

**SAFE & SUSTAINABLE TRANSPORT
REFERENCE GROUP MEETING**

MINUTES**WEDNESDAY 14th December 2011
11.00am****COMMITTEE ROOM 1
Wellington City Council
101 WAKEFIELD STREET**

PRESENT:

Councillor Bryan Pepperell (Chair)	Steve Spence (WCC – Transport Planning)
Paul Barker (WCC – Transport Planning)	David Laing (Cycle Aware Wellington)
Anna Blomquist (WCC – Transport Planning)	Alex Gray (NZ Automobile Association)
Emma Hope (WCC – Transport Planning)	Alan Royal (Accessibility Advisory Group)
Joelene Noble (WCC – Transport Planning)	Rosemary Cole (Accessibility Advisory Group)
Willemijn Vermaat (Living Streets Wellington)	
Aaron Dann (NZ Police – Education Officer)	
Byron Cummings (Bikers Rights Organisation NZ)	

AGENDA:

1. Welcome – Councillor Bryan Pepperell
2. Apologies/Introductions
3. Previous meeting minutes
4. Draft Action Accessibility Forum (Rosemary)
5. Trialling of sharrows (David Laing)
6. Bike and bus lane (David Laing)
7. Speed camera sites (Paul)
8. SASTRG as Council advisory group (Anna)
9. Community grants update and recommendations (Emma)
10. Agency updates (All)
11. Transport safety education update on current main projects (Anna Blomquist)
12 Sustainable transport update on current main projects (Emma Hope)
13. General business (All)

Minutes:

1.	Welcome: Councillor Pepperell welcomed the group.	
2.	Apologies: Simon Kennett (GWRC), Richard Hocken (Police), Tom Bryan (AAG), Jayne Millburn (Regional Public Health), Morgan Watkins (WCC Youth Council), Ronald Karaitiana (ACC)	
3.	<p>Minutes of last meeting (21 September 2011) and matters arising:</p> <ul style="list-style-type: none"> ➤ 12.2 – M Mellor advised this item needs some clarification: It says "<u>Kilbirnie sports centre open day</u>: Alan asked if there had been any traffic problems at the open day. Mike Mellor has brought to Council's attention that the bus shelters, footpath etc still aren't in and they said they would be when the centre opened. Paul Barker advised that the centre isn't officially open yet. Council is looking in to Mike's comments and are in contact with him regarding them." <p>In the resource consent for the centre the Environment Court required a number of sustainable transport items to be complete before it opened for any activity, including upgrading the nearest bus stops with shelters, seating and real-time information; installing undercover cycle parking; and carrying out an audit of all routes that would be followed by people walking to and from the centre.</p> <p>These items had not been completed when the centre was first used (21 August), nor when it was officially opened (27 August). It appears that WCC was working under the mistaken assumption that these works would not have to be complete until the centre opened to the general public (25 October).</p> <p>The items required before opening have now been completed and some consequent physical works for improving the walking routes are underway, such as installing traffic islands at intersections along Rongotai Rd. One issue yet to be resolved is how people making the short, flat walk (or cycle) from Miramar town centre can cross 4-lane 70-km/h Cobham Drive SH1 without having to double their walking distance - or risking their necks!</p> <ul style="list-style-type: none"> ➤ Item 4 – the real time information sign here is to be relocated or removed. We will look to relocate it in line with the bus stop otherwise remove it for good. RC commented it is extremely noisy at this location (Hutt Road/Westminster Street) and the visual display is very helpful. MM advised there are other locations where the visibility is compromised around Wellington as well. ➤ Item 5 – “Look both ways” safety video – this is available now and is on GWRC's facebook site. It has been picked up by the media and the Dominion Post. AB is to resend the link to the group. ➤ Miramar Central School – Emma advised this is still on the agenda for 2012. Some students have identified the pedestrian central island may be a problem. 	<p>Action:</p> <p>Anna B</p>
4.	<p>Draft Action Accessibility Forum</p> <ul style="list-style-type: none"> ➤ Forum held by WCC on Monday. Draft plan circulated to group. ➤ The Accessibility Advisory Group (AAG) it has been developed over the past 18 months and they are pleased with how it has come together. 	

4.	<ul style="list-style-type: none"> ➤ Have had some feedback that real time information signs and signs on buses aren't that clear for people with a visual impairment. 	Action:
5.	<p>Trialling of sharrows:</p> <ul style="list-style-type: none"> ➤ Cycle Aware Wellington has asked if we will trial sharrows in Wellington. WCC advised that we will see how it fits and see if NZTA are happy to support the trial. There is no set timeframe for this but hopefully we will be able to do something in 2012 ➤ Explained to the group that sharrows are placed on the road to show a cyclist where they should go in a lane. 	P Barker
6.	<p>Bike and bus lane:</p> <ul style="list-style-type: none"> ➤ Cycle Aware Wellington raised the idea of having bus lanes signed and some media advertising around how they should be used. It has been raised at a national level and NZTA aren't supportive of marking them. ➤ D Laing advised he would like to see sharrows trialled in bus lanes. ➤ P Barker advised that most of our bus lanes around Wellington are part time lanes and WCC's position is not to paint them. ➤ Clarified the difference between bus lanes and bus only lanes. A bus lane; cyclists can use. A bus only lane; cyclists can not use these, they are only for buses. ➤ P Barker suggested we could possibly put crossed cycles where cyclists can't use the lanes. ➤ A Gray likes the idea of signing where cyclists aren't allowed to cycle. ➤ S Spence advised that signing bus lanes is complicated. We try and make the areas available for all but there are some spots where it is unsafe to share. The lanes are shared by taxis and motorcycles as well, not just cyclists. ➤ D Laing advised that there are a lot of cyclists in Wellington who don't know how to use the lanes. ➤ A Blomquist and E Hope can look at running an information campaign in 2012. ➤ Shared paths – M Mellor advised that the signage isn't clear where they start and stop on the waterfront and Oriental Parade. In Tawa it isn't clear that one side is shared and the other isn't. 	
7.	<p>Speed camera sites:</p> <ul style="list-style-type: none"> ➤ P Barker has reviewed the current speed camera sites. We would like to know where the community sees areas where there are excessive speed problems and we would like some feedback from your groups. ➤ P Barker showed the map which shows the areas in red which are camera sites where van or fixed cameras can go. The circled light blue areas are within 200m around schools. ➤ We need to advise the Police if the current areas are still valid or if there are any other areas that people have concerns about. Feedback is required by the end of January. ➤ R Cole asked about Karori Road as there is no circle around Karori West School. P Barker advised we want people to identify the problem areas and then we can investigate the crash history eg is it appropriate for a school site or a 24/7 site. ➤ WCC are involved in setting the sites and passing on advice to Police where to deploy the cameras. ➤ P Barker advised we can put out tubes to see what speeds are being done. ➤ Councillor Pepperell advised there is a speed issue between Kingston and Mills Road. P Barker advised that this isn't a site so it can't be deployed there. ➤ P Barker is to make the list available with map. 	P Barker

<p>8.</p>	<p>SASTRG as Council advisory group:</p> <ul style="list-style-type: none"> ➤ Staffnet handout given. ➤ A Blomquist asked if we want to have SASTRG on the page. It means all Wellington City Council officers will have access to your contact details. The group advised they were happy to be listed on here. A Blomquist to arrange this. 	<p>Action:</p> <p><u>Anna B</u></p>
<p>9.</p>	<p>Community grants update and recommendations:</p> <ul style="list-style-type: none"> ➤ WCC has recently advertised for applications for community grants. They had to be education projects and inline with Council policies. ➤ Emma presented to the group the applications and our recommendations which were discussed. ➤ D Laing asked if a template of a good health and safety plan could be provided to groups if wanted for making applications in the future. E Hope advised this isn't something we would do. 	
<p>10.</p>	<p>Agency updates:</p> <p><u>Simon Kennett – GWRC (handout given read out by A Blomquist):</u></p> <ul style="list-style-type: none"> ➤ The Two-way Street safety video has been well-received by the media. The online versions of the video have been viewed over 4,000 times and the TV3 News story about the campaign has been viewed online 9,100 times. ➤ The Regional Cycling Maps are in final draft form. We expect the proof copy by Christmas, and will be printing in January. ➤ Cycling skills training is being provided to prospective trainers such as RSCs, STPs, and teachers, etc (coordinated by the GW School Travel Plan programme). ➤ We are preparing a brief for a regional cycle skills coordinator. To ensure that this position meets the needs of as many organisations, groups and individuals as possible, we are conducting a small survey. Input from cyclists and potential trainers (before the end of the week) would be much appreciated. The survey is here: http://oldbtd.gw.govt.nz/cyclingcoordinator.aspx ➤ Active a2b is ready to be launched again, early in the new year. This includes the 'Streets Alive' walking challenge. Registration details are at http://www.gw.govt.nz/activea2b ➤ 3,000 reflective bag tags and slap bands have been purchased for distribution at Go By Bike Day and Walk to Work Day events. <p><u>Mike Mellor – Living Streets Wellington:</u></p> <ul style="list-style-type: none"> ➤ Working on submissions as usual including ones for Transmission Gully and Tawa shared pathway. ➤ Helping organise the walking and cycling conference which is coming up in February 2012 in the Hawkes Bay. ➤ Been in discussions with the MOT about the promotion around the give way rule change. Worried that pedestrians are getting forgotten about. The international give way to pedestrians when turning right rule has been taken on board here in NZ. <p><u>Steve Spence – Wellington City Council Chief Transport Planner:</u></p> <ul style="list-style-type: none"> ➤ New bus lanes on Courtenay Place/Adelaide Road/Kent and Cambridge Terraces starts in January 2012. ➤ Willis Street upgrade between Lambton Quay and Boulcott Street starts on 9 January 2012. It will tie in with the remainder of the Golden Mile and will also include a signalised pedestrian crossing at Chews Lane. ➤ Johnsonville Mall upgrade – we may see some change here in the next 18 months to two years. 	

<p>10.</p>	<ul style="list-style-type: none"> ➤ Give way rule change – there are six or seven signalised intersections around Wellington that need alterations and a number of others that we will be monitoring to see if we need to add give way controls to. <p><u>Byron Cummings – BRONZ:</u></p> <ul style="list-style-type: none"> ➤ Attending charity rides including one for the SPCA. ➤ Rider of the year – information has been dug out on the old award and it will be redeveloped in to something new. ➤ Working on submission for NZTA on Safer Journeys which is due on 14 January 2012. ➤ MOTONZ – study review being done on visibility to see if it should be made compulsory. ➤ Liquid roads – putting a list together for NZTA. <p><u>Alex Gray – Automobile Association:</u></p> <ul style="list-style-type: none"> ➤ Putting together submission on Transmission Gully. ➤ Attending the vulnerable road user group meetings which are still happening monthly. ➤ Karo Drive/Willis Street. Still chasing up NZTA. ➤ Looking to push for more red light cameras in 2012. The Auckland trial has shown these as being successful. Will be approaching NZTA about these for Wellington. <p><u>David Laing – Cycle Aware Wellington:</u></p> <ul style="list-style-type: none"> ➤ Recently had annual awards which note good and bad infrastructure changes of which Wellington City Council won two awards, one for good changes and one for bad. ➤ Helping organise the walking and cycling conference which is coming up in February 2012 in the Hawkes Bay. ➤ Organising Bike to Work Day for 1 February 2012. <p><u>Aaron Dann – Wellington Police Education Officer:</u></p> <ul style="list-style-type: none"> ➤ Schools finish lunchtime Friday and all patrollers have been trained for 2012. ➤ Amesbury School is a new school in Churton Park opening in term one 2012 so they will be getting trained on their first day. <p><u>Alan Royal – Accessibility Advisory Group:</u></p> <ul style="list-style-type: none"> ➤ Senior road safety calendars – suggestion to have something around speed next time. ➤ Older person’s policy – draft will be out soon for comment. ➤ Human Rights Commission – unusable document for some users. ➤ HCC have put out a training guide for disability programme. ➤ Asked where you can get communications made easy from. Advised office for disability issues. <p><u>Paul Barker – Wellington City Council Safe & Sustainable Transport Manager:</u></p> <ul style="list-style-type: none"> ➤ Safer Journeys consultation – this has now been delayed until after the Long Term Plan. Consultation, if it goes ahead will likely be in June/July 2012. ➤ Recently ran two focus groups and an online survey of which the results have come back fairly positive. 	
<p>11.</p>	<p>Transport safety education update on current main projects:</p> <ul style="list-style-type: none"> ➤ See attached report. 	
<p>12.</p>	<p>Sustainable transport update on current main projects:</p> <ul style="list-style-type: none"> ➤ See attached report. 	

13.	General business:	<u>Action:</u>
13.1	<u>Mobility parks on lower Cuba Street:</u> ➤ R Cole advised on lower Cuba Street there are two mobility parks that have been shifted across the road from Burger King and it isn't clear that they are mobility parks. Cars are just parking in them. There is no international mobility sign. SS is to follow this up.	<u>Steve S</u>
13.2	<u>Senior road safety calendar:</u> ➤ R Cole asked what a pedestrian refuge point was. A Blomquist explained to the group.	
13.3	<u>Point Jerningham roadmarking:</u> ➤ M Mellor advised that after the resurfacing has been done here there is no longer room for a cyclist in the lane anymore; also the gutter area is quite steep. P Barker will follow this up with our resurfacing team.	<u>P Barker</u>

Meeting closed: 1.05pm

Next Meeting: 14 March 2012, 11am - 1:30pm, Committee Room 2

Safe and Sustainable Transport Reference Group Report December 2011

Road Safety Anna Blomquist, Transport Safety Education Coordinator

Child restraints campaign

- WCC and Police are continuing to run weekly child restraint checkpoints throughout the city (staff availability and weather permitting). Location selection is based on feedback from our police colleagues and local knowledge. Drivers with incorrectly restrained children are given tickets with 14 days to comply where appropriate. The main issue continues to be incorrect installation and no tether strap in use. Since our last meeting we have checked 72 vehicles with an average of 60% compliance. The low number of checks is due to inclement weather and staff on leave. These checkpoints require significant commitment from Wellington police, and we wish to extend thanks to the Wellington STU for their on-going support.
- Sgt. Richard Hocken, Viv Morton and I made a presentation to the Wellington Nannies College on the 29th Of November and Constable Wendy attended on the 1st of December.

Motorcycles

- We have held the first four of our eight planned motorcycle training sessions for this financial year. The attendance at the advanced courses has been positive however the beginner/scooter session has not been as popular. I have developed some new collateral which will be used at university orientations next year to publicise this training and hopefully reach the target audience of scooter riders. These training sessions are charged out at \$20 per hour (upon agreement with ACC who funds 50% of the costs).
- I have also been working with the police to do the first of the twice yearly motorcycle checkpoints. Five sites around the city were surveyed, with the results as follows:
 - 80% of riders are wearing a full-face helmet (up from 68% in our previous survey)
 - 80% of riders are wearing some sort of gloves or hand protection (up from 64% in the previous survey)
 - 85% of riders are wearing some sort of boot or lace up shoe
 - 92% of riders are wearing some sort of jacket or upper body covering
 - 65% of riders are wearing some sort of trouser or lower body covering
 - Only 8% of riders are wearing high-visibility gear down from 14% last survey.This survey had a higher rate of motorcyclists which tend wear more safety gear on bikes, as opposed to moped/scooter riders.

Intersection campaign – It's Your Call

Radio advertising is currently running on this campaign and all billboards will shortly be changed from this message to the 'rethink that drink' message. The spotter campaign ran again, with 147 letters issued after 14 surveys at high risk sites around the city. The police are following up on enforcement at these sites.

Pedestrians

The pedestrian safety campaign for next year is currently in the planning stage.

Alcohol

We have developed a drive sober campaign around the 'rethink that drink' collateral which has been previously used by WCC. This campaign will include:

- Rethink that drink Billboards

- Rethink that drink adshels in the suburbs
- Party packs sent out to all club licensed facilities, which includes information on party planning, host responsibly and sober driver promotion.

In November Sgt. Peter Sowter of the Serious Crash Unit and I made a presentation to a group of recidivist drink drivers as part of a court ordered counselling process. This was well received by the course facilitators, who have requested to have us back on a quarterly basis.

Young Drivers

- The crash trailer was delivered to Scot's College in September as part of a lunch time display. Due to inclement weather it was not able to be taken to St. Patrick's College in Kilbirnie however I went along and made a presentation in assembly on crash factors for young people.
- I have also met with the Youth Council and we are looking to engage with them on a youth safe driving project for Wellington City. I will undertake another focus group in the New Year.

Older Drivers

The 2012 Senior Road Safety Calendar is complete and has been distributed to our community. This was a joint project between Wellington City Council, Hutt City Council, Porirua City Council and Kapiti Coast City Council. This year's edition includes a feedback form.

Sustainable Transport Emma Hope, Sustainable Transport Coordinator

Waterfront Cycle/Pedestrian Courtesy Campaign

The printed decals displaying the 'courtesy goes a long way' message were installed at various locations along the waterfront for a six week period from the middle of October to the end of November. Evaluation took place from mid-November, with an online survey distributed predominantly through cycling networks, and a paper based survey used to target walkers on the waterfront. Preliminary results from this evaluation show that there was high recognition of the signs, and there is general recognition and agreement with the key messages. However, general feedback also suggested that the decals are still too 'wordy', and many people didn't recognise that there were two separate sets of imagery (the walker and the cyclist). Therefore, plans are to create one further sign with very limited text and both the cyclist and walker images together on the same decal. Feedback also strongly recommended a preference for having signs at eye level. While this contradicts the WWL style guide, it will be explored due to the high frequency of this recommendation in the response.

There were 120 survey respondents in total; 70 online and 50 in person.

School Travel Plans

This project continues to make good progress. Brooklyn and Hataitai Schools have undertaken one year follow up surveys, which will provide valuable feedback on the project. Brooklyn School showed significant progress (see attached table) with a net reduction overall of 4% in the number of children coming by car and an 8% increase in the number of children walking. At of December 2011, there are 21 schools involved with the project, with Hampton Hill School and Mt Cook School both coming on board.

In August 2011, four of the School Travel Plan schools presented findings from research they had undertaken during the previous term to Wellington City Council Councillors and key staff and other stakeholders.

Since then significant work has been completed on upgrading the Khandallah Box Hill underpass, and working toward installing a crossing on Campbell Street, Karori. The Khandallah School have worked with two local artists to complete a 31m² mural in the underpass, which has now been completed and will be launched with the school today at 12:45pm.

Walking and Cycling Policy Implementation

Cycle Skills Training Courses

The first training by Recreation Wellington staff began at Ridgway School in the first week of December. There are a number of trainings booked over the holidays and into first term of 2012. These staff will be available for school and adult training classes, with the course outlines currently being finalised with the aid of Marilyn Northcote, a NZQA accredited cycle skills trainer and assessor.

Beijing Bikes

A formal launch/receipt of the 99 bikes received as a gift to Wellington from Beijing took place on Sunday 30th October. These bikes have now been allocated to community and not-for-profit organisations throughout Wellington City. Organisations had to apply, giving a brief overview of what the bikes would be used for. Due to the high number of applications, 25 organisations were offered the bikes on a one year lease (an average of three bikes per organisation). A huge acknowledgement must go to James Duncan of Dirt Merchants, who spent hours assembling and safety testing these bikes prior to their distribution.

Walk2Work Day 2012

Planning has commenced for Walk2Work Day 2012, which will be held on Wednesday 14 March 2012. A number of the existing sponsors have expressed interest in being involved again in 2012, including Celsius Coffee, All Good Fairtrade Bananas and Ziera Shoes.

Community grants

Feedback from our current community grants are as follows:

- **Drive Aware, Drive Safe** has run two of the four courses they were funded to run. They had nine participants in the first course and 11 in the second. Feedback has been positive and the final two courses are scheduled for January and February next year. Sandra is also working with the English Language partners to work with their mother's group.
- **Karori Lions** have run one safe fit session which was well received.
- **Frocks on Bikes** have completed the following:
 1. *Road Rights & Responsibilities workshop*
Approximately 12 attendees were at the July workshop. Anecdotal feedback suggested that participants found the session useful and informative. The September session was postponed due to low numbers. It will be re-advertised late January/early February to coincide with the 2012 Love to Roll event.
 2. *Street Skills sessions*
The September Street Skills workshop was delayed due to bad weather. It was run on 9th December with seven people attending.