

How to apply to do construction work outside standard working hours

Requesting an exemption

If you want to do construction work, including road maintenance and demolition work that cannot be carried out during the permitted working hours, you can apply for an exemption. The Council grants exemptions when it is satisfied the work cannot be done at a more reasonable time because of traffic, safety, access or other constraints.

To request an exemption you must provide all necessary information to the Council, at least 48 hours before the proposed work starts.

It is a good idea to discuss your proposed work with a noise control officer first. Once we have your information, your request will be considered and you will receive written confirmation showing whether your exemption application has been approved or declined. Work must not start until you have confirmation that the exemption has been granted.

This process is essential so that our Contact Centre staff and noise control officers, who work out of hours, can be briefed about the work. If this does not happen, a complaint may lead to action taken on site to stop the work if the noise is excessive.

To apply for an exemption, you will need to provide the following information to the Council's noise control officers:

- the reason for the work and why it has to be done outside permitted hours
- the type of work and what equipment will be used
- the work location and distance from residents
- how long the work will go on for and when it will take place
- if the work is going to take a long time or take place overnight, you should provide an acoustic consultant's report showing how the noise can be mitigated
- details of consultation with any potentially affected parties, and any special arrangements, including times of operation, that have been proposed or agreed during these discussions.

Advising other parties of your approved exemption

If your exemption is granted, you will need to advise adjoining residents or other potentially affected parties about the proposed work before it happens. Our Notification of Proposed Works form, available on our website www.Wellington.govt.nz can be printed onto your company's letterhead, completed and given to other businesses or residents who may be affected by the work.

Written information should be forwarded by email, fax, post, or in person, to:

Noise Control, Urban Development and Transport

Wellington City Council

101 Wakefield Street

PO Box 2199

Wellington

Tel – 04 499 4444

Fax – 04 801 3165

Email – info@wcc.govt.nz

Visit the Council website at www.Wellington.govt.nz