

**Absolutely Positively
Wellington City Council**

Me Heke Ki Pōneke

Ordinary Meeting of Unaunahi Māhirahira | Audit and Risk Committee Ngā Meneti | Minutes

9:30 am Rātū, 2 Mahuru 2025

9:30 am Tuesday, 2 September 2025

Ngake (16.09), Level 16, Tahiwī

113 The Terrace

Pōneke | Wellington



PRESENT

Councillor Apanowicz
Councillor Chung
Pouiwi Kelly
Councillor Matthews
Councillor Pannett
Councillor Randle
Bruce Robertson (Chair)
Mayor Whanau

IN ATTENDANCE

Councillor Abdurahman
Councillor Brown
Councillor Calvert
Councillor McNulty

TABLE OF CONTENTS

2 SEPTEMBER 2025

Business	Page No.
<hr/>	
1. Meeting Conduct	4
1.1 Karakia	4
1.2 Apologies	4
1.3 Conflict of Interest Declarations	4
1.4 Confirmation of Minutes	4
1.5 Items not on the Agenda	4
1.6 Public Participation	4
2. General Business	5
2.1 Annual Report 2024-25 Progress Update	5
2.2 Strategic Risks Adoption and update	5
2.3 Internal Audit Program update	5
2.4 Ombudsman Report: Review of LGOIMA Practice and Compliance	6
2.5 Decision register updates and upcoming reports	6
3. Public Excluded	6
3.1 Litigation Update	6
3.2 Office of the Auditor General and Audit New Zealand - standing update	6

1. Meeting Conduct

1.1 Karakia

The Chairperson declared the meeting (hui) open at 9:32am and read the following karakia to open the hui.

**Whakataka te hau ki te uru,
Whakataka te hau ki te tonga.
Kia mākinakina ki uta,
Kia mātaratara ki tai.
E hī ake ana te atākura.
He tio, he huka, he hauhū.
Tihei Mauri Ora!**

Cease oh winds of the west
and of the south
Let the bracing breezes flow,
over the land and the sea.
Let the red-tipped dawn come
with a sharpened edge, a touch of frost,
a promise of a glorious day

1.2 Apologies

No apologies were received.

1.3 Conflict of Interest Declarations

No conflicts of interest were declared.

1.4 Confirmation of Minutes

Moved Bruce Robertson, seconded Councillor Apanowicz

Resolved

That the Unaunahi Māhirahira | Audit and Risk Committee:

1. Approves the minutes of the Unaunahi Māhirahira | Audit and Risk Committee Meeting held on 7 May 2025, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

Carried

1.5 Items not on the Agenda

There were no items not on the agenda.

1.6 Public Participation

There were no requests for public participation.

2. General Business

2.1 Annual Report 2024-25 Progress Update

Moved Liz Kelly, seconded Councillor Apanowicz

Resolved

That the Unaunahi Māhirahira | Audit and Risk Committee:

1. Receive Draft Volume 1 of the 2024-25 Annual Report
2. Note the 2024/25 Annual Report timetable through to adoption.
3. Note feedback from the Audit and Risk Committee Workshop held on 26 August 2025 will be presented at the Committee.

Carried

(Councillor Apanowicz left the hui at 10:25am)

(Councillor Apanowicz rejoined the hui at 10:26am)

2.2 Strategic Risks Adoption and update

Moved Councillor Randle, seconded Councillor Matthews

Resolved

That the Unaunahi Māhirahira | Audit and Risk Committee:

1. Receive the information
2. Approve the revised strategic risks.
3. Note that Elected Members will be briefed on the work to update Council's risk appetite in the new triennium.

Carried

2.3 Internal Audit Program update

Moved Bruce Robertson, seconded Pouiwi Kelly

Resolved

That the Unaunahi Māhirahira | Audit and Risk Committee:

1. Receive the information.
2. Note the removal of the PCI DSS Standard compliance review from the 2025/26 Internal Audit Programme, due to external assurance being provided by a certified third party.
3. Approve the inclusion of the Privacy Information by Design follow-up review as a replacement audit within the 2025/26 Internal Audit Programme, brought forward from the approved 2026/27 schedule.

Carried

The meeting adjourned at 10:43am and returned at 10:53am with the following members present: Councillor Apanowicz, Pouiwi Kelly, Councillor Matthews, Councillor Pannett, Councillor Randle, Mayor Whanau.

(Councillor Chung rejoined the hui at 10:54am)

2.4 Ombudsman Report: Review of LGOIMA Practice and Compliance

Moved Councillor Matthews, seconded Councillor Randle

Resolved

That the Unaunahi Māhirahira | Audit and Risk Committee:

1. Receive the information.

Carried

2.5 Decision register updates and upcoming reports

Moved Bruce Robertson, seconded Councillor Apanowicz

Resolved

That the Unaunahi Māhirahira | Audit and Risk Committee:

1. Receive the information.

Carried

3. Public Excluded

Moved Bruce Robertson, seconded Pouwi Kelly

Resolved

That the Unaunahi Māhirahira | Audit and Risk Committee:

1. Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
3.1 Litigation Update	7(2)(g) The withholding of the information is necessary to maintain legal professional privilege.	s48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
3.2 Office of the Auditor General and Audit New Zealand - standing update	7(2)(c)(i) The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person	s48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would

has been or could be compelled to exist under Section 7.
provide under the authority of any
enactment, where the making
available of the information would
be likely to prejudice the supply of
similar information or information
from the same source and it is in
the public interest that such
information should continue to be
supplied.

2. Direct officers to consider the release of publicly excluded information that can be publicly released following the hui.

Carried

The hui went into public-excluded session at 11:36am.

The hui returned from public-excluded session and concluded at 12:12pm with the reading of the following karakia:

Unuhia, unuhia, unuhia ki te uru tapu nui	Draw on, draw on
Kia wātea, kia māmā, te ngākau, te tinana, te wairua	Draw on the supreme sacredness To clear, to free the heart, the body
I te ara takatū	and the spirit of mankind
Koia rā e Rongo, whakairia ake ki runga	Oh Rongo, above (symbol of peace)
Kia wātea, kia wātea	Let this all be done in unity
Āe rā, kua wātea!	

Authenticated: _____
Chair