
REPORT 4 (Clause 2)

(1215/11/IM)

**RECOMMENDED ADOPTION OF THE DRAFT LONG
TERM COUNCIL COMMUNITY PLAN 2009/10 – 2018/19:
STATEMENT OF PROPOSAL**

1. Purpose of Report

This report provides for the adoption of the Draft Long Term Council Community Plan 2009/10 – 2018/19 statement of proposal (LTCCP), including Audit New Zealand's Report.

2. Executive Summary

The Council is required to adopt a LTCCP by 30 June 2009. The special consultative procedure must be used to adopt the LTCCP. This requires the adoption and public consultation on a statement of proposal – a draft of the LTCCP.

The process for preparing the draft LTCCP has been extensive. It has included a number of councillor workshops to review levels of service, the work of the Funding and Activity Review Working Party on financial policies, performance measures and asset management plans, the work of the Development Contributions Subcommittee, and an early engagement programme. This work informed the draft LTCCP deliberations of the Strategy and Policy Committee on 10-12 March 2009.

The auditors have completed their review, and have advised that they expect to issue an unqualified audit opinion. The Council is now required to formally adopt the audited draft LTCCP. Once adopted, the document will be published and released for consultation from 16 April to 18 May 2009.

3. Recommendations

It is recommended that the Council:

- 1. Receive the information.*
- 2. Note that the Draft Long Term Council Community Plan 2009/10 – 2018/19 statement of proposal has been updated to reflect decisions made at the Strategy and Policy Committee meeting of 10 -12 March 2009.*

3. *Note that Audit New Zealand has completed their review and have indicated that they expect to issue an unqualified report at this meeting.*
4. *Adopt the Draft Long Term Council Community Plan 2009/10 – 2018/19 statement of proposal (as attached in appendix one) including:*
 - *Community outcomes: a list of them and the process for determining them*
 - *Groups of activities: activity statements on the intended levels of service for activities grouped by strategy area*
 - *An outline of the steps the Council intends taking to develop Maori capacity to contribute to decision-making processes*
 - *A schedule covering the nature and scope of the activities of the Council's council-controlled organisations*
 - *Forecast Financial Statements*
 - *Funding Impact Statement*
 - *Statement concerning the balancing of the budget*
 - *Funding and Financial Policies (Revenue and Financing Policy, Development Contributions Policy, Investment and Liability Management policy, Rates Remission Policy, Rates Postponement Policy, and Policy on Partnerships with the Private Sector)*
 - *Statement of Significant Forecasting Assumptions*
 - *Summaries of the Assessment of Water and Sanitary Services and of the Waste Management Plans*
 - *Significance Policy.*
5. *Delegate to the Chief Executive the authority to prepare a summary of information covering the major matters within the Draft Long Term Council Community Plan 2009/10 – 2018/19 statement of proposal.*
6. *Delegate to the Chief Executive Officer the authority to make any minor editorial changes that may arise as part of the publication process.*
7. *Agree that the statement of proposal and summary will form the basis of the special consultative procedure on the Draft Long Term Council Community Plan 2009/10 – 2018/19 that will run from 16 April 2006 to 18 May 2009.*

4. Background

The Council is required to adopt its LTCCP by 30 June 2009. The special consultative procedure must be used to adopt the LTCCP.

At its simplest the purpose of the LTCCP is to provide a collection of statements that describe the level of service for each of the Council's activities for the next three years.

These are set in the context of the community's long term aspirations, the Council's priorities and budgetary projections. They are underpinned by a collection of funding and financial policies.

Legislation also requires the draft LTCCP to be audited and that it contain a report from the auditor on:

- The extent to which the statement complies with the requirements of the Act
- The quality of the information and assumptions underlying the forecast information provided in the statement
- The extent to which the forecast information and proposed performance measures will provide an appropriate framework for the meaningful assessment of the actual levels of service provision.

5. Discussion

Since the 10-12 March Strategy and Policy deliberations, Audit New Zealand have completed their audit work and referred the draft LTCCP to the Office of the Auditor General (OAG) for review. The OAG review all draft LTCCPs before audit opinions are issued. The Council received feedback from Audit New Zealand and the OAG on 23 March 2009. No substantive issues were raised which could impact on the audit opinion. Audit New Zealand will provide their audit opinion at this meeting of the Council.

The draft LTCCP statement of proposal has been updated to reflect:

- Changes/decisions made at the 10-12 March 2009 Strategy and Policy Committee meeting deliberating on the draft LTCCP statement of proposal
- Changes requested by Audit New Zealand during completion of the audit
- Minor editorial changes.

The draft LTCCP also includes the executive summary (including financial summary and Mayor and CEO messages).

6. Conclusion

Following an extensive process the Council is asked to adopt the draft LTCCP including a report from its auditor.

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APPENDIX 1