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**ORDINARY MEETING**

**OF**

**WELLINGTON REGION WASTE MANAGEMENT AND  
MINIMISATION PLAN JOINT COMMITTEE**

**MINUTES**

**Time:** 9:30am  
**Date:** Monday, 5 December 2022  
**Venue:** Ngake (16.09)  
Level 16, Tahiwī  
113 The Terrace  
Wellington

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**PRESENT**

Councillor Cretney (via audiovisual link)  
Councillor Hayward (via audiovisual link)  
Councillor Holderness  
Councillor Tuuta (alternate)  
Councillor Mitchell  
Councillor Pannett  
Councillor Prvanov

**IN ATTENDANCE**

Councillor Carey  
Councillor Duncan  
Deputy Mayor Swales  
Councillor Duthie



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## **1. Meeting Conduct**

The Democracy Advisor declared the meeting open at 9.30am and read the following karakia to open the meeting.

**Whakataka te hau ki te uru,  
Whakataka te hau ki te tonga.  
Kia mākinakina ki uta,  
Kia mātaratara ki tai.  
E hī ake ana te atākura.  
He tio, he huka, he hauhū.  
Tihei Mauri Ora!**

Cease oh winds of the west  
and of the south  
Let the bracing breezes flow,  
over the land and the sea.  
Let the red-tipped dawn come  
with a sharpened edge, a touch of frost,  
a promise of a glorious day

### **1.1 Apologies**

**Moved Councillor Pannett, seconded Councillor Mitchell**

#### **Resolved**

That the Wellington Region Waste Management and Minimisation Plan Joint Committee:

1. Accept the apologies received from Councillor Hullena and Councillor Maynard for absence.

**Carried**

(Councillor Duthie joined the meeting at 9.32am)

### **1.2 Conflict of Interest Declarations**

No conflicts of interest were declared.

### **1.3 Confirmation of Minutes**

**Moved Councillor Holderness, seconded Councillor Mitchell**

#### **Resolved**

That the Wellington Region Waste Management and Minimisation Plan Joint Committee:

1. Approves the minutes of the Wellington Region Waste Management and Minimisation Plan Joint Committee Meeting held on 5 September 2022, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

**Carried**

**Secretarial note:** Councillor Holderness moved the motion on behalf of Deputy Mayor Swales.

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#### **1.4 Items not on the Agenda**

There are no items not on the Agenda.

#### **1.5 Public Participation**

There is no public participation.

**Secretarial note:** In accordance with standing order 3.7.2, the Democracy Advisor accorded precedence to some items of business and announced that the agenda would be considered in the following order:

Item 2.2 Election of Chairperson and Deputy Chairperson

Item 2.1 Governance Arrangements 2022-2025

Item 2.3 Wellington Region Waste Management and Minimisation Plan Update

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## **2. General Business**

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### **2.2 Election of Chairperson and Deputy Chairperson**

**Moved Councillor Holderness, seconded Councillor Prvanov**

**Resolved**

That Wellington Region Waste Management and Minimisation Plan Joint Committee:

1. Receive the information.

**Carried**

**Moved Councillor Mitchell, seconded Councillor Pannett**

**Resolved**

2. Adopt, as described in the report and in the Local Government Act 2002, either:

- a. Statutory voting system A; or
- b. ~~Statutory voting system B~~

**Carried**

Nomination by Councillor Holderness for Councillor Mitchell; and Councillor Cretny for Councillor Pannett as chairperson.

With a majority vote of 3:2 Councillor Pannett was appointed chairperson.

**Resolved**

That the Wellington Region Waste Management and Minimisation Plan Joint Committee:

3. Appoint Councillor Pannett as chair.

**Carried**

Nomination by Councillor Pannett for Councillor Mitchell as deputy chair.

With no other nominations, Councillor Mitchell was appointed deputy chair.

**Resolved**

That the Wellington Region Waste Management and Minimisation Plan Joint Committee:

4. Appoint Councillor Mitchell as deputy chair.

**Carried**

## **2.1 Governance Arrangements 2022-2025**

### **Moved Councillor Pannett, seconded Councillor Mitchell**

#### **Resolved**

That Wellington Region Waste Management and Minimisation Plan Joint Committee:

1. Receive the information.
2. Adopt the quarterly meeting schedule as follows:
  - a. Monday 6 March 2023, 9:30am
  - b. Monday 12 June 2023, 9:30am
  - c. Monday 4 September 2023, 9:30am
  - d. Monday 4 December 2023, 9:30am
  - e. Monday 4 March 2024, 9:30am
  - f. Monday 10 June 2024, 9:30am
  - g. Monday 2 September 2024, 9:30am
  - h. Monday 2 December 2024, 9:30am
  - i. Monday 3 March 2025, 9:30am
  - j. Monday 9 June 2025, 9:30am
  - k. Monday 1 September 2025, 9:30am
  - l. Monday 1 December 2025, 9:30am
3. Agree that meetings of the Joint Committee will be hosted by and at Wellington City Council, including secretariat support.
4. Delegate to the chief executive of the administering authority, in consultation with the chairperson and deputy chairperson, the power to schedule additional ordinary and extraordinary meetings or workshops and to reschedule or cancel existing meetings as necessary.
5. Agree to adopt the Standing Orders of the administering authority for meetings of the Joint Committee.

**Carried**

## **2.3 Wellington Region Waste Management and Minimisation Plan Update**

**Moved Councillor Pannett, seconded Councillor Mitchell**

### **Resolved**

That the Wellington Region Waste Management and Minimisation Plan Joint Committee:

- 1) Receive the information.
- 2) Note the Wellington Region Draft Waste Assessment.
- 3) Recommend that each member Council:
  - a. Agree to formally proceed with the development of a new Wellington Region Waste Management and Minimisation Plan (2023-2029).
- 4) Note the update on the development of the Wellington Region Waste Management and Minimisation Plan (2023-2029).
- 5) Note the update on the key regional and local level work completed to implement the Wellington Region Waste Management and Minimisation Plan (2017-2023).

**Carried**

The meeting concluded at 10.40am with the reading of the following karakia:

<b>Unuhia, unuhia, unuhia ki te uru tapu nui</b>	Draw on, draw on
<b>Kia wātea, kia māmā, te ngākau, te tinana, te wairua</b>	Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind
<b>I te ara takatū</b>	
<b>Koia rā e Rongo, whakairia ake ki runga</b>	Oh Rongo, above (symbol of peace)
<b>Kia wātea, kia wātea</b>	Let this all be done in unity
<b>Āe rā, kua wātea!</b>	

Authenticated: \_\_\_\_\_  
Chair