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**REPORT 5**  
*(1215/11/IM)*

**Report of the Strategy and Policy Committee**  
**Meeting of Tuesday 2 March 2010**

**Members:** Mayor Prendergast, Councillors Ahipene-Mercer, Best, Cook, Coughlan, Foster (Chair), Gill, Goulden, McKinnon (Deputy Chair), Morrison, Pannett, Pepperell, Ritchie, Wade-Brown and Wain.

**THE COMMITTEE RECOMMENDS:**

1. **ITEM 038/10P CONSULTATION AND COMMUNICATION PLAN:  
2010/11 DRAFT ANNUAL PLAN**  
(1215/52/IM) (REPORT 5)

*THAT Council:*

1. *See Part B.*
2. *See Part B.*
3. (a) *See Part B.*  
  
(b) *Agree to establish the Draft Annual Plan Hearings Subcommittee with the terms of reference attached in appendix one and that it elect a chairperson for the subcommittee.*
4. *See Part B.*

**Kerry Prendergast**  
**Chair**

## APPENDIX 1

### Terms of Reference - Draft Annual Plan Hearings Subcommittee

**Membership:**

The Subcommittee's membership will consist of the Mayor, the Deputy Mayor and those elected members appointed as portfolio leaders.

**Quorum:**

5

**Chair:**

The Chair will be elected by Council.

**Frequency of meetings**

The Subcommittee will meet on an as required basis.

**Sunset clause:**

The Subcommittee will discontinue no later than 30 June 2010.

**Parent Body:**

The Subcommittee reports to the Strategy and Policy Committee.

**General Purpose:**

The Subcommittee has responsibility to hear submissions on the 2010/11 Draft Annual Plan and any other plans, bylaws or policies being consulted on concurrent to the 2010/11 Draft Annual Plan.

**Terms of Reference:**

The Subcommittee will have responsibility and authority to:

1. Accept and hear submissions on the 2010/11 Draft Annual Plan, and any other plans, bylaws or policies being consulted on concurrent to the 2010/11 Draft Annual Plan, and report the minutes and a synopsis of points raised at the hearings to the Strategy and Policy Committee.

***Delegated Authority***

The Draft Annual Plan Hearings Subcommittee will have delegated authority to carry out activities within its terms of reference.