

Absolutely Positively
Wellington City Council

Me Heke Ki Pōneke

Ordinary Meeting of Wellington Region Waste Management and Minimisation Plan Joint Committee

Rārangi Take | Agenda

9:30 am Rāhina, 2 Mahuru 2024

9:30 am Monday, 2 September 2024

Ngake (16.09), Level 16, Tahiwī

113 The Terrace

Pōneke | Wellington



WELLINGTON REGION WASTE MANAGEMENT AND MINIMISATION PLAN JOINT COMMITTEE 2 SEPTEMBER 2024

Absolutely Positively
Wellington City Council
Me Heke Ki Pōneke

MEMBERSHIP

Councillor Tom Hullena	Masterton District Council
Councillor Steve Cretney	Carterton District Council
Councillor Rebecca Gray	South Wairarapa District Council
Councillor Jocelyn Prvanov	Kāpiti Coast District Council
Deputy Mayor Hellen Swales	Upper Hutt City Council
Councillor Andy Mitchell	Hutt City Council
Councillor Quentin Duthie	Greater Wellington Regional Council
Councillor Geoff Hayward	Porirua City Council
Councillor Iona Pannett	Wellington City Council



Have your say!

You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-803-8334, emailing public.participation@wcc.govt.nz or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about.

AREA OF FOCUS

Under the Waste Minimisation Act 2008 territorial authorities were required to develop a Waste Management and Minimisation Plan (WMMP) by 2012.

In 2011, 8 Councils in the greater Wellington region adopted the first regional WMMP. The Councils agreed that a Joint Committee should be established to oversee the implementation of the WMMP.

Quorum: 4 members

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1. Meeting Conduct

1.1 Karakia

The Chairperson will open the hui with a karakia.

Whakataka te hau ki te uru, Whakataka te hau ki te tonga. Kia mākinakina ki uta, Kia mātaratara ki tai. E hī ake ana te atākura. He tio, he huka, he hauhū. Tihei Mauri Ora!	Cease oh winds of the west and of the south Let the bracing breezes flow, over the land and the sea. Let the red-tipped dawn come with a sharpened edge, a touch of frost, a promise of a glorious day
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At the appropriate time, the following karakia will be read to close the hui.

Unuhia, unuhia, unuhia ki te uru tapu nui Kia wātea, kia māmā, te ngākau, te tinana, te wairua I te ara takatū Koia rā e Rongo, whakairia ake ki runga Kia wātea, kia wātea Āe rā, kua wātea!	Draw on, draw on Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Oh Rongo, above (symbol of peace) Let this all be done in unity
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1.2 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the hui, where leave of absence has not previously been granted.

1.3 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.4 Confirmation of Minutes

The minutes of the meeting held on 10 June 2024 will be put to the Wellington Region Waste Management and Minimisation Plan Joint Committee for confirmation.

1.5 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows.

Matters Requiring Urgent Attention as Determined by Resolution of the Wellington Region Waste Management and Minimisation Plan Joint Committee.

The Chairperson shall state to the hui:

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent hui.

The item may be allowed onto the agenda by resolution of the Wellington Region Waste Management and Minimisation Plan Joint Committee.

Minor Matters relating to the General Business of the Wellington Region Waste Management and Minimisation Plan Joint Committee.

The Chairperson shall state to the hui that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent hui of the Wellington Region Waste Management and Minimisation Plan Joint Committee for further discussion.

1.6 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any hui of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the hui setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the hui concerned, and subsequently approved by the Chairperson.

Requests for public participation can be sent by email to public.participation@wcc.govt.nz, by post to Democracy Services, Wellington City Council, PO Box 2199, Wellington, or by phone at 04 803 8334, giving the requester's name, phone number and the issue to be raised.

2. General Business

WELLINGTON REGION WASTE MANAGEMENT AND MINIMISATION PLAN - REGIONAL IMPLEMENTATION PLAN

Kōrero taunaki | Summary of considerations

Purpose

1. This report to the Wellington Region Waste Management and Minimisation Plan Joint Committee provides an update on the development of the regional implementation plan for the Wellington Region Waste Management and Minimisation Plan 2023-2029 and the estimated costs to progress the plan over the next 3 years.

Strategic alignment

2. The most relevant community outcomes, strategic approaches, and priorities for this paper include Environmental Wellbeing – A city restoring and protecting nature, Transform our waste system to enable a circular economy, and Embedding climate action.

Relevant previous decisions

3. The Committee resolved in June 2024 to:
 - Receive the Information.
 - Note the potential regional projects being considered for inclusion in the regional implementation plan for the Wellington Region Waste Management and Minimisation Plan 2023-2029.
 - Note the update provided on progress against the local action plans.

Financial considerations

Nil Budgetary provision in Annual Plan / Long-term Plan Unbudgeted \$X

4. There are no financial considerations at this time.

Risk

Low Medium High Extreme

5. This paper is considered low risk, on the basis that the work programme is consistent with the Wellington Region Waste Management and Minimisation Plan 2023 – 2029.

Authors	Yvette Falloon, Regional Advisor WMMP Diljinder Uppal, Manager Zero Waste Strategy
Authoriser	Chris Mathews, Manager Waste, Water and Resilience Siobhan Procter, Chief Infrastructure Officer

Taunakitanga | Officers' Recommendations

Officers recommend the following motion:

That the Wellington Region Waste Management and Minimisation Plan Joint Committee:

1. Receive the information.
2. Note the proposed regional implementation plan for the Wellington Region Waste Management and Minimisation Plan 2023-2029 (Attachment 1).
3. Note the high-level estimate of cost to implement the plan over the next three financial years (Attachment 2).

Whakarāpopoto | Executive Summary

6. This report provides the Wellington Region Waste Management and Minimisation Plan Joint Committee (Joint Committee) with the proposed regional implementation plan for the Wellington Region Waste Management and Minimisation Plan 2023-2029 (WMMP).
7. Following the presentation of the proposed regional projects in June 2024, work has been completed to develop high level project scopes for each of the regional projects, including high level budget required for implementation. The projects will be funded through the waste levy that council's receive from the Ministry for the Environment (MfE).
8. From this an implementation plan has been developed for the regional aspects of the WMMP (Attachment 1) and a high-level estimate created of the potential cost to implement the plan over the next three years (Attachment 2).
9. In parallel, work is continuing to develop a framework to track and report on progress against the WMMP. The first progress report on the WMMP targets and regional actions will be presented to the Joint Committee in December 2024.

Takenga mai | Background

10. Under the Waste Minimisation Act 2008 (WMA) territorial authorities are required to adopt a Waste Management and Minimisation Plan (WMMP) in order to promote effective and efficient waste management and minimisation within their district.
11. A territorial authority is required to review its WMMP no later than 6 years after the last review took place, and consider whether the WMMP should:
 - Be amended
 - Be revoked and a new plan substituted
 - Continue without amendment
12. The Wellington region WMMP 2017-2023 was required to be reviewed prior to January 2023. In December 2022 the review took place and the eight councils formally agreed to develop a new WMMP to replace the WMMP 2017-2023.
13. Between December 2023 and February 2024 the new WMMP 2023-2029 was adopted by the eight councils in the region as the regions new WMMP.
14. The WMMP contains a vision, guiding principles, objectives, and a set of targets for the region as a whole. The regional action plan outlines the 10 regional actions that the region has committed to working towards to meet the regions vision, objectives, and targets and address the challenges and opportunities outlined in the WMMP.

15. In addition to the regional action plan, the WMMP contains six local action plans which outline how each council area will work towards the vision, objectives, and targets of the WMMP and meet the unique needs of their local communities. The six local action plans are:
 - Kāpiti Coast Action Plan
 - Te Awa Kairangi Ki Tai | Lower Hutt Action Plan
 - Porirua City Action Plan
 - Upper Hutt Action Plan
 - Wairarapa Action Plan
 - Wellington City Action Plan
16. In March 2024 work began to develop the implementation plan for the 10 regional actions outlined in the WMMP. Alongside this, work began at the individual councils to develop implementation plans for their local actions as outlined in the WMMP.
17. A regional team consisting of officers from across the region was stood up to progress the development of the regional implementation plan, with strategic oversight and decision making provided by the WMMP Steering Group.
18. A list of proposed regional projects required to implement the 10 regional actions was developed between March and May 2024, taking into consideration:
 - Alignment to the WMMP
 - Local and regional priorities
 - Feedback received through WMMP stakeholder engagement and public consultation
 - Indicative central government direction
19. Following development of the project list, a prioritisation matrix has been developed in order to prioritise the regional projects according to how closely they align with the desired outcomes of the WMMP. In addition all 19 projects have been individually scoped at a high level including expected timeframes, key milestones, high level budget.
20. The development of a template for internal progress tracking and reporting on progress against the regional implementation plan also commenced during this time period.

Kōrerorero | Discussion

Regional projects

21. Following the presentation of the proposed regional projects in June 2024, a series of sessions were completed to develop high level scopes for the proposed regional projects. As part of these sessions consideration was also given to where similar projects may be able to be consolidated for efficiency.
22. When developing the high level scopes, consideration was given to the challenges that were outlined in the WMMP and how these regional projects may work to address these. Each project's alignment to the regional objectives and targets was also taken into account. The high level scope documents contain each project's:
 - Background and links to the WMMP
 - Desired outcomes and benefits
 - Proposed project outputs and key milestones
 - Assumptions, constraints, and dependencies

- Proposed start date
 - High level regional budget
23. As part of developing the project scopes consideration was given to how the projects would be carried out across the region and whether or not all councils were likely to be involved in each of them. The categories considered for each project were:
- **Regional Project** – A project that will be carried out at a regional level with full involvement (including decision making and funding) from all eight councils.
 - **Sub-Regional Project**– A project that will be carried out by two or more councils in the region, but less than eight councils, in order to achieve a regional action, objective, or target.
 - **Regionally Coordinated Project** – A series of local projects that are delivered in a consistent manner across the region, with strategic oversight and/or coordination at a regional level, in order to achieve a regional action, objective, or target.
24. It is noted that the eight councils will be kept informed of progress against any of the regional implementation projects, including those in which their council may not be directly involved. There will also be mechanisms in place for councils to join sub-regional projects at a later date where it is appropriate.
25. There are currently 9 regional projects, 5 sub regional projects, and 5 regionally coordinated projects that form the regional implementation plan for the WMMP. The full regional implementation plan can be found in Attachment 1.
26. In addition to the regional implementation plan, each council will also carry out local projects in alignment with their local action plans. Many of these projects may also contribute to achieving the regional objectives and targets of the WMMP.

Project prioritisation

27. A prioritisation matrix was developed to assist in the prioritisation of the regional projects as they align to the outcomes of the WMMP. The prioritisation criteria used were:
- **Diversion from landfill** – Potential of the project to divert a specific waste stream or streams from landfill.
 - **Emissions reduction** – Potential of the project to reduce biogenic methane emissions or reduce emissions from the transport of waste.
 - **Services and facilities** – Provision of convenient and accessible services and/or facilities to allow people to reduce volumes of waste taken to landfill.
 - **Driving positive waste behaviours** – Potential of the project to encourage people to change their relationship with waste to protect the environment.
 - **Resilience** – Potential to increase resilience of waste infrastructure and/or community.
28. For each of the above criteria the regional projects were given a score between 1 and 5 based on their alignment to the criteria, with 1 being very low and 5 being very high. These scores were then aggregated to give a total initial prioritisation score.

29. It is noted that three of the regional projects have legislative requirements attached to them and therefore have additional statutory drivers for completion, outside of the prioritisation criteria. These projects are:
 - Development of the Wellington Region Waste Assessment (2029).
 - Development of the Wellington Region WMMP (2029-2036).
 - Solid Waste Management and Minimisation Bylaws Review and Update.
30. Future central government changes, such as updates to the Waste Minimisation Act (2008) or introduction of performance standards, may also have an impact on the timing or delivery of the regional implementation projects. In this case, project prioritisation may need to be revisited to determine if changes are required.
31. Following the above project prioritisation process, the top 5 priority projects in the regional implementation plan are:
 - Organic Waste Management
 - Construction and Demolition Waste Management
 - Regional Resource Recovery Network Expansion
 - Future of Residual Waste Disposal
 - Regional Recycling Processing Investigation

Project timeframes

32. Each project in the implementation plan has been assigned a proposed project start date. For the projects starting in 2024/2025, the financial year quarter the project is intended to start has also been provided.
33. Proposed project start date has been determined based on:
 - The priority rating of the project
 - Legislative drivers (for example, required review timeframes)
 - Links to other ongoing projects
 - Whether the project helps set the foundation for future projects
34. The projects currently underway or proposed to start by the end of the 2024 calendar year are:

Projects Underway	Proposed Q1 2024/2025	Proposed Q2 2024/2025
<ul style="list-style-type: none"> • Organic Waste Management • Construction and Demolition Waste Management • Resource Recovery Network Expansion • Regional Website Development • Strengthening the Wellington Waste Forum 	<ul style="list-style-type: none"> • Regional Data Framework Development 	<ul style="list-style-type: none"> • Regional Framework Development • Waste in Emergencies

Ease of implementation

35. Each project has been assigned an ease of implementation rating in order to provide a high level overview of the potential resourcing and effort required to carry out the project. The definitions for the ratings used are:
- **Easy** – Limited number and complexity of stakeholders to engage, implementation can primarily be managed in-house by staff, minimal additional resources required.
 - **Moderate** – Moderate number and complexity of stakeholders to engage, moderate resourcing required.
 - **Complex** – High number and complexity of stakeholders to engage, implementation will take multiple years, high resourcing required.
36. Of the projects in the regional implementation plan 10 have been rated as complex, 8 as moderate, and 1 as easy.

Project Budgets

37. As part of the implementation plan development, high level cost estimates have been identified for the regional projects to give an initial indication of what the regionally shared costs may be over the lifetime of the the WMMP.
38. The intention is to provide each council with a high level understanding of the regional implementation cost, so a portion of waste levy funding can be ringfenced each year for the regional implementation projects.
39. In addition to the regionally shared costs, there will also be local and sub-regional costs associated with the sub-regional and regionally coordinated projects that will need to be taken into account by the councils involved.
40. At this stage these costs have not been included in the regional implementation plan, as the costs estimates may vary significantly between the councils based on the activities each individual council may carry out to implement these projects.
41. The estimated regional project costs can be found in the regional implementation plan (Attachment 1).
42. An exercise has also been completed to estimate the regionally shared costs associated with the regional projects over the next 3 financial years. These high level estimates have been made based on the current project scopes and project timings, but may be subject to change.
43. In order to understand funding requirements, a comparison has been made between the estimated regional costs and the estimated waste levy funding received by the Wellington region.
44. The regional levy estimate has been taken from historical levy received by the Wellington region and the levy increase over the next 3 years, noting that the levy received is also dependant on the waste to landfill, population, and any future changes to how the levy is split with local councils.

Description	24/25	25/26	26/27
Estimated costs to be shared regionally	\$200,000	\$1,160,000	\$810,000
Estimated % of waste levy received by the Wellington region	2.0%	10.6 %	6.9 %
Waste Levy Price	\$60 per tonne	\$65 per tonne	\$70 per tonne

45. The potential cost to each council has also be estimated on a population basis. It is noted that these are estimates rather than commitments and may change if councils decide not to participate in certain projects. These estimates do not include any additional costs associated with the sub-regional or regionally coordinated projects.

Council	%	24/25	25/26	26/27
Wellington City Council	40.00%	\$80,000	\$464,000	\$324,000
Hutt City Council	20.63%	\$41,260	\$239,308	\$167,103
Porirua City Council	11.16%	\$22,320	\$129,456	\$90,396
Kāpiti Coast District Council	10.59%	\$21,180	\$122,844	\$85,779
Upper Hutt City Council	8.68%	\$17,360	\$100,688	\$70,308
Masterton District Council	5.04%	\$10,080	\$58,464	\$40,824
South Wairarapa District Council	2.09%	\$4,180	\$24,244	\$16,929
Carterton District Council	1.81%	\$3,620	\$20,996	\$14,661

46. The full estimation of shared regional costs across the next three years to implement the plan can be found in Attachment 2.

Next Steps and Reporting

47. Following the September meeting the Joint Committee will be kept informed of any future changes or updates required to the regional implementation plan.
48. An internal regional WMMP progress reporting framework is in development to track progress of each project in the regional implementation plan across each financial year and provide a summary of overall programme delivery. This will eventually form part of the wider regional reporting framework developed under the **Regional Framework Development** project.
49. In addition to developing the framework for internal reporting, work is continuing to develop the framework for reporting progress against the WMMP to the wider public, including the annual update report on progress against the regional actions and targets.
50. As part of the **Regional Data Framework Development** project, a template has been developed to collect the data required at a regional level in order to report on the six regional targets. This will eventually form part of the wider regional data framework and support development of the future 2029 Wellington Region Waste Assessment.
51. Initial conversations have now been completed with each council to identify where there are currently gaps in data and look at opportunities to align data collection between councils to aid regional reporting.
52. The first report on progress against the regional targets and actions will be provided to the Joint Committee in December 2024.

Waste Levy Update

53. In July 2024 the Waste Minimisation (Waste Disposal Levy) Amendment Act 2024 came into force.
54. This act amends the Waste Minimisation Act 2008 and continues the incremental increase of levy rates as well as enabling the central government allocation of the waste disposal levy to be spent on a broader range of environmental outcomes.

55. The increases to the waste levy for the different facility types are outlined in the table below:

Facility Class	Current	1 July 2025	1 July 2026	1 July 2027
Municipal landfill (class 1)	\$60	\$65	\$70	\$75
Construction and demolition fill (class 2)	\$30	\$35	\$40	\$45
Managed or controlled fill facility (class 3 and 4)	\$10	\$15	\$15	\$20

56. This amendment allows the central government allocation of the waste levy to be used to fund:

- Activities that reduce environmental harm or increase environmental benefits.
- Local authorities to manage emergency waste and to repair or replace waste management and minimisation infrastructure damaged by an emergency.
- The Ministry for the Environment (MfE) to undertake its functions and duties, and exercise its powers, in relation to waste management and minimisation and hazardous substances.
- Projects that provide for the remediation of contaminated sites (including closed landfills).

57. The amendment also allows for the Secretary to provide waste levy exemptions for waste related to the remediation of contaminated sites.

58. At this stage there are no changes to the territorial authorities allocation of the waste levy or how it may be spent. Territorial authorities must currently spend their allocation of the waste levy:

- On matters to promote or achieve waste minimisation; and
- In accordance with its waste management and minimisation plan.

Ngā mahinga e whai ake nei | Next actions

59. Implementation will commence for the regional projects scheduled to start in Q2 of 2024/2025.


60. The internal WMMP progress reporting framework will be drafted and finalised.


61. Data collection will continue at a regional level in order to measure the progress to date against the regional targets in the WMMP.

62. Work will continue to progress ongoing local and regional projects in line with the WMMP 2023-2029.

63. An update on regional progress against the regional actions and targets will be provided to the Joint Committee in December 2024.

Attachments

Attachment 1. Wellington Region WMMP 2023-2029 - Regional Implementation Plan [↓](#)  Page 17

Attachment 2. Regional Cost Estimates for the WMMP 2023-2029 Regional Implementation Plan [↓](#)  Page 21



Wellington Region Waste Management and Minimisation Plan – Regional Implementation Plan

Ref	Project Title	Project Description	Proposed Start FY	Delivery Methodology	Priority Criteria Ranking	Estimated Regional Project Cost	Ease of Implementation	Action Alignment
SR1	Organic waste management	Investigate and deliver solutions to process and beneficially use the region’s organic waste (food organics and green organics).	In Progress	Sub-regional Project	Very High	Funded sub-regionally	Complex	Action 6
SR2	Construction and demolition waste management	Investigate and deliver solutions to address the processing and beneficial use of the region’s construction and demolition waste.	In Progress	Sub-regional Project	Very High	Funded sub-regionally	Complex	Action 6
RC1	Regional resource recovery network expansion	Coordinate the expansion of the Wellington region’s resource recovery network through developing local council opportunities and working alongside our partners to establish accessible and convenient resource recovery locations. These locations are anticipated to provide a range of services and opportunities for people to, for example, purchase recovered goods, donate excess materials (e.g., excess construction materials unable to be returned to suppliers), repurpose and recycle materials.	In Progress	Regionally Coordinated Projects	Very High	Funded locally	Moderate	Action 6
R1	Regional website development	Develop and implement the regional website to provide a platform to engage with and involve our communities through highlighting progress against the WMMP and providing a central point of regional information.	In Progress	Regional Project	Low	< \$50,000	Moderate	Action 4
R3	Strengthening the Wellington Waste Forum	Investigate opportunities to strengthen the Wellington Waste Forum and improve connections between regional stakeholders, through a focus on information sharing and providing a platform for collaboration.	In Progress	Regional Project	Low	< \$50,000	Moderate	Action 2
R4	Regional data framework development	Establish a regional data framework to track progress against the WMMP and inform future regional decision making.	2024/2025 (Q1)	Regional Project	Low	< \$50,000	Moderate	Action 7
R2	Regional framework development	Develop a regional framework to set out how the region will work together to deliver the WMMP in a way that provides consistency, efficiency, and maximises the benefits of working together across the region.	2024/2025 (Q2)	Regional Project	Low	Staff time	Easy	Action 2
R5	Waste management in emergencies	Collate available Wellington region emergency waste and post recovery plans and guidelines in a central repository for ease of access in the event of an emergency. Establish strong connections with supporting agencies including NEMA to ensure consistency of information and activities.	2024/2025 (Q2)	Regional Project	Low	< \$50,000	Complex	Action 9
R6	Future of residual waste disposal investigation	Undertake an options analysis of future residual waste disposal options from 2035 onwards.	2024/2025 (Q3)	Regional Project	High	\$300,000 - \$500,000	Complex	Action 10
SR3	Contaminated soil investigation	Investigate the quantum, source, degree of contamination, and fate of contaminated soil from around the region and identify opportunities to support diversion from landfill disposal.	2024/2025 (Q3)	Sub-regional Project	Medium	Funded sub-regionally	Complex	Action 10
R7	Future of cleanfill investigation	Carry out a stocktake of existing and potentially feasible available solutions to manage cleanfill across the Wellington region including final disposal and reuse options and ensure there is a mechanism to connect producers and users of cleanfill to support greater diversion of cleanfill from landfill disposal.	2024/2025 (Q3)	Regional Project	Low	\$50,000 - \$100,000	Complex	Action 10
RC2	Regionally consistent litter monitoring	Investigate options to establish consistent litter monitoring across the Wellington region, including consistent litter monitoring methodologies and evaluation, to help identify options for local litter management initiatives.	2024/2025 (Q4)	Regionally Coordinated Projects	Low	\$300,000 - \$500,000	Moderate	Action 8
RC4	Regional business engagement approach	Develop a regionally consistent business engagement approach to support local businesses to increase resource recovery and cut down waste disposal.	2025/2026	Regionally Coordinated Projects	Medium	>\$500,000	Complex	Action 4



Ref	Project Title	Project Description	Proposed Start FY	Delivery Methodology	Priority Criteria Ranking	Estimated Regional Project Cost	Ease of Implementation	Action Alignment
RC3	Regional solid waste management and minimisation bylaw implementation	Develop a regionally consistent approach to implementing the components of the regional bylaw, including, MUDs, construction and demolition waste management and minimisation plan, event waste minimisation plans and waste operator and collector licensing.	2025/2026	Regionally Coordinated Projects	Medium	\$50,000 - \$100,000	Complex	Action 5
SR4	Regional recycling processing investigation	Investigate the options available to the Wellington region for increasing the resilience and cost effectiveness of processing collected kerbside recyclable materials.	2025/2026	Sub-regional Project	Medium	\$100,000 – \$200,000	Moderate	Action 6
SR5	Prevention of environmental harm from litter	Establish local or sub-regional methods to proactively reduce the environmental threat from litter by working alongside our stakeholders to identify and implement solutions to minimise litter and combat the problem through education of the environmental repercussions of litter.	2026/2027	Sub-regional Project	Low	Funded sub-regionally or locally	Moderate	Action 8
R8	2029 Wellington Region Waste Assessment development	Coordinate and develop the 2029 Wellington Region Waste Assessment.	2027/2028	Regional Project	Low	< \$50,000	Complex	Action 7
R9	2029-2036 Wellington Region Waste Management and Minimisation Plan (WMMP) development	Development of the 2029-2036 WMMP, including the required statutory review of the previous WMMP.	2028/2029	Regional Project	Medium	\$300,000 - \$500,000	Complex	Action 1
RC5	Solid waste management and minimisation bylaw review and update	Undertake a review and update of all council solid waste management and minimisation bylaws before 2030 and identify options to enhance enforcement levers to drive compliance and underpin waste minimisation activities.	2028/2029	Regionally Coordinated Projects	Low	\$50,000 - \$100,000	Moderate	Action 5



Implementation Plan Key

Ref	Project Delivery Methodology	Description
R	Regional Project	A project that will be carried out at a regional level with full involvement (including decision making and funding) from all eight councils.
SR	Sub-Regional Project	A project that will be carried out by two or more councils in the region, but less than eight councils, in order to achieve a regional action, objective, or target.
RC	Regionally Coordinated Projects	A series of local projects that are delivered in a consistent manner across the region, with strategic oversight and/or coordination at a regional level, in order to achieve a regional action, objective, or target.

Priority Ranking Criteria	Description
Diversion from landfill	Potential of the project to divert a specific waste stream or streams from landfill.
Emissions reduction	Potential of the project to reduce biogenic methane emissions or reduce emissions from the transport of waste.
Services and facilities	Provision of convenient and accessible services and/or facilities to allow people to reduce volumes of waste taken to landfill.
Driving positive waste behaviours	Potential of the project to encourage people to change their relationship with waste to protect the environment.
Resilience	Potential to increase resilience of waste infrastructure and/or community.

Priority Criteria Rating	Priority Criteria Score
Very High	21-25
High	16-20
Medium	11-15
Low	5-10

Ease of Implementation Rating	Description
Easy	Limited number and complexity of stakeholder to engage, implementation can primarily be managed in-house by staff, minimal additional resources required
Moderate	Moderate number and complexity of stakeholders to engage, moderate resourcing required.
Complex	High number and complexity of stakeholders to engage, implementation will take multiple years, high resourcing required.

Estimated Regional Project Cost
Staff time only
<\$50,000
\$50,000 - \$100,000
\$100,000 - \$200,000
\$200,000 - \$300,000
\$300,000 - \$500,000
>\$500,000
Funded sub-regionally or locally

Regional Action	Description
Action 1	Allocate and fund resources for the implementation of the WMMP at a regional level. This could include funding for human resources, projects and development of the next WMMP. Identify opportunities to collaborate with other organisations to fund regional projects or initiatives.
Action 2	Strengthen regional collaboration and connections between, the Councils, mana whenua, community groups, businesses, and other organisations. Support the design and delivery of regional WMMP projects and initiatives.
Action 3	Advocate to central government for policies and initiatives that will improve outcomes for reuse and waste reduction initiative in the Wellington region.
Action 4	Where appropriate, support, fund, and deliver consistent and coordinated behaviour change messaging, communications and education programmes that focus on waste minimisation and responsible consumption.
Action 5	Continue to implement the regionally consistent solid waste management and minimisation bylaws and review current regulatory tools to ensure they support the objectives of the WMMP.
Action 6	Investigate and prudently implement options for establishment or improvement of regional infrastructure and services. This could include, organic waste, C&D waste, biosolids, materials recovery facilities, and a region wide resource recovery network.
Action 7	Implement systems to track and monitor how our waste moves around the Wellington region.
Action 8	Monitor litter across the region to understand the extent of the issue and implement further actions to prevent harm to our natural environment.
Action 9	Ensure the Wellington region has a plan to address waste from emergency events and post event recovery activities such as via the Wellington Region Emergency Debris Disposal Guidelines or other appropriate plans. The plan would include identifying risks and hazards to waste and resource recovery infrastructure in the region and provide information on how waste generated from disaster events will be managed.
Action 10	Prepare a regional waste disposal plan which considers options for waste that cannot be prevented or diverted from landfill over the next 30 years.



Regional cost estimates for the WMMP 2023-2029 Regional Implementation Plan

Ref	Regional Project	Proposed Start	Estimated Regional Project Cost	24/25	25/26	26/27
SR1	Organic Waste Management	In progress	To be funded sub-regionally	\$ -	\$ -	\$ -
SR2	Construction and Demolition Waste Management	In progress	To be funded sub-regionally	\$ -	\$ -	\$ -
RC1	Regional Resource Recovery Network Expansion	In progress	To be funded locally	\$ -	\$ -	\$ -
R1	Regional Website Development	In progress	\$50,000	\$25,000	\$20,000	\$5,000
R3	Strengthening the Wellington Waste Forum	In progress	\$20,000	\$10,000	\$5,000	\$5,000
R4	Regional Data Framework Development	2024/2025	\$50,000	\$15,000	\$35,000	\$ -
R2	Regional Framework Development	2024/2025	Staff Time	\$ -	\$ -	\$ -
R5	Waste Management in Emergencies	2024/2025	\$50,000	\$50,000		
R6	Future of Residual Waste Disposal Investigation	2024/2025	\$450,000	\$50,000	\$300,000	\$100,000
SR3	Contaminated Soil Investigation	2024/2025	To be funded sub-regionally	\$ -	\$ -	\$ -
R7	Future of Cleanfill Investigation	2024/2025	\$100,000	\$ -	\$100,000	\$-
RC2	Regionally Consistent Litter Monitoring	2024/2025	\$350,000	\$50,000	\$150,000	\$150,000
RC4	Regional Business Engagement Approach	2025/2026	\$800,000	\$ -	\$400,000	\$400,000
RC3	Regional Solid Waste Management and Minimisation Bylaw Implementation	2025/2026	\$100,000	\$ -	\$100,000	\$ -
SR4	Regional Recycling Processing Investigation	2025/2026	\$200,000	\$ -	\$50,000	\$150,000
SR5	Prevention of Environmental Harm from Litter	2026/2027	To be funded locally or sub-regionally	\$ -	\$ -	\$ -
R8	Wellington Region Waste Assessment Development (2029)	2027/2028	\$50,000	\$ -	\$ -	\$ -
R9	Wellington Region Waste Management and Minimisation Plan Development (2029-2036)	2028/2029	\$500,000	\$ -	\$ -	\$ -
RC5	Solid Waste Management and Minimisation Bylaw Review and Update	2028/2029	\$100,000	\$ -	\$ -	\$ -
Total			\$2,820,000	\$200,000	\$1,160,000	\$810,000

Regional Cost Estimates for the WMMP 2023-2029 Regional Implementation Plan | September 2024 | 1



Regional cost estimates split by council on population basis.

Council	%	24/25	25/26	26/27
Wellington City Council	40.00%	\$80,000	\$464,000	\$324,000
Hutt City Council	20.63%	\$41,260	\$239,308	\$167,103
Porirua City Council	11.16%	\$22,320	\$129,456	\$90,396
Kāpiti Coast District Council	10.59%	\$21,180	\$122,844	\$85,779
Upper Hutt City Council	8.68%	\$17,360	\$100,688	\$70,308
Masterton District Council	5.04%	\$10,080	\$58,464	\$40,824
South Wairarapa District Council	2.09%	\$4,180	\$24,244	\$16,929
Carterton District Council	1.81%	\$3,620	\$20,996	\$14,661
Total	100 %	\$200,000	\$1,160,000	\$810,000
Estimated % of Waste Levy Received		2.0 %	10.6%	7%

Regional Cost Estimates for the WMMP 2023-2029 Regional Implementation Plan | September 2024 | 2

DECISION REGISTER UPDATES AND UPCOMING REPORTS

Kōrero taunaki | Summary of considerations

Purpose

1. This report provides an update on which previous decisions have been implemented and which are still outstanding. It also provides information on upcoming meetings (hui).

Strategic alignment

2. N/A. This report is considered at every ordinary meeting and assists in monitoring progress.

Author	Leteicha Lowry, Senior Democracy Advisor
Authoriser	Sean Johnson, Democracy Team Leader Siobhan Procter, Chief Infrastructure Officer

Taunakitanga | Officers' Recommendations

Officers recommend the following motion:

That the Wellington Region Waste Management and Minimisation Plan Joint Committee:

1. Receive the information.

Whakarāpopoto | Executive Summary

Decision register updates

3. A full list of decisions, with a status and staff comments, is available at all times on the Council website. Decisions where work is still in progress, or was completed since the last version of this report can be viewed at this link: [Council meetings decision register \(wellington.govt.nz\)](https://www.wellington.govt.nz/council-meetings/decision-register)
4. If members have questions about specific resolutions, the best place to ask is through the written Q&A process.
5. This body passed 3 resolutions at the last meeting and all 3 are complete.
6. 9 in progress resolutions were carried forward from previous reports:
 - 6 are now complete and 3 are still in progress.

Upcoming reports

7. The next meeting of the Wellington Region Waste Management and Minimisation Plan Joint Committee is scheduled for Rāhina, 2 Hakihea 2024 (Monday, 2 December 2024). Scheduled for this meeting is:
 - WMMP Regional Progress Update 23/24.

Takenga mai | Background

8. The purpose of the decisions register is to ensure that all resolutions are being actioned over time. It does not take the place of performance monitoring or full updates. A resolution could be made to receive a full update report on an item, if desired.
9. Resolutions from relevant decision-making bodies in previous trienniums are also included.
10. Elected members can view public excluded clauses on the Council website: [Council meetings decision register \(wellington.govt.nz\)](https://www.wellington.govt.nz/council-meetings/decision-register).
11. The upcoming reports list is subject to change on a regular basis.

Attachments

Nil