

Date	Meeting	Location	Purpose	Attendees
20/7/2020	Powhiri for COO and CFO	Council Offices	Powhiri for new Executive Leadership Members	WCC staff
	Meeting with Timor-Leste Ambassador	Mayor's Office	General discussion with Ambassador	Ambassador Gaspar, Council Officers
	Launch of the AA Recharge Rescue Van	Makaro Room, Wharewaka Precinct	Attending launch and viewing the AA's first EV recharge rescue van	Council Officer
	Mayoral Taskforce – 3 Waters	Zoom	Meeting of the Mayor's Water Task Force	Cr Condie, Cr Rush, Council Officers
	Library Amendment Discussion Continued	Zoom	Discussions on Library Amendments	Deputy Mayor, Cr Fitzsimons and Council Officers
22/7/2020	Weekly media recording	Phone	Weekly recording	
	Discussion ahead of Meeting with Hon Phil Twyford	Mayor's Office	Discuss the opportunities in Urban Development	WCC CE, Council Officers
	Annual Employee Volunteering Programme	KPMG, 10 Customhouse Quay	Mayor guest speaker	
23/7/2020	Weekly Meeting with Deputy Mayor and Chief Executive	Mayor's Office	Discussion on major projects and Council work underway	WCC CE, Deputy Mayor and Council Officers
	Central/Local Government Three Waters Steering Committee	Wharewaka Function Centre	Workshop on the Three Waters Reform Programme	
	Pat Stuart's Farewell Party	3 Jervois Quay, Queens Wharf	Mayor to speak on behalf of Wellington City Council	

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23/7/2020	Anniversary of the USA Independence Day Celebrations	Lower Hutt Event Centre, 30 Laings Rd Lower Hutt	Celebration of US Independence Day	Mayoress
24/7/2020	Wellington Business Interest Group	Zoom	Meeting with local business leaders	Cr Calvert, Council Officers, local business leaders
	Visit to new seismic-sensor site	Grey Street, Wellington	Photo/media opportunity	Council Officers
	Induction Service at Scots Prep School	Scots College, 1 Monorgan Rd, Strathmore	Welcome to new Principal	Deputy Mayor
	Meeting with Eddie Uini	113 The Terrace	Photo opp and catch up with Orange Sky Van	Eddie Uini and Council Officer
	NZ Festival Design Sprint	Te Auaha, 65 Dixon St	Presenting certificates	
27/7/2020	Mayor/COO catchup	Mayor's Office	Regular catch up with Chief Operating Officer and key staff	Council Officers
	Weekly media recording	Phone	Interview for radio	
	Discussion on Street Signage	Council Offices	Progressing wording/signage for Te Wharepouri Street	Council Officers
	Meeting with PropertyNZ President	Mayor's Office	Quarterly meeting	Paul Robinson, James Kelly and Council Officer
	Meeting with Wiremu Kaua	Mayor's Office	Prep for event	Wiremu Kaua, Council Officers
	Karori Liaison Meeting	Karori Community Centre	Mayor to meet with community members	
	LGWM Stakeholder Management Meeting	Council Offices	Update on LGWM	Deputy Mayor, Cr Condie, Council Officers

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27/7/2020	Afternoon tea with Victoria University Council	Victoria University of Wellington	Mayor and WCC CE to meet with VUW Council members	WCC CE, Council Officers
	Meet the Mayor	Island Bay Bowling Club	Mayor to meet with community members	
28/7/2020	Cullen Breakfast Club	The Wellington Club, Level 5, 88 The Terrace	Thanking the guest speaker	Council Officers
	Media run through	Mayor's Office	Run through media briefing on Spatial Plan	Cr Pannett, Cr Rush, Council Officers
	Old St Paul's Re-opening	34 Mulgrave St	Re-opening of Church	
	Rainbow Wellington Annual General Meeting	St Andrew's Church, 30 the Terrace	Mayor as Patron to speak to AGM	Council Officer
29/7/2020	Professional Services CEO Meeting	Chapman Tripp, KPMG Building, Level 17, 10 Customhouse Quay	To meet with professional CE's to discuss economic issues for the City	Cr Calvert and Council Officers
	Meeting with David Jones	Zoom	Share learnings following Wellington Retailer Meeting	Deputy Mayor, Council Officers
	Briefing	Mayor's Office	Long Term Plan workshop update ahead of next workshop	Deputy Mayor, Council Officers
	Meeting with European Union Ambassador	Mayor's Office	Meet and greet with Ambassador	Ambassador Obermaier, Deputy Mayor, Cr Young, Council Officers
	Meeting with Hon Phil Twyford	Parliament	Discussion on role WCC could play in SDP's	WCC CE, Council Officers

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30/7/2020	Dawn Blessing	Site of Omāroro Reservoir	Dawn Blessing ahead of the construction work	Deputy Mayor, Council Officers
	Media Briefing Spatial Plan	Mayor's Office	Brief media on new Spatial Plan	Cr Rush, Cr Pannett, Council Officers
	Kāinga Ora Homes & Community Open Day	Kāinga Ora Homes & Community Open Day	View Kāinga Ora Community Homes planned for the area	Council Officers
	The Wellington Gold Awards	Te Wharewaka	Mayor to Announce Finalists	Council Officers
31/7/2020	Morning tea with local independent artists	Toi Poneke, 61/69 Abel Smith Steet, Te Aro	Morning tea and opportunity to hear from local artists	Council Officers
	Wellington Events Announcement	Odlins Plaza	Announcement of new Wellington Events	Council Officers
	Xiamen Facemasks Handover Event	Mayor's Office/ Zoom	Ceremony to accept gift of facemasks from Xiamen Association	Ambassador Wu Xi, Zhi Liang, Yaxian Yang, Xiao Yang, Members of the Wellington Xiamen Association, Deputy Mayor, Cr Calvert, Council Officers
	Meeting with Chief Financial Officer	Zoom	Meet with new CFO	Council Officers
3/8/2020	Briefing	Mayor's Office	Pre-briefing ahead of LGWM Governance Reference Group	Deputy Mayor, Cr Condie, Council Officers
	Build Back Better Conference	Te Papa	Mayor to speak to conference	Council Officers
	Council – Iwi Leaders Forum	Mayor's Office	Quarterly Meeting with Iwi Leaders	Cr Paul, Cr Day, Cr Condie, Council Officers
	LGWM Governance Reference Group Meeting	LGWM Boardroom, Level 6, 36 Customhouse Quay	Meeting of the Reference Group	Deputy Mayor, Cr Condie, Council Officers

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3/8/2020	Civic Trust Board Meeting	22a Boulcott Street	Meeting with the Civic Trust Board	
4/8/2020	LGWM Stakeholder Management Meeting	Council Offices	Update on LGWM	Deputy Mayor, Cr Condie, Council Officers
4/8/2020	Weekly media recording	Phone	Weekly recording	
5/8/2020	Radio Interview	Phone	Interview with local radio	
	Weekly Meeting with Deputy Mayor and Chief Executive	Mayor's Office	Discussion on major projects and Council work underway	WCC CE, Deputy Mayor and Council Officers
	Property Institute of New Zealand Webinar	Zoom	Webinar with Property Institute of New Zealand &	
	Meeting with Claire Pascoe	Mayor's Office	Update on Urban Mobility Course	Claire Pascoe (NZTA), Council Officers
	Briefing	Mayor's Office	Briefing on Planning for Growth Live	Council Officers
	Economic Forum Update	Mayor's Office	Update on the Economic Forum ahead of workshop	Cr Calvert, Council Officers
	Citizenship Recognition Ceremony	Te Papa	Celebrating people who became citizens during COVID lockdown	Council Officers
6/8/2020	Meeting on Forward Programme	Mayor's Office	Update on Council Forward Programme	WCC CE, Deputy Mayor, Cr Day, Council Officers
	Zealandia 25 th Anniversary	Zealandia, 31 Waiapu Rd, Karori	Mayor to speak at celebration of Zealandia's 25th Anniversary	
	Meeting with Air New Zealand	Mayor's Office	Mayor to receive update on COVID impact and engagement with Wellington Airport	Greg Foran, AirNZ staff, Council Officers

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6/8/2020	Mayor/COO catchup	Mayor's Office	Regular catch up with Chief Operating Officer and key staff on city recovery	Council Officers
	Northern Explorer Meeting	Zoom	Discussion on Northern Explorer and next steps, organised by GWRC Chair	Mayor's and Chairs of Councils from Wellington to Auckland
	LGWM Pop Up Consultation	Opera House	Visit the LGWM Consultation event	
	'Turn of the Screw' Film Preview	Embassy Theatre	Drinks and canapes and film preview	Mayoress
7/8/2020	Wellington Business Interest Group	Zoom	Meeting with local business leaders	Cr Calvert, Council Officers, local business leaders
	Victoria Lane Apartments Sod Turning	161 Victoria Street	Mayor to speak and break the sod	Council Officers
	Regional Mayoral Forum	Upper Hutt City Council Chambers	Regular Meeting of the Regional Mayor Forum	WCC CE
	Visit to the Latin American Ambassadors meeting	Embassy of the Republic of Cuba	Discussion with the Latin American Ambassadors	Council Officers
8/8/2020	21 st Birthday of Makara Peak Mountain Bike Park	Summit of Makara Peak Mountain Bike Park	Attend and speak at event	
	Hurricanes VS Chiefs	Sky Stadium	Attending Hurricanes game	Mayoress
9/8/2020	Re-opening of St John's Presbyterian Church	170 Willis Street	Mayor to speak and attend re-opening	
10/8/2020	NZSO/WCC Working Lunch	Findex House, 57 Willis Street	Working lunch with NZSO	Peter Biggs, Craig Thorne, Cr Young
	Workshop Timetable Meeting	Mayor's Office	Discussion on timetable through to December	Deputy Mayor, Council Officers

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10/8/2020	LGWM Stakeholder Management Meeting	Council Offices	Update on LGWM	Deputy Mayor, Cr Condie, Council Officers
	Workshop	Hutt City Council Chambers	Workshop on Wellington Regional Growth Framework	
	Team Wellington End of Season Function	The Local Tavern, Strathmore	Celebration of a successful football season for Team Wellington	
11/8/2020	Meeting	Mayor's Office	Discussion on CEO Performance Committee meeting	WCC CE, Cr Calvert
	Meeting with WellingtonNZ	Mayor's Office	Discussion with WellingtonNZ	WCC CE, Cr Calvert, John Allen
12/8/2020	Meeting with Judy Siers	Mayor's Office	Discussion on future of the Onslow Historical Society	Judy Siers
	NZTA Webinar: Shaping Urban Form	Zoom	Mayor to open webinar	
13/8/2020	Interview with CNN's 'Quest Means Business'	Skype	Interview on Wellington's response to COVID-19	
	Radio Interview	Phone	Interview with 'The West Live' Western Australia	

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13/8/2020	Update from Chief Executive	Mayor's Office/Zoom	Update on move to COVID-19 Alert Level	WCC CE, Deputy Mayor and Councillors
	Meeting on Courtenay Place	Mayor's Office/Zoom	Meeting between Council and key stakeholders on issues at Courtenay Place	Councillors, external stakeholders and Council Officers
	Weekly media recording	Phone	Interview for radio	
	Briefing: Regional Land Transport Plan 2021	Zoom	Workshop to understand strategic direction of the draft Regional Land Transport Plan 2021	Council Officers, Councillors
	Planning for Growth: What's the Shape of Our City Tomorrow	Te Papa	Panel Discussion on Planning For Growth	Council Officers
14/8/2020	Local Government New Zealand Metro Sector Meeting	Zoom	Meeting of Metro Sector Mayors	
	COVID-19 Webinar: Business Update	Zoom	Update on COVID impact	
	Radio Interview	Phone	Interview for radio	
	Interview	Phone	Mayor to speak to Julie Hill, Producer of TV3 The Project	Julie Hill
15/8/2020	Planning for Growth Newtown Walkabout	Newtown	Mayor and Cr's to visit Newtown	Cr Pannett, Cr Foon, Cr Fitzsimons
17/8/2020	Weekly Meeting with Deputy Mayor and Chief Executive	Mayor's Office	Discussion on major projects and Council work underway	WCC CE, Deputy Mayor, Council Officers

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17/8/2020	Wellington International Airport Limited Strategic Meeting	Rydges Conference Centre, Wellington	Strategy Meeting	
18/8/2020	Wellington International Airport Limited Meeting	Rydges Conference Centre, Wellington	WIAL Board Meeting	
	Meeting with Mayor Alex Walker	Zoom	Meeting with candidate for LGNZ President	
19/8/2020	Catch up with Harri Robinson	Phone	Catch up with local radio station radioactive	Harri Robinson
	Weekly Media recording	Phone	Weekly recording	
	Economic Forum Update	Mayor's Office	Update now that we're at level 2	Cr Calvert, Council Officers
	Presentation to Chamber of Commerce Business Central Board	Chamber of Commerce, L7 3-11 Hunter Street, Wellington	Mayor to join the Board for lunch and then make a presentation	
	Visit to Katherine Mansfield House	25 Tinakori Road, Thorndon	Meet and greet, and a private viewing	Mayoress
	Preparation for Advisory Groups Meeting	Mayor's Office	Preparation for meeting	Council Officers
	Advisory Groups Meeting	Zoom	Mayor to Speak at opening	Council Officers

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20/8/2020	Meeting with The Warehouse/Warehouse Stationery	Zoom	Discussion about changing customer shopping habits including shopping online	Tim Edwards, Ian Carter, Council Officers
	LGNZ Preparation	Mayor's Office/Zoom	LGNZ Delegates to discuss remits ahead of LGNZ meeting tomorrow	Deputy Mayor, Cr Sparrow, Cr Day
	LGWM Stakeholder Management Meeting	Council Offices	Update on LGWM	Deputy Mayor, Cr Condie, Council Officers
21/8/2020	LGWM Discussion	Mayor's Office/Zoom	Discussion on LGWM with Regional Councillors	Deputy Mayor, Cr Condie, Regional Councillors Van Lier, Ponter and Blakeley
	Local Government New Zealand, Annual General Meeting	Zoom (delegates to attend together in Mayor's Office)	Electronic AGM for LGNZ. Delegates to vote on LGNZ Office holders and remits	Deputy Mayor, Cr Day and Cr Sparrow
	Photo opportunity	Rowing Club and Dog Park	Mayor to attend photo op at Rowing Club and Dog Park	Deputy Mayor, Cr Sparrow, Council Officers
	Royal Humane Society Medal Presentation	Mayor's Office	Mayor to Present Medal	
	Mayor to meet Mayor Holdom	Mayor's Office	General discussion with New Plymouth Mayor	Mayor Neil Holdom
24/8/2020	Weekly Meeting with Deputy Mayor and Chief Executive	Mayor's Office	Discussion on major projects and Council work underway	WCC CE, Deputy Mayor, Council Officers
	Meeting with Nikau Foundation	Mayor's Office	Introductions and outline of Nikau history and plans	Chris Milne, Alice Montague, Council Officer
	Mayoral Advisory Panel	Council Offices	Economic Update	WCC CE, Council Officers, Cr Calvert
	Meeting on Development Contributions	Mayor's Office/Zoom	Discussion on Proposed Development Contribution	Council Officers

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24/8/2020	Virtual meeting of The United Cities Local Government Asia-Pacific (UCLG ASPAC)	Online	Webinar Series on the role of local government in post-COVID19 world	Council Officers
25/8/2020	Meeting with Mayor Baxter	Zoom	Discussion on Mayor's Task Force for Jobs	Mayor Baxter and his staff
	Economic Strategy Catch-up	Mayor's Office	To discuss economic strategy input	Cr Calvert, Council Officers
26/8/2020	Fale Malae Trust Meeting	GSFA Boardroom, Todd Building, 95 Custom House Quay/ Zoom	Meeting of the Fale Malae Trust	
	City Housing Discussion	Mayor's Office/MS Teams		WCC CE, Cr Fitzsimons, Council Officers
	Meeting with the Lantern Festival Organisers	Mayor's Office/Zoom	Introduction and Update on Wellington Lantern Festival 2021	Cr's Calvert and Young, Council Officers
27/8/2020	Meeting with Ethiopian Community leaders	Mayor's Office	Introduction to Community Leaders	Council Officers
	Wellington Regional Strategy Committee Pre-Meeting	Zoom	Pre-Meeting to discuss and review WRS Committee draft agenda	Mayor Campbell Barry, GWRC Officers
	Wellington Regional Emergency Management Office Meeting	Mayor's Office		WCC CE, Cr Sparrow, Council Officers, WREMO Staff
28/8/2020	WellingtonNZ Speaker Series	Michael Fowler Centre	Presentation from David Skilling	Council Officers
	Meeting with media	Mayor's Office	General catch up	

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28/8/2020	Meeting with Council Officers	Mayor's Office	Discussion on Wellington Phoenix	Council Officers
	Meeting with Heritage New Zealand CE	Mayor's Office	Introduction and discussion about Wellington Heritage	CE of HeritageNZ, Council Officers
	Meeting with John Milford	Mayor's Office	General catch up	John Milford
	Meeting with The Formary	Mayor's Office	Meet and Greet with Peter and Bernadette	Peter Thompson, Bernadette Casey, Cr Foon
	Meeting with Council Officers	Mayor's Office	Organisation Communications update	Council Officers
	Meeting with John Allen	Mayor's Office	General catch up	John Allen
	Councillors and Executive Leadership Team	Mayor's Office	Introduction to new ELT Members	WCC CE, Councillors, Mayor and Elected Members
	Central Library Webinar – Who Loves Our Libraries	Council Offices	Mayor to Introduce the Webinar	
29/8/2020	Planning for Growth – Mt Victoria	Mt Victoria	Community Engagement and tour of Mt Victoria	Cr's Pannett, Paul and Young
	Planning for Growth – Mt Cook	Mt Cook	Community Engagement and tour of Mt Cook	Cr's Pannett, Paul and Young
30/8/2020	Meeting Karori RSA	27A Campbell Street, Karori	Attending the AGM of the RSA	
31/8/2020	Mayoral Taskforce – 3 Waters	Council Offices/Zoom	Meeting of the Mayoral Taskforce	
	Interview with Stuff Business Section	Mayor's Office	Discussion on City's response to COVID-19	
	Weekly Meeting with Deputy Mayor and Chief Executive	Mayor's Office	Discussion on major projects and Council work underway	WCC CE, Deputy Mayor, Council Officers
	Meeting with Wellington Phoenix	Mayor's Office	Discussion on Wellington Phoenix	Rob Morrison, David Dome, Council Officers

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31/8/2020	Meeting of the Property Investors Association	Public Trust Building	Mayor to speak on WCC City Plan	Council Officers