

Application for deemed permitted boundary activity

Under Section 87BA, Resource Management Act 1991

Notes for the applicant

Use this form to apply for a deemed permitted activity. It gives us your contact information, details about your proposal and a checklist to help you with your application.

If you have any questions, visit wellington.govt.nz/resourceconsents, email planning@wcc.govt.nz or phone us on 04 801 3590.

Email the completed application or send it to us at:

Resource Consents
Wellington City Council
PO Box 2199, 113 The Terrace, Wellington

Applicant statement

I, _____
(full name, full address)

supply the information required for a deemed permitted boundary activity under section 87BA of the Resource Management Act 1991 (the Act) to be undertaken at

(full legal address of the property where the boundary activity is to occur)

The description of the boundary activity is:

(insert description of the activity in sufficient detail for the consent authority to be satisfied that the activity is a permitted boundary activity under section 87AAB of the Act).

Applicant details

Full name:

Postal address:

Phone (day)

Email address:

Owner of the site that is the subject of this application (if different from applicant)

Full name:

Postal address:

Phone (day)

Email address:

Owners of an allotment with an infringed boundary

Full name:

Postal address:

Phone (day)

Email address:

Application checklist

I attach a plan (*drawn to scale*) of the site at which the activity is to occur, showing the height, shape, and location on the site of the proposed activity.

I attach written approval and a signed plan from each owner of an allotment with an infringed boundary.

Signature of applicant(s) or agent

Signature (*Applicant/person authorised to sign on behalf of applicant**)

Date

*Select one. A signature is not required if you provide your information by electronic means (*note that the plans do need to be signed*).

Fees

An initial fee must be paid before we can process your application.

I enclose the initial fee of \$ _____ paid by (*please tick the applicable box*):

Credit card

Cheque attached

Internet banking

Service Centre (*receipt attached*)

I understand that the Council may invoice me for the actual and reasonable costs incurred to process this application - as identified in Section 36 of the Resource Management Act and the Council's current fee schedule.

Additional fees

If we spend additional time processing requests or incur expenses we need to invoice additional fees. This may happen during processing or once a decision on your application is made. We only charge for amounts over \$65. Likewise, refunds will only be made for unused amounts over \$65.

Our payment terms

Additional fees are due by the 20th of the month following an invoice. If payment is not received, you will be liable for all legal and collection fees.

The declaration below must be signed by the person(s) or entity responsible for paying the application processing costs. *If you are an agent, you will need to obtain the signature of the person(s) responsible for paying the fees before submitting the resource consent application to the Council.*

How to pay

Internet banking

The Council's bank account number is 06 0582 0106111 00. Use "RC" followed by the site address as a reference.

Cheque

Attach a cheque with your application and send it or hand it in to us at:

Resource Consents
Wellington City Council
PO Box 2199
101 Wakefield Street, Wellington

Online

Pay online using your credit card. Visit Wellington.govt.nz/payonline, choose Property from the dropdown box and follow the instructions.

In person

You can make payments by cash, cheque or EFTPOS at:
Wellington City Council Service Centre
101 Wakefield Street
8am-5pm, Monday to Friday.

We also accept Visa, MasterCard and American Express.

Phone

You can pay over the phone with your credit card.
Phone us on 04 801 3718.

Declaration

Subject to my rights under sections 357B and 358 of the RMA to object to any costs, I undertake to pay all costs associated with this application. I also agree to pay all the costs (*including debt collection or legal fees*) of recovering any unpaid costs.

Send all additional invoices to

Full name	
Postal address	
Applicant/Agent/Other (<i>give details</i>)	
Phone (<i>day</i>)	Mobile
Email	
I have read and understand the above conditions.	
Signed	Date

NB: A signature is not required if the application is made by electronic means.

Note:

- You must include all information required by this form. If all information is not included, the consent authority will return this to you and the correct information must be supplied before a written notice permitting your activity can be provided.
- In order to be eligible for a deemed permitted boundary activity, the activity must meet the definition of boundary activity under section 87AAB(1) of the Act.
- You must provide written approval from all owners of allotments with infringed boundaries under section 87BA(1) of the Act 1991.
- If all of the information required under section 87BA(1) of the Act is provided to the consent authority, the consent authority must notify you of your permitted boundary activity within 10 working days after the date on which it receives the information.
- You must pay the charge payable to the consent authority for the deemed permitted boundary activity under the Act.
- If signing on behalf of a trust or company, please provide additional written evidence that you have signing authority.