

Extension of time to complete seismic work (heritage) application form

Absolutely Positively
Wellington City Council

Me Heke Ki Pōneke

Refer to Section 133AO, Building Act 2004

Notes for the applicant

Use this form to apply for additional time to resolve your building's earthquake-prone building status.

Please note that this form can only be used where your building is:

- listed as a Category 1 historic place on the New Zealand Heritage List/Rārangi Kōrero; or
- listed on the National Historic Landmarks/Ngā Manawhenua o Aotearoa me ōna Kōrero Tūturu list.

If you have any questions, visit wellington.govt.nz/earthquake-prone-buildings, email buildingresilience@wcc.govt.nz, or phone us on **04 499 4444**.

Email the completed application to buildingresilience@wcc.govt.nz. Alternatively, you can:

Post the completed application to us at:

**Resilient Buildings Team
Wellington City Council
PO Box 2199, Wellington**

Or hand it to us at a Council Service Desk at:

**Te Awe Library, 29 Brandon St – 8am-5pm Mon-Fri
Johnsonville Library, 34 Moorefield Rd – 10am-5pm Mon-Fri**

Building

EPB investigation service request number

Building address

aka Address

Building name/letter

Applicant details

Full name

Postal address
(if different from building address)

Phone

Mobile

Email

Signature

Signed

Date

Please refer to the next page for information on documentation that should be provided alongside this application form.

Information which must be submitted with this application

Under Section 133AO of the Building Act 2004 **you must provide the following information**. If this is not provided we will not be able to accept the application and it will be declined and returned to you.

The Owner has outlined reasonably practicable steps to manage or reduce the risks associated with the building or part of the building that is earthquake-prone, examples include reducing or removing number of persons occupying building, warning signage or barriers to protect public etc.

- *Please attach documentation outlining these steps, and evidence of them being carried out*

Information which may be taken in account in determining whether to grant an extension

Council has a wide discretion in assessing whether to grant an extension of time. To assist applicants, we've set out the type of factors we may consider relevant when making this determination.

To assist Council in determining whether to grant an extension, **please provide any/all evidence as noted below**.

Whether the Owner has a detailed seismic assessment (DSA) and strengthening concept for the building, completed after 1 July 2017

- *Please attach relevant evidence of a DSA and strengthening concept for the building*

Whether the Owner has been issued a building consent to strengthen/demolish the building

- *Please reference the building consent service request number:*

Whether the Owner has a detailed program plan of works, with key milestones that the owner agrees to adhere to

- *Please attach relevant evidence of a program plan of works*

To what extent additional time is required due to the building's heritage status.

- *Please provide comment regarding your program of works and what aspects of it have required, or will require, additional time due to the building's heritage status. Please provide an estimate of how much additional time is required to factor in these aspects.*

Whether strengthening/demolition works relevant to resolving the building's earthquake-prone status have begun on site

- *Please attach photos confirming that works have begun on site*

Additional factors Council will take into account in determining an extension include the building's importance level (IL), size, occupancy, use, location, and length the current earthquake-prone notice has been in place.