

---

# Alcohol Fees Bylaw

Statement of Proposal  
May 2019

---



## The Proposal

---

The Council is proposing to increase the fees it collects from licencing services under the Sale and Supply of Alcohol Act 2012. In 2017/18 the fees recovered by the Council covered 68 percent of the licensing cost with the additional 32 percent being made up from rates.

The Act allows the Council to collect fees to recover the total costs for its alcohol licencing functions. Without an increase in 2019/20 we expect that fees will only cover approximately 60 percent of our costs with the balance paid by rates. The Council is proposing to increase the level of the fees to recover 85 percent of the costs incurred by the Council to administer alcohol licencing. Any remaining costs will continue to be subsidised by rates.

This increase is planned to be made over a two year period. This proposed bylaw only contains an increase in fees to achieve approximately 71 percent cost recovery and a subsequent fee increase to achieve the full 85 percent cost recovery will be subject of further consultation.

## Have your say

---

Please let us know what you think about the proposed Alcohol Fees Bylaw.

To have your say about the proposed Alcohol Fees Bylaw you can:

- make a submission online at [www.wellington.govt.nz/haveyoursay](http://www.wellington.govt.nz/haveyoursay)
- download a submission form from the website and email it to [policy.submission@wcc.govt.nz](mailto:policy.submission@wcc.govt.nz)
- fill in the submission form and send it to:  
Freepost 2199  
Alcohol Fees Bylaw  
PO Box 2199  
Wellington 6140
- drop a filled submission form to our service centre at 101 Wakefield Street

Printed copies of this statement of proposal are available from:

- the service centre
- libraries
- by emailing [policy.submission@wcc.govt.nz](mailto:policy.submission@wcc.govt.nz)
- phoning 04 499 4444

Tell us what you think about the proposal to introduce an Alcohol Fees Bylaw and to increase the fees associated with the administration of alcohol licensing.

### Privacy Statement - what we do with your personal information

*All submissions (including names but not contact details) are provided in their entirety to elected members, and will be made available to the public at our office and on our website.*

*Your personal information will also be used for the administration of the consultation process, including informing you of the outcome of the consultation.*

*All information collected will be held by Wellington City Council, 113 The Terrace, Wellington. Submitters have the right to access and correct their personal information.*

Key dates	Activity
1 May 2019	Submissions open
31 May 2019	Submissions close
June 2019	The Council makes a decision on the proposal
1 July 2019	if adopted, the bylaw, becomes effective

## Background

The Council has a range of alcohol licensing related functions under the Sale and Supply of Alcohol Act 2012. Fees for these functions can be set to recover the total costs incurred for these functions. The Sale and Supply of Alcohol (Fees) Regulations 2013 provides for default fees payable by users of the licensing function. The Council can recover an amount higher than that set by the Regulations, with the exception of Manager certificates, to recover its licensing costs, if the Council first makes a bylaw to set fees. Any bylaw must be consistent with the Act and any regulations.

## Review

The current fees set by the Regulations do not cover all the cost incurred by the Council in carrying out its activities. This includes the full costs of the monitoring and reporting requirements of licensing inspectors. At present the Council recovers 68 percent of the costs associated with administering both new and existing licences. The remaining cost is subsidised by general rates.

In order to increase the fees collected by the Council, the Council must create an Alcohol Fees Bylaw.

The Council is proposing to create an Alcohol Fees Bylaw in order to increase the proportion of the fees collected to approximately 71 percent cost recovery. It intends to propose a further increase to achieve 85 percent cost recovery in the next financial year. The remainder will still be covered by general rates. The proposed fee structure mirrors the framework of the Regulations and shows a uniform increase in all fee classes, except for managers' certificates.

## Proposed Schedule of Fees

Type of fee	Risk category	Fees	
		Current	Fees to apply from (date of adoption)
Application fee	Very low	\$368.00	\$486.00
	Low	\$609.50	\$805.00
	Medium	\$816.50	\$1,078.00
	High	\$1,023.50	\$1,351.00
	Very high	\$1,207.50	\$1,594.00

Annual Fee	Risk category		
	Very low	\$161.00	\$213.00
	Low	\$391.00	\$516.00
	Medium	\$632.50	\$835.00
	High	\$1,035.00	\$1,366.00
	Very high	\$1,437.50	\$1,898.00

Special licence fee	Special licence Class		
	Class 1	\$575.00	\$759.00
	Class 2	\$207.00	\$273.00
	Class 3	\$63.25	\$83.00

Other	Temporary authority	\$296.70	\$392.00
	Temporary authority	\$296.70	\$392.00

**Note:** The fees set in this table are only the initial changes of fees to achieve approximately 71 percent cost recovery. Any subsequent changes in fees to achieve 85 percent cost recovery will require an amendment to the Bylaw and further consultation with those likely to be affected by the change.

# Alcohol Fees Bylaw

---

## Introduction

This bylaw is made under section 405 of the Sale and Supply of Alcohol Act 2012 and the Sale and Supply of Alcohol (Fee-setting Bylaws) Order 2013. This bylaw comes into force on [insert date].

## Contents

1. Purpose
2. Interpretation
3. Fees

### 1. Purpose

The purpose of this bylaw is to set the fees for any matter for which a fee payable to territorial authorities are prescribed in the Sale and Supply of Alcohol (Fees) Regulations 2013.

### 2. Interpretation

- 2.1 Unless the context otherwise requires, words and phrases in the Sale and Supply of Alcohol Act 2012 and the Sale and Supply of Alcohol (Fees) Regulations 2013 have the same meaning in this bylaw.
- 2.2 Any explanatory notes and attachments are for information purposes, do not form part of this bylaw, and may be made, amended and revoked without formality.
- 2.3 The Interpretations Act 1999 applies to this bylaw.

### 3. Fees

Table 1 sets out the fees payable to Council for the functions undertaken by the Council under the Sale and Supply of Alcohol Act 2012.

Table 1

<b>Type of fee</b>	<b>Risk category</b>	<b>Fees to apply from [date tbc]</b>
Application fee	Very low	\$486.00
	Low	\$805.00
	Medium	\$1,078.00
	High	\$1,351.00
	Very high	\$1,594.00

<b>Annual Fee</b>	<b>Risk category</b>	
	Very low	\$213.00
	Low	\$516.00
	Medium	\$835.00
	High	\$1,366.00
	Very high	\$1,898.00

<b>Special licence fee</b>	<b>Special licence Class</b>	
	Class 1	\$759.00
	Class 2	\$273.00
	Class 3	\$83.00

<b>Other</b>	<b>Temporary authority</b>	\$392.00
	<b>Temporary licence</b>	\$392.00

