

**Absolutely Positively
Wellington City Council**

Me Heke Ki Pōneke

Ordinary Meeting of Tawa Community Board

Ngā Meneti | Minutes

7:00 pm Rāhina, 17 Poutū-te-rangi 2025

7:00 pm Monday, 17 March 2025

Tawa Community Centre

5 Cambridge Street

Tawa

Wellington



PRESENT

Rachel Allan

Tim Davin

Jill Day (Chair)

Jesse Elias

Liz Langham (Deputy Chair)

Miriam Moore

Councillor Randle

TABLE OF CONTENTS

17 MARCH 2025

Business	Page No.
<hr/>	
1. Meeting Conduct	4
1.1 Karakia	4
1.2 Apologies	4
1.3 Conflict of Interest Declarations	4
1.4 Confirmation of Minutes	4
1.5 Public Participation	4
1.6 Items not on the Agenda	4
2. Oral Reports	5
2.1 Oral Updates	5
3. Reports	5
3.1 Parks, Sports and Recreation Quarterly Report	5
3.2 Appointment to the Tawa Community Board Grants Committee	5
3.3 Tawa Community Board Discretionary Fund - Monthly Allocations 2024/25	6
3.4 Actions Tracking and Forward Programme	6

1 Meeting Conduct

1.1 Karakia

The Chairperson opened the meeting (hui) at 7:00pm with the following Karakia:

Kia hora te marino	May peace be widespread.
Kia whakapapa pounamu te moana	May the sea be like greenstone;
Hei huarahi mā tatou i te rangi nei	a pathway for all of us this day.
Aroha atu, aroha mai	Let us show respect for each other,
Tātou i a tātou katoa.	love for one another.

1.2 Apologies

Moved Jill Day, seconded Liz Langham

Resolved

That the Tawa Community Board:

1. Accept the apologies received from Councillor McNulty for absence.

Carried

1.3 Conflict of Interest Declarations

No conflicts of interest were declared.

1.4 Confirmation of Minutes

Moved Jill Day, seconded Rachel Allan

Resolved

That the Tawa Community Board:

1. Approves the minutes of the Tawa Community Board Meeting held on 17 February 2025, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

Carried

1.5 Public Participation

No requests for public participation were received.

1.6 Items not on the Agenda

There were no items not on the agenda.

2. Oral Reports

2.1 Oral Updates

Moved Jill Day, seconded Miriam Moore

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

3. Reports

3.1 Parks, Sports and Recreation Quarterly Report

Moved Jill Day, seconded Rachel Allan

Resolved

That the Tawa Community Board:

1. Receive the information

Carried

3.2 Appointment to the Tawa Community Board Grants Committee

Moved Tim Davin, seconded Rachel Allan

Resolved

That the Tawa Community Board:

- 1) Receive the information
- 2) Agree to appoint **Jesse Elias** to the Tawa Community Board Grants Committee.
- 3) Note that Rachel Allan has stood down from the Tawa Community Board Grants Committee and the Board thanked her for her service.
- 4) Note that the members of the Tawa Community Board Grants Committee are as follow; **Jesse Elias, Miriam Moore, Liz Langham, Jill Day and Tim Davin.**

Following nominations for the position of Chair of the Tawa Community Board Grants Committee.

That the Tawa Community Board:

- 5) Appoint **Liz Langham** as Chair.

Carried

The meeting adjourned at 7:59pm and returned at 8:04pm with the following members present: Rachel Allen, Tim Davin, Jill Day, Jesse Elias, Liz Langham, Miriam Moore and Councillor Randle.

3.3 Tawa Community Board Discretionary Fund - Monthly Allocations 2024/25

Moved Liz Langham, seconded Jesse Elias

Resolved

That the Tawa Community Board:

- 1) Receive the information.
- 2) Allocate \$600 as a donation to a community group for the delivery of flyers.
- 3) Allocate \$500 for the community Civic Awards which will be held in June.
- 4) Allocate \$250 for an ANZAC day donation to the RSA for a wreath.

Carried

3.4 Actions Tracking and Forward Programme

Moved Rachel Allan, seconded Miriam Moore

Resolved

That the Tawa Community Board:

- 1) Receive the information.

Carried

The meeting concluded at 8:20pm with the reading of the following karakia:

Kia whakairia te tapu
Kia wātea ai te ara
Kia turuki whakataha ai
Kia turuki whakataha ai
Haumi e. Hui e. Tāiki e!

Restrictions are moved aside,
so the pathway is clear to return to
everyday activities.
Let us be united.

Authenticated: _____
Chair