

**Absolutely Positively**  
**Wellington City Council**

Me Heke Ki Pōneke

# Ordinary Meeting of Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee Rārangi Take | Agenda

9:30 am Rāapa Wednesday, 25 Whiringa ā-nuku October 2023  
Ngake (16.09), Level 16, Tahiwī  
113 The Terrace  
Pōneke | Wellington



## **MEMBERSHIP**

Mayor Whanau  
Deputy Mayor Foon  
Councillor Abdurahman  
Councillor Apanowicz (Deputy Chair)  
Councillor Brown  
Councillor Calvert  
Councillor Chung  
Councillor Free  
Pouiwi Hohaia  
Pouiwi Kelly  
Councillor Matthews (Chair)  
Councillor McNulty  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Randle  
Councillor Wi Neera  
Councillor Young

### **Have your say!**

*You can make a short presentation to the Councillors, Committee members, Subcommittee members or Community Board members at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-499-4444, emailing [public.participation@wcc.govt.nz](mailto:public.participation@wcc.govt.nz), or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about. All Council and committee meetings are livestreamed on our YouTube page. This includes any public participation at the meeting.*

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## AREA OF FOCUS

The Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee has responsibility for:

- 1) Long-term planning and annual planning.
- 2) Financial and non-financial performance oversight in relation to the long-term plan and annual plan.
- 3) Financial oversight.
- 4) Procurement policy.
- 5) Non-strategic asset investment and divestment as provided for through the long-term plan (recommending to Council where matters are not provided for in the long-term plan).
- 6) Council-controlled Organisation oversight and performance.
- 7) Council-controlled Organisation director review and appointments.
- 8) WellingtonNZ oversight and performance.
- 9) Approve asset management plans.

To read the full delegations of this committee, please visit [wellington.govt.nz/meetings](https://wellington.govt.nz/meetings).

**Quorum:** 9 members



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# 1. Meeting Conduct

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## 1.1 Karakia

The Chairperson will open the hui with a karakia.

<b>Whakataka te hau ki te uru, Whakataka te hau ki te tonga. Kia mākinakina ki uta, Kia mātaratara ki tai. E hī ake ana te atākura. He tio, he huka, he hauhū. Tihei Mauri Ora!</b>	Cease oh winds of the west and of the south Let the bracing breezes flow, over the land and the sea. Let the red-tipped dawn come with a sharpened edge, a touch of frost, a promise of a glorious day
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At the appropriate time, the following karakia will be read to close the hui.

<b>Unuhia, unuhia, unuhia ki te uru tapu nui Kia wātea, kia māmā, te ngākau, te tinana, te wairua I te ara takatū Koia rā e Rongo, whakairia ake ki runga Kia wātea, kia wātea Āe rā, kua wātea!</b>	Draw on, draw on Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Oh Rongo, above (symbol of peace) Let this all be done in unity
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## 1.2 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the hui, where leave of absence has not previously been granted.

## 1.3 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

## 1.4 Confirmation of Minutes

The minutes of the meeting held on 6 September 2023 will be put to the Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee for confirmation.

## 1.5 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows.

***Matters Requiring Urgent Attention as Determined by Resolution of the Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee.***

The Chairperson shall state to the hui:

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent hui.

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The item may be allowed onto the agenda by resolution of the Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee.

***Minor Matters relating to the General Business of the Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee.***

The Chairperson shall state to the hui that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent hui of the Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee for further discussion.

### **1.6 Public Participation**

A maximum of 60 minutes is set aside for public participation at the commencement of any hui of the Council or committee that is open to the public. Under Standing Order 31.2 a written, oral, or electronic application to address the hui setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the hui concerned, and subsequently approved by the Chairperson.

Requests for public participation can be sent by email to [public.participation@wcc.govt.nz](mailto:public.participation@wcc.govt.nz), by post to Democracy Services, Wellington City Council, PO Box 2199, Wellington, or by phone at 04 499 4444 and asking to speak to Democracy Services.



## 2. General Business

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### ACTIONS TRACKING AND FORWARD PROGRAMME

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#### Kōrero taunaki | Summary of considerations

##### Purpose

1. This report provides an update on past actions agreed by the Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee (the Committee), or its equivalent, at its previous meetings (hui).
2. Additionally, this report provides a list of items that are scheduled to be considered at the next two hui of the Committee.

##### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy
  
- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

##### Strategic alignment with priority objective areas from Long-term Plan 2021–2031

##### Relevant Previous decisions

Not applicable.

##### Financial considerations

- Nil       Budgetary provision in Annual Plan / Long-term Plan       Unbudgeted \$X

##### Risk

- Low       Medium       High       Extreme

Author	Alisi Folaumoetu'i, Senior Democracy Advisor
Authoriser	Stephen McArthur, Chief Strategy & Governance Officer

## **Taunakitanga | Officers' Recommendations**

Officers recommend the following motion:

That the Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee:

1. Receive the information.

## **Whakarāpopoto | Executive Summary**

### **Actions Tracking**

3. The Committee passed 9 resolutions on 6 Mahuru September 2023:
  - All are complete.
4. The Committee had 24 in progress actions carried forward from previous action tracking reports:
  - 15 are now complete and 9 are still in progress.

### **Forward Programme**

5. The following items are scheduled to go to the Committee's next two hui:

Rāapa Wednesday, 1 Whiringa-ā-rangi November 2023:

- Long-term Plan Rating Policies Review – Oral Submissions (Chief Financial Officer)

Rāpare Thursday, 9 Whiringa-ā-rangi November 2023:

- Quarter 1 Performance Reports, including CCOs (Chief Strategy and Governance Officer and Chief Financial Officer)
- LTP decisions to inform budget development (Chief Strategy and Governance Officer and Chief Financial Officer)
- Council submission on the Draft National Policy Statement for Natural Hazards Decision-making (Chief Planning Officer)
- Submission on Natural Resources Plan Change 1 (Chief Planning Officer)
- Update on Council Accommodation PX (Chief Operating Officer)
- CCO Board Appointments PX (Chief Strategy and Governance Officer)

## **Takenga mai | Background**

### **Actions Tracking**



6. Attachment 1 lists clauses agreed by the Committee that are still in progress or have been completed since actions were last reported on.
7. For public excluded resolutions, individual clauses will not be reported on in a public hui. An overall status for the item will be given and it will remain in progress until all clauses are complete.
8. Actions will be removed from the list once they have been reported as complete.
9. Where applicable, this report contains actions carried over from the equivalent committee(s) of previous trienniums.

10. The purpose of the actions tracking report is to ensure that all resolutions are being actioned over time. It does not take the place of performance monitoring or full updates. The Committee could resolve to receive a full update report on an item, if it wishes.

### **Forward Programme**

11. The forward programme sets out the reports planned for to go to the Committee for consideration in the next two hui.
12. It is a working document and is subject to change on a regular basis.

### **Attachments**

Attachment 1. [Actions Tracking - October](#)  

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Date	ID	Title	Clause number	Clause	Status	Comment
Thursday, 17 June 2021	296	4.1: Chaffers Marina Limited Options		All clauses	In progress	<p>Formal letter addressing some of the issues was received on 1st August 2023 from CML. In that letter they state that they are still working through the issues and need more time to come back to us on a number of the options we have presented.</p> <p>This is an ongoing discussion. Progress is being made although due to the complexity of the issues it is taking time to work through each one.</p> <p>WCC officers are however considering selling the individual marina berths we own. The last one sold in 2022 for circa \$110,000. Prices have since dropped due to the current economy.</p>
Thursday, 18 November 2021	304	2.8 Te Upoko o Te Ika a Māui Commitment	3	Note that spend targets are yet to be developed and will be brought back to the Committee for approval.	In progress	We are actively working with Mataaho Aronui, Iwi partners & Commercial Partnerships to develop and agree these targets and then will report back to the Committee for approval.
Thursday, 23 March 2023	1493	2.1 Rating Policy Review	2	Note a rating policy review will address the resolutions made in June 2022 by the then Annual Plan/Long-term Plan Committee and the then Planning and Environment Committee. The review will also consider area of focus identified at the 15 February 2023 workshop with Councillors.	Completed	The rating policy review is out for consultation. It is expected that Council will continue to review its rating policies on a regular basis.
Thursday, 23 March 2023	1494	2.1 Rating Policy Review	3	Note the rating policy review will be carried out as a parallel stream of work alongside the broader 2024-34 long-term plan development. The rating policy review has its own communication and engagement plan, which is closely aligned with the long-term plan communications and engagement plan.	Completed	The rating policy review is out for consultation. It is expected that Council will continue to review its rating policies on a regular basis.
Thursday, 23 March 2023	1495	2.1 Rating Policy Review	4	Agree to proceed with a rating policy review.	Completed	Rating policy review underway
Thursday, 23 March 2023	1496	2.1 Rating Policy Review	5	Agree the process for completing the review, including the proposed engagement and communications approach for the rating policy review.	Completed	The rating policy review is out for consultation. It is expected that Council will continue to review its rating policies on a regular basis.
Wednesday, 31 May 2023	1641	2.2 Quarter 3 Performance Report	4	Recommend to Council an increase to the project Capex budget for the Ngaio Gorge project by \$3.1m from \$10.3m to \$13.4m to cater for the total variation costs of contract works, professional services and labour; and	In progress	
Wednesday, 31 May 2023	1657	2.3 2023 Annual Plan - Deliberation and Budget Variances	13	Agree to pause the Huetepara Park project due to capex cost increases and reconsider the budget as part of the 2024-34 LTP process;	Completed	To be part of the Adoption of the final Annual Plan on June 29 2023
Wednesday, 31 May 2023	1658	2.3 2023 Annual Plan - Deliberation and Budget Variances	14	Note we will continue to provide shade in community playgrounds as appropriate and within existing capital and operating budgets.	Completed	To be part of the Adoption of the final Annual Plan on June 29 2023
Wednesday, 31 May 2023	1659	2.3 2023 Annual Plan - Deliberation and Budget Variances	15	Note the cycleway on the South Coast is part of the bike network with areas being completed according to priority. The route is a low priority for completion i.e. prioritised as 13 out of the 14 areas	Completed	To be part of the Adoption of the final Annual Plan on June 29 2023
Thursday, 29 June 2023	1752	2.2 Report Back on Councillor Young's Taiwan Visit and Report on Wellington Mayoral Delegation to Asia	4	Note that carbon credits for this travel have been included in the estimated costs.	In progress	
Thursday, 29 June 2023	1753	2.2 Report Back on Councillor Young's Taiwan Visit and Report on Wellington Mayoral Delegation to Asia	5	Note that a number of senior business representatives will travel with the Mayor Whanau as part of the business delegation, and they will meet their own costs.	In progress	

Date	ID	Title	Clause number	Clause	Status	Comment
Thursday, 29 June 2023	1754	2.2 Report Back on Councillor Young's Taiwan Visit and Report on Wellington Mayoral Delegation to Asia	6	Note that with a Mayoral business delegation of this size, a senior member of staff will accompany Mayor Whanau in addition to support from the International Relations team. These costs will be met by the Council business units.	In progress	
Thursday, 17 August 2023	1860	2.4 Proposed Rating Policy changes for consultation to inform the 2024/34 Long Term Plan	2	Agree to delay the review of the rating base (Land value or Capital value) until after the 2024/34 Long-term Plan. Recommendations following the review of the rating base will be used to inform the 2027/37 Long-term Plan.	In progress	
Thursday, 17 August 2023	1861	2.4 Proposed Rating Policy changes for consultation to inform the 2024/34 Long Term Plan	3	Agree to consult on a change to the commercial, industrial and business differential rate from 3.7:1 to 3.25:1.	Completed	
Thursday, 17 August 2023	1862	2.4 Proposed Rating Policy changes for consultation to inform the 2024/34 Long Term Plan	4	Agree to consult on an increase to the land use division value from \$800k to \$1.5m for the Commercial, industrial and business differential to be included in the funding impact statement	Completed	
Thursday, 17 August 2023	1863	2.4 Proposed Rating Policy changes for consultation to inform the 2024/34 Long Term Plan	5	Note that the impact of the proposed change to the commercial, industrial and business differential rate from 3.7:1 to 3.25:1 will be modelled and reported back to Committee throughout the preparation of the 2024/34 Long-term plan	Completed	
Thursday, 17 August 2023	1864	2.4 Proposed Rating Policy changes for consultation to inform the 2024/34 Long Term Plan	6	Agree to consult on a new general rate differential category for vacant land of 4.5:1.	Completed	
Thursday, 17 August 2023	1865	2.4 Proposed Rating Policy changes for consultation to inform the 2024/34 Long Term Plan	7	Note the Zero Waste Programme business case will discuss the future funding of waste services and any changes will be separately consulted on. Any change in funding will be implemented from 1 July 2026.	Completed	
Thursday, 17 August 2023	1867	2.4 Proposed Rating Policy changes for consultation to inform the 2024/34 Long Term Plan	9	Agree to consult on a change to the Rates Remissions and Postponements Policies regarding Māori freehold land.	Completed	
Thursday, 17 August 2023	1868	2.4 Proposed Rating Policy changes for consultation to inform the 2024/34 Long Term Plan	10	Agree to consult on a change to the Rates Remissions Policy regarding the removal of the first home builders' remission.	Completed	
Thursday, 17 August 2023	1869	2.4 Proposed Rating Policy changes for consultation to inform the 2024/34 Long Term Plan	11	Agree to consider targeted funds for a Golden Mile transition fund and Affordable housing fund as part of the 2024/34 Long-term Plan.	In progress	
Thursday, 17 August 2023	1870	2.4 Proposed Rating Policy changes for consultation to inform the 2024/34 Long Term Plan	12	Instruct officers to review the merit of funding development through targeted rates and liaise with the Chair as to whether this should be included in the Statement of Proposal for consultation.	Completed	
Thursday, 17 August 2023	1871	2.4 Proposed Rating Policy changes for consultation to inform the 2024/34 Long Term Plan	13	Agree to consider targeted rates for climate action and resilience as part of the LTP and signal this intent in the Statement of Proposal for consultation.	In progress	
Wednesday, 6 September 2023	2226	2.1 Rating Policy Review Consultation Document	1	Receive the information.	Completed	
Wednesday, 6 September 2023	2227	2.1 Rating Policy Review Consultation Document	2	Adopt the Consultation Document which sets out the proposed changes to rating policies to be updated and adopted as part of the 2024/34 Long-term Plan.	Completed	
Wednesday, 6 September 2023	2228	2.1 Rating Policy Review Consultation Document	3	Note funding development through targeted rates has not been included for consultation.	Completed	
Wednesday, 6 September 2023	2229	2.1 Rating Policy Review Consultation Document	4	Note that community consultation will be for a four-week period over September and October.	Completed	

Date	ID	Title	Clause number	Clause	Status	Comment
Wednesday, 6 September 2023	2230	2.1 Rating Policy Review Consultation Document	5	Delegate to the Mayor and Chief Executive the authority to make editorial changes to the Consultation Document to reflect decisions made at this meeting or requirements that might arise prior to formal consultation.	Completed	
Wednesday, 6 September 2023	2231	2.2 Actions Tracking	1	Receive the information.	Completed	
Wednesday, 6 September 2023	2232	2.3 Forward Programme	1	Receive the information.	Completed	
Wednesday, 6 September 2023	2233	3 Public Excluded	1	3.1 CCO Board Appointments 7(2)(a)The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. s48(1)(a)That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.	Completed	
Wednesday, 6 September 2023	2234	3 Public Excluded	2	Note the appropriate parts of this report will be publicly released immediately following this meeting.	Completed	





### 3. Committee Reports

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## REPORT OF THE UNAUNAHĪ MĀHIRAHIRA | AUDIT AND RISK COMMITTEE MEETING OF 11 OCTOBER 2023

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**Members:** Mayor Whanau, Councillor Apanowicz, Councillor Chung, Pouwi Kelly, Councillor Pannett, Councillor Randle (Deputy Chair), Bruce Robertson (Chair), Wendy Venter, Pouwi Hohaia (absent – apology accepted).

The Unaunahi Māhirahira | Audit and Risk Committee recommends that the Kōrau Tōtōpū | Long-term Plan, Finance and Performance Committee:

1. Recommend that Te Kaunihera o Pōneke | Council:
  - a) Approve the Accounting Policies contained in the draft financial statements for adoption for the financial statements for the year ended 30 June 2023.
  - b) Approve the draft Financial Statements and Statements of Service Provision for Wellington City Council and Group within the draft Annual Report for the year ended 30 June 2023, subject to the resolution of any matters identified during the meeting and those arising from year-end and annual audit from Audit New Zealand.
  - c) Approve the draft Annual Report for Wellington City Council and Group for the year ended 30 June 2023.
  - d) Delegate to the Chair and Deputy Chair of the Audit and Risk Committee, Wendy Venter and Councillor John Apanowicz the authority to deal with any significant issues arising after this meeting that are under the delegations of the Committee, ensuring they are appropriately addressed through discussions with Officers and liaison with other Committee members if necessary.
  - e) Delegate to the Chief Executive Officer the authority to make minor editorial changes that may arise as part of the finalising the 2022/23 Annual Report.

The following attachments for this report were not available at the time of agenda publication, pending Audit clearance:

- The Annual Report Volume 1 and 2
- Summary Annual Report
- Draft Audit Opinion
- Draft Letters of Representation

These documents will be published as supplementary attachments as soon as they are available.

The public-excluded agenda and minutes for the Unaunahi Māhirahira | Audit and Risk Committee hui of 11 October were provided to elected members and include relevant information which will be released publicly with the supplementary attachments intended for this meeting of the Kōrau Tōtōpū | Long-term Plan, Finance and Performance Committee.

### Attachments

Nil