

ACCESSIBILITY ADVISORY GROUP

Tuesday April 29 2014 in Te Mahanga Committee Room One, Wakefield Street
5.30pm to 7.30pm

1. Present
2. Welcome from the Chair
3. Conflict of interest
4. Wellington Greater Regional Council's Draft Transport Plan (15 min)
Tass Larsen Manager, Projects and Planning, Public Transport at Greater Wellington Regional Council
5. Wellington City Council Advisory group review (20 mins)
Mark Jones, Policy
6. Accessibility Advisor report (10 mins)
Elizabeth St John-Ives, Accessibility Advisor, Community Services
7. AAG Annual report (10 mins)
8. Accessible Wellington Forum (10 mins)
Lisa Matthews, Research, Consultation and Planning
9. Matters arising/Adoption of minutes (5 mins)
10. Project reports (10 mins)
11. Other business (10 Mins)
 1. Correspondence
 - a. Invitation to submit to Botanic Gardens of Wellington Draft Management Plan.
 2. Action points
12. Next Meeting
Tuesday May 26 2014 in Te Mahanga Committee Room one

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Action Points

Action points from 29 April	Person responsible	Status
Meeting with Parliamentary Services.	Paula	
The AAG are to read Transport Paper provided by Tass and give any feedback for a submission due 9 th of May.	AAG	Have an extension to Monday 12th
Feedback on the draft Annual report on Loomio	AAG/Jason/ Michael	
Julia/Jason want to set up a meeting with parks and Gardens to discuss the lack of fenced dog parks.	Julia/Jason	
AAG to review housing information on Loomio.	AAG/Lisa	
Advisory Group review. AAG to comment on draft terms of reference when it is sent out.	AAG	Delayed

Action points from 25 March	Person responsible	Status
Lisa to follow up the use of the Accessible checklist written for Events.	Lisa	Not done
Lisa to send email with information about Braille signage etc that was sent to Stephen Harte to Michael and Lee and set up a meeting with him.	Lisa	Awaiting dates from Jason

Action points from 25 February	Person responsible	Status
3C bar toilets - Jason and Kendall to follow up	Jason and Kendall	?

Action points from 17 December	Person responsible	Status
Lisa to provide feedback on the forum evaluation and process going forward	Lisa	Awaiting final report

Action points from 25 November	Person responsible	Status
Lisa to organise Richard to come back in 4 – 6 months	Lisa	Due in June

ACCESSIBILITY ADVISORY GROUP

**Tuesday April 29 2014 in Te Mahanga Committee Room One, Wakefield Street
5.30pm to 7.30pm**

1. Present

- Members Jason Strawbridge, Kendall Akhurst, Julia Mosen, Alan Royal, Paula Booth, Christine O'Sullivan, Lee Rutene, Tim Pate, Shannon Krogmann, Jackie Buckley.
- Apologies Michael Bealing.
- Councillors Cr David Lee
- Council officers Lisa Matthews, Greg Orchard, Mark Jones
- Guests Tass Larsen, Manager, Projects and Planning, Public Transport at Greater Wellington Regional Council

2. Welcome from the Chair

Welcome to Jackie Buckley.

3. Conflict of Interest

None

4. Wellington Greater Regional Council's Draft Transport Plan

Presentation:

- It is a statutory requirement to produce this plan as a summary of GWRC's overall approach public transport at a point in time.
- GWRC sees value getting feedback from the AAG and hearing any issues relating to accessibility.
- Goals of the draft plan is to:
 - to increase use,
 - to increase accessibility.
- Need for an increasing level of co-ordination with local councils.
- GWRC has Identified the need to improve:
 - accessible information,
 - day to day service information,
 - identify where information isn't that great and how we can address.
- Vehicles
 - All new vehicles will be of an increasing highly standard.
 - All the buses will be 100% wheelchair accessible by 2016. They are increasing the rate that they modernise,
 - all electric trains will be Matangi which will increase accessibility,
 - Work will progress around stations.
- Mobility programme
 - no change,
 - Fares structure will simple and easier.
 -
- Tass thanked for highlighting the accessible issues of the draft plan for the AAG.

Discussion:

- Currently many bus drivers not willing to help people in wheel chairs.
 - GWRC plan for improving customer service is:
 - Immediately – the Bus company is carrying out a training programme right now
 - Long term – the contract comes up for renewal in 2017. It will have with stricter controls on training and sanctions if incidents happen.
- Issues with taxi drivers and the mobility scheme.
 - Tass Larsen is not familiar with the formal contractual arrangements of taxis but encouraged the group to include that in the AAG's submission.
- Weight limit for wheelchairs allowed on buses. Difficult for motorised wheelchairs.
 - Currently NZTA defines the size of wheelchairs that are allowed on buses. AAG are welcome to raise this in their submission. GWRC would have to apply for an exception and is happy to do so.
- The Taxi Mobility Scheme has a \$40 limit which is difficult for people travelling long distances, for example from the Hutt to the airport.
 - Not currently on table but please submit on this also.
- Bus Shelters – question around accessibility
 - Stops/Shelters are Wellington City Council's responsibility and they have a programme of updating,
 - Prioritising bus shelters for people travelling to work.
- The AAG should follow up Tass Larsen if have any questions

Action:

- The AAG are to read Transport Paper provided by Tass and give any feedback for a submission due 9th of May. The paper and the discussion will be posted on Loomio.

5. Wellington City Council Advisory group review

Presentation:

- The review has been focused on making the groups even better.
- A draft Terms of Reference will be sent to the AAG very soon and any comments are needed by the 7th of May and it is going to the Governance, Finance and Planning Committee on the 21st of May.

Questions:

- How are the AAG's priorities going to be set?
- What happens to balance out the workload of the group?
- How will staff be encouraged to change their behaviour? This will require buy-in.

Action:

- Lisa to send PowerPoint presentation to the whole group.
- AAG to give feedback before 7 May.

6. Accessibility Advisor report

- Kerb cuts – there seems to be a disconnect regarding the design of kerb cuts between Urban Design and Roading. Roading have a design guide but the final product sometimes doesn't reflect that. The Design guide will be updated and

become part of Urban Design's design guide. It will include examples of "why" the kerb cuts should be made in a certain way so contactors will understand. If the guide can't be met then there will be an explanation of why.

- Mobility scooters are now in new locations.
- Accessible Map is nearing completion. AAG will receive a draft copy to review before next meeting. Not sure if this will include online but will try.
- Accessible Wellington Action plan report in the Annual Report. This includes what the Council has done to meet the Action Plan. After this is released, then the Accessibility Advisor will look at Key Performance Indicators for the plan to meet.
- Customer Service has undertaken mental health training
- Regularly responding to Mobility Parks requests.

Discussion:

- How will the Accessible Map be updated?
 - Not an ongoing basis – generally every 3 years
- But information could be collected for the update or there could be ways to update on line. Also the map will be dated so people know how old.
- Elizabeth was congratulated for her work.
- She was also advised to forward a link of how to make accessible apps (IOS guidelines) to IT, Publication and Design and the WebCentre.

7. AAG Annual Report

Discussion

- Draft available for the AAG to finalise. This needs to be complete by next week.
- Members thought the Loomio process was excellent but some people weren't getting email notification
- The draft will be put on Loomio and people can make changes and/or vote for proposal.
- Wellington Waterfront Ltd needs to be added to the list of relationships. WF
- There is a page of achievements included.

Action:

- **Lisa** to resend Lee the link and send the email notification information to the group.
- **AAG** to finalise report.

8. Accessible Wellington Forum

- Apologies from Julia.
- Paula and Tim are unsure whether can attend.
- Jackie will arrive late.
- AAG members will facilitate the discussion groups with Council staff acting as note takers.

Action:

- **Paula** to email the invitation to the refugees with disabilities group.
- **Lisa** to send out the information on the facilitators' role.

9. Matters arising/Adoption of minutes

Approved Lee/Julia

Matters arising/action points

- Un- minuted queries from last time – reported on by Greg Orchard
 - Community centre doors heavy –let Elizabeth know.
 - Only fenced dog park is Cog Park which was actually funded by externals.
 - Westpac Stadium was surprised by query regarding drop off point – contrary to policy. Mark Nunce is the contact.
 - 2 accessible parks mentioned are being removed.
- Greg thanked for his contribution.
- Outstanding action points:
 - Housing document needs to be finished. It can be done on Loomio. The suggested stakeholders have already been sent to Policy.
 - Earthquake prone submission submitted.
 - Julia can no longer attend Safe and sustainable Reference Group.

Action:

- **Julia/Jason** want to set up a meeting with parks and Gardens to discuss the lack of fenced dog parks. It is a health and safety issue.
- **Lisa** to send out information on Safe and sustainable Reference Group for **AAG** to review for a new representative
- **Lisa** to send out Earthquake prone submission.
- **AAG** to review Housing information on Loomio.

10. Project reports

- Braille signage and City Housing. Julia met with staff and made some suggestions around Braille signage. A successful meeting with some cheaper alternative explored.
- Meeting with Parliamentary Services. **Paula** to organise.

11. Other business (10 Mins)

1. Correspondence - invitation to submit to Botanic Gardens of Wellington Draft Management Plan.

Action: Jason to send a standard submission alerting to them to accessibility – closes June 3rd.

12. Next Meeting

Tuesday May 27 2014 in Te Mahanga Committee Room one