
EXTRAORDINARY MEETING

OF

LONG-TERM AND ANNUAL PLAN COMMITTEE

ORAL HEARINGS AND ORAL FORUM

AGENDA

Time: 9:30am
Date: Thursday, 23 May 2019
Venue: Ngake (16.09)
Level 16, Tahiwī
113 The Terrace
Wellington

MEMBERSHIP

Mayor Lester
Councillor Calvert
Councillor Calvi-Freeman
Councillor Dawson
Councillor Day (Chair)
Councillor Fitzsimons
Councillor Foster
Councillor Free
Councillor Gilbert
Councillor Lee
Councillor Marsh
Councillor Pannett
Councillor Sparrow
Councillor Woolf
Councillor Young

Have your say!

You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-803-8334, emailing public.participation@wcc.govt.nz or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about.

AREA OF FOCUS

The Committee is responsible for developing the draft and final Long-term Plan and Annual Plans for the Council. The Long-term Plan and Annual Plan give effect to the strategic direction and outcomes set by the Strategy Committee by setting levels of service and budgets.

The Committee is responsible for developing the draft Annual and Long term Plan for consultation – including agreeing levels of service, the phasing of work, priorities across the seven strategic areas, the performance measurement framework, and budgets to be consulted on with the community as part of the Annual and Long-term Plan processes. It also recommends the Consultation Document for adoption by the Council.

The Committee also determines the nature and scope of any consultation and engagement required to support the Annual and Long-term plan process, considers community and stakeholder feedback, and is responsible for oral hearings where required.

Quorum: 8 members

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1. Meeting Conduct

1.1 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.2 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.3 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows.

Matters Requiring Urgent Attention as Determined by Resolution of the Long-term and Annual Plan Committee.

The Chairperson shall state to the meeting:

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Long-term and Annual Plan Committee.

Minor Matters relating to the General Business of the Long-term and Annual Plan Committee.

The Chairperson shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Long-term and Annual Plan Committee for further discussion.

1.4 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

Requests for public participation can be sent by email to public.participation@wcc.govt.nz, by post to Democracy Services, Wellington City Council, PO Box 2199, Wellington, or by phone at 04 803 8334, giving the requester's name, phone number and the issue to be raised.

2. General Business

ANNUAL PLAN 2019/20 ORAL HEARINGS 23 MAY 2019

Purpose

1. The purpose of this report is to provide a list of submitters who will be attending and speaking at oral hearings on 23 May and a copy of their submissions.

Recommendation/s

That the Long-term and Annual Plan Committee:

1. Receives the information.

Background

2. Consultation on the Annual Plan 2019/20 was held between 8 April and 8 May 2019.
3. Prior to consultation, the Long-term and Annual Plan Committee agreed that any submitter that indicated they wanted to speak to their submission would be provided with an opportunity to speak at either an oral forum or an oral hearing.
4. Submitters who indicated that they wished to speak at oral hearings will be scheduled to speak to elected members on the morning of 23 May. A separate report has been produced for submitters wishing to speak at oral forums on the afternoon of 23 May.
5. A schedule of submitters, as well as copies of all of the written submissions, will be made available under separate cover at <https://wellington.govt.nz/your-council/meetings/committees/long-term-and-annual-plan-committee/2019/05/23>.

Next Actions

6. Following Annual Plan oral forums and oral hearings, Councillors will consider information received on the Annual Plan and deliberate on 6 June 2019, before making a recommendation to Council.

Attachments

Nil

Author	Rebecca Tong, Senior Advisor
Authoriser	Baz Kaufman, Manager Strategy Hayley Evans, Director, Strategy and Governance (Acting)

SUPPORTING INFORMATION

Engagement and Consultation

N/A

Treaty of Waitangi considerations

N/A

Financial implications

N/A

Policy and legislative implications

N/A

Risks / legal

N/A

Climate Change impact and considerations

N/A

Communications Plan

N/A

Health and Safety Impact considered

N/A

SUSPENSION OF STANDING ORDERS

Purpose

1. This report asks the Long-term and Annual Plan Committee to suspend certain standing orders in order for the Annual Plan 2019/20 oral forum to occur.

Summary

2. In order for the oral forum to take place certain standing orders must be suspended.
3. Standing orders may only be suspended if at least 75% of members present and voting approve the suspension.
4. The standing orders will be reinstated at the conclusion of the oral forum.

Recommendation/s

That the Long-term and Annual Plan Committee:

1. Agrees to suspend the following Standing Orders to allow the Oral Forum to take place within this Subcommittee meeting:
 - a) 3.3.1 Mode of Address
 - b) 3.3.4 Chairperson Rising
 - c) 3.3.5 Members to Speak in Place and Address the Chair
 - d) 3.3.6 Priority of Speakers
 - e) 3.8.6 Temporary Adjournment of Meeting
 - f) 3.10 Rules of Debate – entire section (3.10.1–3.10.13)
 - g) 3.12 Motions and Amendments – entire section (3.12.1–3.12.19)
 - h) 3.16 Procedural Motions to Terminate or Adjourn Debate – entire section (3.16.1–3.16.12)
 - i) 3.17 Points of Order – entire section (3.17.1–3.17.7)
2. Agrees to reinstate the Standing Orders at the conclusion of the Oral Forum.

Attachments

Nil

Author	Dominic Tay, Senior Democracy Advisor
Authoriser	Anusha Guler, Head of Governance Hayley Evans, Director, Strategy and Governance (Acting)

SUPPORTING INFORMATION

Engagement and Consultation

Not applicable.

Treaty of Waitangi considerations

Not applicable.

Financial implications

Not applicable.

Policy and legislative implications

Not applicable.

Risks / legal

Not applicable.

Climate Change impact and considerations

Not applicable.

Communications Plan

Not applicable.

Health and Safety Impact considered

Not applicable.

ANNUAL PLAN 2019/20 ORAL FORUM 23 MAY 2019

Purpose

1. The purpose of this report is to provide a list of submitters who will be attending and speaking at an oral forum on 23 May and a copy of their submissions.

Recommendation/s

That the Long-term and Annual Plan Committee:

1. Receives the information.

Background

2. Consultation on the Annual Plan 2019/20 was held between 8 April and 8 May 2019.
3. Prior to consultation, the Long-term and Annual Plan Committee agreed that any submitter that indicated they wanted to speak to their submission would be provided with an opportunity to speak at either an oral forum or an oral hearing.
4. Those who indicated that they wished to speak at oral forums will be scheduled on the afternoon of 23 May. A separate report has been produced for submitters who wish to speak at oral hearings on the morning of 23 May.
5. A schedule of oral forum participations, as well as copies of all of the written submissions, will be made available under separate cover at <https://wellington.govt.nz/your-council/meetings/committees/long-term-and-annual-plan-committee/2019/05/23>.

Next Actions

6. Following oral forums and hearings, the Long-term and Annual Plan committee will deliberate on the Annual Plan, including all information received from submitters, before making a recommendation to Council.

Attachments

Nil

Author	Rebecca Tong, Senior Advisor
Authoriser	Baz Kaufman, Manager Strategy Hayley Evans, Director, Strategy and Governance (Acting)

SUPPORTING INFORMATION

Engagement and Consultation

N/A

Treaty of Waitangi considerations

N/A

Financial implications

N/A

Policy and legislative implications

N/A

Risks / legal

N/A

Climate Change impact and considerations

N/A

Communications Plan

N/A

Health and Safety Impact considered

N/A