

ACCESSIBILITY ADVISORY GROUP

Tuesday 25th of September in Committee Room One, Wakefield Street 5.30 to 7.30pm

AGENDA

- 1. Present**
- 2. Welcome from the Chair**
- 3. Matters arising/Adoption of minutes**
- 4. Forum and branding**
Sandra Crews, Consultation and Engagement and Barbara Burke, Communication and Marketing
- 5. Conflict of interest**
- 6. AAG Sub-groups follow up and reports**
- 7. Other business**
- 8. Next Meeting**
Tuesday 30th October in Committee Room One

RECORD OF MEETING: ACCESSIBILITY ADVISORY GROUP

Tuesday 25th of September in Committee Room Two, Wakefield Street 5.30 to 7.30pm

1. Present

- Members: Jason Strawbridge, Kendall Akhurst (Co- Chair), Lachlan Mackay (Co- Chair), Alan Royal, Linda Hobman, Rosemary Cole, Angela Vanderpoel, Julia Mosen, Shannon Morris
- Council Officers: Lisa Matthews, Sandra Crews, Barbara Burke
- Councillors: Iona Pannett
- Guests:
- Interpreters:
- Minutes:

2. Welcome from the Chair

- Apologies: for lateness from Iona Pannett, Angela Vanderpoel

3. Adoption of Minutes

Minutes of last meeting August 28th approved Rosemary/Julia

4. Accessible Wellington Forum

Discussion – Branding

Council Branding outlined and rough drafts of the forum posters presented.

Discussion – forum

Purpose

- Create an awareness that there are people available to work that can handle normal jobs!
- Positive, solution focussed event with AAG driving the content and format
- How to work with people with impairments, getting the best out them
- Get message across that anyone could have workplace accessibility needs due to accidents and sports injuries
- Celebration of accessibility
- Too many people not working
- Employment particularly difficult for Deaf community.
- Some see this as an awareness opportunity
- Accessibility in the workplace, getting around, lifts/emergencies, H&S preparedness, helping people with access
- Accessibility to buildings/workplace
- How can we help us to help you?
- Retention of staff, accessible buildings
- People with impairments are generally loyal, stay long term.

Format

- MC - Co-Chairs (bookends)
- Performance - Kapahaka
- Band/singer (Maurice?)
- Report back – AAG – officers/note takers assist with key points from discussion for them (brief note takers)
- Accessible docs for forum, Julia referred to people who are partially sighted, colours and backgrounds problematic. Everything at forum should be best practice
- Employment packs for employers and for participants. Draw on existing community resources
- Discussion groups tables for each area/owners? Participants/employers/officer (note taker)/AAG (facilitator) at table.
- Interactive pods set up with “show how to use” , open eyes of employers and other participants e.g. display/assisted technology
- Information to support technology, engage with technology, learning for all participants
- Telstra clear – technology?

Work with

- Be. Accessible
- Workbridge – could help with pod set up and tools people use in workplace
- Mayors office, connection to Economic Development Strategy
- Sponsors to assist with employment packs for employers and for participants. Draw on existed community resources
- Deaf resources – Deaf Aotearoa, Awareness, Visual impairments, wheel chair
- Attendees: WINZ – big changes to resources, displays; Workbridge, hospital, banks. University, small businesses, chamber of commerce
- Ross good resource
- AAG happy to send email invites to networks
- Divide jobs up between all members.

Communication tools

- Video promotion of forum similar to the video of the AWAP consultation on website. Shannon and interpreter with subtitles would be a useful way to get forum message across to not only to the Deaf community but to everyone else. (see Be Accessible video)
- Want to advertise on Access Radio.

Guest list

- AAG supports reaching out to people who they don't usually reach.
- AAG wants to attract new people to make more connections with community groups and also individuals
- Iona supports inviting wider group of people don't go via normal invite list, expand it further, ask business re access people
- Guest speaker – who? Mark Bagshaw, other ideas, Paralympic?

Action

- To start a key target invite list via email

ALL

5. Conflict of interest

Discussion

- Video describing conflict of interest and advisory groups to be shown – didn't work so link to be sent out.
- AAG members required to sign a conflict of interest form each year. Awaiting some forms.

Action

- Video link to be sent to members
 - Remaining members to return forms
 - Feedback on video to be given by members
- Lisa**
Jason, Alan, Kendall, Julia, Angela
ALL

7. AAG Sub-groups follow up and reports

Economic development and governance

- Nothing to report

Arts and Culture and Social and Recreation

- Nothing to report

Accessible Environment and transport

- Town Belt management plan is coming up for consultation. AAG's previous submission was not reflected in the final Town Belt principles so will send stronger message in this consultation round.
- Greater Wellington Regional Council Accessibility Reference Group meeting (Jason). GWRC are not thinking about accessibility with the Hutt River stop banks. They are trying to prevent cars from driving them so are putting posts in the middle of paths and preventing access for people due to restricted width. NZ Bus are training their drivers more and introducing a tracking system so if there are any complaints they can track the driver responsible

8. Other business

Report back from Safe and Sustainable Transport Reference Group (Rosemary)

- Tabled two reports: Safe and Sustainable Transport Reference Group September report and Khandallah School Travel Plan: One year follow up survey.

Article regarding parking problems at McMillan Court in Newlands regarding time limits on parking limits. AAG gave advice regarding design of upgrade.

- Lisa to follow up
- Lisa**

9. Next Meeting

Tuesday 30th of October in Committee Room One

Appendix 1

Follow up actions

From 25 September

Action

- To start a key target invite list via email
- ALL**

- Feedback on conflict of interest video to be given by members **ALL**
- Lisa to follow up on Newlands article regarding parking **Lisa**

From July 31

- Safe and Sustainable transport reference group – a representative from AAG to be appointed at next meeting
- Lisa will talk with Lucie Derosiers about how to capture accessibility guidance into the 'public space design manual' to ensure it is considered in all projects

From June 26th

- Work on mayoral letter to the Ministry regarding the lack of legislation in temporary works. Jason to work on with Iona

From April 24th

- Lisa to check whether a Council advisory group can or should have such a disclaimer to protect itself from repercussions of advice. Lisa

From March 27th meeting

- Lisa to clarify Council's responsibility for the timing on traffic lights for pedestrians. Lisa

From February 28th 2012

- Problem intersection identified on Willis St by Julia and an offer to show officers why. Lisa to pass on details to Steve Spence. Lisa
- Accessible Environment subgroup to follow up with bus shelter design. Lisa to get contact details of officer responsible. Lisa
- AAG minutes to be sent to the GWRC Accessibility Reference Group in the future. Lisa to organise. Lisa

APPENDIX 2

SUB-GROUPS AND MEMBERSHIP

Accessible Environment and transport (including urban design, open spaces)
Jason, Kendall, Julia, Rosemary, Lachlan, Angela

Economic development and governance
Alan, Julia, Lachlan, Kendall

Arts and Culture and Social and Recreation
Angela, Linda, Kendall, Rosemary, Julia, Shannon