
REPORT 1

**DISTRICT LICENSING COMMITTEE QUARTERLY REPORT:
MARCH 2014**

1. Purpose of report

This report informs Council of the activities of its District Licensing Committees.

This report summarises alcohol licensing applications considered and determined by District Licensing Committees during the period 1 January 2014 to 31 March 2014.

2. Executive summary

In the period 1 January 2014 to 31 March 2014, the District Licensing Committee Chairpersons considered and determined 243 unopposed applications. There have been 5 meetings of the District Licensing Committees during that period at which 12 Temporary Authorities were decided. There has been one public hearing of the District Licensing Committee in that time at which three opposed manager's certificates were decided.

No applications of significant public interest or strongly contested were considered by the District Licensing Committees, and no significant decisions were made or guidance given by the Alcohol Regulatory and Licensing Authority, from 1 January to 31 March 2014.

The above largely reflects the recent establishment of the District Licensing Committees (from 18 December 2013).

3. Recommendation

Officers recommend that the Council:

1. *Receives the information.*

4. Background

District Licensing Committees are committees of Council established from 18 December 2013 under the Sale and Supply of Alcohol Act 2012 and in accordance with Council's *Terms of Reference and Delegations for the 2013/16 Triennium* adopted on 14 November 2013.

District Licensing Committees are responsible for considering and determining new and renewal applications for alcohol licences and managers' certificates. They are also responsible for considering and determining applications for on,

off or club licence variation and applications for the variation, suspension or cancellation of special licences.

Quarterly reporting on the activities of the District Licensing Committees and any matters of significance for the Council's alcohol management framework is required by the Secretary (see: *Terms of Reference and Delegations for the 2013/16 Triennium* and Publically Excluded Report 8 and Publically Excluded Minutes dated 14/11/13).

5. Discussion

5.1. Number of applications considered

A breakdown of licence and manager's certificate applications considered during the period 1 January 2014 to 31 March 2014 follows.

Application type		No. considered in Quarter	No. considered YTD
Manager's Certificate	Unopposed	133	133
	Opposed	3	3
Temporary Authority		12	12
Special Licence	Unopposed	74	74
	Opposed	0	0
On Licence	Unopposed	29	29
	Opposed	0	0
Off Licence	Unopposed	7	7
	Opposed	0	0
Club Licence	Unopposed	0	0
	Opposed	0	0
<i>Subtotals</i>	<i>Unopposed</i>	255	255
	<i>Opposed</i>	3	3
TOTAL		258	258

5.2. Commentary

No applications of significant public interest or that were strongly contested were received / decided by the District Licensing Committees during the relevant period. No significant decisions or guidance were issued by the Alcohol Regulatory and Licensing Authority during the relevant period. ARLA issued three Practice Directions, in relation to administrative matters only.

The above reflects the recent establishment of the District Licensing Committees (from 18 December 2013). Volumes of applications have increased

since the end of the reporting period. Council can expect statistics to differ in future.

Considerable work has been undertaken by the District Licensing Committees and the Secretariat since 18 December 2013 to establish due procedures for the processing and determination of licence applications. This includes development of template decisions, hearing processes, hearing room design, and resources for applicants and the public generally.

6. Conclusion

The DLC system is processing applications and issuing decisions, licences and manager's certificates efficiently. It has developed systems and procedures to support this. Council can expect to see increased numbers of applications and decisions in future reports, and more applications of significance and public interest.

Contact Officer: *Julie Sleep, Secretary District Licensing Committee*

SUPPORTING INFORMATION

1) Strategic fit / Strategic outcome

The operation of the District Licensing Committees supports the Council's responsibility for public places, as well as promoting the city's development through its Wellington Towards 2040: Smart Capital vision. The activities of the District Licensing Committees are particularly relevant to two goals in Smart Capital:

Dynamic central city – the central city will be a vibrant and creative place, helping Wellington to offer the lifestyle, entertainment and amenity of a much bigger city. The CBD will continue to drive the regional economy; and

People-centred city – Wellington's people-centred city will be healthy, vibrant, affordable and resilient, with a strong sense of identity and 'place' expressed through urban form, openness and accessibility for its current and future populations.

2) LTP/Annual Plan reference and long term financial impact

The requirement for the District Licensing Committees is set out in the Sale and Supply of Alcohol Act 2012. This project is contained in the Council's 2013/14 Annual Plan. There are no financial impacts recorded in this report.

3) Treaty of Waitangi considerations

Nil.

4) Decision-making

This report does not require a decision by Council.

5) Consultation

a) General consultation

N/A

b) Consultation with Maori

N/A

6) Legal implications

Where the District Licensing Committees' decisions and processes have been identified as having potentially significant legal consequences, Council's lawyers have been appropriately consulted.

7) Consistency with existing policy

District Licensing Committees' quarterly reporting is consistent with Council's Terms of Reference (see: Terms of Reference and Delegations for the 2013/16 Triennium and Publically Excluded Report 8 and Publically Excluded Minutes dated 14/11/13).