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**NEW ITEM**  
(1215/12/04/IM)

## **TAWA COMMUNITY GRANTS**

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### **1. Purpose of Report**

This report provides updated information for the Tawa Community Board Grants Subcommittee.

### **2. Recommendations**

It is recommended that the Tawa Community Board Grants Subcommittee:

1. *Receive the information.*
2. *Use the officers' updated recommendations in the schedule attached as Appendix 2 as a guide to allocating a grant amount for the applications made under Tawa Community Grants 2012.*

### **3. Discussion**

Officers received a late application from the Tawa Schools and Community Festival. The group had submitted by the closing date applications to Wellington City Council for support through the C.H. Izard Bequest and through the Venue Subsidy scheme. The group have stated that they applied to the CH Izard bequest in error and have requested that their application be considered by the Tawa Grants Subcommittee.

Officers have consulted with the chair of the grants subcommittee who has indicated that this additional application be considered by the committee. The application is attached as *Appendix 1*.

Officers have received correspondence from Redwood School (Application 7) that funding has been secured from another source and that they would like to withdraw their application.

### **4. Conclusion**

The Subcommittee is asked to consider the additional information provided and decide whether or not it is appropriate to fund the applicants and for what amount.

Contact Officer: *Mark Farrar, Team Leader Grants*

**Appendix 1**  
*Application from Tawa Schools and Community Music Festival*

# Tawa Community Grants application January 2012

Your project will be deemed ineligible for consideration if it commences before four to six weeks after the closing date. It is essential that you have accounted for any previous grants from Wellington City Council.

Completed applications must be **received** by our grants coordinator no later than 5pm, Tuesday 31 January 2012. Late applications will not be accepted.

**Please post your application to Grants coordinator, Wellington City Council, PO Box 2199, Wellington 6140 or bring it to the main reception at the Council buildings, 101 Wakefield Street, Wellington. We will accept emailed scanned applications to grants@wcc.govt.nz**

**PLEASE ENSURE THAT THIS FORM IS COMPLETED IN FULL.** All applications will be acknowledged and we'll let you know the decision once the applications have been considered.

## Organisation details

Organisation name	Tawa Schools and Community Music Festival - Tawa Goes To Town		
Postal address	c/- Music Department, Tawa College, Po Box 51 045, Tawa	Postcode	5028
Street address (if different from above)	Music Department, Duncan Street, Tawa	Postcode	5028
Contact person's name	Jean Hollier	Role	Convenor
Telephone number/s	Home: 04 2326491 Mob: 021 1187227	Email	GJnZ@xnet.co.nz
Alternative contact person	Murray Cameron	Role	Musical Director
Telephone number/s	Work: 04 2328184 Mob: 027 6874282	Email	mcameron@tawacollege.school.nz
Are you registered for GST?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	GST number if registered	10 582 385 (Tawa College)
Bank account no	123192 0011938 00		
Legal status	<input type="checkbox"/> Trust <input type="checkbox"/> Incorporated society <input type="checkbox"/> Limited company <input checked="" type="checkbox"/> Other (please nominate an umbrella organisation and include an umbrella agreement) – specify: School. Last year we moved the banking for the festival to a "sub" account of Tawa College. Funds are managed through the college administration. Any transactions must be referenced "Festival".		
How long has your organisation been operating?	< 1 year <input type="checkbox"/> 1–5 years <input type="checkbox"/> > 5 years <input checked="" type="checkbox"/>		
Where are your target users located? (Please use percentages.)			
Wellington ratepaying area (includes Tawa, not Hutt Valley or Porirua) 98_____%			
Other parts of the Wellington region 2_____%      National _____%			

## Project details

Project details – give a brief description of your project.
A Music festival involving choirs from all of the Tawa schools, plus an adult choir, musicians and dancers, also from the Tawa area.

Start date	Rehearsals start June 2012	Finish date	18 <sup>th</sup> September 2012
Where will your project take place? (venue/suburb)	Wellington Event Centre - Michael Fowler Centre		
Does the project aim to involve a particular cultural or ethnic group or reach a particular audience? If so, is it:			
<input checked="" type="checkbox"/> Wider community <input type="checkbox"/> Māori <input type="checkbox"/> Pacific Island <input type="checkbox"/> Other – specify:			
Does your project target a particular age group?		<input type="checkbox"/> Under 25	<input type="checkbox"/> Over 60 <input checked="" type="checkbox"/> General
<b>Total project cost</b>	\$57225.59	<b>Other income/your contribution</b>	\$47850.00
<b>Grant amount requested</b> (this should relate to your attached budget).			\$5000

## Project description

### Describe your project and what you want to achieve

Outline the project – who will be involved? Give specific numbers of people involved – as participants, beneficiaries, audience etc.

Does the project focus on a particular group of people? (eg youth, refugees, single parents)

If the project has a regional or citywide focus, give details of what percentage of people involved will be from the Tawa Ward.

Participants involve students from year 5 to 13 from all of the schools in Tawa. There are many members of the community who participate in the adult choir, band or organisational areas of the show. As some students attend school in Tawa, but live outside the area there are participants who live outside the Tawa Ward. The last show had approximately 700 participants. Our audience is generally family members of the participants and other Tawa residents. We do advertise the event across the greater Wellington area and attract some audience members from beyond the Tawa area.

### Outcomes

What are the aims of the project and how will these aims be achieved?

What are the specific benefits to be achieved for Tawa residents?

How will you know whether the project has been successful?

Please give specific targets or milestones for the project, eg numbers of people involved, positive evaluation results.

The aim is to produce a multi-cultural, multi media show involving approximately 700 performers from the Tawa area. Performers, particularly the school aged children, learn the disciplines of live performance and have the opportunity to experience a great team atmosphere.

After many of the past festivals, we have received many cards and letters from participants and audience members commenting on their enjoyment of the show and the professional presentation.

In 2010 our audience was 1488. We are hoping to reduce the ticket price for this year's event to allow more families to attend and increase our audience. As the choir uses some of the audience seating capacity of the Events Centre, our maximum would be approximately 2200.

### Need identification

Show how the needs for the project were identified, and list supporting community groups.

Is this a new initiative or an ongoing activity?

If a new initiative, how did the need for this project arise?

If ongoing, what measures are in place to evaluate the ongoing effectiveness of the programme?

Please estimate the volunteer time contribution by stating the number of volunteers and hours involved per volunteer.

This event first occurred in 1979 and was initially annually but now a biennial event. All organisers - directors, choreographer, covenors, musicians etc, work toward this project on a voluntary basis. The venue, lighting, sound and multi-media components are our biggest costs.

Many of the participants who have had their first opportunity to publicly perform in this event have gone on to study music, theatre or dance. Groups such as MIB (Musical Island Boys) first performed in a Tawa Community Festival and are now World Barbershop Champions. Shona Murray has been the Musical Director of this show for many years, she recently retired and many students who paid tribute to her recognised the importance of performance and the fantastic opportunities that the Festival provides for young people.

When asked to estimate the volunteer hours for the last show we reached more than 1000 hours, just within the festival "leaders". This did not take into account the time that people give up to attend rehearsals. The primary schools have some rehearsal time within their own school, then attend a weekly rehearsal with the other primary schools. The college choir rehearse before school on a Friday morning and other times if necessary. The adult choir and band rehearse on a Sunday afternoons, initially for 1.5 hours, but this time increases as the show gets nearer. It is very difficult to estimate the total volunteer hours needed to make this event happen.

The Michael Fowler auditorium is the only venue in the greater Wellington area that is suitable for this event, without excluding some participants and changing the festival format.

### **Promotion**

What steps have you taken to ensure participation by people with limited opportunities?  
How will you advertise/promote the project?

At a recent meeting involving the teachers from the primary schools, intermediate and college, the ticket cost was raised as being too much for some families to afford. There was a suggestion of some seats being made available at a lower cost, or fundraising more, to reduce all ticket prices. Ticketek charges to both audience members purchasing tickets and the commission deducted from the sales before funds are passed over to us, seems to be an issue. We will be investigating the possibility of having a "general admission" ticket price this year, hoping to reduce these costs.

The Music Festival will be promoted through the participating schools and the general Tawa Community.

## **Project budget**

Insert the budget for your project here, or attach it as a separate document.

- Show all income and expenses relating to the project, including other grants you have applied for.
- GST – show your project costs using columns: Net cost GST component/Gross cost. (See the guide for more information.)
- List any 'in-kind' support or sponsorship separately, eg volunteer hours, donation of goods or services.

See attached

## **Finances**

List all grants received by your organisation in the past two years from Wellington City Council, or note where these are listed in your accounts.

2010: Tawa Community Board \$4000

2010: Venue Subsidy Grant: \$3375

2010: Rate Payers Association: \$500

**Financial summary from latest annual accounts:** (copy attached)

**Checklist – attachments required** (see application guide for more details)

- Project budget (include written quotes for budgeted costs where possible)
- A copy of your most recent audited accounts or other evidence of your organisation's financial situation
- A printed (encoded) bank deposit slip for us to use if your application is successful (handwritten forms are not accepted).
- Letter/s of support from a reputable, established group associated with your project (compulsory if you have not been funded by Wellington City Council in the past three years)

**Declaration**

*I am authorised to act on behalf of the organisation named above. The information supplied here and in the attached application is correct, and I consent to the information contained in our application being made available to the public. This consent is given in accordance with the Privacy Act 1993.*

Name	Jean Hollier		
Signed		Date	15 <sup>th</sup> March 2012

**Actual 2010**

<b>Expenditure (incl GST of 12.5%)</b>		<b>Income (incl GST of 12.5%)</b>	
Venue Hire/Ushers/Security/Multi Media	\$ 19,249.01	Ticket Sales	\$ 38,649.00
Sound - live/internet	\$ 12,965.34	Tawa Community Board	\$ 4,000.00
Lighting	\$ 8,838.42	Mana Community Trust	\$ 4,000.00
Video shoot/ recording	\$ 2,016.25	Participants contribution	\$ 1,850.00
Music costs	\$ 1,710.17	WCC subsidy	\$ 3,375.00
Arrangements	\$ 350.00	Rate payers	\$ 500.00
Advertising/Printing/Photocopying	\$ 1,913.89	Interest	\$ 15.09
Miscellaneous - costumes/props/flowers/adr	\$ 2,249.35		
Ticket Commission & credit card charge	\$ 4,792.69		
	<b>\$ 54,085.12</b>		<b>\$ 52,389.09</b>

**Budget for 2012**

<b>Expenditure (incl GST of 15%)</b>		<b>Income (incl GST of 15%)</b>	
Venue Hire/Ushers/Security	\$ 18,233.25	Ticket Sales	\$ 30,000.00
Sound/Video Screens - live/internet	\$ 15,336.40	Tawa Community Board	\$ 6,000.00
Lighting	\$ 10,338.50	Mana Community Trust	<b>\$ 5,000.00</b>
Video shoot/ recording	\$ 2,016.25	Participants contribution	\$ 1,850.00
Music costs	\$ 1,750.00	WCC venue subsidy	\$ 10,000.00
Arrangements	\$ 350.00	Rate payers	
Advertising/Printing/Photocopying	\$ 2,002.00	Rotary Club of Tawa	<b>\$ 1,000.00</b>
Miscellaneous - costumes/props/flowers/adr	\$ 2,300.00		
Ticket Commission & credit card charge	\$ 4,899.19		
	<b>\$ 57,225.59</b>		<b>\$ 53,850.00</b>

Deficit: \$3375.59

**Appendix 2**

<b>Appl No</b>	<b>Organisation Name</b>	<b>Project Description</b>	<b>Total Cost</b>	<b>Amount Requested</b>	<b>Amount Recommended</b>	<b>Comments</b>	<b>Amount Granted</b>	<b>Tag</b>
1	Arthritis New Zealand	To host 3 arthritis clinics/seminars in the Tawa Ward and provide support to the Tawa Support Group.	\$2,000.00	\$1,500.00	\$0.00	Low priority given pressure on fund		
2	Brian Webb Kindergarten - WRKA	Replacement of fencing in our 'serenity garden'.	\$2,139.17	\$2,139.17	\$0.00	Not wide community benefit, not a close fit with criteria		
3	Dress for Success Wellington	A one day seminar targeted at teenage (15-18 year-old) girls in the community.	\$2,705.00	\$2,180.00	\$1,800.00	Working in Tawa to improve employment outcomes		
4	First Samoan Full Gospel Pentecostal Church	A trip to Samoa for our group to encourage our young youth group to appreciate their culture and opportunities in NZ.	\$16,500.00	\$4,000.00	\$0.00	Young people travelling overseas. Low priority		
5	Hampton Hill School	Street signs for Hampton Hill School and Brian Webb Kindy to assist the public to find where we are located.	\$1,600.00	\$1,600.00	\$800.00	50% Contribution to cost of signage to improve access to school and kindergarten		

6	Nicholas Catto under the New Zealand Secondary Students Choir	I am a New Zealand representative travelling to the International Society of Music Education World Conference in music education as a member of NZ Secondary Student's Choir.	\$6,565.00	\$500.00	\$0.00	Low priority, support for individual		
7	Redwood Primary School - Board Of Trustees	The school hall is badly in need of new curtains and repairs to the blinds.	\$5,737.47	\$5,737.47	\$0.00	Application withdrawn by applicant		
8	Riding for the Disabled Assn - Wellington Group	Social skills/confidence building 5 week course for children/young people aged between 8 and 16.	\$2,800.00	\$2,800.00	\$0.00	Low priority, Officers to discuss other grant funding available from Council.		
9	Sri Lanka Assn of New Zealand (SLANZ) Inc	Continue the workshop project started in 2004 to train a group of 24 children (age 8-14 years) in voice management and art of playing the guitar.	\$2,280.00	\$1,000.00	\$500.00	Support for volunteer expenses		

10	Tawa Arts And Crafts Society Inc	To repair kiln lid fibre as existing fibre is badly damaged and new kiln shelves.		\$842.25	\$842.00	Support for repair of equipment used widely by arts and crafts groups in Tawa		
11	Tawa Basketball Club Inc	Tawa Basketball Club Inc is entering teams into Wellington Basketball Association's Intercity and Midweek Leagues for the 2012 winter season.	\$13,718.19	\$758.10	\$750.00	Support development of participation in sport and recreation, good links with Tawa College		
12	Tawa Bowling Club Inc	Remove existing concrete (badly broken up) and replace with new path.	\$5,549.00	\$1,049.00	\$0.00	Under lease agreement with Council club are responsible for buildings/grounds.		
13	Tawa Central Kindergarten (WRFKA)	To upgrade our children's toilet facilities.	\$30,000.00	\$2,000.00	\$0.00	Not wide community benefit, not a close fit with criteria		
14	Tawa College	Purchase 2 x sets of Waterpolo caps for the Senior Waterpolo Team. Purchase 50 x swimming caps for Tawa College Swimming Team.	\$1,205.20	\$1,205.20	\$600.00	Contribution to swimming/waterpolo uniforms promoting Tawa College, support for 50% of costs		

15	Tawa Community Light Party under Tawa New Life Church	Children's party - safe alternative to Halloween.	\$2,800.00	\$1,000.00	\$750.00	Successful event supported in 2011		
16	Tawa Community Patrol	Attendance of 3 members of the Tawa Community Patrol at the National Training Seminar, organised by NZ Police and Community Patrols of NZ.	\$750.00	\$750.00	\$750.00	Support for development of skills and knowledge shared with wider community patrol volunteers		
17	Tawa Filipino Community under	Purchase of sound system to be used during the Filipino community gathering.	\$1,200.00	\$1,200.00	\$0.00	Purchase of equipment. Not wide community benefit, not a close fit with criteria		
18	Tawa Historical Society Inc	To provide a free public exhibition of 50 historical photographs/maps of Tawa[flat] to be held in the Tawa Library.	\$2,141.50	\$2,141.50	\$2,141.00	Promotes sense of place, free exhibition, images will be used for presentations and education work		
19	Tawa Progressive & Ratepayers Assn Inc	Maintenance of Tawa website.	\$1,500.00	\$1,500.00	\$1,500.00	Support for local community information channel		
20	Tawa Squash Club	We are establishing a Junior Squash Academy.	\$9,036.00	\$2,500.00	\$500.00	Support development of participation in sport and recreation for juniors		
21	Tawa-Linden Playcentre	Install a drinking water fountain at our playcentre.	\$2,750.00	\$2,000.00	\$0.00	Not wide community benefit, not a close fit with criteria		

22	The Beacon Trust	Provision of pre-work skills primarily for ex Arohata prison inmates and also for disadvantaged women in the community who are identified as suitable. This application is for funds to buy tools and consumables.	\$3,000.00	\$3,000.00	\$0.00	Not wide community benefit, not a close fit with criteria		
23	The Combined Probus Club Of Tawa Inc	Provide projection equipment for use by guest speakers.	\$2,750.00	\$2,750.00	\$0.00	Not wide community benefit, not a close fit with criteria		
24	Twisters Tawa Gymnastic Club Inc	Application for 20 foam mattresses.	\$1,794.00	\$1,794.00	\$584.00	High numbers participating, safety equipment, 50% of lowest quote		
25	Wellington Male Voice Choir	Extension to choir risers - stands for choir performances.	\$3,260.25	\$1,760.25	\$0.00	Low priority		
26	www.SimpleScience.info under LiveRanks.com Ltd	Adding features to SimpleScience.info website.	\$3,000.00	\$2,250.00	\$0.00	Tawa based science and technology, commercial enterprise		
	<b>Additional application</b>							
	Tawa Schools and Community Music Festival	A music festival involving choirs from all of the Tawa schools, plus an adult choir, musicians and dancers also from the Tawa area	\$57,225.00	\$5,000.00	\$2,500.00	Support for annual community music festival, supported by Council venue subsidy.		
		<b>Totals:</b>	<b>\$184,005.78</b>	<b>\$54,956.94</b>	<b>\$14,017.00</b>			<b>\$0</b>