

Absolutely Positively
Wellington City Council

Me Heke Ki Pōneke

Ordinary Meeting of Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee Agenda

9:30am Thursday, 23 March 2023
Ngake (16.09)
Level 16, Tahiwī
113 The Terrace
Wellington



MEMBERSHIP

Mayor Whanau
Deputy Mayor Foon
Councillor Abdurahman
Councillor Apanowicz (Deputy Chair)
Councillor Brown
Councillor Calvert
Councillor Chung
Councillor Free
Holden Hohaia
Liz Kelly
Councillor Matthews (Chair)
Councillor McNulty
Councillor O'Neill
Councillor Pannett
Councillor Paul
Councillor Randle
Councillor Wi Neera
Councillor Young

Have your say!

You can make a short presentation to the Councillors, Committee members, Subcommittee members or Community Board members at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-803-8337, emailing public.participation@wcc.govt.nz or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about. All Council and committee meetings are livestreamed on our YouTube page. This includes any public participation at the meeting.

AREA OF FOCUS

The Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee has responsibility for:

- 1) Long-term planning and annual planning.
- 2) Financial and non-financial performance oversight in relation to the long-term plan and annual plan.
- 3) Financial oversight.
- 4) Procurement policy.
- 5) Non-strategic asset investment and divestment as provided for through the long-term plan (recommending to Council where matters are not provided for in the long-term plan).
- 6) Council-controlled Organisation oversight and performance.
- 7) Council-controlled Organisation director review and appointments.
- 8) WellingtonNZ oversight and performance.
- 9) Approve asset management plans.

To read the full delegations of this committee, please visit wellington.govt.nz/meetings.

Quorum: 9 members

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1. Meeting Conduct

1.1 Karakia

The Chairperson will open the meeting with a karakia.

Whakataka te hau ki te uru,	Cease oh winds of the west
Whakataka te hau ki te tonga.	and of the south
Kia mākinakina ki uta,	Let the bracing breezes flow,
Kia mātaratara ki tai.	over the land and the sea.
E hī ake ana te atākura.	Let the red-tipped dawn come
He tio, he huka, he hauhū.	with a sharpened edge, a touch of frost,
Tihei Mauri Ora!	a promise of a glorious day

At the appropriate time, the following karakia will be read to close the meeting.

Unuhia, unuhia, unuhia ki te uru tapu nui	Draw on, draw on
Kia wātea, kia māmā, te ngākau, te tinana, te wairua	Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind
I te ara takatū	
Koia rā e Rongo, whakairia ake ki runga	Oh Rongo, above (symbol of peace)
Kia wātea, kia wātea	Let this all be done in unity
Āe rā, kua wātea!	

1.2 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.3 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.4 Confirmation of Minutes

The minutes of the meeting held on 23 February 2023 will be put to the Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee for confirmation.

1.5 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows.

Matters Requiring Urgent Attention as Determined by Resolution of the Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee.

The Chairperson shall state to the meeting:

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee.

Minor Matters relating to the General Business of the Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee.

The Chairperson shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee for further discussion.

1.6 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 31.2 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

Requests for public participation can be sent by email to public.participation@wcc.govt.nz, by post to Democracy Services, Wellington City Council, PO Box 2199, Wellington, or by phone at 04 803 8334, giving the requester's name, phone number and the issue to be raised.

2. General Business

1. RATING POLICY REVIEW

Kōrero taunaki | Summary of considerations

Purpose

1. This report to Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee seeks the committee's agreement to the proposed rating policy review¹. This includes the proposed scope of the review and the process for completing the review, including engagement and communication with ratepayers and key stakeholders.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

Relevant Previous decisions

On 1 June 2022 the then Annual Plan/Long-term Plan Committee resolved to “Direct officers to complete a comprehensive review of the ‘rating policy’, and the ‘revenue and financing policy’ in time for the 2024-34 long-term plan”.

Subsequently, on 23 June 2022 the Planning and Environment Committee made two resolutions to:

- a. Request that officers investigate options to incentivise development on underdeveloped land as part of the wider review of the rating policy, including land value only rating (as recommended by the Productivity Commission) and a targeted rate on underdeveloped land in the city centre, metropolitan, local and neighbourhood centres.
- b. Agree to remove the assisted (affordable) housing chapter from the notified District Plan and instead investigate the use of a targeted rate on land in identified growth areas of the city where additional height has been enabled by the PDP to fund an assisted (affordable)

¹ Rating policy sits in several places including the revenue and financing policy, remissions and postponements policies, funding impact statement and the rates resolution. The review will consider all of Council's rating policies.

housing fund as part of the wider review of the rating policy.

Significance

The decision is **rated high significance** in accordance with schedule 1 of the Council's Significance and Engagement Policy. Any rating policy changes are likely to change the incidence of rates paid by different ratepayers. As a result, this is expected to generate a high amount of interest from the community.

Financial considerations

Nil
 | Budgetary provision in Annual Plan / Long-term Plan
 | Unbudgeted \$X

Risk

Low
 | Medium
 | High
 | Extreme

Author	Andrea Reeves, Chief Financial Officer Baz Kaufman, Manager Strategy and Research
Authoriser	Stephen McArthur, Chief Strategy & Governance Officer

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee:

- 1) Receive the information.
- 2) **Note** a rating policy review will address the resolutions made in June 2022 by the then Annual Plan/Long-term Plan Committee and the then Planning and Environment Committee. The review will also consider area of focus identified at the 15 February 2023 workshop with Councillors.
- 3) **Note** the rating policy review will be carried out as a parallel stream of work alongside the broader 2024-34 long-term plan development. The rating policy review has its own communication and engagement plan, which is closely aligned with the long-term plan communications and engagement plan.
- 4) **Agree** to proceed with a rating policy review.
- 5) **Agree** the process for completing the review, including the proposed engagement and communications approach for the rating policy review.

Whakarāpopoto | Executive Summary

2. The purpose of this report is to recommend the approval of a rating policy review. The review will address resolutions made in June 2022 by the then Annual Plan/Long-term Plan Committee and the then Planning and Environment Committee. It will also address areas of focus identified by Councillors at a 15 February 2023 workshop, including:
 - Enhancing the transparency of the rating policies and enabling ratepayers to be clear about the rates they will need to pay.
 - Considering the fairness of Council's rating policies.
 - Considering how the rates struck can support the efficient use of land.
 - Considering remissions for Māori land (not just Māori freehold land) and working with Mana Whenua as the rating policy review progresses.
 - Considering if there is sufficient granularity in the differential currently applied to general rates.
 - Where direct benefit can be identified considering whether the Council should utilise more targeted rates. And specifically considering targeted rates for climate change and development costs.
 - Considering options to smooth out revaluation impacts, including the costs and benefits of this.
3. The rating policy review will follow a process to enable both elected members and the community to decide on what is a reasonable and appropriate allocation of rates. **Note:** this review will **not** determine the total amount of rates struck or proposed rates increases. Workshops with elected members will be held to test possible options for changing rates policies. This will be an iterative process.
4. Engagement and communication with ratepayers and key stakeholders will be completed throughout the duration of the rating policy review.
5. When a preferred rating approach has been agreed, draft policies will be prepared, a separate formal consultation will occur, with submissions sought, and hearings held.
6. The adopted rates policies will be used to prepare the Council's 2024-34 Long-term Plan and set rates for the year commencing 1 July 2024.

Takenga mai | Background

7. On 1 June 2022 the then Annual Plan/Long-term Plan Committee resolved to “Direct officers to complete a comprehensive review of the ‘rating policy’, and the ‘revenue and financing policy’ in time for the 2024-34 long-term plan”.
8. Subsequently, on 23 June 2022 the Planning and Environment Committee made two resolutions to:
 - c. Request that officers investigate options to incentivise development on underdeveloped land as part of the wider review of the rating policy, including land value only rating (as recommended by the Productivity Commission) and a targeted rate on underdeveloped land in the city centre, metropolitan, local and neighbourhood centres.
 - d. Agree to remove the assisted (affordable) housing chapter from the notified District Plan and instead investigate the use of a targeted rate on land in identified growth areas of the city where additional height has been enabled by the PDP to fund an assisted (affordable) housing fund as part of the wider review of the rating policy.
9. There has been no recent consideration by the Council of the basis for setting rates. There are likely to have been changes in the ratepayer base since the last comprehensive rating policy review was completed.
10. Completing the rating policy review also provides an opportunity to start thinking about a future Wellington, taking into consideration matters such as the impact of the proposed district plan, the expected growth in Wellington, as well as the impact of the three waters reform.

Kōrerorero | Discussion

11. A rating policy review is a process for elected members and the community to decide on what is a reasonable and appropriate allocation of rates. This will be demonstrated through:
 - Several workshops with elected members to consider possible rates policy options.
 - Ongoing engagement to inform key stakeholders of the progress of the rating policy review and to receive feedback on areas of concern or focus.
 - Formal consultation, including hearings on Council’s proposed rating policies.
 - Communication of the final decision made and the reason for the final decision.
 - The rating policies informing the Council’s 2024-34 long-term plan and the basis in which rates are set for the year beginning 1 July 2024.
12. The rating policy review is not focused on how much rates will be collected – that is, it is not about the size of the rates pie but how the rates pie will be divided.
 - a. **Transparency** – Telling a clear story so our rates system is understood (including the collection of Greater Wellington Regional Council rates and any levies set), and ratepayers are clear about the rates they will need to pay. This includes being clear and transparent about the Council’s rates remissions and postponements policies.
 - b. **Fairness** – Consider affordability relative to matters such as income, age and geography, etc.

- c. **Efficient use of land** – Consider how we can address under-utilised land, low-density land use and land banking. For example, consider if land value is a more appropriate rating base and/or whether a vacant land differential can be set.
 - d. **Māori land** - Consider remissions for Māori land (not just Māori freehold land) and work with Mana Whenua as we progress the rating policy review.
 - e. **Differential rates** - Consider if there is sufficient granularity in the differential. For example, is there a need to separate out larger commercial premises with smaller commercial premises?
 - f. **Targeted rates** - Where direct benefit can be identified consider whether the Council should utilise more targeted rates. Also consider targeted rates for climate change and development costs.
 - g. **Smooth revaluation impacts** - Consider options to smooth out revaluation impacts, including the costs and benefits of this.
15. There were several other individual suggestions made during the workshop including the need to be cognisant of setting rates that the rating system allows for, and how we transition from our current rates policies to another (noting changes may create short term affordability challenges). These suggestions will also be considered in completing the rating policy review.
 16. These themes will inform the initial modelling and advice prepared to elected members for consideration during workshops. However, as the review progresses other themes are likely to emerge, and these will be factored into the elected members consideration of rating policies.
 17. Following the completion of Council workshops, agreement will be sought on the Council's proposed rates policies. Consultation and submissions will be sought on those proposed rates policies. Consultation is planned for the second half of the 2023 calendar year.

Kōwhiringa | Options

18. It is recommended that the Council proceed with a rating policy review, to address the Council resolutions relating to rates setting (outlined in paragraphs 7 and 8) as well as areas identified for improvement (outlined in paragraph 14).
19. An alternative option is to remain with the status quo. This is not recommended.

Whai whakaaro ki ngā whakataunga | Considerations for decision-making

Alignment with Council's strategies and policies

20. A key objective in completing a rating policy review is to provide a rates process and policies that is aligned to, and supports, the Council's outcomes and strategic priorities. Therefore, the principles that the rates policies are based on will be recognisable against the outcomes and strategic priorities set by the Council, and they will align to the Council's financial and infrastructure strategies.
21. As the rating policy review progresses consideration will also be given to the other policies and strategies informing the development of the 2024-34 long-term plan.

Engagement and Consultation

22. A rating policy review will attract significant interest across all residential and commercial residents and ratepayers. Therefore, significant engagement and consultation is proposed.

23. The table below identifies groups of stakeholders and the proposed communications channels and engagement methods at different phases of the project.
24. We have split our communications of engagement into three phases
- Awareness phase, which covers the period where we are scoping the review and modelling possible options. This will occur between now and mid-June 2023.
 - Inform phase, which covers the internal process of preparing consultation material and supporting information for staff and elected members about the preferred rates policies. This will occur during June and July 2023.
 - Engage phase, where we will commence formal consultation on the rates policy review, complete hearings and communicate final decisions. This is planned between August and November 2023.

Stakeholder	Communications channels/engagement methods
Community Boards	<p>Awareness – Meet with Chair of Community Board to note that the Council is completing rating policy review and seek their feedback on concerns/expectations. Offer to meet with the Board as a whole and see what ongoing communication they may want.</p> <p>Inform – Provide clear communication (written) about when consultation will open and encourage the submission of views.</p> <p>Engage - Formal communication (written) on outcome of Council decisions. Offer to provide a briefing on outcome also.</p>
Key interested parties (e.g., Property Council NZ, Chamber of Commerce, Renters United, etc)	As above with Community Boards
Mana Whenua	As above with Community Boards. During the awareness phase it is likely that this will consist of multiple meetings.
Major Landowners	<p>Awareness – Write to landowner to inform them that we are completing the rating policy review and offer to meet with them to discuss.</p> <p>Inform – Provide clear communication (written) about when consultation will open and encourage the submission of views.</p> <p>Engage - Formal communication (written) on outcome of Council decisions.</p>
Residents' associations	As with major landowners. Depending on the size of the residents' association it may be useful to offer a verbal briefing at the engage stage.

BIDs	<p>Awareness – Write to BID to inform them that we are completing the rating policy review and offer to meet with them to discuss key concerns/expectations.</p> <p>Inform – Provide clear communication (written) about when consultation will open and encourage the submission of views.</p> <p>Engage - Formal communication (written) on outcome of Council decisions</p>
Advisory Groups	<p>Awareness – Write to advisory group to inform them that we are completing the rating policy review and offer to meet with them to discuss key concerns/expectations. If they are interested in the process determine what may be completed in the Inform and Engage phase. It may be useful to work with the advisory groups on the inform phase as they are likely to be able to provide advice on how consultation material could be made more accessible.</p>
Ratepayers	<p>Awareness/Inform/Engage – send written communication/newsletter with rates bills to inform ratepayers of the review, to seek their views and to provide information of the outcome of the review.</p>
<p>We will also use other tools such as social media, media releases, advertising, promotion at council facilities to promote awareness of the review. The Online Hub on Korero Mai – Let’s Talk (WCC’ engagement portal) will be used for key consultation phase.</p>	

25. The consultation for the rating policies will be completed prior to the long-term plan consultation. The completion of a rating policy review is significant enough to require its own separate process.

Implications for Māori

26. The Local Government Act 2002 requires the Council to have a Policy on remission and postponement of rates on Māori freehold land. Currently there is a paragraph in our rates remission policy about remission and postponement of rates on Māori freehold land, but no separate policy.
27. Early engagement with Mana Whenua has indicated an interest in the rating policy review, with a particular focus on Council’s policy on remission and postponement of rates on Māori freehold land.
28. We are planning to continue to engage with Mana Whenua as the rating policy review progresses. Mana Whenua feedback will be provided to elected members as they consider the rating policy review.

Financial implications

29. The completion of a rating policy review does not result in additional expenses in the current financial year or the next financial year as the work is being completed by reallocated resources.
30. There may be financial implications because of decisions made during the rating policy review. For example, a decision to remit rates may result in a decrease in expected revenue.

Legal considerations

31. Rates must be set in accordance with legislation, primarily the Local Government (Rating) Act 2002 and the Local Government Act 2002.
32. As part of the process for developing the rating policies legal input will be sought to gain assurance that the rating policies comply with rating law and decision-making law.
33. See also the risks and mitigations section of this paper.

Risks and mitigations

34. Public and media interest is likely to be very high in a rating policy review. Undertaking a rating policy review can also be highly litigious and there is a risk of judicial review.
35. Further, defective policies and process may render decisions that flow out of policies as invalid. Rates are “primarily a tax” and therefore setting them and changing them needs to be done to the letter of the law. How the decision is made is as important as technical compliance.
36. The legal team will be involved early in project, and if required the need for specialist legal input will be sought.
37. It is important that while Council staff and elected members may understand the reasons for the review that they are not closed to community feedback (i.e., they demonstrate bias in their decision making).
38. Elected members will be provided with good information to discuss with the public the proposals and the reasons for them. Clear and frequent communication as the work progresses will be essential to demonstrate that the Council is open to hearing feedback.
39. There may be solutions that elected members consider useful. However, we will need to determine if we hold the relevant information, or our systems can accommodate these solutions.
40. Peer review processes of modelling will be undertaken including seeking specialist expertise where required.

Disability and accessibility impact

41. During the communications and engagement phase of the rating policy review consideration will be given to those who have access needs for them to participate in the review if they choose and they can receive communication about the decisions made.

Climate Change impact and considerations

42. The rating policy review does not have an impact on Wellington’s zero carbon goal or result in additional carbon emissions.

Communications Plan

43. Covered in the engagement and consultation section of this paper.

Health and Safety Impact considered

44. There are no health and safety hazards or risks that people could be exposed to as they relate to the recommendations in this report.

Ngā mahinga e whai ake nei | Next actions

45. Council staff will prepare information for the next Council workshops to discuss the rating policy review in May and June.

Attachments

Nil

1. LONG-TERM PLAN - OUTCOMES FRAMEWORK AND ENGAGEMENT PROCESS

Kōrero taunaki | Summary of considerations

Purpose

1. This report to Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee is made up of two items:
 - Draft content for the revised Strategic Direction for Council containing: the city vision, the outcomes, approaches, and priorities for the 2024-34 Long-term plan.
 - The overview of the full Long-term Plan (LTP) engagement process from now until adoption in June 2024. This includes the engagement process for the draft Strategic Direction document as phase 1, focused on obtaining feedback on what are the priorities for the next three years
 - The following attachments are appended to this report:
 - **Attachment One:** Proposed Vision, outcomes and priorities for engagement with the community
 - **Attachment Two:** Long-term Plan engagement overview
 - **Attachment Three:** Key themes from Councillor workshop
 - **Attachment Four:** Data and insights on the Current State of Wellington City

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy

Note: The LTP crosses all strategy areas

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

Note: The new draft Strategic Direction document outlines priorities that will replace these

Relevant Previous decisions

The new draft Strategic Direction document reflects the outcomes and priorities discussed with councillors at the Long-term Plan workshops and the timeline for achieving them: short-term and long-term.

Significance The decision is **rated low significance** in accordance with schedule 1 of the Council’s Significance and Engagement Policy.

Financial considerations

- Nil
 | Budgetary provision in Annual Plan / Long-term Plan
 | Unbudgeted \$X

2. This paper sets the direction and outlines the engagement for the Long-term Plan 2024-34 (LTP). There are no additional costs as part of this process. The Financial decisions will follow in the Long-term plan process.
3. Costs associated with engagement and analysis will be part of business-as-usual budgets.

Risk

- Low
 | Medium
 | High
 | Extreme

4. The core risk identified is the uncertainty around the three waters reform. The legislation is set up and sets the expectation that three waters will not form part of the 2024 LTP, and therefore no work needs to be done on this activity area.
5. However, the political environment is such that it is possible this could change. To mitigate the risk, we will retain three waters as a topic to be discussed and prioritised, so that we will have the community voice available should any change eventuate.
6. The engagement on the LTP Priorities is scheduled at a similar time as the 2023/24 Annual Plan.
7. Our approach includes actions to mitigate this, including waiting to hold in-person LTP events until after annual plan consultation has closed; using distinctly different messaging and design for the two projects; and a straightforward, highly structured engagement activity for this phase of the LTP.

Authors	Kerryn Merriman, Team Lead, Strategy Amy Brannigan, Advisor Planning and Reporting
Authoriser	Baz Kaufman, Manager Strategy and Research Stephen McArthur, Chief Strategy & Governance Officer

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee:

1. Receive the information
2. **Agree** the draft Vision, Community Outcomes, Approaches and Priorities for community engagement, as outlined in **Attachment 1**.
3. **Endorse** the Long-term Plan engagement plan for five phases of engagement with the community from April 2023 to June 2024 – including the approach for Phase 1 in April/May – as outlined in **Attachment 2**.
4. **Delegate** to the Mayor and Chief Executive the authority to make editorial changes to the engagement content and supporting information to reflect decisions made at this meeting.

Whakarāpopoto | Executive Summary

8. Wellington City Council is now in the planning phase for the 2024-34 Long-term Plan (LTP). The first component is to set the vision and direction. We are reviewing the Vision, Community Outcomes and Priorities set in 2021. This will guide decision making as the Council progresses through the development of Levels of Service, Activity, Asset and Budget decisions.
9. Through a facilitated workshop with Councillors, it was suggested the Outcomes have greater aspiration and give meaning to who we are as Wellingtonians. Based on this feedback and the workshop, officers recommend five outcomes. The four existing outcomes remain, but the wording and meaning are changed to be more aspirational.
10. Officers also identified that an additional Community Outcome, Our Urban Form, is needed to raise the visibility of housing and infrastructure.
11. The proposed Community Outcomes are:
 - **Our Culture** - A welcoming, diverse and inclusive city, that celebrates te ao Māori, and embraces creativity, curiosity, and multi-cultural expression
 - **Our Community** - A city with strong social connection and thriving communities, that cares for its people and provides awesome places to meet and play
 - **Our Economy** - An innovative business-friendly city operating in a dynamic zero-carbon circular economy
 - **Our Urban Form** - A people friendly, compact city with affordable housing, resilient infrastructure, and proudly visible te ao Māori and multi-cultural heritage
 - **Our Natural Environment** - A wild and beautiful city with easy access to nature, regenerating biodiversity and a furthering our zero-carbon journey
12. Considering current progress, data, and Wellington voices, Councillors also provided their views on priorities for the city. It's easy to see that so many activities warrant being a top priority. However, the purpose of identifying priorities is to enable the Council to focus their efforts on the most important things needing attention to step us towards achieving the Community Outcomes.

-
13. Officers have themed this information and it is summarised in the discussion section of this document. Six priorities have been selected as the draft top priorities for engagement. These are:
- Increasing visibility of our diverse cultural heritage
 - Fit-for-purpose, resilient and efficient community facilities
 - Working with businesses to regenerate our city
 - Facilitating affordable housing
 - Making our infrastructure more resilient
 - Shaping our city to reduce our carbon footprint
14. Throughout the process of identifying outcomes and priorities, officers identified themes that relate to how we should think about all our activities. It is recommended that as part of the Strategic Framework a set of Approaches be included. They are Te Ao Māori, Accessibility, and Community Engagement.
15. To tie all this work together and provide a clear direction for the city, a refresh of the vision is needed. Officers recommend:
- **A city of impact:** Wellington is a resilient capital, well-known for climate action, creativity, vibrant communities and incredible scenery.
16. Before formally adopting the draft Vision, Community Outcomes, Approaches and Priorities, we will engage the community during April and May then make any identified adjustments and report back with recommended direction for adoption in June.
17. This is the first engagement as part of the LTP. The overall approach to the LTP engagement is included from paragraph 0 below for endorsement by the Councillors and the detailed engagement approach for Phase 1: Vision, Outcomes and Priorities is included from paragraph 0 below.

Takenga mai | Background

18. Every three years the Council must prepare and consult on a new Long-term Plan (LTP) that sets the outcomes, priorities, projects and budgets for the next 10 years.
19. This is an 18-month process beginning now with the setting of direction – the outcomes and priorities.
20. In preparation of this paper, we have run some workshops with Councillors to identify changes the Council wants to make to the outcomes and priorities.

Kōrerorero | Discussion

Strategic Direction

Outcomes

21. An outcome is a statement that describes what we want the city to look like in 10-20 years. It's aspirational and should paint a picture – projecting an image that others can look to. We can measure changes over time that help us see whether we're reaching

the desired outcomes. For example, “a people friendly, compact, safe and accessible city” we can measure things like residents’ satisfaction with ease of access, changes in modes of transport people are using, and so on.

22. This differs from an output – which is an action (such as a service or project) that contributes to achieving the outcomes. Following the same example, outputs are things that can be measured in numbers such as investment in cycle lanes, bus lanes, housing consents processed etc.
23. The outcomes have served the Council well over the past few years. They are aligned to the four wellbeing’s in the Local Government Act 2002. In the workshops, Councillors generally accepted the outcomes are right, but there is a desire to be more aspirational, bold, and inspiring.
24. However, there were also some areas where overlaps or lack of clarity resulted in suggestions to combine some outcomes and have an outcome that made visible the infrastructure element. This became more evident as we worked through the priorities, where transport wasn’t as visible, even though it is important, but was hidden in the economic outcome.
25. We recommend adding an outcome titled “*Urban Form*”. This area is of critical importance for the city, particularly in relation to city vibrancy, access, resilience and affordability.
26. There is also a lot of detailed meaning behind the outcomes, and key themes that came through are summarised below. More detail on the key themes is in **Attachment 3**.
 - Bring in Te Ao Māori world view across all outcome areas
 - Accessibility is relevant in all outcome areas
 - More proactive and inspiring language.
 - Focus on enhancing the natural environment, biodiversity, water sensitivity and the elevate our thinking from waste free to a circular economy.
 - Remember that our natural environment is a significant attraction to Wellington.
 - Housing and homelessness, and caring for people through equity, accessibility, and safety.
 - Focus on being an inclusive city, that creates a sense of belonging and broadens our views on heritage.
 - Recognise our strengths in arts and culture and find ways to use this in our consultations.
 - Community venues should be thriving with good service provision.
 - Be business-friendly and enable small businesses to thrive. Build partnerships.
27. Taking this feedback into account, we recommend the following draft Outcomes are tested with the community:
 - **Our Culture** - A welcoming, diverse and inclusive city, that celebrates te ao Māori, and a curiously creative multi-cultural expression
 - **Our Community** - A city with strong social connection and thriving communities, that cares for its people and provides awesome places to meet and play

- **Our Economy** - An innovative business-friendly city operating in a dynamic zero-carbon circular economy
- **Our Urban Form** - A people friendly, compact city with affordable housing, resilient infrastructure, and proudly visible te ao Māori and multi-cultural heritage
- **Our Natural Environment** - A wild and beautiful city with easy access to nature, regenerating biodiversity and a furthering our zero-carbon journey

Approaches

28. There were also some themes that came through across each of the outcomes. These themes represent how we deliver our work that should be embedded throughout everything we do.
29. We recommend establishing “Approaches” that reflect how we approach the planning and delivery of our work. These Approaches are:
 - **Te Ao Māori** – We honour te Tiriti, we maintain effective mana whenua partnerships, we take a Māori worldview, and we understand positive and negative impacts on Māori when planning and delivering infrastructure and services.
 - **Accessibility** – We are making it easier for all people to find information, access our services, and participate in social and economic activities. Accessibility is for everyone – temporary injuries, parents with push chairs, elderly, children, blind and low vision, deaf, mobility impaired, people who don’t speak English.
 - **Community Engagement** – We tailor engagement with Wellingtonians to our specific bicultural context, to increase diversity of voice and quality of feedback. We work with communities to understand their aspirations for Wellington and use a range of methods to improve the diversity, quality, and accessibility of our engagements.

Priorities

30. Using the proposed outcome areas, this section provides information about the activities and performance, to provide data and insight to identify the priorities.
31. Understanding the current performance of the city is a key component of identifying where our challenges and opportunities lie. The current state, a narrative of the challenges and opportunities, plus data that helps us understand the situation, for each of the proposed outcomes is outlined in **Attachment 4**. This information will be available as part of the engagement.
32. Councillor draft priorities have been identified through a workshop discussion. There are a lot of differing priorities and diverse views on what is important. This demonstrates the breadth and complexity of the activities the Council delivers. The themes and most common priorities raised by Councillors are outlined below:
 - a) With regards to the environment the top priority is resilience to climate change, followed by zero-carbon transport, biodiversity, and water sensitive urban design.

- b) The highest priority relating social outcomes is affordable housing. The second most common priority for social, is maintaining our facilities. This included comments about creating community hubs that are multi-purpose. Other priorities include accessibility and reducing barriers for children and young people participating in sport.
 - c) For cultural wellbeing, the top priority is increasing visibility of our diverse cultural heritage. This included engaging and supporting migrants and refugee communities, rainbow heritage, and transcending colonial heritage. The second most common priority for culture is to deliver Aho Tini and making sure we have a strategy for venues and events. This was followed by *Continuing to honour our partnerships with mana whenua*.
 - d) The most common priority for economic wellbeing was inner-city regeneration and vibrancy to create a destination people want to visit. The second was focusing on business engagement, followed by suburban centre vibrancy, and providing businesses with confidence.
 - e) Regarding transport the top priority was enabling effective public transport followed by accessibility, which included for the disabled, elderly, and ease of walking.
33. Using the data and the priorities discussed by Councillors in the 8 February 2023 workshop the following draft priorities are recommended for engagement.
- Increasing visibility of our diverse cultural heritage
 - Fit-for-purpose, resilient and efficient community facilities
 - Working with businesses to regenerate our city
 - Facilitating affordable housing
 - Making our infrastructure more resilient
 - Shaping our city to reduce our carbon footprint

Vision

34. Over the past three years the Council and staff have worked to understand what it really means to protect the environment and be a great place to live work and play. Given this and the revised community outcomes, it's also a good time to review the vision.
35. Continuing with advice from Councillors to be more aspirational and have a sense of who we are as Wellingtonians, the following vision is proposed:
- A city of impact - Wellington is a resilient capital, well-known for climate action, creativity, vibrant communities and incredible scenery.

Long-term Plan Engagement

36. The Long-term Plan is of high significance and triggers the Special Consultative Procedure which is a formal consultation process once the full plan is prepared. It takes 18 months to build the plan, and community engagement along enables us to better reflect the community views. The engagement plan is outlined in **Attachment 2** and is summarised below.

37. The five phases of engagement are:
- Vision, Outcomes and Priorities (April-May 2023). This phase will include a Mayoral launch of the LTP, the launch of the website and the beginning of messaging to build the understanding of the LTP.
 - Rates Review (July 2023).
 - Levels of Service (August-September 2023). This phase will include a partnership with Te Herenga Waka–Victoria University of Wellington.
 - Participatory budgeting (TBC – in Nov to Feb).
 - Formal consultation (April 2024).
38. The phase 1 engagement on the Vision, Outcomes, and Priorities will run from 10 April to 14 May and will include:
- A launch of the LTP on 10 April, with the Mayor as key spokesperson.
 - Publish webpage on Kōrero Mai | Let's Talk with key messaging, contextual information about the LTP planning process (including an explainer video), and Phase 1 engagement activity key dates.
 - Engagement activity will be primarily based around a variation of the 'card sorting' exercise used successfully during the last LTP. A digital version will also be available.
 - Promotion on Council-owned channels (newsletters, social etc) throughout the period, and via posters with a QR code in Council facilities.
 - A short advertising campaign is planned for May, alongside a direct email to people signed up to receive their rates by email.
39. We will also provide an engagement pack for Councillors to use to promote the survey in their channels.
40. Following the close of engagement activity, feedback will be summarised and reported back to committee before adopting in principle the new vision, outcomes and priorities. These will then be used to guide the Levels of Service and budget discussions. We will communicate the vision, outcomes and priorities via media release and on our website and channels.
41. **Attachment 1** provides the information that engagement content will be built from. We will seek a general view on the draft Vision, Outcomes and Approaches. The draft Council priorities will be the focus of engagement and with a wider range of potential options as part of the card-sort activity and survey outlined in the attachment.

Kōwhiringa | Options

42. Not applicable

Whai whakaaro ki ngā whakataunga | Considerations for decision-making

Alignment with Council's strategies and policies

43. This work sets the direction for the Council and work will follow to ensure the new outcomes and priorities are reflected in the strategic framework. Updates to templates will take place once the outcomes and priorities are adopted.

Engagement and Consultation

44. No formal consultation is required under the Act, but this piece of work begins the LTP engagement with the community. It sets the scene for the Long-term Plan. Community engagement will provide sound insight into how the community is thinking and feeling about the city services and what their priorities are. Engaging with the community at this stage should have a positive result, in that the Outcomes and Priorities are informed by the community views, and the Levels of Service options that follow will therefore be informed by those voices and are more likely to align with community views.
45. Our approach to engagement is outlined above.

Implications for Māori

46. This work is very positive for Māori. The outcomes and approaches seek to bring in a Māori worldview, threading te ao Māori throughout the strategic direction, providing a positive flow-on effect for the activities Council deliver.

Financial implications

47. This work is not about the financial expenditure, rather what the Council wants to achieve for the city. Financial implications will follow with the Financial Strategy and Levels of Service options.

Legal considerations

48. Not applicable

Risks and mitigations

49. The risk is low. The core risk identified is the uncertainty around the three waters reform. The legislation is set up and set expectation that three waters will not form part of the 2024 LTP, and therefore no work needs to be done on this activity area. However, the political environment is such that it is possible this could change. To mitigate the risk, we will retain three waters as a topic to be discussed and prioritised, so that we will have the community voice available should any change eventuate.

Disability and accessibility impact

50. This work is very positive for accessibility, with an Accessibility Approach being added to the Strategic Framework. This will have a positive flow-on effect for the disability community, elderly, children, and others, as the requirement to think about accessibility becomes embedded in the strategic direction.

Climate Change impact and considerations

51. Climate change remains a priority through these proposed Community Outcomes and Priorities.

Health and Safety Impact considered





52. Not applicable.

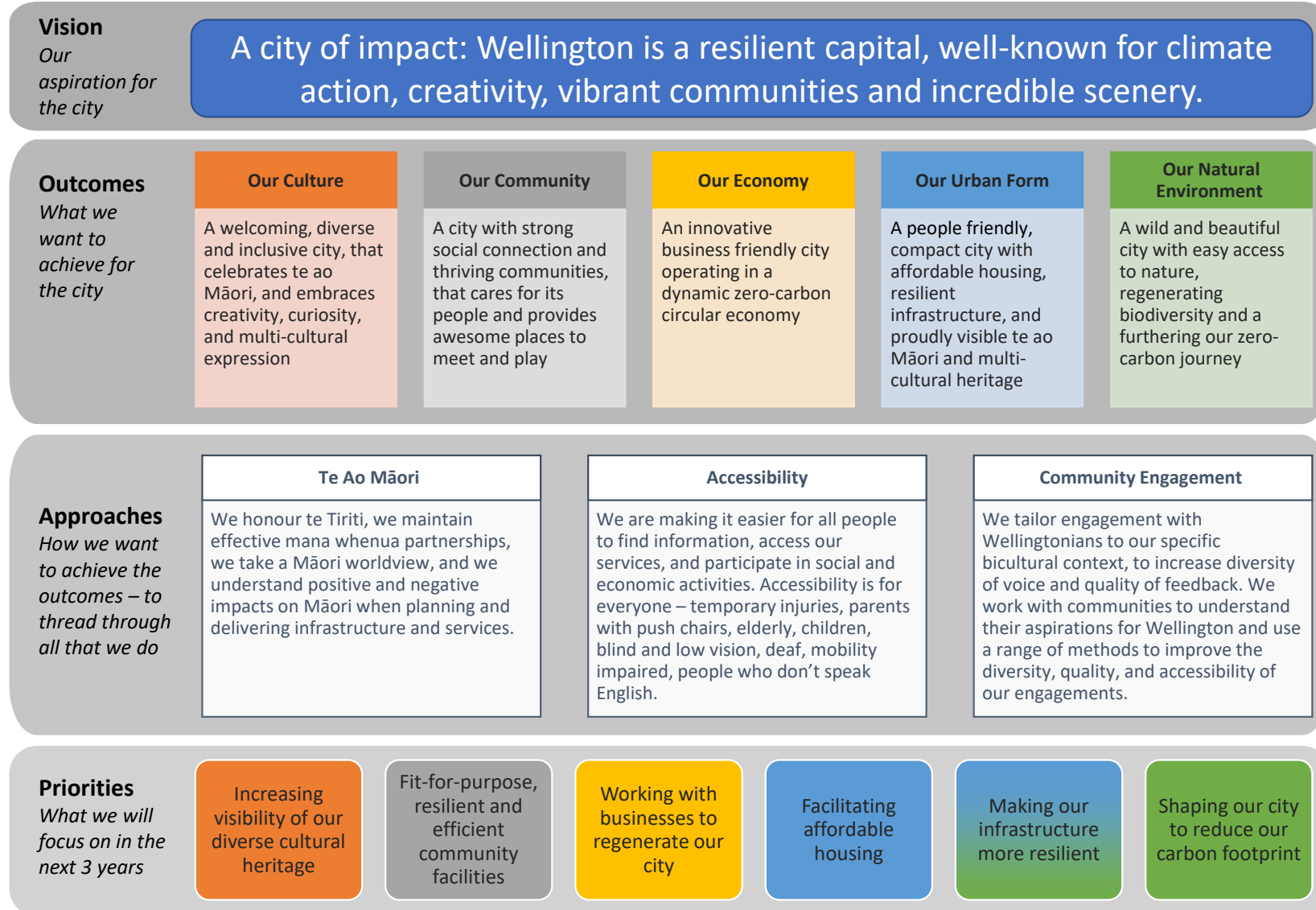
Ngā mahinga e whai ake nei | Next actions

53. Community engagement will take place from 10 April to 13 May 2023.

54. Officers will report back to committee in June for adoption of the Outcomes and Priorities.

Attachments

Attachment 1.	Proposed vision, outcomes and priorities for engagement with the community ↓ 	Page 29
Attachment 2.	Long-term Plan engagement overview ↓ 	Page 38
Attachment 3.	Key themes from Councillor workshop on Outcomes and Priorities ↓ 	Page 41
Attachment 4.	Data and insights on the current state of Wellington City ↓ 	Page 44



DRAFT for community engagement



Our Culture - A welcoming, diverse and inclusive city, that celebrates te ao Māori, and embraces creativity, curiosity, and multi-cultural expression


What success looks like	Applying Approaches
<ul style="list-style-type: none"> • Te ao Māori is visible and accessible. We have enabled and encouraged learning more about the region, mana whenua, and Māori histories, identities, narratives, language, and landmarks, and supporting new and existing community based cultural events. • The entire city is alive with the possibility of art and discoveries around every corner. There are opportunities to explore identities and openly express, preserve and enjoy diverse arts, culture and heritage. • Wellington has a culture of using our art, innovation and creativity to find solutions to tricky problems. • We celebrate our inclusive multi-cultural society in the city and the suburbs – a wide range of ethnicities, faiths, and characteristics including our Rainbow community. • Our city has a sense of belonging, and all people have a voice and live free from harm and discrimination. • The city has resilient and fit-for-purpose community, creative, and cultural spaces for people to connect, develop and express their arts, culture and heritage. 	<p>Te Ao Māori Making te ao Māori visible and accessible helps to normalise Māori culture and reduce racism and discrimination. The council will work with mana whenua to establish opportunities for te ao Māori to be visible and accessible in physical and virtual spaces.</p> <p>Accessibility Accessibility is embedded into how we operate as a city. We think about the information we provide in accessible formats, locations and channels. We listen to and advocate for disabled peoples’ needs. We lift the disabled people’s voice in feedback and consultations.</p> <p>Community Engagement Engagements increase the visibility and accessibility of te ao Māori, promote arts, culture, and heritage, and celebrate the city’s diverse communities. We identify opportunities to co-create and shape initiatives that foster a sense of belonging and support resilient community, creative, and cultural spaces.</p>



Our Community - A city with strong social connection and thriving communities, that cares for its people and provides awesome places to meet and play

What success looks like	Applying Approaches
<ul style="list-style-type: none"> Wellington has world class parks, open spaces and playgrounds across our city that support our diverse neighbourhoods. We have thriving community and recreation hubs and facilities for connection, creation, learning, recreation and play that are accessible and support our diverse communities. Our community centres are thriving with good service provision, including the wrap-around support needed to end homelessness. We are a caring community with equity top of mind as we tackle climate change, promote food security and the living wage. Residents can develop healthy and active lifestyles with access to quality community, sport and recreation facilities, and programmes. We uphold our Pōneke Promise, so our city is safe and healthy with appropriate regulation and support programmes. We support Māori-led solutions and interventions for all Māori particularly relating to aspirations and outcomes including homelessness, mental health and resilience, and progressing mana enhancing city safety initiatives. 	<p>Te Ao Māori Whānau wellbeing is important to our communities and supported through Council activities. The Council will ensure the voices and perspectives of mana whenua, mātāwaka Māori, rangatahi, takatāpui and whānau hauā/ tangata whai kaha are listened to, valued and embedded in decision-making.</p> <p>Accessibility Universal design is at the heart of our planning, design and delivery of new services, facilities and spaces. We collaborate with the Council’s Accessibility Advisory Group and disabled people to ensure accessibility needs are understood. Existing facilities, services and spaces are progressively improved as we review, maintain and upgrade.</p> <p>Community Engagement Engagement facilitates input from diverse communities on their needs and preferences of social services and community facilities. This information informs the development and maintenance of these spaces to ensure they meet the needs of all residents.</p>

DRAFT for community engagement



Our Economy - An innovative business-friendly city operating in a dynamic zero-carbon circular economy

What success looks like	Applying Approaches
<ul style="list-style-type: none"> • Te ao Māori is enhanced throughout Pōneke and business opportunities are maximised to deliver increasing economic benefits for Māori. • Building on our strengths of innovation, arts and diplomacy, Wellington is a place that builds partnerships to create connected experiences, and enable business and employment opportunities. • We are an enabling business-friendly city. We work with our business community to improve resilience, climate preparedness, and strengthen our economic activity. • City precincts are accessible and inviting, with the right mix of business and investment to support a 24 hour city • Venues that attract international events and support local artists and communities. • The suburban centres are thriving with local events and celebrations, and meet the needs of their communities. • Wellington is has a successful circular economy, where businesses are empowered to operate and deliver products and services that are zero carbon and zero waste in a socially equitable environment. • There are clear skills pathways for rangatahi and young people to progress their careers. 	<p>Te Ao Māori Increasing opportunities for Māori businesses, leaders, entrepreneurs, and rangatahi. Supporting Māori-led initiatives that enable greater success for Māori business and employment.</p> <p>Accessibility We actively encourage employers in the city to hire people with disabilities and adjust workplace environments to meet their needs, and practice what we preach. We provide website information in accessible formats so that access to information such as building consents, business compliance, and research, reports and knowledge are equally available to all. We encourage safe and inclusive workplace environments.</p> <p>Community Engagement Investment to accommodate growth and ensure infrastructure is resilient can be disruptive. We will ensure businesses have early visibility on upcoming projects, and a voice at the table to ensure the disruption is managed well. We will work with affected businesses to ensure they are supported with a direct relationship and opportunity to contribute.</p>



Our Urban Form - A people friendly, compact city with affordable housing, resilient infrastructure, and proudly visible te ao Māori and multi-cultural heritage

What success looks like	Applying Approaches
<ul style="list-style-type: none"> We are a city that celebrates te ao Māori, using mātauranga Māori to develop and redevelop our landscapes to tell the stories of Māori within Pōneke. Architecture, art, history, and names are seen throughout Pōneke. Housing is affordable and suitable for the needs of our diverse communities, including people with disabilities, low income and essential workers. Our quality urban form and world-class transport system supports resilient and connected communities, enabling ease of movement and facilitating a quality carbon free lifestyle. Our city infrastructure and buildings are resilient to natural hazards. Transport, housing and commercial buildings are physically accessible and enable participation in employment, education, recreation and health care. We are a green city with lots of trees that shade and absorb the heat integrated throughout the urban environment including laneways. We use placemaking and creativity to make our streets and town centres beautiful and safe. Signage and information is available, clear and easy to follow, supporting all people to find the transport and facilities they are seeking. 	<p>Te Ao Māori Elevating and celebrating te ao Māori in all spaces, normalising te reo Māori, and creating a sense of community pride for all things Māori within our city. This includes increasing the visual presence of te ao Māori, te reo Māori and mana whenua throughout the city. We seek to identify opportunities for co-design and development of buildings, public space and streetscapes and other projects relating to physical environment, green infrastructure, and waterways.</p> <p>Accessibility As we build new infrastructure and maintain and upgrade existing, we are seeking to make it easy to move between home and work, education, health care and social activities. We encourage building owners to make accessibility changes to enable access for all. We seek to identify opportunities for co-design and development of buildings, public space and streetscapes and other projects relating to physical environment.</p> <p>Community Engagement We conduct targeted engagement efforts that are area or neighbourhood specific to ensure that residents are aware of and understand projects occurring in their communities. We create opportunities for residents to have their say in the development of projects, and tailor our engagement approach to each area and its unique needs.</p>

DRAFT for community engagement



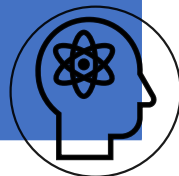
Our Natural Environment - A wild and beautiful city with easy access to nature, regenerating biodiversity and a furthering our zero-carbon journey

What success looks like	Applying Approaches
<ul style="list-style-type: none"> • Te ao Māori and mātauranga Māori are used to support environmental practices where regeneration and resiliency are needed. • We take an intergenerational approach to enhancing, protecting the environment. • Our natural ecosystem health is being restored, with a growing native biodiversity, including water sensitive urban design and ensuring the life supporting capacity of freshwater. • Wellingtonians are leaders with innovative nature-based solutions to climate change action, mitigation and adaptation. • Waste reduction is attractive and accessible with the systems and infrastructure in place to increase resource circularity. • We have a quality natural environment such as parks, tracks and beaches that are attractive and accessible to all Wellingtonians and visitors, contributing to a high quality of life. • Wellington has beautiful, fun and attractive places to connect, play and visit. • Wellington’s urban environment is a city sponge that can handle heavy rainfall events. 	<p>Te Ao Māori Recognising mātauranga Māori and being kaitiaki of the environment, the Council, mana whenua, Māori and community groups will work together to support existing environmental initiatives and ensure there is a considered approach to addressing major environmental challenges for the next 10 years and beyond. We seek to identify opportunities for co-design with our partners on all initiatives that include our environment.</p> <p>Accessibility Access to nature is important for everyone. We work to ensure there are spaces accessible by wheelchair, and pushchair, as well as places to rest. We enable access by ensuring there are suitable parking spaces, and footpaths are smooth and with as little inclines and cambers as possible. We provide information that is accessible and easy to find and use so that this community know where locations are meet their individual needs.</p> <p>Community Engagement We provide ongoing education and opportunities for residents to participate in climate change mitigation and adaptation efforts, to promote community resilience and engagement in the process. We develop relationship with stakeholders and residents to create and implement place-based solutions that protect and enhance the natural environment, while ensuring that access to nature meets the unique needs of each area.</p>

Our strategic priorities

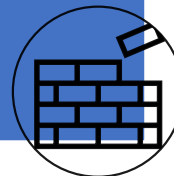
- Wellington has a strong arts and culture sector, with visitor satisfaction around 90% and a belief that Wellington has a culturally rich arts scene at 82%, which has declined from 86% in 2020. However, residents and visitors believe that Wellington is an events capital has significantly declined from 48% in 2014 to 29% in 2022.
- Heritage items contributing to the city and community's unique character is low and declining.
- Perceptions that Wellington is vibrant and lively have declined over the last three years, during the pandemic, while positive perceptions of suburban centres and local areas have increased.
- There is a strong desire from the community for greater visibility of our cultural heritage, especially from the Rainbow community and Māori and mana whenua.

Increasing visibility of our diverse cultural heritage



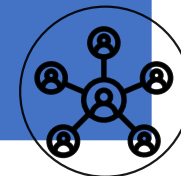
- Wellingtonians highly value and there is strong engagement in our community facilities. User satisfaction with Council community facilities such as libraries and recreation facilities are high (81% or higher).
- However, there are calls for better quality and greater diversity of offerings. Our communities are asking for improved accessibility for a wider range of needs to ensure there is a place for everyone.
- 72% of residents agree that Wellington offers a wide range of recreational activities, and 68% agree that WCC recreation facilities and programmes are easy to access.
- We have a high number of community facilities – about 1 facility for every 1000 people. However, our facilities are generally small, single-purpose, and ageing. Many facilities are no longer fit-for-purpose, the aging facilities cost more to maintain, many with resilience issues, and some are reaching the end of useful life.
- We need to optimise the facilities that we have so that they serve future generations.

Fit-for-purpose, resilient and efficient community facilities



- The longer lasting impacts of COVID-19 such as working from home and rising interest rates and inflation are continuing to impact businesses. The Council and property owners across the city continue to have significant infrastructure programmes, and businesses are looking for some confidence and certainty from the Council.
- While 89% of residents agree that Wellington is a great place to live, agreement that Wellington is attractive and lively is down to 47% from 69% in 2020.
- While Wellingtonians generally have a higher than average household income, 38% still say they have just enough or not enough money to meet their needs.
- It's important that we work with businesses to support the vibrancy of the city and sustainability of businesses and employment.

Working with businesses to regenerate our city



DRAFT for community engagement

Our strategic priorities

- The housing affordability index for Wellington city worsened from 4.4 in 2015 to 7.6 in 2022. This change is greater than other cities and we are closing in on Auckland and Tauranga. Rents are among the highest in the country.
- The council are working on making Wellington an attractive city to build in, have and set a clear direction for investment in infrastructure to support densification of housing in the central city and suburban areas.
- The council have already agreed to set up a Community Housing Provider and are investing in Affordable Housing. Affordable housing is a key issue for businesses trying to attract and retain people to live and work in the city.

Facilitating
affordable
housing



- Community satisfaction with stormwater management has declined over the past 8 years. Our community tell us to fix the pipes! But they're also worried about sea level rise and the impacts of climate change. The council is developing an adaptation plan.
- 64% of Wellingtonians say they have taken steps to reduce food emissions, yet 57% of household waste is food scraps and garden waste. We are looking to invest in systems and infrastructure to make it easy to reduce reuse and recycle and support our city to become a circular economy.
- Our city's buildings and underground infrastructure sustained a lot of damage in the Kaikoura earthquake. Updated standards and requirements mean that as at June 2022, 598 buildings in Wellington City were classified as earthquake prone. We've made upgraded civic buildings, such as St James Theatre, with more in progress, including te Matapihi The Central Library.

Strengthening
our seismic and
climate resilience



- Transport accounts for 48% of Wellington's carbon emissions, so it makes sense that we focus our efforts and quality efficient public transport, walking and cycling, as well as higher density living opportunities so that less travel is needed. We have a strong base, where 52.7% either work from home, walk, cycle or use public transport compared with 40.8% who drive a private or company vehicle. Public transport doesn't have much more capacity, so investment in Let's Get Wellington Moving and Paneke Pōneke our bike network is a significant opportunity for improvement.
- Other opportunities exist with new building and housing developments, as well as making significant shifts in the waste system.

Reducing our
carbon footprint



These are topic cards that will be used for community engagement on the priorities



Long-term Plan Engagement

Engagement context

The Long-term Plan is of high significance for public engagement. This year, we are starting early – six months earlier than ever before – and planning for five phases of engagement.

The overall engagement plan aims to:

- Increase the overall participation from the public in the LTP – with a focus on targeting diversity in submitters to get a broad view (youth, Māori, Pasifika, migrant groups, disabled, LGBTQI+, etc)
- Build public understanding of the issues and opportunities facing the Council, what decisions are needed, and what the impact of these decisions will be.
- Develop an LTP that is based on relevant community feedback at key milestone moments, including a deliberative process before the Level of Service workshops and a participatory budgeting exercise ahead of the formal consultation.
- Grow trust and confidence in Council processes and decisions by involving the public earlier in the LTP timeline.
- Ensure information is as accessible as possible, understandable, accurate and available through a variety of channels and mediums.

The LTP Hub website will be a one-stop area for key LTP information throughout the whole project and each engagement builds on the last phase.

Five phases of engagement

Statutory requirements aside, each of the five phases will inform the project as a whole and will enable Councillors to make decisions to do with the future of the city's assets and services, debt, and costs to citizens with specific and informed feedback on those decisions ahead of time.

The plan aims to weave in deliberative democracy processes through all phases, with specific deliberative engagement ahead of the Level of Service workshops. This is a process where representative groups of Wellingtonians are brought together to deliberate on challenging topics and provide a set of recommendations for the Council. Deliberative processes can result in several ongoing and often transformative benefits that include:

- increasing participants' levels of knowledge about issues (more broadly), resulting in more informed, considered views being shared,
- cultivating trust between Council and communities,
- building civic capacity and capability,
- increasing general levels of public engagement and political participation.

Examples of a deliberative process: focus groups, participatory budgeting, citizen panels, ward-based hui, summits, or resident-led public forums.

Each phase is broadly outlined below and will have its own detailed engagement approach that will be brought to Council for endorsement.

1. **Vision, Outcomes and Priorities (April-May 2023):** a period of public engagement to provide the Council with a sense of public sentiment and top issues in relation to the draft priorities under the LTP Strategic Direction and an early talk about affordability. Goal to have five to six priorities for the LTP that are informed by public feedback and used for future decisions.
 - This phase will include a Mayoral launch of the LTP, the launch of the website and the beginning of messaging to build the understanding of the LTP.
 - This phase is outlined in detail below.
2. **Rates Review (July/August 2023):** Elected members have resolved to undertake a rates review reflecting they want assurance that the Council has a reasonable and appropriate approach to allocating rates.
 - The scope of this review is the topic of a separate paper at this committee meeting.
3. **Levels of Service (August/September 2023):** using a deliberative democracy engagement process to provide specific feedback to the Council for the Level of Service workshops in September. This is a new addition to the LTP process.
 - This phase will include a partnership with Te Herenga Waka–Victoria University of Wellington and will be evaluated by the Research and Evaluation team for how the Council can implement this process in further engagements.
4. **Participatory budgeting (TBC – in Nov to Feb):** Aims to increase transparency, accountability, and public participation in the decision-making process of the budget.
 - We have used a PB process in the past for an Annual Plan, using the Balancing Act software through the Let’s Talk website. This was well received with feedback on the complex nature of Council budgets and greater understanding of the process.
5. **Formal consultation (April 2024):** consult on the Long-term Plan to measure public levels of acceptance / alternatives in relation to:
 - Trade-offs (options)
 - Phasing and prioritising.
 - Details as per formal Consultation Document

Youth Engagement

Youth engagement will occur throughout the engagement process – with a particular emphasis on the two critical stages of Outcomes & Priorities as well as Levels of services.

Interactive workshops and bite-sized deliberative sessions will ensure a depth of insight is gathered during the Outcomes & Priorities phase from diverse groups of young people.

Young people (aged 18+) will be included in the deliberative process around service level changes and participatory budgeting.

Detailed information, gathered from engagements with young people under the age of 18 will be provided to participants in the deliberative process to ensure their perspective is represented.

Phase 1: Vision, Outcomes and Priorities engagement

Approach

The engagement will run from 10 April to 14 May and will include:

- A launch of the LTP on 10 April, with the Mayor as key spokesperson, and communications about the LTP, where we are at in the process and the Phase 1 Priorities survey.
 - Publish webpage on Kōrero Mai | Let's Talk with key messaging, contextual information about the LTP planning process (including an explainer video), and Phase 1 engagement activity key dates.
- Engagement activity based on the priorities identified
 - This will be primarily based around a variation of the 'card sorting' exercise used successfully during the last LTP.
 - In this activity, Wellingtonians sort the LTP priorities into categories to show what is a focus for the short, medium or long term. We will then ask them to view their board with an affordability lens.
 - This activity will be done at facilitated in-person events with emphasis placed on reaching diverse communities including youth. The aim will be to have one in each of the six wards and with education providers.
 - Councillors are encouraged to attend and lead these events with staff support. This will enable them to hear directly from constituents about the priorities
 - This will also be run internally with staff.
- The digital version of this exercise, using RIMA (Council's bespoke light-touch engagement tool), will rank priorities under each of the outcomes (culture, community, economy, urban form, natural environment).
 - It will be heavily promoted on Council-owned channels (newsletters, social etc) throughout the period, and via posters with a QR code in Council facilities. We will also provide an engagement pack for Councillors to use to promote the survey in their channels.
 - To reach as many people as possible, a short advertising campaign is planned for May, alongside a direct email to people signed up to receive their rates by email.

Following the close of engagement activity, feedback will be summarised and shared via media release and on our website and channels.

- Detailed report on the rankings from the digital survey, including theming of any comments.
- Overview on the top priorities from the card-sorting activity – what ones were selected at what level and what the comments surrounding those choices are. Including any additional priorities that are put in by the public.

Success will be primarily measured via the number of completed survey responses and event participation (attendance, quality of discussion, anecdotal feedback). Last LTP we received 327 surveys at this stage and had 250 people attend face-to-face sessions.

Summary of Councillor input to the Outcomes and Priorities – 8 Feb 2023 workshop

1. Environment

- Bring in **Te Ao Māori** and focus on intergenerational outcomes.
- Be more **proactive and use inspiring** language such as world-leading, green, and wild.
- Focus on **enhanced natural environment**, and climate change mitigation, adaptation and resilience preparedness. Environmental consideration in housing and urban development - city sponge infrastructure.
- **Accessibility** - increasing access to all.
- The protection and enhancement of **biodiversity** remains important. Incorporating water sensitive urban design; restoring wetlands and daylighting streams also mentioned.
- Elevate thinking from **waste free to circular economy** and leading in zero waste.
- Our natural environment being **attractive to Wellingtonians and visitors** - be more aspirational.
 - Green spaces being throughout the city including laneways, integrated into all activities, providing trees for shade and heat absorption.
 - Promoting and investing in our tracks and trails for the enjoyment and accessibility of all.

2. Social

- Bring in **Te Ao Māori world view**
- Lift the voices of our **multi-cultural community**.
- A supportive city with local community support centres, **a city that cares** and a place for people to connect.
- **What our role should be** where we have overlapping services with other agencies and consider what our role should be in those areas.
- **Equity and accessibility**– from financial, to food security, living wage, climate equity, access equity. Disabilities and an aging population should be seen as strengths.
- **Housing and homelessness** - ensuring we have community housing, affordable housing, and housing suitable for low paid workers. Supporting mana whenua aspirations for an urban papakainga. Renewing our commitment to ending homelessness.
- **Personal safety** - success is a city where it is safe to walk around, no matter who you are. People live free from harm and discrimination.

- **Recreation** - tracks and trails to be a world class attraction. To be a fun city with great community hubs and indoor and outdoor public spaces to play and enjoy.

3. Cultural

- Focus on the **inclusive city** aspect. A welcoming inclusive home for everyone – supporting different faiths and cultures.
 - Ensure celebrations and services are supported in the suburbs.
 - Making it **safe** to live in regardless of background and heritage.
 - A city that creates a **sense of belonging** for all people including the Rainbow community.
- **Broadening our view on heritage** to Te ao Māori / Toi Māori, and multiculturalism.
 - Identity, history and tino rangatiratanga of mana whenua is nurtured and supported.
 - Toi Māori being visible in our city architecture including place and street names, and mana whenua stories are visible.
 - Making visible our **multi-cultural society**.
- Recognising our **arts community and creative culture** and making use of these skills to find creative solutions, support WCC communication, consultation, and engagement, and connecting with the tertiary arts sector.
- **Placemaking**, parks and playgrounds also found its way into cultural wellbeing. Having world class parks and playgrounds in our suburbs, using placemaking and creativity to make our streets and town centres beautiful and safe.
- **Community venues**
 - Small, affordable, multi-use venues for independent artists, short- and long-term lease options.
 - Thriving community hubs / centres with good service provision.
 - Strengthening the Opera House, and enlivening Te Matapihi Central Library.

4. Economic

- **Capture the circular economy**. The economy is part of the wider eco-system and the wellbeing of people and environment. Support better use of resources, function within environmental limits, and deliver wider social outcomes. A thriving Māori economy, young people are in jobs or training, and greater equity, so all people can afford to enjoy the quality-of-life Wellington offers.
- **A business-friendly city** and a city for small businesses to thrive.
- Leaders in **inclusive and accessible workplaces**.
- **Partnerships and international relationships** - A place that builds partnerships to create connected experiences, attract and produce successful graduates and business investors. Consult with businesses and model the best of what works internationally. Strong sister-city relationships and partnerships with government.

- **Dynamic city centre** - Our city is vibrant with beautiful spaces that support businesses and customers to thrive and enjoy the city.
- Building on our strengths of **arts and diplomacy** - regaining our role as the arts capital, a place of innovation and success, a place where new ideas thrive. Not forgetting our technology and digital strengths.

Current State of Wellington City

ANALYSIS BY OUTCOME

**NOTE: STATISTICS ARE FROM THE 2022 RESIDENTS MONITORING SURVEY UNLESS STATED OTHERWISE*

Cultural Outcome



\$2.33

Weekly cost to rate payer (annual 2021-22)



6.2%
of rates

Arts & Culture

- Important to get events pumping and running smoothly after many lockdowns and cancellations of our cultural events, coupled with several venues being down for earthquake strengthening.
- Actively supporting arts & culture sector recover from the pandemic, for example:
 - Grant funding programmes supported a wide range of arts projects, programmes and events with grants and subsidies for access to venues.
 - Flexibility of grant funding resulted in many arts works being presented digitally online.
- We're making use of our local artists through the work that we do to tell stories and create vibrancy in the city is a key part of keeping our arts community meaningfully employed. And maintain Wellington's identity as a cultural destination.
- Some activities area are managed by a Council-controlled organisation - the Wellington Museums Trust, trading as Experience Wellington.

- Matariki festival held in June 2022. This marked the first national public holiday for Matariki.
- WoW was cancelled in 2020 & 2021, but ran again in 2022.
- Adopted in 2021, Aho Tini is our Arts, Culture and Creativity Strategy - developed in collaboration with the Wellington creative sector. Action Plan progresses, including reviewing Toi Poneke model and facilities.

Heritage

- We've developed Tupiki Ora, a Strategy for Māori Wellbeing.
- A Cultural Heritage Strategy is in development.
- Cultural heritage is a fundamental dimension in the sustainable development and sense of place of a city. It includes tangible and intangible stories, places, experiences, and things that link us to how Wellington has come to be. We have largely focused on built colonial heritage. A challenge with heritage is to value many forms such as

street sculptures, museums and city archives, Te Ao Māori, and multi-cultural heritage.

- A growing city presents challenges in retaining built heritage – we will need to support the community to navigate this as development occurs, and encourage modern heritage adaptation or “adaptive re-use”.

Inclusion

- Wellington is a very inclusive city – people come here to find themselves. We support many cultural festivals in the city.
- A recent inclusion project is *Make Visible*: an exciting community-led project to grow support and increase awareness for rainbow communities.

Cultural Outcome – data and voices

Arts & Culture

Total physical visits to Museum Trust sites were down due to COVID-19 impacts however virtual visitation targets were exceeded with 404,024 unique visits to Experience Wellington institutional web or mobile sites.

In 2022, 81% satisfied with Council Delivered Arts and Culture events (among those who had attended one in the past year). While 54% said they had attended a Council delivered Arts and Culture event in the past year.

90% of visitors to Experience Wellington rate quality of experience good or very good.

People who agree Wellington is the events Capital of New Zealand has declined to 29% in 2022 from 48% in 2014.

While still high, agreement that Wellington has a culturally rich and diverse arts scene has declined to 82% in 2022 from 89% in 2014

Heritage

Heritage items contribute to the city’s unique character has declined to 77% in 2022 down from 86% in 2014

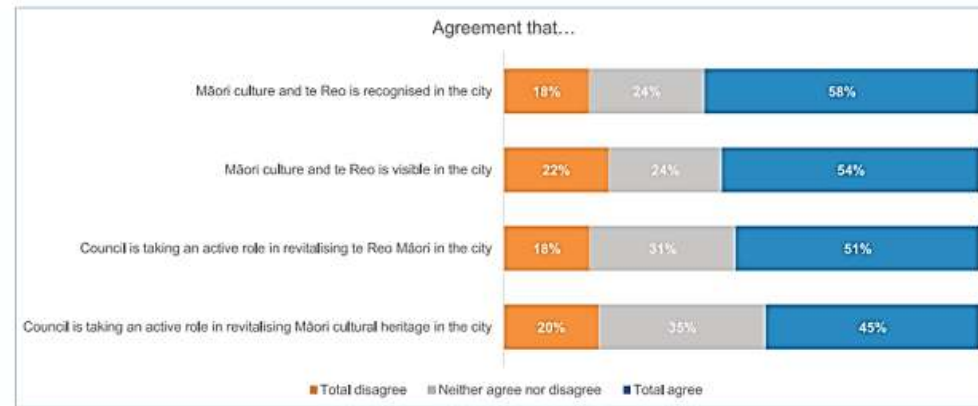
Heritage items contribute to your community’s unique character has declined to 57% in 2022 down from 67% in 2014

Inclusion

71% of Wellingtonians agree people in Wellington accept and value “me and others of my identity” – significantly higher than other cities (Porirua 59%, Christchurch 58%, Auckland 56%)

59% feel a sense of pride in the Wellington looks and feels, down from 85% in 2015

Māori culture in the city – Much more agreement than disagreement with all statements but higher levels of ‘unsure’ (excluded from graph) and ‘neutral’ on this topic suggesting lower overall awareness of work in the space.



Social Outcome



\$15.80

Weekly cost to rate payer (annual 2021-22)



36.6%
of rates

Social services & city safety

Serious social issues, particularly in the city centre. Impacts businesses, residents and users of the area. Pōneke Promise has:

- Improved lighting, laneway vibrancy and street cleanliness.
- Launched community centres – Te Pokapū Hapori, Te Wāhi Āwhina, and a youth hub is opening later this year.
- Invested in the CCTV network.
- Supported harm reduction initiatives, including Take 10 and alcohol and sexual violence awareness campaigns
- Forged closer partnership working across organisations that contribute to city safety.

Mākara Cemetery is predicted to reach capacity for ash and burial interments between 2038 and 2047.

Places to relax and play

Costs to rate payer to run facilities has increased in recent years due to covid-19 lockdowns. We're

undertaking a review of our facilities to look for efficiencies and ensure our facilities are fit for purpose for a growing city.

Te Matapihi the central library refurbishing and strengthening is in progress, expected to reopen 2025. And the Town Hall is also expected to reopen early 2025.

Construction of Frank Kitts Park Playground is back on track, expected to reopen later in 2023.

Civic Engagement

We're improving and encouraging community engagement. The election was a great example of this. Ballot bins were provided in every supermarket and library across the city. Accessibility was a key focus with information available in NZ sign language, audio, large print, e-text formats and Braille.

We updated representation arrangements for the

2022-25 triennium; mana whenua representation, and new Māori ward.

We developed a partnership between mana whenua and the Council – Takai Here.

Moved to co-development for strategy and policy work (Aho Tini, Economic Wellbeing, Tupiki Ora).

Increased transparency for Council meetings by live streamlining open to the public.

We're working on a toolkit for better engagement processes and approaches for our staff, to improve community engagement

We are contributing to the Future for local government review and keeping a watching brief on the review. There are no immediate impacts, although some useful ideas for better community engagement.

Social Outcome – data and voices

Social services & city safety

Police victimisation data shows relatively steady number of offences, although theft and related offences have increased in the past 2 years

Safety perceptions generally high:

- 97% feel safe in their own home after dark
- 88% feel safe in Wellington CBD during the day
- 86% feel safe in their neighbourhood after dark

But - 45% feel safe in Wellington CBD after dark (down from 76% in 2019)

Top 3 reasons – threatening behaviour, alcohol & drug problems, poorly lit

Places to relax and play

89% rate quality of life as extremely good, very good, or good

89% agree there is a sense of community in their neighbourhood

User satisfaction with Council community and recreation facilities is high (75% or above)

There are relatively stable and high levels of agreement that

- Wellington offers a wide range of recreational activities – currently at 72%
- Recreation facilities and programmes are easy to access – currently 68%

Mostly stable agreement in local suburban areas that:

- Public areas are well utilised – 77%
- Public areas feel safe – 71%
- Suburban centre is lively and attractive – 61%
- Public areas are well designed – 44%

Civic Engagement

4% improvement on 2019 election – estimated voter turnout for 2022 was 41.2%

Significant increase in dissatisfaction with Council decision making – reasons include:

- 35% - Not listening to public / Unhappy with consultation
- 29% - Political issues / infighting
- 18% - visibility / transparency of decision making

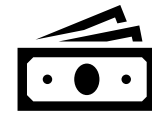
There is also a low level of understanding of how the Council makes decisions.

40% agree there is opportunity to participate in city decision making, down from 47% in 2019

48% agree it is generally easy to access information from WCC – equal to 2018 result

Wellington is not alone - many Councils are grappling with falling perceptions of performance from their communities.

Economic Outcome



\$3.35

Weekly cost to rate payer



7.8%
of rates

Skills & Talent

All sectors in our economy are experiencing skills shortages and wage inflation. The cost of housing is a big factor in being able to attract and retain staff. But there is also a lack of confidence from young people that there are opportunities for life-long careers here.

City Vibrancy & Quality of Life

Wellington city centre is experiencing reduced footfall. While central city retail spend is returning close to pre-pandemic levels, there are still large numbers of people working from home. Businesses (particularly retail) are feeling the pressure as the cumulative effects of covid have eaten into their financial and mental resilience.

The suburban centres have benefited from working from home with strong retail spending. Border closures affected global supply chains, and disruption continues as different parts of the world continue to have Covid-19 outbreaks. Many events have been cancelled in the past 3 years due to

government restrictions and lockdowns. The Two pandemic response plans provided relief for businesses. However, during this time, safety concerns have developed in parts of the central city.

Inflation is high and further price increases are adding to labour and cost of goods pressures. However, WCC is supporting city vibrancy through:

- Adopted Economic Wellbeing Strategy with a strong focus on city vibrancy.
- Seed funding programmes to support businesses in achieving zero-carbon & zero-waste circular economy.
- Working with businesses to attract and retain talent, facilitate city growth, and address safety concerns.
- With WellingtonNZ, developed Destination Pōneke, a new destination management plan.
- City Parklets are popular with businesses – enabling outdoor dining and improved street environments.
- Completion of Tākina Conference centre - first major international event is secured, 70

bookings are made already.

- Venues Review underway.

Perceptions that Wellington is vibrant and lively have declined over the last three years, during the pandemic, while positive perceptions of suburban centres and local areas have increased.

However,

- Venues are reopening and bringing in more diverse audience to the city
- Cruise ships returned for summer 2022/23, bringing more tourism and people to the city
- Half cost public transport is encouraging people into the city
- Investments to make travel to and from the city easier over time and make the city safer contribute to making the city livelier and more attractive.
- We're investing in working closer with businesses – recently establishing a new Central City Manager role.

Economic Outcome – data and voices

Skills & Talent

- Average annual household income has increased from \$116,769 in 2015 to \$157,692 in 2022
- Average household incomes in 2021 were 7% higher than Auckland and 40-60% higher than the other large cities in New Zealand
- As we would expect due to Wellington's higher average incomes, our residents are significantly more likely than other cities to say they have enough money for every day needs (59% - per QoL survey) - however this still leaves a significant minority of residents who either have only just enough (26%) or not enough (12%) money to meet their everyday needs.
- 61% had their economic situation impacted by COVID-19
- 89% agree Wellington is a great place to live

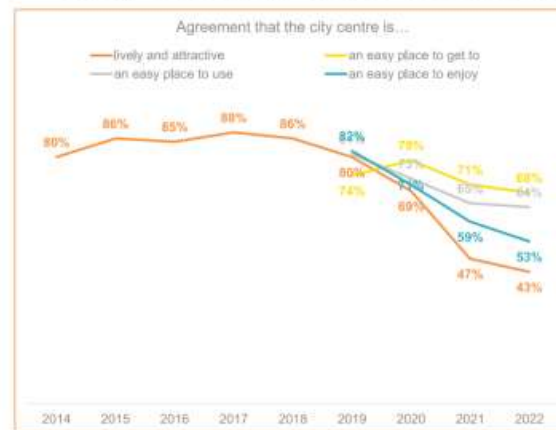
City Vibrancy

- 2sq kms of our central city produce 6.4% of New Zealand's GDP
- Wellington's economy has become less diverse – the HHI industry index is at 74.7 (lower is better), a change from 62.3 in 2015.
- 43% agree that Wellington is attractive and lively in 2022, down from 69% in 2020

Quality of Life

- 76% agree Wellington is a great place to live, work and play, down from 95% in 2017
- 43% agree that Wellington is lively and attractive, down from 80% in 2014
- 61% agree their local suburban centre is lively and attractive, up from 45% in 2014

City centre attributes – “lively and attractive” and “easy to enjoy” have seen significant shifts



- General downward trend but “easy to get to” and “easy to use” performing reasonably well
- Stronger downward trends and more room to improve for “easy to enjoy” and “lively and attractive”

Outcomes
 All four city perception measures

Urban Form Outcome



\$13.70

Weekly cost to rate payer (annual 2021-22)



31.8%
of rates

Housing, development & seismic resilience

A lack of affordable housing is a significant issue and a contributing factor for businesses struggling to attract and retain staff. Homelessness has also become much more visible. To help with this:

- a Housing Action Plan has been developed,
- a cross-agency social sector programme (Poneke Promise) has been established,
- the Council has commenced development on 1,000 affordable homes,
- the Spatial Plan was adopted,
- the Council resolved to set up a Community Housing Provider to address the financial stability of our city housing.

Earthquake prone buildings are a significant issue. The updated technical guidance on seismic issues affects approx. 140 buildings, including Council owned buildings. Many buildings across the city are reaching due dates for strengthening work. Construction activity required is significant, while the building and construction sector is under significant cost and labour market pressures and will also be delivering multiple large new projects in the city. Council owned seismic strengthening in progress includes the Town Hall, Central library, Civic Administration Building and Municipal Office building, while strengthening of

Michael Fowler Centre and St James Theatre are completed.

3 Waters

We've made significant additional investment in 3 Waters and further investment will be required to accommodate growth in the city.

Transport & urban design

We're growing our city through intensification, supporting a zero carbon lifestyle. While we already have NZ's highest proportion of people walking, cycling and using public transport for travel to work, it requires upgrading our biking and walking spaces and enabling higher volumes of public transport. Investment in the Let's Get Wellington Moving programme in partnership with Waka Kotahi and Greater Wellington regional council is critical for this change. Other investments include:

- Transport network resilience work, including strengthening substantial transport infrastructure such as tunnels and retaining walls, for example, slope stabilisation at Ngaio Gorge.
- Cycleway investments acceleration, completing the eastern connection route, and minor improvements.
- Transport upgrade works including safer speeds, bus

priority works, footpaths, cycleways and accessibility.

- Improving parking technology to support car sharing and consistency in parking enforcement to manage demand.
- Placemaking work contributes to the economic, social and cultural wellbeing outcomes, including urban art and lane ways developments, outdoor dining spaces, and street activations.
- Green Network Plan investments to provide more shade, rain resilience and urban biodiversity.

Accessibility

Many barriers for the elderly and disabled community can prevent them from participating in work and play, as well as accessing basic needs such as food and health care. This is a significant lost opportunity for the economy and for these individual's quality of life. Barriers include:

- Availability of parking and Fully accessible toilets and changing rooms
- Uneven footpaths and footpaths full of clutter & Kerb cuts too narrow or steep
- Not enough places to rest

A review of the Accessibility Plan is in progress.

Urban Form Outcome – data and voices

Housing, development & seismic resilience

- 71% of European/Pakeha residents owned their own homes, compared with 41% of Pacific people, 50% of Māori (2018 census)
- 1,112 houses constructed in 2022, almost double that of previous years
- Non-notified resource consents issued within statutory timeframes have steadily decreased from 100% in 2014 to 74% in 2022
- Housing affordability index worsened from 4.4 in 2015 to 8 in 2022 – this change is greater than in other cities, we are closing in on Auckland (9) and Tauranga (10)
- Rents in Wellington among the highest in NZ, equal to Auckland (avg \$550/wk)
- 40% of Wellington residents rent their home
- 95% rate resource consent service as good or very good
- 61% rate building consent service as good or very good
- Agreement that housing costs are affordable has decreased from 57% in 2016 to 39% in 2022
- Agreement that WCC is making adequate progress on building resilience issues in the city is declining, from 42% in 2019 to 29% in 2022
- 598 buildings are classified as earthquake prone – 228 owners are required to complete seismic work by 2027
- In a moderate earthquake, 87% Wellingtonians feel safe at home, while 73% feel safe at work

Transport & Urban development

- Transport accounts for 48% of the city's carbon emissions
- 65 road accidents in 2022, down from 77 in 2021, up from 57 in 2015
- Number of bikes counted peaks in February – 2021 average bikes counted was 9,826, compared with 7,775 in 2019

Perceptions of the walking network have declined since 2019 where 93% believed it was easy to walk around the city, 81% said the same in 2022. Similarly, satisfaction with "walking on Wellington's footpaths" has declined from 87% in 2019 to 68% in 2022

- 50% agree that the transport system allows easy access from suburbs to city, down from 64% in 2014
- 61% are satisfied with the condition of their local roads
- 38% agree that public transport is reliable, down from 62% in 2016
- 79% agree that public transport is easy to get to, down from 85% in 2016
- 42% agree that public transport is affordable, down from 52% in 2016

Accessibility

The following is from a 2022 survey of disabled persons and supporters of disabled persons.

1 in 4 people identify as disabled

- Accessibility survey 2022 of disabled and supporters of disabled people, where 84% of respondents had a disability or access need or supported someone who did:
- 58% disagree Wellington meets the needs of disabled people
- 40% say that public amenities like seating and public toilets are bad or very bad
- 39% say footpaths and pedestrian crossings are bad or very bad

Census 2018 – travel to work:

- 35.8% drive private vehicle to work
- 19.3% walk or jog
- 17.3% bus
- 8.1% work from home
- 5% Drive company vehicle
- 4% train
- 4% bike
- 3.9% passenger in private vehicle

Environment Outcome



\$7.59

Weekly cost to rate payer



17.6%
of rates

Climate change and adaptation

Responding and adapting to climate change is critically important for community resilience.

Te Atakura sets an ambitious target for reducing carbon emissions, but the actions will only get us part way. We have just begun developing a plan for climate adaptation.

The Spatial Plan supports movement towards a net-zero carbon city by enabling housing densification and low carbon transport, and adapting to sea level rises. Investment in Let's Get Wellington Moving, and safer pedestrian and cycling networks are making progress towards this outcome.

Waste

Sludge must be mixed with general solid waste for disposal at the landfill. This practice is limiting our ability to actively reduce waste going into landfill, and investment in the new sludge minimisation plant is critical to unlocking this, due to open in 2025.

A draft Zero Waste Strategy is being consulted on seeking to provide the community engagement, systems and infrastructure to enable a circular economy.

Biodiversity

The past 30 years of investment in Zealandia and Predator Free activities has regenerated native bird life. In 2022 our Urban Ecology team were finalists in the NZ Biosecurity awards.

Going forward there are opportunities to improve biodiversity in our street environments. The Council adopted the Green Network Plan in 2022. Work begins to progress making our streets more environmentally friendly.

Green and Open Spaces

Green and open spaces are performing well. They play a significant role in the quality of life for Wellingtonians, as well as attracting people to live here.

Environment Outcome – data and voices

Climate change and adaptation

Data from Te Atakura report compares 2021 to 2022:

- Car sharing – total members 12,955 increased to 25,308
- No. vehicles registered in Wellington 28,005 decreased to 23,589
- Total battery EVs registered in Wellington 474 increased to 1,311
- 58% of our community are worried or very worried about the impact of climate change, and a further 32% are a little worried (2022). Recent flooding events are likely to have raised this concern further.
- 83% believe we are already feeling the negative effects of climate change in Wellington City
- 54% believe we need to significantly reduce our City's emissions right now, with a further 36% saying we need to start reducing now and ramp up over the next few years
- But 59% are not confident at all that enough action is being taken to prepare Wellington City for the impacts of climate change, only 7% are confident or very confident.

Waste

- In 2022, 67% of Wellingtonians said that water pollution is a problem, up from 50% in 2016.
- The volume of waste per capital to the Southern Landfill has been fluctuating – it was 406kg in 2015, 500kg in 2018, and 387kg in 2022.
- We divert 4-5 tonnes of waste from our landfill annually.
- Satisfaction with rubbish collection has fluctuated between 70% and 85%
- Satisfaction with recycling collection is declining from a high of 86% in 2015 to 72% in 2022, although this has been improving since 2019

A new question being asked in the RMS 2023 is - how people mainly dispose of kitchen food scraps, preliminary results:

- 39% said rubbish bin
- 36% home composting
- 14% kitchen sink waste disposal
- 5% worm farm
- 2% Bokashi
- 4% other

Green & open Spaces

We're on track to plant 3 million native plants by 2030.

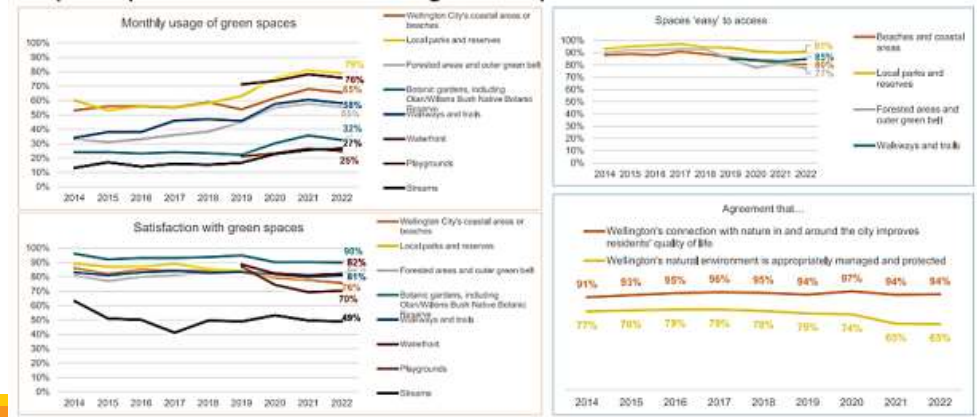
We've increased the number of hectares of pest protected sites from 296 in 2019 to 399 in 2022

50% increase in native forest birds

Community usage of all types of green spaces is increasing steadily since 2014

Environment – Open spaces are well used (and use has grown), easy to access, with high levels of satisfaction. Our connection to nature is highly valued, but some change in perceptions of how it is managed and protected

KPIs
Satisfaction with green spaces
Outcome
Open space access



ADOPTION OF 2023/24 ANNUAL PLAN COMMUNITY ENGAGEMENT AND SUPPORTING INFORMATION

Kōrero taunaki | Summary of considerations

Purpose

1. This report explains the proposed Community Engagement approach and supporting information for the 2023/24 Annual Plan. The supporting information comprises of the draft community engagement document and the draft Annual Plan budget.
2. The draft budget was agreed by the Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee on 28 February 2023.
3. The report has the following attachments:
 - **Attachment One:** The Engagement document and supporting information for the 2023/24 Annual Plan engagement
 - **Attachment Two:** Draft 2023/24 changes to fees and user charges
 - **Attachment Three:** Draft 2023/24 Annual Plan Operating projects and programmes
 - **Attachment Four:** Draft 2023/24 Annual Plan Capital projects and programmes
 - **Attachment Five:** Draft 2023/24 Prospective Financial Statements
 - **Attachment Six:** Draft 2023/24 Funding Impact Statement

Strategic alignment with community wellbeing outcomes and priority areas

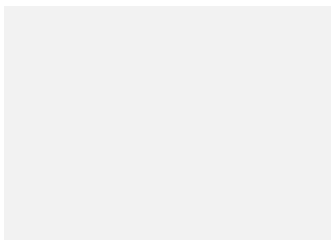
Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy
- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

Relevant Previous decisions

- Committee agreed and resolved the following from the 23 February Meeting:
- To defer funding increases to the LTP 2024-34 for events (\$320K opex), grants (\$200k opex), Natural Environment Fund (\$100k opex), Great Harbour Way feasibility study, SNA incentive programme, additional Town Hall upgrades.
 - To include additional \$2.31m opex for Wellington Water
 - To also include \$550k opex for Circa Theatre redevelopment



- and \$342k opex increase for CCOs
- To not fund the Makara Beach bund
- Proposed draft budget for Community Engagement, including: project and programme budgets, fees and user charges, and maintaining the proportion of rates paid between Commercial and Base ratepayers;

Significance

The decision is **rated medium significance** in accordance with schedule 1 of the Council’s Significance and Engagement Policy.

Financial considerations

- Nil
 Budgetary provision in Annual Plan / Long-term Plan
 Unbudgeted \$X

4. This report outlines the draft budet for the 2023/24 financial year

Risk

- Low
 Medium
 High
 Extreme

5. The key risks related to this Annual Plan draft budget are outlined in the body of this report and relate to the level of uncertainty and external cost pressures in the Council’s operating environment heading into and during the 2023/24 year. These risks will be relevant for decision making for final deliberations on the 2023/24 Annual Plan in May and June 2023.

<p>Authors</p>	<p>Matthew Deng, Senior Advisor Kirralee Mahoney, Principal Advisor Financial Planning Raina Kereama, Financial Controller Amy Brannigan, Advisor Planning and Reporting Lloyd Jowsey, Team Leader, Planning and Reporting</p>
<p>Authoriser</p>	<p>Baz Kaufman, Manager Strategy and Research Paul Conder, Acting Chief Financial Officer Andrea Reeves, Chief Financial Officer Stephen McArthur, Chief Strategy & Governance Officer</p>

Taunakitanga | Officers' Recommendations

Officers recommend the following motion that Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee:

- 1) **Receive** the information.
- 2) **Note** that this draft budget is being prepared in an environment of material interest and inflation rate volatility, and that this has exposed the draft budget to extra cost pressures.
- 3) **Note** that the draft Annual Plan has been prepared with a 2023/24 average rates increase of 12.3% (after growth).
- 4) **Note** that any further reduction in the 2023/24 rates increase, without reducing service levels, is likely to require additional debt funding and consequential additional increases in the 2024/25 rates requirement.
- 5) **Agree** that Council is budgeting for a Net Deficit of \$69.8m for 2023/24 and this is considered to be financially prudent.
- 6) **Agree** the draft 2023/24 Annual Plan project and programme (operational / capital) budgets as supporting information for Community Engagement (Attachment Three and Four).
- 7) **Note** that the Community Engagement information covers the draft 2023/24 Annual Plan budget that was agreed by the Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee on 28 February 2023.
- 8) **Note** the approach to the Community Engagement document and supporting information (Attachment One) explains the proposed Annual Plan budget and outlines the process for obtaining community feedback.
- 9) **Agree** to include proposed amendments to the Rates Remission and Postponement Policies, to provide better support for ratepayers facing financial hardship, as outlined in the Community Engagement document and supporting Information.
- 10) **Delegate** to the Mayor and Chief Executive the authority to make editorial changes to the Engagement document and supporting information to reflect decisions or feedback from this meeting.

Whakarāpopoto | Executive Summary

6. The purpose of this meeting is to formally adopt the engagement document and supporting information on the draft 2023/24 Annual Plan for community feedback.
7. The Annual Plan community engagement is programmed to start on 27 March and finishes on 30 April 2023. This is followed by Council deliberations in May 2023 where community feedback is considered along with final decisions on the 2023/24 Annual Plan Budget.

Takenga mai | Background

8. 2023/24 is year three of the 2021-31 LTP. The work programme for year 3 was consulted on and set through the long-term planning process.
9. In addition, the Committee approved a capital expenditure rephasing in December 2022. A key driver of the rephasing was construction market pressures and constraints impacting the delivery programme. This rephasing has been reflected in the 2023/24 draft budget.
10. The committee also made decisions on outstanding matters and budget changes on 28 February 2023 meeting. These further changes have now been incorporated in the

draft 2023/24 budget, including the additional Council-Controlled Organisations (CCOs) funding.

Kōrerorero | Discussion

Draft Annual Plan Budget changes

11. On the 28 February, the Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee approved a draft budget which represented a proposed 12.3% rates increase (12.9% before growth in the ratepayer base).
12. This includes an amendment to increase CCO's OPEX budget for 2023/24 by \$0.34m. The final draft budget for community engagement has been updated with decisions from that meeting.
13. The proposed rates increase is presented as an after growth in the ratepayer base figure, as the level of growth for the 2023/24 year (0.6%) is also included in the draft budget. This is consistent with how rates increases have been presented for consultation in previous annual and long-term plans.
14. Borrowings are forecast to increase by \$318m over 2023/24 with a forecast closing balance of \$1.57b.

Community Engagement Approach

15. The objective of the Annual Plan engagement is to provide clear, concise, consistent, transparent information about the rationale for the budget and, the decision-making processes behind it. The supporting information also acknowledges the current cost-of-living pressures faced by the community. A key focus for the engagement programme is to enable Wellingtonians to understand what is driving the proposed rates increases so that they can provide informed feedback on the draft budget required to deliver agreed services, programmes and projects.
16. The engagement programme will provide information in varying levels of detail to maximise accessibility for all audiences. There will also be detailed information easily available for those who want it. The information available to the community includes:
 - a concise, plain English engagement document (See Attachment One) that explains the draft budget and the related projects, programmes and services for the year
 - rates information breakdown handouts and factsheets
 - ward-based project information. This can also be used to support Councillors in any in-person community interactions
 - downloadable detailed budget information on the Let's Talk website
17. Kōrero Mai | Let's Talk (www.letstalk.wellington.govt.nz/) will be used as a one-stop online hub for engagement materials, which will also be available in hard copy at Council venues (libraries etc). The use of Council-owned digital channels as a hub for the programme helps minimise costs and paper waste by minimising the need for paid

advertising and printed materials (except when this is an accessibility issue). The engagement programme also includes audience focused media release(s), Our Wellington news stories, social media and e-newsletter content to promote awareness of the Annual Plan engagement and encouraging people to have their say.

18. The public will be provided information on the Annual Plan rates setting context and have the opportunity to give feedback on the budget. This will also inform how we advise the community of Council's final decisions after the Adoption of the final 2023/24 Annual Plan in June.
19. Community messaging during the engagement programme includes information about cost pressures, steps taken by Council to bring the increase down, and organisational savings made. Feedback questions will provide the opportunity for people and organisations to give:
 - Feedback on Annual Plan budget and / or approach
 - Changes to Fees and User charges with question on material increases, new fees and standard increases
20. The engagement will commence on the 27 March to 30 April 2023 - following the Committee's adoption of the Engagement supporting information document.
21. The timing of the Annual Plan engagement programme is to minimise any overlap and any community confusion on the different roles and content of the Annual Plan versus the LTP. Having space between the Annual Plan and LTP community engagements means that there is minimal scope for change to the above dates for the Annual Plan community engagement.

Net Surplus / Deficit

22. The Annual Plan for 2023/24 is forecasting a Net Deficit of \$69.8m (as per Attachment Five). The key driver of this forecast deficit is due to rates not fully funding the depreciation expense for water infrastructure. On 1 June 2022 at the Pūrora Maherehere | Annual Plan/Long-Term Plan Committee agreed to rates fund the three waters depreciation expense. This decision was based on the quantum of the three waters renewals capital programme in 2022/23 and 2023/24 and to ensure that three waters renewals remain fully funded while mitigating the impact of the depreciation expense.

Explanation of Deficit	2023/24 (\$000's)
Balanced Budget	0
Depreciation not funded by rates	(70,317)
Revenue received for capital purposes	34,518
Items funded from prior year surpluses	(2,860)
Operational expenditure funded through other mechanisms	(31,190)
Total Deficit	69,849

Better support for ratepayers facing financial hardship

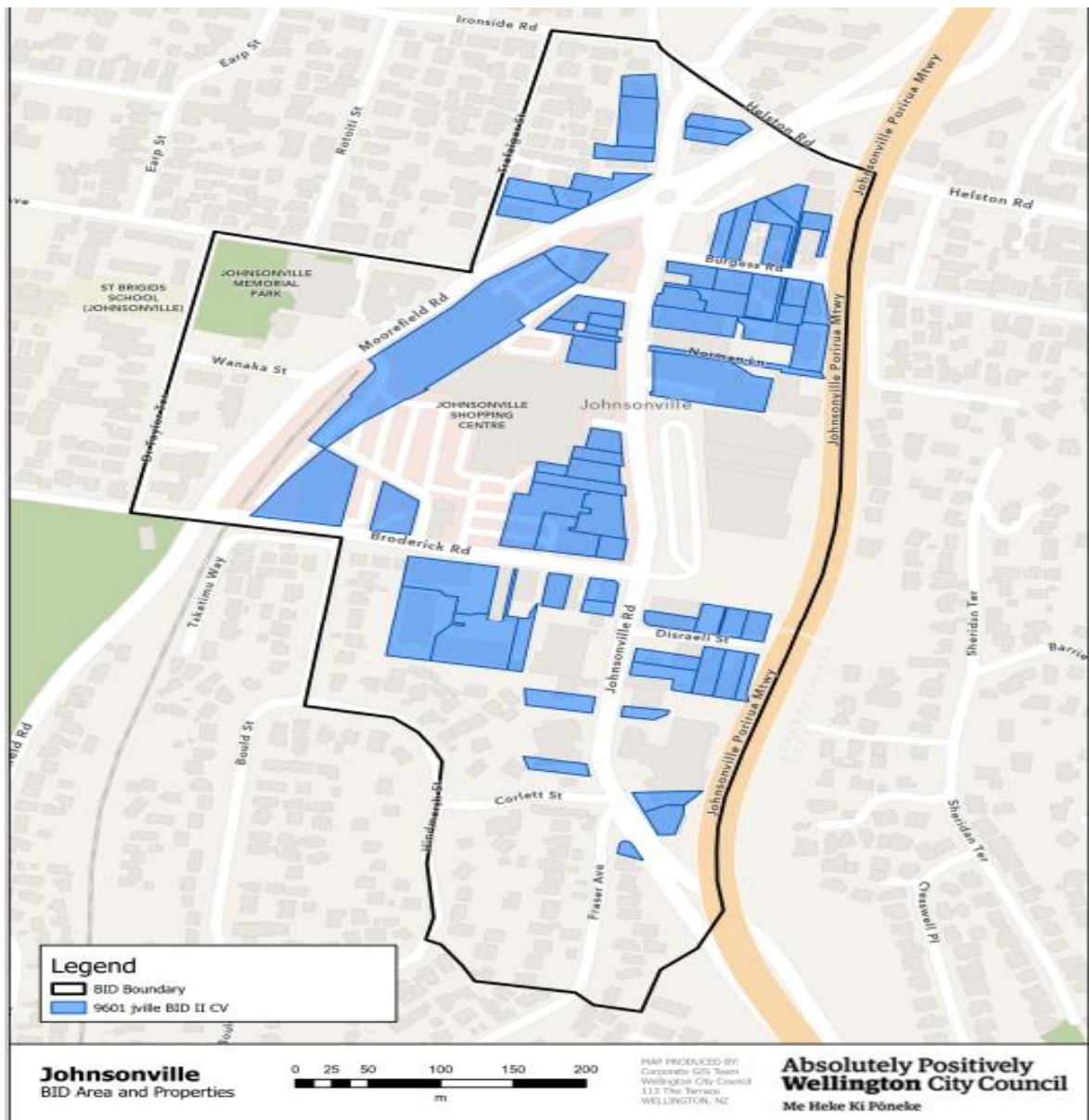
23. It is proposed that the Council changes the Rates remission and Rates Postponement policies to enable better support to ratepayers facing financial hardship. The key changes proposed are:
- Increase low-income remission amount from \$500 to \$700.
 - Re-engaging with DIA to include WCC remission in their rates rebate form.
 - Eliminating the financial hardship postponement application fee for ratepayers that qualify for the NZ government rates rebate.
 - Active promotion of the low-income remission policy.

Cost Pressures/Other issues to consider

24. Any further cost pressures identified during the engagement period will be considered at the final annual plan deliberations in May 2023. Due to the current environment, there may be further pressures on inflation and interest rates.
25. Officers will be reviewing the Carbon credits accounting policy during the engagement period which will be considered at the final annual plan deliberations in May 2023.
26. This could result in a budgeted recognition of carbon credits received from Central Government as non-cash vested asset revenue. This will also include reviewing how we value our carbon credits on the balance sheet, and the resulting impact on operating expenses. Any changes considered will not impact the rates requirement but may result in an increase to landfill fees and corresponding revenue.
27. Officers will explore further opportunities to offset these cost pressures during the engagement period to mitigate any further rates increases.

Johnsonville Business Improvement District

28. There are currently five Business Improvement Districts (BIDs), for which a targeted commercial rate is collected, included in Councils rating mechanism.
29. In June 2022 the Johnsonville Business Group, engaged with commercial property owners and businesses on the proposal to establish a Johnsonville Business Improvement District (BID).
30. On 28 November 2022, the poll to demonstrate commitment to a BID in Johnsonville closed. The outcome was that there was a 40% return from eligible voters, with a majority of 89% in favour, about twice more than was required. This result is the first formal step in setting up the Johnsonville Business Association.
31. The value of the new proposed Johnsonville BID is expected to be \$95,000 excluding GST and the rate will be assessed on all Commercial, Industrial and Business rating units in the Johnsonville BID area (see map below). The BID will be collected as a fixed amount per rating unit, plus a rate per dollar of rateable capital value.



Kōwhiringa | Options

32. N/A

Whai whakaaro ki ngā whakataunga | Considerations for decision-making

Alignment with Council's strategies and policies

33. The 2023/24 Annual Plan is the third year of the Council's 2021-31 Long Term Plan which outlines the approach to meeting Council strategies and policies.

Engagement and Consultation

34. The community engagement programme will provide opportunity for feedback to be submitted on the draft 2023/24 Annual Plan.

-
35. The hub for engagement on the draft Annual Plan will be the Council's Korero Mai community engagement platform. There will be a digital and social media campaign to promote community awareness of the Annual Plan and encourage feedback. Support will also be available to Councillors for in-person events in wards.
36. The feedback and levels of engagement are tracked during the consultation period so that the engagement can be tactically adjusted to reach as many parts of the community as possible.

Implications for Māori

37. The community engagement plan for the 2023/24 Annual Plan includes appropriate engagement with mana whenua on the Annual Plan. The 2023/24 Annual Plan will be the third year of the 2021-31 LTP which commits to a programme of work and funding to increase the level of partnership with mana whenua.

Financial implications

38. The financial implications are outlined in the Engagement Document in the body of this report and supporting attachments.

Legal considerations

39. There are specific requirements of the Local Government Act 2002 in relation to the preparation of the Annual Plan. These requirements have informed the approach and content of material for this report and have shaped the process and timeline for decision making.

Risks and mitigations

40. Risks related to this annual plan are outlined in the body of the 28 February committee report.

Disability and accessibility impact

41. Accessibility requirements will be considered through the design of the community engagement to the Annual Plan. The likely focus on online engagement methods for this community engagement plan will offer both opportunities and challenges for ensuring high accessibility of the material.

Climate Change impact and considerations

42. The 2023/24 Annual Plan includes programmes of work to continue Council's implementation of Te Atakura, our First to Zero carbon strategy

Communications Plan

43. The approach to communication and specific needs are outlined in the 'Engagement and Consultation' section.







Health and Safety Impact considered

44. N/A

Ngā mahinga e whai ake nei | Next actions

45. Once the Committee has adopted the communication engagement plan, engagement will commence on the 27 March to 30 April 2023.
46. During this time, management will continue to work collaboratively with Wellington Water on their additional funding request to Council. Officers will present recommendations to Council at the 31 May 2023 deliberations. This will include information about any impact on service levels should funding not be agreed to.
47. Officers are also considering an indicative increase in the bulk water levy from Greater Wellington Regional Council. This increase will be discussed with Greater Wellington Regional Council given its impact on Wellington City ratepayers. An update will be provided at the 31 May 2023 deliberations.
48. A final recommendation on budgeting and fair value treatment of carbon credits will be made at the 31 May deliberations.
49. Final deliberations on the Annual Plan are scheduled for 31 May 2023.

Attachments

Attachment 1.	2023/24 Annual Plan Engagement Document ↓ 	Page 64
Attachment 2.	2023/24 Recommend fee changes ↓ 	Page 82
Attachment 3.	Draft 2023/24 Annual Plan Operating projects and programmes ↓ 	Page 97
Attachment 4.	Draft 2023/24 Annual Plan Capital projects and programmes ↓ 	Page 107
Attachment 5.	Draft 2023/24 Prospective Financial Statements ↓ 	Page 113
Attachment 6.	Draft 2023/24 Funding Impact Statement ↓ 	Page 118

Mahere ā-tau

Annual Plan 2023/24

Engagement document

Delivering our plan

This document sets out our plan and budget for 1 July 2023 – 30 June 2024.

We first outlined the projects for this year in our 10-Year Plan for 2021– 2031. These were consulted on extensively with Wellingtonians in April and May 2021 and received strong community support.

Our plans have not changed and we have been able to manage our budgets to keep costs the same. This document outlines the key projects and services for your information.

What is this document?

Section one outlines our budget for the year, the financial challenges we are facing and the impact this has on our plans, including rates.

Section two outlines the proposed plan for 2023/24. It shows what projects are starting this year, which are continuing from previous years and which ones will finish this year.

For the complete set of supporting information that underpins the Annual Plan, please visit letstalk.wellington.govt.nz/annual-plan-2022-23

What happens next?

We appreciate your feedback and we do take time to consider it. The Mayor and Councillors receive copies of all submissions. We also prepare reports on the engagement to ensure councillors know what the main themes and comments were.

If you wish to speak to your feedback at a community oral forum, please indicate that preference clearly by selecting a preferred time and date on the submission form.

The Mayor and Councillors will adopt the final plan on Thursday, 29 June 2023.

We acknowledge mana whenua

Through the signing of Tākai Here, we have forged stronger partnerships with our Mana Whenua in Te Whanganui ā Tara. This partnerships agreement allows for a stronger governance relationship and sets out the principals, values, and priorities for the way in which we work together. The signing of the document took place 182 years to the day that Te Tiriti was signed in Te Whanganui ā Tara, acknowledging the creation of a new partnership.

Through Tākai Here, we work in partnership with:

- Taranaki Whānui Ki Te Upoko o Te Ika (Port Nicholson Block Settlement Trust)
- Te Rūnanga o Toa Rangatira
- Te Rūnanganui o Te Āti Awa Ki Te Upoko o Te Ika a Māui

We also have relationships with the Te Aro Pā Trust and the Wellington Tenths Trust.

We acknowledge Te Tiriti o Waitangi

We recognise that Te Tiriti o Waitangi forms the underlying foundation of the Council and mana whenua relationship, and that the Council acts in accordance with Te Tiriti o Waitangi.

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Mayor and CE's joint welcome -

Tory Whanau
Mayor of Wellington

Barbara McKerrow
Wellington City Council
Chief Executive

Wāhanga 1: Te reo heading to come

Section 1: Your money at work

This section explains our budget and outlines the impact on your rates and the Council's debt for the year.

Where does the Council's money come from?

The Council has two budgets – operating and capital – that together support our services and the delivery of development projects to improve the city.

The money for operating expenses comes mainly from rates, fees and charges from the users of a service, or revenue from investment income (for example, ground lease income and any Wellington International Airport dividend). Rates are made up of general rates, which everyone pays, and targeted rates, which are paid by those who use a specific service.

Debt funds most of our capital projects and expenses – our development projects and renewing and upgrading our assets and infrastructure. We borrow for these expenses as they are often quite large. It also means we can spread the cost of paying for the projects over time through the repayment of the debt and ensure the community assets remain fit for purpose through funding depreciation.

Waka Kotahi NZ Transport Agency also provides funding for parts the transport network, such as cycleways.

For some projects, for example a new housing development, the Council will provide roading or water pipes as a contribution to the development. We recover some of these costs by requiring the developer to reimburse the Council. These are development contributions.

What this plan means for me

What are rates for, and why are they important?

In the same way, our national taxes contribute to the running of the country, Council rates are important to ensure Wellington continues to function.

We set our rates based on the needs of the community, demand for services and affordability in rates. Your money helps us deliver more than 400 day-to-day services and pay for the borrowings used to fund big capital projects across Wellington.

Some of the services and facilities that Wellingtonians receive through their rates include:

389 litres of drinkable water supplied per resident per day ¹	101,999 native plants planted with the community	\$4.9m funding to community projects and organisations
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¹ Not all is used in a resident's home. Other users include industry, businesses, schools, hospitals, the fire service and councils.

820km stormwater pipes	18,659 streetlights operated	968.5km footpaths
1,080km wastewater pipes	407km walking and biking tracks	181,216 calls answered by our Contact Centre staff
198 sqm open space per Wellingtonian	760,017 resources in City Archives	767,257 items available at our 14 libraries
108 play areas	25 free public events	7 new public murals

What is the plan for rates?

This year we are considering a rates increase after growth in the ratepayer base of **12.3 percent**. This is equal to the after-growth increase budgeted for in previous plans for this year. In total, the council proposes to collect \$479m (GST exclusive) of rates during 2023/24.

This increase is driven by investment in the city's infrastructure and services signalled in the Long-term plan, and the impact of increased inflation, borrowing costs, and depreciation.

Council has considered alternative funding mechanisms to absorb some inflationary impacts, and keep rates increases to levels previously signalled. This has resulted in a decision to pause some debt repayments and to fund some initiatives through accumulated surpluses.

Johnsonville Business Improvement District

A BID is a mutual partnership between Council and a local business community to improve the projects and services that will benefit the economy of a specific local area.

This year, we are also proposing to introduce a new Business Improvement District in Johnsonville, which includes a new targeted rate for participating.

More information, including a map of the proposed district is on page X.

Options for paying rates

There are several ways to help people manage their rates payments, such as spreading your payments into regular affordable amounts across the year.

Along with Central Government, we have a rates rebate scheme that provides a reduction in rates to those that meet set low-income criteria.

- if you are on a low income, you can apply for a Government rates rebate at: www.govt.nz/browse/housing-and-property/getting-help-with-housing/getting-a-rates-rebate
- for those who are eligible for the Government rates rebate, Council can provide an additional reduction of your rates and we are proposing changes in this area.

If you are worried about paying your rates invoice, please get in touch with us as soon as possible at rates@wcc.govt.nz or call 04 499 4444.

There are also multiple ways to pay your rates: online, by direct debit, internet/telephone banking and in person at the Arapaki Service Centre on Manners Street or at any NZ Post shop.

Policy Changes

The Council is proposing to make some changes to the Rates remission and Rates postponement policies to enable better support to ratepayers facing financial hardship.

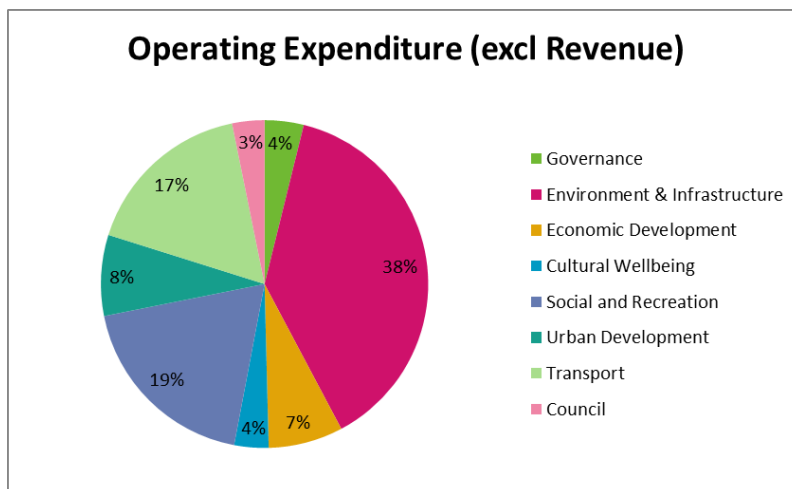
The key changes proposed are:

- Increase low-income remission amount from \$500 to \$700
- Engage with DIA to include the Council remission in their rates rebate form
- Eliminate the financial hardship postponement application fee for ratepayers that also qualify for the Central Government rates rebate

Draft Operating budget

The cost of delivering and running Council services in 2023/24 is budgeted to be \$813.7m or \$10.51 per resident per day. This is an \$87.5m increase from the 2022/23 Annual Plan, which primarily relates to increased depreciation costs, increased interest expenses, and increased contracts, services and materials cost.

The proposed split for our budget across our eight activity areas is as follows:



Fees and User Charges

Our Revenue and Financing policy guides our decisions on how to fund council services. We consider who benefits from a service (for example, individuals, parts of the community or the community as a whole) to help determine how the service should be funded.

The policy also sets the targets for each council activity, stating what proportion should be funded from user charges, general rates, targets rates and other sources of income.

As part of the proposed plan, we have reviewed our fees and charges and are proposing to change some fees and charges:

The following areas have **material increases** because of changes to existing Council policies or implementation of new policies. These changes were consulted on, and we are now seeking feedback on the proposed impact on fees in the following areas:

- **Town Belts & Reserves** – implementation of the Trading and Events in Public Places Policy
- **Public health regulation** – registration fee for Responsible dog owners, which has not been adjusted for several years

These two material fee increases are related to the rising costs to Council to offer the services in these two areas:

- **Waste minimisation services** – increased ETS costs and Waste Minimisation Act levy
- **Building control and facilitation** – alignment of some existing fees to new fee structure

We are also proposing **new fees** in the following areas to streamline some Council booking processes or to offer new services:

- **Waterfront Public Spaces** - multiple new fees relating to taking over management from Centreport
- **Swimming pools** – multiple new fees relating to pool party offerings
- **Botanical gardens** – including new picnic kits and hire rates for Bolton Cottage
- **Sports fields** – including a new sandcourt hire fee and hire rates for the Newton Park function room
- **Recreation Centre** – multiple new fees for booking Ākau Tangi Sport Centre sessions
- **Marinas** – fees for new services for boat pump-out and service outside license agreement
- **Burials and Cremation** – Ash Plots Makara extensions
- **Public Health regulations** – Parklet permissions
- **Building Control & facilitation** – New minor works fee, New LIM fast track option

We also have standard inflation increases proposed for the following areas:

- Parking
- Encroachment licences
- Botanical gardens
- City Archives
- Waterfront public spaces
- Swimming pools
- Recreation centres
- Marinas
- Burials and cremations
- Public health regulations
- Building control and facilitation
- Development control and facilitation
- Sewerage collection and disposal
- Waste minimisation

More detail on the proposed fees can be found on our website:
letstalk.wellington.govt.nz/annual-plan-2022-23

You can provide feedback on the fee increases through the Annual Plan submission form.

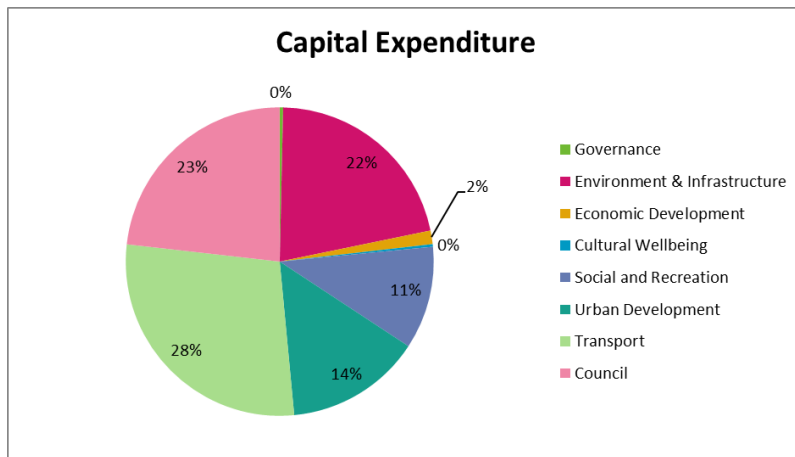
Draft Capital budget

Capital expenditure is used to renew or upgrade existing assets or to build new assets to provide a higher level of service or account for growth. Our assets include buildings, roads and footpaths, water, stormwater and wastewater pipes, libraries, swimming pools, and sportsfields.

Page | 8

We have a significant capital expenditure programme in place, with \$453m planned for 2023/24. This year, our programme includes significant investment in our water, stormwater, wastewater and transport networks, and the development of Te Ngākau Civic Square precinct, including continuing the construction of the city's new Te Matapihi Central Library.

The total proposed is an increase in what was included in the 10-Year Plan (\$356m). The variance primarily relates to the refinement of project costs, inflationary pressures, and timings on major building and water projects.



Explaining our borrowing

We borrow to fund upgrades to our assets or to invest in new infrastructure. This allows us to spread the cost of funding this expenditure over the multiple generations that will benefit from the investment.

For 2023/24, total borrowings are forecast to increase by \$318m over the year. Borrowing is forecast to be \$1.57 billion at the end of the year, equating to 254 percent of our operating income compared to the Council imposed cap of 225 percent.

Wāhanga 2: translation to come

Section 2: What are we planning for the 2023/24 year?

Ngā kaupapa hira | Key projects

We have a full programme of projects planned across all areas. Many are already underway, have been consulted on, decided on by Council or were included as part of the previous Long-term Plan.

Visit our website to see which projects are in your area: letstalk.wellington.govt.nz/annual-plan-2022-23

Projects that start this year

Tūpiki Ora Māori Strategy

Begin implementing some of the short-term actions plan from the Tūpiki Ora Māori Strategy, including:

- Support and develop resources that encourage learning more about the region, Mana Whenua and Māori histories, identities, landmarks and narratives.
- Support existing cultural initiatives and develop new community-based events.

Kilbirnie Park and Rec Centre

We will commence the concept and design of Kilbirnie's destination Skate Park. We also begin the earthquake strengthening and renewal of Kilbirnie Recreation Centre, including reconfiguring toilets to gender neutral.

Grenada North Park upgrade

The planning and design of upgrades to Grenada North Park will commence in 2023, and will consider turf renewal, passive and active recreation needs, and the potential for future facilities. Work is expected to start after design has been agreed.

Shed 5

The strengthening and reroofing of Shed 5 commences in April 2024. The building will be closed while the work is completed. It will take about four months, with completion expected in August/September 2024.

Karori Pool

In 2024, we will close the pool for its six yearly maintenance. This will renew the operating plant, replace sealant joints and broken tiles in the pool and renew customer facilities. More details on how long the pool will be closed for will be shared closer to the date.

Parking management plans

We will begin consultation on parking management plans in Newtown in mid 2023 and Wadestown in late 2023. These are local plans developed for particular areas to either

address local distribution of parking from projects changing the layouts of our streets or to address ongoing localised parking issues.

Speed management plan

The work will start on creating a plan for safer speeds in the city. Implementation of the plan will begin in January 2024 once NZTA certifies the plan.

Paneke Pōneke - Bike network plan

We will start the planning and design phase for Johnsonville to Ngaio, Khandallah Connections, Ngaio to Karori and Kelburn transitional projects.

We will start planning for projects in the central city including Tasman/Tory and Courtney to Waterfront and projects in the North, including Grenada North and Broderick Road.

Water programme

Alongside an extensive three waters programme across the city, we will also be starting:

Watermain Renewal Programme: Newlands and Johnsonville

The first portion of the Watermain Renewal Programme will begin construction. The first to be renewed include three in Newlands. Also be progressing design and procurement for the second phase, which will begin construction next year and includes three watermains in Johnsonville.

Wastewater Network Renewals – Newtown

The first portion of the programme to renew wastewater assets in Newtown will begin in 2023/24. Renewing them will reduce environmental risks, and occurrences of surface water contamination leading to public exposure to untreated wastewater discharging onto land and waterways.

Projects that continue throughout the year

Begonia House Precinct

We will continue to develop the design for a major refresh of the building, its infrastructure, and the plant displays. We'll freshen up the café, improve accessibility, plan for the return of the Botanic Garden Shop, and upgrade the toilets. The upgrade is estimated to cost \$8m, construction is planned to commence mid-2024, and take about two years.

Khandallah Swimming Pool

We will finalise the rebuild design, incorporating community feedback and results from site evaluations completed in 2022/23. We will then present a detailed business case for Council to review, before consenting and tendering of the work.

Southern Landfill

This year, we will finalise the design of the landfill extension, continue the resource consent application process and commence preliminary works in advance of construction commencing in 2024. The landfill extension is due to be complete and in operation by June 2026.

City Housing

- **Upgrade Phase 2:** Planning for the second half of the housing portfolio upgrade is underway, comprising of about 1,000 units across 32 sites. By mid-2023, multi-site criteria analysis will be completed and a detailed business case for the programme submitted. Tenders for the first tranche of work will start to go to market in late 2023, pending Council approval of the business case.
- **Healthy Homes:** We will be continuing the work to bring all our social housing units up to the new Healthy Homes standards. We have finished the investigations into what is needed at all our units and are on track to have all upgrades completed by the July 2024 deadline.

Te Ngākau Civic Square

- **Council buildings:** Consent for Civic Administration Building has been submitted for demolition, with this planned for mid-2023. Consent for the demolition on the Municipal Office Building will be submitted in 2023.
- **Town Hall:** We are continuing the earthquake strengthening work at the Town Hall. This project is due for completion in 2024/25. More information about the stage of this project and the work underway is available on the Council website.
- **Te Matapihi Central Library:** Construction continues with work due to be completed in early 2026. The rebuild work started in December 2022 and the work in 2023/24 will include the continuation of the re-piling and installing new concrete foundations with base isolators.

Te Atakura programme

- Continuing the conversion of the Council fleet to electric vehicles and the installation of public EV chargers.
- Creating a Wellington Regional Climate Change Impact Assessment, which will inform the Regional Adaptation Plan due Dec 2024.
- Continuing to run the Home Energy Saver Programme and starting the new business energy saver programme.
- Council energy decarbonisation plan – develop and implement an action plan.

Sludge minimisation project

Construction has been approved for the new Sludge Minimisation Facility. Work at the site at the southern end of Stewart Duff Dr is expected to be underway in mid-2023 and completed by 2026. The Council will apply for funding for the project through the Infrastructure Funding and Finance Act 2020, as outlined in the 2021-31 Long-term Plan.

Waste minimisation

The proposals for the Regional Waste Management and Minimisation Plan, Resource recovery network expansion, and the Organic processing facility and redesign collection (kerbside) will be out for public consultation in July 2023. Council will make final decision on preferred options and approve for funding through the 2024-34 Long-term Plan.

District Plan

By November 2023, the parts of the plan at relate to intensification become operational through a streamlined process outlined in legislation. The rest of the plan will go through an appeals process before becoming operational in 2025.

Te Kāinga programme

Continue to deliver Te Kāinga rentals. The Council has committed to providing 1,000 apartments over five years. This will be year 3 of the programme and is expected to deliver 78 additional apartments.

Huetepara Park

The design and consultation phase will be completed and we will start the development of the public space in Lyall Bay, with toilets and improved visitor experience.

Pōneke Promise

We will continue to investment in improving safety and vibrancy, and reducing harm, in the central city. We will be starting on work on the new Te Aro Precinct public toilets on Inglewood Place, upgrading public spaces in the Te Aro Park area, providing inner-city community spaces, improving vibrancy and sexual violence prevention.

Former Workingmen's Bowling Club Newtown

We will engage with the community on the future of the site as an additional community facility in Newtown. This will be followed by design work and construction of the intended future use.

Three Waters transition

Continue to work on the transition of Three Waters responsibility to new water service entity by 1 July 2024.

Central city water upgrades

Alongside an extensive three waters programme across the city, we will also be continuing:

Wastewater pump station and watermain programme: A new watermain up Taranaki Street is the latter part of the first phase of the major CBD Wastewater Renewals Project to renew and upgrade the central city's wastewater network. Wakefield St and Victoria Street works are forecast to continue into 2023/24.

Paneke Pōneke - Bike network plan

We will complete the transitional installation of 15.3km of the network including: Kilbirnie Connections; Aro Connections; Thorndon Connections; and Ngaio Connections. Following a period of review and community feedback, work will begin to plan for the permanent installation of the cycleways across future years.

We will complete the business cases and consultation for Wadestown to Thorndon, Botanic to Karori, and Berhampore to Newtown Transitional cycleways. Some physical works will then take place on these projects throughout the year.

We will continue with physical works on Evans Bay Stage 1 and complete the detailed planning and start physical works on Evans Bay stage 2 and Brooklyn to City.

We will start and complete the business case for Tawa to Johnsonville.

44 Frederick Street Urban Park

This year we will begin the planning and design phases for the park. The concept design will be done with key stakeholders, with public engagement to commence once the land purchase negotiations are finalised. Construction is expected to be completed in 2025/26.

Cuba Street playground

The upgrade of the Cuba Street Playground will be completed by June 2024. The design of the playground will be developed together with mana whenua, rangatahi and tamariki. The new playground will provide great play opportunities for young children, while encouraging other members of the community to benefit from it. The design will include play elements weaving in storytelling, reflecting the playground's proximity to Waimapihi Stream and Te Aro Pā.

Let's Get Wellington Moving

- **Transformational programme:** Development of detailed business case for mass rapid transit, basin reserve, and second Mt Victoria tunnel.
- **Golden Mile:** Finalise the design and begin construction in late 2023. The Golden Mile project aims to improve bus reliability and provide opportunities for walking, cycling, and more open spaces. This means better lighting, wider footpaths, more public seating, outdoor dining opportunities and more.
- **People Friendly City Streets:** Aimed to create better walking, cycling, and public transport provision to have safer and more convenient connections between Wellington City and suburban centres. Any improvements will be consulted on, with phase one construction due to begin in 2023.
- **Thorndon Quay and Huff Road:** Finalise the design and construction begins on walking, cycling, bus priority and safety improvements including new Aotea Quay roundabout.

Projects that finish this year

Omāroro Reservoir Area

The back-filling of the area surrounding the reservoir is underway. Playing field restoration and landscaping is due to be completed in 2023, followed by a five-year period for landscaping defect correction at the site.

Taranaki Street New Pump Station

Alongside an extensive three waters programme across the city, we will also be finishing the installation of a new pump station in Inglewood Place off Taranaki Street. This, alongside construction of a new rising main up Taranaki St, is the first phase of the major CBD Wastewater Renewals.

Te Whaea/Tawhiri Project

Upgrade and renewal works in the Tawhiri space include a replacement roof, upgraded patron toilets and performer changing spaces, along with increased building floor structure for tiered seating and a stage area. Works are scheduled to allow the space to be used for the 2024 Festival of the Arts in early 2024.

Karori Community Hall

The Karori Community Hall has been gifted to Council by the Karori Event Centre Trust. The Council has agreed to complete the internal fit out of the building alongside any work required to achieve compliance. This will create a hall that can be used by the community. It is intended that this work will be completed by the end of 2024.

Granville Flats

Currently underway on working towards handing back of the Granville apartments site to Wellington Tenth Trust by May 2024. Involves re-housing 107 properties, demolition of buildings and clearing the site. All tenants will be rehoused in alternative Council homes by December 2023.

Frank Kitts Park Playground

A new contractor has been appointed after the original contractor went into liquidation, so work is now continuing at the site. The playground is expected to be completed in November 2023.

Town Centre and street upgrades

Island Bay Town Centre: The public space upgrade has been designed in collaboration with a local working group. The project includes better places for people to gather, public seating, resurfacing, lighting upgrades, murals, planting and more space for local businesses to extend out into the public space. It will also integrate with the proposed cycleway and safety upgrade work. Detailed design will be completed in June 2023, with construction beginning August 2023 and expected to end early 2024.

Berhampore Town Centre: The public space upgrade to the Berhampore Town Centre has been developed with a public working group. The project is now moving into the detailed design phase. It will include tactical upgrades and minimal earthworks by creating better spaces for the community to gather, street art new planting and seating. Construction will be coordinated with the Paneke Pōneke Bike Network Plan project beginning in mid 2023 and complete in late 2023 (as phase 1 of the wider Newtown-Berhampore transitional cycleway and parking management implementation).

What has changed since the Long-Term Plan?

While we plan to continue to deliver on the programme of work set out in the 2021-31 Long-Term Plan, there are areas where some changes have been made.

We have had to reschedule parts of our ten-year **capital programme** in response to market and supplier constraints. This has involved shifting the timing of some projects back to give time for delivery capacity to be increased. For example, the timeline for some parts of the bike network have been extended such the Evans Bay cycleway and Kilbirnie Corridor. We have also delayed some facilities-related projects, such as strengthening Shed 1 and Shed 5. Overall, we still plan to deliver the full ten-year programme of work as set out in the Long-term Plan.

We also plan to introduce new fees as outlined on page X. As these are new fees, it is not known what the uptake on the services will be. Therefore, the impact on rates is not yet known.

Johnsonville business improvement district

A BID is a mutual partnership between Council and a local business community to improve the projects and services that will benefit the economy of a specific local area.

This year, we are also proposing to introduce a new Business Improvement District in Johnsonville, which includes a new targeted rate for participating. This is the sixth district we have set up, with others across the city including Miramar, Kilbirnie and Karori.

The value of the new proposed Johnsonville BID is expected to be \$95,000 excluding GST and the rate will be assessed on all Commercial, Industrial and Business rating units in the Johnsonville BID area. The capital value of the properties in the Johnsonville BID boundary is \$306.5m. The BID will be collected as a fixed amount per rating unit, plus a rate per dollar of rateable capital value.

Ō Kaikaunihera | Your Councillors

Wellington City Council is made up of 15 councillors and a Mayor. Like all other local authorities in New Zealand, the Council is elected every three years. The Mayor is elected “at large”, meaning by all the city’s residents. Councillors are elected by voters from their respective geographical areas (wards). The latest election was on October 8, 2022.

Mayor Tory Whanau

Elected: 2022

Chair: Te Kaunihera o Pōneke | Wellington City Council, and Ngutu Taki | CEO Performance Review Committee

Deputy Chair: Pūroro Maherehere | Annual Plan/Long-term Plan Committee

mayor@wcc.govt.nz

Deputy Mayor Laurie Foon Paekawakawa Southern Ward

Elected: 2019

Deputy Chair: Te Kaunihera o Pōneke | Council and Unaunahi Ngaio | Chief Executive Performance Review Committee

laurie.foon@wcc.govt.nz

Councillor Nureddin Abdurahman Paekawakawa Southern Ward

Elected: 2022

Deputy Chair: Kōrau Mātinitini | Social, Cultural, and Economic Committee

nureddin.abdurahman@wcc.govt.nz

Councillor John Apanowicz Takapū Northern Ward

Elected: 2022

Deputy Chair: Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee

john.apanowicz@wcc.govt.nz

Councillor Tim Brown Motukairangi Eastern Ward

Elected: 2022

Deputy Chair: Kōrau Tūāpapa | Environment and Infrastructure Committee

tim.brown@wcc.govt.nz

Councillor Diane Calvert Wharangi Onslow-Western Ward

Elected: 2016

diane.calvert@wcc.govt.nz

Councillor Ray Chung Wharangi Onslow-Western Ward

Elected: 2022

ray.chung@wcc.govt.nz

Sarah Free Motukairangi Eastern Ward

Elected: 2013, and served as Deputy Mayor 2019-2022

Chair: Koata Hātepe | Regulatory Processes Committee

sarah.free@wcc.govt.nz

Councillor Rebecca Matthews Wharangi Onslow-Western Ward

Elected: 2019

Chair: Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee

rebecca.matthews@wcc.govt.nz

Councillor Ben McNulty Takapū Northern Ward

Elected: 2022

Deputy Chair: Koata Hātepe | Regulatory Processes Committee

ben.mculty@wcc.govt.nz

Councillor Teri O’Neill
Motukairangi Eastern Ward

Elected: 2019

Chair: Kōrau Mātinitini | Social, Cultural,
and Economic Committee

teri.oneill@wcc.govt.nz

Councillor Iona Pannett
Pukehīnau Lambton Ward

Elected: 2007

iona.pannett@wcc.govt.nz

Councillor Tamatha Paul
Pukehīnau/Lambton Ward

Elected: 2019

Chair: Kōrau Tūāpapa | Environment and
Infrastructure Committee

tamatha.paul@wcc.govt.nz

Councillor Nīkau Wi Neera
Te Whanganui-a-Tara Māori Ward

Elected: 2022

Deputy Chair: Pītau Pūmanawa | Grants
Subcommittee

nikau.wineera@wcc.govt.nz

Councillor Nicola Young
Pukehīnau/Lambton Ward

Elected: 2013

Chair: Pītau Pūmanawa | Grants
Subcommittee

nicola.young@wcc.govt.nz

Recommended 2023/24 Fee Changes

Activity Group	Name of Fee	Annual Plan 2022/23 Fee	Proposed fee Annual Plan 2023/24
2.1.2 Botanical Gardens	Begonia House Foyer 4 hours	\$750.00	\$790.00
	Begonia House Foyer 5 hours	\$850.00	\$895.00
	Begonia House Foyer 6 hours	\$950.00	\$1,000.00
	Begonia House Foyer Full Evening	\$1,100.00	\$1,200.00
	Begonia House Foyer - Hourly Rate	\$175.00	\$185.00
	Begonia House Foyer - Sound System	\$150.00	\$160.00
	Begonia House Foyer (staff member support)/hr	\$30.00	\$32.00
	Begonia House Foyer Custodian (Lily House)/hr	\$80.00	\$84.00
	Begonia House Workshop Space/Hr	\$40.00	\$42.00
	Community hire rate - Leonard Cockayne/Treehouse Seminar Room/Discovery Pavilion	\$40.00	\$42.00
	Discovery Garden - Lotions & Potions Space Hourly Rate	\$100.00	\$105.00
	Discovery Garden Pavilion Full day	\$500.00	\$525.00
	Discovery Garden Pavilion Half day	\$300.00	\$315.00
	Discovery Garden Pavilion Hourly rate	\$80.00	\$84.00
	Leonard Cockayne Centre Full day	\$500.00	\$525.00
	Leonard Cockayne Centre Groups <12 Full day	\$500.00	\$525.00
	Leonard Cockayne Centre Groups <12 Half day	\$300.00	\$315.00
	Leonard Cockayne Centre Groups >12 Full day	\$600.00	\$630.00
	Leonard Cockayne Centre Groups >12 Half day	\$400.00	\$420.00
	Leonard Cockayne Centre Half day	\$300.00	\$315.00
	Leonard Cockayne Centre Hourly rate	\$80.00	\$84.00
	Leonard Cockayne Lawn Hourly rate	\$100.00	\$105.00
	Marquee > 100m2	\$1,414.50	\$1,500.00
	Marquee Booking Fee (non-refundable)	\$88.15	\$95.00
	Marquee up to 100m2	\$881.50	\$970.00
	Marquee up to 50m2	\$533.00	\$590.00
	Otari-Wilton's Bush Information Centre Hourly rate	\$65.00	\$70.00
	Otari-Wilton's Bush Meeting Room Hourly rate	\$50.00	\$55.00
	The Dell - Kitchen Access	\$80.00	\$105.00
	The Dell (stage with power)	\$100.00	\$105.00
	The Dell Marquee (100+sqm)	\$900.00	\$1,000.00
	The Dell Marquee (100sqm)	\$580.00	\$640.00
	The Dell Marquee (50sqm)	\$380.00	\$420.00
	The Soundshell (stage with power)	\$100.00	\$105.00
	Treehouse Seminar Room Coffee Machine Full Day	\$7.00	\$7.50
	Treehouse Seminar Room Coffee Machine Half Day	\$5.00	\$5.50
	Treehouse Seminar Room Groups <12 Full day	\$500.00	\$525.00
	Treehouse Seminar Room Groups <12 Half day	\$300.00	\$315.00
	Treehouse Seminar Room Groups >12 Full day	\$600.00	\$630.00
	Treehouse Seminar Room Groups >12 Half day	\$400.00	\$420.00
	Treehouse Seminar Room Hourly rate	\$80.00	\$84.00
	Troupe Picnic Lawn (incl. BBQ) Hourly Rate	\$100.00	\$105.00
	Wellington Gardens Cleaning Fee	\$100.00	\$105.00
Wellington Gardens Community rate	\$45.00	\$42.00	
Wellington Gardens Hourly rate	\$100.00	\$105.00	
Wellington Gardens Large Scale Shutting Garden Areas	\$1,000.00	\$1,500.00	

	Wellington Gardens Commercial Photography 1 - 4 hours	\$280.00	\$300.00
	Wellington Gardens Commercial Photography full day 8 hours	\$430.00	\$455.00
	Wellington Gardens Commercial Photography up to 1 hour	\$150.00	\$160.00
	Wellington Gardens Rose Garden Commercial Photography 1 - 4 hours	\$500.00	\$550.00
	Wellington Gardens Rose Garden Commercial Photography full day 8 hours	\$550.00	\$605.00
	Wellington Gardens Rose Garden Commercial Photography up to 1 hour	\$200.00	\$220.00
	Otari-Wilton's Bush Commercial Photography 1 - 4 hours	\$280.00	\$300.00
	Otari-Wilton's Bush Commercial Photography full day 8 hours	\$430.00	\$455.00
	Otari-Wilton's Bush Commercial Photography up to 1 hour	\$150.00	\$160.00
	Wellington Gardens Wedding Photos	\$100.00	\$105.00
	Picnics	\$60.00	\$65.00
	Picnic kit	New service	\$20.00
	Team building activity PP fee	New service	\$4.00
	Bolton Cottage (hourly rate)	New service	\$42.00
	Bolton Cottage (weekly hire)	New service	\$500.00
2.1.5 Town Belts & Reserves	Application fee for Activities (all Activities under the TEPPP)	\$0.00	\$191.50
	Commercial activities at sites (not listed in the TEPPP)	\$0.00	\$1,500.00
	Annual license/permit renewal fee	\$0.00	\$100.00
	Officer time hourly charge (as needed)	\$0.00	\$130.00
	Ranger/Officer assistance above normal duties per hour	\$0.00	\$100.00
	late notice applications (less than 20 working days prior to an activity)	\$0.00	\$300.00
	Park/Reserve or Open Space booking fee/day	\$0.00	\$60.00
	temporary trading site (powered)/day	\$0.00	\$40.00
	temporary trading site (non-powered)/day	\$0.00	\$35.00
	Group fitness classes/day	\$0.00	\$50.00
	Commercial Filming half day	\$0.00	\$280.00
	Commercial Filming full day	\$0.00	\$430.00
	Commercial Photography/day	\$0.00	\$150.00
	Commercial Photography (landscape only) annual fee	\$0.00	\$800.00
	Per person fee - Commercial tours & guiding, Lessons & Coaching, Race events	\$0.00	\$2.50-\$5.00pp
	Commercial or private events under 150 people	\$0.00	\$350.00
	Commercial or private events 150 to 1000 people	\$0.00	\$640.00
	Commercial or private events over 1000 people	\$0.00	\$1,500.00
	Marquee Booking Fee (non-refundable)	\$0.00	\$88.15
	Marquee up to 50m2/day	\$0.00	\$380.00
Marquee up to 100m2/day	\$0.00	\$580.00	
Marquee > 100m2/day	\$0.00	\$900.00	
2.1.9 Waterfront Public Spaces	Waterfront - Day - 15 to 20 metres	\$180.00	\$190.00
	Waterfront - Day - 20 to 25 metres	\$255.00	\$265.00
	Waterfront - Day - 25 to 30 metres	\$1,115.00	\$1,130.00
	Waterfront - Day - 30 to 40 metres	\$215.00	\$225.00
	Waterfront - Day - Over 40 metres	\$305.00	\$315.00
	Waterfront - Day - under 15 metres	\$50.00	\$55.00
	Waterfront - Key Bond	\$55.00	\$60.00
	Waterfront - Keys/Cards charge	\$0.00	\$100.00
	Waterfront - Month - 15 to 20 metres	\$0.00	\$191.50
	Waterfront - Month - 20 to 25 metres	\$0.00	\$90.00
	Waterfront - Month - 25 to 30 metres	\$0.00	\$110.00
	Waterfront - Month - 30 to 40 metres	\$0.00	\$110.00

	Waterfront - Month - Over 40 metres	\$0.00	\$120.00
	Waterfront - Month - Under 15 metres	\$0.00	POA
	Waterfront - Over 40m & 500 GRT	\$0.00	\$60.00
	Waterfront - Under 40m & 500 GRT	\$0.00	\$100.00
	Waterfront - Yearly - 15 - 20 metres	\$0.00	\$25.00
	Waterfront - Yearly - 20 - 25 metres	\$0.00	\$1,016.50
	Waterfront - Yearly - 25 - 30 metres	\$0.00	\$1,078.50
	Waterfront - Yearly - 30 - 40 metres	\$0.00	\$1,366.00
	Waterfront - Yearly - Over 40 metres	\$0.00	\$2,021.00
	Waterfront - Yearly - under 15 metres	\$0.00	POA
2.2.1 Waste Minimisati on	Commercial General Rubbish	\$196.07	\$225.98
	Domestic General Rubbish	\$245.50	\$264.00
	Green Waste	\$80.50	\$92.00
	Sewerage Sludge	\$276.00	\$310.50
	Special waste -asbestos	\$273.70	\$304.75
	Special waste -other	\$231.15	\$262.20
	Contaminated Soil	\$196.07	\$225.98
	Rubbish bags (RRP each)	\$3.29	\$3.50
5.1.1 Swimming Pools	Adult Swim/Spa/Sauna Combo Concession Pass (10 trip) - WRAC/KSP/Freyberg	\$91.80	\$96.30
	Adult Swim/Spa/Sauna Combo -WRAC/KSP/Freyberg	\$10.20	\$10.70
	Adult Spa/Sauna Top Up - WRAC/KSP/Freyberg	\$3.40	\$3.50
	Tawa Off peak Adult Concession Pass (10 trip)	\$34.00	\$35.00
	Thorndon & Tawa - Spa & Swim Combo Concession Pass (10 Trip)	\$77.40	\$82.80
	Thorndon - 2 hours 0 - 25 people	\$245.00	\$260.00
	WRAC - Spin Concession Pass (10 Trip)	\$117.00	\$153.00
	WRAC - Event Adult Swim	\$6.80	\$7.20
	SwimWell - Adult	\$15.00	\$15.50
	SwimWell - Adapted lessons Holiday Programme	\$20.60	\$21.00
	SwimWell - Adapted lessons	\$20.60	\$21.00
	SwimWell - Infant Holiday Programme	\$12.50	\$13.00
	SwimWell - Infant	\$12.50	\$13.00
	SwimWell - Preschool Holiday Programme	\$12.50	\$13.00
	SwimWell - Preschool	\$12.50	\$13.00
	SwimWell - Private Lesson (2nd Additional Child)	\$30.00	\$31.00
	SwimWell - Private Lesson (1 child)	\$61.50	\$62.00
	SwimWell - School Age Holiday Programme	\$14.50	\$15.00
	SwimWell - School Age	\$14.50	\$15.00
	Swim Membership Aquatic Club Member Adult - Upfront (Yearly)	\$678.30	\$712.22
	Swim Membership Aquatic Club Member Adult - Direct Debit (Monthly)	\$56.53	\$59.35
	Swim Membership Aquatic Club Member Adult - Direct Debit (Fortnightly)	\$26.10	\$27.40
	Swim Membership Adult - Upfront (Yearly)	\$798.00	\$837.90
	Swim Membership Adult - Upfront (3 month)	\$199.50	\$209.48
	Swim Membership Adult - Direct Debit (Monthly)	\$66.50	\$69.83
	Swim Membership Adult - Direct Debit (Fortnightly)	\$30.70	\$32.24
	Spin Class - Casual (Club Active)	\$13.00	\$17.00
	Shower Concession Pass (10 trip)	\$27.00	\$28.80
	Shower Casual	\$3.00	\$3.20
	School Swim Admission	\$1.70	\$1.80
Pools - Tawa Pool whole venue hire	\$55.00	\$60.00	

Pools - WRAC Lane Hire 50m	\$18.00	\$20.00
Pools - WRAC Lane Hire 16m	\$5.60	\$6.00
Pools - Lifeguard (per hour)	\$40.00	\$45.00
Schools Instructor (per hour)	\$30.00	\$35.00
Pools - Lane Hire Half 25m	\$4.30	\$5.00
Pools - Lane Hire 25m	\$8.60	\$9.50
Personal Training - 60-minute session (10 trip) Club Active	\$630.00	\$720.00
Personal Training - 60-minute session Club Active	\$70.00	\$80.00
Personal Training - 30-minute session (10 trip) Club Active	\$360.00	\$405.00
Personal Training - 30-minute session Club Active	\$40.00	\$45.00
Concession Pass (10 trip) - NGO Admission	\$61.20	\$63.00
Massage Room Hire	\$11.20	\$11.50
Karori Pool - Spa & Swim Concession Pass (10 Trip)	\$82.80	\$87.30
Karori Pool - Hydroslide entry	\$1.20	\$1.30
Karori Pool - Slide Staff (per hour)	\$40.00	\$45.00
Group Fitness Land Based Concession Pass (10 trip) - Club Active/AquaFitness	\$117.00	\$135.00
Group Fitness Land Based Casual Entry - Club Active/AquaFitness	\$13.00	\$15.00
Freyberg Consulting Room hire (per hr)	\$18.00	\$18.50
Freyberg - Aerobics Room hire - (Non-Commercial)	\$21.30	\$21.50
Family Pass Pool entry	\$17.00	\$18.00
ClubActive Membership Upfront 3 Month	\$270.90	\$310.00
ClubActive Membership Upfront 1 Week	\$30.00	\$35.00
ClubActive Membership Upfront 1 Month	\$100.00	\$115.00
ClubActive Membership Upfront - Student Upfront Yearly	\$740.00	\$840.00
ClubActive Membership Upfront - Contracted Term - Upfront Yearly	\$925.00	\$1,050.00
ClubActive Membership Upfront - Corporate Upfront Yearly	\$740.00	\$840.00
ClubActive Membership No Term - Weekly	\$21.00	\$23.95
ClubActive Membership No Term - Monthly	\$90.30	\$103.00
ClubActive Membership No Term - Fortnightly	\$42.00	\$47.90
ClubActive Membership Contracted Term - Weekly	\$18.00	\$20.50
ClubActive Membership Contracted Term - Monthly	\$78.00	\$88.75
ClubActive Membership Contracted Term - Fortnightly	\$36.00	\$41.00
ClubActive Membership - Student Weekly	\$16.28	\$19.16
ClubActive Membership - Student Monthly	\$60.00	\$82.40
ClubActive Membership - Student Fortnightly	\$32.55	\$38.32
ClubActive Membership - Corporate Weekly	\$16.28	\$19.16
ClubActive Membership - Corporate Monthly	\$70.00	\$82.40
ClubActive Membership - Corporate Fortnightly	\$32.55	\$38.32
ClubActive Legacy Membership Active 2 Offpeak - Direct Debit (Monthly)	\$73.10	\$86.00
ClubActive Legacy 12 Off-peak 12 Months	\$745.70	\$925.00
ClubActive Concession Pass (10 Trip)	\$175.00	\$200.00
Aquatic Activity Instructor (per hour)	\$30.00	\$35.00
Aqua Instructor (per hour)	\$61.50	\$70.00
Adult Swim Concession Pass (10 trip)	\$61.20	\$64.80
Adult Swim & Spa (Tawa/Thorndon Pool)	\$8.60	\$9.20
Adult Swim & Spa (Karori Pool)	\$9.20	\$9.70
Adult Swim Entry	\$6.80	\$7.20
Pool L1 Party Preschool 1-12 people	New service	\$60.00
Pool L1 Party Preschool 13-20 people	New service	\$90.00

	Pool L1 Party School-Aged 1-12 people	New service	\$100.00
	Pool L1 Party School-Aged 13-20 people	New service	\$150.00
	Pool L1 Party Preschool (additional person)	New service	\$3.00
	Pool L1 Party School-Aged (additional person)	New service	\$5.00
	Pool L2 Party Preschool 1-12 people	New service	\$80.00
	Pool L2 Party Preschool 13-20 people	New service	\$120.00
	Pool L2 Party School-Aged 1-12 people	New service	\$120.00
	Pool L2 Party School-Aged 13-20 people	New service	\$180.00
	Pool L2 Party Preschool (additional person)	New service	\$5.00
	Pool L2 Party School-Aged (additional person)	New service	\$7.00
	Pool L3 Party 1-12 people	New service	\$200.00
	Pool L3 Party 13-20 people	New service	\$300.00
	Pool L3 Party 21-50 people	New service	\$375.00
	Pool L3 Party 51-100 people	New service	\$450.00
	Discount rates - Leisurecard, Student, Community Services and Seniors GoldCard	20-50%	20-50%
5.1.2 Sports Fields	Groundsman - hourly rate (minimum 2 hours)	\$51.25	\$54.00
	Sandcourt Hataitai Seasonal fee - hire	New service	\$7.34
	Sandcourt Hataitai Casual fee	New service	\$15.38
	Additional Litter Bins (per bin)	New service	\$20.00
	Newtown Park Function room (Commercial)	Not previously published	\$65.00
	Newtown Park Function room (Non-Commercial)	\$32.50	\$40.00
5.1.4 Recreation Centre	Adult Activity Programmes Admission	\$2.50	\$2.60
	Adult Exercise Programme Admission	\$5.50	\$5.60
	Adult Recreation Exercise Programme Pass 10 Visits	\$55.00	\$56.00
	Birthday Parties Ākau Tangi Big Bounce	\$200.00	\$210.00
	Birthday Parties Ākau Tangi Mini Bounce	\$150.00	\$160.00
	Birthday Parties Ākau Tangi Sporty Kids (13 - 24 children)	\$145.00	\$150.00
	Birthday Parties Ākau Tangi Sporty Kids (up to 12 children)	\$100.00	\$110.00
	Birthday Parties Preschool (Baby Jam) (0 tutors -18 children)	\$80.00	\$90.00
	Birthday Parties Preschool (2 tutors - 12 children)	\$190.00	\$200.00
	Birthday Parties Preschool (3 tutors- 18 children)	\$235.00	\$240.00
	Birthday Parties School Age (1 tutor - 12 children)	\$140.00	\$150.00
	Birthday Parties School Age (2 tutors - 24 children)	\$190.00	\$200.00
	Birthday Parties School Age (3 tutors - 36 children)	\$235.00	\$240.00
	Birthday Parties Kilbirnie Rec Private Hire	\$140.00	\$150.00
	Birthday Parties Kilbirnie Rec Tinytown (up to 20 children)	\$140.00	\$150.00
	Birthday Parties Kilbirnie Rec Wheels (up to 20 children)	\$150.00	\$160.00
	Kilbirnie Rec - Hire p/hour	\$70.00	\$80.00
	Kilbirnie Rec - Private Hire & Tinytown	\$280.00	\$300.00
	Kilbirnie Rec - Recreation Coordinator (per hour)	\$40.00	\$45.00
	Adult on Wheels (Kilbirnie Rec)	\$6.00	\$6.50
	Basketball Clinic Programmes - School Age (Karori Rec Centre)	\$9.50	\$10.00
	Basketball Clinic Programmes - School Age (Tawa/Nairnville Recreation Centres)	\$8.50	\$9.00
	Gym for Fun Programmes - School Age	\$9.50	\$10.00
Karate Programmes - School Age	\$10.50	\$11.00	
Parkour Programmes - Adult/Advanced School Age	\$13.50	\$14.00	
Parkour Programmes - School Age	\$11.50	\$12.00	
Pickleball (Casual) Nairnville Rec	\$4.00	\$4.50	

	Roller Derby Junior Programmes Own Skates - School Age (Kilbirnie Rec)	\$10.50	\$11.00
	Rollerblade/Rollerskate Programmes - School Age Own Skates (Kilbirnie Rec)	\$8.80	\$9.00
	Rollerblade/Rollerskate/Skateboard Programmes - School Age (Kilbirnie Rec)	\$11.00	\$11.50
	Skate Hire (Kilbirnie Rec)	\$4.00	\$4.20
	Skate Fit Programmes Casual	\$12.50	\$13.00
	Skate Fit Programmes (own skates) Casual	\$10.00	\$10.50
	Table Tennis (Nairnville Rec)	\$18.00	\$18.50
	Meeting Room Commercial (Rec Centres)	\$45.00	\$50.00
	Meeting Room hire Non-Commercial (Rec Centres)	\$20.00	\$25.00
	Meeting Room hire Semi Commercial (Rec Centres)	\$30.00	\$35.00
	1/4 Gym Hire (Badminton/Volleyball)	\$18.00	\$18.50
	1/2 Gym Hire (Recreation Centres)	\$31.00	\$32.00
	Whole Gym Hire (Recreation Centres)	\$55.00	\$60.00
	Whole Gym Hire Off Peak (Recreation Centres)	\$33.00	\$35.00
	Ākau Tangi Badminton/Pickleball/Spikeball/Table Tennis	\$18.00	\$18.50
	Ākau Tangi Third Hall Hire	\$128.00	\$130.00
	Ākau Tangi Volleyball	\$41.00	\$42.00
	Ākau Tangi/Nairnville Rec Concession Pass Pickleball (10 trip)	\$36.00	\$45.00
	Ākau Tangi - Equipment hire (Item)	\$1.00	\$1.20
	Ākau Tangi - Extra Staff time/hour	\$40.00	\$45.00
	Ākau Tangi - School admission	\$1.70	\$1.80
	Ākau Tangi - School Session 30 min	New service	\$35.00
	Ākau Tangi - School Session 40 min	New service	\$45.00
	Discount rates - Leisure card, Student, Community Services and Seniors GoldCard	20-50%	20-50%
5.1.7 Marinas	Boat Pumpout Fee	New service	\$350.00
	Officer Time for service outside licence agreement	New service	\$100.00
	Evans Bay Berth	\$3,352.00	\$3,513.00
	Evans Bay Berth (Sea Rescue Jetty)	\$1,970.00	\$2,065.00
	Evans Bay Boat Shed (8 to 11)	\$1,321.00	\$1,384.00
	Evans Bay Boat Shed (1 to 7, 12 to 32)	\$2,638.00	\$2,765.00
	Evans Bay Boat Shed (33 to 46)	\$3,948.00	\$4,138.00
	Evans Bay Dinghy Locker	\$394.00	\$413.00
	Evans Bay Live-Aboard fee	\$1,200.00	\$1,258.00
	Evans Bay Trailer Park	\$150.00	\$157.00
	Evans Bay Visitor Berth Day	\$32.00	\$34.00
	Evans Bay Visitor Berth Month	\$674.00	\$706.00
	Evans Bay Non tenant use of breastwork	\$80.00	\$84.00
	Clyde Quay Mooring	\$1,435.00	\$1,504.00
	Clyde Quay Boat Shed (1 to 13)	\$3,010.00	\$3,154.00
	Clyde Quay Boat Shed (14 to 27)	\$2,710.00	\$2,840.00
	Clyde Quay Boat Shed (28, 29)	\$3,762.00	\$3,943.00
	Clyde Quay Boat Shed (38B)	\$2,172.00	\$2,276.00
	Clyde Quay Boat Shed (38A to 42B, 48A, 48B)	\$3,118.00	\$3,268.00
	Clyde Quay Boat Shed (43A to 47B)	\$3,614.00	\$3,787.00
	Clyde Quay Dinghy Locker	\$251.00	\$263.00
5.3.1 Burials & Cremation	Ash Plot (01/2A)	\$530.00	\$557.00
	Ash Plot Maintenance (01/2A)	\$163.00	\$171.00
	Ash Beam - Plot, Beam, Maintenance	\$624.00	\$632.00
	Ash Scattering	\$78.00	\$80.00

Beam - Ash Beam & Children	\$166.00	\$171.00
Beam - Denominational	\$184.00	\$190.00
Beam - Lawn Makara	\$184.00	\$190.00
Bronze Cabinet Plaque (Small Chapel)	\$150.00	\$155.00
Bronze Council Engraved Plaque	\$630.00	\$642.60
Bronze Lawn Plaque	\$1,260.00	\$1,265.00
Bronze Memorial Plaque	\$297.00	\$312.00
Bronze Memorial Plaque - Rose Garden	\$430.00	\$452.00
Bronze Memorial Plaque - Seaforth	\$384.00	\$399.00
Bronze Plaque - New Double Niche	\$762.00	\$792.00
Bronze Plaque - New Single Niche	\$494.00	\$513.76
Bronze Plaque - Old Single Niche	\$336.00	\$353.00
Burials After 3.30pm - Makara/Karori	\$215.00	\$226.00
Cancellation Fee	\$105.00	\$110.00
Change of Deed	\$77.00	\$80.00
Chapel Hire - Burials	\$210.00	\$216.00
Chapel Hire - Cremations elsewhere	\$250.00	\$258.00
Chapel Hire - Full	\$390.00	\$410.00
Chapel Hire - Per 1/2 Hour	\$195.00	\$205.00
Chapel Only - Overtime	\$204.00	\$210.00
Cleaning Chapels/Crematorium	\$50.00	\$53.00
Concrete Breaking	\$215.00	\$226.00
Concrete Cutting Floor	\$268.00	\$281.00
Concrete Stand for Plaque	\$50.00	\$53.00
Core Drilling - Ash Interment	\$237.00	\$249.00
Courier Fee	\$10.00	\$15.00
Cremation - 1- 10 years	\$200.00	\$206.00
Cremation - Birth to 1 year	\$73.00	\$75.00
Cremation - Committal Service	\$888.00	\$915.00
Cremation - Full Service	\$947.00	\$975.00
Cremation - Overtime	\$325.00	\$340.00
Cremation - Stillborn	\$67.00	\$70.00
Cremation Certificate	\$52.00	\$55.00
Cremations After 3.30pm	\$215.00	\$226.00
Crem-Bio/Tissue Delivery	\$685.00	\$706.00
Delivery Only	\$762.00	\$800.00
Disinterment - Ashes	\$289.00	\$303.00
Disinterment - Casket	\$2,033.00	\$2,040.00
Embossed Lawn Plaque	\$966.00	\$1,005.00
Excavator Hire	\$808.00	\$828.20
Express Ash	\$209.00	\$215.00
Fee for Damage to Mats	\$250.00	\$258.00
Film on Location Fee	\$100.00	\$110.00
Foetal Tissue	\$67.00	\$70.00
Granite plaque for book	\$368.00	\$383.00
Granite Plaque for Book (taken away by mason)	\$10.00	\$15.00
Granite Top Removal	\$500.00	\$510.00
Interment - 0-12 months	\$115.00	\$118.00
Interment - 10 years and under	\$147.00	\$150.00

Interment - Denominational	\$688.00	\$695.00
Interment - Natural Burial	\$1,052.00	\$1,060.00
Interment - Second (Makara/Karori)	\$1,182.00	\$1,190.00
Interment - Stillborn	\$90.00	\$93.00
Interment Ashes - Makara/Karori	\$173.00	\$178.00
Late Service Fee	\$50.00	\$53.00
Mem Book Entries (per line - up to 4 lines)	\$42.00	\$50.00
Mem Book Entries (per line - up to 8 lines)	\$84.00	\$88.00
Mem Book Entries (two lines - name, date of death, age)	\$95.00	\$100.00
Miscellaneous	\$50.00	\$53.00
Muslim Boards - Adult	\$187.00	\$193.00
Muslim Boards - Infant	\$110.00	\$113.00
Niche - Bronze New Double	\$1,182.00	\$1,217.46
Niche - Bronze New Single	\$1,030.00	\$1,060.90
Niche - Bronze Old Single	\$893.00	\$919.79
Niche - New Double Granite	\$1,613.00	\$1,661.39
Niche - New Single Granite	\$966.00	\$994.98
Niche Placement & Removal (Ash)	\$173.00	\$178.00
Non Compliance - Permit	\$73.00	\$77.00
Outside District - Ash Interment	\$452.00	\$475.00
Outside District - Ash Scatter	\$44.00	\$46.00
Outside District - Casket	\$1,125.00	\$1,181.00
Outside District - Second Interment	\$600.00	\$630.00
Outside District Indigent - Cremation and Burial	\$149.00	\$156.00
Overtime - Ash Collection Express	\$210.00	\$215.00
Overtime - Ash Interment	\$226.00	\$230.00
Overtime - Ash Scatter	\$205.00	\$210.00
Overtime - Burial	\$675.00	\$695.00
Overtime - Chapel Hire (per half hour)	\$214.00	\$220.00
Overtime - Niche Placement	\$126.00	\$140.00
Permit Fee - Babies	\$50.00	\$53.00
Permit Fee - location outside Rose Garden or Seaforth	\$92.00	\$97.00
Permit Fee - Rose Garden or Seaforth	\$53.00	\$56.00
Photo Request	\$10.00	\$15.00
Plaque - Lawn	\$1,082.00	\$1,125.00
Plaque - Polish	\$32.00	\$35.00
Plaque - Subsequent Inscription	\$237.00	\$249.00
Plaque Placement - Makara/Karori	\$84.00	\$88.00
Plaque Removal	\$84.00	\$88.00
Plastic Bud Vase	\$21.00	\$25.00
Plastic Urn	\$23.00	\$25.00
Plot and Maintenance (Makara)	\$668.00	\$700.00
Plot Extra Depth (per 300mm)	\$257.00	\$270.00
Plot Extra Width (per 300mm)	\$195.00	\$205.00
Plot Maintenance - Ash Circle/Ash Beam	\$163.00	\$171.00
Plot Maintenance - Babies	\$265.00	\$273.00
Plot Maintenance - Denominational	\$903.00	\$910.00
Plot Purchase - Ash Beam	\$295.00	\$310.00
Plot Purchase - Denominational Areas	\$1,266.00	\$1,300.00

	Plot Purchase - Lawn	\$985.00	\$990.00
	Plot Purchase - Lawn Stillborn Area	\$42.00	\$45.00
	Plot Purchase - Natural Burial	\$1,500.00	\$1,510.00
	Plot Purchase Garden - Memorial	\$530.00	\$557.00
	Plot Purchase Seaforth Memorial Only	\$530.00	\$557.00
	Plot Search Charge (first 3 free)	\$25.00	\$27.50
	Probe Plot for Depth - Makara/Karori	\$53.00	\$56.00
	Public Holiday Fee - Ash Interment	\$477.00	\$501.00
	Public Holiday Fee - Burial	\$952.00	\$1,000.00
	Public Holiday Fee - Cremation	\$652.00	\$685.00
	Seaforth Gardens Plot (Ash)	\$990.00	\$1,050.60
	Temporary Grave Marker	\$155.00	\$160.00
	Vault Placement/Removal	\$320.00	\$336.00
	Viewing Casket Charge	\$90.00	\$95.00
	Weekend Cremation	\$359.00	\$377.00
	Weekend Fee - Ash Interment	\$226.00	\$237.00
	Weekend Fee - Casket Interment	\$678.00	\$712.00
	Wooden Urn - Adult	\$100.00	\$105.00
	Wooden Urn - Half Adult Size	\$84.00	\$88.00
	Wooden Urn - Infant	\$47.00	\$49.00
	Ash Plot - Makara extension (Beam/Plot/Maintenance)	New fee category	\$990.00
5.3.3 Public health regulations	Gambling Permissions - initial application & renewal	\$127.00	\$132.00
	Health Licensing & Inspection - New food premises (1st yr set up)	\$155.00	\$161.00
	Health Licensing & Inspection - Pre-opening inspection (1 hour)	\$155.00	\$161.00
	Health Licensing & Inspection - Additional time per hour	\$155.00	\$161.00
	Health Licensing & Inspection - Food control plan registration renewal fee (every year)	\$77.50	\$81.00
	Health Licensing & Inspection - National programme registration renewal fee (every second year)	\$77.50	\$81.00
	Health Licensing & Inspection - Significant changes	\$155.00	\$161.00
	Health Licensing & Inspection - Minor changes	\$77.50	\$81.00
	Health Licensing & Inspection - Voluntary suspension of operations	\$77.50	\$81.00
	Health Licensing & Inspection - Compliance fees - Issue of enforcement notice	\$155.00	\$161.00
	Health Licensing & Inspection - Compliance Fees - Application for review of outcome	\$155.00	\$161.00
	Health Licensing & Inspection - Statement of compliance	\$77.50	\$81.00
	Health Licensing & Inspection - Compliance Fees - Additional charges for time spent on site (per hour)	\$155.00	\$161.00
	Health Licensing & Inspection - Temporary inspection fee for mobile food stalls, food stall fairs	\$150.00	\$156.00
	Food Control - Food control plan standard verification	\$620.00	\$642.00
	Food Control - Food control plan reduced verification (for some mobile operators only)	\$310.00	\$321.00
	Food Control - National programme standard verification	\$310.00	\$321.00
	Food Control - Additional time per hour	\$155.00	\$161.00
	Annual licence - * Animal boarding	\$265.50	\$275.00
	Annual licence - * Camping grounds	\$265.50	\$275.00
	Annual licence - * Hairdressers	\$133.50	\$139.00
	Annual licence - * Mortuaries/Funeral Directors	\$159.00	\$165.00
	Annual licence - * Pools: commercial pools/spas	\$256.50	\$266.00
	Trade Waste - Annual consent fee ~ High risk	\$1,949.50	\$2,018.00
	Trade Waste - Annual consent fee ~ Medium risk	\$974.75	\$1,009.00
	Trade Waste - Annual consent fee ~ Low risk	\$323.25	\$335.00

Trade Waste - Annual consent fee ~ Minimal risk	\$141.00	\$146.00
Trade Waste - * Shared grease trap (per premises)	\$71.75	\$75.00
Trade Waste - * Grease converter	\$323.25	\$335.00
Trade Waste - Grease trap: big dripper or passive	\$141.00	\$146.00
Trade Waste - Grease and Grit trap	\$195.00	\$202.00
Collection & Transport of Trade Waste - * Initial Application fee	\$164.25	\$170.00
Collection & Transport of Trade Waste - * charge after first hr (per hr)	\$138.50	\$144.00
Collection & Transport of Trade Waste - * Annual Licence fee	\$195.00	\$202.00
Conveyance and Transport of Trade waste - *Processing fee (per hr or part thereof)	\$138.50	\$144.00
Trade Waste Volume- Up to 100m3/day	\$0.35	\$0.36
Trade Waste Volume- Between 100m3/day and 7000m3/day	\$0.15	\$0.16
Trade Waste Volume- Above 7000m3/day	\$1.07	\$1.11
Trade Waste Biochemical Oxygen Demand (BOD)- Up to 3150kg/day	\$0.37	\$0.38
Trade Waste Biochemical Oxygen Demand (BOD)- - Above 3150 kg/day	\$0.81	\$0.84
Trade Waste - Suspended Solids - Up to 1575kg/day	\$0.36	\$0.37
Trade Waste - Suspended Solids - Above 1575kg/day	\$0.65	\$0.67
Animal Control Registration per animal - * Entire	\$180.50	\$187.00
Animal Control Registration per animal - * Neutered /spayed (with proof)	\$130.75	\$135.00
Animal Control Registration per animal - * Working dogs	\$55.00	\$57.00
Animal Control Registration per animal - * Working dogs (puppies)	\$28.75	\$30.00
Animal Control - * Responsible Dog Owner (RDO) Application	\$62.50	\$132.00
Animal Control - * Responsible Dog Owner (RDO) address change only	New service	\$83.00
Animal Control – Responsible Dog Owner (RDO) Annual Registration	\$64.50	\$67.00
Animal Control Registration per animal - Licence for 3 or more dogs	\$38.00	\$39.00
Animal Control - Replacement of registration tag	\$12.25	\$13.00
Animal Control - Puppies born March to August	\$130.75	\$108.00
Animal Control - Puppies born September to February	\$130.75	\$54.00
Animal Control - Imported Dogs & Puppies - Desexed arrived July to December	\$130.75	\$108.00
Animal Control - Imported Dogs & Puppies - Desexed arrived January to June	\$130.75	\$41.00
Animal Control - Imported Dogs & Puppies - Entire arrived July to December	\$180.50	\$148.00
Animal Control - Imported Dogs & Puppies - Entire arrived January to June	\$180.50	\$56.00
Animal Control - Adopted dogs and puppies (SPCA and HUHA)	\$64.50	\$37.00
Animal Control - Puppies desexed	\$130.75	\$136.00
Animal Control - Puppies entire	\$180.50	\$187.00
Animal Control - Imported Dogs & Puppies - Desexed	\$130.75	\$136.00
Animal Control - Imported Dogs & Puppies - Entire	\$180.50	\$187.00
Animal Control - Adopted dogs and puppies (SPCA and HUHA)	\$64.50	\$67.00
Animal Control Impounding - * First per animal (free if registered)	\$106.00	\$110.00
Animal Control Impounding - * Subsequent impounding	\$170.00	\$176.00
Animal Control Impounding - Daily sustenance fee	\$18.50	\$20.00
Animal Control Impounding - After hours callout	\$29.00	\$31.00
Animal Control - Microchipping	\$35.00	\$37.00
Animal Control - Dog euthanasiation - up to 20kg	\$176.00	\$183.00
Animal Control - Dog euthanasiation - between 21kg and 40kg	\$219.00	\$227.00
Animal Control - Dog euthanasiation - over 40kg	\$262.00	\$272.00
Animal Control - New dog walker licence	\$191.50	\$199.00
Animal Control - Dog walker licence renewal	\$61.00	\$64.00
Pavement Permissions - initial application	\$190.00	\$197.00
Pavement Permissions - renewal	\$95.00	\$99.00

	Pavement Permissions - central city (per m2)	\$90.00	\$94.00
	Pavement Permissions - suburbs (per m2)	\$58.50	\$61.00
	Parklet Permissions - initial application	New fee category	\$197.00
	Parklet Permissions - renewal	New fee category	\$99.00
6.2.1 Building control and facilitation	Monthly report of Issued Building Consents	\$77.50	\$81.00
	Administration Fee (refunds / cancellations)	\$132.00	\$137.00
	Time extension initial fee (30 mins admin, 30 mins inspector). Any time spent over this initial time will be charged at the relevant hourly rate	\$170.50	\$177.00
	Time extension - additional inspectors time, hourly rate	\$209.00	\$217.00
	Administration fee (other) - hourly rate	\$132.00	\$137.00
	Restricted building work check (per notification)	\$66.00	\$69.00
	Minor Works - Drainage/Plumbing (value less than \$5,000) residential detached	\$393.50	\$408.00
	Minor Works - Drainage/Plumbing (value less than \$5,000) commercial or multi-residential	\$1,206.00	\$1,249.00
	Minor Works - Insulation (value less than \$10,000)	New fee category	\$1,249.00
	Minor Works - Structural (value less than \$10,000)	New fee category	\$1,249.00
	Demolition Consent - 3 storeys or less	New fee category	\$702.00
	Demolition Consent - greater than 3 storeys	New fee category	\$1,512.00
	Free Standing Fireplace	\$261.00	\$271.00
	In-built fireplace	\$550.50	\$570.00
	Additional Inspection fee (per hour)	\$209.00	\$217.00
	All applications (except minor works)	\$132.00	\$137.00
	Lodging Fee for Building Consents	\$98.50	\$102.00
	Plan Check - Less than \$10,000 (Category 1)	\$469.75	\$487.00
	Plan Check - Less than \$10,000 (Category 2)	\$730.50	\$757.00
	Plan Check - Less than \$10,000 (Category 3)	\$939.50	\$973.00
	Plan Check - \$10,001 - \$20,000 (Category 1)	\$1,043.75	\$1,081.00
	Plan Check - \$10,001 - \$20,000 (Category 2)	\$1,043.75	\$1,081.00
	Plan Check - \$10,001 - \$20,000 (Category 3)	\$1,043.75	\$1,081.00
	Plan Check - \$20,001 - \$100,000 (Category 1)	\$1,148.50	\$1,189.00
	Plan Check - \$20,001 - \$100,000 (Category 2)	\$1,148.50	\$1,189.00
	Plan Check - \$20,001 - \$100,000 (Category 3)	\$1,148.50	\$1,189.00
	Plan Check - \$100,001 - \$500,000 (Category 1)	\$1,253.00	\$1,297.00
	Plan Check - \$100,001 - \$500,000 (Category 2)	\$1,879.75	\$1,946.00
	Plan Check - \$100,001 - \$500,000 (Category 3)	\$1,879.75	\$1,946.00
	Plan Check - \$500,001 - \$1,000,000 (Category 1)	\$2,923.25	\$3,026.00
	Plan Check - \$500,001 - \$1,000,000 (Category 2)	\$3,340.50	\$3,458.00
	Plan Check - \$500,001 - \$1,000,000 (Category 3)	\$3,757.75	\$3,890.00
	Plan Check - \$1,000,000 + (Category 1)	\$3,863.00	\$3,999.00
	Plan Check - \$1,000,000 + (Category 2)	\$3,863.00	\$3,999.00
	Plan Check - \$1,000,000 + (Category 3)	\$3,863.00	\$3,999.00
	Plan Check - for each \$500,000 or part thereof over \$1,000,000	\$991.75	\$1,027.00
Plan Check - Consent Suspend Fee (to review additional information), charge per additional hour of officer re-assessment time.	\$209.00	\$217.00	
Multi-proof Consent - Lodgement fee	\$132.00	\$137.00	
Multi-proof Consent - Plan check	\$627.00	\$649.00	
Multi-proof Consent - Additional time per hour	\$209.00	\$217.00	

Multi-proof Consent - Code Compliance Certificate (for Category 1 applications)	\$132.00	\$137.00
Multi-proof Consent - Code Compliance Certificate (for Category 2 applications)	\$627.00	\$649.00
Multi-proof Consent - Code Compliance Certificate (for Category 3 applications)	\$209.00	\$217.00
Code Compliance Certificate (for Category 1 applications)	\$132.00	\$137.00
Code Compliance Certificate (for Category 2 applications)	\$132.00	\$137.00
Code Compliance Certificate (for Category 3 applications)	\$166.00	\$172.00
District Plan Check Fee - Building consents with a project value of less than \$20,000 (Initial charge for 30mins, then additional charges apply per hour of processing time above this)	\$104.00	\$108.00
District Plan Check Fee - Building consents with a project value of \$20,001 or over (Initial charge for 1st hour, then additional charges apply per hour of processing time above this)	\$201.50	\$209.00
District Plan Check Fee - Additional hours - per hour	\$201.50	\$209.00
Building Inspections - Hourly charge: the initial payment is based on estimate of inspections required. The final charges are based on actual time.	\$209.00	\$217.00
Structural Check - Residential 1, 2 and 3 structural work (on plan reviews) Deposit of 1.5 hours	\$373.00	\$582.00
Structural Check - Commercial 1 structural work (on plan reviews) Deposit of 2 hours	\$508.50	\$776.00
Structural Check - Commercial 2 and 3 structural work (on plan reviews) Deposit of 2.5 hours	\$929.00	\$970.00
Structural Check - Residential 1, 2 and 3 structural work (for amended plans) Deposit of 1 hour	\$420.50	\$388.00
Structural Check - Commercial 1 and 2 structural work (for amended plans) Deposit for 1 hours	\$420.50	\$388.00
Structural Check - Commercial 3 structural work (for amended plans) Deposit for 1.5 hours	\$555.75	\$582.00
Structural Check - Hourly Charge for Engineers (including internal overheads), over and above deposit	\$375.00	\$388.00
Structural Check - Hourly charge for Contract Management, over and above deposit	\$179.00	\$186.00
Structural Check - An additional deposit of 2.5 hours for all levels of buildings requiring structural checking not supported by a producer statement from a Chartered Professional Engineer	\$929.00	\$970.00
Consent suspend fee (to review additional information) – per additional hour of Engineer re-assessment time, all property types	New fee category	\$388.00
Vehicle Access - Plan check linked to a building consent or resource consent	\$403.00	\$418.00
Vehicle Access - Received independently (small)	\$409.50	\$424.00
Vehicle Access - Received independently (multiple)	\$689.00	\$714.00
Vehicle Access - Initial inspection fee	\$201.50	\$209.00
Vehicle Access - Vehicle crossing inspection fee over 1hr	\$201.50	\$209.00
Compliance Schedule - New compliance schedule (linked with Building Consent). This is the minimum charge (based on one hour of processing), additional charges will apply for time taken over this, at \$209 per hour for additional hours	\$313.25	\$325.00
Compliance Schedule - Additional charge per hour for new compliance schedule (linked with Building Consent)	\$209.00	\$217.00
Compliance Schedule - Alterations and amendments to compliance schedule (linked to building consent or application for amendment to CS Form 11) will be charged on a time-taken basis at \$209 per hour of officer time.	\$209.00	\$217.00
Compliance Schedule - Minor compliance schedule amendments - change of owner/ agent, minor changes to Compliance Schedule requested by owner/ agent. This is the minimum charge (based on 15 min of processing). Additional charges will apply for time taken over this.	\$52.50	\$55.00
Building consent for food premises - base fee	\$332.75	\$345.00
Additional charge for processing time in excess of two hours	\$166.50	\$173.00
Trade Waste Management - Assessment of building consent including trade waste element	\$172.75	\$179.00
Certificate Lodgement - Processing time per hour	\$209.00	\$217.00
Certificate Lodgement - Processing time per hour	\$395.00	\$409.00
Certificate of Public use - Initial fee (includes 1 hour processing time)	\$209.00	\$217.00
Certificate of Public use - Processing time over 1 hour	\$209.00	\$217.00
Certificate of Public use - Lodgement fee	\$98.50	\$102.00

Amended Plan - Initial fee (includes 1 hour processing time)	\$209.00	\$217.00
Amended Plan - Processing time over 1 hour	\$209.00	\$217.00
Amended Plan - Lodgement fee	\$98.50	\$102.00
PIM ONLY - single residential dwelling including accessory buildings	\$522.50	\$541.00
PIM ONLY - other	\$627.00	\$649.00
Certificates of Acceptance - Lodgement fee	\$132.00	\$137.00
Certificates of Acceptance - Less than \$10,000 (Category 1)	\$887.75	\$919.00
Certificates of Acceptance - Less than \$10,000 (Category 2)	\$1,148.50	\$1,189.00
Certificates of Acceptance - Less than \$10,000 (Category 3)	\$1,357.75	\$1,406.00
Certificates of Acceptance - \$10,001 - \$20,000 (Category 1)	\$1,461.75	\$1,513.00
Certificates of Acceptance - \$10,001 - \$20,000 (Category 2)	\$1,461.75	\$1,513.00
Certificates of Acceptance - \$10,001 - \$20,000 (Category 3)	\$1,461.75	\$1,513.00
Certificates of Acceptance - \$20,001 - \$100,000 (Category 1)	\$1,983.75	\$2,054.00
Certificates of Acceptance - \$20,001 - \$100,000 (Category 2)	\$1,983.75	\$2,054.00
Certificates of Acceptance - \$20,001 - \$100,000 (Category 3)	\$1,983.75	\$2,054.00
Certificates of Acceptance - \$100,001 - \$500,000 (Category 1)	\$2,088.25	\$2,162.00
Certificates of Acceptance - \$100,001 - \$500,000 (Category 2)	\$2,714.00	\$2,809.00
Certificates of Acceptance - \$100,001 - \$500,000 (Category 3)	\$2,714.00	\$2,809.00
Certificates of Acceptance - \$500,001 - \$1,000,000 (Category 1)	\$3,757.75	\$3,890.00
Certificates of Acceptance - \$500,001 - \$1,000,000 (Category 2)	\$4,175.75	\$4,322.00
Certificates of Acceptance - \$500,001 - \$1,000,000 (Category 3)	\$4,593.50	\$4,755.00
Certificates of Acceptance - \$1,000,000 + (Category 1)	\$4,697.50	\$4,862.00
Certificates of Acceptance - \$1,000,000 + (Category 2)	\$4,697.50	\$4,862.00
Certificates of Acceptance - \$1,000,000 + (Category 3)	\$4,697.50	\$4,862.00
Certificates of Acceptance - for each \$500,000 or part thereof over \$1,000,000	\$991.75	\$1,027.00
Certificates of Acceptance - Consent Suspend Fee (to review additional information), charge per additional hour of officer re-assessment time.	\$209.00	\$217.00
Building Warrant of Fitness - Independent Qualified Person (IQP) Registration Fee (New & Renewal)	\$209.00	\$217.00
Building Warrant of Fitness - Additional charge for each new competency registered	\$98.50	\$102.00
Building Warrant of Fitness - Annual Certificate. This is the base charge for 1 specified system. Additional charges will apply for time over 0.5 hours	\$104.50	\$109.00
Building Warrant of Fitness - Annual Certificate. This is the base charge for 2 - 10 specified systems. Additional charges will apply for time taken over 1 hour	\$209.00	\$217.00
Building Warrant of Fitness - Annual Certificate. This is the base charge for 11+ specified systems. Additional charges will apply for time taken over 1.5 hours	\$313.50	\$325.00
Building Warrant of Fitness - Additional charge per hour for processing Annual Certificate, where processing time exceeds that allowed for in the base charge.	\$209.00	\$217.00
Building Warrant of Fitness - Building Warrant of Fitness Inspection (per hour)	\$209.00	\$217.00
Building Warrant of Fitness - BWOFF Audit 1 specified system	\$209.00	\$217.00
Building Warrant of Fitness - BWOFF Audit 2-10 specified systems	\$418.00	\$433.00
Building Warrant of Fitness - BWOFF Audit 11+ specified systems	\$627.00	\$649.00
Swimming Pool - Pool fencing inspection per hour.	\$209.00	\$217.00
Swimming Pool - Review of IQPI Independently Qualified Pool Inspector audit report	\$66.00	\$69.00
Special Activity & Monitoring - Hourly charge for officer time considering proposals and monitoring compliance	\$201.50	\$209.00
LIMs: Residential	\$426.50	\$442.00
LIMs: Non-residential Base Fee	\$995.50	\$1,031.00
LIMs: Per hour after 7 hrs	\$132.00	\$137.00
LIM Fast track fee – single residential properties: (case by case)	\$212.75	\$221.00

	LIM Fast track fee – multi-residential properties: (case by case)	New fee category	\$331.00
	LIM Fast track fee – commercial properties: (case by case)	New fee category	\$516.00
	Property Reports: Building Consents	\$199.00	\$206.00
	Property Reports: Multi-residential 3-8 unit property	\$290.50	\$301.00
	Property Reports: Multi-residential 8+ unit property	\$308.50	\$320.00
	Resource Consent Fees - Initial application fee s226	\$806.00	\$835.00
	Resource Consent Fees - Pre-application meetings: planner / expert / compliance officer (charge per hour).	\$201.50	\$209.00
	Resource Consent Fees - Non-notified resource consent: land use	\$2,145.00	\$2,221.00
6.2.2 Developm ent control and facilitation	Resource Consent Application Fees - Boundary activities - deposit fee	\$604.50	\$626.00
	Resource Consent Application Fees - Marginal or temporary activities	\$403.00	\$418.00
	Resource Consent Application Fees - Other Approvals - Existing use certificate (s139A)	\$1,352.00	\$1,400.00
	Resource Consent Fees - Non-notified resource consent: subdivision	\$2,600.00	\$2,691.00
	Resource Consent Fees - Non-notified resource consent: subdivision and land use	\$3,510.00	\$3,633.00
	Resource Consent Fees - Limited notified resource consent: subdivision and/ or land use -	\$10,920.00	\$11,303.00
	Resource Consent Fees - Fully notified resource consent: subdivision and/ or land use and Notice of Requirements	\$20,800.00	\$21,528.00
	Resource Consent Fees - All other approvals including: - Non-notified consent application for earthworks only; - Outline plan approval; - Certificate of Compliance; - Extension of time (s125); - Change or cancellation of conditions (s127); - Consents notices (s221); - Amalgamations (s241); - Easements (s243), Right of Way or similar - up to 6 hrs planner / advisor, 1 hr admin, \$55 disbursements	\$1,352.00	\$1,400.00
	Resource Consent Fees - Outline Plan waiver	\$390.00	\$404.00
	Resource Consent Fees - Certificates: Town Planning, Sale of Liquor, Overseas Investments, LMVD - up to 2 hrs planner / advisor, 1 hr admin	\$276.25	\$286.00
	Additional Charges - All consents: additional processing hours (per hour) - planner/advisor / compliance officer	\$201.50	\$209.00
	Additional Charges - All consents: additional processing hours (per hour) - administrative officer	\$117.00	\$122.00
	Bylaw Application - Applications relating to signs (eg Commercial Sex Premises) up to six hours	\$1,170.00	\$1,211.00
	Compliance Monitoring - Monitoring Administration of Resource Consents: subdivision or land use - minimum of one hour then based on actual time after that.	\$201.50	\$209.00
	Compliance Monitoring - planner / expert / compliance officer	\$201.50	\$209.00
	Compliance Monitoring - administrative officer	\$117.00	\$122.00
	Subdivision Certification - Stage certification: each stage for s223, s224(f), s226 etc - up to 2 hrs,	\$403.00	\$418.00
	Subdivision Certification - Combination of two or more Stage certifications: s223, s224(f), s226 etc - up to 4 hrs,	\$1,170.00	\$1,211.00
	Subdivision Certification - Certification s224 © - up to 4 hrs,	\$1,170.00	\$1,211.00
	Subdivision Certification - All other RMA, Building Act, Unit Titles Act and LGA certificates, legal documents etc - up to two hours (disbursements charged separately)	\$403.00	\$418.00
Subdivision Certification - Bonds: each stage of preparation or release - up to 2 hrs	\$403.00	\$418.00	

Strategy	Activity Group	Activity	Activity Description	Income/ Expense	2022/23 Annual Plan	2023/24 Draft Budget	Variance
Governance	1.1	1000	Annual Planning	Expense	1,762	2,131	369
			Annual Planning Total		1,762	2,131	369
		1001	Policy	Expense	1,807	1,736	(72)
			Policy Total		1,807	1,736	(72)
		1002	Committee & Council Process	Expense	9,045	7,886	(1,159)
				Income	(203)	(26)	177
			Committee & Council Process Total		8,842	7,860	(982)
		1003	Strategic Planning	Expense	524	518	(5)
			Strategic Planning Total		524	518	(5)
		1004	Tawa Community Board - Discretionary	Expense	18	18	0
			Tawa Community Board - Discretionary Total		18	18	0
		1005	Smart Capital - Marketing	Expense	3	3	0
			Smart Capital - Marketing Total		3	3	0
		1007	WCC City Service Centre	Expense	5,568	5,094	(474)
				Income	(105)	(109)	(4)
			WCC City Service Centre Total		5,463	4,985	(478)
		1009	Rating Property Valuations	Expense	818	824	6
				Income	(232)	(240)	(8)
			Rating Property Valuations Total		586	584	(2)
		1010	Rateable property data & valuation management	Expense	1,184	1,105	(79)
			Rateable property data & valuation management Total		1,184	1,105	(79)
		1011	Archives	Expense	2,015	1,684	(331)
				Income	(215)	(171)	44
			Archives Total		1,800	1,513	(287)
		1220	Climate change response	Expense	2,848	4,259	1,411
			Climate change response Total		2,848	4,259	1,411
		1221	Business Climate Action Support	Expense	520	463	(57)
	Business Climate Action Support Total		520	463	(57)		
1222	Workplace Travel Planning	Expense	256	130	(126)		
	Workplace Travel Planning Total		256	130	(126)		
1223	Home Energy Audits	Expense	327	314	(12)		
	Home Energy Audits Total		327	314	(12)		
1224	Future Living Skills	Expense	69	68	(2)		
	Future Living Skills Total		69	68	(2)		
1225	Climate and Sustainability Fund	Expense	291	284	(7)		
	Climate and Sustainability Fund Total		291	284	(7)		
	1.1 Total			26,300	25,971	(329)	
	1.2	1012	Funding agreements – Maori	Expense	1,597	1,605	8
			Funding agreements – Maori Total		1,597	1,605	8
		1013	Maori Strategic Advice	Expense	1,796	1,966	170
			Maori Strategic Advice Total		1,796	1,966	170
	1218	Maori Capability and Success	Expense	1,275	1,299	23	
		Maori Capability and Success Total		1,275	1,299	23	
	1.2 Total			4,669	4,870	201	

Total 1 Governance			30,969	30,841	(128)		
Environment	2.1	1014	Parks and Reserves Planning	Expense	1,260	1,344	84
			Parks and Reserves Planning Total		1,260	1,344	84
		1015	Reserves Unplanned Maintenance	Expense	246	252	6
			Reserves Unplanned Maintenance Total		246	252	6
		1016	Parks Mowing- Open Space & Reserve Land	Expense	1,587	1,648	61
				Income	(46)	(49)	(2)
			Parks Mowing- Open Space & Reserve Land Total		1,541	1,599	58
		1017	Park Furniture and Infrastructure Maintenance	Expense	2,013	2,342	329
				Income	(37)	(39)	(2)
			Park Furniture and Infrastructure Maintenance Total		1,976	2,303	328
		1018	Parks and Buildings Maint	Expense	1,694	1,820	126
				Income	(320)	(335)	(15)
			Parks and Buildings Maint Total		1,375	1,485	110
		1019	CBD and Suburban Gardens	Expense	2,528	3,019	491
				Income	(35)	(37)	(2)
			CBD and Suburban Gardens Total		2,493	2,981	489
		1020	Arboricultural Operations	Expense	2,057	2,106	49
				Income	(156)	(118)	38
			Arboricultural Operations Total		1,901	1,987	86
		1021	Wellington Gardens (Botanic,Otari etc)	Expense	6,426	7,236	810
				Income	(520)	(627)	(107)
			Wellington Gardens (Botanic,Otari etc) Total		5,905	6,609	704
		1022	Coastal Operations	Expense	1,479	1,612	133
				Income	(49)	(51)	(2)
			Coastal Operations Total		1,430	1,561	131
		1024	Road Corridor Growth Control	Expense	2,807	3,347	541
				Income	(826)	(1,036)	(210)
			Road Corridor Growth Control Total		1,981	2,311	330
		1025	Street Cleaning	Expense	8,541	10,410	1,869
				Income	(415)	(496)	(81)
			Street Cleaning Total		8,126	9,914	1,788
		1026	Hazardous Trees Removal	Expense	416	406	(10)
				Income	(6)	(6)	(0)
			Hazardous Trees Removal Total		410	400	(10)
		1027	Town Belts Planting	Expense	1,043	1,206	163
			Town Belts Planting Total		1,043	1,206	163
		1028	Townbelt-Reserves Management	Expense	6,694	7,257	563
				Income	(296)	(321)	(25)
			Townbelt-Reserves Management Total		6,398	6,936	538
		1030	Community greening initiatives	Expense	751	712	(39)
			Community greening initiatives Total		751	712	(39)
		1031	Environmental Grants Pool	Expense	105	106	0
			Environmental Grants Pool Total		105	106	0
		1032	Walkway Maintenance	Expense	1,277	1,342	65
			Walkway Maintenance Total		1,277	1,342	65
		1033	Weeds & Hazardous Trees Monitoring	Expense	1,461	1,605	144
			Weeds & Hazardous Trees Monitoring Total		1,461	1,605	144
		1034	Animal Pest Management	Expense	2,178	2,231	52

		Animal Pest Management Total		2,178	2,231	52
1035		Waterfront Public Space Management	Expense	8,771	9,862	1,091
			Income	(455)	(482)	(28)
		Waterfront Public Space Management Total		8,317	9,380	1,063
1217		PSR Nursery Operations	Expense	460	515	55
			Income	(45)	(47)	(2)
		PSR Nursery Operations Total		415	468	53
2.1 Total				50,589	56,733	6,144
2.2	1036	Landfill Operations & Maint	Expense	12,267	15,089	2,822
			Income	(15,920)	(18,728)	(2,808)
		Landfill Operations & Maint Total		(3,652)	(3,638)	14
1037		Suburban Refuse Collection	Expense	4,662	5,198	536
			Income	(5,098)	(5,476)	(378)
		Suburban Refuse Collection Total		(436)	(278)	158
1038		Domestic Recycling	Expense	7,502	7,875	373
			Income	(4,886)	(5,315)	(429)
		Domestic Recycling Total		2,616	2,560	(56)
1039		Waste Minimisation	Expense	3,396	3,946	550
			Income	(1,656)	(1,753)	(97)
		Waste Minimisation Total		1,739	2,192	453
1040		Litter Enforcement	Expense	99	107	8
		Litter Enforcement Total		99	107	8
1041		Closed Landfill Gas Migration Monitoring	Expense	718	164	(554)
		Closed Landfill Gas Migration Monitoring Total		718	164	(554)
1042		EV Charging & Home Energy Audits	Expense	60	51	(9)
			Income	0	0	0
		EV Charging & Home Energy Audits Total		60	51	(9)
2.2 Total				1,144	1,159	14
2.3	1044	Water - Network Maintenance	Expense	10,616	13,423	2,807
		Water - Network Maintenance Total		10,616	13,423	2,807
1045		Water - Water Connections	Income	(47)	(49)	(2)
		Water - Water Connections Total		(47)	(49)	(2)
1046		Water - Pump Stations Maintenance-Operations	Expense	730	768	39
		Water - Pump Stations Maintenance-Operations Total		730	768	39
1047		Water - Asset Stewardship	Expense	41,032	37,761	(3,272)
		Water - Asset Stewardship Total		41,032	37,761	(3,272)
1049		Water - Monitoring & Investigation	Expense	858	1,236	378
		Water - Monitoring & Investigation Total		858	1,236	378
1051		Water - Bulk Water Purchase	Expense	21,519	22,552	1,033
		Water - Bulk Water Purchase Total		21,519	22,552	1,033
2.3 Total				74,708	75,691	982
2.4	1052	Wastewater - Asset Stewardship	Expense	35,208	47,667	12,459
			Income	(863)	(905)	(41)
		Wastewater - Asset Stewardship Total		34,345	46,762	12,417
1055		Wastewater - Network Maintenance	Expense	8,729	9,660	931
		Wastewater - Network Maintenance Total		8,729	9,660	931
1058		Wastewater - Monitoring & Investigation	Expense	920	1,014	94
		Wastewater - Monitoring & Investigation Total		920	1,014	94
1059		Wastewater - Pump Station Maintenance-Ops	Expense	1,228	1,353	125
		Wastewater - Pump Station Maintenance-Ops Total		1,228	1,353	125

	1060	Wastewater - Treatment Plants	Expense	29,411	29,925	514
		Wastewater - Treatment Plants Total		29,411	29,925	514
	1219	Sludge Minimisation	Expense	108	113	5
		Sludge Minimisation Total		108	113	5
	2.4 Total			74,742	88,827	14,085
	2.5 1063	Stormwater - Asset Stewardship	Expense	28,798	38,240	9,442
		Stormwater - Asset Stewardship Total		28,798	38,240	9,442
	1064	Stormwater - Network Maintenance	Expense	4,517	4,839	322
		Stormwater - Network Maintenance Total		4,517	4,839	322
	1065	Stormwater - Monitoring & Investigation	Expense	355	377	23
		Stormwater - Monitoring & Investigation Total		355	377	23
	1067	Drainage Maintenance	Expense	1,455	1,718	263
			Income	(196)	(233)	(37)
		Drainage Maintenance Total		1,259	1,485	227
	1068	Stormwater - Pump Station Maintenance-Ops	Expense	133	141	8
		Stormwater - Pump Station Maintenance-Ops Total		133	141	8
	2.5 Total			35,062	45,083	10,021
	2.6 1069	Zealandia	Expense	1,572	1,829	256
		Zealandia Total		1,572	1,829	256
	1070	Wellington Zoo Trust	Expense	6,183	6,830	647
		Wellington Zoo Trust Total		6,183	6,830	647
	2.6 Total			7,756	8,659	903
	Total 2 Environment			244,001	276,151	32,150
Economic Development	3.1 1073	WellingtonNZ Tourism	Expense	6,210	6,396	186
		WellingtonNZ Tourism Total		6,210	6,396	186
	1074	Events Fund	Expense	5,265	5,423	158
		Events Fund Total		5,265	5,423	158
	1075	Wellington Venues	Expense	14,889	18,119	3,231
			Income	(10,661)	(13,316)	(2,655)
		Wellington Venues Total		4,228	4,804	576
	1076	Destination Wellington	Expense	1,958	1,958	(0)
		Destination Wellington Total		1,958	1,958	(0)
	1077	CBD Free Wifi	Expense	30	32	2
		CBD Free Wifi Total		30	32	2
	1078	Wellington Convention & Exhibition Centre (WCEC)	Expense	5,638	21,720	16,083
			Income	0	(11,212)	(11,212)
		Wellington Convention & Exhibition Centre (WCEC) Total		5,638	10,508	4,870
	1081	Economic Growth Strategy	Expense	390	485	95
		Economic Growth Strategy Total		390	485	95
	1082	City Growth Fund	Expense	2,092	2,171	79
		City Growth Fund Total		2,092	2,171	79
	1086	Sky Stadium	Expense	0	2,330	2,330
		Sky Stadium Total		0	2,330	2,330
	1087	International Relations	Expense	808	837	30
		International Relations Total		808	837	30
	1089	Business Improvement Districts	Expense	422	450	28
		Business Improvement Districts Total		422	450	28
	3.1 Total			27,038	35,393	8,355
	Total 3 Economic Development			27,038	35,393	8,355

Cultural Wellbeing	4.1	1090	Wellington Museums Trust	Expense	10,098	10,699	602	
		Wellington Museums Trust Total				10,098	10,699	602
		1092	Te Papa Funding	Expense	2,250	2,250	0	
		Te Papa Funding Total				2,250	2,250	0
		1093	Carter Observatory	Expense	829	915	85	
		Carter Observatory Total				829	915	85
		1095	City Events Programme	Expense	3,575	4,823	1,249	
				Income	(324)	(324)	0	
		City Events Programme Total				3,251	4,499	1,249
		1097	Citizen's Day - Mayoral Day	Expense	24	25	1	
		Citizen's Day - Mayoral Day Total				24	25	1
		1098	Cultural Grants Pool	Expense	1,288	1,565	277	
		Cultural Grants Pool Total				1,288	1,565	277
		1099	Subsidised Venue Hire For Community Groups	Expense	745	220	(525)	
		Subsidised Venue Hire For Community Groups Total				745	220	(525)
		1100	City Arts Programme	Expense	1,295	1,539	245	
				Income	(76)	(84)	(7)	
		City Arts Programme Total				1,218	1,456	237
		1101	NZSO Subsidy	Expense	216	216	0	
		NZSO Subsidy Total				216	216	0
		1102	Toi Poneke Arts Centre	Expense	2,044	2,052	8	
		Income	(581)	(615)	(34)			
Toi Poneke Arts Centre Total				1,463	1,437	(26)		
1103	Public Art Fund	Expense	547	549	3			
Public Art Fund Total				547	549	3		
1104	New Zealand Ballet	Expense	164	173	9			
New Zealand Ballet Total				164	173	9		
1105	Orchestra Wellington	Expense	304	317	12			
Orchestra Wellington Total				304	317	12		
1106	Regional Amenities Fund	Expense	609	609	0			
Regional Amenities Fund Total				609	609	0		
1207	Capital of Culture	Expense	1,115	2,165	1,050			
Capital of Culture Total				1,115	2,165	1,050		
4.1 Total				24,121	27,095	2,974		
Total 4 Cultural Wellbeing					24,121	27,095	2,974	
Social and Recreation	5.1	1107	Swimming Pools Operations	Expense	28,155	30,663	2,508	
				Income	(7,597)	(8,692)	(1,095)	
		Swimming Pools Operations Total				20,558	21,971	1,413
		1108	Natural Turf Sport Operations	Expense	4,015	4,145	130	
				Income	(354)	(371)	(17)	
		Natural Turf Sport Operations Total				3,660	3,773	113
		1109	Synthetic Turf Sport Operations	Expense	1,671	1,821	150	
				Income	(652)	(690)	(38)	
		Synthetic Turf Sport Operations Total				1,019	1,130	112
		1110	Recreation Centres	Expense	4,107	4,580	473	
				Income	(950)	(995)	(45)	
Recreation Centres Total				3,157	3,585	429		
1111	ASB Sports Centre	Expense	7,181	7,231	50			
		Income	(1,759)	(1,843)	(84)			

		ASB Sports Centre Total		5,422	5,388	(35)
1112		Basin Reserve Trust	Expense	1,908	2,032	124
		Basin Reserve Trust Total		1,908	2,032	124
1113		Recreational NZ Academy Sport	Expense	47	47	0
		Recreational NZ Academy Sport Total		47	47	0
1114		Playground and Skate Facility Maintenance	Expense	1,298	1,448	150
		Playground and Skate Facility Maintenance Total		1,298	1,448	150
1115		Marina Operations	Expense	812	864	52
			Income	(724)	(759)	(35)
		Marina Operations Total		88	105	17
1116		Municipal Golf Course	Expense	263	266	4
			Income	(75)	(79)	(4)
		Municipal Golf Course Total		187	187	0
1117		Recreation Programmes	Expense	554	572	18
			Income	(77)	(80)	(3)
		Recreation Programmes Total		477	492	15
5.1 Total				37,822	40,160	2,338
5.2 1118		Library Network - Wide Operation	Expense	14,137	15,519	1,382
			Income	(101)	(57)	44
		Library Network - Wide Operation Total		14,036	15,462	1,426
1119		Branch Libraries	Expense	10,004	10,499	495
			Income	(312)	(262)	51
		Branch Libraries Total		9,692	10,237	545
1120		Passport to Leisure Programme	Expense	138	132	(6)
		Passport to Leisure Programme Total		138	132	(6)
1121		Community Advice & Information	Expense	1,961	1,980	19
		Community Advice & Information Total		1,961	1,980	19
1122		Community Group Relationship Management	Expense	182	182	0
		Community Group Relationship Management Total		182	182	0
1123		Support for Wellington Homeless	Expense	224	233	8
		Support for Wellington Homeless Total		224	233	8
1124		Social & Recreational Grant Pool	Expense	4,188	4,734	546
		Social & Recreational Grant Pool Total		4,188	4,734	546
1125		Housing Operations and Maintenance	Expense	40,462	31,136	(9,327)
			Income	(27,559)	(14,116)	13,442
		Housing Operations and Maintenance Total		12,904	17,019	4,115
1126		Housing Upgrade Project	Expense	1	1	0
		Housing Upgrade Project Total		1	1	0
1127		Community Property Programmed Maintenance	Expense	640	1,070	430
			Income	(4)	(4)	(0)
		Community Property Programmed Maintenance Total		636	1,066	430
1128		Community Halls Operations and Maintenance	Expense	889	1,022	134
			Income	(46)	(48)	(2)
		Community Halls Operations and Maintenance Total		843	975	132
1129		Community Prop & Facility Ops	Expense	3,571	3,875	304
			Income	(304)	(319)	(15)
		Community Prop & Facility Ops Total		3,267	3,556	289
1130		Rent Grants For Community Welfare Groups	Expense	232	232	0
		Rent Grants For Community Welfare Groups Total		232	232	0
1208		CBD Library Services Network	Expense	6,811	8,417	1,606

			Income	(47)		47	
		CBD Library Services Network Total		6,764	8,417	1,653	
5.2 Total				55,068	64,226	9,158	
5.3	1131	Burial & Cremation Operations	Expense	2,251	2,599	348	
			Income	(1,069)	(1,120)	(51)	
		Burial & Cremation Operations Total		1,182	1,479	297	
	1132	Public Toilet Cleaning And Maintenance	Expense	3,989	4,700	711	
		Public Toilet Cleaning And Maintenance Total		3,989	4,700	711	
	1133	Public Health (Food & Alcohol Premises, Dog Registrations)	Expense	5,873	6,234	361	
			Income	(2,943)	(4,061)	(1,118)	
		Public Health (Food & Alcohol Premises, Dog Registrations) Total		2,930	2,173	(757)	
	1134	Noise Monitoring	Expense	834	932	98	
			Income	(2)	(3)	(0)	
		Noise Monitoring Total		831	929	98	
	1135	Anti-Graffiti Flying Squad	Expense	1,402	1,498	97	
		Anti-Graffiti Flying Squad Total		1,402	1,498	97	
	1136	Safe City Project Operations	Expense	2,137	2,202	65	
		Safe City Project Operations Total		2,137	2,202	65	
	1137	Civil Defence	Expense	2,588	2,750	162	
			Income	(14)	(14)	(0)	
		Civil Defence Total		2,574	2,735	161	
	1138	Rural Fire	Expense	41	64	24	
		Rural Fire Total		41	64	24	
5.3 Total				15,086	15,782	696	
Total 5 Social and Recreation				107,976	120,167	12,192	
Urban Development	6.1	1139	District Plan	Expense	7,458	6,508	(950)
			Income	0		0	
		District Plan Total		7,458	6,508	(950)	
	1141	Build Wellington Developments	Expense	2,310	2,231	(79)	
		Build Wellington Developments Total		2,310	2,231	(79)	
	1142	Public Art and Sculpture Maintenance	Expense	434	447	12	
		Public Art and Sculpture Maintenance Total		434	447	12	
	1143	Public Space-Centre Development Plan	Expense	3,553	4,668	1,115	
		Public Space-Centre Development Plan Total		3,553	4,668	1,115	
	1145	City Heritage Development	Expense	1,324	1,392	68	
		City Heritage Development Total		1,324	1,392	68	
	1206	Housing Investment Programme	Expense	7,228	7,629	401	
			Income	(5,643)	(5,989)	(347)	
		Housing Investment Programme Total		1,585	1,640	55	
	1215	Te Ngakau Programme	Expense	2,318	9,994	7,676	
		Te Ngakau Programme Total		2,318	9,994	7,676	
6.1 Total				18,984	26,880	7,896	
6.2	1146	Building Control and Facilitation	Expense	19,640	20,668	1,028	
			Income	(13,813)	(14,174)	(361)	
		Building Control and Facilitation Total		5,827	6,493	667	
	1148	Development Control and Facilitation	Expense	9,188	9,888	699	
			Income	(4,519)	(4,677)	(158)	
		Development Control and Facilitation Total		4,670	5,211	541	
	1149	Earthquake Assessment Study	Expense	250		(250)	

		Earthquake Assessment Study Total		250		(250)	
	1151	Earthquake Risk Building Project	Expense	4,736	1,502	(3,234)	
			Income	(3)	(3)	(0)	
		Earthquake Risk Building Project Total		4,733	1,499	(3,234)	
	6.2 Total			15,479	13,203	(2,277)	
Total 6 Urban Development				34,463	40,083	5,620	
Transport	7.1	1152	Ngauranga to Airport Corridor	Expense	662	3,295	2,633
			Ngauranga to Airport Corridor Total		662	3,295	2,633
	1153	Transport Planning and Policy	Expense	356	1,102	746	
			Income	(313)		313	
		Transport Planning and Policy Total		43	1,102	1,059	
	1154	Road Maintenance	Expense	2,763	3,389	626	
			Income	(1,196)	(1,487)	(292)	
		Road Maintenance Total		1,568	1,902	334	
	1155	Tawa Shared Driveways Maintenance	Expense	26	39	13	
			Income		(2)	(2)	
		Tawa Shared Driveways Maintenance Total		26	37	11	
	1156	Wall, Bridge & Tunnel Maintenance	Expense	379	411	32	
			Income	(113)	(125)	(12)	
		Wall, Bridge & Tunnel Maintenance Total		266	286	20	
	1157	Drains & Walls Asset Management	Expense	9,290	12,756	3,466	
			Income	(185)	(195)	(11)	
		Drains & Walls Asset Management Total		9,106	12,561	3,455	
	1158	Kerb & Channel Maintenance	Expense	921	1,102	181	
			Income	(425)	(511)	(86)	
		Kerb & Channel Maintenance Total		496	591	94	
	1159	Vehicle Network Asset Management	Expense	30,787	32,510	1,723	
			Income	(356)	(385)	(29)	
		Vehicle Network Asset Management Total		30,431	32,124	1,693	
	1160	Port and Ferry Access Planning	Expense	76	82	5	
		Port and Ferry Access Planning Total		76	82	5	
	1161	Cycleways Maintenance	Expense	183	238	54	
			Income	(87)	(108)	(21)	
		Cycleways Maintenance Total		97	129	33	
	1162	Cycleway Asset Management	Expense	1,288	35	(1,253)	
			Income	(7)	(8)	(1)	
		Cycleway Asset Management Total		1,280	27	(1,254)	
	1163	Cycleways Planning	Expense	712	5,326	4,614	
			Income	(204)	(418)	(214)	
		Cycleways Planning Total		508	4,908	4,400	
	1164	Lambton Quay Interchange Maintenance	Expense	865	1,065	200	
			Income	(447)	(465)	(18)	
		Lambton Quay Interchange Maintenance Total		418	600	182	
	1165	Street Furniture Advertising	Expense	3	3	0	
			Income	(1,309)	(1,362)	(52)	
		Street Furniture Advertising Total		(1,306)	(1,358)	(52)	
	1166	Passenger Transport Asset Management	Expense	975	1,144	170	
			Income	(3)	(3)	(0)	
		Passenger Transport Asset Management Total		972	1,141	169	

1167	Bus Priority Plan	Expense	199	130	(69)
	Bus Priority Plan Total		199	130	(69)
1168	Cable Car	Expense	1,654	602	(1,052)
	Cable Car Total		1,654	602	(1,052)
1170	Street Furniture Maintenance	Expense	331	409	79
		Income	(24)	(47)	(24)
	Street Furniture Maintenance Total		307	362	55
1171	Footpaths Asset Management	Expense	6,593	10,817	4,224
		Income	(94)	(100)	(6)
	Footpaths Asset Management Total		6,499	10,717	4,218
1172	Footpaths & Accessway Maintenance	Expense	1,031	1,223	192
		Income	(462)	(553)	(91)
	Footpaths & Accessway Maintenance Total		569	670	101
1173	Footpaths Structures Maintenance	Expense	211	225	14
		Income	(102)	(107)	(5)
	Footpaths Structures Maintenance Total		109	118	9
1174	Traffic Signals Maintenance	Expense	1,559	1,919	360
		Income	(694)	(733)	(39)
	Traffic Signals Maintenance Total		866	1,187	321
1175	Traffic Control Asset Management	Expense	3,097	3,428	331
		Income	(226)	(239)	(13)
	Traffic Control Asset Management Total		2,871	3,188	317
1176	Road Marking Maintenance	Expense	1,878	2,222	344
		Income	(864)	(915)	(51)
	Road Marking Maintenance Total		1,014	1,307	293
1177	Traffic & Street Sign Maintenance	Expense	418	441	22
		Income	(185)	(196)	(10)
	Traffic & Street Sign Maintenance Total		233	245	12
1178	Network Planning & Coordination	Expense	3,215	3,193	(22)
		Income	(1,347)	(1,412)	(65)
	Network Planning & Coordination Total		1,868	1,781	(87)
1179	Street Lighting Maintenance	Expense	2,778	3,409	631
		Income	(1,900)	(1,998)	(98)
	Street Lighting Maintenance Total		878	1,411	533
1180	Transport Education & Promotion	Expense	873	815	(58)
		Income	(248)	(257)	(9)
	Transport Education & Promotion Total		625	559	(67)
1181	Fences & Guardrails Maintenance	Expense	451	566	115
		Income	(209)	(865)	(656)
	Fences & Guardrails Maintenance Total		242	(299)	(541)
1182	Safety Asset Management	Expense	3,491	4,104	612
		Income	(183)	(192)	(9)
	Safety Asset Management Total		3,308	3,911	603
1209	LGWM - Mass Rapid Transit	Expense	9,897	15,615	5,718
	LGWM - Mass Rapid Transit Total		9,897	15,615	5,718
1210	LGWM - State Highway Improvements	Expense	3,934	5,208	1,274
	LGWM - State Highway Improvements Total		3,934	5,208	1,274
1211	LGWM - Travel Demand Management	Expense	337	704	367
	LGWM - Travel Demand Management Total		337	704	367
1212	LGWM - City Streets	Expense	3,014	1,374	(1,641)

		LGWM - City Streets Total		3,014	1,374	(1,641)
	1213	LGWM - Early Delivery	Expense	0		0
		LGWM - Early Delivery Total		0		0
	7.1 Total			83,068	106,218	23,149
	7.2	1184	Parking Services & Enforcement	Expense	17,745	1,260
				Income	(39,469)	(1,222)
			Parking Services & Enforcement Total		(21,724)	38
		1185	Waterfront Parking Services	Expense	172	4
				Income	(484)	(17)
			Waterfront Parking Services Total		(312)	(13)
	7.2 Total			(22,036)	(22,011)	24
Total 7 Transport				61,033	84,206	23,174
Council	10.1	1186	Waterfront Commercial Property Services	Expense	4,936	324
				Income	(2,357)	(102)
			Waterfront Commercial Property Services Total		2,579	222
		1187	Commercial Property Management & Services	Expense	6,593	1,375
				Income	(3,117)	(400)
			Commercial Property Management & Services Total		3,476	975
		1190	Information Services SLA	Expense	108	0
				Income	(108)	0
			Information Services SLA Total		(0)	0
		1191	NZTA Income on Capex Work	Income	(28,514)	(5,721)
			NZTA Income on Capex Work Total		(28,514)	(5,721)
		1193	Self Insurance Reserve	Expense	1,608	76
			Self Insurance Reserve Total		1,608	76
		1194	Information Management	Expense		0
			Information Management Total		0	0
		1196	External Capital Funding	Income	(2,290)	2,202
			External Capital Funding Total		(2,290)	2,202
		1197	Plimmer Bequest Project Expenditure	Income	0	(776)
			Plimmer Bequest Project Expenditure Total		0	(776)
		1198	Waterfront Utilities Management	Expense	633	(16)
				Income	(254)	(12)
			Waterfront Utilities Management Total		379	(28)
		1200	Organisation	Expense	18,750	(8,757)
				Income	(454,220)	(50,465)
			Organisation total		(435,470)	(59,221)
		1203	PPORGGroundLease	Expense		223
				Income		(9,746)
			PPORGGroundLease Total			(9,523)
		1204	Sustainable Parking Infrastructure	Income	171	(350)
			Sustainable Parking Infrastructure Total		171	(350)
	10.1 Total			(458,061)	(530,205)	(72,144)
Total 10 Council				(458,061)	(530,205)	(72,144)
Grand Total				71,539	83,732	12,192

Strategy	Activity Group	Activity	Activity Description	Project	Project Description	2022/23 Annual		
						Plan	2023/24 Draft Budget	Variance
Governance	1.1	2000	Committee & Council Processes	2000002000	Democratic Services - Mayoral Vehicle / Committee Room Renew	134	0	(134)
			Committee & Council Processes Total			134	0	(134)
		2143	EV Fleet Transformation	2010902143	EV Fleet Transformation	919	879	(40)
			EV Fleet Transformation Total			919	879	(40)
		2144	Public EV Chargers	2010912144	Public EV Chargers	685	685	0
			Public EV Chargers Total			685	685	0
		2145	Car sharing enhancement	2010922145	Car sharing enhancement	52	52	0
			Car sharing enhancement Total			52	52	0
			1.1 Total			1,789	1,615	(174)
		Total 1 Governance				1,789	1,615	(174)
Environment	2.1	2001	Property Purchases - Reserves	2010302001	Cemetery Land	1,541		(1,541)
				2010312001	Land Purchases	0	1,463	1,463
			Property Purchases - Reserves Total			1,541	1,463	(78)
		2003	Parks Infrastructure	2000022003	PSR Parks Infrastructure - Renewals (CX)	369	323	(46)
				2005932003	Parks infrastructure General Upgrades	61	61	0
				2005942003	Dog Exercise Area Improvements	11	11	0
				2008672003	Parks Infrastructure Renewals	220		(0)
			Parks Infrastructure Total			662	616	(46)
		2004	Parks Buildings	2000042004	PSR Parks Buildings - FM Renewals	393	629	236
				2005972004	Building Renewals Not FM	358	158	(200)
			Parks Buildings Total			751	787	36
		2005	Plimmer Bequest Project	2000062005	PSR Plimmer Bequest Expenditure (CX)	0	282	282
			Plimmer Bequest Project Total			0	282	282
		2006	Botanic Garden	2000072006	Botanic Garden Citycare renewals	582	663	82
				2006392006	PSR Botanic Wayfinding Signs & Interpret	11	79	68
				2006412006	PSR Bolton St Grave & Memorial Repairs	21	21	(0)
				2006512006	Botanic Garden Asset Renewals	448	501	52
				2006832006	PSR Allocation P&D	1	1	0
				2006852006	PSR Allocation - Property (Architects)	31	37	6
				2007892006	Otari Walkway upgrades	105	0	(105)
				2010342006	Begonia House and Café	144	647	503
			Botanic Garden Total			1,342	1,948	607
		2007	Coastal - upgrades	2000092007	Coastal Beautification	70	75	5
			Coastal - upgrades Total			70	75	5
		2008	Coastal	2000102008	PSR Coastal - Renewals (CX)	331	187	(144)
			Coastal Total			331	187	(144)
		2009	Town Belt & Reserves	2000112009	PSR Town Belt & Reserves - Renewals (CX)	377	559	182
				2010002009	Other BU Labour Allocations Property Urban Design	37	0	(37)
				2010362009	Fish Passages	15	15	0
				2010372009	Signage	12	12	0
		2011142009	Huetepara Park Lyall Bay	154	1,177	1,023		
		2011182009	Workingmen's Bowling Club Newtown	0	1,500	1,500		
	Town Belt & Reserves Total			596	3,264	2,668		
2010	Walkways renewals	2000132010	Walkway Renewals General	263	180	(83)		
		2006042010	Community Special Trail Initiatives	87	87	0		
		2006072010	Townbelt Trails	84	84	(0)		
		2006082010	Outer Green Belt Trails	55	55	0		
		2006092010	Northern Reserve Trails	55	55	0		
		2006102010	Makara Peak Upgrade Supporters Priorities	31	31	0		
		2006112010	Suburban Reserve Trails	44	44	0		
		2007852010	Skyline Extension	329	169	(160)		
		2010402010	Makara Peak Trails	111	111	0		
		2011082010	Te Kopahau Trails	200	0	(200)		
	Walkways renewals Total			1,258	815	(442)		
	2.1 Total			6,550	9,437	2,887		
	2.2	2011	Southern Landfill Improvement	2000152011	2011 Southern Landfill Extension	4,271	7,553	3,282
				2000172011	Southern Landfill Carbon Unit Purchases	0	3,706	3,706
				2000182011	Southern Landfill Infrastructure Renewals	79	79	0
				Southern Landfill Improvement Total			4,351	11,339
	2.2 Total			4,351	11,339	6,988		

	2.3	2013	Water - Network renewals	2008002013 WCC PW Network Renewals	8,350	12,786	4,436
			Water - Network renewals Total		8,350	12,786	4,436
		2016	Water - Network upgrades	2008032016 PW Network Upgrades	1,238	5,942	4,704
				2010592016 WCC PW Network Upgrades - Growth	614	970	356
			Water - Network upgrades Total		1,852	6,912	5,060
		2019	Water - Reservoir renewals	2008092019 WCC PW Reservoir renewals	876	4,963	4,087
			Water - Reservoir renewals Total		876	4,963	4,087
		2020	Water - Reservoir upgrades	2008102020 WCC PW Reservoir upgrades	1,729	2,754	1,026
				2010602020 WCC PW Reservoir Upgrades - Growth	13,011	0	(13,011)
			Water - Reservoir upgrades Total		14,740	2,754	(11,985)
	2.3 Total				25,817	27,415	1,598
	2.4	2023	Wastewater - Network renewals	2008072023 WCC WW Network renewals	13,885	17,361	3,475
			Wastewater - Network renewals Total		13,885	17,361	3,475
		2024	Wastewater - Network upgrades	2008052024 WCC WW Network upgrades	2,058	0	(2,058)
				2010612024 WCC WW Network Upgrades - Growth	15,446	15,990	543
			Wastewater - Network upgrades Total		17,504	15,990	(1,515)
		2146	Sludge Minimisation	2010932146 Sludge Minimisation	22,663	0	(22,663)
			Sludge Minimisation Total		22,663	0	(22,663)
	2.4 Total				54,052	33,350	(20,702)
	2.5	2028	Stormwater - Network upgrades	2008062028 WCC SW Network upgrades	3,566	6,983	3,417
				2010582028 WCC SW Network Upgrades - Growth	168	319	152
			Stormwater - Network upgrades Total		3,734	7,302	3,569
		2029	Stormwater - Network renewals	2008082029 WCC SW Network renewals	4,012	7,012	3,001
			Stormwater - Network renewals Total		4,012	7,012	3,001
	2.5 Total				7,745	14,314	6,569
	2.6	2033	Zoo renewals	2000672033 Zoo renewals - Zoo Renewals	1,246	1,247	1
			Zoo renewals Total		1,246	1,247	1
		2034	Zoo upgrades	2008522034 Snow Leopards Habitat	1,000	0	(1,000)
			Zoo upgrades Total		1,000	0	(1,000)
	2.6 Total				2,246	1,247	(999)
	Total 2 Environment				100,762	97,103	(3,659)
Economic Development	3.1	2035	Wellington Venues renewals	2000712035 Venues property renewals - General capex	6,635	785	(5,850)
				2000812035 Venues property renewals - Internal labour allocations	45	46	1
				2010182035 BU 21 CCO Venues Operational Assets	1,111	1,086	(24)
			Wellington Venues renewals Total		7,791	1,917	(5,874)
		2036	Events Centre upgrades	2010732036 Venues Upgrades	2,050	0	(2,050)
			Events Centre upgrades Total		2,050	0	(2,050)
			Venues Upgrades	2010732036 Venues Upgrades	0	4,500	4,500
			Venues Upgrades Total		0	4,500	4,500
	3.1 Total				9,841	6,418	(3,423)
	Total 3 Economic Development				9,841	6,418	(3,423)
Cultural Wellbeing	4.1	2038	Gallery & Museum Upgrades	2008392038 Bond Store Upgrade	1,515	(0)	(1,515)
				2011242038 Spaceplace renewals	967	210	(757)
			Gallery & Museum Upgrades Total		2,481	210	(2,271)
		2041	Te ara o nga tupuna - Maori heritage trails	2000832041 Toa Pou	968	730	(238)
			Te ara o nga tupuna - Maori heritage trails Total		968	730	(238)
		2042	Arts Installation	2000842042 Arts Installation - Arts Installation 1	67	164	97
			Arts Installation Total		67	164	97
		2129	Wellington Convention & Exhibition Centre (WCEC)	2002982129 Wellington Convention and Exhibition Centre	29,339	158	(29,181)
			Wellington Convention & Exhibition Centre (WCEC) Total		29,339	158	(29,181)
	4.1 Total				32,855	1,262	(31,593)
	Total 4 Cultural Wellbeing				32,855	1,262	(31,593)
Social and Recreation	5.1	2043	Aquatic Facility upgrades	2008782043 Khandallah Swimming Pool Upgrade	0	4,830	4,830
			Aquatic Facility upgrades Total		0	4,830	4,830
		2044	Aquatic Facility renewals	2000862044 PSR Aquatic Facility - Renewals (CX)	3,080	2,037	(1,044)
				2010562044 Earthquake Resilience	2,080	0	(2,080)
			Aquatic Facility renewals Total		5,160	2,037	(3,124)
		2045	Sportsfields upgrades	2000872045 PSR Sportsfields - Renewals (CX)	541	566	25
				2008602045 Grenada North Community Sports Hub	0	206	206
				2011212045 FIFA Fifa Lighting Sportsfields	1,900	0	(1,900)
			Sportsfields upgrades Total		2,441	772	(1,670)
		2046	Synthetic Turf Sportsfields renewals	2010422046 Synthetic Turf Renewals	2,952	1,315	(1,637)
			Synthetic Turf Sportsfields renewals Total		2,952	1,315	(1,637)
		2048	Recreation Centre Renewal	2000912048 PSR Recreation Centres - Renewals (CX)	1,088	902	(186)

		Recreation Centre Renewal Total	1,088	902	(186)	
2049	ASB Sports Centre	2000932049 PSR ASB Sports Centre - Renewals (CX)	975	391	(584)	
		ASB Sports Centre Total	975	391	(584)	
2050	Basin Reserve	2000942050 Basin Reserve (Balance of Master Plan)	1,920	785	(1,136)	
		2000962050 Basin Reserve - Basin Reserve Renewals	0	383	383	
		Basin Reserve Total	1,920	1,168	(753)	
2051	Playgrounds renewals & upgrades	2000972051 PSR Playgrounds - Renewals (CX)	2,907	2,581	(326)	
		2010942051 Skate Park Upgrades	411	0	(411)	
		2011222051 Destination Skate Park – Kilbirnie Park	0	300	300	
		Playgrounds renewals & upgrades Total	3,317	2,881	(437)	
2052	Evans Bay Marina - Renewals	2000992052 PSR Evans Bay Marina - Renewals (CX)	435	593	158	
		Evans Bay Marina - Renewals Total	435	593	158	
2053	Clyde Quay Marina - Upgrade	2001002053 PSR Clyde Quay Marina - Upgrade (CX)	1	1	(0)	
		2003012053 PSR Clyde Quay Marina - Renewal (CX)	70	67	(4)	
		2007662053 PSR Clyde Quay Marina - FM renewals	0	23	23	
		Clyde Quay Marina - Upgrade Total	71	90	19	
5.1 Total			18,361	14,978	(3,383)	
5.2	2054	Library Materials Upgrade	2001012054 Library Materials Upgrade - Library Collection	2,202	3,313	1,111
		Library Materials Upgrade Total	2,202	3,313	1,111	
2055	Library Computer and Systems Replacement	2003372055 Computer Renewals	158	376	218	
		Library Computer and Systems Replacement Total	158	376	218	
2056	Central Library - Upgrades and Renewals	2010842056 Central Library – Upgrades & Renewals	20	(0)	(20)	
		Central Library - Upgrades and Renewals Total	20	(0)	(20)	
2058	Branch Library - Renewals	2005702058 Community services Assessibility Funds	514	168	(346)	
		2010822058 Branch Library – Renewals	389	485	95	
		2010832058 Branch Library – Western Cluster	6	22	16	
		2011022058 Libraries Accessible Signage	0	100	100	
		2011032058 Libraries - CMS Accessible Website	0	100	100	
		Branch Library - Renewals Total	909	874	(35)	
2059	Housing upgrades	2010232059 Healthy Homes Standard Programme	5,488	4,000	(1,488)	
		Housing upgrades Total	5,488	4,000	(1,488)	
2060	Housing renewals	2001182060 Housing renewals - BAU Capex	9,704	5,000	(4,704)	
		2009252060 Housing renewals - Balconies - GRA	2,729	0	(2,729)	
		2010242060 Single Capital Programme	8,527	13,000	4,473	
		Housing renewals Total	20,961	18,000	(2,961)	
2061	Community Centres and Halls - Upgrades and Renewals	2001312061 Community Services - Renewals	86	86	0	
		2001322061 Community Services - Other Renewals	1,400	0	(1,400)	
		2001362061 Community Services - Aro Valley Community Centre	798	0	(798)	
		2001382061 Community Services - Newtown Community Centre	1,072	0	(1,072)	
		2001392061 Community Services - Strathmore Community Centre	1,167	0	(1,167)	
		2001402061 Community Halls - upgrades & renewals	0	0	(0)	
		2010222061 Community Services - Karori Event Centre Fitout	1,044	1,044	0	
		2010862061 Aho Tini – Venues Programme	0	205	205	
		2010872061 Children and Young People Policy - Youth Spaces	0	600	600	
		2011042061 Tawa & Linden Community Centres	0	700	700	
		Community Centres and Halls - Upgrades and Renewals Total	5,566	2,635	(2,930)	
5.2 Total			35,303	29,198	(6,105)	
5.3	2062	Burial & Cremations	2001412062 PSR Makara Ash Plot Developemnt	1	3	1
		2006902062 PSR Upgrades Headstone Beams Makara Cem	58	63	5	
		2006932062 PSR Cemetery Open Space Renewals	322	470	149	
		2007672062 Cemetery FM Renewals	21	26	5	
		Burial & Cremations Total	402	562	161	
2063	Public Convenience and pavilions	2001432063 PSR Pub & Pav Rnwl NON FM Discret	1,098	486	(613)	
		2006332063 FM Model	27	45	18	
		2006342063 FM Renewals and Discretionary	941	908	(34)	
		2008612063 Lincolnshire Stebbings Public Convenience	0	0	0	
		2010462063 Pub Conven/Pavil Upg	0	308	308	
		2011202063 FIFA Changing room upgrades (Gender Neutral)	805	0	(805)	
		Public Convenience and pavilions Total	2,872	1,747	(1,125)	
2064	Safety Initiatives	2005782064 Community Services - Safety Initiatives	120	120	0	
		2010802064 Community Services – Te Aro Park Safety	1,615	2,191	576	
		Safety Initiatives Total	1,735	2,310	576	
2065	Emergency Management renewals	2001452065 2065 Civil Defence Deployable Assets	82	82	(0)	
		Emergency Management renewals Total	82	82	(0)	

		5.3 Total		5,090	4,702	(388)	
Total 5 Social and Recreation				58,754	48,878	(9,876)	
Urban Development	6.1	2067	Wgtn Waterfront Development	2001492067 Build Wellington - FKP Playground	1,284	2,250	966
				2010472067 Site 9 Upgrade	1,274	0	(1,274)
			Wgtn Waterfront Development Total		2,558	2,250	(308)
		2068	Waterfront Renewals	2006432068 PSR Waterfront Public space renewals	590	433	(157)
				2006442068 PSR Waterfront Jetty & Wharf Structure Renewals	577	577	0
				2006462068 PSR Waterfront Artworks	21	21	(0)
				2006472068 PSR Waterfront Seawalls	21	21	0
				2006482068 PSR Waterfront Building renewals	157	157	(0)
				2009382068 Waterfront Crane Renewals	0	385	385
				2010492068 Sails	0	14	14
				2010522068 Shed 5	1,605	1,945	340
				2010532068 Shed 1	3,200	0	(3,200)
			Waterfront Renewals Total		6,172	3,554	(2,618)
		2070	Central City Framework	2001552070 Laneways	360	58	(302)
				2010652070 GNP – Central City Greening	154	0	(154)
				2010662070 Pocket parks - 44 Federick Street	3,911	1,350	(2,561)
				2010852070 Poneke Promise – Streetscape	32	2,324	2,292
			Central City Framework Total		4,458	3,732	(725)
		2073	Suburban Centres upgrades	2003152073 Small Centre Beautification	1,863	1,664	(198)
				2003812073 Karori Upgrade	0	209	209
			Suburban Centres upgrades Total		1,863	1,874	11
		2074	Minor CBD Enhancements	2001582074 Minor CBD Enhancements - Minor CBD Enhancements	49	49	0
			Minor CBD Enhancements Total		49	49	0
		2136	Housing Investment Programme	2008252136 Build Wellington - Housing Investment Programme Cpx	2,339	2,185	(154)
				2009652136 SHIP – Harrison Street	2,964	0	(2,964)
				2009662136 SHIP – Nairn Street	1,626	0	(1,626)
				2009852136 SHIP – 132 Owen Street	1,277	2,218	941
			Housing Investment Programme Total		8,207	4,403	(3,804)
		2137	Build Wellington Developments	2008542137 Build Wellington - Great Harbour Way - Carriageway Shelly Ba	0	2,451	2,451
			Build Wellington Developments Total		0	2,451	2,451
		6.1 Total			23,306	18,314	(4,993)
	6.2	2076	Earthquake Risk Mitigation	2001652076 EQS - Zoo	200	0	(200)
				2003202076 Build Wellington - EQS - Town Hall	33,058	46,309	13,251
			Earthquake Risk Mitigation Total		33,258	46,309	13,051
		6.2 Total			33,258	46,309	13,051
Total 6 Urban Development					56,564	64,623	8,059
Transport	7.1	2077	Wall, Bridge & Tunnel Renewals	2001722077 2077 Sea Wall Renewals	2,815	2,316	(499)
				2001732077 2077 Retaining Wall Renewals	5,757	1,648	(4,110)
				2001762077 2077 Bridges Renewals	215	216	0
			Wall, Bridge & Tunnel Renewals Total		8,787	4,179	(4,608)
		2078	Asphalt & Other Seal Renewals	2001772078 2078 Asphalt & Other Seal Renewals	1,382	1,502	120
			Asphalt & Other Seal Renewals Total		1,382	1,502	120
		2079	Chipseal Renewals	2001782079 2079 Chipseal Renewals	5,353	6,773	1,420
			Chipseal Renewals Total		5,353	6,773	1,420
		2080	Preseal Preparations	2001792080 2080 Preseal Preparations	4,012	4,571	558
			Preseal Preparations Total		4,012	4,571	558
		2081	Shape & Camber Correction	2001802081 2081 Shape & Camber Correction	3,246	2,802	(444)
			Shape & Camber Correction Total		3,246	2,802	(444)
		2082	Drainage Renewals	2001812082 2082 Drainage Renewals	285	323	37
			Drainage Renewals Total		285	323	37
		2083	Wall Upgrades	2001832083 2083 Retaining Walls Upgrades	3,401	3,404	3
			Wall Upgrades Total		3,401	3,404	3
		2084	Service Lane & Road Boundary Upgrades	2003422084 2084 Service Lane & Road Boundary Upgrades	1,055	60	(995)
			Service Lane & Road Boundary Upgrades Total		1,055	60	(995)
		2085	Tunnel & Bridge Upgrades	2001912085 2085 Bridge Improvements	1,342	1,345	3
				2001922085 2085 Tunnels Upgrades	258	260	1
			Tunnel & Bridge Upgrades Total		1,601	1,605	4
		2086	Kerb & Channels Renewals	2001962086 2086 Kerb & Channel Renewals	1,979	2,630	650
			Kerb & Channels Renewals Total		1,979	2,630	650
		2088	Emergency Route Walls Upgrades	2008192088 2088 Ngaio Gorge Resilience Upgrades	2,064	160	(1,905)
				2009422088 2088 Wadestown Route Resilience Upgrades	2,284	489	(1,795)
			Emergency Route Walls Upgrades Total		4,348	649	(3,700)

2089	Roading Capacity Upgrades	2007422089	2089	Roading Capacity Upgrades	2,008	0	(2,008)	
	Roading Capacity Upgrades Total				2,008	0	(2,008)	
2090	Roading Rebuild	2002012090	2090	Roading Rebuild	1,863	2,859	996	
	Roading Rebuild Total				1,863	2,859	996	
2094	Cycling Network Renewals	2006662094	2094	Cycleways Minor Works	1,031	1,035	4	
		2006692094	2094	East Corridor - Evans Bay	7,140	7,172	31	
		2006732094	2094	East Corridor - Kilbirnie	1,007	1,084	77	
		2006762094	2094	Cycleways	15,581	4,410	(11,171)	
		2008552094	2094	Island Bay Cycleway 2018 (CC297)	1,724	4,895	3,171	
		2010962094		Transitional Cycleway Program	0	11,040	11,040	
	Cycling Network Renewals Total				26,483	29,636	3,152	
2095	Bus Priority Planning	2002102095	2095	Bus Shelters	178	180	2	
		2002112095	2095	Bus Priority Improvements	118	122	3	
	Bus Priority Planning Total				297	301	5	
2096	Footpaths Structures Renewals & Upgrades	2002132096	2096	Footpaths Structures Upgrades	303	304	1	
		2009502096	2096	Footpaths Structures Renewals	28	28	0	
	Footpaths Structures Renewals & Upgrades Total				331	332	1	
2097	Footpaths Renewals	2002152097	2097	Footpaths Renewals	4,342	6,030	1,688	
	Footpaths Renewals Total				4,342	6,030	1,688	
2098	Footpaths Upgrades	2002162098	2098	Safer Routes to Schools	286	572	286	
		2002172098	2098	Footpaths Upgrades	3,334	3,415	81	
	Footpaths Upgrades Total				3,620	3,987	368	
2099	Street Furniture Renewals	2002182099	2099	Street Furniture Renewals	197	248	51	
	Street Furniture Renewals Total				197	248	51	
2100	Pedestrian Network Accessways	2002192100	2100	Pedestrian Accessways Renewals	269	292	24	
	Pedestrian Network Accessways Total				269	292	24	
2101	Traffic & Street Signs Renewals	2002202101	2101	Traffic & Street Signs Renewals	1,251	1,421	170	
	Traffic & Street Signs Renewals Total				1,251	1,421	170	
2102	Traffic Signals Renewals	2002212102	2102	Traffic Signals Renewals	1,078	1,000	(77)	
	Traffic Signals Renewals Total				1,078	1,000	(77)	
2103	Street Lights Renewals & Upgrades	2002282103	2103	Street Light Renewals	906	667	(239)	
		2002292103	2103	Street Light Upgrades	103	103	0	
		2008262103	2103	LED Street Light Transition	2,445	627	(1,818)	
	Street Lights Renewals & Upgrades Total				3,454	1,397	(2,057)	
2104	Rural Road Upgrades	2002302104	2104	Rural Road Upgrades	356	128	(228)	
	Rural Road Upgrades Total				356	128	(228)	
2105	Minor Works Upgrades	2002312105	2105	Minor Works Upgrades	4,297	4,893	596	
		2006592105	2105	Drainage Upgrades	718	733	16	
	Minor Works Upgrades Total				5,015	5,627	612	
2106	Fences & Guardrails Renewals	2002322106	2106	Fences & Guardrails Renewals	900	857	(43)	
	Fences & Guardrails Renewals Total				900	857	(43)	
2107	Speed Management Upgrades	2002332107	2107	Speed Management Upgrades	458	7,083	6,625	
	Speed Management Upgrades Total				458	7,083	6,625	
2141	LGWM - City Streets	2010102141		PT - Bus Priority Early Improvements	4,544	7,517	2,973	
		2010122141		Walking - Central Area Walking Early Improvements	364	20	(344)	
		2010172141		Cycling - Central Area Cycling Early Improvements	156	8	(147)	
	LGWM - City Streets Total				5,064	7,545	2,481	
2142	LGWM - Early Delivery	2010142142		Golden Mile	11,983	12,234	250	
		2010152142		Thorndon Quay and Hutt Road	919	15,022	14,102	
		2010162142		Central City and SH1 Walking Cycling and Safe Speeds	2,696	1,013	(1,683)	
	LGWM - Early Delivery Total				15,598	28,269	12,670	
7.1 Total					108,033	125,508	17,475	
7.2	2108	Parking Asset renewals	2002342108	Parking Meter Renewals	2,272	2,569	297	
		Parking Asset renewals Total			2,272	2,569	297	
2109	Parking Upgrades	2002362109	2109	Parking Upgrades	190	194	5	
		Parking Upgrades Total			190	194	5	
7.2 Total					2,462	2,764	302	
Total 7 Transport					110,495	128,272	17,777	
Council	10.1	2111	Capital Replacement Fund	2003132111	Corp Finance Capital Replacement Fund - Unallocated	3,387	3,387	0
			Capital Replacement Fund Total		3,387	3,387	0	
		2112	Information Management	2002452112	Strategic Initiatives - Trove	300	0	(300)
				2002482112	Strategic Initiatives - Orthophotography	300	0	(300)
				2010292112	Digitisation Services Project	3,616	854	(2,762)
			Information Management Total		4,216	854	(3,362)	

2114	ICT Infrastructure	2002502114 Infrastructure Upgrade - Hardware Upgrades	702	(0)	(702)
		2002512114 Infrastructure Upgrade - Infrastructure Upgrade	120	2,208	2,088
	ICT Infrastructure Total		822	2,208	1,386
2116	Strategic Initiatives	2010882116 Children and Young People Survey Tool	51	0	(51)
	Strategic Initiatives Total		51	0	(51)
2118	Health & Safety - Legislation Compliance	2003122118 HS Legislative Compliance CAPEX - Unallocated	360	360	0
	Health & Safety - Legislation Compliance Total		360	360	0
2119	Civic Property renewals	2002632119 Civic Property Renewals - General capex	513	514	0
		2002652119 Civic Property Renewals - Internal labour allocations	74	76	2
	Civic Property renewals Total		587	590	3
2120	Commercial Properties renewals	2002662120 Commercial property renewals - Te Whaea Roof Works	3,000	3,000	0
		2002702120 Commercial property renewals - General capex	1,456	1,273	(183)
		2002722120 Commercial property renewals - Internal labour allocations	19	157	138
		2007212120 Commercial Property Renewals – City to Sea Building	129	0	(129)
		2010892120 Te Whaea/Tawhiri Project	2,554	2,000	(554)
	Commercial Properties renewals Total		7,158	6,430	(728)
2121	Community & Childcare Facility renewals	2002772121 Community property renewals - General capex	1,944	1,244	(700)
		2002792121 Community property renewals - Internal labour allocations	48	49	1
	Community & Childcare Facility renewals Total		1,991	1,292	(699)
2126	Business Unit Support	2002862126 Business Support - Support for BU Initiatives	4,100	4,100	0
	Business Unit Support Total		4,100	4,100	0
2128	Civic Campus Resilience and Improvements	2002972128 Te Ngakau – Public Realm Improvements	0	4,736	4,736
		2009542128 Civic Centre – MOB Redevelopment	3,008	0	(3,008)
		2010272128 Central Library - Remediation	0	781	781
		2010772128 Te Ngakau – Separation of Services	2,563	1,508	(1,054)
		2010972128 Te Matapihi - Remediation	11,349	76,429	65,080
	Civic Campus Resilience and Improvements Total		16,920	83,454	66,534
2133	Quarry Renewals & Upgrades	2008452133 2133 Kiwi Point Quarry Renewals	17	237	221
		2008462133 2133 Kiwi Point Quarry Upgrades	10,177	1,354	(8,823)
		2008472133 2133 New Quarry	435	331	(104)
	Quarry Renewals & Upgrades Total		10,628	1,922	(8,706)
2140	Security	2010082140 Security Capex Program	642	657	15
	Security Total		642	657	15
	10.1 Total		50,862	105,254	54,392
	Total 10 Council		50,862	105,254	54,392
	Grand Total		421,921	453,424	31,503

Wellington City Council
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Forecast Statement of Comprehensive Revenue and Expense - Wellington City Council

	2022/23 AP \$000's	2023/24 AP \$000's	Variance \$000's
REVENUE			
Revenue from rates	426,357	480,999	54,642
Revenue from development contributions	3,500	3,500	0
Revenue from grants, subsidies and reimbursements	40,277	46,955	6,678
Revenue form operating activities	167,489	175,298	7,809
Investments	12,294	21,927	9,633
Fair value movement on investment property revaluation	7,046	13,883	6,837
Vested asset revenue	0	0	0
Other revenue	1,101	1,876	775
Finance Revenue	13	13	0
TOTAL REVENUE	658,077	744,450	86,373
EXPENSE			
Finance expense	41,375	60,972	19,597
Expenditure on operating activities	497,220	556,884	59,664
Depreciation and amortisation	187,605	196,443	8,838
TOTAL EXPENSE	726,200	814,299	88,099
NET SURPLUS FOR THE YEAR	(68,123)	(69,849)	(1,726)
OTHER COMPREHENSIVE INCOME			
Fair value movement - property, plant and equipment (net)	0		0
Share of equity accounted surplus from associates		0	
TOTAL OTHER COMPREHENSIVE INCOME	0	0	0
TOTAL COMPREHENSIVE INCOME FOR THE YEAR	(68,123)	(69,849)	(1,726)

Forecast Statement of Financial Position - Wellington City Council

	2022/23 AP	2023/24 Draft Budget	Variance
	\$'000's	\$'000	\$'000
ASSETS			
Current Assets			
Cash and cash equivalents	26,481	23,962	(2,519)
Investments	112,500	164,216	51,716
Receivables and recoverables	69,915	92,269	22,354
Inventories	787	944	157
Other financial assets	0	0	0
Prepayments	19,123	22,664	3,541
Total Current Assets	228,806	304,055	75,249
Non Current Assets			
Derivatives - non-current assets	7,821	58,191	50,370
Other financial assets	19,581	29,297	9,716
Intangible Assets	41,617	46,697	5,080
Investment Properties	296,513	308,427	11,914
Property, plant and equipment	10,492,077	10,860,236	368,159
Investment in subsidiaries	5,998	5,998	0
Investment in associates	19,474	19,474	0
Total Non Current Assets	10,883,081	11,328,320	445,239
Total Assets	11,111,887	11,632,375	520,488
LIABILITIES			
Current Liabilities			
Derivative financial liabilities	1,798	260	(1,538)
Trade and other payables	71,886	108,179	36,293
Deferred revenue	19,751	16,092	(3,659)
Borrowings	111,816	163,316	51,500
Provisions for other liabilities	5,551	1,536	(4,015)
Employee benefit liabilities and provisions	13,116	9,626	(3,490)
Total Current Liabilities	223,918	299,009	75,091
Non Current Liabilities			
Derivative financial liabilities	53,045	523	(52,522)
Borrowings	1,362,430	1,570,412	207,982
Provisions for other liabilities	44,727	31,238	(13,489)
Employee benefit liabilities and provisions	1,246	1,112	(134)
Total Non Current Liabilities	1,461,448	1,603,285	141,837
Total Liabilities	1,685,366	1,902,294	216,928
Net Assets	9,426,521	9,730,082	303,561
Equity			
Accumulated funds and retained earnings	5,010,862	5,008,201	(2,661)
Revaluation reserves	4,437,653	4,637,773	200,120
Hedging Reserve	(47,022)	57,624	104,646
Fair value through other comprehensive income reserve	6,029	6,854	825
Restricted funds	18,999	19,630	631
Total Equity	9,426,521	9,730,082	303,561

Forecast Statement of Changes in Equity - Wellington City Council

	2022/23 LTP	2023/24 AP	Variance
	\$000's	\$000's	\$000's
Equity - opening balances			
Accumulated funds and retained earnings	5,078,999	5,078,054	(945)
Revaluation reserves	4,437,653	4,637,773	200,120
Hedging reserve	(47,022)	57,624	104,646
Fair value through other comprehensive revenue and expense reserve	6,029	6,854	825
Restricted funds	18,985	19,626	641
Total Equity - opening balances	9,494,644	9,799,931	305,287
Changes in Equity			
<i>Retained earnings</i>			
Net surplus for the year	(68,123)	(69,849)	(1,726)
Transfer to restricted funds	(3,439)	(19)	3,420
Transfer from restricted funds	3,425	15	(3,410)
Transfer from revaluation reserves	-	-	
Transfer to revaluation reserves	-	-	
<i>Revaluation reserves</i>			
Fair value movement - property, plant and equipment - net	-	-	
Transfer to retained earnings	-	-	
<i>Hedging reserve</i>			
Movement in hedging reserve	-	-	
<i>Fair value through other comprehensive revenue and expense reserve</i>			
Movement in fair value	-	-	
<i>Restricted Funds</i>			
Transfer from retained earnings	3,439	19	(3,420)
Transfer to retained earnings	(3,425)	(15)	3,410
Total comprehensive revenue and expense	(68,123)	(69,849)	(1,726)
Net Equity - Closing Balances			
Accumulated funds and retained earnings	5,010,862	5,008,201	(2,661)
Revaluation reserves	4,437,653	4,637,773	200,120
Hedging reserve	(47,022)	57,624	104,646
Fair value through other comprehensive revenue and expense reserve	6,029	6,854	825
Restricted funds	18,999	19,630	631
Total Equity - closing balances	9,426,521	9,730,082	303,561

Forecast Statement of Cash Flows - Wellington City Council

	2022/23 AP	2023/24 Draft Budget	Variance
	\$000's	\$000's	\$000's
Cash flows from operating activities			
Receipts from rates - Council	427,313	478,851	51,538
Receipts from rates - Greater Wellington Regional Council	89,736	101,010	11,274
Receipts from activities and other income	169,761	169,421	(340)
Receipts from grants and subsidies - operating	9,558	12,719	3,161
Receipts from grants and subsidies - capital	32,014	38,511	6,497
Receipts from investment property lease rentals	10,394	11,027	633
Cash paid to suppliers and employees	(444,333)	(476,682)	(32,349)
Rates paid to Greater Wellington Regional Council	(89,736)	(101,010)	(11,274)
Grants paid	(48,944)	(59,032)	(10,088)
Net GST (paid) / received	-	-	-
Net cash flows from operating activities	155,763	174,815	
Cash flows from investing activities			
Dividends received	1,900	10,900	9,000
Interest received	13	13	-
Loan repayments	-	-	-
Proceeds from sale of investment properties	-	-	-
Proceeds from sale of property, plant and equipment	5,400	23,234	17,834
Proceeds from sale of intangibles	-	-	-
Increase / (decrease) in investments	-	-	-
Purchase of investment properties	-	-	-
Purchase of intangibles	(5,038)	(3,062)	1,976
Purchase of property, plant and equipment	(399,420)	(456,589)	(57,169)
Net cash flows from investing activities	(397,145)	(425,504)	(28,359)
Cash flows from financing activities			
New borrowings	507,234	480,682	(26,552)
Repayment of borrowings	(209,000)	(163,316)	45,684
Interest paid on borrowings	(41,375)	(60,972)	(19,597)
Net cash flows from investing activities	256,859	256,394	(465)
Net increase/(decrease) in cash and cash equivalents	15,477	5,705	(9,772)
Cash and cash equivalents at beginning of year	11,004	18,257	7,253
Cash and cash equivalents at end of year	26,481	23,962	(2,519)

Forecast statement of changes in Restricted / Reserve funds - Wellington City Council

	Opening balance	Deposits	Expenditure	Closing balance	
	2022/23			2023/24	
	\$000	\$000	\$000	\$000	Purpose
Special reserves and funds					
Reserve purchase and development fund	782	-	-	782	
City growth fund	4,513	-	-	4,513	
Insurance reserve	13,836	-	-	13,836	Allows the Council to meet the uninsured portion of insurance claims
Total special reserves and funds	19,131	-	-	19,131	
Trusts and bequests					
A Graham Trust	4	-	-	4	For the upkeep of a specific area of Karori Cemetery
A W Newton Bequest	372	16	(15)	373	For the benefit of art (Fine Arts Wellington), education (technical and other night schools) and athletics (rowing)
E A McMillan Estate	6	-	-	6	For the benefit of the public library
E Pengelly Bequest	20	-	-	20	For the purchase of children's books
F L Irvine Smith Memorial	9	-	-	9	For the purchase of books for the Khandallah Library
Greek NZ Memorial Association	5	-	-	5	For the maintenance and upgrade of the memorial
Kidsarus 2 Donation	5	1	-	6	For the purchase of children's books
Kirkaldie and Stains Donation	17	-	-	17	For the beautification of the BNZ site
QEII Memorial Book Fund	25	1	-	26	For the purchase of books on the Commonwealth
Schola Cantorum Trust	9	1	-	10	For the purchase of musical scores
Terawhiti Grant	10	-	-	10	To be used on library book purchases
Wellington Beautifying Society Bequest	14	-	-	14	To be used on library book purchases
Total trusts and bequests	495	19	(15)	499	
Total restricted funds	19,626	19	(15)	19,630	

**FUNDING IMPACT STATEMENT
FOR WHOLE OF COUNCIL**

	2022/23 AP	2023/24 AP	Variance
	\$000s	\$000s	\$000s
Sources of operating funding			
General rates, uniform annual general charges, rates penalties	270,117	288,875	18,758
Targeted rates (other than a targeted rate for water supply)	156,236	192,125	35,888
Subsidies and grants for operating purposes	9,558	12,719	3,161
Fees and charges	167,109	175,548	8,439
Interest and dividends from investments	1,913	10,913	9,000
Local authorities fuel tax, fines, infringement fees, and other receipts	11,874	11,876	2
Total operating funding (A)	616,807	692,057	75,249
Applications of operating funding			
Payments to staff and suppliers	448,360	497,975	49,615
Finance costs	41,375	60,972	19,598
Other operating funding applications	49,085	59,095	10,010
Total applications of operating funding (B)	538,820	618,042	79,222
Surplus (deficit) of operating funding (A-B)	77,988	74,014	(3,973)
Sources of capital funding			
Subsidies and grants for capital expenditure	30,719	35,011	4,292
Development and financial contributions	3,500	3,500	0
Increase (decrease) in debt	307,566	317,567	10,000
Gross proceeds from sales of assets	2,000	23,234	21,234
Lump sum contributions	0	0	0
Total sources of capital funding (C)	343,786	379,311	35,526
Applications of capital funding			
Capital expenditure			
- to meet additional demand	61,756	59,636	(2,119)
- to improve level of service	200,126	228,891	28,765
- to replace existing assets	160,040	164,897	4,857
Increase (decrease) in reserves	(148)	(99)	50
Increase (decrease) in investments	0	0	0
Total applications of capital funding (D)	421,773	453,326	31,552
Surplus (deficit) of capital funding (C-D)	(77,988)	(74,014)	3,973
Funding balance ((A-B) + (C-D))	0	0	0
Expenses for this activity grouping include the following depreciation/amortisation charge			
	187,605	196,443	8,838

2. KARORI SANCTUARY TRUST DEED VARIATION

Kōrero taunaki | Summary of considerations

Purpose

1. This report asks the Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee to approve variations to the Trust Deed of the Karori Sanctuary Trust.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

Relevant Previous decisions

Outline relevant previous decisions that pertain to the decision being considered in this paper.

Significance

The decision is **rated low significance** in accordance with schedule 1 of the Council's Significance and Engagement Policy.

Financial considerations

- Nil Budgetary provision in Annual Plan / Long-term Plan Unbudgeted \$X

Risk

- Low Medium High Extreme

Author	Jamie Crump, Manager CCO Partnerships & Planning
Authoriser	Stephen McArthur, Chief Strategy & Governance Officer

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee:

- 1) **Receive** the information
- 2) **Agree** to the variations to the Trust Deed of the Karori Sanctuary Trust

Whakarāpopoto | Executive Summary

2. In 2022, the Karori Sanctuary Trust Board commissioned and received independent legal and governance advice regarding the Trust's governing structures and the style and content of the Trust Deed itself. That advice recommended changes to the Trust Deed to simplify and modernise the drafting, as well as substantive changes to ensure the instrument and the Trust's governance structures are fit-for-purpose for the Trust moving forward.
3. Having considered that advice, the Trust Board has determined that, in light of legislative changes and developments in governance best practice, amendments to the Trust Deed are necessary and desirable in order for the Trust to continue to meet its objectives in accordance with its original purpose and intent.
4. Accordingly, the Trust Board has agreed in accordance with clause 27 of the Trust Deed to vary the terms of the Trust Deed and to enter into this Deed to record those variations, as well as seek the consent of the Council and the Guardians of the sanctuary to those variations.
5. The key variation to the Trust Deed that is of interest to the Council is the repositioning of the Guardians of the sanctuary, who will become a stakeholder advisory group to the Board. The implications of this for Council is a streamlined governance structure whereby it will no longer need to "invite" the Guardians to nominate individuals for consideration as Trust Board members. Under the updated Trust Deed Council will be able to appoint Trust Board members without a preliminary/consultation process.

Takenga mai | Background

6. In 1992, a proposal was made by the founder of the Sanctuary, James Lynch, through a consortium of Wellington conservation and natural science organisations, to the landowners of the Karori Reservoir (being the Council and the Greater Wellington Regional Council) to establish a secure native wildlife sanctuary on the land. The proposal was adopted, and a trust was established by way of a Deed, originally called the "Karori Reservoir Wildlife Sanctuary Trust".
7. The Trust was incorporated in 1995. The Deed has been amended on numerous occasions, including on 21 April 1998, 16 February 1999, 17 October 2007, 25 June 2009, 21 December 2012 and 30 September 2016. In 2008, the Trust was registered as a charitable entity and, in 2009, it was renamed the "Karori Sanctuary Trust".
8. The Karori Sanctuary Trust is made up of six trustees, chosen for their appropriate range and balance of skills and experience to ensure the sound management of the Trust and to assist the Trust in achieving its objectives, are appointed by Wellington

City Council with guidance from the Guardians of the sanctuary. The role of the Guardians of the sanctuary has been to safeguard the long-term vision of the Trust.

9. Under clause 27 of the current Trust Deed variations can be made with:
 - (a) the approval of not less than 75% of the total membership of the Trust Board present at a properly convened meeting of the Trust Board for which the quorum was 75% of the total number of Trust Board members;
 - (b) the prior consent of the Guardians; and
 - (c) the prior consent of the Council.

Kōrerorero | Discussion

10. In early 2022, the Karori Sanctuary Trust Board and Council commissioned an independent review of the Trust's governance and management structures. That review was completed in November 2022. The variations made to the Deed in 2023 reflect the recommendations and outputs of that review process.
11. The variations to the Trust Deed are as follows (see the attached for the current and updated Trust Deeds):
 - (a) The table of contents on page 2 of the Trust Deed is removed and replaced by the table of contents on page '2' of the annexure to this Deed labelled "**Schedule**".
 - (b) The section on page 3 of the Trust Deed headed "Background" is removed and replaced by the section headed "Background" on page 3 of the annexure to this Deed labelled "**Schedule**".
 - (c) Clauses 1–30 (inclusive) of the Trust Deed are removed and replaced by clauses 1–15 set out on pages 3 to 17 of the annexure to this Deed labelled "**Schedule**".
12. The key variation to the Trust Deed that is of interest to the Council is the repositioning of the Guardians of the sanctuary, who will become a stakeholder advisory group to the Board. This will create a more modern, streamlined governance structure, bringing Zealandia's governance into line with our other council controlled-organisations. The Board will continue to focus on the long-term vision of the Trust in conjunction with day-to-day governance matters. The impact of this for Council is that it will no longer need to "invite" the Guardians to nominate individuals for consideration as Trust Board members. Under the updated Trust Deed Council will be able to appoint Trust Board members by writing without a preliminary/consultation process.
13. The Guardians of the sanctuary (also to be known as the Stakeholder advisory group) will be an advisory group that reports to the Board. It will comprise the current members of the Guardians of the sanctuary and also include members of the Board. The Karori Sanctuary Trust has two other advisory groups – the Science & Research advisory group and the Tangata Whenua advisory group.
14. Council Officers support the variations made to the Trust Deed. In addition, Council's legal team have reviewed and are comfortable with all of the variations to the Trust deed.
15. Wellington City Council's representation in regards to the governance structure of the Karori Sanctuary Trust involves an elected member sitting on the Guardians of the sanctuary. To date, Council has not had an elected member appointed to the board of

the Karori Sanctuary Trust. Given the proposed strengthened and modernised approach to the governance structure of the Karori Sanctuary Trust, Council if it wishes to, could consider at some point appointing an elected member to Karori Sanctuary Trust Board, rather than the Guardians.

Kōwhiringa | Options

16. Either approve variations to the Trust Deed of the Karori Sanctuary Trust (preferred) or reject the variations.

Whai whakaaro ki ngā whakataunga | Considerations for decision-making

Alignment with Council's strategies and policies

17. The mahi of the Karori Sanctuary Trust generally aligns with several Council strategies, including Te Atakura first to Zero, Tūpiki Ora Māori Strategy, Strategy for Children and Young People, Economic Wellbeing and several LTP priorities.

Engagement and Consultation

18. The Karori Sanctuary Trust have consulted the Guardians of the sanctuary as part of the process.

Implications for Māori

19. There are no known implications for Iwi.

Financial implications

20. None

Legal considerations

21. Council's legal team have reviewed and are comfortable with all of the variations to the Trust deed.

Climate Change impact and considerations

22. Not applicable

Communications Plan

23. On approval of the variations to the Trust Deed Council Officers will notify the Karori Sanctuary Trust that Council gives consent to the variations.



Health and Safety Impact considered

24. There are no specific considerations.

Ngā mahinga e whai ake nei | Next actions

25. If the variations to the Trust Deed are approved by Council, Council Officers will write to the Karori Sanctuary Trust notifying them that Council gives consent to the variations.

Attachments

Attachment 1.	Deed recording variation to Karori Sanctuary Trust deed and schedule_2023 ↓ 	Page 124
Attachment 2.	2016_KST Consolidated Trust Deed ↓ 	Page 143



Deed recording variation to the trust deed of the Karori Sanctuary Trust

PARTIES

Josephine Elizabeth Breese (as trustee of the Karori Sanctuary Trust)

Elizabeth Gisela Harrison (as trustee of the Karori Sanctuary Trust)

Margaret Mary Hyland (as trustee of the Karori Sanctuary Trust)

Phillip James Meyer (as trustee of the Karori Sanctuary Trust)

Peter James Herbert Monk (as trustee of the Karori Sanctuary Trust)

Russell James Spratt (as trustee of the Karori Sanctuary Trust)

DEED dated

2023

PARTIES

Josephine Elizabeth Breese (as trustee of the Karori Sanctuary Trust)
Elizabeth Gisela Harrison (as trustee of the Karori Sanctuary Trust)
Margaret Mary Hyland (as trustee of the Karori Sanctuary Trust)
Phillip James Meyer (as trustee of the Karori Sanctuary Trust)
Peter James Herbert Monk (as trustee of the Karori Sanctuary Trust)
Russell James Spratt (as trustee of the Karori Sanctuary Trust)

INTRODUCTION

- A. The Trust was established in 1995. It is governed by the trust deed of the Karori Sanctuary Trust as amended by the Trust Board on 21 April 1998, 16 February 1999, 17 October 2007, 25 June 2009, 21 December 2012 and 30 September 2016 (the "**Trust Deed**").
- B. In 2022, the Trust Board commissioned and received independent legal and governance advice regarding the Trust's governing structures and the style and content of the Trust Deed itself. That advice recommended changes to the Trust Deed to simplify and modernise the drafting, as well as substantive changes to ensure the instrument and the Trust's governance structures are fit-for-purpose for the Trust moving forward.
- C. Having considered that advice, the Trust Board has determined that, in light of legislative changes and developments in governance best practice, amendments to the Trust Deed are necessary and desirable in order for the Trust to continue to meet its objectives in accordance with its original purpose and intent.
- D. Accordingly, the Trust Board has agreed in accordance with clause 27 of the Trust Deed to vary the terms of the Trust Deed and to enter into this Deed to record those variations, as well as the consent of the Council and the Guardians to those variations.

COVENANTS

Interpretation

1. In this Deed, unless the context requires otherwise, terms defined in the Trust Deed shall have the same meaning when used in this Deed.

Variations

2. The Trust Board confirms that the Trust Deed has been varied in accordance with the requirements of clause 27 of the Trust Deed, in that it has been varied with:
 - (a) the approval of not less than 75% of the total membership of the Trust Board present at a properly convened meeting of the Trust Board for which the quorum was 75% of the total number of Trust Board members;
 - (b) the prior consent of the Guardians; and
 - (c) the prior consent of the Council.

3. The variations to the Trust Deed are as follows:
 - (a) The table of contents on page 2 of the Trust Deed is removed and replaced by the table of contents on page '2' of the annexure to this Deed labelled "**Schedule**".
 - (b) The section on page 3 of the Trust Deed headed "Background" is removed and replaced by the section headed "Background" on page 3 of the annexure to this Deed labelled "**Schedule**".
 - (c) Clauses 1–30 (inclusive) of the Trust Deed are removed and replaced by clauses 1–15 set out on pages 3 to 17 of the annexure to this Deed labelled "**Schedule**".
4. For the avoidance of doubt, clause 3 does not purport to create a new trust deed in place of the Trust Deed but amends the existing Trust Deed in the form set out in in clause 3 and the annexure to this Deed labelled "**Schedule**".
5. A working copy of the Trust Deed as amended will be prepared for day-to-day use following execution of this Deed.

SIGNED AS A DEED

THE COMMON SEAL of **THE KARORI
SANCTUARY TRUST** was hereby affixed
under the authority of the Trust:

Trust Board Member

Trust Board Member

CONSENTED to on behalf of the Wellington
City Council:

Name

Signature

CONSENTED to on behalf of Guardians of
the Sanctuary:

Name

Signature

SCHEDULE

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BACKGROUND

- A. In 1992, a proposal was made by the founder of the Sanctuary, James Lynch, through a consortium of Wellington conservation and natural science organisations, to the landowners of the Karori Reservoir (being the Council and the Greater Wellington Regional Council) to establish a secure native wildlife sanctuary on the land. The proposal was adopted, and a trust was established by way of this Deed, originally called the "Karori Reservoir Wildlife Sanctuary Trust".
- B. The Trust was incorporated in 1995. This Deed has been amended on numerous occasions, including on 21 April 1998, 16 February 1999, 17 October 2007, 25 June 2009, 21 December 2012 and 30 September 2016. In 2008, the Trust was registered as a charitable entity and, in 2009, it was renamed the "Karori Sanctuary Trust".
- C. In early 2022, the Trust Board and Council commissioned an independent review of the Trust's governance and management structures. That review was completed in November 2022. The variations made to the Deed in 2023 reflect the recommendations and outputs of that review process.

1. DEFINITIONS AND CONSTRUCTION

Defined terms

- 1.1 In this Deed, unless the context requires otherwise:

"**Annual General Meeting**" means an annual General Meeting of the Members.

"**Chair**" means the chair of the Trust Board appointed under clause 6.14.

"**clause**" is, unless otherwise qualified, a reference to a clause of this Deed.

"**Council**" means the Wellington City Council.

"**Deed**" means this document as may be altered from time to time in accordance with clause 12.

"**financial year**" means any year or other accounting period ending on 30 June or any other date adopted from time to time by the Trust Board as at the end of that period.

"**General Meeting**" means a meeting of the Members, including the Annual General meeting.

"**Members**" has the meaning set out in clause 10.1.

"**person**" and words importing a person or persons include a company, firm, organisation or trust and any state, government or governmental agency.

"**property**" means any real or personal property of any kind or nature and includes any right or interest therein.

"**Sanctuary**" means the secure wildlife sanctuary located on Waiapu Road in Karori, Wellington.

"**Trust**" means the Karori Sanctuary Trust.

"**Trust Board**" has the meaning set out at clause 5.1.

"**Trust Board Member**" means a member of the Trust Board appointed pursuant to clause 5.2.

"**Trust Assets**" means the land and all investments, property or cash held or acquired by the Trust Board from any source whatever for the purposes of the Trust.

"**Trusts Act**" means the Trusts Act 2019.

Construction

1.2 In this Deed:

- (a) except as otherwise expressly provided for by this Deed, but subject always to the applicable duties of the Trust Board, all powers or discretions vested in the Trust Board by any clause shall not in any way be limited or restricted by the interpretation of any other clause;
- (b) subject always to the applicable duties of the Trust Board, the interpretation of this Deed in cases of doubt is to favour the broadening of the powers and restricting of the liabilities of the Trust Board;
- (c) unless the context requires otherwise:
 - (i) words importing the singular include the plural and vice versa;
 - (ii) words importing one gender include the other genders;
 - (iii) words denoting natural persons include companies;
 - (iv) references to anything of a particular nature either before or after a general statement do not limit the general statement;
 - (v) references to a statute shall be deemed to be references to that statute as from time-to-time amended, re-enacted or substituted; and
 - (vi) references to a requirement for a communication to be in writing includes any form of writing, whether by post, facsimile, email or other means of communication; and
- (d) headings appear as a matter of convenience and shall not affect the construction of this Deed.

2. NAME OF THE TRUST

2.1 The Trust established by this Deed is known as the Karori Sanctuary Trust.

3. DECLARATION OF TRUST

- 3.1 **Declaration of Trust:** The Trust Board will hold the Trust Assets in perpetuity and shall hold the Trust Assets and the income arising from the Trust Assets upon trust as set out in this Deed.
- 3.2 **Incorporation of Trust:** The Trust is and shall remain incorporated under the Charitable Trusts Act 1957 as a Trust Board under the name "Karori Sanctuary Trust", or such other name as may be approved by the Registrar of Incorporated Societies.
- 3.3 **Registration as charity:** The Trust is and shall remain registered as a charitable entity under the Charities Act 2005.

4. CHARITABLE PURPOSES OF THE TRUST

- 4.1 The charitable purposes of the Trust are:
- (a) to carry out education and research into all matters pertaining to the conservation and restoration of New Zealand's natural heritage and in particular to restore representative examples of New Zealand's natural heritage;
 - (b) to establish and maintain a secure native wildlife sanctuary on Waiapu Road in Karori, Wellington;
 - (c) to restore the reservoir area ecosystem of the area as closely as practicable to its presumed pre-human state but allowing for construction of specific habitats to enhance its diversity and conservation values;
 - (d) to provide facilities for recreation and tourism activities;
 - (e) to seek and foster community support and participation;
 - (f) to manage and manipulate such ecosystems as may be necessary to maintain requisite populations; and
 - (g) to do all such other acts, matters and things as the Trust Board considers may advance any charitable purpose.
- 4.2 For the avoidance of doubt, the charitable purposes of the Trust set out in clause 4.1 above are limited to New Zealand. This limitation does not restrict the Trust from carrying on activities outside of New Zealand in order to achieve its charitable purposes.

5. THE TRUST BOARD

- 5.1 **Trust Board:** The Trust is, and shall continue to be, administered by the persons collectively forming the Trust Board, each being a Trust Board Member.
- 5.2 **Trust Board membership:** The Trust Board shall consist of no fewer than five, but no more than eight, persons appointed in accordance with clause 5.3.

- 5.3 **Appointment of Trust Board Members:** The power of appointment of new or additional Trust Board Members is and shall continue to be vested in the Council and the Trust Board as follows:
- (a) The Council has the right to appoint up to six Trust Board Members, which it must exercise by giving written notice of each appointment as it is made to the existing Trust Board Members.
 - (b) The Trust Board may appoint up to two additional Trust Board Members by giving written notice of each appointment as it is made to the Council.
- 5.4 **Skillset requirements:** It is intended that the Trust Board Members will bring with them skills and perspectives that, collectively, will be suitable for the governance of the Trust. To that end, in exercising their power of appointment, the Council and Trust Board will have regard to the desirability of having the following areas of skills and experience represented on the Trust Board:
- (a) experience in corporate and/or public sector governance and financial control;
 - (b) ability to set strategies and monitor performance;
 - (c) expertise in conservation, biodiversity or other relevant scientific disciplines;
 - (d) experience in, and understanding of, Te Tiriti o Waitangi and te ao Māori, including tikanga Māori, te reo Māori and mātauranga Māori;
 - (e) fundraising in a not-for-profit environment with fundraising networks;
 - (f) management and marketing of facilities for recreation and tourism activities; and
 - (g) experience in education and academic research, preferably at tertiary level; and
 - (h) a cultural fit with the conservation values and ethics of the Trust and the Trust Board.
- 5.5 **Vacancies on Trust Board:** Any vacancy which occurs on the Trust Board shall be filled as soon as practicable in accordance with the terms of this Deed. However, a vacancy on the Trust Board (for any reason) shall not invalidate the actions and decisions of the Trust Board.
- 5.6 **Special trust advisers:** The Trust Board shall have the power to appoint any person at any time to be a special trust adviser of the Trust, subject to the provisions of the Trusts Act.
- 5.7 **Rotation of Trust Board Members:**
- (a) At each Annual General Meeting, two Trust Board Members shall retire.
 - (b) The Trust Board Members retiring at each Annual General Meeting shall be those two who have been longest in office since their last appointment. As between two or more Trust Board Members who have been in office an equal length of time since their last appointment, those to retire shall be the Trust Board Members who have held the office of Trust Board Member for the longest time in total. As between two or more Trust Board Members who have held office in total for an equal length of time, the Trust Board Members to retire shall, unless agreed

otherwise between them, be determined by lot. For the avoidance of doubt, retiring Trust Board Members shall act as Trust Board Members throughout the Annual General Meeting at which they retire.

- (c) Subject to subclause (d) below, all Trust Board Members retiring at an Annual General Meeting shall be eligible for re-appointment to the Trust Board unless they have already served as a Trust Board Member for six consecutive years.
- (d) Where a retiring Trust Board Member has already served as a Trust Board Member for six consecutive years, they may be re-appointed to the Trust Board, notwithstanding subclause (c) above, where:
 - (i) that Trust Board Member is appointed Chair pursuant to clause 6.14 below, in which case they may continue to serve as a Trust Board Member for a further six consecutive years or until such time as they cease to hold the role of Chair, whichever occurs sooner; or
 - (ii) the Council and Trust Board agree in writing that, because special and exceptional circumstances exist, a Trust Board Member should be re-appointed for a further term.

5.8 Cessation of office of Trust Board Member: A Trust Board Member shall cease to hold office if the Trust Board Member:

- (a) resigns from office in accordance with clause 5.10;
- (b) is absent without leave from three consecutive meetings of the Trust Board;
- (c) completes their term of office;
- (d) refuses to act;
- (e) becomes insolvent or commits an act of bankruptcy;
- (f) becomes of unsound mind, becomes a person in respect of whose affairs an order under the Protection of Personal and Property Rights Act 1988 is made, or otherwise becomes unfit or unable to act as a member of the Trust Board;
- (g) ceases to qualify as an officer of a charitable entity under section 16 of the Charities Act 2005;
- (h) is removed from office pursuant to clause 5.11;
- (i) is removed, in the case of a Trust Board Member appointed by the Council in accordance with clause 5.3(a), by written notice given by the Council to the Trust Board; or
- (j) dies.

5.9 Time at which Trust Board Member ceases to hold office: Where a Trust Board Member ceases to hold office under clause 5.8, their cessation of office shall take effect from the date of the relevant reason for cessation of office described in clause 5.8.

5.10 **Resignation of Trust Board Member:** A Trust Board Member may resign by giving notice in writing to the other Trust Board Members or to the Chair of the Trust Board. As from the latter of the receipt of such notice or the date of resignation specified in that notice of resignation, the Trust Board Member so resigning shall cease to be a Trust Board Member, except as to the acts and deeds necessary for the proper vesting of the Trust Assets in the continuing or new Trust Board Members, which acts and deeds shall be done and executed at the expense of the Trust Assets.

5.11 **Removal of Trust Board Member:** Notwithstanding anything contained or implied in this Deed, a Trust Board Member may at any time be removed as a Trust Board Member by a unanimous decision of all the other Trust Board Members, with consent of the Council, if in the opinion of the other Trust Board Members the removal from office of the Trust Board Member so removed shall be in the best interests of the Trust.

6. MANAGEMENT OF TRUST

6.1 **Trust Board powers and discretions:** The Trust Board has and shall continue to have all the rights, powers and privileges of a natural person, including, without limitation, the powers contained in s 56 of the Trusts Act and the powers and discretions to:

Trust Assets

- (a) deal with the Trust Assets as if the Trust Board were the absolute owner and beneficially entitled to the Trust Assets;
- (b) purchase, lease or otherwise acquire on such tenure as the Trust Board decides, land for the purposes of the Trust;
- (c) erect, maintain and replace such buildings and other constructions and works as shall be required or considered desirable for the purposes of the Trust;

Conservation / community involvement

- (d) fence all land held by the Trust to exclude pest species;
- (e) carry out such roading of the land as shall be necessary for the purposes of the Sanctuary;
- (f) clear the land of all pest species as may be identified as requiring eradication and to maintain pest populations at an acceptable level and/or pursue total pest eradication;
- (g) provide facilities for research, education and community involvement;
- (h) seek and maintain meaningful and ongoing involvement of local iwi with the Sanctuary;
- (i) establish strategic partnerships with other parties such as iwi, tertiary institutions and the Council;
- (j) promote or undertake research;

Financial

- (k) levy fees and impose charges for entry to, and use of, all facilities;
- (l) establish and promote fee-paying membership for individuals and corporate bodies;
- (m) invest the Trust Assets in any property (as described in section 58 of the Trusts Act), noting, however, that the duty of the Trust Board to invest prudently shall not require the Trust Board to diversify its investments in so far as its investment in land acquired for the charitable purposes of the Trust is concerned;
- (n) borrow or raise moneys on mortgage or overdraft or otherwise with or without security at such rate of interest and upon such terms as the Trust Board shall think fit;
- (o) pay, apply or appropriate all or any of the income or capital of the Trust Assets to or for the purposes of the Trust;
- (p) seek revenue and funds from all available sources;

Management / governance

- (q) employ such staff as may be necessary to administer the affairs of the Trust Board and to manage the Sanctuary upon such terms as the Trust Board shall think fit;
- (r) set governance standards for the Trust's governance and management structures, and monitor performance against those standards;
- (s) delegate any of its powers to a board of management or corporate body and to establish, if it shall think fit, a management company to administer and manage the Sanctuary reserving to the Trust Board the power to appoint and remove directors of such company;
- (t) operate businesses ancillary to the attainment of the charitable purposes of the Trust; and
- (u) do all such acts or things as shall be necessary to enable the Trust Board to carry out the charitable purposes of the Trust.

6.2 **Exercise of power:** The specific powers listed in clause 6.1 are without prejudice to the generality of the powers and discretions described in that clause, or to any of the Trust Board's express or implied powers under this Deed and at law. The Trust Board may exercise their powers from time to time in such manner, on such terms, and subject to such conditions as they may in their absolute and uncontrolled discretion determine, provided they do so having regard to their duties in law and under this Deed.

6.3 **Gifts:** The Trust Board may receive any gifts, donations, koha or other disposition in money or money's worth to, or in favour of, the Trust Assets for the purposes of the Trust.

6.4 **Common seal:** The Trust Board shall have a common seal which shall be kept in the custody of the Chair, or such other officer as shall be appointed by the Trust Board, and shall be used only by authority of the Trust Board previously given at a meeting of the Trust Board

to any document requiring execution by the Trust Board. Each such use of the seal shall be performed in the presence of, and accompanied by the signatures of, at least two Trust Board Members and shall be sufficient evidence of the authority to use such seal.

- 6.5 **Authority:** No person dealing with the Trust Board shall be interested or concerned to see or inquire as to the authority to affix the seal or the authority under which any document was sealed and in whose presence it was sealed.
- 6.6 **Method of contracting:** Unless the law requires otherwise:
- (a) **Deeds:** A deed to be executed by the Trust Board may be made on behalf of the Trust Board by writing under the common seal of the Trust Board attested as referred to in clause 6.4 above.
 - (b) **Written contracts:** Any contract or other obligation required by law to be in writing, and any other written contract or obligation to be entered into by the Trust Board, may be signed on behalf of the Trust Board by a Trust Board Member or another person acting under the express or implied authority of the Trust Board.
 - (c) **Other contracts:** Any other contract or obligation may be entered into on behalf of the Trust Board in writing or orally by a Trust Board Member or another person acting under the express authority of the Trust Board.
- 6.7 **Report to Council:** The Trust Board shall provide a report to the Council quarterly or as otherwise reasonably requested by the Council.
- 6.8 **Meetings and other proceedings of the Trust Board:** Subject to the provisions in this Deed, the Trust Board may make regulations as to its meetings and as to its proceedings (including the appointment of committees and delegation of its powers) as it shall think fit.
- 6.9 **Frequency of meetings:** The Trust Board shall meet as often as it considers desirable for the efficient and proper conduct of the affairs of the Trust but, in any event, at least quarterly.
- 6.10 **Quorum:** Subject to clauses 12.1 and 14.2, a majority of the Trust Board Members shall constitute a quorum at meetings of the Trust Board.
- 6.11 **Special meetings:** A special meeting may be called at any time by a majority of Trust Board Members.
- 6.12 **Audio-visual meetings:** For the purposes of this Deed, an audio, or audio-visual meeting of the Trust Board shall constitute a meeting of the Trust Board, provided Trust Board Members constituting a quorum are in attendance. All the provisions in this Deed relating to meetings shall apply to audio or audio-visual meetings.
- 6.13 **Notice of meetings:**
- (a) Written notice of a meeting shall be communicated to each Trust Board Member at least seven days before the date of that meeting.
 - (b) Every notice of a meeting shall state the place (or audio, or audio-visual means, as applicable), day and time of the meeting, and in the case of a special meeting, notice shall also state the subject-matter of the meeting.

- (c) The requirement for notice of a meeting may be waived if the Trust Board members give their written consent.
- 6.14 **Chair:**
- (a) The Council shall appoint a Chair of the Trust Board, who shall chair all meetings of the Trust Board for such period as the Chair remains a Trust Board Member or the Council shall otherwise decide.
- (b) If the Chair is unable for any reason to perform their duties then the Council may appoint an acting Chair for the relevant period.
- (c) If the Chair cannot be present, or is not present within 15 minutes of the time appointed for any meeting, the Trust Board Members may elect one of their number as Chair of that meeting or defer the meeting if preferred.
- 6.15 **Secretary:** The Trust Board shall appoint a secretary to keep minutes of the proceedings of meetings of the Trust Board and to record all minutes and the results of any resolutions voted on.
- 6.16 **Minutes:** Minutes of the proceedings of all meetings of the Trust Board shall be recorded in a minute book (electronic or otherwise) to be kept for that purpose by the secretary and shall be signed by the Chair of the meeting at which the minutes are confirmed. Every such minute purporting to be so signed shall be prima facie evidence of the matters recorded.
- 6.17 **Resolutions:**
- (a) Except where this Deed provides otherwise, a resolution is validly made when it is passed by a simple majority of those Trust Board Members present and entitled to vote at a duly convened and conducted meeting of the Trust Board or of a committee (as the case may be). In the event of the voting being declared even, the Chair shall have a casting vote.
- (b) A resolution in writing signed by a simple majority of all Trust Board Members shall be as valid and effectual as if it had been passed at a duly convened and constituted Trust Board meeting. Any such resolution may consist of several like documents each signed by one or more Trust Board Members. Any such document sent by a Trust Board Member by facsimile or email shall be deemed to have been duly signed by that Trust Board Member.
- (c) It is expected, but not required, that decision-making will occur on a consensus-basis.
- 6.18 **Validity of proceedings:** Where, for any reason, a Trust Board Member is not properly appointed, re-appointed or is disqualified from holding office, anything done by that Trust Board Member (or by a meeting at which that Trust Board Member was present as a Trust Board Member or committee member) before discovery of the irregularity, shall be as valid as if that Trust Board Member had been duly appointed, re-appointed or had not been disqualified (as the case may be).

6.19 **Delegation of powers:**

- (a) **Power to delegate:** The Trust Board may delegate to any person or committee such powers of the Trust Board as the Trust Board may decide for carrying out the purposes of the Trust. Any such committee may co-opt any other person, whether a Trust Board Member or not, to be a member of that committee.
- (b) **Delegate bound:** Any person or committee acting under delegated power shall act in accordance with the terms of this Deed and these rules and, in the absence of proof to the contrary, shall also be presumed to be acting within the terms of the delegation.
- (c) **Delegation revocable:** The Trust Board may revoke wholly or partly any delegation of the powers of the Trust Board at any time.
- (d) **Procedure:** Subject to this Deed and any directions given by the Trust Board, each committee may regulate its own procedure.

6.20 **Bank account:** The Trust Board shall keep an account or accounts at such bank or banks as the Trust Board may decide. Cheques, withdrawals, transactions and authorities shall be signed, endorsed or electronically authorised, as the case may be, by such person or persons as the Trust Board may decide.

7. INTERESTED TRUST BOARD MEMBERS

7.1 **Meaning of interested:** A Trust Board Member will be interested in a transaction to which the Trust is a party if the Trust Board Member:

- (a) is a party to, or will derive a material financial or other benefit from, that transaction;
- (b) has a material financial or other interest in another party to the transaction;
- (c) is a director, officer or trustee of another party to, or person who will or may derive a material financial or other benefit from, the transaction, not being a party that is wholly owned by the Trust;
- (d) is the parent, child or spouse of another party to, or person who will or may derive a material financial or other benefit from, the transaction; or
- (e) is otherwise directly or indirectly interested in the transaction.

7.2 **Disclosure of interests:** Any Trust Board Member who is interested in any property or undertaking in which the Trust is or may be in any way concerned or involved shall disclose the nature and extent of any of their interests to the other Trust Board Members and record it in an interests register.

7.3 **Interested member not involved:** Any Trust Board Member who is interested in any property or undertaking in which the Trust is or may be in any way concerned or involved shall not take any part whatever in any deliberations of the Trust Board concerning any matter in which that Trust Board Member is or may be interested other than as a Trust Board Member.

8. NO PRIVATE PECUNIARY PROFIT FOR ANY INDIVIDUAL, AND EXCEPTIONS

8.1 **No private pecuniary profit:** No private pecuniary profit shall be made by any person involved in this Trust, except that:

- (a) Trust Board Members may receive a board fee as set by the Trust Board, in line with the Council's advice;
- (b) any Trust Board Member may receive full reimbursement for all expenses properly incurred by that Trust Board Member in connection with the affairs of the Trust. All expenses must be approved by the Chair, and the Chair's expenses must be approved by another Trust Board Member, prior to reimbursement being made; and
- (c) the Trust may pay reasonable remuneration to any officer or servant of the Trust (whether a Trust Board Member or not) in return for professional services actually rendered to the Trust.

8.2 **Trust Board Members to comply with restrictions:** The Trust Board, in determining all reimbursements, remuneration and charges payable in terms of this clause, shall ensure that the restrictions imposed by clauses 8.1 and 8.3 of this Deed are strictly observed.

8.3 **Recipient not to influence benefits:** Notwithstanding anything contained or implied in this Deed, any person specified in section CW 42(1)(c) of the Income Tax Act 2007, including:

- (a) a settlor or Trust Board Member;
- (b) in the case of a corporate trustee of the Trust, a shareholder or director of that trustee;
- (c) a shareholder or director of any company carrying on any business of the Trust;
- (d) a settlor or trustee of any trust which is a shareholder of any company carrying on any business of the Trust; or
- (e) an associated person (as defined by the Income Tax Act 2007) of any such settlor, trustee, shareholder or director,

shall not by virtue of that capacity in any way (whether directly or indirectly) determine or in any way materially influence the determination of, the nature or the amount of any benefit or advantage or income or the circumstances in which it is or is to be received, gained, achieved, afforded or derived by that person.

8.4 **Professional account and influence:** A person who in the course of and as part of the carrying on of their business of a professional public practice shall not, by reason only of their rendering professional services to the Trust or to any company by which any business of the Trust is carried on, be in breach of the provisions of this clause.

9. LIABILITY AND INDEMNITY OF TRUST BOARD MEMBERS

9.1 Liability:

- (a) A Trust Board Member shall be liable only for any loss attributable to that Trust Board Member's dishonesty, wilful misconduct or gross negligence. No Trust Board Member will be liable for any other loss attributable to any breach of trust by the Trust Board Member.
- (b) No Trust Board Member will be liable for any loss attributable to any breach of trust by any other member of the Trust Board and nor will any Trust Board Member be bound to take, or liable for failing to take, any proceedings against another Trust Board Member for alleged breach of trust.

9.2 **Indemnity:** A Trust Board Member shall be entitled to full and complete exoneration, indemnity and reimbursement from the Trust Assets for any and all liability and expense which the Trust Board Member incurs in relation to the Trust (including in defending or prosecuting any proceedings in relation to the Trust) and which is not attributable to the Trust Board Member's dishonesty, wilful misconduct or gross negligence.

9.3 **Limitation of overall liability:** The liability of the Trust Board, or the Trust Board Members, or any person to whom power has been delegated in accordance with this Deed, is limited to the assets of the Trust.

9.4 **Meaning of Trust Board Member in clause 9:** For the purposes of clauses 9.1 to 9.3 above, all references to a "Trust Board Member" shall include former Trust Board Members and any persons to whom powers have been delegated under this Deed.

10. GENERAL MEETINGS OF MEMBERS

10.1 **Members:** It is anticipated that the Trust will continue to be supported by a wide range of membership categories, including private individuals, corporates and life members ("**Members**"). These membership options are to be addressed in a separate governance document / Board charter.

10.2 **Time and place:** General Meetings of Members shall be held at such times and at such place as the Trust Board decides. It is expected, but not required, that General Meetings will take place in person.

10.3 **Annual General Meeting:** The Annual General Meeting shall be held not later than 31 December in every year in order to:

- (a) receive the annual report and financial statements of the Trust for the preceding year ended 30 June;
- (b) decide on any resolution for consideration by the Members (provided that fourteen days' notice of the resolution has been given to the Trust Board in writing in advance); and
- (c) conduct such other general business as the Trust Board may think fit.

- 10.4 **Notice:** Members must be given at least twenty-one days' prior notice of the date of any General Meeting. Notice may be given by any of the following:
- (a) advertising in the Wellington daily newspaper and/or any Wellington community newspaper;
 - (b) writing to Members by post or email;
 - (c) advertising on the Trust's website and/or social media accounts; or
 - (d) advertising on the websites of associated organisations.
- 10.5 **Chair:** The Chair (or, in the Chair's absence, a Trust Board Member appointed by the Trust Board for that purpose) will chair each General Meeting.
- 10.6 **Voting:** Members entitled to vote at General Meetings who are present in person, by proxy, or by their duly authorised representative, shall each be entitled to one vote at General Meetings. In the case of a tied vote on any matter, the chair of the meeting shall have a casting vote as well as a deliberative vote.
- 10.7 **Quorum:** Ten Members entitled to vote at General Meetings who are present in person, by proxy, or by their duly authorised representative shall constitute a quorum for General Meetings.
- 11. ACCOUNTS, ANNUAL REPORTS AND AUDIT**
- 11.1 **True accounts:** The Trust Board shall cause true accounts for each year to be kept in such manner as the Trust Board may decide of all receipts, credits, payments, assets and liabilities of the Trust and all such other matters necessary for showing the true state and condition of the Trust.
- 11.2 **Annual report:** At least twenty-one days before each Annual General Meeting, the Trust Board shall present an annual report for the relevant financial year dealing with the affairs of the Trust, including a statement of the Trust's income and expenditure during the previous financial year and a statement of its assets and liabilities at the end of that financial year. The Trust Board shall publish the annual report to the Members.
- 11.3 **Election to audit:** Subject to clause 11.4, the Trust Board may resolve to audit the Trust's financial statements for any financial year.
- 11.4 **Auditing requirements:** Where the Trust's financial statements are legally required to be audited (pursuant to the Charities Act 2005 or otherwise), or where the Trust Board elects to audit the Trust's financial statements through clause 11.3, the Trust Board must appoint a properly qualified auditor to audit the statements as convenient after the conclusion of each financial year (and no later than six months after the end of that financial year). The person appointed as auditor must not be a Trust Board Member.
- 12. ALTERATIONS TO DEED**
- 12.1 **Alterations:** This Deed may be altered only by a resolution of at least 75 per cent of the Trust Board Members present and voting at a properly convened and conducted meeting of the Trust Board. For the purposes of this clause, 75 per cent of the total number of Trust

Board Members eligible to attend a meeting of the Board shall constitute a quorum. For the avoidance of doubt, this clause overrides clause 6.10.

- 12.2 **No prejudice to charitable nature:** Before resolving to make any alteration to this Deed, the Trust Board Members must be satisfied that the proposed alteration does not prejudice the charitable nature of the Trust, or prejudice the ability of the Trust to be or remain registered as a charitable entity under the Charities Act 2005.
- 12.3 **Council consent:** No alteration may be made to this Deed without the written consent of the Council.
- 12.4 **Alterations consistent with purpose and intent:** When considering any proposed alteration to this Deed, the Trust Board shall as far as practicable preserve the integrity of the Trust's original purpose and intent.

13. POWERS OF THE COUNCIL

13.1 If any of the following issues arise:

- (a) the Council is called upon or makes payment of any monies due under any guarantee given on behalf of the Trust;
- (b) the Trust is in breach of its obligations under any term loan or any financial assistance or arrangement between the Council and the Trust, or entered into by the Council at the request of the Trust;
- (c) in the Council's reasonable opinion there has been a material breach by the Trust of any of the terms and conditions of any agreement entered into by the Trust with the Council relating to the guarantee, any term loan or financial assistance; or
- (d) the Council is not reasonably satisfied in any material respect with the Trust's financial position (including but without limitation as to the status of any loan facility),

then the Council may do any one or more of the following:

- (e) provided the Council has complied with the requirements of the Local Government Act 2002 in relation to establishing a council-controlled organisation, appoint and remove all Trust Board Members to and from the Trust Board;
- (f) appoint a Council administrator who may, to the extent authorised by his or her terms of reference as set by the Council:
 - (i) assist the Trust to address the issue;
 - (ii) monitor the Trust's progress in relation to the issue;
 - (iii) make recommendations to the Council on whether or not the Council should take further action in relation to the Trust; and/or
 - (iv) direct the Trust to act to address the issue.

- 13.2 The Trust Board will make information available to, and cooperate with, any Council administrator appointed under clause 13.1(f).
- 13.3 If the Trust is in default of its obligations under any term loan guaranteed by the Council, or any other financial assistance made by the Council to the Trust or by the Council at the request of the Trust, and the default is not remedied within a period of 90 days, the Trust shall be wound up if the Council so directs. All appropriate steps shall be taken by the Trust Board to effect a winding up directed by the Council, and the surplus assets shall be disposed of in accordance with the provisions of clause 14.3 of this Deed.
- 14. WINDING UP**
- 14.1 **Reasons for wind-up:** The Trust Board may wind up the Trust if:
- (a) in the Trust Board's opinion, it becomes impossible, impracticable or inexpedient to carry out the charitable purposes; or
 - (b) the Trust Board considers, in its absolute discretion, that the charitable purposes of the Trust are or may be better served by winding up the Trust.
- 14.2 **Process:** The Trust Board may be wound up only by a written resolution supported by a majority vote of 75 percent of the total Trust Board Members at a properly convened meeting of the Trust Board. For the purposes of this clause, 75 per cent of the total number of Trust Board Members eligible to attend a meeting of the Board shall constitute a quorum. For the avoidance of doubt, this clause overrides clause 6.10.
- 14.3 **Surplus assets:** On the winding up or dissolution of the Trust, the Trust Board must only give or transfer all surplus assets after the payment of costs, debts and liabilities:
- (a) to some other charitable organisation or body within New Zealand having similar purposes to the Trust; or
 - (b) for some other charitable purpose or purposes within New Zealand.
- 15. GOVERNING LAW**
- 15.1 This Deed shall be governed and construed in accordance with the laws of New Zealand.

TRUST DEED OF
THE KARORI SANCTUARY TRUST

Consolidated to 30 September 2016

I hereby certify that this is a
correct copy of the trust deed or
rules of the Karori Sanctuary Trust.

Meyer.
Chair.

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KARORI SANCTUARY TRUST

THIS DEED dated

1995

PARTIES

MICHAEL STEWART MORRIS Chartered Accountant,
JAMES ROBERT LYNCH Company Director,
ANDREW JOHN WHITFIELD FOSTER City Councillor,
JOHN BERKELEY JAMES WELLS Dean of Science,
JACQUELINE MARY RENOUF Chief Executive,
NANCY SING WAH WARD Consultant and
HELEN MARION FERNER Structural Engineer
all of Wellington
(hereinafter called the "Founding Trust Board Members")

BACKGROUND

In 1992 a proposal was made by the Sanctuary founder James R. Lynch ("A Native Wildlife Sanctuary for Wellington" Lynch 1992), through a Consortium of Wellington Conservation and Natural Science Organisations, to the landowners (the Council and Greater Wellington Regional Council) to establish a secure native wildlife sanctuary in the Karori Reservoir in the City of Wellington. After adoption of the proposal the parties agreed to allow the formation of a trust, originally called the "Karori Reservoir Wildlife Sanctuary Trust". The Trust was incorporated in 1995 and amended by resolution dated 4 June 2009, and after additional capital funding by the Council was renamed the "Karori Sanctuary Trust". In 2012 Karori Sanctuary Trust sought additional grant funding from the Council which has been allowed subject to a review of the Trust's governance and management structures. The changes made to this Deed have been agreed between the Council and the Trust Board as a result of that review process.

THIS DEED RECORDS:

1. DEFINITIONS

1.1 In this Deed the following terms shall mean where the context so requires or admits:

"Annual General Meeting" means an annual general meeting of the Members.

"**Chairperson**" means the chairperson of the Trust Board appointed under clause 9.5.

"**Council**" means the Wellington City Council.

"**Deed**" means this document, and as may be amended from time to time in accordance with section 27.

"**Effective Date**" means 30 September 2016.

"**General Meeting**" means a meeting of the Members, including the Annual General Meeting.

"**Guardians**" means the persons as appointed from time to time in accordance with clauses 10.4 and 10.7.

"**Members**" means the "Corporate Members", "Ordinary Members", "Honorary Members" and "Life Members" as defined in sections 13 to 16.

"**Sanctuary**" means the Karori wildlife sanctuary located at 50 Waiapu Road, Karori, Wellington.

"**Trust**" means Karori Sanctuary Trust.

"**Trust Board**" means the persons as shall be appointed from time to time in accordance with clause 7.

"**Trust Fund**" means the land and all investments, property or cash hereinafter transferred to and vested in the Trust Board to be held in accordance with the provisions of this Deed.

2. MISCELLANEOUS MATTERS AFFECTING INTERPRETATION

- 2.1 Headings are used for convenience only and are not to be construed as in any way affecting or qualifying the meaning of any of the provisions of this Deed.
- 2.2 Words importing the singular shall include the plural and vice versa, and words in the first person singular shall include the third person singular and words importing the masculine gender, the feminine gender and the neuter gender shall include all genders.
- 2.3 References to any law, legislation or legislative provision include any statutory modification, amendment or re-enactment, and any subordinate legislation or regulations issued under that legislation or legislative provision.

3. PROPER LAW

3.1 This Deed and the trusts created under it shall be governed by and construed in accordance with New Zealand law.

4. INCORPORATION

4.1 The Trust Board is and shall continue to be, incorporated in accordance with the provisions of the Charitable Trusts Act 1957 under the name of KARORI SANCTUARY TRUST.

4.2 The Trust shall continue to be registered as a charitable entity under the Charities Act 2005 for so long as it is eligible for such registration.

5. OBJECTS

5.1 The objects of the Trust are as follows:-

- (a) To carry out education and research into all matters pertaining to the conservation and restoration of New Zealand's natural heritage and in particular to restore representative examples of New Zealand's natural heritage.
- (b) To establish and maintain a secure native wildlife sanctuary in the Karori Reservoir in the City of Wellington.
- (c) To restore the reservoir area ecosystem as closely as practicable to its presumed pre-human state but allowing for construction of specific habitats to enhance its diversity and conservation values.
- (d) To provide facilities for recreation and tourism activities.
- (e) To seek and foster community support and participation.
- (f) To manage and manipulate such ecosystems as may be necessary to maintain requisite populations.

5.2 For the avoidance of doubt, the charitable purposes of the Trust set out in clause 5.1 are limited to New Zealand. This limitation does not restrict the Trust from carrying on activities outside of New Zealand in order to achieve its charitable purposes.

6. DECLARATION OF TRUST

- 6.1 The Trust Board will hold the Trust Fund in perpetuity and shall hold the Trust Fund and the income arising from the Trust Fund upon the trusts set out in this Deed.
- 6.2 The Trust Board is authorised to accept as part of the Trust Fund any gifts, donations, bequests, devises, settlements or other disposition in money or money's worth to or in favour of the Trust Fund and to retain them in their original form without selling or converting the same into money and to hold the same upon trust for the general purposes of the Trust.

7. THE TRUST BOARD

- 7.1 Subject to clauses 7.2 and 7.3 the Trust Board shall consist of a minimum of five (5) and a maximum of seven (7) persons.
- 7.2 From the Effective Date, the Trust Board shall consist of:
- (a) up to six (6) persons appointed by the Council in accordance with clause 7.4(a); and
 - (b) up to two (2) persons appointed by the Trust Board in accordance with clause 7.4(c).
- 7.3 The power of appointment of new or additional members of the Trust Board shall be vested in the Council and the Trust Board in accordance with clauses 7.4(a) and 7.4(c) respectively.
- 7.4 From the Effective Date:
- (a) The Council shall exercise its right to appoint five (5) to six (6) members of the Trust Board, by:
 - (i) inviting the Guardians to nominate individuals for consideration by Council in accordance with clause 7.4(b); and
 - (ii) giving written notice of each appointment as it is made, to the existing members of the Trust Board and to the Guardians (such appointment to have effect only in accordance with clause 7.4(d)).
 - (b) The Guardians may respond to an invitation from Council under clause 7.4(a)(i) by:

-
- (i) calling for nominations from the Members or following another appropriate process to identify candidates for nomination;
 - (ii) considering (by taking into account the skills and experience criteria set out in clause 7.5(b) and 7.5(c)) any nominations received from the Members and any other candidates that the Guardians consider appropriate;
 - (iii) nominating one or more individuals for consideration by Council (including, where appropriate, nominating one or more existing Trust Board members for reappointment); and
 - (iv) appointing a representative to liaise with the Trust Board and the Council on behalf of the Guardians in the nominations process.
- (c) The Trust Board may (following consultation with the Guardians and having obtained the consent of the Council) appoint up to two (2) additional members of the Trust Board who possess specialist skills required by the Trust Board ("Co-opted Trust Board Members"), by giving written notice of each appointment, as it is made, to the existing members of the Trust Board and to the Council and the Guardians (such appointment to have effect only in accordance with clause 7.4(d)).
- (d) The notices of appointment under clauses 7.4(a) or 7.4(c) shall have no effect until such time as the appointments under clauses 7.4(a) or 7.4(c) result in any Trust Board made up of such appointees meeting the requirements of clause 7.2. At that time, such appointments shall be effective and any members of the existing Trust Board who have not been appointed by notice under clauses 7.4(a) or 7.4(c) shall cease to be Trust Board members.

7.5 Without limiting the Council's or the Trust Board's ability to determine their own appointees to the Trust Board, in exercising their power of appointment they must each have regard to:

- (a) in the case of the Council, any nominations received from the Guardians under clause 7.4(b); and
- (b) the need for the Trust Board as a whole to include persons with an appropriate range and balance of skills and experience to ensure the sound governance and management of the Trust and to assist the Trust to achieve its objects; and
- (c) the desirability of having the following areas of skills and experience

represented on the Trust Board:

- (i) experience in corporate and/or public sector governance and financial control;
- (ii) ability to set strategies and monitor performance;
- (iii) expertise in conservation, biodiversity or other relevant scientific disciplines;
- (iv) fundraising in a not for profit environment with fundraising networks;
- (v) management and marketing of facilities for recreation and tourism activities;
- (vi) experience in education and academic research, preferably at tertiary level.

7.6 Subject to clause 7.7, the term of office of each member of the Trust Board shall expire at the end of three (3) years from the date of his or her appointment, or if appointed for a shorter period at the end of the term specified in the notice of appointment, provided always that he or she shall be eligible for re-appointment from time to time so long as the total period for which that member of the Trust Board holds office continuously does not exceed six (6) years.

7.7 A member of the Trust Board who has held office for six (6) years may be appointed for a further term of up to three (3) years if he or she is appointed to the office of the Chairperson and, following nine (9) years as a member of the Trust Board, such member may be re-appointed for an additional term but only in special circumstances as determined by the Council.

7.8 When any Council appointed member of the Trust Board's appointment ceases for any reason whatsoever, then the Council may appoint a new Trust Board member. Appointment will be in accordance with clause 7.4 and as soon as possible after such member of the Trust Board's term of office ceases so that the total number of members of the Trust Board shall not at any time be less than five (5) nor more than seven (7). For the avoidance of doubt, it is permissible for the Council to state 30 (or fewer) days in advance of the cessation of a Trust Board member's term of office who his or her successor will be and that member shall take office on the day after the person who he or she substitutes ceases to hold office.

Honarium and expenses of the Trust Board

- 7.9 The members of the Trust Board shall not be paid for their services as a member of the Trust Board, but may receive an honorarium set by the Council.
- 7.10 Every member of the Trust Board shall be entitled to be reimbursed out of the Trust Fund for all reasonable travelling, accommodation and other expenses properly incurred in attending meetings of the Trust Board or while engaged on the activities of the Trust Board subject in every case to approval by the Trust Board.

8. TRUST BOARD POWERS

- 8.1 The Trust Board shall have the following powers:
- (a) To purchase, lease or otherwise acquire on such tenure as may be available the land presently held in fee simple by the Council for the purpose of the Karori Reservoir together with such other land as shall from time to time be required for the purposes of the Trust.
 - (b) To erect, maintain and replace from time to time such buildings and other constructions and works as shall be required or considered desirable for the purposes of the Trust.
 - (c) To fence all land held by the Trust to exclude pest mammal species.
 - (d) To carry out such roading of the land as shall be necessary for the purposes of the wildlife sanctuary.
 - (e) To clear the land of all pest species as may be identified from time to time as requiring eradication and to maintain pest populations at an acceptable level until pest management technology makes total eradication feasible.
 - (f) To provide facilities for research, education and community involvement.
 - (g) To levy fees and impose charges for entry to and use of all facilities.
 - (h) To seek revenue and funds from all available sources.
 - (i) To establish and promote fee paying membership for individuals and corporate bodies.
 - (j) To seek and maintain meaningful and ongoing involvement of local iwi in the sanctuary.
 - (k) To employ such staff as may be necessary to administer the affairs of the

Trust Board and to manage the Sanctuary upon such terms as the Trust Board shall think fit.

- (l) To borrow or raise moneys on mortgage or overdraft or otherwise with or without security at such rate of interest and upon such terms as the Trust Board shall think fit.
- (m) To do all such acts or things as shall be necessary to enable the Trust Board to carry out the objects of the Trust.
- (n) To delegate any of its powers to a board of management or corporate body and to establish if it shall think fit a management company to administer and manage the Sanctuary reserving to the Trust Board the power to appoint and remove the directors of such company.
- (o) The full powers of investment prescribed in section 13A of the Trustee Act 1956 and, subject to the extensions and qualifications to those powers contained in the Act, provided that the duty of the Trust Board to invest prudently shall not require the Trust Board to diversify its investment in so far as its investment in land acquired for the objects of the Trust or its shareholding in a management company is concerned.
- (p) To employ persons or agents including investment managers for the Trust Fund or any part thereof.
- (q) To operate businesses ancillary to the attainment of the objects of the Trust.
- (r) To promote or undertake research.

9. PROCEEDINGS OF THE TRUST BOARD

- 9.1 To the extent not otherwise provided for in this Deed the Trust Board may from time to time make such regulations as to its meetings and as to its proceedings (including the appointment of subcommittees and delegation of its powers) as it shall think fit.

Trust Board Meetings

- 9.2 The Trust Board shall meet no less frequently than quarterly.
- 9.3 The Trust Board shall provide a report to the Council quarterly.
- 9.4 In addition to such other meetings as it may hold from time to time the Trust Board shall hold a meeting of the Trust Board prior to the Annual General Meeting and not later than 31 October in every year for the purposes of:

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- (a) receiving and approving the financial statements of the Sanctuary Trust;
 - (b) appointing an auditor;
 - (c) setting an annual reimbursement budget against which the Guardians may make claims (at the Guardians' sole discretion) in accordance with clause 10.12 and
 - (d) such other general business as the Trust Board shall think fit.

Chairperson of the Trust Board

- 9.5 The Council shall appoint one of the members of the Trust Board to be chairperson of the Trust ("Chairperson"). The Chairperson may hold that office for the term of appointment as a member of the Trust Board, unless replaced as the Chairperson in accordance with clause 9.6, and shall be eligible for re- appointment.
- 9.6 The Council may replace the current Chairperson with a new Chairperson at any time within the current Chairperson's period of office.
- 9.7 If the Chairperson is unable for any reason to perform the Chairperson's duties then the Trust Board may elect an acting Chairperson during the relevant period of inability.
- 9.8 In appointing the Chairperson in accordance with clause 9.5, the Council shall have regard to the need for that person to exhibit the following attributes:
 - (a) have organisational leadership skills and an effective understanding of governance and strategy;
 - (b) have the ability to provide effective leadership of the Trust Board and the ability to ensure that other members of the Trust Board contribute effectively to the governance of the Sanctuary Trust;
 - (c) have the ability to ensure that the Sanctuary Trust governance arrangements and risk management policies are reviewed and updated from time to time to reflect current best practice;
 - (d) have the ability to observe a no surprises policy and the ability to manage key relationships with funders, stakeholders and the wider community.

Conduct of Trust Board Meetings

9.9 Meetings of the Trust Board shall be held at such times and places as are appointed:

- (a) By the Chairperson; or
- (b) By any three (3) or more members of the Trust Board acting jointly

and shall be preceded (unless such requirement be waived by the Trust Board) by 14 days' notice in writing to the members of the Trust Board entitled to attend any such meeting.

9.10 Not less than three (3) members of the Trust Board shall constitute a quorum for meetings of the Trust Board.

9.11 A meeting of the Trust Board, where notice of the meeting has been properly given, may be held either:

- (a) By a number of members of the Trust Board, who constitute a quorum, being assembled together at the place, date and time appointed for the meeting; or
- (b) By means of audio, or audio and visual, communication by which all members of the Trust Board, participating and constituting a quorum, can simultaneously hear each other throughout the meeting.

9.12 Any business which may be done by the Trust Board at a meeting under the provisions of this section 9 may be done by a resolution passed, without a meeting or any previous notice being required, by means of an entry in the Trust Board's minute book signed (or approved by e-mail in accordance with the Trust Board's policy on e-mail approvals as determined from time to time) by at least 75% of the members of the Trust Board. A copy of a resolution signed (electronic signature is acceptable) by a Trust Board Member and transmitted electronically (including by email or facsimile) shall be accepted as due compliance with the provision of this clause for the purposes of entry of a resolution in the Trust Board's minute book. If a procedure of the kind set out in this clause 9.12 is adopted, the Secretary of the Trust Board shall within 14 days after any resolution is passed in this manner send to every member of the Trust Board confirmation that such resolution has been passed.

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- 9.13 If at any meeting the Chairperson is not present within fifteen minutes after the time appointed for holding the meeting the members of the Trust Board present may choose one of their number to be Chairperson of the meeting.
- 9.14 Questions arising at any meeting of the Trust Board shall be decided by a majority of votes. Each member shall have one vote and a determination by a majority of the members present shall for all purposes be deemed a determination of the Trust Board. In case of an equality of votes the Chairperson shall have a second or casting vote.
- 9.15 The Trust Board may act for all purposes notwithstanding any vacancy in their number and all proceedings at any meeting of the Trust Board shall be valid and effectual notwithstanding that it may afterwards be discovered that any member of the Trust Board is not properly qualified.

Committees

- 9.16 Subject to the provisions of this Deed, the Trust Board may appoint committees of the Trust Board. It may delegate any of its powers to such committees, and may lay down rules for regulating the proceedings of committees. Committees shall only have the powers and duties that are conferred upon them by the Trust Board.
- 9.17 The Trust Board may appoint to any committee any person who is not a member of the Trust Board if in the opinion of the Trust Board that person has the knowledge that will assist the work of the committee.
- 9.18 In accordance with clause 9.16, the Trust Board must appoint an audit and risk management committee that includes a person who is not a member of the Trust Board that has the knowledge that will assist the work of the committee.
- 9.19 The chairperson appointed by the committee shall convene committee meetings as required.
- 9.20 Committee proceedings shall generally conform to the procedures adopted for meetings of the Trust Board.

Secretary of the Trust Board

- 9.21 The Trust Board shall appoint a secretary and shall cause minute books to be kept of the proceedings at meetings of the Trust Board and shall cause entries to be made therein of all resolutions put to the vote and of the result of the voting and any such minutes signed by the Chairperson or by a member of the Trust Board appointed by the Trust Board for that purpose and who was present at the meeting shall be conclusive evidence of the due passing of any resolution and the amount of the majority voting in favour thereof.

10. GUARDIANS OF THE SANCTUARY

10.1 The role of the Guardians is to:

- (a) safeguard the Trust's vision, values, mission and strategic direction;
- (b) approve amendments to this Deed;
- (c) represent stakeholder interests;
- (d) nominate individuals for consideration when the Council is selecting Trust Board members in accordance with clause 7.4(b);
- (e) appoint the Patron, Vice Patrons and Honorary Members;
- (f) provide advice to the Trust Board on the Trust's statement of intent;
- (g) provide advice to the Trust Board on the functioning of the Trust;
- (h) receive reports from and provide feedback to the Trust Board; and

10.2 The Guardians will have the powers necessary to perform their role.

10.3 For the avoidance of doubt, the Guardians have no role in decisions concerning the day-to-day management of the Trust, including the appointment of the Chief Executive of the Trust.

10.4 The Guardians shall consist of persons appointed or elected as follows:

- (a) one representative appointed by iwi;
- (b) one Councillor appointed by the Council;
- (c) up to four Members, from 2013 elected in accordance with clause 20;
- (d) one representative appointed by Victoria University of Wellington;
- (e) the Patron or a Vice Patron (as agreed) of the Trust;
- (f) a representative from time to time appointed by any other group, entity or institution that the Guardians consider appropriate.

10.5 The Chairperson of the Trust Board shall be entitled to receive notice of and attend meetings of the Guardians but shall not be entitled to vote.

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- 10.6 The term of appointment of each member of the Guardians that is elected by the Members shall expire at the end of three (3) years from the date of his or her appointment, or if appointed for a shorter period, at the end of the term specified in the notice of appointment, provided always that he or she shall be eligible for re-appointment from time to time so long as the total continuous period for which any member of the Guardians shall not exceed nine (9) years.
- 10.7 Any vacancy among the members of the Guardians shall be filled by the person or body who has the power of appointment under clause 10.4 as soon as possible after such vacancy shall arise so that the total number of members of the Guardians shall not at any time be less than five (5).

Rotation of Guardians

- 10.8 Notwithstanding clause 10.6, at each Annual General Meeting of the Members from 2015, at least one of the Member-elected Guardians shall retire and a replacement shall be elected in accordance with clause 20.
- 10.9 The members of the Guardians who must retire under clause 10.8 (unless they otherwise agree among themselves) shall be those members who have been longest in appointment, or as between persons who became members of the Guardians on the same day, those to retire shall be determined by lot.
- 10.10 A Guardians member shall not be a member of the Trust Board by virtue of his or her appointment as a Guardians member and no person may be both a Guardians member and a member of the Trust Board concurrently, except the Chairperson of the Trust Board.

Remuneration and expenses of the Guardians

- 10.11 No member of the Guardians shall be paid any remuneration for services as a member.
- 10.12 Every Guardians member shall be entitled to be reimbursed out of the Trust Fund for all reasonable travelling, accommodation and other expenses properly incurred in attending meetings of the Guardians or while engaged on the activities of the Guardians up to an aggregate of the annual reimbursement budget set by the Trust Board in accordance with clause 9.4(c) and subject in every case to approval by the Guardians.

11. PROCEEDINGS OF THE GUARDIANS

11.1 To the extent not otherwise provided for in this Deed the Guardians may from time to time make such regulations as to their meetings and as to their proceedings (including the appointment of subcommittees and delegation of their powers) as they shall think fit.

Guardians' meetings

11.2 In addition to such other meetings as they may hold from time to time, the Guardians shall hold a meeting prior to the Annual General Meeting and not later than 31 October in every year for the purposes of:

- (a) where required, nominating members to the Council for consideration as a Trust Board member;
- (b) electing a chairperson of the Guardians; and
- (c) for such other general business as the Guardians shall think fit.

11.3 Meetings of the Guardians shall be held quarterly and at such times and places as are appointed:

- (a) by the chairperson of the Guardians; or
- (b) by any five (5) or more members of the Guardians acting jointly,

and shall be preceded (unless such requirement be waived by the Guardians) by 14 days' notice in writing to the members of the Guardians entitled to attend any such meeting.

11.4 Not less than four (4) members of the Guardians shall constitute a quorum for meetings of the Guardians.

11.5 A meeting of the Guardians, where notice of the meeting has been properly given, may be held either:

- (a) by a number of members of the Guardians, who constitute a quorum, being assembled together at the place, date and time appointed for the meeting;
or
- (b) by means of audio, or audio and visual, communication by which all members of the Guardians participating and constituting a quorum, can simultaneously hear each other throughout the meeting.

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- 11.6 Any business which may be done by the Guardians at a meeting under the provisions of this section 11 may be done by a resolution passed, without a meeting or any previous notice being required, by means of an entry in the Guardians' minute book, signed (or approved by e-mail in accordance with the Guardians' policy on e-mail approvals as determined from time to time) by at least 75% of the members of the Guardians. A copy of a resolution signed (electronic signature is acceptable) by a Guardians member and transmitted electronically (including by facsimile) shall be accepted as due compliance with the provision of this clause for the purposes of entry of a resolution in the Guardians' minute book. If a procedure of the kind set out in this clause 11.6 is adopted, the Secretary of the Guardians shall within 14 days after any resolution is passed in this manner send to every member of the Guardians confirmation that such resolution has been passed.

Chairperson of the Guardians

- 11.7 The Guardians shall appoint one of their members (except for the Chairperson of the Trust) as the chairperson of the Guardians.
- 11.8 The chairperson of the Guardians shall hold office for that year. If at any meeting the chairperson is not present within fifteen minutes after the time appointed for holding the meeting the members of the Guardians present may choose one of their number to be chairperson of the meeting.
- 11.9 Questions arising at any meeting of the Guardians shall be decided by a majority of votes. Each member shall have one vote and a determination by a majority of the members present shall for all purposes be deemed a determination of the Guardians. In case of an equality of votes the chairperson shall have a second or casting vote.
- 11.10 The Guardians may act for all purposes notwithstanding any vacancy in their number and all proceedings at any meeting of the Guardians shall be valid and effectual notwithstanding that it may afterwards be discovered that any member of the Guardians is not properly qualified.

Secretary of the Guardians

- 11.11 The Guardians shall appoint a secretary and shall cause minute books to be kept of the proceedings at meetings of the Guardians and shall cause entries to be made therein of all resolutions put to the vote and of the result of the voting and any such minutes signed by the Chairperson or by a member of the Guardians appointed by the Guardians for that purpose and who was present at the meeting shall be conclusive evidence of the due passing of any resolution and the amount of the majority voting in favour thereof.

12. DISQUALIFICATION OF MEMBERS OF THE TRUST BOARD OR GUARDIANS

12.1 Notwithstanding any other provision of this Deed, the appointment of any member of the Trust Board or member of the Guardians shall immediately cease if he or she:

- (a) becomes bankrupt or suspends payment or compounds with his or her creditors generally; or
- (b) is declared or found to be mentally disordered or is confined as a mentally disordered person or becomes of unsound mind or incapable of performing his or her duties; or
- (c) by notice in writing to the Trust Board or Guardians (as applicable) resigns office; or
- (d) dies; or
- (e) in the case of any member of the Trust Board without leave of the Trust Board is absent from all meetings of the Trust Board for a period of not less than six months; or
- (f) in the case of any member of the Guardians, without leave of the Guardians is absent from all meetings of the Guardians for a period of not less than six months; or
- (g) in the opinion of a majority of members of the Trust Board, in the case of a member of the Trust Board, has been guilty of any grave misconduct likely to reflect unfavourably upon or damage the reputation of the Trust; or
- (h) in the opinion of a majority of members of the Guardians, a member of the Guardians has been guilty of any grave misconduct likely to reflect unfavourably upon or damage the reputation of the Trust; or
- (i) is removed, in the case of a Trust Board member appointed by the Council in accordance with clause 7.4(a), by written notice given by the Council to the Trust Board; or

MEMBERSHIP

13. CORPORATE MEMBERS

- 13.1 Corporate Members shall comprise such bodies and organisations whether incorporated or not who shall be admitted to Corporate Membership at the discretion of the Trust Board for such term and on payment of such amount and/or annual subscription as shall be determined by the Trust Board from time to time.
- 13.2 Each Corporate Member shall during the term of its membership be entitled to one vote by its duly authorised representative at any Annual General Meeting.

14. ORDINARY MEMBERS

- 14.1 Ordinary Members shall comprise all persons who, whether as individuals, families, junior members or otherwise, pay to the funds of the Trust such annual subscriptions as shall be determined by the Trust Board from time to time.
- 14.2 Each Ordinary Member over 18 years of age shall be entitled to one vote at any Annual General Meeting.

15. LIFE MEMBERS

- 15.1 The Guardians may admit persons to membership of the Trust as Life Members on payment of such amount as the Trust Board may determine from time to time.
- 15.2 Life Members shall have all the rights and privileges of Ordinary Members, including the right to attend and vote at any Annual General Meeting.

16. HONORARY MEMBERS

- 16.1 The Guardians may from time to time appoint as Honorary Members of the Trust persons, who by reason of their position, experience or eminence, would render assistance in promoting the objects of the Trust or who may have rendered valuable assistance in the establishment or administration of the Trust.
- 16.2 The number of Honorary Members shall not exceed ten (10) at any one time.
- 16.3 Honorary Members shall be entitled to be present and speak at General Meetings but shall not be entitled to vote.

17. TERMINATION OF MEMBERSHIP

- 17.1 The membership of Ordinary Members and Corporate Members of the Trust will be terminated if a member fails to pay the annual subscription or other amount determined by the Trust Board within three months of due date.
- 17.2 The membership of any Ordinary Member or Corporate Member may be terminated if it is resolved by the Trust Board it is not in the interests of the Trust that any Member should remain a Member.
- 17.3 Any Member may resign his or her membership by notice in writing to the Trust Board.

18. PATRON AND VICE PATRON

- 18.1 The Guardians may at their discretion invite a person considered to enhance the reputation and prestige of the Trust to be the Patron of the Trust. The appointment of a Patron is to be ratified by the Members at the Annual General Meeting.
- 18.2 The Guardians may at their discretion invite any person considered to have provided unique, long term and outstanding services to the Trust as a Vice Patron of the Trust.

19. GENERAL MEETINGS OF MEMBERS OF THE SANCTUARY TRUST

- 19.1 General Meetings of Members shall be held at such times and at such place as the Trust Board shall from time to time decide.
- 19.2 The Annual General Meeting shall be held not later than 31st December in every year at a time and a place to be fixed by the Trust Board for the following purpose:
- (a) To receive the annual report and financial statements of the Trust for the preceding year ended 30th day of June.
 - (b) To decide on any resolution of which not less than fourteen (14) days' notice in writing has been given to the Trust Board, or the submission of which a 75% majority of Members present and entitled to vote at General Meetings of the Trust approve may be submitted to the meeting, PROVIDED THAT no resolution of Members shall bind the Trust Board unless ratified by the Trust Board.
 - (c) If necessary, to receive nominations and to elect Member appointed Guardians.

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- (d) Such other general business as the Trust Board shall think fit.
- 19.3 Members must be given not less than twenty-one (21) days' prior notice of the date of any General Meeting. Notice may be given in any one or more of the following ways:
- (a) advertised in the Wellington daily newspaper and/or any Wellington community newspaper;
 - (b) sent to Members by post or email;
 - (c) posted on the Trust's website;
 - (d) posted on the websites of associated organisations.
- 19.4 The Chairperson or in the absence of the Chairperson a member of the Trust Board appointed by the Trust Board for that purpose will chair each General Meeting.
- 19.5 Members entitled to vote at General Meetings who are present in person or by proxy or by their duly authorised representative shall each be entitled to one vote at General Meetings and in the case of equality the chairperson of the meeting shall have a casting vote as well as a deliberative vote.
- 19.6 Not less than ten (10) Members entitled to vote at General Meetings who are present in person or by proxy or by their duly authorised representative shall constitute a quorum for General Meetings.

20. ELECTION OF MEMBER APPOINTED GUARDIANS

- 20.1 Nominations of Members to be the Member representatives on the Guardians must be received by the Trust Board at least 28 days prior to the date of the General Meeting at which the election is to occur.
- 20.2 To be valid, each nomination must be:
- (a) in writing;
 - (b) seconded by another Member over 18 years old;
 - (c) consented to by the candidate;
 - (d) in any form specified for the purpose by the TrustBoard.
- 20.3 At the General Meeting at which Members are to be appointed as members of the Guardians:

- (a) If the number of nominations is more than the number of vacant positions, an election is required and shall be undertaken by ballot of Members present in person or by proxy or by their duly authorised representative.
- (b) If the number of valid nominations received prior to the meeting equals or is less than the number of vacant positions on the Guardians, the candidate(s) shall be declared elected unopposed by the Chairperson.
- (c) If a vacancy remains, nominations may be called for from the floor and if the number of valid nominations received equals or is less than the number of vacant positions on the Guardians, the candidate(s) shall be declared elected unopposed by the Chairperson.
- (d) If the number of nominations from the floor is more than the number of vacant positions, an election is required and shall be undertaken by ballot of Members present in person or by proxy or by their duly authorised representative.

20.4 For each election the Trust Board shall appoint a returning officer who shall supervise the conduct of the election, count the votes and declare the results. Candidates for appointment and members of the Guardians shall not be eligible to act as a returning officer.

21. CUSTODIAN TRUSTEE

- 21.1 The Trust Board may appoint a custodian trustee on such terms as it shall think fit and on any such appointment or incorporation the provisions of section 50(2) of the Trustee Act 1956 shall take effect.
- 21.2 The Trust Board shall have power from time to time to terminate the appointment of a custodian trustee.

22. LIABILITY FOR BREACHES OF TRUST

- 22.1 No member of the Trust Board, the Guardians or any sub-committee or board of management or any trustee or member of the Guardians purporting to exercise its powers hereunder shall be liable for any loss unless attributable either to the dishonesty of that person (or in the case of a company to the dishonesty of any employee of that company) or to the wilful commission or omission of any act known by that person (or, in the case of a company, known by any employee of that company) to be a breach of trust.

23. LIMITATION OF LIABILITY OF THE TRUST BOARD

23.1 The liability of the Trust Board, any members of the Trust Board, Guardians or any members of the Guardians shall at all times be limited to the assets of the Trust under the administration of the Trust Board.

24. BANK ACCOUNT

24.1 The Trust Board shall maintain a bank account for the Trust at such bank as shall from time to time be nominated by the Trust Board. All moneys belonging to the Trust Board shall as and when received be paid into or deposited with such bank to the credit of such account. All cheques and other negotiable instruments shall be drawn in the name of the Trust Board and shall be signed, countersigned or endorsed in such manner as the Trust Board shall determine from time to time.

25. BOOKS OF ACCOUNT

25.1 The Trust Board shall keep or cause to be kept proper accounts in respect of all receipts and payments on account of the Trust Board and of all dealings connected therewith. As soon as practicable after the end of each year the Trust Board shall prepare or cause to be prepared a statement showing the financial position of the Trust Board at the conclusion of that year including a statement of the financial position and a statement of financial performance for that year and shall publish such statements as part of an annual report to the Trust Board and to the members of the Trust.

26. AUDIT

26.1 The books of accounts shall be audited as soon as convenient after the conclusion of each financial year by a duly qualified auditor appointed by the Trust Board.

27. AMENDMENTS TO DEED

27.1 Subject 27.2, the Trust Board may by deed at any time or times, with the approval of not less than a majority vote of 75% of the total membership of the Trust Board at a properly convened meeting of the Trust Board for which the quorum shall be 75% of their total number, revoke add to or vary all or any of the provisions of, and, without limiting the generality thereof, all or any of the Trust's beneficial interests powers and discretions set out or contained in, this Deed as varied from time to time PROVIDED THAT no part of the Trust Fund or the income arising from the Trust Fund shall become subject to any trusts other than trusts for charitable

purposes and PROVIDED FURTHER that no amendment shall prejudice the ability of the Trust to be or remain registered as a charitable entity under the Charities Act 2005.

27.2 No amendment may be made to this Deed without the prior consent of the Council and the Guardians.

27.3 When considering any proposed variation to the Deed the Trust Board shall as far as practicable preserve the integrity of the Trust's original purpose and intent by departing therefrom only to such extent as may be considered necessary or desirable given changed circumstances in order to fulfil objectives as nearly and closely aligned as possible with the Trust's original purpose and intent.

28. WINDING UP

28.1 The Trust Board may at any time, by majority vote of 75% of the total membership of the Trust Board at a properly convened meeting for which the quorum shall be 75% of their total number, resolve in writing that the Trust be wound up.

28.2 The Trust Fund or the proceeds resulting from the Trust Fund shall be applied by the Trustees upon the winding up in the following order:

- (a) first, in meeting all costs, expenses and liabilities of the Trust, including the costs and expenses of winding up the Trust, and setting aside any amount that the Trust Board considers necessary or desirable (having regard to generally accepted accounting practices) in respect of any contingent liability of the Trust; and
- (b) secondly, in the payment or distribution (by instalments if the Trustees consider appropriate) of the remaining assets of the Trust to any charitable purpose or purposes approved by the Trust Board as being as similar as is practicable to those for which the Trust was established.

28.3 Subject to the provisions of clause 28.2(a), on winding up no part of the Trust Fund shall be paid, applied or transferred except in accordance with the objects of the Trust, and no private pecuniary profit, benefit or advantage shall be made by any person from the Trust.

29. POWERS OF WELLINGTON CITY COUNCIL

29.1 If any of the following issues arise:

- (a) the Council is called upon or makes payment of any monies due under any guarantee; or

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- (b) the Trust is in breach of its obligations under any term loan or any financial assistance or arrangement between the Council and the Trust, or entered into by the Council at the request of the Trust; or
 - (c) in the Council's reasonable opinion there has been a material breach by the Trust of any of the terms and conditions of any agreement entered into by the Trust with the Council relating to the guarantee, any term loan or financial assistance; or
 - (d) the Council is not reasonably satisfied in any material respect with the Trust's financial position (including but without limitation the status of any loan facility),

then the Council may do any one or more of the following:

- (e) provided the Council has complied with the requirements of the Local Government Act 2002 in relation to establishing a council controlled organisation, appoint and remove all Trustees to and from the Trust Board;
- (f) appoint a Council Administrator who may, to the extent authorised by his or her terms of reference as set by the Council:
 - (i) assist the Trust to address the issue;
 - (ii) monitor the Trust's progress in relation to the issue;
 - (iii) make recommendations to the Council on whether or not the Council should take further action in relation to the Trust; and/or
 - (iv) direct the Trust to act to address the issue.

29.2 The Trust Board will make information available to and co-operate with any Council Administrator appointed under clause 29.1(f).

29.3 If the Trust is in default of its obligations under any term loan guaranteed by the Council, or any other financial assistance made by the Council to the Trust or by the Council at the request of the Trust and the default is not remedied within a period of 90 days, the Trust shall be wound up if the Council so directs. All appropriate steps shall be taken by the Trust Board to effect a winding up directed by the Council, and the surplus assets shall be disposed of in accordance with the provisions of clauses 28.2 and 28.3 of this Deed.

30. RESTRICTIONS ON BENEFITS TO AND INFLUENCE BY INTERESTED PERSONS

30.1 **Recipient not to influence benefits:** Notwithstanding anything contained or implied in this Deed, any person specified in section CW 42(1)(c) of the Income Tax Act 2007, including:

- (a) a settlor of the Trust, a member of the Trust Board, a member of the Guardians, or a trustee of the Trust; or
- (b) in the case of a corporate trustee of the Trust, a shareholder or director of that trustee; or
- (c) a shareholder or director of any company carrying on any business of the Trust; or
- (d) a settlor or trustee of any trust which is a shareholder of any company carrying on any business of the Trust; or
- (e) an associated person (as defined by the Income Tax Act 2007) of any person listed in (a) to (d) above,

shall not by virtue of that capacity in any way (whether directly or indirectly) determine or in any way materially influence the determination of, the nature or the amount of any benefit or advantage or income or the circumstances in which it is or is to be received, gained, achieved, afforded or derived by that person.

30.2 **Settlor:** For the purposes of this section 30 a settlor of a trust includes any person who disposes of an asset to that trust, if the asset is used by the trust in carrying on of the business of the Trust and the person retains or reserves an interest in the asset, or the asset will revert to the person.

30.3 **Professional account and influence:** A person who in the course of and as part of the carrying on of his or her business of a professional public practice shall not, by reason only of his or her rendering professional services to the Trust or to any company by which any business of the Trust is carried on, be in breach of the provisions of this section 30.

IN WITNESS WHEREOF the parties hereto have set their hands and seals the day first hereinbefore mentioned.

SIGNED by the said)
MICHAEL STEWART MORRIS)
as Founding Trust Board)
Member in the presence of:)

SIGNED by the said)
JAMES ROBERT LYNCH)
as Founding Trust Board)
Member in the presence of:)

SIGNED by the said ANDREW)
JOHN WHITFIELD FOSTER)
as Founding Trust Board)
Member in the presence of:)

SIGNED by the said JOHN)
BERKELEY JAMES WELLS)
as Founding Trust Board)
Member in the presence of:)

SIGNED by the said)
JACQUELINE MARY RENOUF)
as Founding Trust Board)
Member in the presence of:)

SIGNED by the said)
NANCY SING WAH WARD)
as Founding Trust Board)
Member in the presence of:)

SIGNED by the said)
HELEN MARION FERNER)
as Founding Trust Board)
Member in the presence of:)

ACTIONS TRACKING

Kōrero taunaki | Summary of considerations

Purpose

1. This report provides an update on the past actions agreed by the Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee, or its equivalent, at its previous meetings.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

Relevant Previous decisions

Not applicable.

Financial considerations

- Nil Budgetary provision in Annual Plan / Long-term Plan Unbudgeted \$X

Risk

- Low Medium High Extreme

Author	Alisi Folaumoetu'i, Democracy Advisor
Authoriser	Stephen McArthur, Chief Strategy & Governance Officer

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee:

1. Receive the information.

Whakarāpopoto | Executive Summary

2. This report lists the dates of previous committee meetings and the items discussed at those meetings.
3. Each clause within the resolution has been considered separately and the following statuses have been assigned:
 - In progress: Resolutions with this status are currently being implemented.
 - Complete: Clauses which have been completed, either by officers subsequent to the meeting, or by the meeting itself (i.e. by receiving or noting information).
4. All actions will be included in the subsequent monthly updates but completed actions will only appear once.

Takenga mai | Background

5. At the 13 May 2021 Council meeting, the recommendations of the Wellington City Council Governance Review were endorsed and agreed to be implemented.
6. On 25 October 2022 through memorandum, the 2022-2025 committee structure chosen by Mayor Tory Whanau was advised. This included establishment of the Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee.
7. The Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee for the 2022-2025 triennium fulfills the functions of Pūroro Tahua | Finance and Performance Committee and Annual Plan/Long-Term Plan Committee of the 2019-2022 triennium.
8. The last meetings of the equivalent committees in the 2019-2022 triennium were held on the following dates:
 - Annual Plan/Long-Term Plan Committee – 30 June 2022
 - Pūroro Tahua | Finance and Performance Committee – 28 September 2022
9. The purpose of this report is to ensure that all resolutions are being actioned over time. It does not take the place of performance monitoring or full updates. The committee could resolve to receive a full update report on an item if it wishes.

Kōrerorero | Discussion

10. Of the 34 resolutions of the Pūroro Tahua | Finance and Performance Committee in February 2023:
 - 34 are complete.
11. Four in progress actions have been carried forward from the previous action tracking reports.

12. Note that there were resolutions made in the public excluded portions of the previous Pūroro Tahua | Finance and Performance Committee meetings.
13. For a public excluded resolution, each individual clause will not be reported on in a public meeting. These resolutions have been treated as a whole.
14. Updates on individual clauses of a public excluded resolution can be provided to councillors outside of a formal meeting.
15. Further detail is provided in Attachment One.

Attachments

Attachment 1. Actions Tracking [↓](#) 

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Date	ID	Title	Clause number	Clause	Status	Comment
Thursday, 17 June 2021	296	4.1: Chaffers Marina Limited Options		All clauses	In progress	
				Note that spend targets are yet to be developed and will brought back to the Committee for approval.		
Thursday, 18 November 2021	304	2.8 Te Upoko o Te Ika a Māui Commitment	3		In progress	We are actively working with Mataaho Aronui, Iwi partners & Commercial Partnerships to develop and agree these targets and then will report back to the Committee for approval.
Thursday, 16 June 2022	307	2.3 Allocation of landfill surpluses	5	Request officers provide a full breakdown of the landfill surplus and its allocation through the Annual Plan and Long Term Plan process.	In progress	This will form part of the next Annual Plan and LTP processes.
Wednesday, 28 September 2022	1032	2.1 Wellington Water Quarter 4 Report	2	Request WCC officers work with WWL to investigate the available water leak repair capacity and funding required and report back to the new Council with a view to resolving the backlog as quickly as possible.	Completed	We have received WWL proposal and they have provided feedback.
Thursday, 23 February 2023	1349	2.1 CCO 22/23 Quarter 2 Report	1	Receive the information	Completed	
Thursday, 23 February 2023	1350	2.1 CCO 22/23 Quarter 2 Report	2	Note the contents of the report.	Completed	
Thursday, 23 February 2023	1351	2.2 Quarter 2 Performance Report	1	Receive the Quarter 2 (Q2) Performance Report on the 2021-31 Long-term Plan (LTP)	Completed	
Thursday, 23 February 2023	1352	2.2 Quarter 2 Performance Report	2	Note the key headlines covered in the executive summary and in each section of the report	Completed	
Friday, 24 February 2023	1353	2.2 Quarter 2 Performance Report	3	Note this report has been brought forward by a month therefore no reporting is available for the LTP strategic work programme this period, however reporting as at 31 January 2023 will be provided to committee at their 23 March meeting. Normal reporting will occur for quarter 3	Completed	
Thursday, 23 February 2023	1355	2.2 Quarter 2 Performance Report	5	Note that as this is an in-year cost increase it cannot be rates funded and will require debt funding	Completed	
Thursday, 23 February 2023	1356	2.2 Quarter 2 Performance Report	6	Recommend to Council to approve a capital (capex) budget increase of \$5.75m for Tākina (Wellington Convention and Exhibition Centre)	Completed	
Thursday, 23 February 2023	1358	2.2 Quarter 2 Performance Report	8	Note that the Pūroro Rangaranga Social, Cultural and Economic committee on 4 August 2022 agreed to apply for Better off Funding totalling \$14.42m available to Wellington City Council	In progress	

Thursday, 23 February 2023	1359	2.2 Quarter 2 Performance Report	9	Note that in order to provide appropriate delegation to Officers, budgeted expenditure needs to be increased for the projects agreed by Pūroro Rangaranga Social, Cultural and Economic on 4 August 2022, this expenditure will be funded through the Better off Funding and reflected in the revenue budget	Completed
Thursday, 23 February 2023	1360	2.2	10	Recommend to Council to approve the following budget changes relating to Better off Funding for the 2022/23 financial year: a. Increase operational (opex) budget relating to the Subsurface Digital Twin project by \$600k; b. Increase capital (capex) budget relation to the Subsurface Digital Twin project by \$73k; c. Increase opex budget relating to Climate action focused community engagement by \$300k; d. Note that a further budget adjustment relating to the Social Housing CHP tenant support fund will be requested through the Quarter 3 report, once the CHP establishment has been finalised	Completed
Thursday, 23 February 2023	1361	2.2 Quarter 2 Performance Report	11	Note that increased revenue and expense relating to the remainder of this funding which falls outside the 2022/23 financial year will be included in the 2023/24 Annual Plan	Completed
Thursday, 23 February 2023	1362	2.2 Quarter 2 Performance Report	12	Note that Wellington Museums Trust (Experience Wellington) faces a significant financial challenge in the current financial year, and it is expected that Council will need to provide additional financial support for operational (opex) costs	Completed
Thursday, 23 February 2023	1363	2.2 Quarter 2 Performance Report	13	Note that any requirement for additional budget relating to Wellington Museums Trust (Experience Wellington) will be addressed at this Committee through the Quarter Three (Q3) report, when there is greater clarity on the overall year-end forecast position	Completed

Thursday, 23 February 2023	1364	2.2 Quarter 2 Performance Report	14	Note this report supports the governance and monitoring oversight of the LTP by the Kōrau Tōtōpū Long-Term-Plan, Finance and Performance Committee (the LTPF&P Committee)	Completed	
Thursday, 23 February 2023	1365	2.4 Future for Local Government Review - WCC Submission	1	Note the release of the Future for Local Government Review Draft Report – he mata whāriki, he matawhānui.	Completed	
Thursday, 23 February 2023	1366	2.4 Future for Local Government Review - WCC Submission	2	Approve the submission, as set out in Attachment 1, on the Future for Local Government Review Draft Report – he mata whāriki, he matawhānui with the following changes: i. Emphasise the need to act urgently on the questions of the role of local government, its legal status, how the sector is funded, and central government’s intended policy direction for the sector within a timeframe of 12 months following the 2023 General Election, setting a roadmap in partnership with local government, iwi, and other sector stakeholders, of the changes to take place over the following three years; ii. Request that a detailed suite of funding mechanisms be submitted to government with an emphasis on making any necessary legislative changes to enable the local government sector to respond to climate change over the next 5	Completed	
Thursday, 23 February 2023	1367	2.4 Future for Local Government Review - WCC Submission	3	Agree to delegate authority to the Mayor and Chief Executive to finalise the submission, including any amendments agreed by the Kōrau Tōtōpū Long-Term Plan, Finance, and Performance Committee, as well as any minor consequential details.	Completed	
Thursday, 23 February 2023	1369	2.6 Actions Tracking	1	Receive the information.	Completed	The information was formally received by the committee.

Thursday, 23 February 2023	1370	3. Public Excluded	1	<p>That the Kōrau Tōtōpū Long-term Plan, Finance, and Performance Committee:</p> <p>1. Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:</p> <p>General subject of the matter to be considered</p> <p>Reasons for passing this resolution in relation to each matter</p> <p>Ground(s) under section 48(1) for the passing of this resolution</p> <p>3.1 CCO Board Appointments 7(2)(a)</p> <p>The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p>	Completed
Thursday, 23 February 2023	1371	3. Public Excluded	2	<p>Note that, following the meeting, the information that can be released pertaining to the resolutions will be made publicly available by 23 March 2023 for the following items:</p> <p>a) A1 CCO Board Appointments</p>	Completed
Tuesday, 28 February 2023	1373	2.3 2023/24 Annual Plan - Draft Budget	2	<p>Note that the 2023/24 Annual Plan is year three of the 2021-31 Long-term Plan (LTP), and that year three included a rates increase that reflected significant increased investment in the city's infrastructure and services.</p>	Completed
Tuesday, 28 February 2023	1374	2.3 2023/24 Annual Plan - Draft Budget	3	<p>Note that since the 2021-31 LTP was adopted, increases in inflation, the revaluation of assets, cost of borrowing and depreciation costs have resulted in material pressure being placed on the rates starting position for the 2023/24 year.</p>	Completed
Tuesday, 28 February 2023	1375	2.3 2023/24 Annual Plan - Draft Budget	4	<p>Note that the Capital Programme for 2023/24 has already been rescheduled on 8 December 2022 by Kōrau tūāpapa Environment and Infrastructure committee to reflect market capacity, and that the re-programming of the revised capital works programme has helped reduce the rates impact for the 2023/24 financial year.</p>	Completed

Tuesday, 28 February 2023	2.3 2023/24 Annual Plan - Draft 1376 Budget	5	<p>Agree the broad approach to offset these cost pressures on the rates starting position for 2023/24 is to:</p> <ul style="list-style-type: none"> a) Defer any new additional funding matters to the 2024-34 LTP for consideration b) Delay debt repayments (for covid related borrowing costs) c) Delay leaky homes rates funded provision d) Utilise some prior year accumulated surpluses e) Organisational savings f) Increase user fees and charges for 2023/24 in line with the Revenue and Financing Policy to ensure those that benefit from a service pay an appropriate portion of the costs. 	Completed	
Tuesday, 28 February 2023	2.3 2023/24 Annual Plan - Draft 1377 Budget	6	<p>In alignment with the above approach, agree to defer the following funding cost increase matters to the 2024 Long-term Plan for consideration:</p> <ul style="list-style-type: none"> a) Additional \$1.1m increase for CCO operating grants (over and above 4% already included in draft 2023/24 budget) b) Additional funding for events (\$320k OPEX) c) Additional funding for grants (\$200k OPEX) d) Additional funding for the Natural Environment Fund (\$100k OPEX) e) Funding for a feasibility study for the Great Harbour Way - Shelly Bay Road f) Funding for the Significant Natural Areas Incentive Programme g) Funding for additional Town Centre Upgrades (beyond what is currently programmed). 	Completed	
Tuesday, 28 February 2023	2.3 2023/24 Annual Plan - Draft 1378 Budget	7	<p>In alignment with the above approach, agree to include the following in the draft 2023/24 Annual Plan budget funded through prior year accumulated surpluses:</p> <ul style="list-style-type: none"> a) Additional funding of \$2.31m OPEX for Wellington Water Ltd (\$2.0m for response/repair of drinking water leaks and \$310k to accelerate the Condition Assessment Programme) b) Circa Theatre support for redevelopment work (\$550k OPEX) 	Completed	
Tuesday, 28 February 2023	2.3 2023/24 Annual Plan - Draft 1379 Budget	8	<p>Note that funding to support more resource at the Linden Community Centre for community development will be funded from within existing budgets for 2023/24.</p>	Completed	

Tuesday, 28 February 2023	1380	2.3 2023/24 Annual Plan - Draft Budget	8A	Agree to increase the CCO OPEX budget for 2023/24 by \$342k (compared to draft budget) to address cost pressures that cannot be mitigated by the CCOs (refer to breakdown in the minutes).	Completed
Tuesday, 28 February 2023	1381	2.3 2023/24 Annual Plan - Draft Budget	9	Agree not to fund the bund on Mākara Beach, based on the new evidence regarding the likely ineffectiveness of a bund as outlined in more detail in Attachment 4).	Completed
Tuesday, 28 February 2023	1383	2.3 2023/24 Annual Plan - Draft Budget	11	Note the draft recommended budget (as outlined in this paper) represents a proposed 12.2 percent rates increase after growth, the broad approach to offset cost pressures (outlined in recommendation 8).	Completed
Tuesday, 28 February 2023	1384	2.3 2023/24 Annual Plan - Draft Budget	12	Note that the organisation has budgeted and achieved savings of \$17.0m in the previous two years, with further budgeted savings in the current year (2022/23) of \$13.0m, a cumulative total of \$30.0m.	Completed
Tuesday, 28 February 2023	1385	2.3 2023/24 Annual Plan - Draft Budget	13	Note the projects and programmes budgets as outlined in Attachments 7 and 8. These are draft and will be finalised and presented to Kōrau Tōtōpū Long-term Plan, Finance, and Performance Committee on 23 March 2023.	Completed
Tuesday, 28 February 2023	1386	2.3 2023/24 Annual Plan - Draft Budget	14	Note the community engagement and feedback approach to the draft 2023/24 Annual Plan as outlined in Attachment 5.	Completed
Tuesday, 28 February 2023	1387	2.3 2023/24 Annual Plan - Draft Budget	15	Agree in principle non-alignment to the Revenue & Finance Policy for activities that do not align. This is where these activities are within variance thresholds or in line with the position accepted during the 2021-31 LTP and 2022/23 Annual Plan.	Completed
Tuesday, 28 February 2023	1388	2.3 2023/24 Annual Plan - Draft Budget	16	Note that the draft 2022/23 budget and community engagement information will be presented on 23 March 2023 at Kōrau Tōtōpū Long-term Plan, Finance, and Performance Committee meeting for consideration.	Completed

3. FORWARD PROGRAMME

Kōrero taunaki | Summary of considerations

Purpose

1. This report provides the Forward Programme for the Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee for the next two meetings.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
 - People friendly, compact, safe and accessible capital city
 - Innovative, inclusive and creative city
 - Dynamic and sustainable economy
- Strategic alignment with priority objective areas from Long-term Plan 2021–2031**
- Functioning, resilient and reliable three waters infrastructure
 - Affordable, resilient and safe place to live
 - Safe, resilient and reliable core transport infrastructure network
 - Fit-for-purpose community, creative and cultural spaces
 - Accelerating zero-carbon and waste-free transition
 - Strong partnerships with mana whenua

Relevant Previous decisions

Not applicable.

Financial considerations

Nil

Budgetary provision in Annual Plan / Long-term Plan

Unbudgeted \$X

Risk

Low

Medium

High

Extreme

Author	Alisi Folaumoetu'i, Democracy Advisor
Authoriser	Stephen McArthur, Chief Strategy & Governance Officer

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee:

1. Receive the information.

Whakarāpopoto | Executive Summary

2. The Forward Programme sets out the reports planned for the Kōrau Tōtōpū | Long-term Plan, Finance, and Performance Committee in the next two meetings that require committee consideration.
3. The Forward Programme is a working document and is subject to change on a regular basis.
4. This report includes upcoming public forums for the committee's consideration.

Kōrerorero | Discussion

5. Tuesday 16 and Wednesday 17 May 2023
2023-24 Annual Plan Engagement & LTP Community Outcomes Public Forums
6. Wednesday, 31 May 2023
 - 2024 Long-term Plan Community Outcomes approval (Chief Strategy and Governance Officer)
 - Engagement Deliberation and final 2023-24 Annual Plan decision (Chief Strategy and Governance Officer)
 - CCO Q3 Report (Chief Strategy and Governance Officer)
 - Quarter 3 Performance Report (Chief Strategy and Governance Officer)
 - Priority Investment Report (Chief Infrastructure Officer)
7. Wednesday, 29 June 2023
 - Adoption of the 2023-24 Annual Plan
 - Annual Report Process and Themes

Attachments

Nil