
ORDINARY MEETING

OF

**PŪRORO MAHEREHERE | ANNUAL PLAN/LONG-TERM PLAN
COMMITTEE**

MINUTES

Time: 9:30am
Date: Thursday, 30 June 2022
Venue: Ngake (16.09)
Level 16, Tahiwī
113 The Terrace
Wellington

PRESENT

Mayor Foster (Deputy Chair)
Deputy Mayor Free
Councillor Calvert
Councillor Condie
Councillor Day
Councillor Fitzsimons
Councillor Foon
Liz Kelly
Councillor Matthews (Chair)
Councillor O'Neill
Councillor Pannett
Councillor Paul
Councillor Rush
Councillor Woolf
Councillor Young

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1. Meeting Conduct

1.1 Karakia

The Chairperson declared the meeting open at 9:41am.

1.2 Apologies

Moved Deputy Mayor Free, seconded Councillor Matthews, the following motion

Resolved

That the Pūroro Maherehere | Annual Plan/Long-Term Plan Committee:

1. Accept the apologies received from Liz Kelly for partial absence.

Carried

(Liz Kelly joined the meeting at 9:43am.)

1.3 Conflict of Interest Declarations

No conflicts of interest were declared.

1.4 Confirmation of Minutes

Moved Councillor Matthews, seconded Mayor Foster, the following motion

Resolved

That the Pūroro Maherehere | Annual Plan/Long-Term Plan Committee:

1. Approve the minutes of the Pūroro Maherehere | Annual Plan/Long-Term Plan Committee Meeting held on 1 June 2022, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

Carried

Attachments – tabled by Councillor Calvert

- 1 Letter from Circa
- 2 Letter from WCC

1.5 Items not on the Agenda

There were no items not on the agenda.

1.6 Public Participation

1.6.1 Free Fares NZ

Representing Free Fares NZ, Mika Havel addressed the committee regarding the advocacy for free public transport fares.

1.6.2 Deepak Nair

Deepak Nair addressed the committee regarding the establishment of an Ethnic Advisory Panel.

1.6.3 Michael Scott

Michael Scott addressed the committee regarding the establishment of a Community Housing Provider.

Secretarial note: In accordance with Standing Order 19.1, the chair accorded precedence to some items of business, so that the agenda was considered in the following order:

2.2 2021-31 LTP Amendment Adoption

2.1 2022/23 Annual Plan Adoption

2.3 Actions Tracking

The meeting adjourned at 10:32am and reconvened at 10:45am with all members present.

(Liz Kelly left the meeting at 11:10am.)

2. General Business

2.2 2021-31 LTP Amendment Adoption

Moved Mayor Foster, seconded Councillor Matthews, the following motion

Resolved

That Pūroro Maherehere | Annual Plan/Long-Term Plan Committee:

- 1) **Receive** the information.
- 2) **Note** that the Committee considered the results of consultation including the issues raised in written and oral submissions at its meeting of 1 June 2022.
- 3) **Note** the 2021-31 LTP amendment - City Housing has been prepared based on the decisions and recommendations relating to City Housing of the Committee meeting of 1 June 2022.
- 4) **Note** the LTP amendment financial forecasts reflect updates to the 2021-31 LTP based on the impacts of changes relating to City Housing, and do not fully reflect changes agreed to through the 2022/23 Annual Plan.
- 5) **Note** that the final report from auditors on the City Housing Amendment will be presented to Council at the meeting on 30 June.
- 6) **Recommend** that the Council adopt the 2021-31 LTP Amendment - City Housing (Attachment 1).
- 7) **Delegate** to the Chief Executive and the Mayor the authority to make any editorial changes that may arise as part of the publication process.

Carried

Secretarial note: The motion was decided part by part, all clauses were carried.

The meeting adjourned at 11:26am and reconvened at 11:30 with the following members present: Councillor Calvert, Councillor Condie, Councillor Day, Councillor Fitzsimons, Councillor Foon, Mayor Foster, Deputy Mayor Free, Councillor Matthews, Councillor O'Neill, Councillor Pannett, Councillor Paul, Councillor Rush, Councillor Woolf and Councillor Young.

2.1 2022/23 Annual Plan Adoption

Moved Mayor Foster, seconded Councillor Matthews, the following motion

Resolved

That Pūroro Maherehere | Annual Plan/Long-Term Plan Committee:

- 1) **Receive** the information;
- 2) **Note** that the Committee considered the results of consultation including the issues raised in written and oral submissions at its meeting of 1 June 2022;
- 3) **Note** that the 2022/23 Annual Plan (attached as Attachment 1) has been prepared based on the decisions and recommendations of the Committee meeting of 1 June 2022.
- 4) **Note** that the final Annual Plan includes funding for the repayment of 2021/22 CCO Covid Response Support debt, in line with the original CCO Covid Response Support and as recommend to this Committee by the 19 May Pūroro Tahua - Finance and Performance Committee;
- 5) **Note** that the changed approach to funding for depreciation would result in operating expenditure exceeding operating revenue budget in 2022/23;
- 6) **Agree** that it is financially prudent not to have a balanced budget for the 2022/23 Annual Plan, where operating revenues are not sufficient to meet operating expenses;
- 7) **Agree** to change the general rate differential from 3.25:1 to 3.7:1 (so that commercial and residential ratepayers continue to pay the same proportional share of rates as was set in the 2021-31 LTP)
- 8) **Note** that the adjustment to the general rates differential from 3.25:1 to 3.7:1 may be inconsistent with the Council's Revenue and Financing policy;
- 9) **Note** that under Section 80 of the Local Government Act 2002, the Council can make decisions inconsistent with Council policy provided the inconsistency is identified, the reason for the inconsistency is explained, and how the Council will accommodate the inconsistency or modify the policy in future is outlined.
- 10) **Agree** the nature of the inconsistency, the reason for the inconsistency, and how Council will accommodate the inconsistency as outlined in paragraphs 16 to 32 of the report.
- 11) **Note** that the 1 September whole city valuation resulted in varying capital value increases across rating categories, this will result in individual property owners seeing varying percentage increases in their year-on-year rates increase.
- 12) **Recommend** that the Council adopt the 2022/23 Annual Plan (Attachment 1) including:
 - a. Part A: Introduction – Priority Investment Project and Programmes
 - b. Part B: Our work in detail
 - c. Part C: Financial Information

- 13) **Note** that having adopted the 2022/23 Annual Plan, the rates for the year commencing on 1 July 2022 and concluding on 30 June 2022/23 will need to be set by Council in accordance with section 23 of the Local Government (Rating) Act 2002, as outlined in the 2022/23 Rates Setting paper on the 30 June Council agenda.
- 14) **Delegate** to the Chief Executive and the Mayor the authority to make any editorial changes that may arise as part of the publication process.

Carried

Secretarial note: The motion was decided part by part, all clauses were carried.

2.3 Actions Tracking

Moved Councillor Matthews, seconded Councillor Condie, the following motion

Resolved

That the Pūroro Maherehere | Annual Plan/Long-Term Plan Committee:

1. Receive the information.

Carried

The meeting concluded at 12:15pm.

In accordance with Standing Order 30.6, we hereby confirm the correctness of these minutes of the last meeting of Pūroro Maherehere | Annual Plan/Long-term Plan Committee held on 30 June 2022 prior to the next election of Wellington City Council.

Authenticated: _____
Chair

Authenticated: _____
Chief Executive

ORDINARY MEETING

OF

**PŪRORO MAHEREHERE | ANNUAL PLAN/LONG-TERM PLAN
COMMITTEE**

MINUTE ITEM ATTACHMENTS

Time: 9:30am
Date: Thursday, 30 June 2022
Venue: Ngake (16.09)
Level 16, Tahiwī
113 The Terrace
Wellington

Business

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Annual Plan/Long-Term Plan Committee - 30/06/2022

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CEO Barbara McKerrow

Wellington City Council

27th June 2022

Dear Barbara,

Re: CIRCA THEATRE – FUNDING APPLICATION (2022/23 WCC ANNUAL PLAN SUBMISSION)

Thank you for your response to our letter sent on the 16th June 2022, outlining our concerns regarding the handling of Circa's application for funding for our proposed Building Upgrade in the WCC Long-Term Plan. Please note that your response letter was erroneously addressed to Chrissy Boulton. Chrissy sent the letter on our behalf; however, the letter was from myself, Linda Wilson, registered Secretary of Circa Theatre Inc., on behalf of the Joint Advisory Board for Circa Theatre and the Theatre Artists Charitable Trust.

We would like to thank you at this time for your support in making Officers available to Circa to assist us with further Council related requirements. We also acknowledge that Officers did note that their follow up to our initial request was not up to the usual standard.

However, it was clear from comments made by both Elected Members and Officers at the Annual Plan Committee Meeting on 1st June 2022, that there was a perception that Circa had not followed the Council's processes, and this currently stands as an official public record via the recording of the meeting. This has created a significant reputational risk to Circa into the future, and this is what we would like to be acknowledged and put right.

We would like formal recognition that Circa had undertaken the correct process as provided by Officers, but that it appears that the Council had subsequently altered its process and yet not informed Circa. A new process was outlined to Circa following the Annual Plan Committee Meeting, but we note that the new process outlined to us was developed for new buildings on the Waterfront. This is not relevant to our project because Circa Building is an existing structure and the new design does not extend past the existing structure.

We would like the WCC Elected Members to be formally notified by yourself, as the WCC CEO, that Circa have followed the correct WCC processes, as provided by Officers, at all times, and at considerable time and cost to Circa as an organisation. To ensure the WCC record is set straight as soon as possible, thereby minimising the reputational risk to Circa into the future, this CEO letter should be tabled at the next WCC Annual Plan/ Long-Term Plan Committee meeting on this Thursday, 30th June.



We appreciate the opportunity for representatives from our Board to meet with you, and we would like to reserve our position to have a meeting with you in future to discuss the above, if required.

We look forward to hearing from you.

Nga mihi maioha,

Secretary, Circa Joint Advisory Board

A handwritten signature in black ink that reads 'Linda Wilson'.

Linda Wilson

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29 June 2022

Absolutely Positively
Wellington City Council
Me Heke Ki Pōneke

Linda Wilson
Circa Theatre Incorporated
1 Taranaki Street
WELLINGTON 6140

Tena koe Linda,

Response to correspondence – 27 June 2022

I am replying to you on behalf of Chief Executive Barbara McKerrow who is unfortunately unwell with COVID-19.

My name is Kym Fell and I am the Chief Customer & Community Officer at Wellington City Council, with oversight of several portfolios, including Creative Capital (Gisella Carr) and Parks Sports & Recreation (Paul Andrews).

Firstly, I would like to apologise about the interactions Circa Theatre (Circa) has experienced with Council in relation to the TAG process and your lease. We accept that our process relating to Circa's initial engagement with Council has been sub-optimal and we have since improved our internal processes.

I can confirm that Circa did follow the process advised at the time, however one of our departments omitted to include other authorising departments which led to the confusion Circa has experienced. This is no reflection on Circa or its representatives and we regret this unfortunate oversight.

Furthermore, I can provide an assurance that Elected Members did not perceive that Circa had not followed the correct process.

Since raising your concerns, we have worked closely with your organisation, including appointing a dedicated Council resource, Lucie Desrosiers, to ensure that future interactions are navigated smoothly.

Thank you once again for corresponding with the Chief Executive on this matter and I trust we can move forward positively to achieve the aspirations of Circa.

Nga mihi nui,



Mr Kym Fell
Chief Customer & Community Officer

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