michael Fowler Centre.

Any person objecting to a proposed road closure must contact
the City Council in writing before 4pm, Friday 28 July 2017.
Please send correspondence to Maria Taumaa at mailing address
below, by fax 801 3009 or by email maria.taumaa@wcc.govt.nz

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Dominion Post July 15, 2017

Regulatory Committee

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PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

THORNDON FAIR SUNDAY 3 DECEMBER 2017 6AM TO 6PM

1. Description of Event

Thorndon School have organised this popular event with stallholders, shopkeepers, arts and craft enthusiasts and entertainers for over 25 years. The fair is the major fund raising vehicle for the school and is held each year on the first Sunday in December. This year's fair is proposed for Sunday 3 December 2017. As in previous years, the organisers wish to close Tinakori Road (between Bowen Street and Harriet Streets) and Hill Street (between Tinakori Road and British Embassy).

Approved public information signage will be in place well ahead of the event, with the organisers planning to advertise the Fair via media releases on radio and television, community papers, a web site, bridge banners, posters and signs. Residents and local businesses will receive several letter drops (beginning in late October, then middle of November, 1 week out from the event) and a letter drop on cars the last two Saturday's before the fair advising them of the event.

The proposed road closures are as follows; 6am to 6pm Sunday 3rd December 2017

Tinakori Road (between Bowen Street and Harriett Street)

Hill Street (between Tinakori Road and approximately 100 meters east)

Events Directorate Support

The Event directorate has no connection with, and no objection to, this event.

2. Proposal Notice and Consultation

The public notice notifying that the Council is proposing to consider this closure was published in the following newspaper:

- Dominion Post Saturday 15 July 2017

The New Zealand Police and the Ministry of Transport have also been consulted with.

3. Objections

There have been NO objections to this closure request.

4. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Stephen Harte Implement Manager Network Improvements, acting as the Council's Traffic engineer, the proposed closure, if implemented according to the plans provided is not likely to impede traffic unreasonably subject to the conditions listed below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory Processes Committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

- The road closure will be in place from 6.00am to 6.00pm.
- The event organiser is to provide a detailed Traffic Management Plan for approval by Council prior to the event. (The event organiser is responsible for safety pedestrian and traffic within the closed area.)
- The event organiser is to ensure that the Public Transport Operators, Police, Fire and Ambulance Services have been consulted with and that the Traffic Management Plan includes all of their specific requirements.
- The event organiser is to ensure that the affected property owners along the road closures are consulted with (in particular Retailers and Residents within the road closure area.)
- The event organiser is to provide marshals at all road closures ends to ensure that public safety (interaction of traffic and spectators) is not compromised.
- The detour route is to be provided and clearly signed during the road closures.
- The event organiser is responsible for the maintenance of the temporary traffic management plan during the road closure.
- The event organiser will publicise the event via media releases, letter drops and advanced signage to notify the public of the road closures.


Signed 

Stephen Harte
Implement Manager Network Improvements

5. Attachments

- Map of proposed closure
- Copy of proposal notice from the newspaper

Prepared By:



Maria Taumaa
Street Activities Coordinator



Proposal to Close Roads

The Regulatory Processes Committee will meet on Wednesday 16 July 2017 to consider the following temporary road closures for events.

Te Reo Maori Parade Monday 11 September 2017 Road Closure 11am to 1pm

Bunny Street (between Featherston Street to Lambton Quay)
Rolling Lane Closure (Parliament Buildings to Civic Square)
Lambton Quay to Willis Street to Mercer Street to Civic Square.

Spring into Tawa 2017 Saturday 28 October 2017

Road Closure 6am to 4pm

Main Road (from Essex Street/Main Road to Cambridge Street/
Lyndhurst Road roundabout.)

Targa NZ Saturday 28th October 2017

Road Closure 2pm to 10pm

Takarau Gorge Road (between Rifle Range and Ohariu Valley
Road Intersection)
Makara Road (Intersection with Takarau Gorge Road to finish
as Skyline Walkway Trail, includes Intersection with south
Makara Road)

Kilbirnie Santa Parade Sunday 3 December 2017

Road Closure 6am to 12noon

Bay Road (between Rongotai Road and Coutts Street)
Rolling Closure (Mahora Street to Rongotai Road to Bay Road
to Coutts Street)

Thorndon Fair Sunday 3 December 2017

Road Closure 6am to 6pm

Tinakori Road (between Bowen Street and Harriett Street)
Hill Street (between Tinakori Road and approximately 100
metres past Selwyn Terrace towards Molesworth Street).

Chinese New Year Saturday 17 February 2018

Road Closure 9am to 4pm

Tennyson Street (between Tory Street and Cambridge Street)
Wakefield Street (Taranaki Street and Cuba Street) 2pm to 4pm
Rolling Road Closure Starts at 3pm from Tennyson Street to
Cambridge Terrace, to Courtenay Place to Taranaki Street, to
Wakefield Street to Michael Fowler Centre.

Any person objecting to a proposed road closure must contact
the City Council in writing before 4pm, Friday 28 July 2017.
Please send correspondence to Maria Taumaa at mailing address
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REGULATORY PROCESSES COMMITTEE

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PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

KILBIRNIE SANTA PARADE

SUNDAY 3 DECEMBER 2017 6.00AM TO 12NOON

1. Description of Event

The Kilbirnie Business Network wish to organise the Kilbirnie Santa Parade for 3 December 2017. Drawing from past experience they are looking for more local community participation to provide a community focussed event. The parade will run from approximately 10.00am to 12noon by way of a rolling road closure. All activities will be contained within Bay Road and adjoining spaces.

The proposed road closure is: Sunday 3 December 2017 6.00 am to 12 noon

- Bay Road (between Rongotai Road and Coutts Street)
- Rolling road closure (Mahora Street, Rongotai Road, Bay Road, Coutts Street)

The road closure is to be carried out under a temporary traffic management plan - the details of which will be subject to approval prior to the event.

Road closure notification signs will be placed at each end of the closure at least one week prior to the event. Residents and local businesses will receive a letter drop advising them of the road closure and the parking restrictions. The road closure is to be traffic managed by a qualified traffic management company. Emergency services will have immediate access to the area if required.

2. Events Directorate Support

The Events Directorate has no connection with, and no objection to this event.

3. Proposal Notice and Consultation

The public notice advising that the Council is proposing to consider this closure was published in the

Dominion Post Saturday 15 July 2017.

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Stephen Harte Implementation Manager, Network Improvements, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to an approved traffic management plan, is not likely to impede traffic unreasonably subject to the conditions listed below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory Processes Committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

- The road closure is to be in place from 6.00am to 12noon
- The event organiser is to notify the public via newspaper advertisement, letter drop, advanced signage and media releases.
- The event organiser is to place an advert in the Wellingtonian on the Thursday before the event and send a copy to Council.
- The event organiser is to obtain Council approval on the details of a traffic management plan prior to the event.
- The event organiser is responsible for safety (pedestrian and traffic) within the closed area.
- The event organiser is to provide marshals at all road closures ends to ensure that public safety (interaction of traffic and spectators) is not compromised.
- The event organiser is to provide marshalled vehicle access to all properties affected by the closure.
- The event organiser is to work with the public transport operations to provide alternative public transport routes and bus stops if required.
- The event organiser is to consult and gain approval from the emergency services on the road closure and provide access for emergency vehicles.
- The event organiser is to provide Council with an Event Hazard/Risk management plan 10 working days prior to the event that describes in full how the event organiser will manage all the Health and Safety risks associated with the event.

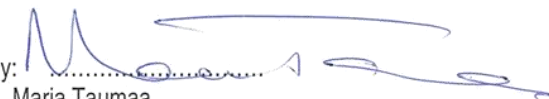
Signed 

Stephen Harte
Implement Manager Network Improvements

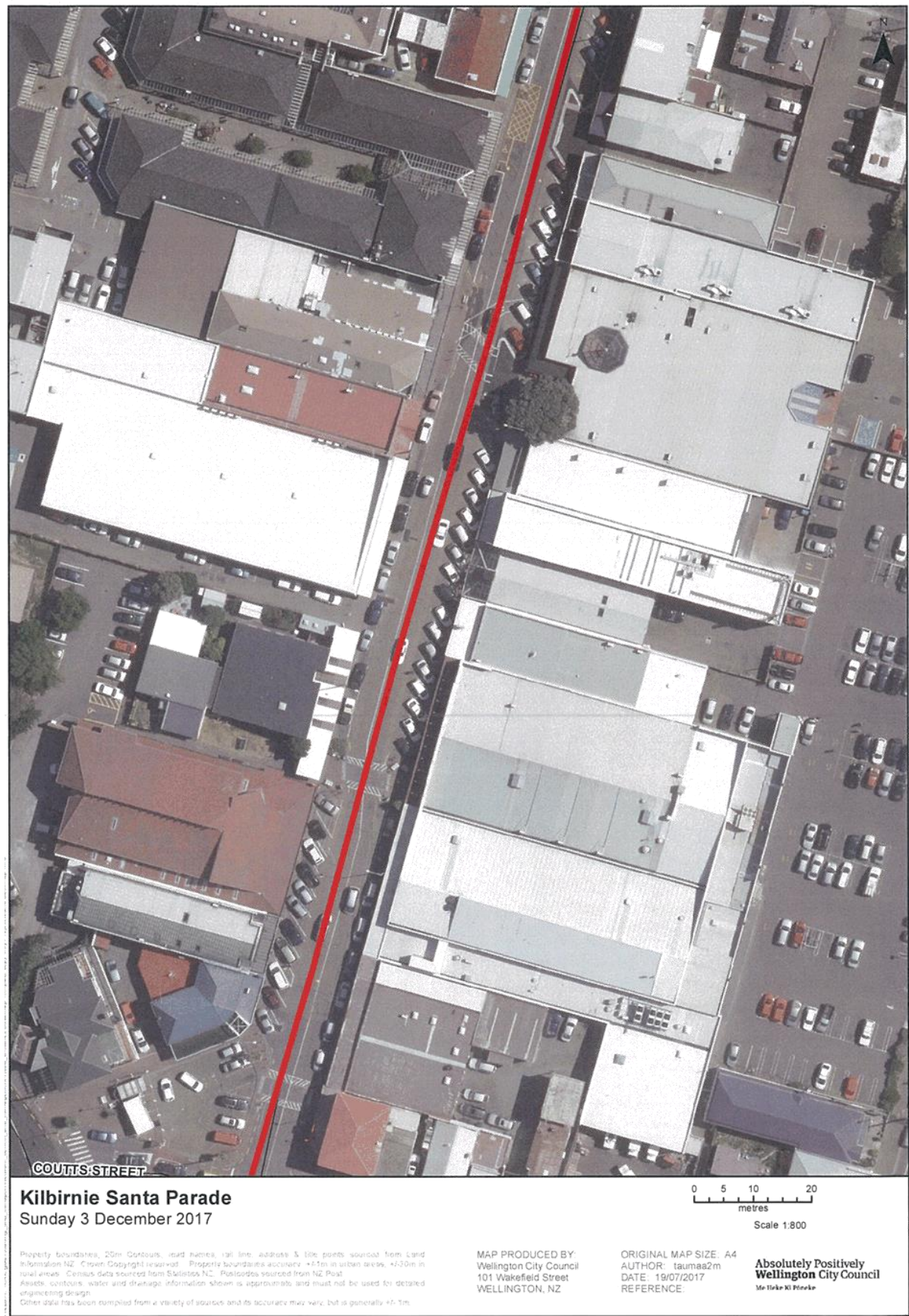
6. Attachments

- Map of proposed closure
- Copy of proposal notice from the newspaper

Prepared By:



Maria Taumaa
Street Activities Coordinator



Proposal to Close Roads

The Regulatory Processes Committee will meet on Wednesday 16 July 2017 to consider the following temporary road closures for events.

Te Reo Maori Parade Monday 11 September 2017
Road Closure 11am to 1pm

Bunny Street (between Featherston Street to Lambton Quay)
Rolling Lane Closure (Parliament Buildings to Civic Square)
Lambton Quay to Willis Street to Mercer Street to Civic Square.

Spring into Tawa 2017 Saturday 28 October 2017
Road Closure 6am to 4pm

Main Road (from Essex Street/Main Road to Cambridge Street/
Lyndhurst Road roundabout.)

Targa NZ Saturday 28th October 2017
Road Closure 2pm to 10pm

Takarau Gorge Road (between Rifle Range and Ohariu Valley
Road Intersection)
Makara Road (Intersection with Takarau Gorge Road to finish
as Skyline Walkway Trail, includes Intersection with south
Makara Road)

Kilbirnie Santa Parade Sunday 3 December 2017
Road Closure 6am to 12noon

Bay Road (between Rongotai Road and Coutts Street)
Rolling Closure (Mahora Street to Rongotai Road to Bay Road
to Coutts Street)

Thorndon Fair Sunday 3 December 2017
Road Closure 6am to 6pm

Tinakori Road (between Bowen Street and Harriett Street)
Hill Street (between Tinakori Road and approximately 100
metres past Selwyn Terrace towards Molesworth Street).

Chinese New Year Saturday 17 February 2018
Road Closure 9am to 4pm

Tennyson Street (between Tory Street and Cambridge Street)
Wakefield Street (Taranaki Street and Cuba Street) 2pm to 4pm
Rolling Road Closure Starts at 3pm from Tennyson Street to
Cambridge Terrace, to Courtenay Place to Taranaki Street, to
Wakefield Street to Michael Fowler Centre.

Any person objecting to a proposed road closure must contact
the City Council in writing before 4pm, Friday 28 July 2017.
Please send correspondence to Maria Taumaa at mailing address
below, by fax 801 3009 or by email maria.taumaa@wcc.govt.nz

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PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

WELLINGTON CHINESE NEW YEAR PARADE
17 FEBRUARY 2018

1. Description of Event

The Chinese New Year Festival run annually since 2002 has five main events this year running during the month of February 2018. The Festival is expected to attract an audience of over 20,000 people. The street parade is a major part of the celebrations and begins at Tennyson Street and finishes at the Michael Fowler Centre, Wakefield Street. Organised by the Asian Events Trust, the organisers do not require a closure for the street parade itself, but do require a safe assembly area for the performers and floats from **9am to 4pm on Saturday 17 February 2018**.

The proposed road closures are:

- **Tennyson Street** (between Tory Street and Cambridge Terrace)
- **Wakefield Street** (between Cuba Street and Taranaki Street) 2pm to 4pm only

The parade is to be carried out on the open road under a temporary traffic management plan - the details of which will be approved prior to the event.

Road closure notification signs will be placed at each end of the assembly area at least one week prior to the event. Residents and local businesses will receive a letter drop advising them of the road closures and the parking restrictions. The closures will be advertised in the Wellingtonian in the week preceding the parade. The road closures and the street parade are to be traffic managed by a qualified traffic management company. Residents and business owners will have access and emergency services will have immediate access to the area if required.

2. Events Directorate Support

The Chinese New Year celebrations are a significant cultural festival in the city and the parade is now an annual event. This event is supported by Councils' City Events Team.

3. Proposal Notice and Consultation

The public notice advising that the Council is proposing to consider this closure was published in the

Dominion Post Saturday on 15 July 2017.

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Stephen Harte Implementation Manager, Network Improvements, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to an approved traffic management plan, is not likely to impede traffic unreasonably subject to the conditions listed below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory Processes Committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

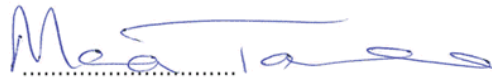
- The road closures will be in place from 9am to 4pm
- The event organiser is to notify the public via newspaper advertisement, letter drop, advanced signage and media releases.
- The event organiser is to obtain Council approval on the details of traffic management plan prior to the event (in particular the Tennyson Street closure).
- The event organiser is responsible for safety (pedestrian and traffic) within the closed area.
- The event organiser is to provide marshals at all road closures ends to ensure that public safety (interaction of traffic and spectators) is not compromised.
- The event organiser is to provide marshalled vehicle access to all properties affected by the closure for the parade assembly.

Signed 

Stephen Harte
Implementation Manager Network Improvements

6. Attachments

- Map of proposed closure
- Copy of proposal notice from the newspaper

Prepared By: 
 Maria Taumaa
 Street Activities Coordinator





Proposal to Close Roads

The Regulatory Processes Committee will meet on Wednesday 16 July 2017 to consider the following temporary road closures for events.

Te Reo Maori Parade Monday 11 September 2017 Road Closure 11am to 1pm

Bunny Street (between Featherston Street to Lambton Quay)
Rolling Lane Closure (Parliament Buildings to Civic Square)
Lambton Quay to Willis Street to Mercer Street to Civic Square.

Spring into Tawa 2017 Saturday 28 October 2017 Road Closure 6am to 4pm

Main Road (from Essex Street/Main Road to Cambridge Street/
Lyndhurst Road roundabout.)

Targa NZ Saturday 28th October 2017 Road Closure 2pm to 10pm

Takarau Gorge Road (between Rifle Range and Ohariu Valley
Road Intersection)
Makara Road (Intersection with Takarau Gorge Road to finish
as Skyline Walkway Trail, includes intersection with south
Makara Road)

Kilbirnie Santa Parade Sunday 3 December 2017 Road Closure 6am to 12noon

Bay Road (between Rongotai Road and Coutts Street)
Rolling Closure (Mahora Street to Rongotai Road to Bay Road
to Coutts Street)

Thorndon Fair Sunday 3 December 2017 Road Closure 6am to 6pm

Tinakori Road (between Bowen Street and Harriett Street)
Hill Street (between Tinakori Road and approximately 100
metres past Selwyn Terrace towards Molesworth Street).

Chinese New Year Saturday 17 February 2018 Road Closure 9am to 4pm

Tennyson Street (between Tory Street and Cambridge Street)
Wakefield Street (Taranaki Street and Cuba Street) 2pm to 4pm
Rolling Road Closure Starts at 3pm from Tennyson Street to
Cambridge Terrace, to Courtenay Place to Taranaki Street, to
Wakefield Street to Michael Fowler Centre.

Any person objecting to a proposed road closure must contact
the City Council in writing before 4pm, Friday 28 July 2017.
Please send correspondence to Maria Taumaa at mailing address
below, by fax 801 3009 or by email maria.taumaa@wcc.govt.nz

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PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

PRIDE PARADE
SATURDAY 10 MARCH 2018 3.00PM TO 8.00PM

1. Description of Event

As part of the Wellington Pride Festival, Tu Whakahihi e Te Whanganui-a-Tara the organisers wish to hold a street parade to promote visibility of our diverse community, to celebrate the uniqueness of our Pride network and to create inclusion rather than exclusion. Major milestones for our queer community in Wellington in the past two years, have strengthened the drive to promote our Wellington GLBTIQ community to capitalise on our Wellington City – it's people – it's diversity – it colourful history and leadership.

The organisers do not require a street closure for the parade itself but require a safe assembly area for the performers and floats.

The proposed road closure is: **Saturday 10 March 2018 3.00pm to 8.00pm**

- **Tennyson Street** (Tory Street to Cambridge Terrace)

The parade is to be carried out on the open road under a temporary traffic management plan – the details of which will be subject to approval prior to the event.

Road closure notifications boards will be placed at each end of the closure at least one week prior to the event. Residents and local businesses will receive a letter drop advising them of the road closure and the parking restrictions. The closure is also to be advertised in the Wellingtonian in the week preceding the parade. The road closure and the street parade are to be traffic managed by a qualified traffic management company. Residents and business owners will have marshalled access and emergency services will have immediate access to the area if required.

2. Events Directorate Support

The Events Directorate has no connection with and no objection to this event.

3. Proposal Notice and Consultation

The public notice advising that the Council is proposing to consider this closure was published in the

Dominion Post Saturday on 22 July 2017.

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Stephen Harte Implement Manager Network Improvements, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to an approved traffic management plan, is not likely to impede traffic unreasonably subject to the conditions listed below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory Processes Committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

- The road closure will be in place from 3pm to 8pm
- The event organiser is to notify the public via newspaper advertisement, letter drop, advanced signage and media releases.
- The event organiser is to obtain Council approval on the details of traffic management plan prior to the event (in particular the Tennyson Street closure).
- The event organiser is responsible for safety (pedestrian and traffic) within the closed area.
- The event organiser is to provide marshals at all road closures ends to ensure that public safety (interaction of traffic and spectators) is not compromised.
- The event organiser is to provide marshalled vehicle access to all properties affected by the closure for the parade assembly.
- The event organiser is to consult and gain approval from the emergency services on the road closure and provide access for emergency vehicles.
- The event organiser is to work with the public transport operations to provide alternative public transport routes and bus stops.
- The event organiser is to provide Council with an Event Hazard/Risk management plan 10 working days prior to the event that describes in full how the event organiser will manage all the Health and Safety risks associated with the event.

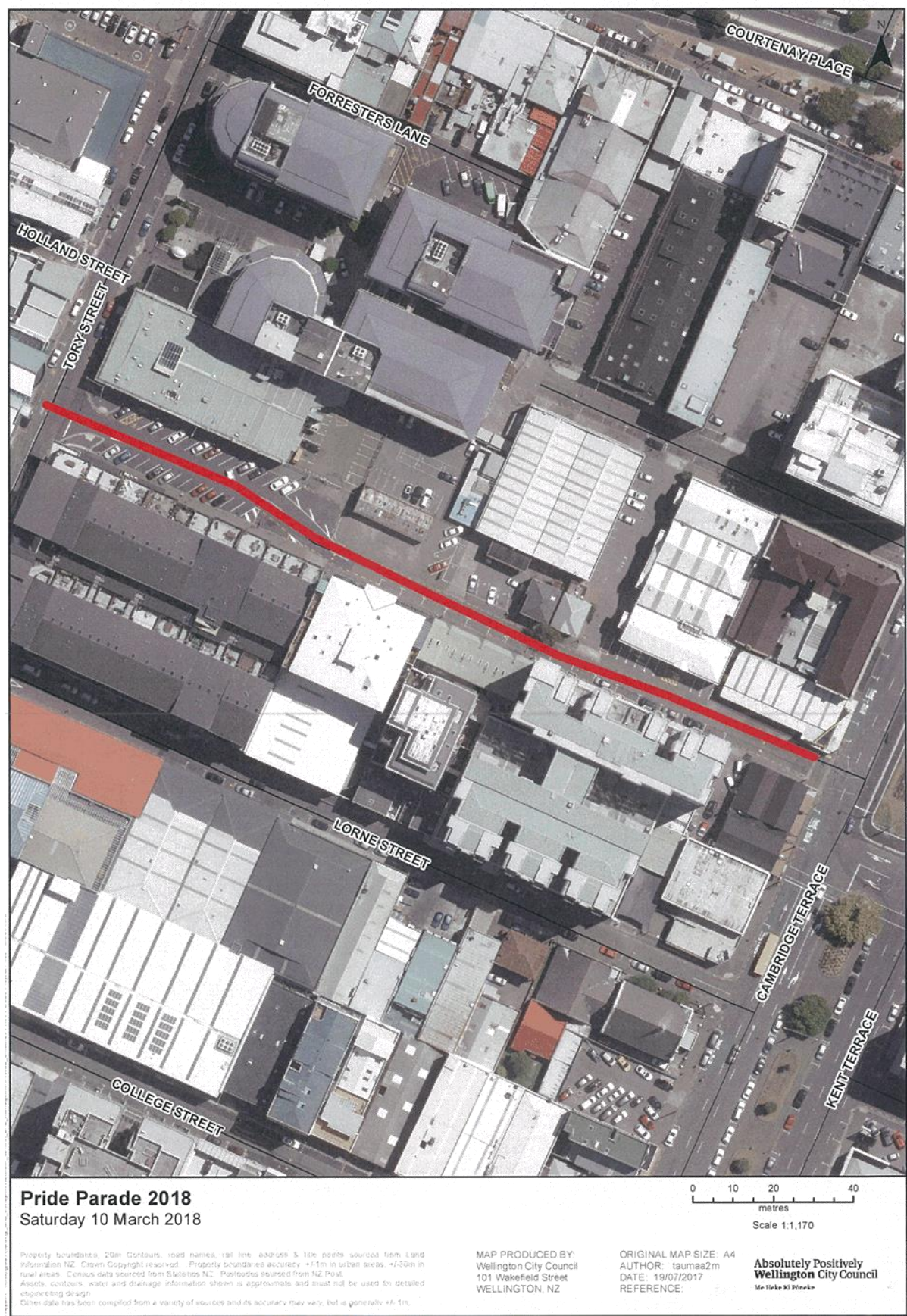
Signed
Stephen Harte
Implement Manager Network Improvements

6. Attachments

- Map of proposed closure
- Copy of proposal notice from the newspaper

Prepared By:
Maria Taumaa
Street Activities Coordinator





Proposal to Close Roads

The Regulatory Processed Committee will meet on Wednesday 16 August 2017 to consider the following temporary road closures for events.

Pride Parade

Saturday 10 March 2018 3pm to 8pm

Road Closed Tennyson Street (Tory Street to Courtenay Place)

Rolling Road Closure approximately 6.45pm Tennyson Street to Cambridge Terrace, to Courtenay Place, to Taranaki Street to Taranaki Street Wharf.

Any person objecting to a proposed road closure must contact the City Council in writing before 4pm, Friday 4 August 2017. Please send correspondence to Maria Taumaa at mailing address below, by fax 801 3009 or by email maria.taumaa@wcc.govt.nz

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PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

TARGA NEW ZEALAND EVENT ***SATURDAY 28 OCTOBER 2017 4.00PM TO 9.00PM***

1. Description of Event

The Targa New Zealand Motoring Event is an annual event that takes the form of a timed trial event, with cars leaving at 30 second and one minute intervals. (slowest car first). Each car is timed from start to finish. The closed roads will be under the control of experienced officials at the start and finish venues. All side roads will be closed and marshalled to ensure all vehicles and or spectators remain off the closed stage.

Only Tarmac roads are used with all competing vehicles road legal (rally tyres are not permitted).

The proposed road closures are: **4pm to 9pm on Saturday 28 October 2017**

- **Takarau Gorge Road (starting from intersection Rifle Range road and Ohariu Valley road finish at intersection with Makara Road.**
- **Makara Road (intersection with Takarau Gorge Road to finish at Skyline Walkway Trail) .**
- **Includes intersections with South Makara Road**

Pedestrian access will not be restricted and emergency services will have immediate access to the area if required.

Approved public information signage will be in place well ahead of the event. Residents affected by the road closures, detour and no parking areas will be notified by way of letter drops and notification signage.

2. Events (Business Development) Support

The Events Business Unit has no connection with, and no objection to, this event.

3. Proposal Notice and Consultation

The public notice that the Council is proposing to consider this closure was published in the following newspaper:

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Stephen Harte Implement Manager Network Improvements, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to the plans provided, is likely to impede traffic flows on a major route. The proposed conditions below will mitigate some of the expected traffic congestion during the road closures. The expected congestion during the road closures is part of facilitating a public event and ensuring safety for the general public. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory Processes Committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

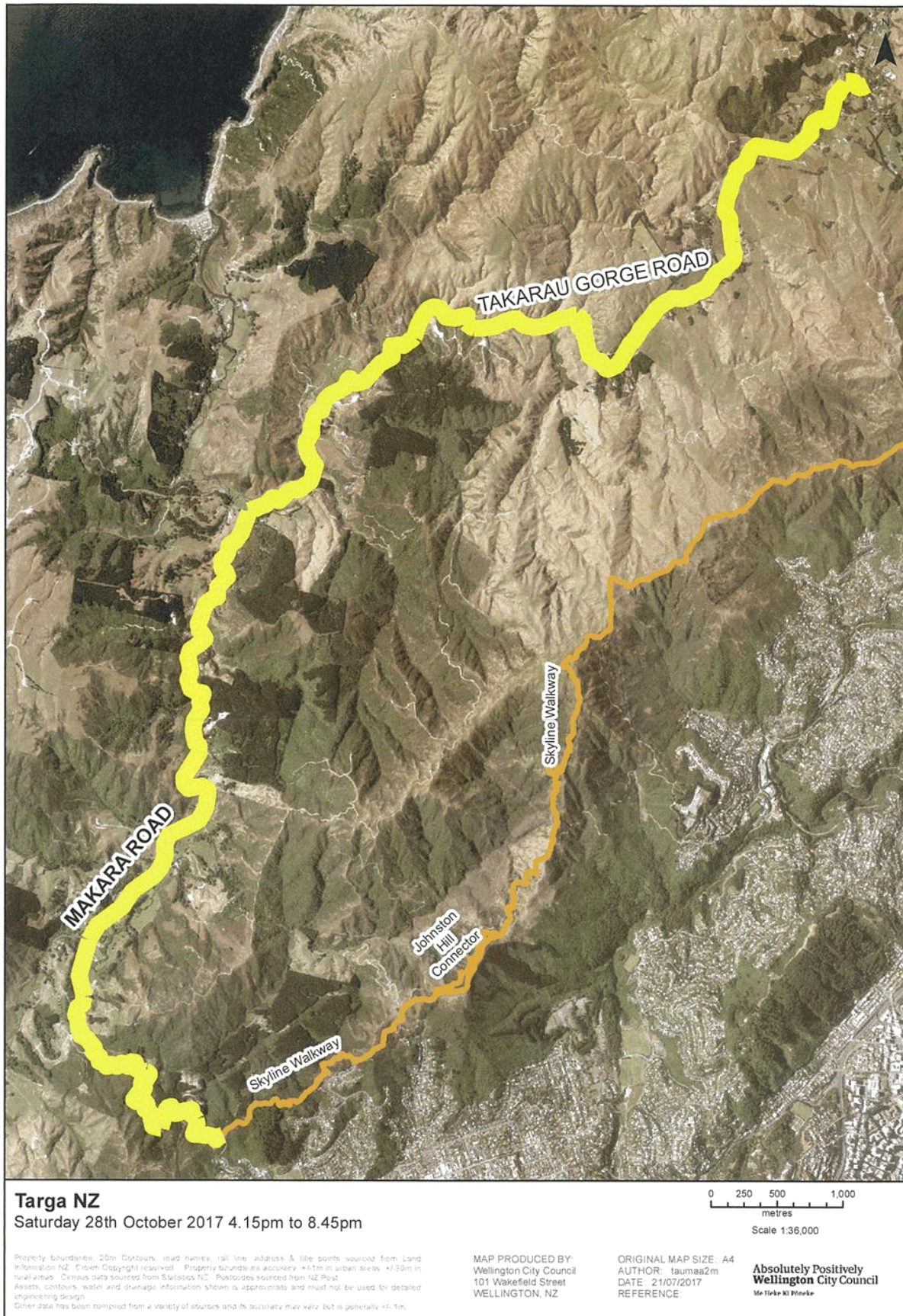
- The road closure will be in place from 4pm to 9pm.
- No public vehicular traffic will be allowed within the road closure area to ensure public safety is not compromised.
- The event organiser will publicise the event via media releases, letter drops and advanced signage to notify the public of the road closures.
- The event organiser is responsible for the ongoing maintenance of the temporary traffic management plan during the road closures.
- The event organiser is responsible for maintaining public safety within the road closure area.
- The event organiser is to ensure that the emergency services (Police, Fire and Ambulance Services) have been consulted with and that the Traffic Management Plan includes all of their specific requirements.
- The event organiser is to provide Council with an Event Hazard/Risk management plan 10 working days prior to the event that describes in full how the event organiser will manage all the Health and Safety risks associated with the event.
- The Event organiser is to obtain Council approval on the details of a traffic management plan prior to the event.
- The detour route is to be clearly signed during road closures.
- The event organiser to advertise the event in the Wellingtonian on the Thursday before the event.

Signed
Stephen Harte
Implement Manager Network Improvements

6. Attachments

- Map of proposed closure
- Copy of proposal notice from the newspaper

Prepared By:
Maria Taumaa
Street Activities Coordinator



Proposal to Close Roads

The Regulatory Processes Committee will meet on Wednesday 16 July 2017 to consider the following temporary road closures for events.

Te Reo Māori Parade Monday 11 September 2017 Road Closure 11am to 1pm

Bunny Street (between Featherston Street to Lambton Quay)
Rolling Lane Closure (Parliament Buildings to Civic Square)
Lambton Quay to Willis Street to Mercer Street to Civic Square.

Spring into Tawa 2017 Saturday 28 October 2017 Road Closure 6am to 4pm

Main Road (from Essex Street/Main Road to Cambridge Street/
Lyndhurst Road roundabout.)

Targa NZ Saturday 28th October 2017 Road Closure 2pm to 10pm

Takarau Gorge Road (between Rifle Range and Ohariu Valley
Road Intersection)
Makara Road (Intersection with Takarau Gorge Road to finish
as Skyline Walkway Trail, includes intersection with south
Makara Road)

Kilbirnie Santa Parade Sunday 3 December 2017 Road Closure 6am to 12noon

Bay Road (between Rongotai Road and Coutts Street)
Rolling Closure (Mahora Street to Rongotai Road to Bay Road
to Coutts Street)

Thorndon Fair Sunday 3 December 2017 Road Closure 6am to 6pm

Tinakori Road (between Bowen Street and Harriett Street)
Hill Street (between Tinakori Road and approximately 100
metres past Selwyn Terrace towards Molesworth Street).

Chinese New Year Saturday 17 February 2018 Road Closure 9am to 4pm

Tennyson Street (between Tory Street and Cambridge Street)
Wakefield Street (Taranaki Street and Cuba Street) 2pm to 4pm
Rolling Road Closure Starts at 3pm from Tennyson Street to
Cambridge Terrace, to Courtenay Place to Taranaki Street, to
Wakefield Street to Michael Fowler Centre.

Any person objecting to a proposed road closure must contact
the City Council in writing before 4pm, Friday 28 July 2017.
Please send correspondence to Maria Taumaa at mailing address
below, by fax 801 3009 or by email maria.taumaa@wcc.govt.nz

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PROPOSED ROAD STOPPING – LAND ADJOINING 1 ARANUI STREET, MIRAMAR

Purpose

1. The purpose of this report is to recommend that the Council disposes of approximately 191m² of unformed legal road adjoining 1 Aranui Street, Miramar (refer Attachments 1 and 2)

Summary

2. The owners of 1 Aranui Street, Miramar have applied to purchase part of the unformed legal road adjoining the frontage of their property.
3. The approximately 191m² of legal road to be purchased (the Land) is shown bordered red on the plan in Attachment 2.
4. Utility providers, and the Council's internal business units, have been consulted. All support the proposal subject to standard conditions (where relevant).
5. Initial consultation letters were sent to adjacent neighbours. At the time of writing this report no replies have been received.
6. If the Council agrees with the recommendation of the Regulatory Processes Committee and proceeds with the disposal then it will be publicly notified. At that time neighbours, and any other member of the public, will have the opportunity to make a submission.

Recommendations

That the Regulatory Processes Committee

1. Receives the information.
2. Recommends to the Council that it:
 - a. Agrees that approximately 191m² of unformed legal road land in Aranui Street, Miramar, shown as the land bordered red on the plan in Attachment 2 (the Land), and adjoining 1 Aranui Street, Miramar (being Lot 1 DP 22784 CFR WNA4/488) is not required for a public work and surplus to Council requirements.
 - b. Agrees to dispose of the Land.
 - c. Delegates to the Chief Executive Officer the power to conclude all matters in relation to the road stopping and disposal of the Land, including all legislative matters, issuing relevant public notices, declaring the road stopped, negotiating the terms of sale or exchange, impose any reasonable covenants, and anything else necessary.
3. Notes that if objections are received to the road stopping, and the applicant wishes to continue, a further report will be presented to the Regulatory Processes Committee for consideration.

Background

7. The Land is elevated above the adjoining public footpath (refer Attachment 3 for views at street level).
8. A substation is shown in one of the street level photographs in Attachment 3. For clarity, the Land excludes the substation and the substation will remain in legal road.
9. Should the road stopping proposal be successful the Land would be amalgamated with 1 Aranui Street, Miramar.
10. The applicant is seeking to purchase the Land to provide car parking and storage in the short term, and to increase future development options.

Discussion

11. Road Stopping is provided for under Sections 319(1)(h) and 342(1)(a) of the Local Government Act 1974 (**LGA**).
12. The Council, under section 40 of the Public Works Act 1981 (**PWA**), 'shall endeavour' to dispose of any land not required for the public work for which it was taken, and which is not required for any other public work.
13. The Transport Network Team has confirmed the Land is not required for road or access purposes. No other relevant Council business unit is seeking to retain the Land. The section 40 PWA report will determine whether any offer back obligation exists.

Options

14. The alternative to undertaking the road stopping is to retain the Land as unformed legal road. In the long term this will incur maintenance and retention costs on land that Council no longer requires or intends to use.

Next Actions

15. Conclude a section 40 PWA investigation.
16. Prepare a survey legalisation plan and Sale and Purchase agreement.
17. Initiate the public notification process.

Attachments

Attachment 1.	Location Plan	Page 51
Attachment 2.	Aerial	Page 52
Attachment 3.	Views at street level	Page 53

Author	Paul Davidson, Property Advisor
Authoriser	Tracy Morrah, Property Services Manager David Chick, Chief City Planner

SUPPORTING INFORMATION

Engagement and Consultation

Community

In March 2017 letters were sent to adjacent neighbours of the Land. At the time of writing this report no replies had been received.

Utility Provider and Council Business Units

The applicant is obliged to obtain comments from utility providers prior to submission of the application. None objected to the road stopping and/or have provided conditional support subject to the creation of relevant easements.

Several business units of the Council were consulted: Transport Networks, Planning, Parks, Sport and Recreation, District Plan Policy, Vehicle Access, and Urban Design. None objected to the road stopping or provided conditional support.

Conditions such as kerb setbacks, the inclusion of isolation strips, amalgamation of parcels and neighbour consultation, have been adopted where applicable.

Treaty of Waitangi considerations

Iwi groups have not been consulted. The land is not located within a Māori Precinct, or other area identified as significant to Māori. As amalgamation is a condition of the stopping it is likely only to be disposed of to the adjacent neighbour, and not be available for purchase by iwi or the public in general.

Financial implications

There are no significant financial considerations related to this recommendation. Any costs associated with the disposal of the Land are borne by the applicant and the proceeds are directed toward the general fund.

As of August 2011 a new cost sharing incentive for road stoppings was approved by Council. The rebate amount is determined at the end of the process determined at the end of the road stopping process when all of the costs are known.

Policy and legislative implications

The recommendations of this report are consistent with policies of the Council. The road stopping is also undertaken in accordance with legislative requirements.

This is not a significant decision. This report sets out the Council's options under the 2011 Road Encroachment and Sale Policy.

This proposed road stopping has no significant impact on the Long Term Plan.

Risks / legal

The road stopping process will be undertaken in accordance with legislative and Council requirements. Any legal agreement, or action in the Environment Court, will be overseen by the Council's lawyers.

Climate Change impact and considerations

There are no climate change implications arising from this road stopping.

Communications Plan

Public consultation in accordance with the Tenth Schedule of the LGA will be carried out later in the road stopping process.

Health and Safety Impact considered

Officers are not aware of any negative health and safety impacts relating to this proposal.

Location plan



Aerial Plan



View of 1 Aranui Street from Ropa Lane intersection



View of 1 Aranui Street from Maupuia Road intersection



PROPOSED ROAD STOPPING - LAND ADJOINING 17 CENTRAL TERRACE, KELBURN

Purpose

1. The purpose of this report is to recommend that the Council disposes of approximately 55m² of unformed legal road adjoining 17 Central Terrace, Kelburn (refer Attachments 1 and 2)

Summary

2. The owners of 17 Central Terrace, Kelburn, have applied to purchase part of the unformed legal road adjoining the road frontage of their property.
3. The approximately 55m² of legal road to be purchased (the **Land**) is shown bordered red on the plan in Attachment 2.
4. Utility providers and relevant Council business units have been consulted. All support the proposal, subject to conditions (where relevant).
5. Initial consultation letters were sent to adjacent neighbours and, at time of writing of the report, no replies had been received.
6. If the Council agrees with the recommendation of the Regulatory Processes Committee then it will be publicly notified. At that time neighbours, organisations, and any other member of the public will have the opportunity to make a submission.

Recommendations

That the Regulatory Processes Committee:

1. Receives the information.
2. Recommends to the Council that it:
 - a. Agrees that approximately 55m² of unformed legal road on Central Terrace, Kelburn, shown as the land bordered red on the plan in Attachment 2 (the **Land**) and abutting 17 Central Terrace, Kelburn (being Lot 17 Blk III DP 1197, CFR WNF4/1445), is not required for a public work and surplus to requirements.
 - b. Agrees to dispose of the Land.
 - c. Delegates to the Chief Executive Officer the power to conclude all matters in relation to the road stopping and disposal of the Land, including all legislative matters, issuing relevant public notices, declaring the road stopped, negotiating the terms of sale or exchange, imposing any reasonable covenants and anything else necessary.
3. Notes that if objections are received to the road stopping, and the applicant wishes to continue, a further report will be presented to the Regulatory Processes Committee for consideration.

Background

7. Central Terrace and the surrounding properties were originally set out in 1901 (DP1197). Other than successive road improvements and housing development this basic layout still exists today.

8. 17 Central Terrace is occupied by a single storey, c.1910, weatherboard dwelling that has been modified and improved over several years. A weatherboard c.1920 garage straddles the western (road frontage) boundary.
9. The property is otherwise occupied with landscaping, decking, and established vegetation on the periphery.
10. The Land partly includes the garage (built under an encroachment licence), driveway, retaining wall and vegetated bank (refer photos in Attachments 3 and 4).
11. The applicant is seeking to purchase the Land to increase future development options and rectify ongoing annual encroachment costs.

Discussion

12. Road stopping is provided for under sections 319(1)(h) and 342((1)(a) of the Local Government Act 1974 (the LGA).
13. Council, under section 40 of the Public Works Act 1980 (the **PWA**), 'shall endeavour' to dispose of any land not required for the public work for which it was taken, and which is not required for any other public work.
14. The Transport Network team has confirmed the Land is not required for road or access purposes. No other relevant business units of the Council seek to retain the Land.
15. The section 40 PWA report will, otherwise, determine whether any offer back obligations exist.

Options

16. The alternative to undertaking the road stopping is to retain the Land in Council ownership as unformed legal road. In the long term this will incur maintenance and retaining costs on land the Council no longer requires or intends to use.
17. An encroachment licence could be issued for the Land if it is not stopped. Such a licence provides less certainty of tenure for the adjacent landowner and limits the scope for better utilisation of the land by these owners.

Next Actions

18. Conclude a section 40 PWA investigation.
19. Prepare a survey legalisation plan and sale & purchase agreement for the Land.
20. Initiate the public notification process.

Attachments

Attachment 1.	17 Central Tce - Location Plan	Page 60
Attachment 2.	17 Central Tce - Aerial Plan	Page 61
Attachment 3.	Photo looking south, from existing driveway, over road stopping area	Page 62
Attachment 4.	Photo looking north east, from Central Tce footpath, over road stopping area	Page 63

Author	Brett Smith, Property Advisor
Authoriser	Tracy Morrah, Property Services Manager David Chick, Chief City Planner

SUPPORTING INFORMATION

Engagement and Consultation

Community

In April 2017 letters were sent to adjacent neighbours of the Land. At time of writing no replies had been received.

Utility Provider and Council Business Units

The applicant is obliged to obtain comment from utility providers prior to submission of the application. None objected to the road stopping and/or have provided conditional support subject to the creation of relevant easements.

Several business units of the Council were consulted: specifically Transport Networks (including Vehicle Access), Planning, District Plan Policy and Parks, Sport & Recreation. None objected to the road stopping or provided conditional support.

Conditions such as carriageway setbacks, the inclusion of an isolation strip, amalgamation of parcels and CFR encumbrances have been adopted where applicable and agreed by the applicant.

Treaty of Waitangi considerations

Iwi groups have not been consulted. The proposal does not conflict with the principles of the Treaty of Waitangi nor is the land located within a Māori Precinct or an area identified as significant to Māori.

As sale to, and amalgamation with, the adjacent parcel is a condition of the stopping the Land is unlikely to be made available for purchase by iwi or the public in general.

Financial implications

There are no financial considerations relating to this recommendation. Any costs associated with the disposal of the Land will be recovered from the applicant, and the proceeds of the sale are directed towards the general fund.

As of August 2011 a new cost sharing initiative for road stoppings was approved by the Council. The rebate amount is a percentage of the sale price, so is determined at the end of the process when these costs are known.

Policy and legislative implications

The recommendations of this report are consistent with the policies of the Council. The road stopping is also undertaken in accordance with relevant legislation.

This is not a significant decision. This report set out the Council's options under the relevant legislation and under the Council's Road Encroachment and Sale Policy 2011.

Risks / legal

The road stopping process will be undertaken in accordance with legislative, and Council, requirements. Any legal agreement, or action in the Environment Court, will be overseen by the Council's lawyers.

Climate Change impact and considerations

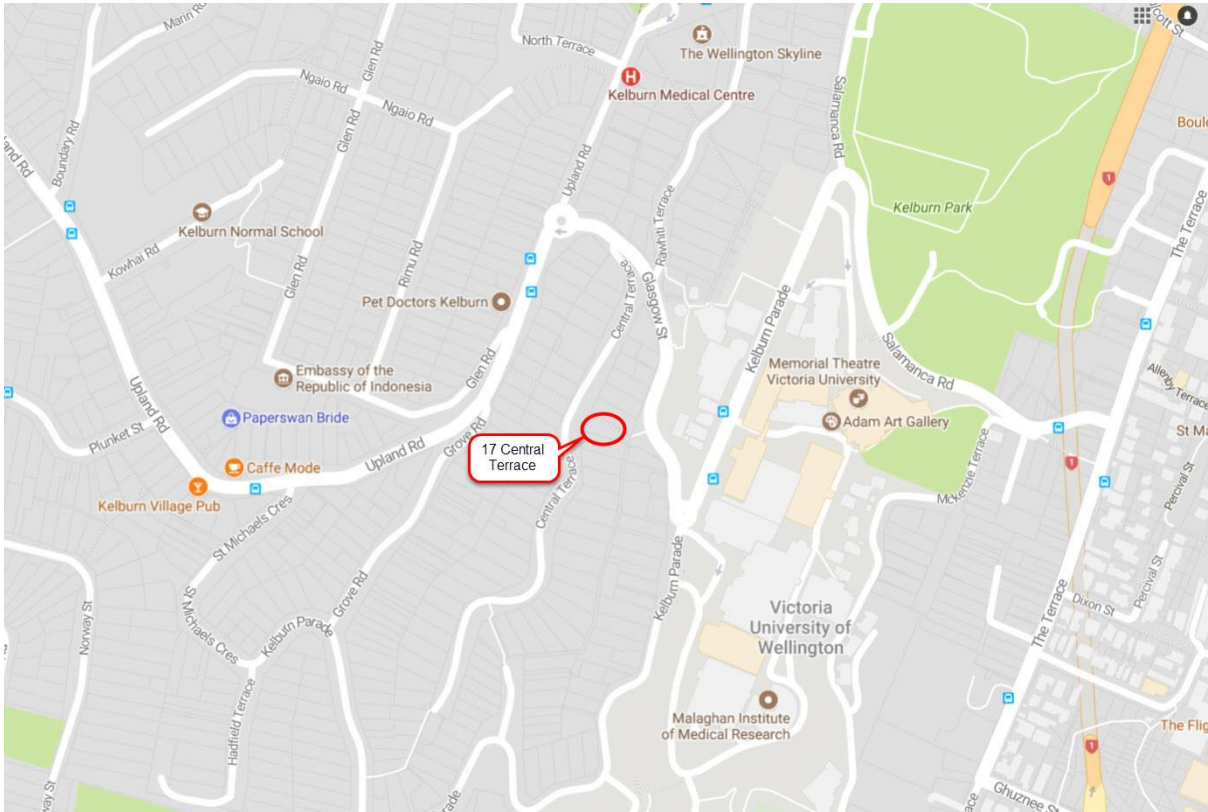
There are no climate change implications arising from this road stopping.

Communications Plan

Public consultation in accordance with the Tenth Schedule of the LGA will be carried out later in the road stopping process.

Health and Safety Impact considered

The road stopping is a minimal risk to health and safety. The work is almost entirely administrative and a normal operational function of Council Officers.









PROPOSED ROAD STOPPING - LAND ADJOINING 105 HORNSEY ROAD, MELROSE

Purpose

1. The purpose of this report is to recommend that the Council disposes of approximately 69m² of unformed legal road adjoining 105 Hornsey Road (refer Attachments 1 and 2).

Summary

2. The owners of 105 Hornsey Road have applied to purchase part of the unformed legal road adjoining the frontage of their property.
3. The approximately 69m² of legal road land to be purchased (the **Land**) is shown bordered red on the plan in attachment 2.
4. Utility providers and relevant Council business units have been consulted. All support the proposal, subject to conditions (where relevant).
5. Initial consultation letters were sent to adjacent neighbours and all have replied.
6. Four neighbours have no issues but one is concerned about any future redevelopment occurring on the applicant's property. This is beyond the scope of the legal road stopping process and can be addressed as part of any future resource consent application.
7. If the Council agrees with the recommendation of the Regulatory Processes Committee, and resolves to dispose of the Land, then it will be publicly notified. At that time neighbours, organisations and any other member of the public will have an opportunity to make formal submissions.

Recommendations

That the Regulatory Processes Committee:

1. Receives the information.
2. Recommends to the Council that it:
 - a. Agrees that approximately 69m² of unformed legal road on Hornsey Road, Melrose shown as the land bordered red on the plan in attachment 2 (the Land), and adjoining 105 Hornsey Road, Melrose (being Lots 1 and 2 DP 8089 CFR WN54C/525), is not required for a public work and is surplus to requirements.
 - b. Agrees to dispose of the Land.
 - c. Delegates to the Chief Executive Officer the power to conclude all matters in relation to the road stopping and disposal of the Land, including all legislative matters, issuing relevant public notices, declaring the road stopped, negotiating, the terms of sale or exchange, imposing any reasonable covenants and anything else necessary.
3. Notes that if objections are received to the road stopping, and the applicant wishes to continue, a further report will be presented to the Regulatory Processes Committee for consideration.

Background

8. Hornsey Road and the surrounding properties were originally set out in 1887 (DP's 171 and 173). Other than successive road improvements and housing developments this basic layout still exists today.
9. The Land is situated between the property at 105 Hornsey Road and the owner's car deck (with integrated garage). The car-deck / garage will remain within the legal road corridor under an encroachment licence.
10. The Land falls steeply below the road and contains a timber walkway, stairs, decking, a small area of the applicant's porch, and soft landscaping.
11. A number of site photographs are included as attachment 3 showing the various elements. Attachment 3 also includes views from the opposite side of the street looking north to Evans Bay.
12. Should the road stopping proposal be successful the Land would be amalgamated with 105 Hornsey Road, Melrose.
13. The applicant is seeking to purchase the Land to:
 - legalise the current porch encroachment, access, garden and decking areas,
 - allow for future development options, and
 - rectify ongoing annual encroachment costs.

Discussion

14. Road Stopping is provided for under Sections 319(1)(h) and 342(1)(a) of the Local Government Act 1974 (**LGA**).
15. The Council, under section 40 of the Public Works Act 1981 (**PWA**), 'shall endeavour' to dispose of any land not required for the public work for which it was taken, and which is not required for any other public work.
16. The Transport Network team has confirmed the Land is not required for road or public access purposes. No other relevant business unit of the Council is seeking to retain the Land.
17. A report conducted under section 40 PWA report will determine whether any offer back obligation exists.

Options

18. The alternative to undertaking the road stopping is to retain the Land as unformed legal road. In the long term this will incur maintenance and retention costs on land that Council no longer requires or intends to use.
19. An encroachment licence could be issued for the Land if it is not stopped. Such a licence provides less certainty of tenure for the adjacent landowner and limits the scope for better utilisation of the land by these owners.

Next Actions

20. Conclude a section 40 PWA investigation.
21. Prepare a survey legalisation plan and sale and purchase agreement for the Land.
22. Initiate the public notification process.

Attachments

Attachment 1.	105 Hornsey Road - Location Plan	Page 70
Attachment 2.	105 Hornsey Road - Aerial Plans	Page 71
Attachment 3.	Photos of the Land and the encroachment licence area in front - not being stopped	Page 73

Author	John Vriens, Senior Property Advisor
Authoriser	Tracy Morrah, Property Services Manager David Chick, Chief City Planner

SUPPORTING INFORMATION

Engagement and Consultation

In March 2017 letters were sent to adjacent neighbours of the Land. All neighbour replies have been received. Four neighbours have no concerns about the road stopping but one neighbour is concerned about any future redevelopment at 105 Hornsey Road. We have consulted with City Planning and confirmed that this would be managed through any future District Plan process. While this does not prevent any objection at the public notice stage of the road stopping we would be looking to mitigate any concerns.

Utility Provider and Council Business Units

The applicant is obliged to obtain comments from utility providers prior to submission of the application. None objected to the road stopping and/or have provided conditional support subject to the creation of relevant easements.

Several business units of the Council were consulted: Transport Networks, Planning, Parks, Sport and Recreation, District Plan Policy, and Vehicle Access. None objected to the road stopping or provided conditional support.

Conditions such as kerb setbacks, the inclusion of isolation strips, amalgamation of parcels and neighbour consultation, have been adopted where applicable.

Treaty of Waitangi considerations

Iwi groups have not been consulted. The land is not located in a Māori Precinct, or other area identified as significant to Māori. As amalgamation is a condition of the stopping it is likely only to be disposed of to the adjacent neighbour, and not be available for purchase by iwi or the public in general.

Financial implications

There are no significant financial considerations related to this recommendation. Any costs associated with the disposal of the Land are borne by the applicant and the proceeds are directed toward the general fund.

As of August 2011 a new cost sharing incentives for road stoppings was approved by Council. The rebate amount is determined at the end of the process determined at the end of the road stopping process when all of the costs are known.

Policy and legislative implications

The recommendations of this report are consistent with policies of the Council. The road stopping is also undertaken in accordance with legislative requirements.

This is not a significant decision. This report sets out the Council's options under the 2011 Road Encroachment and Sale Policy.

This proposed road stopping has no significant impact on the Long Term Plan.

Risks / legal

The road stopping process will be undertaken in accordance with legislative and Council requirements. Any legal agreement, or action in the Environment Court, will be overseen by the Council's lawyers.

Climate Change impact and considerations

There are no climate change implications arising from this road stopping.

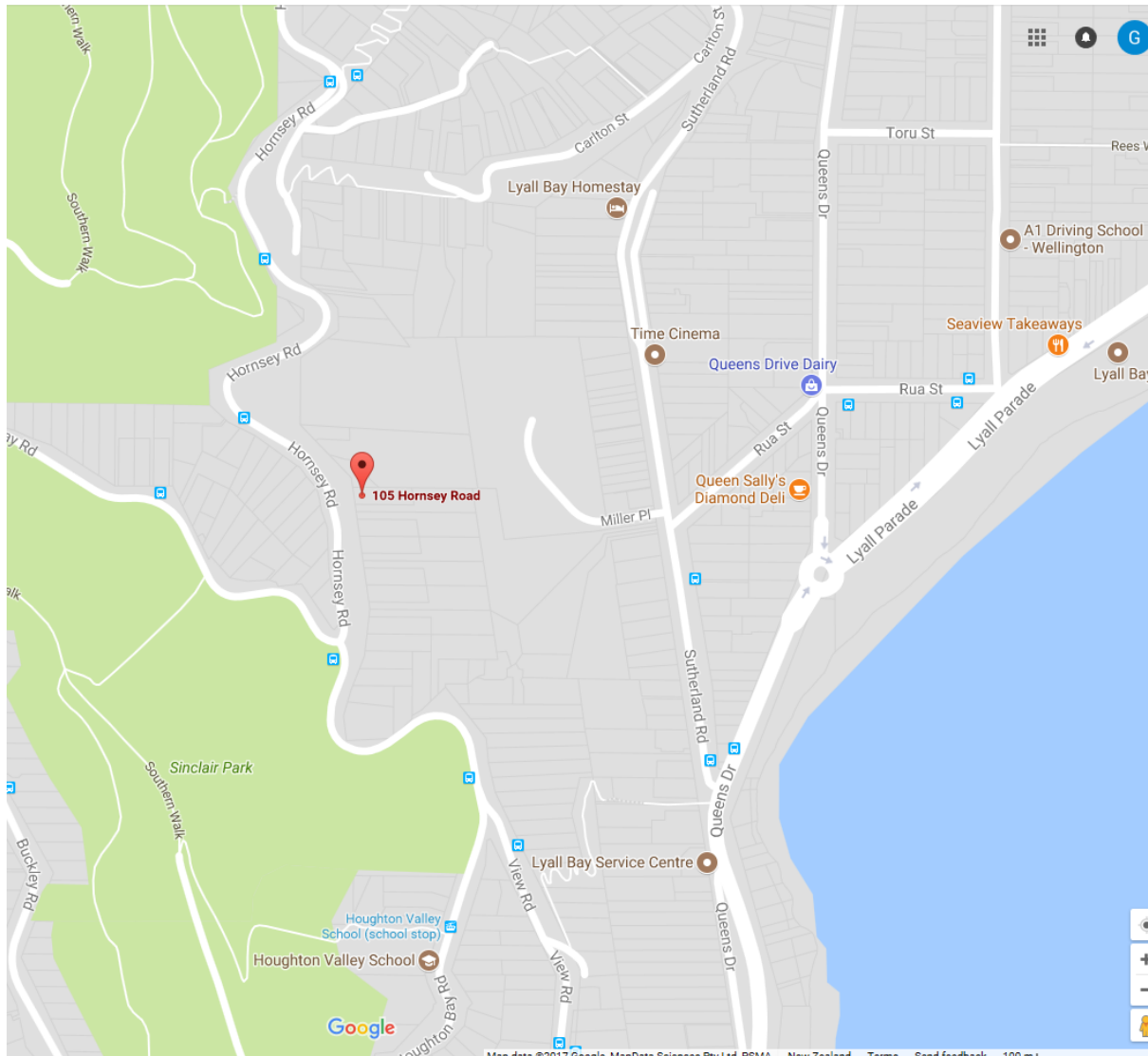
Communications Plan

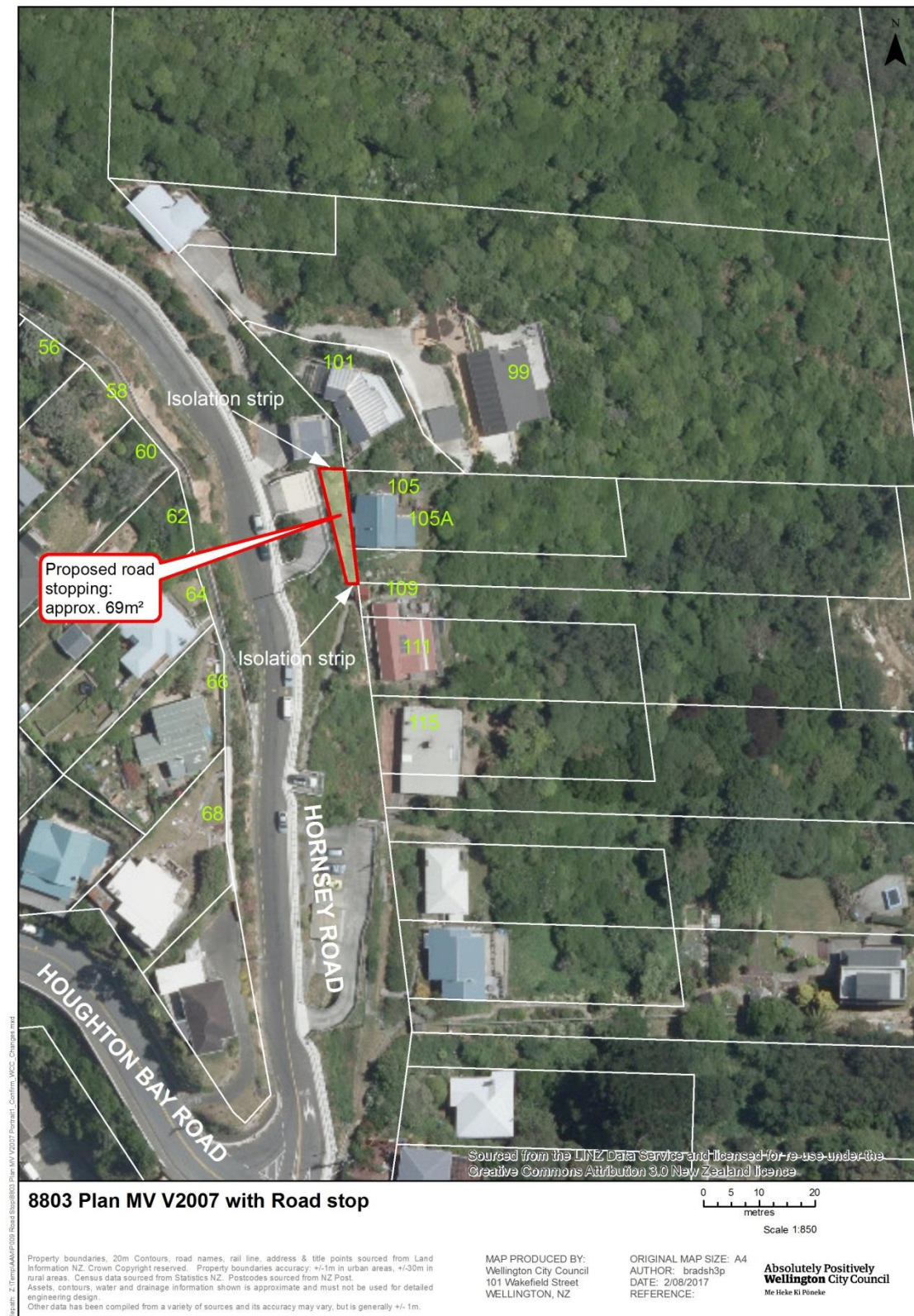
Public consultation in accordance with the Tenth Schedule of the LGA will be carried out later in the road stopping process.

Health and Safety Impact considered

Officers are not aware of any negative health and safety impacts relating to this proposal.

105 Hornsey Road – Location Plan.







105 Hornsey Road – Photo of encroachment area (not being stopped) from opposite side of the street which is elevated above the road level.

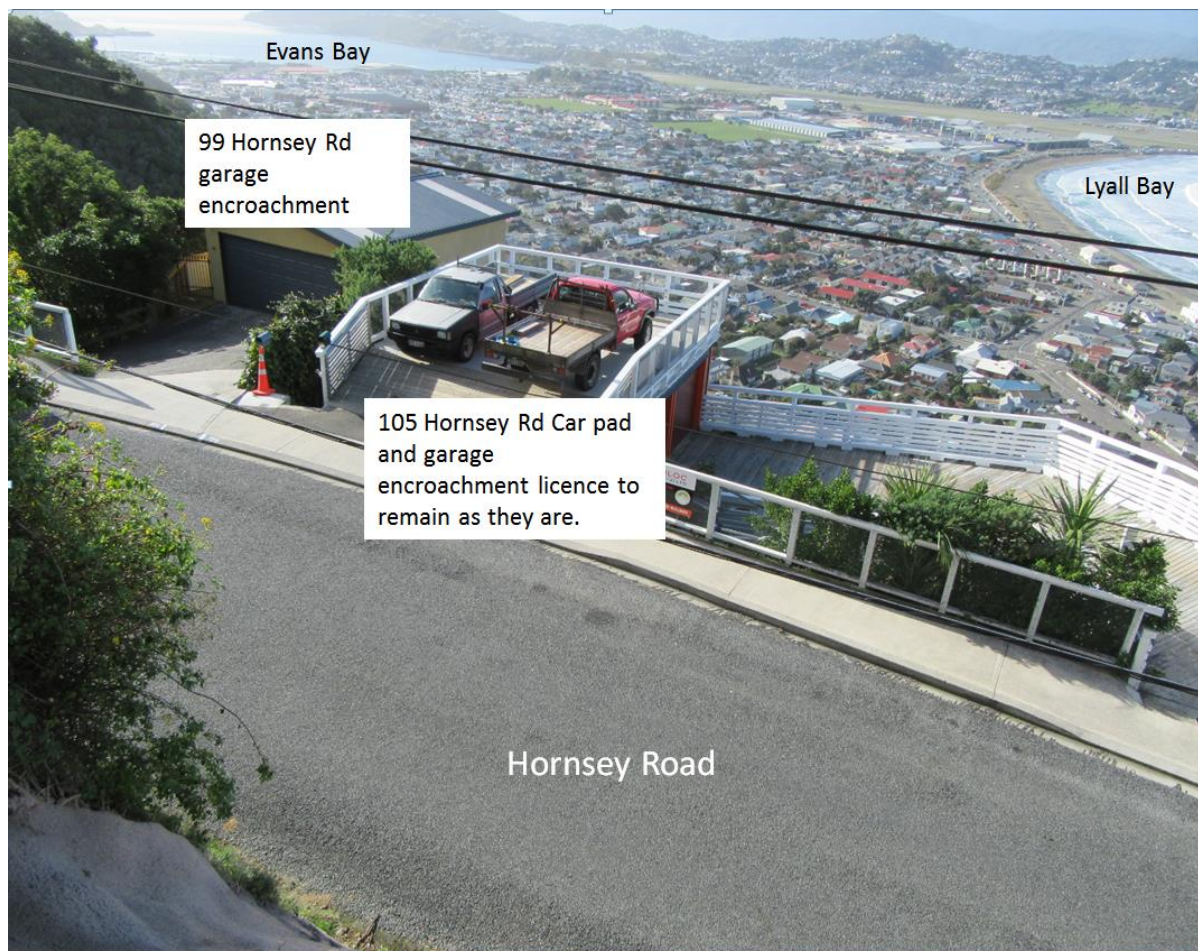


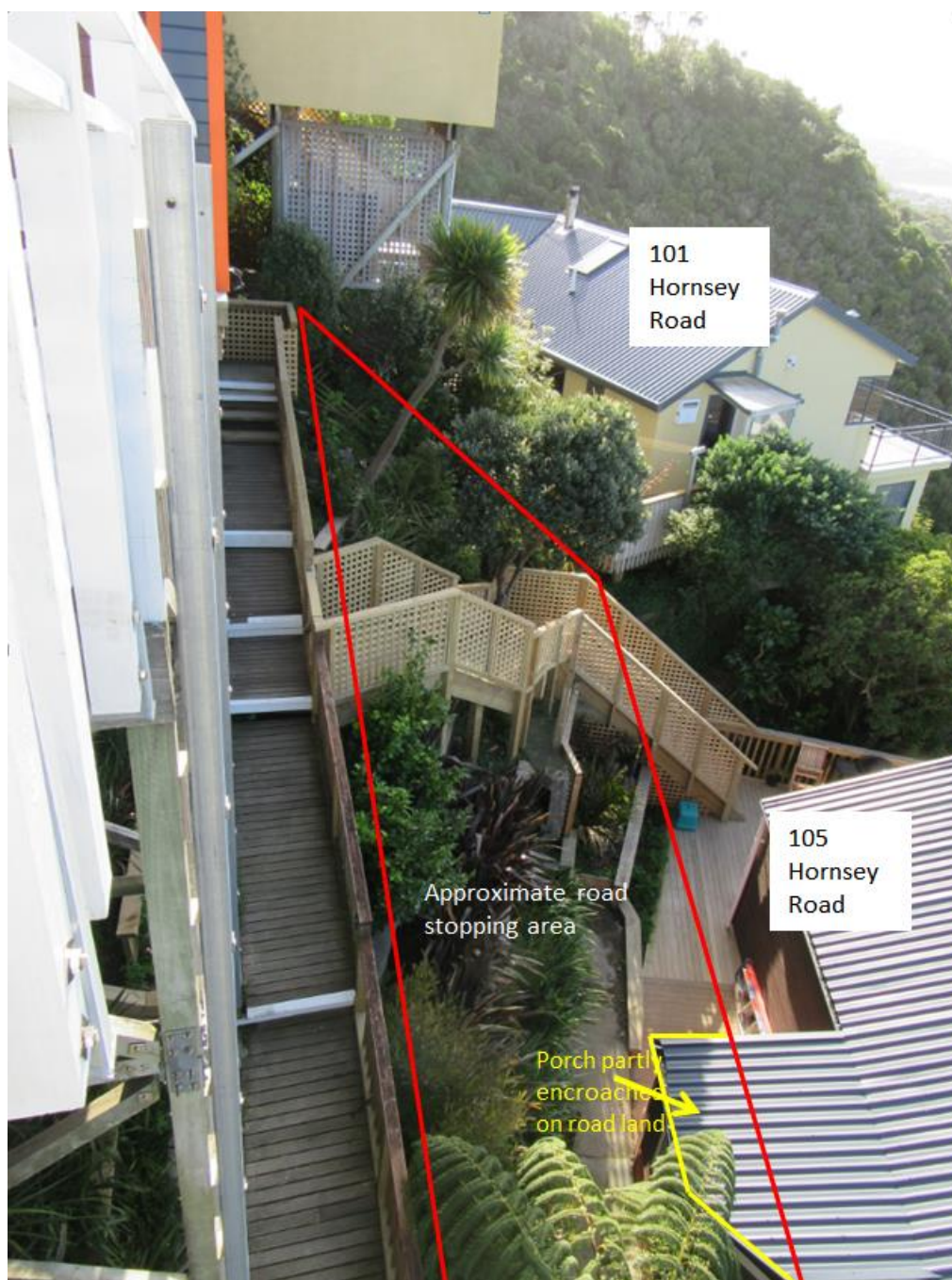
Photo of 105 Hornsey Road showing relative level between car deck and ramp at street level and dwelling below – looking north towards Evans Bay.





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APPROVAL OF NAME FOR NEW ROADS IN WOODRIDGE

Purpose

1. The purpose of this report is to seek approval to name three new roads as shown on Plan F 3090.

Summary

2. This is a proposal to name two new roads and one private access way off Cedarwood Street in Woodridge.

Recommendation/s

That the Regulatory Processes Committee:

1. Receive the information.
2. Agree to give approval for the names Lemonwood Way, Cottonwood Lane and Astelia Way for the new roads built as a result of residential development off Cedarwood Street in Woodridge, as shown on Plan F 3090 (Appendix A).
3. Require officers to consider Te Reo Maori tree names when making future recommendations for new roads in Woodridge.

Background

3. The Woodridge Estate Subdivision has been a staged development for the last thirty years. Three new streets are to be developed as part of the next stage of Woodridge Estate extension.
4. Street naming in this subdivision has followed an arboreal theme. Examples of some street names already approved and in use in this subdivision are: Pigeonwood Lane, Black Pine Road, White Pine road, Peppertree Lane, Fernwood Court and many other tree names.

Discussion

5. Wayne Wright on behalf of Woodridge Developments has proposed the following names using the arboreal theme. The choice of these names stemmed from a search for possible native tree names which fit with other names used for several streets in this area (Appendix B).
6. The proposed names are *Broadleaf*, *Lancewood*, *Ribbonwood*, *Kanuka*, *Lemonwood*, *Cottonwood* and *Astelia*.
7. On consultation with Wellington Regional Council it emerged that *Broadleaf* has been reserved by Porirua City Council. *Lancewood*, *Ribbonwood* and *Kanuka* are already in use. Four names were therefore rejected by Regional Council. The *Astelia* and *Cottonwood* were a later suggestion from the developer.
8. These are all english names for New Zealand Native trees and bushes.

9. The proposed names accord with the Council's Road Naming Policy approval criteria for the naming theme of a suburb:

3.4B An Established Theme

If a naming "theme" is already established in a suburb, the names for that suburb should remain consistent with the theme.

Council officers suggested to the developer that we use Kawakawa Lane instead of Cottonwood Lane because we expect a more bi-cultural reflection of our city. For clarification, Cottonwood and Kawakawa are not the same plant. The suggestion was not supported by the developer.

Officers recommend that the Councillors confirm that they will be expecting some Maori Tree names to be considered in the future.

Recommended Names

10. Council officers recommend the names **Lemonwood Way**, **Cottonwood Lane** and **Astelia Way** be approved for use for the new roads and an accessway as shown on Plan **F 3090**.

Attachments

Attachment 1. Woodridge Street Names App.B

Page 82

Attachment 2. F Plan 3090 App. A

Page 85

Author	Michael Brownie, Team Leader Land, Customer and Property Information
Authoriser	David Chick, Chief City Planner Alison McGray, Team Leader City Records

SUPPORTING INFORMATION

Engagement and Consultation

1. Consultation on this proposal has taken place with representatives of Woodridge Estate Developments.
- 2.
3. The names have been checked for duplication, similarity and suitability with the Wellington Regional Council. They have no objection to the use of any of these proposed names in the Wellington region.
- 4.
5. Consultation with the Newlands Paparangi Progressive Association has taken place. They are in favour of keeping with the tradition of tree names for the area.

Treaty of Waitangi considerations

Consultation has taken place with Iwi and they have no objection to use native tree names.

Financial implications

There are no financial implications.

Policy and legislative implications

Allocation of street names is a statutory function under section 319A of the Local Government Act 1974.

The report is consistent with the Council's road Naming Policy.

Risks / legal

Nil

Climate Change impact and considerations

Not applicable.

Communications Plan

There is an extensive notification list which includes Land Information New Zealand and emergency services.

Health and Safety Impact considered

Nil

Woodridge Street Names
15 March 2017**History**

Street names currently in use within Woodridge:

Woodridge Drive
Glenwood Grove
Fernwood Court
Kentwood Drive
Northwood Close
Pepper Tree Lane
Ashwood Street
Cedarwood Street
Pigeonwood Lane
Cabbage Tree Grove
White Pine Avenue
Black Pine Road
Silver Pine Avenue
Lacebark Lane
Tea Tree Lane
Red Beech Avenue

Proposed Names

The five proposed street names are:

Broadleaf Avenue
Lancewood Lane
Kanuka Way
Ribbonwood Lane
Lemonwood Lane

Themes

Groups of streets in one area are often named using a particular theme. This occurs both within New Zealand and internationally.

Woodridge, like many subdivisions in New Zealand, has adhered to a theme with regard to the naming of streets for the past 30 years. The theme gives the subdivision a unique identity and has many advantages, making home locations readily identifiable not only for home owners and their guests, but also for emergency responders. It is hoped that in time, intuitively, Wellingtonian's will associated these tree related names to Woodridge.

As owners and developers of the land we have always to date been responsible for naming the streets in our subdivision. While searching for names fitting in with the overall theme is important, it is also essential that the street names we choose must be easy to spell and pronounce, and are not the same or sound similar to any existing street names.

New Zealand Natives

Whilst to date the names have all had a wood/tree theme the decision has been made with recent street name choices to ensure that the tree names used are all New Zealand natives. Below is a brief description of each tree.

Broadleaf

Griselinia littoralis, commonly known as Kapuka or New Zealand broadleaf, is a fast-growing small to medium-sized evergreen tree growing up to 20 m (66 ft) tall, though generally 4–8 m (13–26 ft) particularly in coastal exposure. It is native to New Zealand, where it typically grows in coastal locations (the Latin *littoralis* means "growing by the sea"). It is widely cultivated both in New Zealand and in other areas with mild oceanic climates such as the south coast of Great Britain, where it is valued for its tolerance of salt carried on sea gales, and thus often grown as a hedge or screen.

Lancewood

Pseudopanax crassifolius, horoeka, or lancewood, is a New Zealand native tree belonging to the family Araliaceae. It is found throughout New Zealand from sea level up to about 750 m. The juvenile form, which lasts for between 15 and 20 years, is very easily recognized. The leaves are stiff and leathery with a prominent central rib, about 1 cm wide and up to 1 m long with irregular teeth, all growing downwards from a central stem. The young trunk has characteristic vertical swollen ridges. As the tree gets older the stem begins to branch producing a bushy top, and the leaves become wider and shorter, losing their teeth. It is only when the tree is mature that it adopts a typical tree shape.

Kanuka

Kanuka (*Kunzea ericoides*), although superficially similar to manuka, is a rather different plant. In its typical form it can grow into a tree up to 30 m tall. The trunk and branches are usually clad in long, leathery strips of bark, rather than the short, papery, rather flaky brown bark typical of the tree forms of manuka/kahikatoa. Kanuka leaves lack the sharp tip of manuka/kahikatoa. The flowers of this species are usually solitary but occur in clusters. The capsules of kanuka split open to release their seeds.

Ribbonwood

Plagianthus regius or lowland ribbonwood is a tree that is endemic to New Zealand. The common name is simply *ribbonwood*. The Māori name is manatu but is also known as houi, manau manatu, puruhi and whauwhi.

The juvenile form has bushy interlacing branches with small leaves, while an older tree will tend to have larger leaves, sometimes with the lower parts of tree still displaying divaricating leaves.

A profusion of small white or green flowers appear in dense clusters in spring making it easier to distinguish from the similar lacebark family.

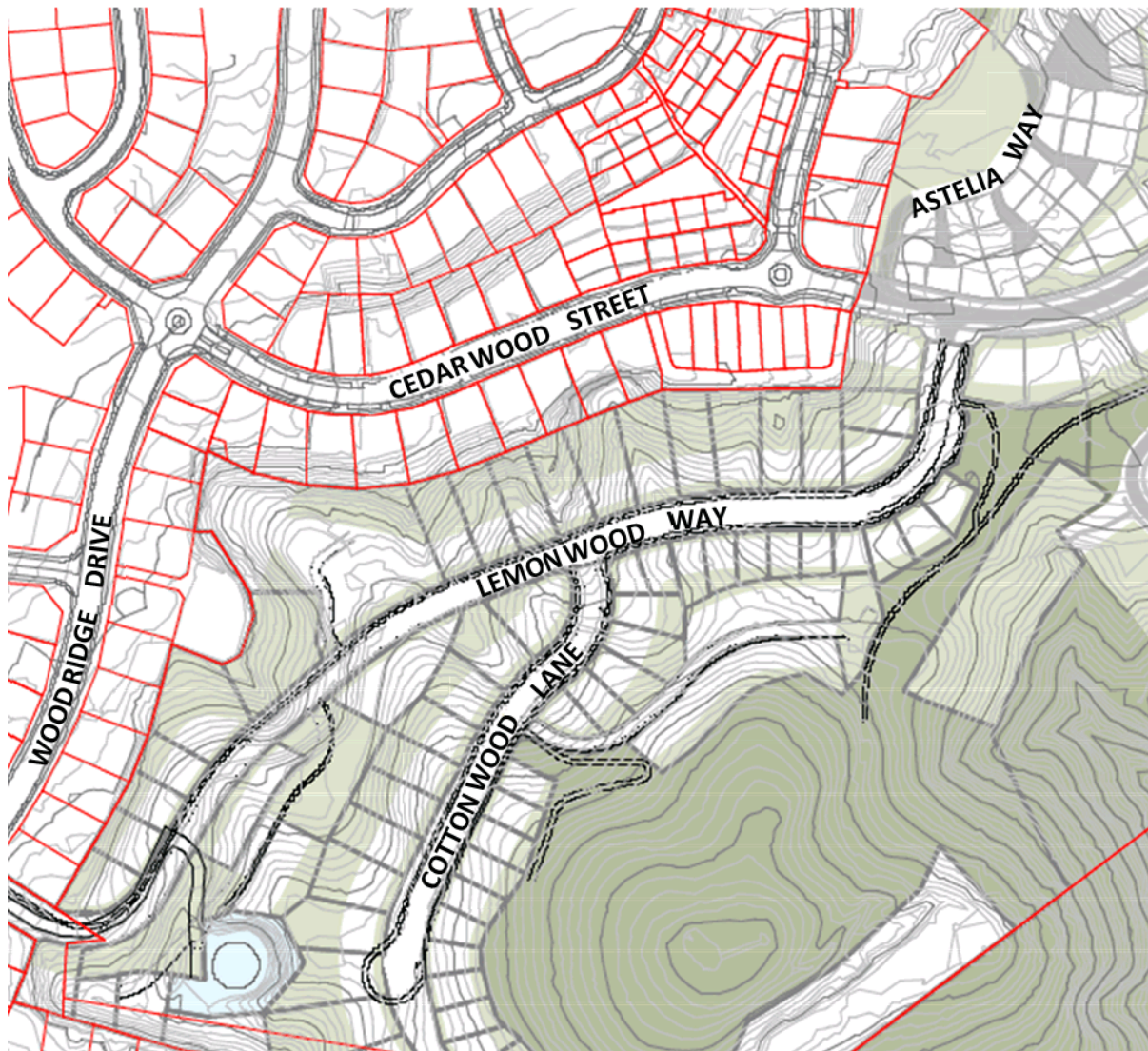
One of the distinctive aspects of this tree is that it is usually deciduous which is unusual for New Zealand, although in the northern areas it can be semi-deciduous. It is considered the largest of New Zealand's deciduous trees growing to 6 metres. It grows in the North, South and Stewart Islands.

Lemonwood

Pittosporum eugenioides, common names lemonwood or tarata, is a species of New Zealand native tree. Growing to 12 m (39 ft) tall by 5 m (16 ft) broad, it is conical when young but more rounded in shape when mature. Its leaves are mottled yellow-green with curly edges and a salient bright midrib, and have a strong lemony smell when crushed. It has highly fragrant clusters of attractive yellow-cream flowers in spring, followed by distinctive black seed capsules. It is found throughout New Zealand's North and South Islands along forest margins and stream banks from sea level to 600 m (1,969 ft). It is New Zealand's largest pittosporum.

Conclusion

All the suggested names are in keeping with the recognizable identity that has been created within Woodridge



ROADS TO BE NAMED
LEMONWOOD WAY
COTTONWOOD LANE
ASTELIA WAY

F PLAN 3090
DATE: 16 AUGUST 2017