

# Application for permit to work in cemetery

## Party interred

1. Family name:	First names:
2. Family names:	First names:

## Plot requirements

This must be provided to be verified by Wellington City Council Cemeteries and Crematorium staff

Cemetery:

Plot identification:	Number:	Row/Section/Garden:	Section:
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Temporary grave marker in place:  Yes  No

## Nominated contractor

Name of company:

Address of company:

Name:	Telephone:
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## Scope of work

Tick relevant boxes and provide additional details as necessary

<input type="checkbox"/> Create enclosure	<input type="checkbox"/> Remove headstone	<input type="checkbox"/> Remove plaque	<input type="checkbox"/> Remove panel
<input type="checkbox"/> Reinststate floor	<input type="checkbox"/> Place headstone	<input type="checkbox"/> Place plaque	<input type="checkbox"/> Place panel
<input type="checkbox"/> H.P. Cleaning	<input type="checkbox"/> Other repair:		

## Dimensions (new monument or other structure)

Memorial length x width:	Enclosure length x width:
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Please contact the Karori cemetery office for further memorial dimension information.

## Denominational sections standard base size ((S) = single, (D) = double)

<input type="checkbox"/> Ash Beam 900 x 430 (S)	<input type="checkbox"/> Jewish Orthodox 900 x 430 (S), 1800 x 430 (D)
<input type="checkbox"/> Ash Circle 350 x 250	<input type="checkbox"/> Lawn Plaque 350 x 250
<input type="checkbox"/> Assyrian 900 x 430 (S)	<input type="checkbox"/> Memorial Plaque (bronze) 135 x 95
<input type="checkbox"/> Chinese 900 x 430 (S), 1800 x 430 (D)	<input type="checkbox"/> Muslim 350 x 250
<input type="checkbox"/> Granite Book Plaque 110 x 70 x 15	<input type="checkbox"/> Pacific Island 900 x 430
<input type="checkbox"/> Greek Orthodox 900 x 430 (S), 1800 x 430 (D)	<input type="checkbox"/> Plaque other
<input type="checkbox"/> Greek Orthodox2 900 x 430 (S), 1800 x 430 (D)	<input type="checkbox"/> Plymouth Brethen 900 x 430
<input type="checkbox"/> Hindu 900 x 430	<input type="checkbox"/> Poon Fah 900 x 430 (S), 1800 x 430 (D)
<input type="checkbox"/> Prog Jewish 350 x 250	<input type="checkbox"/> Roman Catholic3 900 x 430 (S) 1800 x 430 (D)
<input type="checkbox"/> Public1 900 x 430 (S), 1800 x 430 (D)	<input type="checkbox"/> Rose Garden Plaque 200 x 125

<input type="checkbox"/> Public2 900 x 430 (S), 1800 x 430 (D)	<input type="checkbox"/> Serbian Orthodox 900 x 430
<input type="checkbox"/> Public3 900 x 430 (S), 1800 x 430 (D)	<input type="checkbox"/> Seyip 900 x 430 (S), 1800 x 430 (D)
<input type="checkbox"/> Recumbent Desks 500 x 300	<input type="checkbox"/> Tung Jung 900 x 430 (S), 1800 x 430 (D)
<input type="checkbox"/> Roman Catholic1 900 x 430 (S), 1800 x 430 (D)	<input type="checkbox"/> Urupa 900 x 430 (S), 1800 x 430 (D)
<input type="checkbox"/> Roman Catholic2 900 x 430 (S) 1800 x 430 (D)	

**Detail including any inscriptions** *(please provide a comprehensive description of work)*


**Authorisation**

I am the person arranging this permit. I declare that the information given on this form is correct. I/the company will be responsible for paying the permit fees and other related fees set by the Wellington City Council in consideration of being granted the permit.

Funeral Director (Company):

Name:

Email:

Address:

Phone number/s:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Business Support Officer approval**

Approved for issue of Permit subject to the specific instructions set out in the section below and the relevant provisions of the Wellington City Council Cemetery Bylaws. Please refer to Wellington City Council Cemetery and Crematorium users guide.

Signature: \_\_\_\_\_  Audit tab checked Date: \_\_\_\_\_

**Instructions**

To be completed by the Business Support Officer. The following instructions apply to this activity. Compliance with stated instructions is mandatory.
