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**ORDINARY MEETING**

**OF**

**CITY STRATEGY COMMITTEE**

**SUPPLEMENTARY AGENDA**

**Time:** 9:30 am  
**Date:** Thursday, 7 December 2017  
**Venue:** Committee Room 1  
Ground Floor, Council Offices  
101 Wakefield Street  
Wellington

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### 3. Policy

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## DRAFT FORWARD PROGRAMME

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### Purpose

1. To provide the Committee with a draft forward programme for 2018 highlighting key policy papers and other work programmes that are expected to be scheduled for the committee.

### Summary

2. The Forward Programme sets out the strategy, policy and briefing reports and updates that are planned for 2018. Workshops and briefings are generally not included in the schedule.
3. The Council's Triennium work programme sets a priority framework for the overall work programme however there are legislative, regulatory and business requirements that also require committee consideration.
4. The Forward Programme include both large scale strategy and policy documents, projects and unit work streams and also a number of operational reports that require committee consideration.
5. A number of work programmes are listed which do not have as yet agreed reporting timeframes. These have been added separately to ensure that the Committee has visibility of the fuller work programme. These will be included as scheduled items as dates are confirmed.
6. The Forward Programme is planned to be a regular committee item to enable councillors to have ongoing visibility of upcoming agenda items. A separate attachment provides the Committee with an update against the Triennium Plan priorities.

### Recommendation/s

That the City Strategy Committee:

1. Receive the information.
2. Note the attached forward programme.
3. Provide feedback to officers on any additional papers or priorities that should be considered on the programme or where the Committee wishes different timings of reports or papers.

### Attachments

Attachment 1. Building a Better City FINAL  
Attachment 2. CSC Forward Programme

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Authors	Geoff Lawson, Principal Advisor Crispian Franklin, Governance Team Leader
Authoriser	Baz Kaufman, Manager Strategy Kane Patena, Director Governance and Assurance

**SUPPORTING INFORMATION**

**Engagement and Consultation**

Not applicable for this report – this is included within each subsequent report

**Treaty of Waitangi considerations**

Not applicable for this report – this is included within each subsequent report

**Financial implications**

Not applicable for this report – this is included within each subsequent report

**Policy and legislative implications**

Not applicable for this report – this is included within each subsequent report. Timeframes and deliverables are reliant on organisational resourcing and priorities.

**Risks / legal**

Not applicable for this report – this is included within each subsequent report

**Climate Change impact and considerations**

Not applicable for this report – this is included within each subsequent report

**Communications Plan**

Not applicable for this report – this is included within each subsequent report

**Health and Safety Impact considered**

Not applicable for this report – this is included within each subsequent report

**Triennium Plan: Mayor and Councillors' 3-year work programme 2016-2019**

	<b>More Resilient</b>	<b>Portfolio Lead</b>	<b>Status</b>	
1.	<b>Unreinforced masonry</b> -secure facades and parapets along priority streets	Lester/Pannett	Current URM programme being implemented; discussion with MBIE on future options with the Order in Council; EQP paper in Forward Programme as a legal requirement to specifically consult of URMs	
2.	<b>Prince of Wales Reservoir</b> -construct	Pannett	Included in the LTP initiatives and hearing to be undertaken in early 2018	
3.	<b>Improved transport network</b> -progress roading projects, Let's Get Wellington Moving and Great Harbour Way	Calvi-Freeman/Free	LGWM consultation underway and final recommendations will be reported to the Committee 2018	
4.	<b>More resilient homes</b> -work with central government to increase household resilience	Lester/Pannett/Sparrow	Included in the LTP initiatives	
5.	<b>Water resilience plan</b> -develop for increased resilience after an earthquake	Pannett	Included in the LTP initiatives	
6.	<b>Smart buildings</b> -put sensors in buildings to increase knowledge of buildings resilience	Pannett	Included in the LTP initiatives	
7.	<b>Business continuity planning</b> -develop programme to improve business continuity planning	Marsh	Initial discussions have taken place with the Chamber of Commerce to determine scale and scope of the project. WREDA/WREMO	
8.	<b>Business intelligence</b> -build profile of businesses	Marsh	WREDA/WREMO underway	
9.	<b>Resilient communities</b> -improving resilience in communities and NGOs programme	Sparrow	BAU	
10.	<b>Adaptation</b> -communications strategy on impacts and costs of climate change	Lee	Our City Tomorrow includes issues of adaptation as well as the Coastal Strategy to be developed 2018	
	<b>Smarter Growth</b>			
11.	<b>One-stop-shop consenting</b> -develop and implement approach	Lester	In Progress – first step implemented	
12.	<b>Business Improvement Districts (BIDs)</b> -develop where needed	Marsh	Review of BID policy in the Work Programme for 2018	
13.	<b>Alfresco dining fees</b> -reduce fees	Lester	Reduction in fees in place; need to resolve issues with the Waterfront and those who use encroachment licenses.	
14.	<b>Tech hub expansion</b> -evaluate the best model for the future	Marsh	Update included the Work Programme	
15.	<b>Economic Growth and diversification</b> -develop capacity and look at options for a wider range of businesses in city	Marsh	Council guides the work programme of WREDA through the work of the WRS committee (that meets regularly), setting letters of expectation, approving WREDA's statement of intents, and reviewing performance through regular reports.	

			These appear before committee on a regular basis for consideration.	
16.	<b>Movie Museum and Convention Centre</b> -construct	Lester	This work is progressing with key stakeholders. An update will be provided to Committee once terms have been finalised.	
17.	<b>Indoor Arena</b> -undertake feasibility study	Lester	The WRS Committee agreed to a regional approach to developing the initiative. Feasibility work is continuing and an update to the Committee will be made through scheduled WREDA reporting to the WRS committee. Updates will be provided to committee around key milestones.	
18.	<b>Long-haul connections</b> -progress consent for runway extension and look at opportunities for new routes	Lester	This project is led by Wellington International Airport Limited. An update was provided to committee in June and future updates will be scheduled according to progress.	
19.	<b>Rates Remission</b> -introduce for new builds	Lester	Rates remission In place; needs to be reviewed within the Housing Strategy	
20.	<b>Build Wellington</b> -develop options for funding and governance	Lester/Dawson	Structure in place and Housing Strategy in Forward Programme	
21.	<b>Social Housing</b> -develop a plan for more housing	Lester/Dawson	Housing Strategy included in the Work Programme	
22.	<b>Housing Taskforce</b> -deliver recommendations from Taskforce	Dawson	Housing Strategy included in the Work Programme	
23.	<b>Wet house</b> -develop	Lester/Dawson	In the Work Programme – contingent on central government strategy	
24.	<b>Rental Warrant of Fitness</b> -introduce a voluntary WoF	Lester/Dawson	Voluntary programme established and now contingent on changes to central government strategy	
25.	<b>Laneways Programme</b> -continue with our laneways programme	Young	Underway in BAU and in LTP initiatives	
26.	<b>Transmission Gully</b> -work with stakeholders to deliver this project	Calvi-Freeman	Continuing to work with NZTA to deliver this project	
27.	<b>Petone to Grenada link</b> -work with stakeholders to deliver this project	Calvi-Freeman	Continuing to work with NZTA to deliver this project	
28.	<b>Cycling Network</b> -deliver Great Harbour Way, Eastern and Southern suburbs links	Free	Being implemented through the Work Programme	
29.	<b>Cost of public transport</b> -advocate for more affordable fares	Free	Working with GWRC to deliver this in fare strategy	
30.	<b>Future Central City Programme</b> -plan for future population and economic growth in	Lester/Foster	Our City Tomorrow plan under	

	CBD		consultation	
31.	<b>Speed limits</b> -look at reducing speeds around schools	Calvi-Freeman	To be confirmed linked with LGWM	
	<b>People Focused</b>			
32.	<b>New arts and culture sector programme</b> -deliver	Lester	Included in the LTP initiatives	
33.	<b>Integrated suburban plans</b> -develop a community participatory approach to community planning	Calvert/Foster	<p>Two suburban plans are in progress:</p> <p><i>Karori Framework</i> – the project is underway and community workshops are scheduled for July – August 2017. Analysis and refinement of options will happen through September and a Karori Community Plan will be developed between October 2017 to March 2018.</p> <p><i>Tawa Town Centre</i> – this project refurbishes the Town Centre plaza to create vibrancy, improve connectivity and support local businesses. Consultation with stakeholders and local landowners is underway as well as detailed design including traffic engineering design for pedestrian crossings and lighting elements. Delivery is planned for early 2018.</p> <p>These initiatives will be resource intensive and subject to funding.</p>	
34.	<b>Youth Summit</b> -deliver	Day	Planning underway for a Youth Summit later in 2018. Youth Council is involved in organizing this event.	
35.	<b>Swimming pools</b> -remove the spectator/caregiver fee	Day	Completed	
36.	<b>Sports Hub</b> -develop where appropriate	Day	<p>Toitu Pōneke - An official opening was held on 27 November 2017. Officers will continue to support the hub and monitor the outcomes in the Funding Agreement.</p> <p>Alex Moore Park - Officers continued to work with the Alex Moore Park Community &amp; Sports Inc. Board. Officers will present options for the hub as part of the LTP process.</p> <p>Hataitai Park - Officers continued to work with the Sports Hub. A needs assessment was completed in 2017 with a number of</p>	

			recommendations. The hub is exploring ways that clubs can share services and facilities.	
37.	<b>Community places and spaces</b> -explore new ways to deliver community spaces where needed	Gilberd	This work will be progressed over the next 6 months as we align contract funding and facilities planning with priority areas.  The placed base work currently underway in Newtown will assist us in developing this programme of work. Johnsonville centre in progress.	
38.	<b>Reduce social deprivation/inequality</b> -deliver social housing, Living Wage and community outreach programmes	Dawson	Housing Strategy in the Forward Programme; Living Wage has been implemented	
39.	<b>Smokefree Wellington</b> -extend Smokefree areas	Dawson	updated Smokefree Action Plan in the Work Programme	
40.	<b>Community driven safety planning</b> -develop community safety plans and develop a child and youth friendly city framework	Dawson/Calvert/Day	Officers are currently developing a framework to enable the co-design of localised community safety plans.  The framework will enable the specific community and Council, to create a co-designed action-orientated and outcomes focused plan which will: <ul style="list-style-type: none"> <li>• Reduce and prevent occurrences of crime and injury</li> <li>• Improve perceptions of safety and well-being among people within social and physical environments.</li> <li>• Build community resilience.</li> </ul> Once the framework is finalised, work with communities will commence. Progress will be communicated through quarterly reporting	
	<b>More sustainable</b>			
41.	<b>Predator-Free Wellington</b> -implement programme	Foster	Included in the LTP initiatives	
42.	<b>Deliver Our Natural Capital</b> -deliver	Gilberd	Underway in BAU and in LTP initiatives	
43.	<b>Makara Peak Mountain Bike Master Plan</b> -deliver	Day	Completed	
44.	<b>Sewerage sludge</b> -develop options for managing sludge	Pannett	Options under investigation with Wellington Water, currently consented to 2026	

45.	<b>Moa Point</b> -look at future management of Moa Point	Pannett	Future options for waste water management under investigation and being led by Wellington Water	
46.	<b>Reduce Waste to landfill</b> -implement Wellington City segment of Regional Waste Management Min Plan	Pannett	Underway using waste levy funding to operationalize the plan	
47.	<b>2016-2018 Low Carbon Capital Plan</b> -deliver	Lee	Underway in BAU	
48.	<b>Promote electric vehicle uptake</b> -install electric vehicle infrastructure	Lee	Underway in BAU	
<b>Improving the way we work</b>				
49.	<b>Relationship with iwi</b> -develop and look at opportunities to work together	Day	In March Council re-signed the Memorandum of Understanding with Taranaki Whānui ki Te Upoko o Te Ika and Te Rūnanga o Toa Rangatira Incorporated  A draft Te Reo Māori policy for Wellington city has been developed and community engagement will occur in 2018.	
50.	<b>Engagement and consultation</b> -expand community engagement and do more community-led planning exercises	Calvert	Ongoing working with business units to increase the focus on community engagement. Additional funding of \$75k for engagement was approved as part of the 2017/18 Annual Plan process. We have commenced a community planning approach for projects such as the Karori Community Plan, Kia ora Newtown, and the Aro Valley Community Centre upgrade. We are developing and implementing communications and engagement plans for major projects supported by the engagement team. We will review the success of the above projects and develop a more integrated approach to place based and community planning.	
51.	<b>Performance framework</b> -review monitoring framework	Lester/Foster	Underway; in discussion with Councillors and will be consulted on through the LTP	
52.	<b>Smart Council programme</b> -develop projects that enable Council to be more customer and digitally focused	Lester	Underway in BAU	
53.	<b>Council buildings</b> - review accommodation needed	Lester/Pannett	Decisions underway; Councillors will be briefed separately.	
54.	<b>Budget</b> -keep rates below 3.4% for the 2017/2018 year and deliver savings of \$8m	Lester	Completed	



Wellington City Council Work Programme								
Date	Meeting	Report Title	Description	Officer	ELT	Portfolio leader	Statutory requirement/Triennium Plan/Business as usual	Priority ranking
<b>2018</b>								
<b>Quarter 1 (February-March) 2018</b>								
<b>February</b>								
7-Feb	LTP/AP Committee	Draft LTP report	Committee to adopt Asset management Plan, PMF, Activity Statements, assumptions, waterfront plan, Significance and Engagement Policy, Financial Policies	Lloyd Jowsey, Baz Kaufman	A Matthews	Mayor Lester/ Deputy mayor Day	Triennium Plan	1
8-Feb	LTP/AP Committee (2nd day - if required)	Draft LTP report	Committee to adopt Asset management Plan, PMF, Activity Statements, assumptions, waterfront plan, Significance and Engagement Policy, Financial Policies	Lloyd Jowsey, Baz Kaufman	A Matthews	Mayor Lester/ Deputy mayor Day	Triennium Plan	1
13-Feb	LTP/AP Committee (if required)	Draft LTP report	Additional Committee meeting if required - can be converted to a workshop)	Lloyd Jowsey, Baz Kaufman	A Matthews	Mayor Lester/ Deputy mayor Day	Triennium Plan	1
TBA	City Strategy Committee	2nd Quarterly Report	Committee to approve the 1st quarterly report for the financial year	Bronwen Green/Lloyd Jowsey	K Patena	Cr Foster	Business as Usual	2
TBA	City Strategy Committee	Wellington Urban Cycling Programme - Kilbirnie	Oral Submissions	Paul Barker	D Chick	Cr Free	Triennium Plan	1
TBA	City Strategy Committee	Wellington Urban Cycling Programme - Evans Bay	Oral Submissions	Paul Barker	D Chick	Cr Free	Triennium Plan	1
TBA	City Strategy Committee	Wellington Urban Cycling Programme - Island bay	Update on the Island Bay Cycleway Project	Paul Barker	D Chick	Cr Free	Triennium Plan	1
TBA	City Strategy Committee	Accessible Wellington Action Plan review	Draft Action Plan to be presented for approval including any requirement to consult	A Bates	K Patena	Cr Lee	Business as usual	2
TBA	City Strategy Committee	Kiwipoint Quarry District Plan change	Agree to notify plan change.	Mitch Lewandowski	D Chick	Cr Foster	Business as usual	2
TBA	City Strategy Committee	Earthquake Prone Priority Buildings Policy for consultation	Consultation required under the Building Act on Priority Buildings (URM features) and consideration of emergency routes.	Resilience/Policy	D Chick	Cr Pannett	Business as Usual	2
TBA	City Strategy Committee	Public Spaces Bylaw	Oral Hearings	Policy	Kane Patena	Cr Gilbert/Dawson	Statutory requirement	2

Wellington City Council Work Programme

Date	Meeting	Report Title	Description	Officer	ELT	Portfolio leader	Statutory requirement/Triennium Plan/Business as usual	Priority ranking
<b>March</b>								
21-Mar	LTP/AP Committee	LTP deliberations report	Committee to recommend to Council to agree on the draft consultation document and engagement process	Lloyd Jowsey, Baz Kaufman	A Matthews	Mayor Lester/ Deputy mayor Day	Triennium Plan	1
28-Mar	Council	LTP deliberations	Council to agree on the draft consultation document and engagement process	Lloyd Jowsey, Baz Kaufman	A Matthews	Mayor Lester/ Deputy mayor Day	Triennium Plan	1
TBA	City Strategy Committee	Our City Tomorrow – Central City Vision	An update on the city vision work that will be consulted on as part of the LTP	Anna Harley	D Chick	Cr Young	Triennium Plan	1
TBA	City Strategy Committee	Wellington Urban Cycling Programme - Kilbirnie	Recommendations for Kilbirnie Cycleway project	Paul Barker	D Chick	Cr Free	Triennium Plan	1
TBA	City Strategy Committee	Wellington Urban Cycling Programme - Evans Bay	Recommendations for Evans Bay Cycleway project	Paul Barker	D Chick	Cr Free	Triennium Plan	1
TBA	City Strategy Committee	City Housing Operational Policy Update	An update of social housing policy settings and options for managing the affordable rent limit settings.	City Housing/Policy	B Mckerrow	Cr Dawson	Business as Usual	2
TBA	City Strategy Committee	Public Spaces Bylaw Report following Consultation		Policy	Kane Patena	Cr Gilbert/Dawson	Business as usual	2
TBA	City Strategy Committee	Outer Green Belt Management Plan	Committee to approve draft plan for consultation	Bec Ramsay	B Mckerrow	Cr Gilbert	Business as usual	2
TBA	City Strategy Committee	SHIP – business cases for 2 x development sites	Committee to approve commencement of 2 x development sites under the SHIP development programme	John McDonald	D Chick	Cr Dawson	Triennium Plan	1
TBA	City Strategy Committee	Tech Hub	Update on the progress of the Tech Hub and delivery of the Collider programme. 3 year funding ends June 2018. There will need to be an update of the programme outcomes and recommendations on the future of WCC involvement	Jaime Hayden Natasha Petkovic-Jeremic	B Mckerrow	Cr Marsh	Business as usual	2
TBA	City Strategy Committee	Significance and Engagement Policy Review (part of the LTP process)	Committee to review the S&E Policy as part of the LTP process	Lloyd Jowsey, Baz Kaufman	A Matthews	Mayor Lester/ Deputy mayor Day	Triennium Plan	1
TBA	City Strategy Committee	Museum Stand - Basin Reserve	Development of the Basin Reserve	Warwick Hayes/ Danny McComb	Kevin Lavery	Mayor Lester	Business as Usual	2

Wellington City Council Work Programme								
Date	Meeting	Report Title	Description	Officer	ELT	Portfolio leader	Statutory requirement/Triennium Plan/Business as usual	Priority ranking
<b>Quarter 2 (April-June) 2018</b>								
<b>April</b>								
TBA	City Strategy Committee	Wellington Urban Cycling Programme - Oriental Parade	Recommendations for Oriental Parade Cycleway project	Paul Barker	D Chick	Cr Free	Triennium Plan	1
TBA	City Strategy Committee	Wellington Urban Cycling Programme - Thorndon Quay	Recommendations for Thorndon Quay Cycleway project	Paul Barker	D Chick	Cr Free	Triennium Plan	1
TBA	City Strategy Committee	Wellington Urban Cycling Programme - Evans bay (Kilbirnie)	Recommendations for Evans bay (Kilbirnie) Cycleway project – the separate section of Evans Bay Parade adjacent to Kilbirnie Park.	Paul Barker	D Chick	Cr Free	Triennium Plan	1
TBA	City Strategy Committee	Wellington Urban Cycling Programme - Island Bay	Recommendations for Island Bay Cycleway project	Paul Barker	D Chick	Cr Free	Triennium Plan	1
<b>May</b>								
TBA	City Strategy Committee	Agree to scope of Urban Growth Plan and District Plan residential capacity reviews to provide for growth.	This will outline key issues, engagement strategy, and approach to the review.	John McSweeney	D Chick	Cr Foster	Business as usual	2
May / June TBA	City Strategy Committee	Housing Strategy	Committee to approve WCC Housing Strategy	John McDonald	D Chick	Cr Dawson	Triennium Plan	1
TBA	City Strategy Committee	3rd Quarterly Report	Committee to approve the 1st quarterly report for the financial year	Bronwen Green/Lloyd Jowsey	K Patena	Cr Foster	Business as Usual	2
May	LTP/AP Hearings	LTP/AP HEARING	Oral hearings/ Forums/Workshops	Mike Oates Baz Kaufman	A Matthews	Mayor Lester/ Deputy mayor Day	Triennium Plan	1
<b>June</b>								
5-8 June	LTP/AP Committee	Draft LTP report	Committee to recommend to Council to adopt the draft LTP.	Lloyd Jowsey, Baz Kaufman	A Matthews	Mayor Lester/ Deputy mayor Day	Triennium Plan	1
June	City Strategy Committee	Wellington Urban Cycling Programme - Newtown	Recommendations for Newtown Cycleway project	Paul Barker	D Chick	Cr Free	Triennium Plan	1
TBA	City Strategy Committee	Regional Waste Management Bylaw	Approval of a draft regional waste management bylaw as part of the regional waste management strategy.	Adrian Mitchell	D Chick	Cr Pannett	Triennium Plan	1
TBA	City Strategy Committee	Business Improvement Districts Policy review	A 5 year review of the BID strategy and implementation within Wellington	Phil Becker/Policy	D Chick	Cr Marsh	Business as Usual	2

Wellington City Council Work Programme								
Date	Meeting	Report Title	Description	Officer	ELT	Portfolio leader	Statutory requirement/Triennium Plan/Business as usual	Priority ranking
TBA	City Strategy Committee	Trade Waste Charges Policy Update	The current policy is out of date.	Public Health/Policy	K Patena B Mckerrow	Cr Pannett	Business as Usual	2
TBA	City Strategy Committee	Te Reo Policy and Action Plan following consultation	Report back following consultation	Tira Poutama-Iwi Partnership/Policy	K Patena	Mayor Lester/ Deputy mayor Day	Business as Usual	2
TBA	City Strategy Committee	Smokefree Action Plan	The current plan has a limited time frame and needs to reflect the 2025 commitment.	Policy	K Patena	Cr Dawson	Business as Usual	2
<b>Quarter 3 (July -September) 2018</b>								
August TBA	City Strategy Committee	4th Quarterly Report	Committee to approve the 1st quarterly report for the financial year	Bronwen Green/Lloyd Jowsey	K Patena	Cr Foster	Business as Usual	2
TBA	City Strategy Committee	Revoking Sections of the Local Public Health bylaw	The passing of the Food Act requires the Council to revoke redundant conditions in this bylaw.	Policy	K Patena	Cr Gilbert	Statutory requirement	3
TBA	City Strategy Committee	Liquor Control Bylaw Draft Review	The current bylaw requires review by December 2018.	Policy	K Patena	Cr Dawson	Statutory requirement	3
<b>Quarter 4 (October -December) 2018</b>								
TBA	City Strategy Committee	Liquor Control Bylaw Oral Hearings	The current bylaw requires review by December 2018.	Policy	K Patena	Cr Dawson	Statutory requirement	3
TBA	City Strategy Committee	Liquor Control Bylaw final report following consultation	The current bylaw requires review by December 2018.	Policy	K Patena	Cr Dawson	Statutory requirement	3
<b>Wider work programmes – expected to be scheduled</b>								
	City Strategy Committee	Te Whare Okioki (Wet House)	Paper noting the funding, Council as the lease guarantor role, details of the activity, location and involvement of other agencies.	T Morrah	D Chick	Cr Dawson	Triennium Plan	1
	City Strategy Committee	South Coast Management Plan review	The South Coast Management Plan (SCMP) is a Reserves Management Plan prepared under the Reserves Act 1977. Current plan over 10 years old and planning in the coastal environment has undergone significant change since 2002.	Bec Ramsey/Moana Mackey	B Mckerrow D Chick	Cr Gilbert	Business as usual	2
	City Strategy Committee	Let's Get Wellington Moving (Ngauranga to Airport)	Let's Get Wellington Moving is a joint initiative between Wellington City Council, Greater Wellington Regional Council, and the NZ Transport Agency. It aims to engage Wellingtonians in a conversation about the city's future transport needs, with a particular focus on the Ngauranga Gorge to Airport corridor encompassing the urban motorway and connections to the hospital and eastern and southern suburbs.		D Chick	Cr Calvi-Freeman Cr Free	Triennium Plan	1

Wellington City Council Work Programme								
Date	Meeting	Report Title	Description	Officer	ELT	Portfolio leader	Statutory requirement/Triennium Plan/Business as usual	Priority ranking
	City Strategy Committee	Regional Land Transport Plan	GWRC develop a RLTP every three years, same timeline as LTP years. As part of implementation with the RCA's the plan is constantly reviewed.	Gunther Wild	D Chick	Cr Calvi-Freeman Cr Free	Business as usual	2
	City Strategy Committee	Wellington Harbour Whaitua	The programme of work is led by GWRC but will require WCC involvement / decisions / updates	City Planning/Policy	D Chick	Cr Gilbert	Business as usual	2
	City Strategy Committee	Footpath Management Policy	Review of the footpath management policy following the Public Places Bylaw review	Policy	K Patena	Cr Calvi-Freeman	Business as usual	2
	City Strategy Committee	Landfill Stage 4 consent and future strategy	Currently seeking legal advice whether existing resource consent covers stage 4 fill areas. The existing consent expires in 2024, but without Stage 4 existing capacity may run out about 2020. Timing of work after this will be informed by that advice	Adrian Mitchell	D Chick	Cr Pannett	Business as usual	2
	City Strategy Committee	Regional Waste Management and Minimisation Plan	Papers on implementation of actions of WMMP, including regional bylaw, optimal waste collection services etc.	Adrian Mitchell	D Chick	Cr Pannett	Triennium Plan	1
	City Strategy Committee	Wellington Biosolids Disposal	Options for the future disposal of Wellington's biosolids. Options under investigation with Wellington Water, currently consented to 2026	Adrian Mitchell	D Chick	Cr Pannett	Triennium Plan	1
	City Strategy Committee	Coastal Resilience Strategy	Developing an adaptation strategy as one of the actions of the resilience strategy for the city's/regions coast. Report back on next steps for Island Bay Seawall & The Esplanade. This work is being rolled into the Resilience Strategy/climate adaptation plan.	Moana Mackey/Derek Baxter	D Chick	Cr Lee/Sparrow/Pannett	Business as usual	2
	City Strategy Committee	Climate Adaptation Action Plan	Adapting to climate driven change - toward a framework & approach for making long-term decisions (such as locating, upgrading or moving key infrastructure and defending or abandoning assets) that will be affected by future climate change effects. Very early days. Working with Hutt City Council to develop a shared approach but with enough flexibility to accommodate unique aspects of each city.	Moana Mackey/Derek Baxter	D Chick	Cr Lee	Triennium Plan	1
	City Strategy Committee	Civic Precinct Redevelopment	Future options for the Civic Precinct, including the upgrade and redevelopment of the Town Hall.	Ian Pike P Brennan	K Lavery	Mayor	Triennium Plan	1
	City Strategy Committee	Miramar Peninsula (Watts and Strathmore Park)	Planning for the development of Miramar Peninsula	Ian Pike	D Chick	Cr Foster	Business as usual	2
	City Strategy Committee	Regional Sport and Active Recreation Plan	Agreement on the regional sports and active recreation plan	Paul Andrews	B Mckerrow	Deputy Mayor Day	Business as usual	2
	City Strategy Committee	Karori Community Plan	Development of a community plan for Karori with wide community engagement.	Anna Harley	D Chick	Cr Foster	Triennium Plan	1
	City Strategy Committee	Speed Limits – CBD and suburban	Recommendations on changing speed limits in the CBD and around school areas.	Paul Barker	D Chick	Cr Calvi-Freeman	Triennium Plan	1

Wellington City Council Work Programme								
Date	Meeting	Report Title	Description	Officer	ELT	Portfolio leader	Statutory requirement/Triennium Plan/Business as usual	Priority ranking
	City Strategy Committee	Housing Accord Monitoring Report	Reporting against the Housing Accord	Anna Harley	D Chick	Cr Dawson	Business as usual	2
	City Strategy Committee	District Plan Work Programme	Ongoing work programme for the district plan, specific papers have been included in scheduled items. A proposed review of heritage trees is included.	Anna Harley	D Chick	Cr Foster	Business as usual	2
	City Strategy Committee	Jack Illot Green	Consideration of Jack Illot Green within the Civic Precinct	Ian Pike	D Chick	Cr Gilbert	Triennium Plan	1
	City Strategy Committee	Parking Policy review	Draft papers for consultation and final papers for decisions	Anna Harley	D Chick	Cr Calvi-Freeman	Business as usual	2
	City Strategy Committee	National Policy Statement for Urban Development Capacity	Reporting on urban development capacity	John McSweeney	D Chick	Cr Foster	Statutory requirement	3
	City Strategy Committee	Resilience Strategy updates		Mike Mendonca	D Chick	Mayor Lester	Triennium Plan	1
	City Strategy Committee	Northern Reserves Management Plan Review	Scheduled for review; needs to be considered alongside wider urban growth plans for the northern area.	Paul Andrews	B Mckerrow	Cr Gilbert	Business as usual	2
	City Strategy Committee	Waste Management Seed Fund approvals		Mark Farrar	D Chick	Cr Pannett	Business as usual	2
	City Strategy Committee	Review of Standing Orders and incorporating tikanga into Council meetings		Penny Langley	K Patena	Deputy Mayor Day	Business as usual	2
	City Strategy Committee	Iwi partnership updates		Nicky Karu	K Patena	Deputy Mayor Day	Business as usual	2
	City Strategy Committee	Traffic Resolutions - general		Paul Barker	D Chick	Cr Calvi-Freeman	Business as usual	2
	City Strategy Committee	Traffic Resolutions - cycling		Paul Barker	D Chick	Cr Free	Triennium Plan	1

Priority ranking

1=Triennium Plan work

2=Business as usual

3=Submissions to outside organisations or regulatory

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## 5. Operational

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### TRAFFIC RESOLUTION - TR130-17 MCFARLANE STREET

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#### Purpose

1. This report outlines a recommended amendment to the Wellington City Council Traffic Restrictions. This recommendation supports the achievement of the Council's Transport Strategy Outcomes of safety, accessibility, efficiency and sustainability.

#### Summary

2. The City Strategy Committee (CSC) on the 16 November 2017 agreed to the TR130-17 McFarlane Street report *lies on the table and not be further discussed at this meeting, but may be continued at an unspecified future meeting.*
3. The resource consent for the development was granted on 16 September 2014 with a condition on the consent holder to request a traffic resolution to extend the broken yellow lines to the north and there was also a requirement for the broken yellow lines to be installed prior to occupation. This is an unusual condition as the resource consent process and the traffic resolution process are two separate processes and one should not be granted with a condition requiring the approval of the other. The traffic engineers have been in discussions with the Resources Consent team with regard to this condition. The resource consent decision report provided recommendations based on the traffic and vehicle access engineers advice that adequate manoeuvring would be achieved by a no stopping restriction opposite the driveways to the two apartments.
4. Subsequent to the CSC meeting, Councillor Young has met with the applicants of the resource consent in relation to 21 McFarlane Street. She noted that the broken yellow lines are essential to facilitate access to their properties and for general safety for emergency vehicle access, and to comply with the Notice of Decision Conditions of the Resource Consent.
5. The Chair of the CSC has agreed to this traffic resolution being presented as a late paper to Committee.

## Recommendation/s

That the City Strategy Committee:

1. Receive the information.
2. Approve the following amendments to the Traffic Restrictions, pursuant to the provisions of the Wellington City Council Consolidated Bylaw 2008.

<b>a.</b>	<b>McFarlane Street, Mt Victoria (TR 130 – 17) No stopping, at all times</b>		
	<i>Add to Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule</i>		
	Column One	Column Two	Column Three
	McFarlane Street	No stopping, at all times.	Lower part, east side, commencing 119 metres east of its intersection with Roxburgh Street and extending in a northerly direction following the eastern kerbline for 14 metres.

## Background

6. The proposed traffic resolution was publicly advertised in the Dominion Post in September 2017. Copies were hand delivered to all properties in the affected area an electronic copy was sent to local Ward Councillors, and residents and business associations. An electronic copy was also available on the Wellington City Council website.
7. A summary report for the traffic resolution can be found in the attachment. This contains:
  - a. the proposed traffic resolution report including map(s) as advertised for public feedback, or subsequently modified as a result of public feedback
  - b. any feedback received
  - c. Council Officers responses to the feedback.

## Attachments

Attachment 1. TR130-17 McFarlane Street, Mt Victoria

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Author	Lindsey Hill, Project Coordinator
Authoriser	David Chick, Chief City Planner

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## **SUPPORTING INFORMATION**

### **Engagement and Consultation**

Recommendations have been publicly advertised.

### **Treaty of Waitangi considerations**

Not applicable.

### **Financial implications**

The work required is contained in a range of Operating Project budgets.

### **Policy and legislative implications**

The recommendations comply with the legal requirements for amendments to traffic restrictions as laid down in the Bylaws.

### **Risks / legal**

None identified.

### **Climate Change impact and considerations**

Not applicable.

### **Communications Plan**

Not required.

### **Health and Safety Impact considered**

Not applicable.

## PROPOSED TRAFFIC RESOLUTION

Absolutely Positively  
Wellington City Council  
Me Heke Ki Pōneke

**Reference:** TR 130 – 17

**Location:** McFarlane Street - Mt Victoria

**Proposal:** No stopping, at all times

**Information:** Officers have received a request to extend the No Stopping Parking Restrictions on the lower section of McFarlane Street opposite numbers 21 and 23.

This has arisen due to the requirement to provide vehicle access to a new townhouse development. This parking restriction is a condition of the Resource Consent and ties in with the current on-site parking restrictions.

The proposed No Stopping Restriction is to enable vehicles to safely manoeuvre when entering/exiting the new driveways on this narrow road, and for general safety for emergency vehicle access.

Net parking loss: 2 parking spaces

**Key Dates:**

- 1) Advertisement in the Dominion Post Newspaper 26 September 2017
- 2) Feedback period closes. 13 October 2017
- 3) If no objections received report sent to City Strategy Committee for approval. 7 December 2017
- 4) If objections are received, further consultation, amendment/s, or proceed with explanation as appropriate.

## PROPOSED TRAFFIC RESOLUTION

Absolutely Positively  
Wellington City Council  
Me Heke Ki Pōneke

### Legal Description:

*Add to Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule*

<b>Column One</b>	<b>Column Two</b>	<b>Column Three</b>
<b>McFarlane Street</b>	<i>No stopping, at all times.</i>	<i>Lower part, East side, commencing 119 metres east of its intersection with Roxburgh Street and extending in a northerly direction following the eastern kerbline for 19 metres.</i>

**Prepared By:** Gagandeep Singh (Area Traffic Engineer)

**Approved By:** Steve Spence (Chief Transport Advisor)

**Date:** 1/12/17

#### WCC Contact:

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**Area Traffic Engineer**  
Transport Group – Network Operations  
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McFarlane Street, Mt Victoria, TR-130-17  
No Stopping At All Times(opposite #21 - #23)

Note:- The aerial does not indicate  
the new townhouse development located at #21 -#23.

MAP PRODUCED BY:  
Wellington City Council  
101 Wakefield Street  
WELLINGTON, NZ

ORIGINAL MAP SIZE: A4  
AUTHOR: s1902/g  
DATE: 11/12/2017  
REFERENCE:

**Absolutely Positively**  
**Wellington City Council**  
M.C.C.A.P.170520

Amended plan 30/11/17

Wellington City Council | 3 of 6

## FEEDBACK RECEIVED:

Absolutely Positively  
Wellington City Council  
Me Heke Ki Pōneke

### Feedback Received:

**Submitters:** Juliana Radaich  
**Address:** 81 Roxburgh Street, Wellington  
**Agree:** No

I live at 81 Roxburgh St just around the corner of McFarlane St and have a Residents Parking coupon. Unfortunately I rarely get parking near my house as it is a coupon parking zone which is filled up with commuters during the week and then from Friday evening until Monday morning cars are parked there and don't move for the whole weekend as it is free parking then. This means I have to try and get a park in McFarlane Street and the first 5 parks there are Residents only (which if I am lucky I can get into) and from then on, open parking and so people who don't live in McFarlane St get free parking all the time so they don't move. Please don't take away the spaces outside 21 McFarlane St else I don't know where I will get a park for my car. The residents outside 21 have plenty of room to get out of their garage and I think a request to take away anymore parking spaces is most unreasonable. Perhaps you might think of making all of lower McFarlane St residents parking and then I have a good chance of being able to park near my residence.

### Officer's response:

The proposal is to implement a no parking restriction to ensure clear access/egress manoeuvre to the new townhouses. This is a condition of the resource consent approval. McFarlane Street falls under the coupon parking zone and you are able to park in coupon parking as long as parking is available. The parking space opposite no.17 will be signed as Coupon parking. Those holding a residents parking permit can park in this space and are exempt of the parking fee.

We will look at the Coupon Parking and the Residents Parking in this street and the adjacent area to see if we have the appropriate mix of parking restrictions.

**Submitters:** Helen Hibma  
**Address:** Not given  
**Agree:** No

In response to the request re; the loss of two parks this is of some concerns it appears lately there is difficulty finding an short term park people visiting lower McFarlane street are now trying to find parking in upper Farlane - which is becoming more difficult property owners are unable to find a park near their own property as we now have tenanted properties with more than three cars occupying the street in front of ratepayers owners for up to an week at times

It appears the owners of 21 McFarlane have a lot of space in front of their property in order to drive in and out as there is no parking at the end of the street.

### Officer's response:

The proposal is to implement a no parking restrictions to ensure clear access/egress to the new townhouses, having cars parked opposite #21&23 will cause difficulty in manoeuvring to and from the garages. This is a condition of the resource consent approval. Furthermore McFarlane Street falls under the coupon parking zone and you are able to park in coupon parking as long as parking is available. The parking space opposite no.17 will be signed as Coupon parking. Those holding a residents parking permit can park in this space and are exempt of the parking fee.

## FEEDBACK RECEIVED:

Absolutely Positively  
Wellington City Council  
Me Heke Ki Pōneke

We will look at the Coupon Parking and the Residents Parking in this street and the adjacent area to see if we have the appropriate mix of parking restrictions.

**Submitters:** Alison Franks  
**Address:** Not given  
**Agree:** No

I do not think it is necessary to further extend the no parking zone in Macfarlane Street and object to it being done. It is a narrow street and parking has always been limited and residents and visitors have always managed with goodwill and mostly courtesy to move in and out as necessary. That is what inner city living involves. Restricting parking unnecessarily just means other parts of the street will be adversely affected, including the top part. Some residents do not have any off street parking available, why would their daily lives be disadvantaged to assist others. Residents of the street managed throughout the lengthy construction of the townhouses, which involved many extra vehicles and disruption for the whole street. Parking was not restricted through that period.

The new town houses allowance to build right to the street edge of their property, despite objections from residents, thereby severely limiting the long-established turning space at the end of the street, is much more of an irritation for all vehicles, taxis, couriers, visitors and residents. There are no safety issues involved here, and no risk abatement offered by any such change as proposed.

If it were a condition of a resource consent as seems to be indicated on your information sheet, then how does this apply retrospectively? There has not been any prior information about this. I have lived in Macfarlane Street for a long time and the average size of the cars in the street is probably reducing, rather than expanding, and there is unlikely to be any growing problem.

### Officer's response:

The proposal is to implement a no parking restrictions to ensure clear access/egress to the new townhouses, having cars parked opposite #21 & 23 will cause difficulty in manoeuvring to and from the garages. This is a condition of the resource consent approval. Furthermore McFarlane Street falls under the coupon parking zone and you are able to park in coupon parking as long as parking is available. The parking space opposite no.17 will be signed as Coupon parking. Those holding a residents parking permit can park in this space and are exempt of the parking fee.

We will look at the Coupon Parking and the Residents Parking in this street and the adjacent area to see if we have the appropriate mix of parking restrictions.

**Submitters:** Christine & Malcolm Small  
**Address:** 19 McFarlane Street, Mt Victoria  
**Agree:** Yes with condition

1. We have no objection to installing the yellow no stopping lines opposite 21 McFarlane St.
2. We would suggest that the no stopping line also be extended to the area opposite number 17 and link up with that opposite number 15. As is clear from your own photograph supplied with the notice, any vehicle parked outside 17 McFarlane St can restrict access to the northern end of the street. Certainly there is insufficient space for emergency vehicles to access these dwellings.
3. We would like to see some form of "Resident only" parking imposed in lower McFarlane St. North of number 7 there are no parking restrictions and this section of the street is used by

## FEEDBACK RECEIVED:

Absolutely Positively  
Wellington City Council  
Me Heke Ki Pōneke

non residents who take advantage of free day time parking – perhaps making it the only street in Mt Victoria where such free parking is available.

We would be happy to meet with council officers to discuss these matters should you so wish.

### Officer's response:

The current proposal is to implement parking restrictions to ensure clear access/egress to the new townhouses. The matter you have raised is not directly related to the current proposal. A traffic engineer will however investigate the concern you have raised.

We will look at the Coupon Parking and the Residents Parking in this street and the adjacent area to see if we have the appropriate mix of parking restrictions.



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## **SUBMISSIONS AND FEEDBACK PROCESS FOR THE CYCLING CONSULTATIONS PROGRAMME**

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### **Purpose**

1. The purpose of this report is to outline a proposed approach for submissions and feedback regarding the cycling consultations programme for Kilbirnie and Evans Bay in early 2018.

### **Summary**

2. The Council is undergoing a number of traffic restrictions as part of the Transport Strategy Outcomes on safety, accessibility, efficiency and sustainability through the Cycling Policy programme.
3. The projects being undertaken are significant and need to meet the requirements of the Local Government Act Section 82 and 83 on consultation. The consultation also needs to meet the requirements of any Traffic Resolutions procedure under the Traffic Bylaw.
4. The Council is expecting a large number of submissions on the Kilbirnie and Evans Bay consultation process in February 2018 and officers are suggesting an approach to manage a potential large number of requests for feedback to Councillors. Submissions close on Monday 11 December 2017.
5. The current process is through oral submissions during the City Strategy Committee meeting public participation process. This has limitations in terms of the number of public participants that can speak within the Committee timeframe.
6. This paper does not consider the overall consultation process, only the way we propose to hear oral submissions for the current cycleway consultation.
7. If the alternative approach to hearing oral submissions outlined in this report is accepted as an improved process to the traditional oral hearing process currently used, it may be used in future for other consultation processes.

### **Recommendation/s**

That the City Strategy Committee:

1. Receive the information.
2. Agree that, if numbers of submitters are larger than 20, that members of the City Strategy Committee attend a community feedback forum for the Evans Bay and Kilbirnie cycleway consultation as an alternative to hearing oral submissions in Committee or in a more traditional oral hearing process.
3. Agree that the detail of how to undertake the forum including its location, time and operation be decided by the Chief Executive's delegated officers, and the Portfolio Leaders for Cycling and Community Planning and Engagement.

### **Background**

8. The Cycleway programme is experiencing an increase in the number of submissions received, as well as a marked increase in the number of submitters that wish to speak to their submission.

9. In a recent round of consultations about cycling traffic resolutions for Hutt Road and Miramar Ave, 316 submissions on cycleways were received with 167 indicating that they would like an opportunity to speak to the Committee about their submission. Arrangements were made to hear these submitters through public participation at a meeting of the City Strategy Committee. However, only eight submitters took the opportunity to come in and speak.
10. In recent times we have trialled alternative ways to hear submitters including last year's Annual Plan consultation which was held in a forum style.

## Discussion

11. There is an opportunity to trial an alternative way of hearing from submitters in a way that satisfies their need to be heard and is more accessible to them, as well as allowing Committee members to further explore ideas and concerns.

## Current Process

12. The current feedback process for any Traffic Resolution is through the Public Participation item of the Committee meeting process, rather than a dedicated process to hear these submitters.
13. However, the Public Participation item has a time limit and is not a dedicated process for Traffic Resolutions or an efficient way to manage large number of requests.
14. Public Participation allows for a maximum time of 60 minutes of the Committee meeting. Any member of the public wishing to speak to the Committee is required to lodge a request to the Chairperson or Chief Executive requesting an opportunity to speak to the Committee on agenda items.

## Approach

15. Officers are recommending an approach which will be determined by the number of submitters who confirm that they would like the opportunity to speak to the Committee.
16. The following approach allows for low and large numbers of submitters, namely:
  - **Public Participation** – is recommended if Council receives less than 20 submitters wanting to speak, this provides for 5 or 10 minute speaking times for individuals and organisations respectively during the Committee meeting.
  - **Forum style** – is recommended if Council receives more than 20 requests to speak. Officers recommend that the Committee appoint a group of Councillors to hear submitters in a forum format. Submissions can be grouped into different categories based on the options of the consultation process.
17. The Forum Style format enables the Council to engage and consult a greater number of submitters to be heard outside of the Committee meeting at a time and venue more accessible to submitters.
18. The design of the forum would be developed in conjunction with delegated officers, including the Principal Engagement Advisor within the Communication and Engagement team, and the Portfolio Leaders for Cycling and Community Planning and Engagement.

**Table 1: Advantages and Disadvantages of each approach**

<b>Approach</b>	<b>Advantages</b>	<b>Disadvantages</b>
Public participation	<ul style="list-style-type: none"> <li>• More structured approach</li> <li>• Format that Councillors are familiar with</li> </ul>	<ul style="list-style-type: none"> <li>• Time limitation for both individuals and organisations</li> <li>• Less flexibility around scheduling, venue and location</li> <li>• A formal setting that some members of the public find intimidating and don't understand</li> <li>• Can be repetitious if there are a large number of submitters speaking about the same or similar issues</li> </ul>
Forum	<ul style="list-style-type: none"> <li>• A local venue rather than the council building can be used (this is more accessible to members of the public).</li> <li>• Closer to the community</li> <li>• Conversational style approach</li> <li>• Meeting diverse needs of the communities</li> <li>• Greater flexibility around speaking times</li> <li>• Enable a larger number of people to engage with decision makers in a more interactive style</li> </ul>	<ul style="list-style-type: none"> <li>• Requires more resources</li> <li>• Requires more planning around logistics</li> </ul>

19. A survey could be developed to get feedback from forum attendees about the format and their experience, and this could then be used to inform future consultation processes and ways of giving oral feedback to Councillors.

### **Next Actions**

20. If the Committee agrees to proceed with this recommended approach, officers will arrange to meet with Portfolio leaders to discuss the details for a proposed forum approach.

### **Attachments**

Nil

Authors	Crispian Franklin, Governance Team Leader Paul Barker, Planning Manager, Network Improvement
Authoriser	Kane Patena, Director Governance and Assurance David Chick, Chief City Planner

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## **SUPPORTING INFORMATION**

### **Engagement and Consultation**

This project is part of a wider engagement and consultation process that has been undertaken since the beginning of the Cycleway Programme.

### **Treaty of Waitangi considerations**

There were no specific considerations as part of this paper, however Mana Whenua have been extensively involved in the development of the detailed plans

### **Financial implications**

The budget for the project is \$4.5m. The Transport Agency has allocated \$1.5m from each of the NLTF and UCP. The remaining is to be funded by Wellington City.

### **Policy and legislative implications**

The proposed approach complies with the Significance and Engagement policy.

### **Risks / legal**

Risk are being managed through the cycleways programme steering group as necessary.

### **Climate Change impact and considerations**

Not applicable.

### **Communications Plan**

A communications plan has been developed for this project to get it to this stage. An updated plan will make people aware of the decisions of this committee and cover the communication requirements through construction.

### **Health and Safety Impact considered**

Not applicable at this stage of the process.