Extension of time for resource consent application

Under Section 125, Resource Management Act 1991

**Absolutely Positively
Wellington** City Council
Me Heke Ki Pōneke

Notes for the applicant

Use this form to apply for extra time to complete your project for which resource consent was granted. The standard amount of time that you have to complete your project is 5 years.

If you have any questions, visit **wellington.govt.nz/resourceconsents**, email planning@wcc.govt.nz or phone us on 04 801 3590

Send the completed application to us at:

**Resource Consents
Wellington City Council
PO Box 2199, Wellington 6140**

Site

No.	Street		Suburb
Legal description			
Service request number of resource consent			
Expiry date of resource consent			

Applicant details

Full name	
Postal address	
Phone *(day)*	Mobile
Email	Fax

Your agent *(if applicable)*

Name	
Postal address	
Phone *(day)*	Mobile
Email	Fax

Owner of the site that is the subject of this application

State the name(s) and address of the owner(s) of the site described above.
If these are the same as for the applicant, tick this box ☐ and go to the next question.

Name	
Postal address	
Phone *(day)*	Mobile
Email	Fax

Fees

An initial fee must be paid before we can process your application.

I enclose the initial fee of $ _____ paid by (please tick the applicable box):

☐ Credit card   ☐ Internet banking   ☐ Council service desk (receipt attached)

I understand that the Council may invoice me for the actual and reasonable costs incurred to process this application – as identified in Section 36 of the Resource Management Act and the Council's current fee schedule.

Additional fees

If we spend additional time processing requests or incur expenses we need to invoice additional fees. This may happen during processing or once a decision on your application is made. We only charge for amounts over $65. Likewise, refunds will only be made for unused amounts over $65.

Our payment terms

Additional fees are due by the 20th of the month following an invoice. If payment is not received, you will be liable for all legal and collection fees.

The declaration below must be signed by the person(s) or entity responsible for paying the application processing costs. If you are an agent, you will need to obtain the signature of the person(s) responsible for paying the fees before submitting the resource consent application to the Council.

How to pay

Internet banking

The Council's bank account number is 06 0582 0106111 00. Use "RC" followed by the site address as a reference.

Online

Pay online using your credit card. Visit **wellington.govt.nz/payonline**, choose Property from the dropdown box and follow the instructions.

Phone

You can pay over the phone with your credit card.
Phone us on 04 801 3718.

In person

You can make payments by debit card at our Wellington City Council service desks:

Te Awe Library, 29 Brandon Street,
8am–5pm, Monday to Friday

Johnsonville Library, 34 Moorefield Road,
10am–5pm, Monday to Friday

We also accept Visa, MasterCard and American Express.

Declaration

Subject to my rights under sections 357B and 358 of the RMA to object to any costs, I undertake to pay all costs associated with this application. I also agree to pay all the costs *(including debt collection or legal fees)* of recovering any unpaid costs.

Send all additional invoices to

Full name	
Postal address	
Applicant/Agent/Other *(give details)*	
Phone *(day)*	Mobile
Email	Fax
I have read and understand the above conditions.	
Signed	Date

Notes for the applicant

Please send the following information with this application:

☐ a statement specifying how much extra time you are seeking

☐ a timeline showing all progress that has been made since the original consent was granted
(You will have to show that 'substantial progress' or effort has been made and is continuing to be made on your project. Evidence to support these claims should also be provided. Things that can demonstrate 'substantial progress' include marketing, arranging finance, commissioning construction plans, arranging builders/drafting/tender documents/other contractors, ground works and site investigations through to (continuing) construction. Also note any impediments to progress.)

☐ written approval of anyone considered affected by the Council granting a time extension

☐ assessment of effects of the time extension on the policies and objectives of any district plan or proposed plan

Privacy information

The information you have provided on this form is required so that your application can be processed under the Resource Management Act 1991, and so that statistics can be collected by Wellington City Council. The information will be stored on a public register, and held by Wellington City Council.

Under the Privacy Act 2020, you have the right to see and correct your personal information held by Wellington City Council.

Signature of applicant(s) or agent

Declaration for the applicant or authorised agent or other

I/we confirm that I/we have read and understood the notes above. If a private or family trust is the applicant, at least two New Zealand-based trustees are required to provide contact details and sign this form.

Applicant's name:	
Applicant's signature:	Date:
Applicant's name:	
Applicant's signature:	Date:
Applicant's name:	
Applicant's signature:	Date:

Declaration for the agent authorised to sign on behalf of the applicant

As authorised agent for the applicant, I confirm that I have read and understood the above notes and confirm that I have fully informed the applicant of their/its liability under this document, including for fees and other charges, and that I have the applicant's authority to sign this application on their/its behalf.

Agent's full name:	
Agent's signature:	Date:

How do you wish to be served with any correspondence

☐ via email (*please ensure you have provided your email address on page 1*) ☐ via post, ie hardcopy