

**Absolutely Positively**  
**Wellington City Council**

Me Heke Ki Pōneke

# Ordinary Meeting of Unaunahi Māhirahira | Audit and Risk Committee Ngā Meneti | Minutes

9:30 am Rāapa, 14 Here-turi-kōkā 2024

9:30 am Wednesday, 14 August 2024

Ngake (16.09), Level 16, Tahiwī

113 The Terrace

Pōneke | Wellington



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## **PRESENT**

Mayor Whanau  
Councillor Apanowicz (via audiovisual link)  
Councillor Chung  
Pouiwi Kelly (via audiovisual link)  
Councillor Matthews  
Councillor Pannett  
Councillor Randle (Deputy Chair)  
Bruce Robertson (Chair)  
Wendy Venter

## **IN ATTENDANCE**

Councillor Rogers  
Councillor Brown  
Councillor Abdurahman  
Deputy Mayor Foon  
Councillor Calvert  
Councillor O'Neill (via audiovisual link)  
Councillor Young (via audiovisual link)  
Councillor McNulty (via audiovisual link)

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# 1. Meeting Conduct

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## 1.1 Karakia

The Chairperson declared the meeting (hui) open at 9:31am and read the following karakia to open the hui.

**Whakataka te hau ki te uru,  
Whakataka te hau ki te tonga.  
Kia mākinakina ki uta,  
Kia mātaratara ki tai.  
E hī ake ana te atākura.  
He tio, he huka, he hauhū.  
Tihei Mauri Ora!**

Cease oh winds of the west  
and of the south  
Let the bracing breezes flow,  
over the land and the sea.  
Let the red-tipped dawn come  
with a sharpened edge, a touch of frost,  
a promise of a glorious day

## 1.2 Apologies

No apologies were received.

## 1.3 Conflict of Interest Declarations

No conflicts of interest were declared.

## 1.4 Confirmation of Minutes

**Moved Bruce Robertson, seconded Councillor Matthews**

### **Resolved**

That the Unaunahi Māhirahira | Audit and Risk Committee:

1. Approves the minutes of the Unaunahi Māhirahira | Audit and Risk Committee Meeting held on 8 May 2024, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

**Carried**

## 1.5 Items not on the Agenda

There were no items not on the agenda.

## 1.6 Public Participation

There were no requests for public participation.

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## **2. General Business**

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### **2.1 Project Management Office update**

**Moved Bruce Robertson, seconded Councillor Randle**

#### **Resolved**

That the Unaunahi Māhirahira | Audit and Risk Committee:

1. Receive the information.

**Carried**

### **2.2 Risk Management update**

**Moved Councillor Pannett, seconded Wendy Venter**

#### **Resolved**

That the Unaunahi Māhirahira | Audit and Risk Committee:

1. Receive the information on the approach to review the Council's strategic risks and define our enterprise-wide risks.
2. Approve the Risk Management Workplan 2024-25.

**Carried**

### **2.3 Assurance and Business Integrity update**

**Moved Councillor Matthews, seconded Councillor Chung**

#### **Resolved**

That the Unaunahi Māhirahira | Audit and Risk Committee:

1. Note the confirmation of audit independence;
2. Note the uplift in Controls framework assessment to 2.5;
3. Receive the update on the Assurance and Business Integrity workplan; and
4. Receive the update on protected disclosures.

**Carried**

### **2.4 Annual Report 2023/24 update**

**Moved Bruce Robertson, seconded Councillor Randle**

#### **Resolved**

That the Unaunahi Māhirahira | Audit and Risk Committee:

1. Receive the information.
2. Note the FY24 Annual Report timetable through to adoption.

**Carried**

The hui adjourned at 11:08am and returned at 11:24am with all members present.

## **2.5 Quarter 4 Health and Safety Performance Report**

**Moved Councillor Chung, seconded Councillor Randle**

### **Resolved**

That the Unaunahi Māhirahira | Audit and Risk Committee:

1. Receive the information.

**Carried**

(Councillor Apanowicz left the hui at 12:05pm.)

## **2.6 Insurance Update August 2024**

**Moved Councillor Matthews, seconded Councillor Pannett**

### **Resolved**

Officers recommend the following motion:

That the Unaunahi Māhirahira | Audit and Risk Committee:

1. Receive the information.
2. Note the 31 May 2024 renewal and risk modelling work updates.
3. Note the insurance roadmap workplan updates.
4. Endorse further investigation into alternative risk transfer methods as the next phase of the roadmap.

**Carried**

(Councillor Apanowicz rejoined the hui at 12:06pm.)

## **2.7 Decision register updates and upcoming reports**

**Moved Bruce Robertson, seconded Councillor Randle**

### **Resolved**

That the Unaunahi Māhirahira | Audit and Risk Committee:

1. Receive the information.

**Carried**

### 3. Public Excluded

#### Moved Bruce Robertson, seconded Councillor Randle

#### Resolved

That the Unaunahi Māhirahira | Audit and Risk Committee:

1. Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
3.1 Litigation Matters and Chief Officer Updates	7(2)(g) The withholding of the information is necessary to maintain legal professional privilege.  7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
3.2 Office of the Auditor General and Audit New Zealand - standing update	7(2)(g) The withholding of the information is necessary to maintain legal professional privilege.  7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

**Carried**

The hui went into public-excluded session at 12:10pm.

The hui returned from public-excluded session and concluded at 12:43pm with the reading of the following karakia:



**Unuhia, unuhia, unuhia ki te uru tapu nui**  
**Kia wātea, kia māmā, te ngākau, te tinana,**  
**te wairua**  
**I te ara takatū**  
**Koia rā e Rongo, whakairia ake ki runga**  
**Kia wātea, kia wātea**  
**Āe rā, kua wātea!**

Draw on, draw on  
Draw on the supreme sacredness  
To clear, to free the heart, the body  
and the spirit of mankind  
Oh Rongo, above (symbol of peace)  
Let this all be done in unity

Authenticated: \_\_\_\_\_  
Chair