

25 January 2024

New Zealand Taxpayers' Union

Kia ora

Mayoral expenditure

Thank you for your request made under the Local Government Official Information and Meetings Act 1987 (the Act), received on 11 December 2023. You requested the following information:

- *All credit card, debit card, and purchase card statements for the Mayor, her Chief of Staff, press secretary, and secretary/executive assistant, and any shared card(s) for the Mayor's office.
If the council does not hold paper or PDFs of this information, just a list of all transactions (card holder, vendor, and amount) for the period is fine*
- *A list of those transactions where the Mayor (or someone else) has paid back or reimbursed the Council as of today's date.*
- *A list of all expense reimbursements for the same period relating to the same people as listed above (including lists of transactions, vendor, and amount).*

Please see the attached appendix.

Please note, we may proactively release our response to your request with your personal information removed.

Thank you again for your request, if you have any questions, please feel free to contact me.

Ngā mihi,



Gareth Hancock
Manager Official Information & Privacy

Appendix One – P-Card Transactions

Note: The Mayor does not have a WCC P-Card. There is only one P-Card held in the office by the Business Support role.

| Reference | Reference | Vendor | Amount | Date | Reason for expense |
|-------------------------|-----------|--------------------------|--------|-----------|--|
| Wellington City Council | 163579 | Cwh Lambton Quay | 36.47 | 20-Oct-22 | Office supplies |
| Wellington City Council | 163579 | Whitcoulls Wlg 364 | 14.99 | 20-Oct-22 | Diary 2023 |
| Wellington City Council | 163579 | Mall Drycleaners | 261 | 21-Oct-22 | Table clothes for Mayoral events dry cleaned |
| Wellington City Council | 163579 | Account Fee | 4.6 | 21-Oct-22 | N/A |
| Wellington City Council | 163579 | Wgtn Combined Taxis | 21.5 | 25-Oct-22 | Pick up Mayors car from valet services |
| Wellington City Council | 163579 | Crystal Car Valet | 402.5 | 25-Oct-22 | Mayoral car valet car clean |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 41.13 | 25-Oct-22 | Catering for Mayoral events |
| Wellington City Council | 163579 | Whitcoulls Wlg 364 | 50 | 26-Oct-22 | APW Student gift cards |
| Wellington City Council | 163579 | Whitcoulls Wlg 364 | 750 | 26-Oct-22 | APW Student gift cards |
| Wellington City Council | 163579 | Wgtn Combined Taxis | 12.8 | 26-Oct-22 | Travel to inauguration |
| Wellington City Council | 163579 | Z Kilbirnie | 50 | 26-Oct-22 | Petrol card for TUIA recipient attending Wānanga in Upper Hutt |
| Wellington City Council | 163579 | Sp Wellington Flower | 200 | 27-Oct-22 | Wreath - National Greek day ceremony |
| Wellington City Council | 163579 | St Pierres Cable Car Lan | 9.6 | 31-Oct-22 | Lunch meeting |
| Wellington City Council | 163579 | Photo Espresso | 47.77 | 2-Nov-22 | Photos from the Inauguration |
| Wellington City Council | 163579 | Whitcoulls Wlg 364 | 61.95 | 2-Nov-22 | Stationery for the office |
| Wellington City Council | 163579 | Mayors For Peace | 24.16 | 3-Nov-22 | Mayors for Peace membership fee |
| Wellington City Council | 163579 | Noel Leeming 3f | 219.93 | 3-Nov-22 | Kitchen supplies and cell phone cords chargers for the Office of the Mayor |
| Wellington City Council | 163579 | Mojo Coffee | 50 | 8-Nov-22 | Ongoing working meetings |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 53.64 | 9-Nov-22 | Mayoral events - catering for meetings |

| Reference | Reference | Vendor | Amount | Date | Reason for expense |
|-------------------------|-----------|------------------------|--------|-----------|--|
| Wellington City Council | 163579 | Countdown Cablecar Lne | 30.48 | 10-Nov-22 | Mayoral events - catering for meetings. |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 19.09 | 11-Nov-22 | Mayoral event - catering for CHP event |
| Wellington City Council | 163579 | Whitcoulls Wlg 364 | 42.98 | 11-Nov-22 | White board and monthly calendar |
| Wellington City Council | 163579 | Whitcoulls Wlg 364 | 1.99 | 16-Nov-22 | Note book for the office |
| Wellington City Council | 163579 | Account Fee | 4.6 | 21-Nov-22 | N/A |
| Wellington City Council | 163579 | Farmers Lambton Quay | 254.78 | 25-Nov-22 | Event - materials for Diplomatic Xmas Lunch |
| Wellington City Council | 163579 | Celcius Coffee | 202 | 25-Nov-22 | Percolated coffee order for the office |
| Wellington City Council | 163579 | Kmart - Petone | 120.4 | 1-Dec-22 | Materials for event diplomatic Xmas lunch |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 127.2 | 7-Dec-22 | Catering for Tākai Here Leadership Forum |
| Wellington City Council | 163579 | Noel Leeming 3f | 77.97 | 9-Dec-22 | Office supplies |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 16.4 | 15-Dec-22 | WCC Councillors End of Year Get together |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 110.19 | 15-Dec-22 | WCC Councillors End of Year Get together |
| Wellington City Council | 163579 | Noel Leeming 3f | 44.05 | 20-Dec-22 | Fan for the office |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 156.75 | 20-Dec-22 | Media Christmas Event held 21 December |
| Wellington City Council | 163579 | Account Fee | 4.6 | 21-Dec-22 | N/A |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 20 | 21-Dec-22 | Thank you gifts for cleaners |
| Wellington City Council | 163579 | Looksmart Alterations | 130 | 12-Jan-23 | Table clothes for Mayoral events dry cleaned |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 27.54 | 17-Jan-23 | Office tea bags |
| Wellington City Council | 163579 | Noel Leeming 3f | 25.99 | 17-Jan-23 | Office equipment |
| Wellington City Council | 163579 | Paypal *globalwomen | 191.65 | 19-Jan-23 | NZ Global Women Membership Fee 1 April 2023- 31 March 2023 |
| Wellington City Council | 163579 | Cwh Lambton Quay | 29.99 | 19-Jan-23 | Sunscreen for office |
| Wellington City Council | 163579 | Account Fee | 4.6 | 20-Jan-23 | N/A |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 70.26 | 25-Jan-23 | Mayoral event - catering |
| Wellington City Council | 163579 | Flowers Rediscovered | 157.5 | 26-Jan-23 | Flower Wreath for 'Hungary National Day' 29th October 2022 |
| Wellington City Council | 163579 | Mojo The Terrace | 10.8 | 27-Jan-23 | Catering for work meeting. |

| Reference | Reference | Vendor | Amount | Date | Reason for expense |
|-------------------------|-----------|------------------------|--------|-----------|---|
| Wellington City Council | 163579 | Orbit Corporate Travel | 326.65 | 3-Feb-23 | Accom for LGNZ sector hui - Hamilton |
| Wellington City Council | 163579 | Tea Pea | 238 | 13-Feb-23 | Office umbrellas for outdoor events |
| Wellington City Council | 163579 | Flickr.Com | 129.93 | 15-Feb-23 | Online photo storage for Senior Social and Multimedia Advisor |
| Wellington City Council | 163579 | Briscoes Wellington | 30.99 | 15-Feb-23 | Officer catering |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 20.9 | 15-Feb-23 | Catering for Mayoral events. |
| Wellington City Council | 163579 | Relish For Food | 68 | 16-Feb-23 | Catering for CHP housing hui |
| Wellington City Council | 163579 | Whitcoulls Wlg 364 | 6.99 | 17-Feb-23 | Gift bag - Swedish royal visit |
| Wellington City Council | 163579 | Whitcoulls Wlg 364 | 16.98 | 17-Feb-23 | Wrapping paper for gifts |
| Wellington City Council | 163579 | Whitcoulls Wlg 364 | 36.98 | 17-Feb-23 | Display folder for speaking notes. |
| Wellington City Council | 163579 | Nada Bakery | 170 | 20-Feb-23 | Catering - Afternoon tea for Councilor only time |
| Wellington City Council | 163579 | Cwh Lambton Quay | 32.93 | 20-Feb-23 | Travel hand sanitiser, antiseptic wipes and masks for events. |
| Wellington City Council | 163579 | Account Fee | 4.6 | 21-Feb-23 | N/A |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 25 | 24-Feb-23 | Catering for Mayoral meetings |
| Wellington City Council | 163579 | Noel Leeming 3f | 51.98 | 24-Feb-23 | Office supplies |
| Wellington City Council | 163579 | Relish For Food | 120 | 1-Mar-23 | Catering for meeting |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 20.39 | 3-Mar-23 | Supplies for Mayoral events |
| Wellington City Council | 163579 | Wgtn Combined Taxis | 42.6 | 3-Mar-23 | Travel for staff working late at an event |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 5.4 | 3-Mar-23 | Catering - hosting Mayor of Logan City |
| Wellington City Council | 163579 | Whitcoulls Wlg 364 | 29.96 | 7-Mar-23 | Gift wrapping supplies |
| Wellington City Council | 163579 | Packaging Products | 68.29 | 7-Mar-23 | Packing boxes for archives |
| Wellington City Council | 163579 | New World Metro Willis | 47.74 | 7-Mar-23 | Gift - Mr Olivier Becht, Minister Delegate for Foreign Trade |
| Wellington City Council | 163579 | Relish For Food | 399.05 | 9-Mar-23 | Catering - Councillors working lunch after Council meeting. |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 10.8 | 10-Mar-23 | Catering - Tākai Here Leadership Forum |
| Wellington City Council | 163579 | Blue Carrot Catering | 389.2 | 10-Mar-23 | Catering - Tākai Here Leadership Forum |
| Wellington City Council | 163579 | Mall Drycleaners | 104 | 13-Mar-23 | Cleaning of Table cloths for events |
| Wellington City Council | 163579 | Paypal *globalwomen | 575 | 14-Mar-23 | NZ Global womens membership fee 1 April 2023 |

| Reference | Reference | Vendor | Amount | Date | Reason for expense |
|-------------------------|-----------|-------------------------|--------|-----------|---|
| Wellington City Council | 163579 | Countdown Cablecar Lne | 24.3 | 14-Mar-23 | H&S Replenish -Grab and Go Bags for the office |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 5.7 | 17-Mar-23 | Catering - Cr Young meeting with Ambassdor of Hungary on behalf of the Mayor - 17.03.23 |
| Wellington City Council | 163579 | Spotlight Stores NZ Ltd | 72 | 21-Mar-23 | Stationery supplies for Citizenship ceremony events |
| Wellington City Council | 163579 | Spotlight Stores NZ Ltd | 72 | 21-Mar-23 | Stationery supplies for Citizenship ceremony events |
| Wellington City Council | 163579 | Account Fee | 4.6 | 22-Mar-23 | N/A |
| Wellington City Council | 163579 | Whitcoulls Wlg 364 | 9.99 | 24-Mar-23 | Envelopes for letters for distinguished guests |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 9 | 27-Mar-23 | Event Catering - APW awards 27 March |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 15.5 | 28-Mar-23 | Catering - Councillors strategy session |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 44 | 28-Mar-23 | Catering - Councillors strategy session |
| Wellington City Council | 163579 | Flowers Manuela | 222 | 28-Mar-23 | Wreath for Greek international day |
| Wellington City Council | 163579 | Relish For Food | 304.75 | 29-Mar-23 | Event catering: APW student awards celebration 27 March |
| Wellington City Council | 163579 | Relish For Food | 371.45 | 29-Mar-23 | Catering - working lunch Councilor only strategy session |
| Wellington City Council | 163579 | Photo Warehouse Welling | 438 | 29-Mar-23 | Camera battery and SD card for filming and photography |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 66.86 | 29-Mar-23 | Catering supplies for Mayoral events. |
| Wellington City Council | 163579 | Whitcoulls Wlg 364 | 33.99 | 3-Apr-23 | Specialised certificate paper - for citizenship |
| Wellington City Council | 163579 | Seaspray Paihia Hbc | 152.1 | 4-Apr-23 | Cancelled and refund to be processed with credit invoice |
| Wellington City Council | 163579 | Briscoes Lyall Bay | 61.98 | 4-Apr-23 | Catering kitchen supplies |
| Wellington City Council | 163579 | Nada Bakery | 266.5 | 6-Apr-23 | Catering - hosting hui with hospotality sector |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 25 | 11-Apr-23 | Catering - Afternoon tea - Councilor only strategy day |
| Wellington City Council | 163579 | Nzgw* Gw Members Hui | 1250 | 12-Apr-23 | Global womens members Hui |
| Wellington City Council | 163579 | Packaging Products Ltd | 300.15 | 12-Apr-23 | Gift wrapping for plants for Citizenship ceremonies |
| Wellington City Council | 163579 | The Annexe | 36.45 | 13-Apr-23 | Catering - work meeting |
| Wellington City Council | 163579 | Whitcoulls Wlg 364 | 55.98 | 13-Apr-23 | Ribbon for label machines |

| Reference | Reference | Vendor | Amount | Date | Reason for expense |
|-------------------------|-----------|-------------------------|--------|-----------|---|
| Wellington City Council | 163579 | Account Fee | 4.6 | 20-Apr-23 | N/A |
| Wellington City Council | 163579 | Flowers Manuela | 454 | 21-Apr-23 | Flower wreaths Anzac day - vendor has credit \$20 |
| Wellington City Council | 163579 | Flowers Manuela | -20 | 27-Apr-23 | Credit |
| Wellington City Council | 163579 | Celcius Coffee | 202 | 1-May-23 | Catering Kitchen supplies - coffee |
| Wellington City Council | 163579 | Whitcoulls Wlg 364 | 12.99 | 1-May-23 | Office stationary |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 7.7 | 1-May-23 | Catering - Hui with British high commissioner |
| Wellington City Council | 163579 | Noel Leeming 3f | 77.97 | 2-May-23 | Office supplies |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 43.1 | 2-May-23 | Catering morning Tea - Councilor only session 2/05 |
| Wellington City Council | 163579 | Relish For Food | 46.5 | 3-May-23 | Catering morning Tea - Councilor only session 2/05 |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 26.2 | 4-May-23 | Catering - hosting retail sector hui |
| Wellington City Council | 163579 | New World Metro Willis | 6.99 | 10-May-23 | Catering kitchen supplies |
| Wellington City Council | 163579 | Seaspray Paihia Hbc | -152.1 | 11-May-23 | Credit - event cancelled due to storm |
| Wellington City Council | 163579 | Whitcoulls Wlg 364 | 37.99 | 12-May-23 | Certificate paper for citizenship |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 25.59 | 12-May-23 | Catering Farewell for staff member |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 32 | 16-May-23 | Koha, gift for the Berhampore Nursery for supplying plants for Citizenship Ceremony |
| Wellington City Council | 163579 | Jb Hi-Fi / Hill & St | 259.98 | 18-May-23 | Battery packs for the office |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 88.47 | 19-May-23 | Farewell for staff member |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 14.2 | 19-May-23 | Farewell for staff member |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 17.3 | 22-May-23 | Catering for Councillor only sessions - strategy day |
| Wellington City Council | 163579 | Account Fee | 4.6 | 22-May-23 | N/A |
| Wellington City Council | 163579 | Photo Warehouse Welling | 1273 | 23-May-23 | Camera lens and filter (as approved by Chief Strategy and Governance officer) |
| Wellington City Council | 163579 | Nzgw* Gw Members Hui | -1250 | 26-May-23 | Refund event was cancelled due to storm |
| Wellington City Council | 163579 | Rockshop Wellington | 168.99 | 26-May-23 | Microphone and Adaptors for social media Kit |
| Wellington City Council | 163579 | Noel Leeming 3f | 163.98 | 26-May-23 | Ear pods, SD card, power bank battery pack - emergency pack for offsite eg Loafers lodge. |

| Reference | Reference | Vendor | Amount | Date | Reason for expense |
|-------------------------|-----------|--------------------------|--------|-----------|---|
| Wellington City Council | 163579 | Photo Warehouse Welling | 433 | 30-May-23 | Camera bag |
| Wellington City Council | 163579 | Photo Warehouse Welling | 1685 | 30-May-23 | Camera lens |
| Wellington City Council | 163579 | Noel Leeming 3f | 258.99 | 31-May-23 | Mouse/Power adaptor for Mac |
| Wellington City Council | 163579 | Blue Carrot Catering | 420.55 | 1-Jun-23 | Catering - Councilor working lunch following Council meeting |
| Wellington City Council | 163579 | The Annexe | 49.5 | 6-Jun-23 | Morning tea farewell |
| Wellington City Council | 163579 | City Stop On The Ter | 7.69 | 6-Jun-23 | Supplies for Mayoral events |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 15 | 6-Jun-23 | Catering - Councilor Strategy session |
| Wellington City Council | 163579 | Whitcoulls Wlg 364 | 12.99 | 7-Jun-23 | Gift wrapping for diplomatic guests |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 79.61 | 9-Jun-23 | Catering farewell for staff member |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 16.19 | 12-Jun-23 | Supplies for in-house Mayoral meetings. |
| Wellington City Council | 163579 | Relish For Food | 66 | 12-Jun-23 | Catering for Governance Workshop |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 30 | 12-Jun-23 | Catering for Governance Workshop |
| Wellington City Council | 163579 | Rockshop Wellington | 24.95 | 13-Jun-23 | Tech gear cord for Mic |
| Wellington City Council | 163579 | Packaging Products Ltd | 430.1 | 13-Jun-23 | Packaging for citizenship gift plant bags. |
| Wellington City Council | 163579 | Photo Warehouse Welling | 149 | 13-Jun-23 | Tech gear |
| Wellington City Council | 163579 | St Pierres Cable Car Lan | 72.78 | 13-Jun-23 | Catering - meals for staff working late at citizenship ceremony |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 21.8 | 13-Jun-23 | Catering - Councilor only sessions |
| Wellington City Council | 163579 | Ema (Central) Inc | 184 | 14-Jun-23 | Export NZ ASB Wellington Export Awards |
| Wellington City Council | 163579 | Wilson P2047 | 30.6 | 15-Jun-23 | Parking - service of remembrance - Loafers lodge. |
| Wellington City Council | 163579 | Distinction Chch | 364 | 16-Jun-23 | LGNZ AGM hui CHCH |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 9.5 | 19-Jun-23 | Catering - Grocery supplies for Mayoral events. |
| Wellington City Council | 163579 | Relish For Food | 152.38 | 19-Jun-23 | Catering for event with the Humane Society |
| Wellington City Council | 163579 | Countdown Cablecar Lne | 68.52 | 20-Jun-23 | Catering - Councilor only sessions and supplies for future events |
| Wellington City Council | 163579 | Whitcoulls Wlg 364 | 65.9 | 21-Jun-23 | Stationery for the office. |
| Wellington City Council | 163579 | Account Fee | 4.6 | 21-Jun-23 | N/A |

| Reference | Reference | Vendor | Amount | Date | Reason for expense |
|-------------------------|-----------|---------------------------|--------|-----------|---|
| Wellington City Council | 163579 | Mojo The Terrace | 17.8 | 21-Jun-23 | Working hui - Interview Sunday Star Times |
| Wellington City Council | 163579 | Distinction Hotel Group | 384 | 26-Jun-23 | Accommodation - LGNZ AGM CHC 28 July 2023 |
| Wellington City Council | 163579 | Ccat | 2392 | 28-Jun-23 | Her worship the Mayors 2023 - Creative Capital Arts Trust Sponsorship for Best in Fringe. |
| Wellington City Council | 163579 | Blue Carrot Catering | 530.2 | 29-Jun-23 | Catering - Councilors debrief Lunch - 29/06/2023 |
| Wellington City Council | 163579 | Mall Drycleaners | 156 | 29-Jun-23 | Dry cleaning tablecloths for mayoral events. 21/06 |
| Wellington City Council | 163579 | Noel Leeming 3f | 29.99 | 29-Jun-23 | Stationery - USB Cord 1m cable for phone. |
| Wellington City Council | 163579 | Whitcoulls Wlg 364 | 16.88 | 29-Jun-23 | Wall planner |
| Wellington City Council | 163579 | Order Of St John | 157.5 | 29-Jun-23 | First Aid course Refresher for H&S rep |
| Wellington City Council | 163579 | Sushi Bi Limited | 34 | 4-Jul-23 | Working meeting |
| Wellington City Council | 163579 | Flowers Manuela | 100 | 5-Jul-23 | Breavement Flowers |
| Wellington City Council | 163579 | Mister Minit Lambton | 25.4 | 11-Jul-23 | Batteries - Mayoral car remote |
| Wellington City Council | 163579 | New World Metro Willis | 6.99 | 13-Jul-23 | Catering supplies for future events. |
| Wellington City Council | 163579 | Noel Leeming 3f | 34.99 | 13-Jul-23 | Travel Adaptor - Mayors travel to USA |
| Wellington City Council | 163579 | Countdown Cable/280 Lambt | 24.1 | 1-Aug-23 | Catering for Councilor only time hui. |
| Wellington City Council | 163579 | Trees That Count | 100 | 3-Aug-23 | Carbon offset for New York & ChCh travel |
| Wellington City Council | 163579 | Countdown Cable/280 Lambt | 6.5 | 8-Aug-23 | Catering for Councilor Only session |
| Wellington City Council | 163579 | Mojo The Terrace | 9.9 | 8-Aug-23 | Catering Councilor only session |
| Wellington City Council | 163579 | Facebk *89dlsrfyw2 | 6 | 8-Aug-23 | Advertising for APW awards |
| Wellington City Council | 163579 | Whitcoulls Wlg 364 | 14.99 | 9-Aug-23 | Stationery |
| Wellington City Council | 163579 | Facebk *6aujzrkyw2 | 6 | 9-Aug-23 | Advertising for APW awards |
| Wellington City Council | 163579 | Facebk *ey54vt7zw2 | 6 | 10-Aug-23 | Advertising for APW awards |
| Wellington City Council | 163579 | Facebk *nz754skyw2 | 6 | 11-Aug-23 | Advertising for APW awards |
| Wellington City Council | 163579 | Countdown Cable/280 Lambt | 13 | 14-Aug-23 | Catering - Councilors only session - extended meeting |
| Wellington City Council | 163579 | St Pierres Cable Car Lan | 46.1 | 14-Aug-23 | Staff meals for working late at citizenship ceremony |

| Reference | Reference | Vendor | Amount | Date | Reason for expense |
|-------------------------|-----------|---------------------------|--------|-----------|--|
| Wellington City Council | 163579 | Packaging Products Ltd | 92 | 14-Aug-23 | Citizenship plant labels |
| Wellington City Council | 163579 | Packaging Products Ltd | 320.17 | 14-Aug-23 | Citizenship plant labels |
| Wellington City Council | 163579 | Mojo The Terrace | 130 | 15-Aug-23 | Catering - Councilors only session extended meeting 15/08/2023 |
| Wellington City Council | 163579 | Trees That Count | 10 | 16-Aug-23 | TUIA recipient air travel offset |
| Wellington City Council | 163579 | Zoom.Us 888-799-9666 | 518.34 | 25-Aug-23 | Zoom subscription Aug 25, 2023 to Aug 24, 2024 |
| Wellington City Council | 163579 | Countdown Cable/280 Lambt | 9 | 31-Aug-23 | Plunger Coffee - Event - hosting Tāwhiri Management Breakfast |
| Wellington City Council | 163579 | St Pierres Cable Car Lan | 60.69 | 4-Sep-23 | Meals for staff working late on citizenship ceremony |
| Wellington City Council | 163579 | Packaging Products Ltd | 109.02 | 4-Sep-23 | Packaging for plants for citizenship ceremony |
| Wellington City Council | 163579 | Photo Warehouse Welling | 68 | 6-Sep-23 | Lighting equipment for filming |
| Wellington City Council | 163579 | Blue Carrot Catering | 503.81 | 7-Sep-23 | Catering - Councilor debrief lunch |
| Wellington City Council | 163579 | Countdown Cable/280 Lambt | 33.4 | 12-Sep-23 | Catering - Councilor strategy session |
| Wellington City Council | 163579 | Strandbags 333 | 67.96 | 12-Sep-23 | Travel adaptors - Asia Trip 2023 |
| Wellington City Council | 163579 | Strandbags 333 | -33.98 | 13-Sep-23 | CREDIT: Travel adaptor not required. |
| Wellington City Council | 163579 | Countdown Cable/280 Lambt | 25.1 | 15-Sep-23 | Catering: Councilor strategy session and kitchen cleaning products |
| Wellington City Council | 163579 | The Warehouse 132 | 162 | 26-Sep-23 | Photo frames - certificates - APW awards |
| Wellington City Council | 163579 | Two Dollar Thing Porirua | 2.5 | 26-Sep-23 | APW awards - pin bags for recipients |
| Wellington City Council | 163579 | Kiwitrophies&engraving | 172.5 | 26-Sep-23 | APW Awards- badges for recipients |
| Wellington City Council | 163579 | Nz Safety Blackwoods | 105.03 | 27-Sep-23 | Equipment for health and Safety Grab and Go bags |
| Wellington City Council | 163579 | Museum Of NZ Te Papa | 12 | 28-Sep-23 | APW parking |
| Wellington City Council | 163579 | Sushi Bi Limited | 20.7 | 28-Sep-23 | APW awards - staff meals - working after hours |
| Wellington City Council | 163579 | Satay Me | 22 | 28-Sep-23 | APW awards - staff meals - working after hours |
| Wellington City Council | 163579 | Packaging Products Ltd | 9.55 | 3-Oct-23 | Citizenship plant bags |
| Wellington City Council | 163579 | Packaging Products Ltd | 92 | 3-Oct-23 | Citizenship plant Labels |
| Wellington City Council | 163579 | Nz Safety Blackwoods | 6.78 | 5-Oct-23 | Equipment for Grab and go Bag - Disposable gloves |

| Reference | Reference | Vendor | Amount | Date | Reason for expense |
|-------------------------|-----------|---------------------------|--------|-----------|--|
| Wellington City Council | 163579 | Wgtn Combined Taxis | 27.1 | 6-Oct-23 | Taxi - staff member for Korean national day festival - Taxi card not working |
| Wellington City Council | 163579 | Wgtn Combined Taxis | 28 | 6-Oct-23 | Taxi - staff member event Korean national day festival - Taxi card not working |
| Wellington City Council | 163579 | Nz Safety Blackwoods | -49.52 | 6-Oct-23 | Credit note - equipment for Grab and Go bags for Staff. |
| Wellington City Council | 163579 | Mall Drycleaners | 52 | 9-Oct-23 | Cleaning table cloths Mayoral events at the office |
| Wellington City Council | 163579 | Countdown Cable/280 Lambt | 3.6 | 10-Oct-23 | Equipment for Grab and Go Bags |
| Wellington City Council | 163579 | Countdown Cable/280 Lambt | 47.8 | 10-Oct-23 | Catering - Councilor Only sessions |
| Wellington City Council | 163579 | Relish For Food | 281.75 | 10-Oct-23 | Catering - hosting Hospitality sector Hui |
| Wellington City Council | 163579 | Countdown Cable/280 Lambt | 31 | 12-Oct-23 | Event - hosting Hatsushiba Ritsumeikan J &H School |
| Wellington City Council | 163579 | Relishforfood.Co.Nz | 146.63 | 16-Oct-23 | Event - hosting Hatsushiba Ritsumeikan J &H School |
| Wellington City Council | 163579 | Wcc Parking Services | 5 | 17-Oct-23 | Parking - MTG with Te Papa Staff |
| Wellington City Council | 163579 | Countdown Cable/280 Lambt | 10.98 | 26-Oct-23 | Catering for Lee Kuan Yew event at mayors office |
| Wellington City Council | 163579 | Wcc Parking Services | 3 | 30-Oct-23 | Meeting for Mayor at Newstalk ZB |
| Wellington City Council | 163579 | Kmart - Petone | 169 | 30-Oct-23 | Photo Frames for APW awards certificates |
| Wellington City Council | 163579 | Whitcoulls Wlg 364 | 500 | 30-Oct-23 | Gift vouchers for students APW awards |
| Wellington City Council | 163579 | Mall Drycleaners | 104 | 1-Nov-23 | Cleaning table cloths Mayoral events at the office |
| Wellington City Council | 163579 | Noel Leeming 3f | 103.96 | 3-Nov-23 | Office supplies |
| Wellington City Council | 163579 | Photo Warehouse Welling | 68 | 8-Nov-23 | Ring light gear for social media specialist. |
| Wellington City Council | 163579 | Mall Drycleaners | 105.56 | 8-Nov-23 | Cleaning table cloths Mayoral events at the office |
| Wellington City Council | 163579 | Scent Wellington | 150 | 8-Nov-23 | Farewell flowers |
| Wellington City Council | 163579 | Packaging Products Ltd | 19.09 | 8-Nov-23 | Packaging for plants - citizenship ceremony |
| Wellington City Council | 163579 | St Pierres Cable Car Lan | 73.89 | 8-Nov-23 | Staff allowance - Dinner working afterhours at citizenship ceremony |
| Wellington City Council | 163579 | Packaging Products Ltd | 92 | 8-Nov-23 | packaging for citizenship ceremony plants |

| Reference | Reference | Vendor | Amount | Date | Reason for expense |
|-------------------------|-----------|---------------------------|--------|-----------|--|
| Wellington City Council | 163579 | Kmart - Petone | 100 | 8-Nov-23 | APW Student awards - frames for certificates |
| Wellington City Council | 163579 | Whitcoulls Wlg 364 | 400 | 13-Nov-23 | APW student awards Vouchers |
| Wellington City Council | 163579 | Countdown Cable/280 Lambt | 13.4 | 22-Nov-23 | Catering supplies for meetings |
| Wellington City Council | 163579 | Cwh Lambton Quay | 29.98 | 22-Nov-23 | RAT Covid tests for the office |
| Wellington City Council | 163579 | Mojo The Terrace | 33 | 28-Nov-23 | Farewell catering for staff member |
| Wellington City Council | 163579 | Pandoro Wellington | 44.88 | 28-Nov-23 | Farewell catering for staff member |

Appendix Two – Mayor Reimbursements

| Reference | Date | Description (Document Type) | Details | Currency | Allocated |
|--------------------|-------------|-----------------------------------|--|----------|-----------|
| Tory Whanau | | | | | |
| EC TW061123 | 06-Nov-2023 | Creditor Invoice | Travel, Meal, Taxi Reimbursement - Asia Delegation | NZD | 348.41 |
| EC TW280823 | 28-Aug-2023 | Creditor Invoice | Taxi Travel Reimbursement - Chch Conference | NZD | 107.00 |

Appendix Three – Mayoral Staff Reimbursements

| Reference | Date | Description (Document Type) | Details | Currency | Allocated |
|-------------------------------|-------------|--------------------------------|--|----------|-----------|
| Chief of Staff | | | | | |
| EC NW230823 | 23-Aug-2023 | Creditor Invoice | Travel reimbursement Taxi, Insurance, Uber, Visa Bloomberg Harvard Trip | NZD | 432.43 |
| Executive Assistance | | | | | |
| EC TS | 14-Dec-2022 | Creditor Invoice | Parking | NZD | 10.00 |
| SH 00154257 | 12-May-2022 | Creditor Invoice | Staff Payment Safe Harbour | NZD | 389.00 |
| Communications Advisor | | | | | |
| EC DB091023 | 09-Oct-2023 | Creditor Invoice | Taxi Reimbursement | NZD | 34.00 |
| EC DB230823 | 23-Aug-2023 | Creditor Invoice | Taxi Travel Matariki Diplomats, FIFA | NZD | 68.60 |
| EC DB19052023 | 19-May-2023 | Creditor Invoice | Reimbursement for coffee and taxi | NZD | 50.80 |
| EC DB16022023 | 16-Feb-2023 | Creditor Invoice | Taxi to Media Hui | NZD | 27.20 |
| EC DB18102022 | 18-Oct-2022 | Creditor Invoice | Travel taxi. Attending Beehive breakfast Prepaid taxi card expired Beehive function | NZD | 30.20 |