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EXTRAORDINARY MEETING

OF

**PŪRORO MAHEREHERE | ANNUAL PLAN/LONG-TERM PLAN  
COMMITTEE**

MINUTES

Time: 3:00pm  
Date: Wednesday, 13 April 2022  
Venue: Ngake (16.09)  
Level 16, Tahiwī  
113 The Terrace  
Wellington

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**PRESENT**

Mayor Foster (Deputy Chair)  
Deputy Mayor Free  
Councillor Calvert  
Councillor Condie  
Councillor Day (via audiovisual link)  
Councillor Fitzsimons (via audiovisual link)  
Councillor Foon  
Councillor Matthews (Chair)  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Rush (via audiovisual link)  
Councillor Woolf (via audiovisual link)



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## 1. Meeting Conduct

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### 1.1 Karakia

The Chairperson declared the meeting open at 3:01pm and invited members to stand and read the following karakia to open the meeting.

**Whakataka te hau ki te uru,  
Whakataka te hau ki te tonga.  
Kia mākinakina ki uta,  
Kia mātaratara ki tai.  
E hī ake ana te atākura.  
He tio, he huka, he hauhū.  
Tihei Mauri Ora!**

Cease oh winds of the west  
and of the south  
Let the bracing breezes flow,  
over the land and the sea.  
Let the red-tipped dawn come  
with a sharpened edge, a touch of frost,  
a promise of a glorious day

### 1.2 Apologies

**Moved Councillor Matthews, seconded Councillor O'Neill, the following motion**

Resolved

That the Pūroro Maherehere | Annual Plan/Long-Term Plan Committee:

1. Accept the apologies received from Councillor Young for absence, and from Councillor Rush for lateness.

Carried

### 1.3 Conflict of Interest Declarations

No conflicts of interest were declared.

### 1.4 Items not on the Agenda

There were no items not on the agenda.

### 1.5 Public Participation

There were no requests for public participation.

The meeting adjourned at 3:09pm and reconvened at 3:14pm with the following members present: Councillor Diane Calvert, Councillor Jenny Condie, Councillor Jill Day, Councillor Fleur Fitzsimons, Councillor Laurie Foon, Mayor Andy Foster, Deputy Mayor Sarah Free, Councillor Rebecca Matthews, Councillor Teri O'Neill, Councillor Iona Pannett, Councillor Tamatha Paul and Councillor Simon Woolf.

(Councillor Rush joined the meeting at 3:17pm)

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## 2. General Business

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### 2.1 Adoption of 2022/23 Annual Plan and LTP amendment Consultation Document

#### **Moved Mayor Foster, seconded Councillor Matthews, the following motion**

Resolved

That Pūroro Maherehere | Annual Plan/Long-Term Plan Committee:

1. **Receive** the information.
2. **Note** that the Consultation Document comprising the draft 2022/23 Annual Plan and proposed amendment to the 2021 Long-term Plan was agreed by the Pūroro Maherehere | Annual Plan/Long Term Plan Committee on 8 March 2022.
3. **Note** that the audit review process is substantially complete, no material matters have been raised by Audit NZ at the time of the publication of this agenda, and Audit NZ will provide their audit opinion on the proposed amendment to the 2021 Long-term Plan (housing) at the committee meeting.
4. **Note** that this draft budget is being prepared in an environment of material interest rate volatility, and that this has exposed the draft budget to extra cost pressures that has increased the draft rates increase position from 8.2% agreed by Pūroro Maherehere | Annual Plan/Long Term Plan Committee on 8 March to 8.9% (both figures are after growth in the ratepayer base).
5. **Agree** that Officers explore opportunities to off-set these cost pressures during the consultation period to reduce the rates increase back to 8.2% in time for the final Annual Plan deliberations in June 2022.
6. **Agree** that Council is budgeting for a Net Deficit of \$15.6m for 2022/23 and this is considered to be financially prudent to do so.
7. **Note** that Council is forecasting a Net Deficit only for 2022/23 financial year and Net Surpluses in future years through to 2030/31.
8. **Agree** the draft 2022/23 Annual Plan project and programme (operational / capital) budgets as supporting information to the Consultation Document (Attachment Three and Four).
9. **Agree** the draft Long-Term Plan Amendment - City Housing (Attachment Two) as supporting information to the preferred City Housing option within the Consultation Document.
10. **Agree** the draft fees and user charges as supporting information to the Consultation Document (Attachment Five).
11. **Adopt** the Consultation Document comprising the draft 2022/23 Annual Plan and proposed amendment to the 2021 Long-term Plan (Attachment One) for consultation.
12. **Note** the formal Long-Term Plan Amendment community consultation will be for the period 14 April – 15 May 2022.
13. **Delegate** to the Mayor and Chief Executive the authority to make editorial changes to the Consultation Document to reflect decisions made at this meeting or requirements that might arise prior to formal consultation or through final audit review process.

Carried

#### **Attachments**

- 1 Consultation Document Audit Report

## 2.2 Forward Programme

### **Moved Deputy Mayor Free, seconded Councillor Condie, the following motion**

Resolved

That the Pūroro Maherehere | Annual Plan/Long-Term Plan Committee:

1. Receive the information.

Carried

## 2.3 Actions Tracking

### **Moved Deputy Mayor Free, seconded Councillor Condie, the following motion**

Resolved

That the Pūroro Maherehere | Annual Plan/Long-Term Plan Committee:

1. Receive the information.

Carried

The meeting concluded at 3:31pm with the reading of the following karakia:

<b>Unuhia, unuhia, unuhia ki te uru tapu nui</b>	Draw on, draw on
<b>Kia wātea, kia māmā, te ngākau, te tinana, te wairua</b>	Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind
<b>I te ara takatū</b>	
<b>Koia rā e Rongo, whakairia ake ki runga</b>	Oh Rongo, above (symbol of peace)
<b>Kia wātea, kia wātea</b>	Let this all be done in unity
<b>Āe rā, kua wātea!</b>	

Authenticated: \_\_\_\_\_  
Chair

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EXTRAORDINARY MEETING

OF

**PŪRORO MAHEREHERE | ANNUAL PLAN/LONG-TERM PLAN  
COMMITTEE**

MINUTE ITEM ATTACHMENTS

Time: 3:00pm  
Date: Wednesday, 13 April 2022  
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**Business**

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**2.1 Adoption of 2022/23 Annual Plan and LTP amendment  
Consultation Document**

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**To the readers of Wellington City Council's consultation document**

**Independent Auditor's Report  
on the proposed amendment of the 2021-31 long-term plan**

I am the Auditor-General's appointed auditor for the Wellington City Council (the Council). The Local Government Act 2002 (the Act) requires the Council to prepare a consultation document for an amendment of a long-term plan. Section 93D of the Act sets out the content requirements of a consultation document and requires an audit report thereon. I have audited the information in the consultation document on pages xx to yy for the proposed amendment of the 2021-31 long-term plan (the plan), using the staff and resources of Audit New Zealand. We completed our audit on 13 April 2022.

**Opinion**

In my opinion:

- the information on pages xx to yy in the consultation document for the proposed amendment of the plan provides an effective basis for public participation in the Council's decisions about the proposed amendment, because it:
  - fairly represents the reasons for and implications of the proposed amendment; and
  - identifies and explains the main issues and choices facing the Council and the city, related to the proposed amendment; and
- the information and assumptions underlying the information in the consultation document related to the proposed amendment of the plan are reasonable.

**Basis of Opinion**

We carried out our work in accordance with the International Standard on Assurance Engagements (New Zealand) 3000 (Revised): Assurance Engagements Other Than Audits or Reviews of Historical Financial Information. In meeting the requirements of this standard, we took into account particular elements of the Auditor-General's Auditing Standards and the International Standard on Assurance Engagements 3400: The Examination of Prospective Financial Information that were consistent with those requirements.

We assessed the evidence the Council has to support the information and disclosures in the consultation document related to the proposed amendment of the plan. To select appropriate audit procedures, we assessed the risk of material misstatement and the Council's systems and processes applying to the preparation of the proposed amendment of the plan.

We did not evaluate the security and controls over the publication of the consultation document.

#### **Responsibilities of the Council and auditor**

The Council is responsible, when it is proposing to amend its plan, for:

- meeting all legal requirements relating to its procedures, decisions, consultation, disclosures, and other actions associated with preparing and publishing the consultation document whether in printed or electronic form;
- having systems and processes in place to provide the supporting information and analysis the Council needs to be able to prepare a consultation document that meet the purposes set out in the Act; and
- ensuring that any forecast financial information being presented has been prepared in accordance with generally accepted accounting practice in New Zealand.

We are responsible for reporting on the consultation document related to the proposed amendment of the plan, as required by section 93D of the Act. We do not express an opinion on the merits of any policy content of the consultation document.

#### **Independence and quality control**

We have complied with the Auditor-General's:

- independence and other ethical requirements, which incorporate the independence and ethical requirements of Professional and Ethical Standard 1 issued by the New Zealand Auditing and Assurance Standards Board; and
- quality control requirements, which incorporate the quality control requirements of Professional and Ethical Standard 3 (Amended) issued by the New Zealand Auditing and Assurance Standards Board.

In addition to this report on the Council's consultation document and all legally required external audits, we have performed a limited assurance engagement related to the Council's debenture trust deed, performed a review of the revenue and expenditure of the Clifton Terrace car park managed by the Council on behalf of Waka Kotahi NZ Transport Agency, and provided probity assurance for the Central Library seismic strengthening and refurbishment project, and the main contractor for the Healthy Homes project. These engagements are compatible with those independence requirements. Other than this reporting, and these engagements we have no relationship with or interests in the Council or its subsidiaries and controlled entities.

Karen Young  
Audit New Zealand  
On behalf of the Auditor-General, Wellington, New Zealand