

# Application for renewal and/or variation of an off-licence

Absolutely Positively  
**Wellington City Council**  
Me Heke Ki Pōneke

## Section 120 or 127, Sale and Supply of Alcohol Act 2012

To: The Secretary  
District Licensing Committee  
PO Box 2199  
Wellington 6140

I would like to receive the results of this application (*including the licence, if applicable*) by:  email  post

Please PRINT clearly.

### Endorsements

If you are seeking an endorsement, tick the appropriate box:

- Remote sales ONLY (*for example, online or catalogue sales*)  
 Auctioneer

### Applicant details

Full legal name/s of the person/s or company who will receive any proceeds from alcohol sales (*include a list of any other names, including a maiden name, that you may be known by*):

Patels Superette 2000 Limited

Applicant status:

- Individual  
 Private Company  
 Partnership  
 Body corporate  
 Public company  
 Club  
 Trustee  
 Local authority  
 Licensing trust  
 Government Department or other instrument of the Crown  
 Manager under the Protection of Personal and Property Rights Act 1988  
 Board, organisation or other body

Address:

100 Aro Street, Aro Valley, Wellington.

Postal address for service of documents:

100 Aro Street, Aro Valley, Wellington.

Postcode: 6021

### Contact details

Name of daytime contact: Vinod Hira

Phone number(s): 027 514 9482

Email (*this is our preferred way of contacting you*): patels103@hotmail.com

If applicable, list all criminal convictions (*except offences to which the Criminal Records (Clean Slate) Act 2004 applies*). State the type and date of each conviction:

NA

### Further details *(complete the section that applies)*

#### If the applicant is an individual

Occupation:

Date and place of birth:

#### If the applicant is a company or incorporated society

**Private company:** For each person who holds any shares issued by the company please provide: name, address, date of birth, place of birth, designation, percentage of shares held. *(Continue on a separate sheet if necessary.)*

Refer to separate Sheet

**Public company:** For each person who holds 20 percent or more of the shares, or of any particular class of shares, issued by the company please provide: name, address, date of birth, place of birth, designation. *(Continue on a separate sheet if necessary.)*

#### If the applicant is a partnership

Name of partnership if legally established:

For each partner provide name, address, date of birth, place of birth. *(Continue on a separate sheet if necessary.)*

Signature of each partner:

#### If the applicant is a body corporate

Please state the authority the body corporate is incorporated under:

### Premises details

Address:

100-102 Aro Street, Aro Valley, Wellington 6021

Trading name for the premises:

Patels Superette

Type of premises *(for example, grocery store, bottle store, hotel):*

Grocery Store

Is the licence sought conditional upon the premises being constructed or altered?

Yes  No

If yes, please describe the changes you are making and what consents you have:

Does the applicant own the proposed licensed premises?

Yes  No

If no, what is the full name, address, email and phone number of the owner?

What form and term of tenure will the applicant have?

Tick the box if the premises will have:

A supervised area *(under-18s must be with a parent or guardian)*

A restricted area *(no under-18s allowed)*

No designated areas

Supervised and restricted areas must be shown clearly on your scale plan of the premises.

## Business details

Is the sale of alcohol intended to be the principal purpose of the business?

Yes  No

If no, what is intended to be the principal purpose of the business? Grocery Store

Is the premises a grocery store?

Yes  No

If yes, include a statement of annual sales revenue that complies with regulation 12 or 13 of the Sale and Supply of Alcohol Regulations 2013. To download a template, visit [wellington.govt.nz/alcohol-docs](http://wellington.govt.nz/alcohol-docs)

## Days and hours

Days and hours when alcohol is to be sold or supplied

Monday to Sunday 7:00am to 9:00pm

## Manager details

Full name and address of managers to be employed, their certificate numbers and expiry dates:

Name: Virang Yogeshkumar Patel

Certificate number: 49C/CERT/595/2017

Expiry date: 25 October 2021

Name: Manjulaben Gunvantrai Patel

Certificate number: 49C/CERT/223/2015

Expiry date: 19 March 2021

Name: Vinod Hira

Certificate number: 49C/CERT/483/2017

Expiry date: 22 Aug 2021

## Conditions

Describe the applicant's experience and training in the sale and supply of alcohol:

Over 20 years of experience in retail sale of alcohol which run by family owned company and committed to operate safe and responsible sale and supply of alcohol. All staff hold NZQA qualification and keep up to date by on the job training.

What actions does the applicant propose to take to make sure minors (*people under 18 years*) and intoxicated people are not supplied alcohol?

Certified staff training so every staff are fully aware of the responsibility in regards to the sale and supply of alcohol

Clear poster display around the store and single area alcohol so customers are fully aware of age restriction/intoxication/ liquor ban area notification.

ID verification prompt staff on POS system for every tobacco and alcohol sales.

What other actions will the applicant take to promote responsible alcohol consumption?

Availability of non & low alcohol option

Trading within the licensed hours.

Signage

Range of Non alcoholic beverage option.

Varieties of food option.

Free drinking tap water on request.

What other systems (including training) are, or will be, in place for compliance with the Act?

Staff are trained to identify Minors/Intoxicated persons, steps to insure only correct form of ID accepted. Eg. HNZ card, NZ Driver Licence, NZ/Foreign passports.

Staff also trained to ask all customer who looks under '25' for applicable ID.

Use of SCAB tools to identify intoxication. POPUP message to check ID on POS system.

**Please note:** The New Zealand Police and the Medical Officer of Health are required by the Sale and Supply Act 2012 to make enquiries into the application which includes the suitability of the applicant. The Police inform the District Licensing Committee of any convictions or concerns involving the applicant. Should there be concerns the applicant will also be advised.

Dated at (place): Wellington

on (date): 10/01/2021

Print name: Vinod Hira ( Director)

Applicant's signature:

Print name: Manjula Patel ( Managing Director)

Applicant's signature:

### Privacy statement

Information you provide in this application and any supporting documents will be used by Wellington City Council (WCC) to process your application under the Sale and Supply of Alcohol Act 2012. This information will be made available to the public upon request, and will be shared with the Wellington District Licencing Committee, the Police, the Medical Officer of Health and WCC's Licencing Inspectors.

This information may form part of a public hearing or other consideration of your application before the Wellington District Licencing Committee, and may be used in the Committee's decision on your application. The decision will be made publicly available.

WCC is required to keep a statutory register of all alcohol licence applications. Anyone can request a copy of information held on the register from [SecretaryDLC@wcc.govt.nz](mailto:SecretaryDLC@wcc.govt.nz). The District Licencing Committee's decision on applications can be found at [www.nzlii.org](http://www.nzlii.org). WCC is required to report statistics about applications to the Alcohol Regulatory and Licencing Authority. Any member of the public may request access to this information under the Local Government Official Information and Meetings Act 1987. This information may also be used or shared for other purposes in line with the Privacy Act 1993. You have the right to see and correct personal information that WCC holds about you, and you can do so by contacting [info@wcc.govt.nz](mailto:info@wcc.govt.nz).



## Matthew Powis

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**From:** Patels Superette <patels103@hotmail.com>  
**Sent:** 09 February 2021 20:59  
**To:** BUS: Alcohol Applications  
**Subject:** RE: Accept Email - Patel's Superette - SR 334722

**Categories:** Matthew

Dear Matt

As we have discussed that current licence premises address is 100 Aro street and now patels superette has acquired 102 Aro street property. In 102 Aro street, we have separated the Fruit and Vege department due to the limited space in 100 Aro St. Now, Patels superette requesting to licence with premises under the address 1000-102 Aro street.

In regards to the Single Alcohol area and Main counter will remain in current location at 100 Aro street. There will be NO change in single alcohol area. The current scale plan is not accurate according to 2018 submitted plan. Therefore, we would like update.

There is no internal access between two building ( 100 & 102) due to the building structure and heritage restriction.

We do not have any counter for fruit & vege department, customers are shopping Fruit & Vege in 102 and paying at 100 Aro st counter.

102 Aro street has real-time CCTV monitor so whole shop at 100 Aro street can be monitor including Alcohol & Counter area.

The main reason to licence 100-102 Aro street premises is that last year council inspector & NZ police raised concern that duty manager cannot be on 102 Aro Street premises as the licence is on 100 Aro street.

Now, the condition on licence is" duty manager must be on premises or nearby" The nearby 102 shop is only 5 meter away from counter. So if manager on 102 Aro street then it doesn't comply with condition but manger is 20 meter away from counter on 100 Aro Street then it doesn't comply with condition.

We are now confused that how we should rectify this situation, that's why we have included 102 on scale plan.

Looking forward to hearing from you.

Any query please contact or we can discuss on site.

Thank you.

Kind regards.

Vinod Hira

027 514 9482

**Manjula Patel**  
**Managing Director**  
**Patel's Superette 2000 Limited**  
100 Aro Street  
Aro Valley  
Wellington 6021  
Phone: 04 385 7522  
Fax: 04 385 0337  
Mobile: 021 850 337  
Email: [patels103@hotmail.com](mailto:patels103@hotmail.com)

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**From:** Matthew Powis [<mailto:Matthew.Powis@wcc.govt.nz>] **On Behalf Of** BUS: Alcohol Applications  
**Sent:** 9 February 2021 08:52 a.m.  
**To:** Patels Superette <[patels103@hotmail.com](mailto:patels103@hotmail.com)>  
**Subject:** RE: Accept Email - Patel's Superette - SR 334722

Good morning Vinod,

Thank you for your email.

For further clarification can you please see the attached plan and let me know if the area highlighted is the area in which alcohol is to be licenced?  
Please note that the area that alcohol is to be licenced is not just where the alcohol is stored but the premises in which the alcohol is to be sold.

If you have any questions please feel free to ask.

Best regards,

**Matthew Powis**

Approvals & Operations Officer | | Wellington City Council

E [AlcoholApplications@wcc.govt.nz](mailto:AlcoholApplications@wcc.govt.nz) | W [Wellington.govt.nz](http://Wellington.govt.nz) |  

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**From:** Patels Superette <[patels103@hotmail.com](mailto:patels103@hotmail.com)>  
**Sent:** 06 February 2021 18:04  
**To:** BUS: Alcohol Applications <[AlcoholApplications@wcc.govt.nz](mailto:AlcoholApplications@wcc.govt.nz)>  
**Subject:** Re: Accept Email - Patels Superette - SR 334722

Dear Matt

Apology for confusion in floor plan and the description I have stated in application and public notice.

Our building had a major renovation in 2020 and some part of the shop on left side of the building has been added for commercial kitchen. Also, the single area alcohol had some wall has been removed and

floor has been lowered but the area which has been licenced in 2017, has not been changed and will not be changed in recent renewal.

Council inspector and police had a compliance visit late last year and they have suggested the whole shop's looks has been changed and not matching with floor plan we have submitted back in 2017. Therefore, they have suggested to update the plan as variation.

**There will be no relocation or extension for alcohol area in this application.**

I have attached the plan in different format so please use whichever is suits. In that plan I have clearly highlighted with yellow colour.

Any query please call me. If you would like me to amend the public notice, then please let me know.

Thank you.

Cheers.

Vinod Hira  
027 5149482

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P r e l m = # 3 5 4 # ; 8 3 # 6 6 : #  
H p d l e # s d w h v 4 3 6 C k r y o d b f r p #

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**From:** Matthew Powis <[Matthew.Powis@wcc.govt.nz](mailto:Matthew.Powis@wcc.govt.nz)> on behalf of BUS: Alcohol Applications <[AlcoholApplications@wcc.govt.nz](mailto:AlcoholApplications@wcc.govt.nz)>  
**Sent:** Friday, 5 February 2021 1:55 PM  
**To:** [patels103@hotmail.com](mailto:patels103@hotmail.com) <[patels103@hotmail.com](mailto:patels103@hotmail.com)>  
**Subject:** RE: Accept Email - Patels Superette - SR 334722

Good afternoon Vinod,

We are looking to publish your public notice online but we have a couple of questions before we can continue:

Scale Plan:

I have attached your plan as above, please can you highlight which areas you wish to be licenced. Please can you also make clear where the current licenced area is and the area you wish to extend to.

If you have any questions please feel free to ask.

Best regards,