
ORDINARY MEETING

OF

PŪRORO ĀMUA - PLANNING AND ENVIRONMENT
COMMITTEE

MINUTES

Time: 9:30am
Date: Wednesday, 27 October 2021
Venue: Virtual meeting

PRESENT

Mayor Foster
Deputy Mayor Free
Councillor Calvert
Councillor Condie
Councillor Day
Councillor Fitzsimons
Councillor Foon
Liz Kelly
Councillor Matthews
Councillor O'Neill
Councillor Pannett (Chair)
Councillor Paul (Deputy Chair)
Councillor Rush
Councillor Woolf
Councillor Young

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1. Meeting Conduct

1.1 Karakia

The Chairperson declared the meeting open at 9:31am and invited members to stand and read the following karakia to open the meeting.

**Whakataka te hau ki te uru,
Whakataka te hau ki te tonga.
Kia mākinakina ki uta,
Kia mātaratara ki tai.
E hī ake ana te atākura.
He tio, he huka, he hauhū.
Tihei Mauri Ora!**

Cease oh winds of the west
and of the south
Let the bracing breezes flow,
over the land and the sea.
Let the red-tipped dawn come
with a sharpened edge, a touch of frost,
a promise of a glorious day

1.2 Apologies

Moved Councillor Pannett, seconded Deputy Mayor Free, the following motion

Resolved

That the Pūroro Āmua | Planning and Environment Committee:

1. Accept the apologies received from Liz Kelly for absence, and from Mayor Foster and Councillor Woolf for early departure.

Carried

1.3 Conflict of Interest Declarations

No conflicts of interest were declared.

1.4 Confirmation of Minutes

Moved Councillor Pannett, seconded Councillor Matthews, the following motion

Resolved

That the Pūroro Āmua | Planning and Environment Committee:

1. Approves the minutes of the Pūroro Āmua | Planning and Environment Committee Meeting held on 20 October 2021, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

Carried

1.5 Items not on the Agenda

There were no items not on the agenda.

1.6 Public Participation

1.6.1 Johnsonville Community Association

Representing Johnsonville Community Association, Tony Randle spoke to item 2.1 Let's Get Wellington Moving – Golden Mile Single Stage Business Case.

The meeting adjourned at 10:30am and reconvened at 10:45am with the following members present: Councillor Calvert, Councillor Condie, Councillor Day, Councillor Fitzsimons, Councillor Foon, Mayor Foster, Deputy Mayor Free, Councillor Matthews, Councillor O'Neill, Councillor Pannett, Councillor Paul, Councillor Rush, Councillor Woolf and Councillor Young.

2. General Business

2.1 Let's Get Wellington Moving - Golden Mile Single Stage Business Case

Moved Mayor Foster, seconded Deputy Mayor Free, the following motion

Resolved

That Pūroro Āmua - Planning and Environment Committee:

1. Receive the information.
2. Approve the Let's Get Wellington Moving – Golden Mile, Single Stage Business Case.
3. Note that Wellington City Council's partner share of costs (49% WCC, 51% Waka Kotahi) to undertake the work in the next phase (Pre-Implementation) has been allowed for in the 2021-2031 Long Term Plan (LTP) as follows:

2021/22 - \$882,000
2022/23 - \$1,911,000
Total - \$2,793,000

4. Note that LGWM will report back to Council in Q2 2022 providing updates on cost management and engagement, and seeking approval for detailed design, funding and traffic resolutions.
5. Require LGWM to engage closely with the local business community on design and delivery implementation to ensure the needs of business are as best as possible met through detailed design of the project.
6. Agree that the design and allocation of parking will follow the Council's 2020 Parking Policy hierarchy.
7. Note the funding allocation report will need to explicitly incorporate the loss of parking revenue to Council.

Carried

Secretarial note: Mayor Foster moved the original motion (with amendments) as marked in red.

The motion was decided part by part, divisions for which were as follows:

Clauses 1 and 3:

For:

Mayor Foster, Councillor Calvert, Councillor Condie, Councillor Day, Councillor Fitzsimons, Councillor Foon, Deputy Mayor Free, Councillor Matthews, Councillor O'Neill, Councillor Pannett (Chair), Councillor Paul (Deputy Chair), Councillor Rush, Councillor Woolf, Councillor Young

Absent:

Liz Kelly

Majority Vote: 14:0

Carried

Clause 2:

For:

Mayor Foster, Councillor Condie, Councillor Day, Councillor Fitzsimons, Councillor Foon, Deputy Mayor Free, Councillor Matthews, Councillor O'Neill, Councillor Pannett (Chair), Councillor Paul (Deputy Chair)

Against:

Councillor Calvert, Councillor Rush, Councillor Woolf, Councillor Young

Majority Vote: 10:4

Carried

Clauses 4-7:

For:

Mayor Foster, Councillor Calvert, Councillor Condie, Councillor Day, Councillor Fitzsimons, Councillor Foon, Deputy Mayor Free, Councillor Matthews, Councillor O'Neill, Councillor Pannett (Chair), Councillor Paul (Deputy Chair), Councillor Rush, Councillor Woolf, Councillor Young

Absent:

Liz Kelly

Majority Vote: 14:0

Carried

2.4 Actions Tracking

Moved Councillor Pannett, seconded Councillor Paul, the following motion

Resolved

That the Pūroro Āmua | Planning and Environment Committee:

1. Receive the information.

Carried unanimously

2.5 Forward Programme

Moved Councillor Pannett, seconded Councillor Paul, the following motion

Resolved

That the Pūroro Āmua | Planning and Environment Committee:

1. Receive the information.

Carried unanimously

The meeting adjourned at 12:24 and reconvened at 1pm with the following members present: Councillor Calvert, Councillor Condie, Councillor Day, Councillor Fitzsimons, Councillor Foon, Councillor Matthews, Councillor O'Neill, Councillor Pannett, Councillor Paul, Councillor Rush, Councillor Woolf and Councillor Young.

3. Committee Reports

3.1 **Report of the Kāwai Whakatipu** | Grants Subcommittee Meeting of 13 October 2021

Moved Councillor Fitzsimons, seconded Councillor Foon, the following motion

Resolved

That the Pūroro Āmua | Planning and Environment Committee:

- a. Approve the criteria **as per Attachment 1**, and
- b. Note the processes for administering the fund.

Carried

Attachments

- 1 Memo: Amended Climate Change and Sustainability Fund Criteria

(Mayor Foster returned to the meeting at 1:26pm.)

Closure motion

Moved Councillor Calvert, seconded Councillor Young, the following motion

Resolved

That the Pūroro Āmua | Planning and Environment Committee:

1. Agree that, in accordance with standing order 25.2(c), the motion under debate now be put.

Lost

(Deputy Mayor Free returned to the meeting at 1:33pm).

2.2 Wellington Central City Green Network Plan

Moved Councillor Pannett, seconded Councillor O'Neill, the following motion

Resolved

That Pūroro Āmua - Planning and Environment Committee:

- 1) Receive the information
- 2) Adopt the draft Green Network Plan (GNP) – (Attachment 1).
- 3) Request officers to come back with an Implementation Framework and the finalised GNP early 2022 setting funding and partnering options, programmes of work, actions and targets over 30 years which will direct:
 - a. Protecting existing green elements
 - b. Planting more trees
 - c. Enhancing and greening existing public spaces
 - d. Developing sites into new parks
- 4) Request officers to identify a te reo Māori name for the GNP.

Carried unanimously

2.3 Te Whanganui-a-Tara Whaitua Implementation Programme And Te Mahere Wai O Te Kāhui Taiao

Moved Councillor Rush, seconded Councillor Pannett, the following motion

Resolved

That the Pūroro Āmua | Planning and Environment Committee:

1. Receive the information.
2. Note that officers will continue to work with Greater Wellington Regional Council to understand the impact of the Te Whanganui-ā-Tara Whaitua Implementation Plan and will report back on implementation to the Committee.

Carried

A division was called for, voting on which was as follows:

For:

Councillor Calvert, Councillor Condie, Councillor Day, Councillor Fitzsimons, Councillor Foon, Deputy Mayor Free, Councillor Matthews, Councillor O'Neill, Councillor Pannett (Chair), Councillor Paul (Deputy Chair), Councillor Rush, Councillor Woolf, Councillor Young

Absent:

Mayor Foster, Liz Kelly

Majority Vote: 13:0

Carried

The meeting concluded at 2:50pm with the reading of the following karakia:

Unuhia, unuhia, unuhia ki te uru tapu nui	Draw on, draw on
Kia wātea, kia māmā, te ngākau, te tinana, te wairua	Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind
I te ara takatū	
Koia rā e Rongo, whakairia ake ki runga	Oh Rongo, above (symbol of peace)
Kia wātea, kia wātea	Let this all be done in unity
Āe rā, kua wātea!	

Authenticated: _____
Chair

ORDINARY MEETING

OF

PŪRORO ĀMUA - PLANNING AND ENVIRONMENT
COMMITTEE

MINUTE ITEM ATTACHMENTS

Time: 9:30am
Date: Wednesday, 27 October 2021
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Business

Page No.

**3.1 Report of the Kāwai Whakatipu | Grants Subcommittee Meeting
of 13 October 2021**

1. Memo: Amended Climate Change and Sustainability Fund Criteria 2

Climate and Sustainability Fund Criteria

Councillor Fitzsimons amended substantive - 27 October 2021

Officers are proposing some **minor** amendments in order to clarify the intent of the report and to improve the wording of the Climate and Sustainability Fund Criteria which were approved by the Kāwai Whakatipu |Grants Subcommittee on 13 October 2021.

These amendments are based on feedback from the Councillors and Council's Environment Reference Group (included in this memo with officers' responses) and are supported by officers.

This information is referred to as Attachment 1 and included in the minutes.

Amendments

Removed text strikethrough

Amended text in Red

1. Receive the information
2. Recommend that the Pūroro Āmua - Planning and Environment Committee:
 - Approve the criteria **as per attachment 1**
 - Note the processes for administering the fund.

Whakarāpopoto

Executive Summary

3. The Climate and Sustainability Fund (the Fund) is an initiative of Te Atakura – First to Zero. The intention of the Fund in years one to five of the 2021-2031 Long-term Plan is to support communities and businesses in Wellington City to undertake climate action initiatives that reduce, and/or support the reduction of, gross carbon emissions.

~~4. Initiatives must meet at least one of the following core fund criteria:~~

Initiatives must be designed to achieve one of the following aims of the fund:

- i. Advance Wellingtonians' understanding and uptake of the climate action challenge thereby contributing to meeting our 2030 and 2050 carbon reduction goals.
 - Preference for these grants will be initiatives that create impact beyond themselves.
 - Initially the bulk of the Fund will be allocated to initiatives under this criteria.
- ii. Reduce carbon emissions significantly in the near term thereby contributing to the City's 2030 carbon reduction target.
 - Preference for these grants will be to initiatives that significantly reduce emissions.
 - The percentage of the Fund allocated to this purpose will increase over the lifetime of the Fund.
5. Grants will be approved **by an internal Officer panel, grants over \$10,000 will be approved** by Kāwai Whakatipu - Grants Subcommittee with Chair and Deputy of Kāwai whakatipu in consultation with Chair of P and E to be able to approve grants outside the cycle of meetings.
6. Eligibility and assessment criteria, and fund priorities, have been developed by the Climate Response Team and the Funding Team (see below). Timing of funding rounds will align with existing Council funding cycles being considered through Kāwai Whakatipu - Grants Subcommittee. **Kāwai Whakatipu will give consideration timing of meetings and whether**

demand for funding will require delegation for decisions to Chair/Deputy in consultation with the Chair of Pūroro Āmua | Planning and Environment Committee.

Takenga mai

Background

7. The Climate and Sustainability Fund is an initiative in Te Atakura – First to Zero.
8. The intention of the Fund is to support communities and businesses in Wellington City to undertake climate action initiatives, to support the City's achievement of its carbon reduction targets.
9. The budget for the Fund is included in the 2021-2031 Long-term Plan - \$250,000 annually for five years, with additional small budget allocation for fund administration.

Kōrerorero

Discussion

10. The purpose of the Fund's is two-fold:
 - i. to support initiatives that might not achieve significant carbon reductions, but will create a culture of climate action, demonstrate scalable action, or reach a wide audience; and
 - ii. to support projects that reduce carbon emissions in Wellington City ~~in the short term~~ **in the next eight years in alignment with the City's 2030 target**. Note that applications will not be accepted for initiatives that move emissions out of the Wellington City boundary and claim reductions.
11. It is anticipated that the allocation of funding over the lifetime of the Fund will transition from initiatives focussed on creating a culture of climate change **in the first two to three years (10 i)** to initiatives that measurably reduce carbon emissions **(10 ii)**.

Officers have reviewed criteria from similar funds run by local authorities and in the philanthropic sector in Aotearoa - New Zealand.

12. To be eligible to apply for this Fund, applicants must:
 - be a legal entity (or sit under a legal entity) including a community group, Māori entity, school, social enterprise or business
 - be willing to partner with Wellington City Council to share knowledge, learning and support our Te Atakura- First to Zero strategy
 - be based within WCC rate-paying area or deliver benefits within the Wellington City Council rate paying area
 - ~~have a proven track record of delivering similar projects~~
 - **can demonstrate capability and capacity to deliver the type of project proposed, and preferably have a track record of delivering similar projects**
13. Priority will be given to projects that:
 - demonstrate equity across communities in relation to access to climate action information and ability to act
 - are governed by, and/or developed in partnership with mana whenua
 - lead towards a zero-carbon economy by 2050
 - demonstrate collaboration and co-funding (including in-kind)
 - have a plan to be self-sustaining and financially viable post Council funding.
14. ~~Applications will be assessed based on the following criteria:~~
 - a. ~~Impact – there is clear evidence that the initiative will contribute to building a culture of climate change action and/or reduce carbon emissions.~~
 - b. ~~Scalable – the initiative has the ability to be scaled (or replicated) to increase the impact over time.~~

- ~~c. Legacy – the initiative can deliver ongoing benefit and/or demonstrate the potential for lasting long-term impact.~~
- ~~d. Measurable change – the initiative has tangible outcomes that can be measured and produce learnings that can contribute to a broader movement of change.~~
- ~~e. Unintended consequences – the applicant has identified (where possible) and considered unintended socio-cultural, economic or environmental impacts (positive or negative).~~
- ~~f. Deliverable – the initiative is ready and able to be delivered within the timeframe stated.~~

Amended

14. Applications will be assessed based on the following criteria:

- a. **Measurable change-** the initiative has tangible outcomes that can be measured and produce learnings that can contribute to a broader movement of change)
- AND
- Deliverable-** the initiative is ready and able to be delivered within the timeframe stated).
- b. Impact - there is clear evidence that the initiative will contribute to building a culture of climate change action and/or reduce carbon emissions.
- c. Scalable - the initiative has the ability to be scaled (or replicated) to increase the impact over time.
- d. Legacy - the initiative can deliver ongoing benefit and/or demonstrate the potential for lasting long-term impact.
- e. Unintended consequences - the applicant has identified (where possible) and considered unintended socio-cultural, economic or environmental impacts (positive or negative).

- 15. The Fund will be managed through the Council grants management system and reviewed and moderated by a cross-Council panel of specialists. This could include staff from e.g., Community Services (resilience, accessibility), Waste Minimisation, Mataaho Aronui and the Climate Change Response Team.
- 16. A position (Community Activator- Climate Action) is being established to advocate for, develop and support a pipeline of high-quality applications for the Fund. This role will sit with the funding team and actively engage with other external funders, organisations, and Government to support co-investment and collaboration in initiatives both during and beyond the term of the Fund.
- 17. The role will work closely with the Climate Lab which was established to support the implementation of Te Atakura. One of the core interventions of the Climate Lab going forward is to pilot, test and navigate ideas to reduce carbon emissions. It is anticipated that the Climate Lab will provide a pipeline of carbon reduction initiatives that can be directed to this Fund

Response to Environment Reference Group Questions

Item	ERG comment	Officer advice
Item 10 – outlining the two types of initiatives that can apply	10. i) should have a time limit of 3-5 years and after this only 10 ii) should apply.	The fund is only approved for five years in the LTP, the transition to 10 ii) would likely apply after the first or second year, we’d see this gaining momentum as bigger emissions

		related ideas come through, especially as we develop partnerships with other funders/mechanisms to invest in bigger ideas and proposals.
Item 13 – requirement to have a proven track record of delivering similar projects	The need to have carried out similar projects is too restrictive. Change to projects of a similar scale or even just other projects especially for the first three rounds.	This could be amended to “can demonstrate capability and capacity to deliver the type of project proposed, and preferably a track record of delivering similar projects”
Item 14 – priorities for the Fund	The priorities are fine but for the initial round should be relaxed as most groups will not be able to meet them.	Priorities will guide officer work in actively seeking and supporting organisations to submit applications. No action on this feedback is recommended.
Item 15 – criteria	It needs to be clear that projects should be measurable and ready to go, and that projects can’t receive funding if these two criteria aren’t met	Re-order the criteria to highlight d. (measurable) and f. (deliverable)

Item 3.1 Attachment 1

ENDS