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**REPORT 3**  
(1215/11/IM)

**SETTING OF DATE FOR FIRST COUNCIL MEETING – 2013/2016  
TRIENNIUM**

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**1. Purpose of report**

The report recommends the setting of the dates for the first two Council meetings of the 2013/2016 triennium.

**2. Recommendations**

Officers recommend that the Council:

- 1. Receive the information.*
- 2. Agree that the first two meetings of Council for the 2013/2016 triennium be held in Committee Room 1, Ground Floor, Municipal Office Building, 101 Wakefield Street at 9.15am on Thursday 14 November 2013 and 9.15am on Thursday 19 December 2013.*

**3. Background**

The Local Government Act 2002 [Schedule 7, Clause 21(5)(d)] requires Council, at its first meeting following a triennial general election, to fix the date and time of the first meeting of the Council, or to adopt a schedule of meetings.

**4. Discussion**

A report recommending a schedule of council and committee meeting dates for the 2013/2016 triennium will be submitted for adoption at the Council meeting in December 2013.

In the meantime it is recommended that the first two meetings of Council for the 2013/2016 triennium be held in Committee Room 1, Ground Floor, Municipal Office Building, 101 Wakefield Street at 9.15am on Thursday 14 November 2013 and 9.15am on Thursday 19 December 2013.

**4.1 Consultation and Engagement**

None required.

**4.2 Financial considerations**

There are no financial considerations.

#### **4.3 *Climate change impacts and considerations***

There are no climate change impacts or considerations.

#### **4.4 *Long-term plan considerations***

No long term plan considerations are required.

### **5. Conclusion**

The Council is required to set the date of its first meeting of the 2013/2016 triennium at its inaugural meeting on 30 October 2013.

Contact Officer: *Anusha Guler, Manager Democratic Services*

## Supporting Information

**1) Strategic Fit / Strategic Outcome**

*This project supports Outcome 7.2.B – More actively engaged: Wellington will operate an open and honest decision making process that generates confidence and trust in the democratic system.*

**2) LTP/Annual Plan reference and long term financial impact**

*This project relates to C534: Elections, Governance and Democratic Process.*

**3) Treaty of Waitangi considerations**

*There are no particular Treaty of Waitangi considerations.*

**4) Decision-Making**

*This is not a significant decision.*

**5) Consultation**

**a) General Consultation**

*Not applicable.*

**b) Consultation with Maori**

*Not applicable.*

**6) Legal Implications**

*This report is consistent with the provisions of the Local Government Act 2002.*

**7) Consistency with existing policy**

*This report is consistent with existing policy.*