

**AGENDA: ACCESSIBILITY ADVISORY GROUP**

Meeting of 26 July 2011, Committee Room 1, 101 Wakefield Street, 5.30 to 7.30 pm

1. **Present**
2. **Welcome from the Chair (2 min)**
3. **Adoption of Minutes (2 min)**
4. **City Arts (Martin Rogers) - Activities to increase accessibility and inclusion. (e.g. participation, companion cards, captioning, signing, etc)**
5. **Arts and Culture Strategy review (Aroha Rangi) including hearing preliminary views on Public Art Policy review**
6. **Kilbirnie Upgrade Planning (Sophie Burt - UD)**
7. **Wellington 2040 submission update [Jason] (5 min)**
8. **Report from the Chair [Thomas] (10 min)**
9. **Questions to AAG follow-up actions (See Appendix 2) (5 min)**
10. **Questions to AAG Sub-group reports (See below) (5 min)**
11. **Other business (5 min)**
  - **Building consents**
  - **Advertising vacancy**

## RECORD OF MEETING: ACCESSIBILITY ADVISORY GROUP

Meeting of 26 July 2011, Committee Room 1, 101 Wakefield Street, 5.30 to 7.30 pm

### 1. Present

- Members: Thomas Bryan (Chair), Alan Royal, Linda Hobman, Rosemary Cole, Angela Vanderpoel, Kendal Akhurst, Jason Strawbridge
- Council Officers: Lisa Matthews, Martin Rogers, Aroha Rangi, Sophie Burt
- Councillors: Iona Pannett
- Guests:
- Interpreters: None
- Minutes: Lorraine Guthrie

### 2. Welcome from the Chair (2 min)

- Apologies: Lisette Wesseling

### 3. Adoption of Minutes (2 min)

- Minutes of the 28 June 2011 meeting were adopted. (Angela/Rosemary)
- Appendix 2, site visit for Kilbirnie sports centre has not yet happened

### 4. City Arts (Martin Rogers) - Activities to increase accessibility and inclusion. (e.g. participation, companion cards, captioning, signing, etc)

Questions for the presenter

- What do you consider are the current barriers to accessibility and inclusion in the arts for disabled people
- Does WCC currently require those who seek grants to provide some major accessibility innovations and activities in order to get those grants?
- Is there some way Council can publically applaud and reward Downstage theatre for providing audio description for blind people? They have set an excellent example and perhaps Council could feature them in a publication to show others it can be done.

Discussion

- Awareness that communication about arts and culture activity is a barrier - that is, not all websites etc are accessible
- Access to venues where activity is taking place can be a barrier. This is why organisations that are receive regular Council funding are expected to use accessible venues.
- Another barrier is that the content of the arts experience may not be accessible for some people and so Council is encouraging and supporting arts organisations to provide access through signed performances etc. A key issue is to ensure that the arts organisations find out which experiences people would like to be accessible. This is why Council has been facilitating contact between arts organisation and local accessibility organisations.
- Another key area is -Access to active participation in creative experiences – ensuring that there are ways and groups to support all people to actively participate in cultural experiences

- Council been working with groups to raise awareness, in current contracts groups will be required to create and implement an accessibility action plans and strategies – most see the value and importance of the process
- Concern was expressed by AAG members at the lack of Council presence at recent events, in particular, to an Audio description set of workshops and a session on web accessibility.

## **5. Arts and Culture Strategy review (Aroha Rangi) including hearing preliminary views on Public Art Policy review**

Questions for the presenter

- Aroha presented the strategy

Discussion

- Is Council going to help groups develop access strategies and plans? May be some initial investment in training and time but Council expectation is that it will be incorporated naturally.
- There are workshops in early August with art groups
- Draft out for public consultation 19 September

Action

- The draft will be circulated next week to Economy and Cultural Wellbeing subgroup for them to comment

## **6. Kilbirnie Upgrade Planning (Sophie Burtt - UD)**

Questions for the presenter

- Will the walkways have ramps and rails?
- Cycle way and walk way – will there be lanes?

Discussion

- Lacking a sense of identity and a centre
- Range of people using the spaces, young, old etc
- Lack of public spaces
- Lack of shelter for cold and wind
- Accessibility, spaces, footpaths etc improvement planned
- How to reconnect to main Wellington centre
- Design principles – identity, vibrancy, social, safety (lighting and access), accessibility and connectivity
- Public space plan consultation – panel will get another chance to comment

Action

- Panel asked to comment on - Crossings, public transport, crossings, textural and colour changes
- Sub group to forward feedback on key areas – by mid August at latest

## **7. Wellington 2040 submission coordination [Jason] (5 min)**

Discussion

- Document reads well
- Wording is positive, accessibility is included
- A little extra input specifically related to 'accessibility' as the panel view it

- The document itself and accessibility – size of print, website accessibility etc
- All major implementation plans for Council should come to panel for review
- Implementation plans – they are the place to extensively comment

#### Action

- Jason to make comment on the accessibility of the document
- Panel to forward any new comments to Jason asap
- Lisa to check whether Oral submissions are permitted – circulate to panel

### **8. Report from the Chair (Thomas) (10 min)**

#### Discussion

- Confirmation of next meeting's agenda
- Thomas raised concerns at lack of attendance by Council officers to invitations given
- Sending submissions – if individuals want to forward a submission they do it individually, not under the heading of the group – unless the group has read and agreed

#### Actions

- Lisa to raise the attendance issue with Wendy
- Thomas will follow up with the grants team on attendance issues
- September 19 – submission on town belt – subcommittee to provide a draft submission
- Town Belt workshops are available for members, contact Lisa in person or by facebook

### **9. Officer's Report (Lisa) (10 min)**

#### Discussion

- Appointment progress – recruiting for 1 person only, currently advertising via networks
- Older persons strategy – Colin Drew from Policy cannot attend the next meeting as planned, but he will talk with the sub group (social services).
- Accessibility action plan is due for formal consultation – Consultation and Engagement team has been asked to run the consultation process. How would the group like to contribute to that? Is there a need?

#### Action

- Lisa will send out the text of the advertisement for panel to circulate
- Lisa is currently forming the interview panel and will be seeking volunteers
- Angela, Rosemary and Linda require paper copies of the papers – Lisa to ensure they are posted out before the meeting
- Accessibility action plan – Lisa to prepare a consultation and feedback plan to discuss with the group
- Lisa will arrange for Colin to write a brief about older persons policy and meet with the subcommittee.

### **10. Questions to AAG follow-up actions (See Appendix 2) (5 min)**

#### Discussion

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Action

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### **11. Questions to AAG Sub-group reports (See below) (5 min)**

Discussion

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Action

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### **12. Other business (5 min)**

Discussion

- Adult dyslexia support group – Rosemary shared what she had learned about the group
- Council priorities – resource consent issue has been followed up – practical resolution in place (Jason)
- Restaurant association – Jason to follow up

### **Sub-group reports**

*[Sub-group contact people are asked to email in an update on sub-group activity since the previous meeting, a week in advance for inclusion with the 'agenda'.]*

#### **NEW SUB-GROUPS AND MEMBERSHIP**

**Governance and Engagement** [Including: participation, communication, annual forum, information technology]

**Lisette, Alan, Linda**

- None
- 2040 plan, poor accessibility

**Environment, Transport and Urban Development** [Including: parking, roads, bus lanes, public transport, natural environment, parks, waste, building, planning, parks and transport]

**Jason, Thomas, Kendall, Angela**

- Jason is working on the 2040 strategy submission
- Thomas is working on the GWRC Public Transport Plan  
Barriers to access discussed with GWRC, currently working on a submission
- Kendal is attending the basin flyover meeting this weekend for us.

Concern over shared driveways – Kendall to follow up

Suggest a meeting is held with NZTA – to discuss concerns and issues and in particular will it make Wellington more accessible? Look also at the stages of development and how economics will impact on the progress.

Iona will forward the options document to Thomas for review

GWRC will be reviewing buses later in the year – committee will comment

4 August – Council will debate 40km limit in all roads accept for arterials – Iona will forward the discussion paper

Mobility parking - CCS restricting the number of parking permits and other initiatives

**Action** - meeting is held with NZTA. Lisa to organise

**Economy and Cultural Wellbeing** [Including: arts, access, employment, events, economy, museums, employment, (Rosemary – DAP, Kendall – Wellington 2040, Jason – Restaurant article, Lisette and Kendall - RWC)]

**Rosemary, Lisette, Kendall, Linda, Jason**

- None

**Social Services and Recreation** [Including: Jason – employment and recreation,

Rosemary - emergency preparedness and access to services, Angela – housing and homelessness]

**Angela, Rosemary, Jason**

Meeting closed at 7.30 pm

Next Meeting  
30 August 2011  
In Committee Room 1

## APPENDIX 1

### **AAG MEETINGS PROGRAMME (the last Tuesday of each month)**

#### **30 August [Committee Room 1]**

- Communications (Trina Saffioti, Manager, External Communications) TBC

#### **27 September [Committee Room 1]**

- Planning for annual forum/workshops
- Regional Council Bus Review– Tass Larsen (WCC)

#### **25 October [Committee Room 1]**

- Preparation for annual AAG report to SPC
- Planning for 2012

#### **29 November [Committee Room 1]**

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#### **20 December [Committee Room 2]**

- Annual forum/workshops

## Draft Sub-group Forward Programme for discussion on 28 June

### Overarching work streams:

- Wellington 2040 City Strategy
- Accessibility Action Plan

Governance and Engagement	Proposed Timing							
	June	July	Aug	Sept	Oct	Nov	Dec	2012
Review of Council's Engagement Framework (includes revised ToR for Advisory Groups) [TBC]								
Various submissions, yet to be scheduled								
<i>Performance indicators related to services for people with impairments</i>								
<i>Web-ready and Print-print documents for accessibility</i>								
<i>Presentation guidelines (for AAG)</i>								
<i>Older Person's Policy (input to scoping paper due to SPC in August)</i>								
<i>Council style guide for accessibility</i>								

Environment, Transport and Urban Development	Proposed Timing							
	June	July	Aug	Sept	Oct	Nov	Dec	2012
<b>Environment</b> Jason								
Review of Capital Spaces – Open Space Strategy for Wellington [scoping report]			11					
<b>Transport</b> Kendall, Thomas								
Bylaws – (technical traffic and parking issues) [submissions report 8 Sept]				22				
<i>Ngauranga to Airport [GWRC]</i>								
<i>Lambton Interchange</i>								
<i>Hutt Corridor</i>								
<i>Golden mile – Cuba St</i>								
<b>Urban Development</b> Angela								
Kilbirnie Town Centre Plan - implementation				22				
Wellington 2040 – Central City Framework [TBC]								
<i>Building Act interpretation and promotion of accessibility</i>								

Economy and Arts/Culture	Proposed Timing							
	June	July	Aug	Sept	Oct	Nov	Dec	2012
<b>Economy</b>								
Review of Events Strategy 2003 (including community events) [Scoping report]							8	
Wellington 2040 City Strategy [TBC]								

<b>Cultural Wellbeing</b>								
Arts and Culture Policy [TBC]				?				
Public Arts Policy					6			
<i>Accessible Arts Forum (request visit from Martin Rodgers, Manager, City Arts)</i>								
<i>Re-engagement with PWT</i>								

<b>Social Services and Recreation</b>	<b>Proposed Timing</b>							
	June	July	Aug	Sept	Oct	Nov	Dec	2012
Older Persons Policy [TBC]								
Recreation Strategy						10		
Accessibility Action Plan			18				?	



**FOLLOW-UP ACTIONS**

## General

- Members to send Lisa any focus questions for presenters 3 weeks prior to their presentation. Ken/Jenny to brief presenters.

**FROM 28 June 2011**

- Jon to provide statistics about Lower Cuba street complaints, and both pre-emptive and responsive actions taken Jon
- AAG to encourage the public to log issues with the contact centre and can also log issues they become aware of or if they are concerned at the timeliness of response. Any AAG contact with Jon should go through Jason as Contact Person for the Transport etc. sub-group All
- Sub-group to become involved more closely with the Mirimar project Sub-group
- Lisa to ensure AAG receive hard copies of the 2040 plan. Jason to review the central city framework (within the plan) and draft a submission from the AAG. AAG members to provide their comment to Jason. Jenny to ensure the website at Council has the necessary accessibility tools All, Lisa, Jenny
- Agenda to be revised Done
- Sub group to follow up with the restaurant association Jason
- Lisa to circulate the older persons policy to AAG members See link below
- Alan will draft a submission on the digital strategy and circulate to members for comment Alan
- Jenny will circulate an organisational structure of the new positions, with names and titles Jenny, Lisa
- Please send in feedback on the draft engagement process discussion document All
- Please send in feedback on the draft Forward Programme All
- Lisa to advertise vacant position on AAG Lisa (underway)

**FROM EARLIER**

- Arrange site visit to Kilbirnie Indoor Community Sports Centre Julian Todd
- Consider how to improve focus of future officer presentations (e.g. What are the issues around accessibility. What is being done to make the project accessible? What was learnt from past experience? What input is sought from AAG members?)  
Lisa/Alan/Thomas – timing being considered by Jenny
- Read the Older Person Policy in preparation for later review  
<http://www.wellington.govt.nz/plans/policies/olderpersons/index.html> All