

**Absolutely Positively**  
**Wellington City Council**

Me Heke Ki Pōneke

# Ordinary Meeting of Tawa Community Board

## Rārangi Take | Agenda

7:00 pm Rāhina, 17 Pipiri 2024  
7:00 pm Monday, 17 June 2024  
Tawa Community Centre  
5 Cambridge Street  
Tawa  
Wellington



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## **MEMBERSHIP**

Rachel Allan  
Tim Davin  
Jill Day (Chair)  
Jackson Lacy  
Liz Langham  
Councillor McNulty  
Miriam Moore (Deputy Chair)  
Councillor Randle

### **Have your say!**

*You can make a short presentation to the Councillors, Committee members, Subcommittee members or Community Board members at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-499-4444, emailing [public.participation@wcc.govt.nz](mailto:public.participation@wcc.govt.nz), or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about. All Council and committee meetings are livestreamed on our YouTube page. This includes any public participation at the meeting.*

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# 1. Meeting Conduct

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## 1.1 Karakia

The Chairperson will open the hui with a karakia.

<b>Kia hora te marino</b>	May peace be widespread.
<b>Kia whakapapa pounamu te moana</b>	May the sea be like greenstone;
<b>Hei huarahi mā tatou i te rangi nei</b>	a pathway for all of us this day.
<b>Aroha atu, aroha mai</b>	Let us show respect for each other,
<b>Tātou i a tātou katoa.</b>	love for one another.

At the appropriate time, the following karakia will be read to close the hui.

<b>Kia whakairia te tapu</b>	Restrictions are moved aside,
<b>Kia wātea ai te ara</b>	so the pathway is clear to return to
<b>Kia turuki whakataha ai</b>	everyday activities.
<b>Kia turuki whakataha ai</b>	Let us be united.
<b>Haumi e. Hui e. Tāiki e!</b>	

## 1.2 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the hui, where leave of absence has not previously been granted.

## 1.3 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

## 1.4 Confirmation of Minutes

The minutes of the meeting held on 20 May 2024 will be put to the Tawa Community Board for confirmation.

## 1.5 Tawa Community Board Service Award

A Tawa Community Board Service Award may be presented.

## 1.6 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any hui of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the hui setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the hui concerned, and subsequently approved by the Chairperson.

## 1.7 Items not on the Agenda

Any item not on the agenda may only be discussed if a motion to discuss the item is passed by a unanimous resolution of the hui; and:

1. The item is a minor item relating to the general business of the local authority; and
2. The Chairperson explains at the beginning of the hui, at a time when it is open to the public, that the item will be discussed at the hui but no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent hui for further discussion; and
3. The Chairperson explains to the hui why the item is not on the agenda and the reason why discussion of the item cannot be delayed.



## 2. Oral Reports

### ORAL UPDATES

#### Kōrero taunaki | Summary of considerations

##### Purpose

1. This report to Tawa Community Board provides an opportunity for Council officers, external organisations and Tawa Community Board members to share progress on relevant issues.

##### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Strategic alignment with priority objective areas from Long-term Plan 2021–2031**

☐ Sustainable, natural eco city  
☒ People friendly, compact, safe and accessible capital city  
☒ Innovative, inclusive and creative city  
☐ Dynamic and sustainable economy  
  
☐ Functioning, resilient and reliable three waters infrastructure  
☒ Affordable, resilient and safe place to live  
☒ Safe, resilient and reliable core transport infrastructure network  
☐ Fit-for-purpose community, creative and cultural spaces  
☐ Accelerating zero-carbon and waste-free transition  
☐ Strong partnerships with mana whenua

##### Relevant Previous decisions

Nil

##### Financial considerations

- ☒ Nil

☐ Budgetary provision in Annual Plan / Long-term Plan

☐ Unbudgeted \$X

2. There are no financial considerations associated with this report.

##### Risk

- ☒ Low

☐ Medium

☐ High

☐ Extreme

Author	Tian Daniels, Democracy Advisor
Authoriser	Sean Johnson, Democracy Team Leader

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### **Taunakitanga | Officers' Recommendations**

Officers recommend the following motion:

That the Tawa Community Board:

1. Receive the information.

### **Kōrerorero | Discussion**

3. The following oral updates are scheduled to be delivered at the this meeting:

- a) Police update.
- b) Tawa Members' update (standing item).
- c) Councillors' update (standing item).
- d) Transport and Infrastructure update.

### **Attachments**

Attachment 1. June Members Updates [↓](#) 

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## Purpose

To provide an update on Board activities and priorities actioned by its members and note public feedback.

## Update to 07 June 2024

### Planning

### Roading, Transport

### Youth Development

-School visits for the Tawa Primary Schools Citizenship Awards have begun.

### Community Development

-Member attended the Rotary Celebration to thank the community who have supported Rotary initiatives.  
-Board members attended the Inner Wheel Quiz in support of raising funds for the Salvation Army Food bank and Tawa families.

### Waste Management, Carbon Reduction

- Attended Wastewater Treatment Plant and Landfill Joint Committee on 28 May

### Economic Development

### Public Spaces

-Concept design for Willowbank Play reserve has been shared with the community for feedback.  
-Continuing to work with Council on engaging with the community about Tawa Pool use.

### Water / Resilience

### Governance

-Oral submission given to the WCC Long Term Plan.

### Feedback, requests, complaints received

-Further correspondence from a constituent regarding the stream area in the Tawa shopping area.  
-Correspondence from Community Patrol regarding finding new office space  
-Concern raised about the condition of the tiled area on the Main Road and it being a slipping Council. Council have advised that the surface has grip coating and is performing well apart from some areas where was some lichen/moss and as such have requested another water blast of the area (the last one was done in November 2023)

### Submission



### 3. Reports

## PARKS, SPORT & RECREATION UPDATE

### Kōrero taunaki | Summary of considerations

#### Purpose

1. This report is to update the Tawa Community Board on the performance of Council Recreation Facilities within Tawa and advise them of any relevant upcoming projects or initiatives in relation to the area of Parks, Sport and Recreation.

#### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Strategic alignment with priority objective areas from Long-term Plan 2021–2031

☐ Sustainable, natural eco city

☐ People friendly, compact, safe and accessible capital city

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☐ Dynamic and sustainable economy

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☐ Safe, resilient and reliable core transport infrastructure network

☐ Fit-for-purpose community, creative and cultural spaces

☐ Accelerating zero-carbon and waste-free transition

☐ Strong partnerships with mana whenua

#### Relevant Previous decisions

#### Financial considerations

- ☒ Nil

☐ Budgetary provision in Annual Plan / Long-term Plan

☐ Unbudgeted \$X

2.

#### Risk

- ☒ Low

☐ Medium

☐ High

☐ Extreme

3.

Author	Julia Thornton, Executive Assistant
Authoriser	Margo Ray, Chief Advisor to Chief Operating Officer

## Taunakitanga | Officers' Recommendations

Officers recommend the following motion:

That the Tawa Community Board:

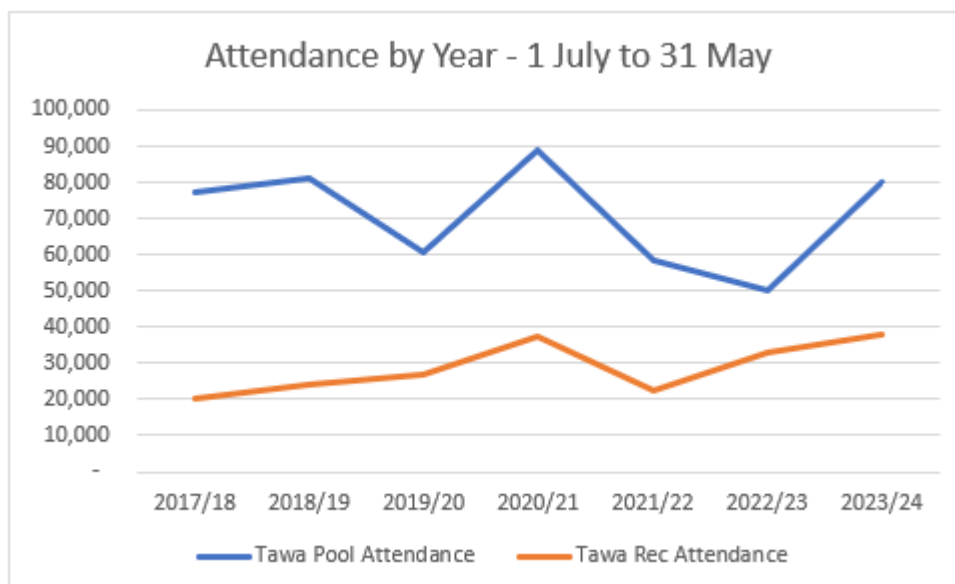
1. Receive the information.

## Whakarāpopoto | Executive Summary

1. Tawa Pool attendance has increased significantly this financial year following a decline due to Covid-19 and the temporary closure due to staffing shortages.
2. Tawa Recreation Centre attendance has also increased this financial year.
3. Updates on other Parks, Sport & Recreation projects and initiatives within Tawa such as KETE and an update on the Grenada North Master Plan.

## Takenga mai | Background

4. The comparative graph below shows the attendance at both Tawa Pool and Tawa Recreation Centre for the period of 1 July through to 31 May over the last seven years.



## Kōrerorero | Discussion

### Tawa Pool

5. Attendance has been stronger in 2023/24, compared to the previous two financial years. There have been a number of activations supporting visitation including inflatables on weekend afternoons and throughout school holidays, ClubActive Aquafit classes on Mondays and Wednesdays, Toddler Time on Mondays and Fridays. Recently 'sensory friendly' time has been introduced on Thursday afternoons.
6. In 2024/25 Tawa Pool is scheduled for its six yearly maintenance closure. Key aspects currently planned as part of this closure include the installation of a seismic fuse to improve the resilience of the building, replacement of the windows and roof in the toddler's area, which will increase the vapour barrier performance and support improved performance of the HVAC unit. The toddler pool is also due to be replaced with a new larger pool. The exact timing of the closure is still to be confirmed but is

likely to start between March 2025 to May 2025. The main pool will be closed for 6-8 weeks, but due to the size of works being completed in the toddler pool area, it is anticipated this part of the facility will be closed for a longer period of time. Officers will work with key users including Tawa Swim Club on what alternative options can be provided during the period the pool is closed. Swim members, regular bookers, SwimWell customers will receive direct correspondence, and general communications through posters, social media and word of mouth through staff and aqua fitness instructors will be used to inform the community and general pool users.

### **Tawa Recreation Centre**

7. Attendance at Tawa Recreation Centre continues to grow. Birthday parties remain popular, along with a new primary to intermediate schools GoVolleyball league, casual Pickleball sessions and intermediate school basketball leagues.
8. There are a number of maintenance issues Council is working with Tawa College on including heating, lighting and revarnishing of the gym floors. The new gym had a revarnish in April 2024, requiring the whole facility to be closed. This meant no holiday programme, birthday parties or regular bookings could run for this period. Council is currently in discussion around when the old gym revarnishing will occur with the goal of minimising the impact on the community users.
9. Tawa College continue to work with the Ministry of Education around a remedy for the leaking roofs, which continue to impact users, as the facility generally has to be closed for health and safety reason when leaks occur on the courts.

### **KETE – Kids Enhancing Tawa Ecosystems**

10. KETE is now in its 3rd year of programme delivery.
11. During the year we continue to weave the following whenu into our KETE kete : taking part in our Takapū Community planting, school backyard projects (which include composting schemes, planting māra kai, and school native plantings to enhance local biodiversity), developing robust pest control programmes, litter management in their local rohe, and stream monitoring. This year we have increased our involvement in the stream monitoring through quarterly checks at four local sites, undertaken by the student leaders in association with Mountains to Sea Wellington. This is supporting Ngāti Toa in their aspirations to restore the mauri of Te Kenepuru awa as part of Te Awarua o Porirua Whaitua.
12. We are supporting our Tawa teachers in their curriculum development of Kaitiakitanga, Sustainability, and Climate Change through regular meetings and school visits..
13. Currently we are undertaking planting at the Takapū Valley community planting site. This involves up to 1000 students from across all the Tawa schools with support from a variety of community (such as Friends of Tawa Bush Reserves) groups, WCC, PCC and Transpower. We will plant 4000+ native plants over May, after which the focus will return to the individual schools' backyard projects.
14. Officers are working with the KETE strategic leadership group seeking options with partners in what a sustainable model looks like for this project moving forward. WCC currently supports this project to approx. \$80k per year through direct costs for things like planting and indirect costs supporting the coordinator role within the Community Partnerships Team. The salary of the coordinator has been funded with external support and WCC does not have funding within the LTP to support this project on top of the existing operational contribution at this stage, but we are continuing the engagement with our partners and funders on what funding for this role might look like moving forward.

### **Grenada North Master Plan**

15. Plans to upgrade Grenada North Park have been in the making since 2011, and now concept work is underway. Wellington engineering firm WSP has been appointed to complete technical site investigation at Grenada North Park, including hydrological and geotechnical analysis to inform the options for future development. They'll also be working with the community to review the original plans and decide what could be included in the park's new concept plans.
16. Pre-design engagement with a focussed user group was undertaken in April, which is informing the draft concept plan. We will be going back to the community with the draft concept in June, and engagement will include another focussed workshop (20 June), a community drop-in session (23 June), and an online survey (21 June – 5 July). Some members of the Tawa Community Board are in the key stakeholder group who will be included in this engagement.
17. <https://wellington.govt.nz/your-council/projects/grenada-north-park-upgrade>

### **Linden Public Toilet**

18. The Linden public toilets are being planned, investigated, and scoped. We expect to present a preferred option to the Tawa Community Board in the coming months so that we can get your feedback to deliver a facility that best meets the needs of the local community.

### **Tracks**

19. We are working with Friends of Tawa Bush Reserves to use some funding they have secured from GWRC to undertake minor improvements and re-routes of the track from Carribean Drive to Horokiwi Road. Work is likely to happen in June.

### **Willowbank Reserve Play Area**

20. A design brief is being prepared to reflect the predominant themes that came through feedback. While we did not ask people specifically on locations in this early engagement, there was a sizable segment of submitters advocating for the benefits of the current site and its immediate environs (this mainly related to the stream, open space, eels, bush and picnicking area). Therefore, officers are looking to develop a design based on the current site only.
21. Formal consultation ran from late May, to 16 June.

### **Wall Park**

22. Some playground equipment was stolen from Wall Park mid-April. Officers have been working with Police towards the recovery of the equipment.
23. We have worked with Tawa Residents Association (Tony Hassad) around the installation of a community funded BBQ at Wall Park. Council funded and arranged for the installation of concrete pads for the picnic table and the BBQ. This work should be completed by August.

### **Planting**

24. 1372 native plants are being provided for community groups such as Friends of Tawa Bush for planting in the area.
25. Various planting projects are underway, primarily in the Glenside / Churton Park and Ohariu Valley areas. The planting is primarily focused around reducing water runoff from hillsides.

**Ngā mahinga e whai ake nei | Next actions**

26. Works identified in the report will be continued, and we will report back to the Tawa Community Board next quarter.

**Attachments**

Nil

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# 1. RESOURCE CONSENTS APPLICATIONS AND APPROVALS FOR 2 MAY 2024 TO 29 MAY 2024

## Kōrero taunaki | Summary of considerations

### Purpose

1. This report to Tawa Community Board is to advise the Board of all resource consents lodged, along with decisions made by Officers acting under Delegated Authority, on Land Use and Subdivision resource consent applications, in accordance with an agreement reached with the Tawa Community Board.

### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Strategic alignment with priority objective areas from Long-term Plan 2021–2031**

☐ Sustainable, natural eco city  
☐ People friendly, compact, safe and accessible capital city  
☐ Innovative, inclusive and creative city  
☐ Dynamic and sustainable economy  
  
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☐ Safe, resilient and reliable core transport infrastructure network  
☐ Fit-for-purpose community, creative and cultural spaces  
☐ Accelerating zero-carbon and waste-free transition  
☐ Strong partnerships with mana whenua

### Financial considerations

- ☒ Nil

☐ Budgetary provision in Annual Plan / Long-term Plan

☐ Unbudgeted \$X

### Risk

- ☒ Low

☐ Medium

☐ High

☐ Extreme

Author	Nicole Tydda, Manager Customer Service and Business Support
Authoriser	Bill Stevens, Resource Consents Team Leader Liam Hodgetts, Chief Planning Officer

### **Taunakitanga | Officers' Recommendations**

Officers recommend the following motion.

That the Tawa Community Board:

1. Receive the information.

### **Whakarāpopoto | Executive Summary**

2. This report advises the Community Board of resource consents lodged and decisions made during the period 2 May 2024 to 29 May 2024.

### **Kōrerorero | Discussion**

3. For the period from 2 May 2024 to 29 May 2024 there were three applications received by the Council.

<b><i>Service Request</i></b>	<b><i>Address</i></b>	<b><i>Applicant</i></b>
<b>547073</b>	<b>23 Findlay Street, Tawa</b>	<b>Akkadian Holdings Ltd</b>
Land use and subdivision consent for a fourteen-unit development, a unit title subdivision and associated earthworks		
<b>547170</b>	<b>18 Oxford Street, Tawa</b>	<b>18 Oxford Street Ltd</b>
Land use and subdivision consent for a nine-unit development, earthworks and fee simple subdivision		
<b>547318</b>	<b>43 Redwood Avenue, Tawa</b>	<b>Mail Company Ltd</b>
Land use and subdivision consent for a four-unit development, associated earthworks and four lot fee simple subdivision		

4. For the period from 2 May 2024 to 29 May 2024 there was one application approved under delegated authority.

<b><i>Service Request</i></b>	<b><i>Address</i></b>	<b><i>Applicant</i></b>
<b>539251</b>	<b>23 Westra View, Tawa</b>	<b>William Adair</b>
Land use consent for a new dwelling in a rural area with associated earthworks.		

### **Attachments**

Nil

# TAWA COMMUNITY BOARD DISCRETIONARY FUND - MONTHLY ALLOCATIONS 2022/23

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## Kōrero taunaki | Summary of considerations

### Purpose

1. This report to Tawa Community Board is to approve by resolution the spending of the Tawa Community Board Discretionary Fund.

### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Strategic alignment with priority objective areas from Long-term Plan 2021–2031**
- ☒ Sustainable, natural eco city
  - ☒ People friendly, compact, safe and accessible capital city
  - ☒ Innovative, inclusive and creative city
  - ☐ Dynamic and sustainable economy
  - ☐ Functioning, resilient and reliable three waters infrastructure
  - ☐ Affordable, resilient and safe place to live
  - ☐ Safe, resilient and reliable core transport infrastructure network
  - ☒ Fit-for-purpose community, creative and cultural spaces
  - ☒ Accelerating zero-carbon and waste-free transition
  - ☒ Strong partnerships with mana whenua

### Relevant Previous decisions

### Financial considerations

- ☐ Nil
- ☒ Budgetary provision in Annual Plan / Long-term Plan
- ☐ Unbudgeted \$X

### Risk

- ☒ Low
- ☐ Medium
- ☐ High
- ☐ Extreme

Author	Tian Daniels, Democracy Advisor
Authoriser	Sean Johnson, Democracy Team Leader

## **Taunakitanga | Officers' Recommendations**

Officers recommend the following motion

That the Tawa Community Board:

1. Receive the information.

## **Whakarāpopoto | Executive Summary**

2. This report to Tawa Community Board is to approve by resolution the spending of the Tawa Community Board Discretionary Fund.

## **Takenga mai | Background**

3. The Tawa Community Board's Discretionary Fund is administered by Wellington City Council previously totalled to \$15,330.54 exclusive of GST. As a result of Long-term Plan decisions made in 2021, the budget for the Tawa Community Board's Discretionary Fund increased to \$18,249.96 effective from 1 July 2022.
4. At every Board meeting, the Board decides whether to make any payments from its Discretionary Fund for projects that directly benefit residents or organisations in Tawa.
5. The payments are authorised by passing a resolution stating the amount of the payment/s, what the payment/s is to be used for and who it is they are going to.
6. The Board does not invite applications to the discretionary fund.
7. In February 2020 the Board clarified that they would not consider requests by families or individuals for memorials, including those of former Board members. The discretionary fund is seen as being primarily to meet local community needs.
8. As the fund is discretionary, there is no commitment by the Board to repeat funding to any group in future from this pool, even if regular payments have been made in the past.
9. The Board agreed that it may retrospectively approve funds of up to \$500 for one-off activities to cater for immediate needs via reimbursement. The retrospective vote will take place at the next Board meeting.
10. Accruals are for the cost of work completed by 30 June but not yet paid for. These must be for specific items or organisations.
11. Funds cannot be spent other than for the purpose(s) specified in the Board's resolution.
12. Members, who require reimbursement from the fund for approved expenditure, are to supply receipts and details of the expenditure on the reimbursement form.
13. Reimbursements will be paid on a monthly basis. Details and receipts need to be provided, preferably within two months of expenditure.
14. The Council officer will track Board resolutions which approve expenditure from the fund, and any accountability requested by the Board.
15. Motions requiring direct payment to an organisation or business will be actioned by the officer and in conjunction with the Chair, shall ensure an appropriate level of detail is kept on record.

16. Funds given to groups or organisations will require an appropriate level of accountability, with proof of expenditure and accompanying details of use reported back to the Board within six months.
17. Groups or organisations who have not previously received funds from the Board will be asked to provide evidence of good financial practice, or oversight from another established and trusted organisation.

### **Kōrerorero | Discussion**

18. The Finance Team, in discussion with Democracy Services, have advised the following:
  - a) Once the General Ledger is closed off for the year ending 30 June, it is not possible to allocate transactions to the previous year's Discretionary Fund. In real terms, this means that any manual payment forms (reimbursements, donations et cetera) received after 22 June or invoices received after 24 June will be paid out of the next year's Discretionary Fund.
  - b) Unspent Tawa Community Board Discretionary Funds are not able to be carried over to a future financial year.
19. Attachment One is the annual breakdown of spending for the financial period of 2023/2024.
20. The Discretionary Fund for the financial period of 2023/2024 has been fully allocated.

### **Ngā mahinga e whai ake nei | Next actions**

21. Allocation of the fund is a reoccurring item on the Tawa Community Board agenda at each Board meeting.

### **Attachments**

Attachment 1. June Financials [!\[\]\(0aff635c4179ba9e710b00f4b01d3b20\_img.jpg\) !\[\]\(29658d981ebdf5edc259074cbf6110e0\_img.jpg\)](#)

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Please note that figures here have been stated exclusive of GST where possible.

As at May 2024, including passed resolutions, the available balance of the Fund is \$14,321.

A copy of the statement of financial performance has been included as an Appendix to this report.

\* **Note A:** Charges incurred during financial year (excludes printing and design costs - See note D)

\* **Note A:** Charges incurred during financial year (excludes printing and design costs - See note D)

\* **Note B:** Relates to resolutions passed during the current financial year

\* **Note C:** Relates June 2022 Accruals.

\* **Note D:** These costs relate to creative services recharges.

## 3,928.79

3,928.79

## 18,921.17

**\$ 18,921.17**

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# ACTIONS TRACKING AND FORWARD PROGRAMME

## Kōrero taunaki | Summary of considerations

### Purpose

1. This report provides a list of items that are scheduled to be considered at the next two hui of the board.

### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- ☐ Sustainable, natural eco city
- ☐ People friendly, compact, safe and accessible capital city
- ☐ Innovative, inclusive and creative city
- ☐ Dynamic and sustainable economy
- ☐ Functioning, resilient and reliable three waters infrastructure
- ☐ Affordable, resilient and safe place to live
- ☐ Safe, resilient and reliable core transport infrastructure network
- ☐ Fit-for-purpose community, creative and cultural spaces
- ☐ Accelerating zero-carbon and waste-free transition
- ☐ Strong partnerships with mana whenua

### Strategic alignment with priority objective areas from Long-term Plan 2021–2031

### Relevant Previous decisions

Not applicable.

### Financial considerations

☒ Nil

☐ Budgetary provision in Annual Plan / Long-term Plan

☐ Unbudgeted \$X

### Risk

☒ Low

☐ Medium

☐ High

☐ Extreme

Author	Tian Daniels, Democracy Advisor
Authoriser	Sean Johnson, Democracy Team Leader

## Taunakitanga | Officers' Recommendations

Officers recommend the following motion:

That the Tawa Community Board:

1. Receive the information.

## Whakarāpopoto | Executive Summary Actions Tracking

2. There was one resolution from the meeting of the Tawa Community Board on Monday 18 March, which is now complete.
3. There were no actions from the previous meeting.

#	Date	Meeting	Report	Clause	Status	Comment
	Monday 18 March 2024	Tawa Community Board	3.4 Actions Tracking and Forward Programme	2. Agree to the following change to the Forward Programme: • Schedule Porirua Harbour Accord update - May meeting	Complete	

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### **Forward Programme**

4. The following items are scheduled to go to the Board's next two hui:

Rāhina 19 Here-turi-kōkā 2024 (Monday 19 August 2024):

Oral reports:

- Fire Update (tbc)
- GWRC councillors' update (tbc)
- Wellington Water Limited update (tbc)
- Friends of Tawa Bush Reserves (tbc)
- Tawa Members' update (standing item)
- Councillors' update (standing item)

Written Reports:

- Resource Consent Applications and Approvals Report (standing item)
- Upcoming Areas of Consultation, Engagement or Surveys (if any)  
(standing item)
- Tawa Community Board Discretionary Fund update (standing item)
- Actions Tracking and Forward Programme (standing item)

Rāhina 16 Mahuru 2024 (Monday 16 September 2024):

Oral reports:

- Police update (tbc)
- Tawa Members' update (standing item)
- Councillors' update (standing item)

Written Reports:

- Resource Consent Applications and Approvals Report (standing item)
- Upcoming Areas of Consultation, Engagement or Surveys (if any)
- Tawa Community Board Discretionary Fund update (standing item)
- Actions Tracking and Forward Programme (standing item)

### **Takenga mai | Background**

#### **Actions Tracking**

5. Council adopted the new 2022/2025 triennium Terms of Reference and Delegations on 16 November 2022.
6. In addition to delegations from last triennium, the community boards have been delegated the power within their community to:
- Name right-of-ways under section 319A of the Local Government Act 1974, in accordance with Te Māpihi Maurea Naming Policy.



- Name reserves under section 10 of the Reserves Act 1977, in accordance with Te Māpihi Maurea Naming Policy.
  - Approve leases, subleases, and easements for all Council-owned land that is either open space under the District Plan, or reserve under the Reserves Act 1977.
  - Make all decisions requiring Council or committee approval under the 'Leases Policy for Community and Recreation Groups'.
  - Establish dog areas, such as those described in the Wellington Consolidated Bylaw 2008 (clause 5 of Part 2: Animals).
  - Temporarily close roads for events under clause 11(e), Schedule 10 of the Local Government Act 1974 and the Transport (Vehicular Traffic Road Closure) Regulations 1965.
  - Recommend to Council whether to proceed with a road stopping and disposal of a stopped road, including if appropriate any related acquisition, disposal, or exchange of land.
  - Consider and recommend to Council any notification by the Minister of Lands that a road is stopped under section 116 of the Public Works Act 1981, and the disposal of the stopped road.
7. Decisions made in these areas are captured as part of actions tracking.
  8. The community boards have the full power to make decisions in these areas.
  9. The purpose of this report is to ensure that all resolutions are being actioned over time. It does not take the place of performance monitoring or full updates. The board could resolve to receive a full update report on an item if it wishes.

### **Forward Programme**

10. The forward programme sets out the reports planned for to go to the Board for consideration in the next two hui.
11. It is a working document and is subject to change on a regular basis.

### **Attachments**

Nil