

Absolutely Positively
Wellington City Council

Me Heke Ki Pōneke

Ordinary Meeting of Tawa Community Board Grants Committee Rārangi Take | Agenda

7:00 PM Rāhina, 12 Haratua 2025

7:00 PM Monday, 12 May 2025

Tawa Community Centre

5 Cambridge Street

Tawa

Wellington



MEMBERSHIP

Jesse Elias
Tim Davin
Jill Day
Liz Langham
Miriam Moore

Have your say!

You can make a short presentation to the Councillors, Committee members, Subcommittee members or Community Board members at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-499-4444, emailing public.participation@wcc.govt.nz, or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about. All Council and committee meetings are livestreamed on our YouTube page. This includes any public participation at the meeting.

TABLE OF CONTENTS

12 MAY 2025

Business	Page No.
<hr/>	
1. Meeting Conduct	5
1.1 Karakia	5
1.2 Apologies	5
1.3 Conflict of Interest Declarations	5
1.4 Confirmation of Minutes	5
1.5 Public Participation	5
1.6 Items not on the Agenda	5
2. Reports	7
2.1 Tawa Community Grants- April 2025	7

1. Meeting Conduct

1.1 Karakia

The Chairperson will open the hui with a karakia.

Kia hora te marino	May peace be widespread.
Kia whakapapa pounamu te moana	May the sea be like greenstone;
Hei huarahi mā tatou i te rangi nei	a pathway for all of us this day.
Aroha atu, aroha mai	Let us show respect for each other,
Tātou i a tātou katoa.	love for one another.

At the appropriate time, the following karakia will be read to close the hui.

Kia whakairia te tapu	Restrictions are moved aside,
Kia wātea ai te ara	so the pathway is clear to return to
Kia turuki whakataha ai	everyday activities.
Kia turuki whakataha ai	Let us be united.
Haumi e. Hui e. Tāiki e!	

1.2 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the hui, where leave of absence has not previously been granted.

1.3 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.4 Confirmation of Minutes

The minutes of the meeting held on 27 May 2024 will be put to the Tawa Community Board Grants Committee for confirmation.

1.5 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any hui of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the hui setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the hui concerned, and subsequently approved by the Chairperson.

1.6 Items not on the Agenda

Any item not on the agenda may only be discussed if a motion to discuss the item is passed by a unanimous resolution of the hui; and:

1. The item is a minor item relating to the general business of the local authority; and
2. The Chairperson explains at the beginning of the hui, at a time when it is open to the public, that the item will be discussed at the hui but no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent hui for further discussion; and
3. The Chairperson explains to the hui why the item is not on the agenda and the reason why discussion of the item cannot be delayed.

2. Reports

TAWA COMMUNITY GRANTS- APRIL 2025

Kōrero taunaki | Summary of considerations

Purpose

1. This report to Tawa Community Board Grants Committee asks the Tawa Community Board Grants Committee to allocate funding via the Tawa Community Grants for the 2024/2025 year.

Strategic alignment

2. The most relevant community outcomes, strategic approaches, and priorities for this paper are focussed on Social Wellbeing, a city of healthy and thriving whanau and communities and via the Tawa Community Grants supports programmes and projects that improve access and inclusion, celebrate and make visible te ao Māori, revitalise (the city) and suburbs.

Relevant previous decisions

3. The last meeting of Tawa Community Board Grants Subcommittee was on 27 May 2024; [Agenda of Tawa Community Board Grants Committee - Monday, 27 May 2024](#)

Significance

4. The decision is **rated low significance** in accordance with schedule 1 of the Council's Significance and Engagement Policy.

Financial considerations

- 5.
- | | | |
|------------------------------|---|---|
| <input type="checkbox"/> Nil | <input checked="" type="checkbox"/> Budgetary provision in Annual Plan / Long-term Plan | <input type="checkbox"/> Unbudgeted \$X |
|------------------------------|---|---|

Risk

- 6.
- | | | | |
|---|---------------------------------|-------------------------------|----------------------------------|
| <input checked="" type="checkbox"/> Low | <input type="checkbox"/> Medium | <input type="checkbox"/> High | <input type="checkbox"/> Extreme |
|---|---------------------------------|-------------------------------|----------------------------------|

Authors	Mark Farrar, Business Performance Manager Siaun Lintern, Funding Team Leader
Authoriser	David Ensor, Connected Communities Manager James Roberts, Chief Operating Officer

Taunakitanga | Officers' Recommendations

Officers recommend the following motion:

That the Tawa Community Board Grants Committee:

1. Receive the information
2. Agree to fund applicant organisations 2.1, 2.2, 2.3, 2.7, 2.8, 2.9, 2.10, 2.11 as listed below
 - 2.1. Crafting Threads of Aroha; \$250
 - 2.2. He Huarahi Tamariki; \$1,500
 - 2.3. He Whānau Manaaki o Tararua Free Kindergarten Association Incorporated; \$1,000
 - 2.7. Royal New Zealand Plunket Trust; \$1,555
 - 2.8. Tawa Community Patrol; \$3,000
 - 2.9. Tawa Youth and Families Trust Board; \$3,000
 - 2.10. The Tawa Residents' Association Incorporated; \$3,000
 - 2.11. Wellington Pickleball Club Incorporated; \$1,695

Whakarāpopoto | Executive Summary

7. The Council provides grants to assist community groups to undertake projects that meet community needs. Grants are also a mechanism for achieving the Council's objectives and strategic priorities, especially those priorities that rely on community organisations carrying out specific activities.
8. Tawa Community Grants provides funding for community projects that provide benefits to communities in Tawa. Tawa Community Board also support local initiatives and projects through discretionary funding managed outside this grants process.

Takenga mai | Background

9. The fund provides \$15,000 per annum for projects that meet the criteria for funding.
10. To be eligible, applicants must;
 - show their project benefits residents of Tawa,
 - not have excess unallocated reserve funds.
11. Preference is be given to projects that will be completed within 12 months. Fund criteria;
 - The project benefits the residents of Tawa.
 - Grants may be made for charitable, educational, welfare, community development, cultural, recreational, sporting, activity development, equipment or training programmes.
 - Preference may be given to grants that help develop and support those who are economically or socially disadvantaged.

- Grants will not be made for purposes that the Tawa Community Board considers to be subsidising subscriptions, rent or debt - except in exceptional circumstances.
 - The applicant is a legally constituted community group or organisation.
 - The applicant group must not have excess unallocated reserve funds.
12. The recommendations are based on evidence of need, alignment with the Council's strategic goals, the criteria for the fund, community-wide benefit and the likely effectiveness of funding and impact of the project.
 13. Recommendations also take into account other relevant Council strategies and policies (for example Tupiki Ora) and the management of previous funding (through reporting).
 14. The original information provided through online applications has been made available to members of the Tawa Community Board Grants Committee.
 15. To ensure funds are used appropriately, conditions may be suggested should funding be approved. This is usually in cases where applicants need to use funds for a specific aspect of their budget, where they need to raise further funding, confirm with Council where activity might take place, or if the group have not provided reporting on previous grants.

Kōrerorero | Discussion

16. These funds provide grants to community organisations for projects that meet the criteria for the fund. This 2024/2025 funding round closed on 4 April 2025 and 11 organisations requested a total of \$25,215.
17. The fund is promoted through Council communication channels, via local organisations and via the Tawa Community Board. Recommendations shown in Table 1 (below) list the applicant's organisation name, a brief project title, amount requested and general comments from Council Officers. Where this has been provided in the application, the table also indicates the percentage of beneficiaries of the project estimated to be from the Tawa area.

Table 1

	Applicant	Project title	% Tawa	Project cost	Req uest	Comments	Recom mended Amount
2.1	Crafting Threads of Aroha	Tawa Craft Group	70%	\$435	\$435	Contribution to costs of materials for this voluntary charitable knitting programme who meet at Tawa Library, providing to new babies and whanau via community organisations.	\$250
2.2	He Huarahi Tamariki	Kapa Haka Group	11%	\$4,950	\$4,950	Contribution to costs of kapa haka tutor for He Huari Tamariki (teenage parents) School.	\$1,500

**TAWA COMMUNITY BOARD GRANTS
COMMITTEE
12 MAY 2025**

2.3	He Whānau Manaaki o Tararua Free Kindergarten Association Incorporated	Ziptrak - Canvasland - Outdoor	95%	\$1,255	\$1,255	Contribution to the costs of an enclosed outdoor area to improve facilities at the kindy.	\$1,000
2.4	North City Cricket Club Incorporated	Senior Club Pre-Season Nets	20%	\$1,920	\$1,920	Seeking support for venue hire in Mana for training, participants already engaged in sport, lower number of Tawa residents. Lower priority.	\$0
2.5	Nourish Trust	Nourish@Christmas	100%	\$9,750	\$900	Lower priority given availability of other fundraising options for this charitable project seeking support for six hampers as part of distribution in the region.	\$0
2.6	Presbyterian Support Central	Digital activity table for elderly residents	100%	\$18,500	\$3,500	Lower priority, organisation have already raised majority of funding for this equipment which will enhance the lives of elderly residents at Longview Home.	\$0
2.7	Royal New Zealand Plunket Trust	Tawa Linden Plunket Toy Library Resources	100%	\$1,560	\$1,560	Contribution to costs of replacing storage and a printer, supporting the voluntary operations of the toy library on Linden Ave.	\$1,555
2.8	Tawa Community Patrol	Funding for Vehicle running costs	100%	\$5,597	\$3,000	Operational support for community patrol operating in Tawa.	\$3,000

2.9	Tawa Youth and Families Trust Board	24-7 Youth Workers at Tawa College	90%	\$49,627	\$3,000	Continued support for youthwork project operating within Tawa College, key project this year is a deaf hub being established. Long pattern of support for 24/7 through this grant fund.	\$3,000
2.10.	The Tawa Residents' Association Incorporated	Spring into Tawa 2025	100%	\$51,456	\$3,000	Support for popular annual community event with wide community benefit and participation.	\$3,000
2.11	Wellington Pickleball Club Incorporated	Permanent Outdoor Pickleball Net	40%	\$1,696	\$1,696	Fastest growing sport in Wellington, seeking contribution to cost of a new outdoor net, already fundraised half of the costs, new would be available for community use. Release of grant would be subject to agreements about storage and maintenance.	\$1,695

Kōwhiringa | Options

18. The options available are to either approve the recommendations or amend them.

Whai whakaaro ki ngā whakataunga | Considerations for decision-making

Alignment with Council's strategies and policies

19. Priorities for this fund have been set by Tawa Community Board, Officers funding recommendations align with current criteria and Council priority areas for the Social and Recreation Fund, these reflect relevant strategies including the Social Wellbeing Framework, Strategy for Children and Young People, Tūpiki Ora Māori Strategy and Te Anamata Ā-Kai o Tō Tātou Tāone- Our City's Food Future.

Engagement and Consultation

20. The funding round was promoted through WCC channels.

Māori Impact Statement

21. Applicants are requested to provide information within their application about how through the projects they consider Ti Tiriti and give consideration to Te ao Māori. Responses are considered as part of the assessment process and within these applications range from information on what training staff undertake, specific promotion of activity to the community and discussions with Mana Whenua on event programming

Financial implications

22. The Long-term Plan makes provision for community grants in a number of activity areas including Tawa Community Grants within the overall Social and Recreation Funding (157.1124). In 2024 alongside decisions to support organisations through the grant fund the Tawa Community Board also considered available funding through their discretionary fund.

Legal considerations

23. No legal risks.

Risks and mitigations

24. Low risk as programmes and projects are proposed by legal entities who are responsible for projects and programmes and all associated risks.

Disability and accessibility impact

25. NA

Climate Change impact and considerations

26. NA

Communications Plan

27. Grantees and applicants are provided with email communication following the decision. For those granted funding this includes guidance on how the funding should be acknowledged by the organisation and how Council can share information through communication channels. Health and Safety Impact considered
28. Health and Safety is the responsibility of the organisation being funded and these are set out within Terms and Conditions.

Ngā mahinga e whai ake nei | Next actions

29. Follow the decision of the Tawa Grants subcommittee, applicants will be notified and provided with feedback and relevant documentation for those approved.

Attachments

Nil