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## ORDINARY MEETING

OF

## WELLINGTON REGION WASTE MANAGEMENT AND MINIMISATION PLAN JOINT COMMITTEE

### AGENDA

Time: 09:15 am  
Date: Monday, 2 May 2016  
Venue: Committee Room 1  
Ground Floor, Council Offices  
101 Wakefield Street  
Wellington

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### MEMBERSHIP

Councillor McLeod	Upper Hutt City Council
Councillor Peterson	Masterton District Council
Councillor Pannett	Wellington City Council
Councillor Greathead	Carterton District Council
Councillor Craig	South Wairarapa District Council
Councillor Willard	Hutt City Council
Councillor Gaylor	Kapiti Coast District Council
Councillor Bruce	Greater Wellington Regional Council
Councillor Sheppard	Porirua City Council



Absolutely Positively  
**Wellington City Council**  
Me Heke Ki Pōneke



### Have your say!

You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 803-8334, emailing [public.participation@wcc.govt.nz](mailto:public.participation@wcc.govt.nz) or writing to Democratic Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number and the issue you would like to talk about.

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## **AREA OF FOCUS**

Under the Waste Minimisation Act 2008 territorial authorities were required to develop a Waste Management and Minimisation Plan (WMMP) by 2012.

In 2011, 8 Councils in the greater Wellington region adopted the first regional WMMP. The Councils agreed that a Joint Committee should be established to oversee the implementation of the WMMP.

**Quorum:** 5 members

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## 1 Meeting Conduct

### 1.1 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

### 1.2 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

### 1.3 Confirmation of Minutes

The minutes of the meeting held on 5 February 2016 will be put to the Wellington Region Waste Management and Minimisation Plan Joint Committee for confirmation.

### 1.4 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

### 1.5 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows:

***Matters Requiring Urgent Attention as Determined by Resolution of the Wellington Region Waste Management and Minimisation Plan Joint Committee.***

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

***Minor Matters relating to the General Business of the Wellington Region Waste Management and Minimisation Plan Joint Committee.***

No resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Wellington Region Waste Management and Minimisation Plan Joint Committee for further discussion.



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## 2. General Business

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### UPDATE ON IMPLEMENTATION OF THE REGIONAL WASTE MANAGEMENT AND MINIMISATION PLAN (2011 – 17)

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#### Purpose

1. To update the Committee on progress with implementing actions arising Regional Waste Management and Minimisation Plan (WMMP).

#### Recommendations

That the Wellington Region Waste Management and Minimisation Plan Joint Committee:

1. **Receive** the information.
2. **Note** progress on the following regional actions of the current Regional Waste Management and Minimisation Plan:
  - a) Joint solid waste bylaw
  - b) Development of a regional Waste Assessment
3. **Note** work is underway to develop a proposal for the establishment of a Regional Waste Miminimisation Management Plan (WMMP) Officer to ensure improved implementation of WMMP actions.
4. **Agree to** support the establishment of a Regional WMMP Officer/Planner to assist with the delivery of regional actions within the current Waste Management and Minimisation Plan (2011), and the development and delivery of the next Waste Management and Minimisation Plan (2017).

#### Background

1. At its meeting in February 2016, the Regional Waste Management and Minimisation Plan Joint Committee (the Committee) requested the provision of regular updates on progress being made to implement actions from the WMMP.
2. This report updates the committee on progress made on two of these. It also introduces the a proposal to create a Regional Officer to assist with the implementation of the current and future WMMP's.

#### Joint solid waste bylaw (R1)

3. Officers have compared the Wellington Region's waste bylaws against Auckland Council's Solid Waste Bylaw. Then, drawing on Auckland's due-diligence and legal advice, a list of regional problems and issues that could and would be best addressed through a regional solid waste bylaw is being developed.
4. This will be brought to the Committee for its consideration in early 2017.
5. A regional solid waste bylaw would provide the means through which Councils could deal with a number of key issues that are currently not, or only partly, covered under existing bylaws. A regional solid waste bylaw could also provide more consistency for

residents, service providers and other regional initiatives such as shared services and regional waste data collection.

6. The Regional Steering Group has spoken with Auckland Council's Waste Planning Manager. This has helped Wellington's officers understand what lessons have been learned from the development and implementation of Auckland's bylaw.
7. Officers will now prepare a brief for a consultant to prepare a draft solid waste bylaw for the Wellington region based on the issues identified by officers. We expect the consultant will be engaged this financial year 2015-16 and that a draft can be provided for the Committee's consideration in early 2017.
8. We also intend that consultation with the public on a draft bylaw could be undertaken at the same time as we consult on the draft WMMP 2017. Following that consultation, Councils can consider adoption of a regional waste bylaw immediately following their consideration of the draft WMMP 2017.
9. Together, with the actions set out in the WMMP2017, the implementation of a regional waste bylaw would require new funding through the next Long Term Plan review process.

### **Waste Assessment (R3)**

2. A working draft Waste Assessment has been prepared for the Wellington region in accordance with the requirements of the Waste Minimisation Act 2008 (WMA) and Ministry for the Environment's latest guidance.
3. The draft Waste Assessment outlines how waste and recycling is currently managed, where waste comes from, how much waste there is, what it is made up of, and where it goes. The draft Waste Assessment also identifies opportunities for improvement in the delivery of waste management and minimisation services.
4. The purpose of the Waste Assessment is to provide the necessary supporting information for the development of the 2017 WMMP.
5. The draft Waste Assessment will be tabled for discussion at the Committee workshop in May.

### **Regional Officer**

6. At its February meeting and workshop, the Committee discussed progress being made on the implementation of current actions. That discussion identified that while progress has been made on some actions, there was little progress on others and generally that there is a lack of coordination between councils.
7. The Committee discussed the establishment of a Regional Officer to coordinate work to deliver current and future WMMP actions. The Committee also considered that a Regional Officer could be established via the WMMP 2017. An additional benefit to better coordination and monitoring is that it could provide greater assurance to Councils with regard to future resource demands.
8. Officers have now prepared a draft WMMP Regional Officer/Planner job description to inform a funding process. Officers are also developing advice on a regional funding solution.
9. Wellington City Council, Porirua City Council, Kapiti Coast District Council and Upper Hutt City Council and Greater Wellington Regional Council (70.4% of the funding) are able to utilise existing waste levy or other funds in the 2016/17 year. Hutt City and the



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Wairarapa Councils are seeking funding for this position via their 2016/17 Annual Plan processes. Funding beyond that i.e. as in for a full time position 2017/18 onwards would be proposed, consulted on, and funded as a regional action through the new 2017 WMMP.

**Next Actions**

10. We propose to implement the current Regional Actions from April 2016 to July 2017. These consist of progressing actions R1, R2, R3, R4 and R9 and the start of actions R15 and R16 where officer time is available.

Table 1: Actions from the 2011 WMMP

<b>REGIONAL GOVERNANCE AND ADMINISTRATION</b>	
R1	Joint solid waste bylaw
R2	Explore shared services
R3	Development of a subsequent regional Waste Management and Minimisation Plan
R4	Improve data collection
<b>REDUCTION</b>	
R9	Waste education strategy
<b>TREATMENT</b>	
R15	Investigation of further options for beneficial recovery/reuse of sewage sludge / bio-solids
R16	Examine options for special wastes and hazardous wastes, related to environmental harm

**Attachments**

Nil

Author	Nicci Wood, Senior Advisor
Authoriser	Jeremy Baker, Director Strategy and Communications

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## **SUPPORTING INFORMATION**

### **Consultation and Engagement**

Public consultation for the waste bylaw could be carried out alongside the special consultation process for the WMMP 2017.

### **Treaty of Waitangi considerations**

No Treaty of Waitangi considerations have been identified at this time.

### **Financial implications**

The only financial considerations are around the Regional Officers position. This is accounted for in each council's existing budgets or annual plan proposals.

### **Policy and legislative implications**

The report and actions contained are not inconsistent with Council policy.

### **Risks / legal**

There are no legal risks or implications.

### **Climate Change impact and considerations**

There are no climate change considerations required.

### **Communications Plan**

No communications plan is required at this time.