

## **ACCESSIBILITY ADVISORY GROUP**

Tuesday 24 September 2013 in Te Mahanga Committee Room One,  
Wakefield Street 5.30 to 7.30pm

### **AGENDA**

- 1. Present**
- 2. Welcome from the Chair**  
Apologies - Shannon Krogmann
- 3. Conflict of interest**
- 4. Matters arising/Adoption of minutes (10 minutes)**
- 5. Memorial Park (20 minutes)**  
Jason Harrison, Park Manager, Memorial Park Alliance
- 6. Update from Be Accessible (15 minutes)**  
Ross Livingstone, Be Accessible Wellington
- 7. Reportback from submission session (15 minutes)**  
Angela Vanderpoel and Julia Mosen
- 8. Follow up from Planning Session (15 minutes)**
- 9. Sub-group reportback (10 minutes)**
- 10. Other business**
- 11. Next Meeting**  
Tuesday 29 October 2013 in Te Mahanga Committee Room One

## **RECORD OF MEETING: ACCESSIBILITY ADVISORY GROUP**

Tuesday 24 September 2013 in Te Mahanga Committee Room One,  
Wakefield Street 5.30 to 7.30pm

### **1. Present**

- Members Lachlan MacKay, Julia Mosen, Alan Royal, Jason Strawbridge, Michael Bealing, Angela Vanderpoel, Kendall Akhurst
- Apologies Paula Booth, Shannon Krogmann, Iona Pannett for lateness.
- Councillors Iona Pannett.
- Council officers Lisa Matthews, Elizabeth St John-Ives.
- Guests Jason Harrison, Memorial Park Alliance, Ross Livingstone, Be Accessible.

### **2. Welcome from the Chair**

### **3. Conflict of interest**

None.

### **4. Memorial Park**

Presentation:

- Detailed design has started and will be finished by the end of the year and then work will begin in the new year.
- There have been some changes made to the concept design including the deletion of the toilet block due to budget.
- There may be toilets at other locations and a later time.
- There may be other changes to the concept design.
- There is a potential for a Barrier Free Audit also.
- It will be difficult to make changes once the detailed design has been locked in.
- There will be a community forum before the end of the year on the design and stakeholders will be consulted on the detailed design – limited change however.

Discussion:

- Could be useful to lobby the Alliance but mainly the Ministry of Culture and Heritage to use accessible portable toilets for events. Useful point for their manual.
- Geoff Swainson (Council – transport) is the contact.
- AAG walkabout at the site yet to be scheduled – provisionally October 23rd.

- Barrier Free audit would be useful to use as a check on the design before going ahead. AAG can provide a lived experience perspective to the detailed design so it would be useful for AAG to see the final design.
- Temporary access currently good around the site except for a white pole that could hinder access (heading towards Webb St).

Action:

- **Subgroup** to follow up on lobbying Culture and Heritage through Geoff Swainson
- The detailed design may be presented at the next AAG meeting. **Lisa** to liaise with Jason Harrison.
- Walkabout to be confirmed. **Lisa** to liaise with Jason Harrison.

## 5. Update from Be Accessible

Presentation:

- Ross Livingstone gave a presentation on Be Accessible and an update on the work of Be Accessible for the year and from the Accessible forum.
- Workbridge picked up a work programme from the forum.
- The Employers' Disability Network has now been consumed by Be Accessible and is now called Be. Employed. The membership is made up of large corporates. It is difficult work but Be. Accessible is trying to drive a programme of work including how do they engage with employers, recruiters and assisted employment agencies.
- Accessible venues e.g. cafés – cost of \$499 is a barrier to some business who can't see the intangible rewards (e.g. increased customer flow). This programme has received funding from the Council and the cost has been reduced to \$299. There will be more promotion and Be. Are aiming to get 15 cafes signed up by December.

## 6. Reportback from submission session

Discussion:

- Given by Andrew Stitt, Manager of Policy.
- Focus on AAG's concerns and the point of difference from AAG perspective.
- Simplicity – use headings.
- Don't attack Council.
- Put up ideas and solutions.
- Get in the head of councillors and understand constraints.
- Be reasonable, willing to compromise and become trusted advisors.
- AAG don't need to re-establish credentials – already well regarded.
- Take one position so get consensus or just a couple of points.
- Oral submissions – save time for questions and answers.
- Oral submissions are useful part of democratic process.
- Don't be afraid to challenge (Iona Pannett).

Action:

- **Lisa** to send out PowerPoint that was presented.
- **Lisa** to update submission template.

## 7. Follow up from Planning Session

Discussion:

- Annual Plan signed off with the addition of the Annual Forum.
- The purpose of the forum needs to be reviewed and a decision to be made on when the most appropriate is December/March

#### **Action**

- **Robert** to set up a meeting to discuss.

#### **8. Matters arising/Adoption of minutes**

Minutes of last meeting approved.

Kendall/Robert

#### **9. AAG Sub-groups and reportback**

Governance:

Submitted on the Engagement Policy and Julia attended the oral submission meeting. The policy goal was extended to include accessibility with an amendment by Iona Pannett. In the future the AAG should continue to lobby the Councillor with the Community Engagement portfolio and other councillors.

Arts and Culture and Social and Recreation:

Nothing to report.

Accessible Environment and Transport:

- Spine study due on the 30<sup>th</sup>. Jason will resend information for everyone to do their section.
- Paula and Jason met with Building Consents (Ross McCarthy and Leonie Watson). There are new staff and the old champions have gone. There is a lack of technical knowledge that is required. The AAG has to continue to follow up.

Action: **Lisa** to follow up the proposed second meeting.

- Wellington Waterfront walk about. Concern regarding being called a Universal audit when in fact it was a walkabout with only four people with impairments.

Action: **Lisa** to follow up and make clear.

#### **10. Other business**

1. Iona Pannett is stepping down as Councillor Liaison for AAG at election. The group thanked her for her work and support of the AAG. She responded by saying that it has been a pleasure and that the group had made some gains over the six years she has been in the position. She will always be an advocate for accessibility and AAG if elected again.
2. Election of chair/co-chair at the next meeting. Robert (Lachlan) MacKay noted that he was stepping down after two years. He prefers the co-chair system as it encourages one experienced person to mentor an inexperienced one.

Action: **Everyone** to consider elections and the next chair/co-chair

## **11. Next Meeting**

Tuesday 29 October 2013 in Te Mahanga Committee Room One

### Action points from 24 September 2013

Actions	Person responsible
<ul style="list-style-type: none"> <li>• <b>Subgroup</b> to follow up on lobbying Culture and Heritage about accessible toilets through Geoff Swainson</li> <li>• The detailed design may be presented at the next AAG meeting. <b>Lisa</b> to liaise with Jason Harrison.</li> <li>• Walkabout to be confirmed. <b>Lisa</b> to liaise with Jason Harrison.</li> </ul>	<p><b>Accessible Environment and Transport Subgroup</b></p> <p><b>Lisa Matthews</b></p> <p><b>Lisa Matthews</b></p>
<ul style="list-style-type: none"> <li>• <b>Lisa</b> to send out PowerPoint that was presented.</li> <li>• <b>Lisa</b> to update submission template</li> </ul>	<p><b>Lisa Matthews</b></p>
<ul style="list-style-type: none"> <li>• <b>Robert</b> to set up a meeting to discuss</li> </ul>	<p><b>Robert MacKay</b></p>
<ul style="list-style-type: none"> <li>• <b>Lisa</b> to follow up the proposed second meeting with Building Consents</li> <li>• <b>Lisa</b> to follow up and make clear concerns regarding Waterfront walkabout being called a Universal audit when in fact it was a walkabout with only four people with impairments.</li> </ul>	<p><b>Lisa Matthews</b></p>
<p><b>Everyone</b> to consider elections and the next chair/co-chair</p>	<p><b>Everyone</b></p>

### Action Points from 30 July 2013

Actions	Person responsible
<p><b>Lisa</b> to find out what is happening with the Terms of Reference review</p>	<p><b>Lisa Matthews</b></p>

## SUB-GROUPS AND MEMBERSHIP

**Accessible Environment and transport** (including urban design, open spaces)

**Jason**, Kendall, Julia, Robert, Angela, Michael, Paula

**Economic development and governance**

**Alan**, Julia, Robert, Kendall, Michael

**Arts and Culture and Social and Recreation**

**Angela**, Kendall, Julia, Shannon, Paula