

ORDINARY MEETING

OF

TAWA COMMUNITY BOARD

AGENDA

Time: 7.00pm
Date: Thursday, 8 September 2016
Venue: Tawa Community Centre
5 Cambridge Street
Tawa
Wellington

MEMBERSHIP

Graeme Hansen
Richard Herbert
Councillor Lester
Margaret Lucas (Deputy Chair)
Jack Marshall
Councillor Sparrow
Alistair Sutton
Robert Tredger (Chair)

Have your say!

You can make a short presentation to the Community Board at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 803-8334, emailing public.participation@wcc.govt.nz or writing to Democratic Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number and the issue you would like to talk about.

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1 Meeting Conduct

1.1 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.2 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.3 Confirmation of Minutes

The minutes of the meeting held on 11 August 2016 will be put to the Tawa Community Board for confirmation.

1.4 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

1.5 Items not on the Agenda

Any item not on the agenda may only be discussed if a motion to discuss the item is passed by a unanimous resolution of the meeting; and:

1. The item is a minor item relating to the general business of the local authority; and
2. The Chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting but no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting for further discussion; and
3. The Chairperson explains to the meeting why the item is not on the agenda and the reason why discussion of the item cannot be delayed.

2 Oral Reports

2.1 Policing in Tawa

2.2 Spicer Landfill Update

2.3 Spring into Tawa Update

2.4 Tawa Primary School Awards

2.5 Tawa Community Board Discretionary Funding Update

2.6 Members' Reports

3. Reports

TAWA FLOOD MODELLING

Purpose

1. Wellington Water is seeking to present further hydraulic modelling results and discuss with the Tawa Community Board the process of engaging with the Tawa community on the flooding risks.

Recommendations

That the Tawa Community Board:

1. Receives the information on the further work undertaken by Wellington Water on flood hazard modelling.
2. Provides feedback and suggestions to Wellington Water on how best to engage with the Tawa community to present the results of hydraulic modelling in Tawa and facilitate further discussions on flooding issues

Background

2. Following the flood events in Tawa and Porirua in May 2015 and May 2016, Wellington Water has been working on producing hydraulic models of overland stormwater flows.

Discussion

3. The hydraulic modelling of overland stormwater flows (flood modelling) in Tawa is now at a stage where there would be considerable benefit from engagement with the Tawa community. Through engagement we are hoping to achieve the following:
 - The Tawa community will have valuable firsthand knowledge of flood prone locations and the causes of flooding, especially since the recent flooding events. This knowledge can help refine the models to better represent the catchment.
 - The community would benefit from understanding the science underpinning the hydraulic models and how the models can be used to help manage and reduce flooding risks in the catchment.
 - One of the most effective ways of reducing flooding risk is through households and businesses taking steps to plan for flooding.
4. We want to discuss with the Community Board the best way to engage with the Tawa community, including consideration of how, when and where, and the best mechanisms to get the invitation out. For example, one option could be a drop-in day when people can meet Wellington Water staff, view the draft flood maps and provide feedback.
5. Wellington Water would like to undertake consultation with the Tawa community in early November 2016.

Attachments

Nil

Author	Ben Fountain, Modelling Manager, Wellington Water
Authoriser	David Chick, Chief City Planner

SUPPORTING INFORMATION

Consultation and Engagement

Wellington Water will work with the Tawa Community Board to engage with Tawa Community regarding the work being undertaken by Wellington Water on the Tawa hydraulic modelling.

Treaty of Waitangi considerations

Treaty of Waitangi implications (if any) will be considered.

Financial implications

Any financial implications will be considered.

Policy and legislative implications

Any policy and legislative implications will be taken into consideration.

Risks / legal

Any risks or legal implications will be taken into consideration.

Climate Change impact and considerations

Any climate change impacts will be considered.

Communications Plan

Wellington Water will work with the Tawa Community Board on communicating with the Tawa community on this issue.

UPDATE ON THE TAWA TOWN CENTRE IMPROVEMENTS CONSULTATION

Purpose

1. The purpose of this paper is to provide an update on the public feedback process regarding proposed Tawa town centre improvements.

Summary

2. The consultation period has closed. The Board will receive an oral briefing about results of the public feedback on the proposed Tawa town centre improvements and the next stages of the project.

Recommendation

That the Tawa Community Board:

1. Receive the information.

Background

3. Following on from earlier engagement with the Tawa community in March 2015 and November 2015, the Council sought feedback on the possible town centre improvements in July and August 2016.
4. The aims of the project are to improve the centre's character, better define the shopping area from the rest of Main Road, and make walking around the centre safer. Six possible improvements were put forward for feedback.

Discussion

5. The consultation closed on Friday 28 August. Some 150 submissions were received including comprehensive submissions from the Tawa Community Board, Vibrant Tawa and Tawa Business Group. Officers are currently analysing the feedback. These will be summarised during the oral briefing.

Attachments

Nil

Author	Lucie Desrosiers, Senior Spatial Planner
Authoriser	Warren Ulusele, Manager City Planning and Design David Chick, Chief City Planner

SUPPORTING INFORMATION

Engagement and Consultation

There are no engagement matters arising from the oral briefing.

Treaty of Waitangi considerations

There are no Treaty of Waitangi considerations arising from the oral briefing.

Financial implications

There are no financial implications arising from the oral briefing.

Policy and legislative implications

There are no policy or legislative implications arising from the oral briefing.

Risks / legal

There are no risk/legal matters arising from the oral briefing.

Climate Change impact and considerations

There are no climate change considerations for the oral briefing.

Communications Plan

There are no communications matters arising from the oral briefing.

Health and Safety Impact considered

There are no health and safety impact considerations for the oral briefing.

TAWA COMMUNITY BOARD QUARTERLY REPORT: MAY TO JULY 2016

Purpose

1. To provide the Tawa Community Board with an update on the activities of the Mervyn Kemp Library, Tawa Community Centre and Linden Social Centre, for the quarter of May to July 2016.

Summary

2. Mervyn Kemp Library offers circulation, information, outreach, class visits, preschool storytimes, holiday programmes and Baby Rock & Rhyme sessions. Tawa Community Centre and Linden Social Centre provide community spaces for event and meeting bookings, as well as recreational drop-in space.

Recommendation

That the Tawa Community Board:

1. Receive the information.

Discussion

3. **Mervyn Kemp (Tawa) Library –**
 - a. Baby Rock & Rhyme – this is held every Friday morning at 9.30am and is aimed at babies aged 0-2 years. There is an average attendance of 34 people (babies, parents, caregivers).
 - b. Pre-school story time – held every Monday morning at 10.30am and aimed at children aged 2-5 years. There is an average attendance of 20 people.
 - c. School visits – St Francis Xavier primary school continue to visit the library weekly for a fun-filled 45 minutes.
 - d. Stories @ Six – these have continued on the first Thursday of every month. There is an average attendance of 34 people at each session. In July a team member ran a very successful “Teddy Bear’s Sleepover” – children joined in a story time at one of the library’s late nights, left their Teddies behind so they could have fun once everyone left for the day.
 - e. Tea & Tales – the monthly book club is run on the first Tuesday of every month at 10.30am. There is an average attendance of 8 people at each session.
 - f. Displays – these have included ones for NZ Music month, Matariki, Queen’s Birthday, Astronomy, Roald Dahl and the Teddy Bear’s Sleepover.
 - g. School holiday programme – children were invited to join in celebrating Roald Dahl’s birthday and the release of the “BFG” movie. Activities included writing and/or drawing dreams and placing them in a Dream Jar – photo attached:



- h. RFID system - the new Radio-Frequency Identification system has been working well and staff have been proactive in ensuring all customers are familiar with the new equipment.
- i. Tawa Local History - the Tawa Historical Society purchased a glass display cabinet for the books they sell in the library. All items are now visible to customers and are kept together – photo attached:



- j. **Statistics** - the figures for the children’s attendance represent Baby Rock & Rhyme, pre-school story time, school visits and holiday programmes. This quarter there is a healthy increase in visitors and in attendance at children’s programmes.

	<u>Issues:</u>	<u>Visitors:</u>	<u>New borrowers:</u>	<u>Children’s attendance:</u>
May – July 2015	35,225	26,640	132	1,094
May – July 2016	35,383	29,092	110	1,156
+/-% variation	0.4%	9.2%	-16.7%	5.7%

4. Tawa Community Centre (TCC) –

- a. Tawa has been ticking over quite nicely in the winter months.
- b. TCC has had a couple of new bookings; a bible study group and a new church group. The church group are looking for more space, but unfortunately at this stage our Sundays are pretty busy here.
- c. There has also been a request from two new craft groups, as the place they have always been in is up for sale. These are good bookings for TCC. One is just one morning a week. The other is also weekly, but also has another two bookings, less frequently.

- d. Three new table tennis tables were acquired for the centre recently. The new tables have been well received by the group who use them every Thursday. They are very happy and this has made their playing a lot more enjoyable and easier for the tables to be moved between spaces.
 - e. Wellington City Council had a Town Planning meeting here, then a couple of weeks later there were two consultation sessions for the community, where there was provided much information. The posters have been kept in the drop-in lounge, along with copies of the submission forms. The centre Advocate has been emailing them to the town planning team on behalf of the community, as there had been no return address included.
 - f. With Spring into Tawa not too far away, there have been regular meetings at TCC with that committee. It is shaping up to be a great event, with much more scope with the street closure.
 - g. There were four successful school holiday programmes here at TCC. Two were paper flower-making sessions and were held on both Tuesdays of the holidays, a colouring-in workshop, and also a First Aid session for kids run by St John. This is the second time running one of these, with the first one last holidays being so well supported. The instructors are so nice to the kids, and it was a really interactive programme.
 - h. The Tawa Community Police base remains closed, and the centre Advocate gets a number of enquiries previously directed to them. These vary from “Whom do I call?” to queries about lost property. The base has been missed by the community, and by the Advocate who enjoyed having another person steadily on hand at the centre.
 - i. Triple One Care leases the two rooms vacated by Plunket Toy Library in January. This is good as all of the other regulars, including Cloud 9, are no longer using the centre for their office space. Triple One staff come and go, but it is reassuring to the Advocate that there is someone else around that often in the centre.
 - j. **Statistics** – Monthly average visitors: 5,562. Quarterly (February/March/April) occupancy rate, across the three spaces: 40.67%.
5. **Linden Social Centre (LSC) –**
- a. Linden has had good attendance during the winter months.
 - b. At LSC in June, the Tawa community held another Neighbourly potluck dinner. Our Advocate, Mandy Russell, was able to attend this one with her family, and she deemed it a very successful night. Councillor Malcolm Sparrow took the lead. As usual he ran a few fun quizzes about Tawa and getting to know people. There were approximately 100 in attendance.
 - c. **Statistics** – Monthly average visitors: 2,457. Quarterly (February/March/April) occupancy rate, across the two spaces: 29.36%.

Attachments

Nil

Author	Jay Robinson, T/L Libraries&Community Spaces
Authoriser	John Stears, Libraries&Community Spaces Mgr Greg Orchard, Chief Operating Officer

SUPPORTING INFORMATION

Engagement and Consultation

N/A

Treaty of Waitangi considerations

N/A

Financial implications

N/A

Policy and legislative implications

N/A

Risks / legal

N/A

Climate Change impact and considerations

N/A

Communications Plan

N/A

Health and Safety Impact considered

N/A

RESOURCE CONSENT APPLICATIONS AND APPROVALS FOR 23 JULY 2016 TO 29 AUGUST 2016.

Purpose

1. In accordance with an agreement reached with the Tawa Community Board, the purpose of this report is to advise the Board of all resource consents lodged, along with decisions made by Officers acting under Delegated Authority, on Land Use and Subdivision resource consent applications.

Recommendation

That the Tawa Community Board:

1. Receive the information.

Background

2. This report advises the Community Board of resource consents lodged and decisions made during the period 23 July 2016 to 29 August 2016.

Discussion

3. For the period from 23 July 2016 to 29 August 2016, there were no applications lodged with the Council.
4. For the period from 23 July 2016 to 29 August 2016, there were seven applications approved under delegated authority.

<i>Service Request</i>	<i>Address</i>	<i>Applicant</i>
362709	102 Woodburn Drive	Robert Henry Catsburg
Subdivision: Two lot fee simple		
357315	90 Bing Lucas Drive	Christopher Burgess
Land Use: Alterations to existing internal garage		
362443	38 Ranui Terrace	John David Langham
Land Use: Additions to existing dwelling		
362506	62 Beauchamp Street	Enhance Property Design
Subdivision: Two lot fee simple		
362569	74 Kiwi Crescent	Helen & Kevin Squire

Land Use: Construction of a new dwelling and off street parking		
362749	8 Frederick Street	AKJ Properties
Subdivision: Two lot fee simple		
361097	551 Takapu Road	NZTA
S.181 application to amend the boundary of Transmission Gully Main Alignment Designation		

Attachments

Nil

Author	Judy Harte, Executive Support Officer
Authoriser	Bill Stevens, Resource Consents Team Leader David Chick, Chief City Planner

RATIFICATION OF SUBMISSION ON TAWA TOWN CENTRE IMPROVEMENTS

Purpose

1. To seek the Tawa Community Board's retrospective approval of its submission made on the proposed Tawa Town Centre Improvements.

Recommendations

That the Tawa Community Board:

1. Receive the information.
2. Retrospectively approve the submission made to Wellington City Council's concept plan for the improvements to the Tawa town centre

Background

2. The Council asked the public for their views on the proposed concept plan and proposals for the improvement of Tawa's town centre.

Discussion

3. At its meeting held on 11 August 2016, the Board agreed to submit its feedback on these proposals and that the submission made would be ratified at its meeting of 08 September 2016.

Attachments

Attachment 1. Tawa Community Board submission - Tawa Town Centre Improvements

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Author	Helga Sheppard, Governance Advisor
Authoriser	Crispian Franklin, Governance Team Leader

SUPPORTING INFORMATION

Consultation and Engagement

The views expressed in these submissions are that of the Tawa Community Board.

Treaty of Waitangi considerations

There are no Treaty of Waitangi implications.

Financial implications

There are no financial implications arising from these submissions.

Policy and legislative implications

There are no policy or legislative implications.

Risks / legal

There are no risks or legal implications arising from these submissions.

Climate Change impact and considerations

There are no climate change impacts.

Communications Plan

N/A.

Tawa Community Board Submission
Tawa Town Centre Improvements – 26 August 2016

INTRODUCTION

The Tawa Community Board is a Community Board under the Local Government Act and Wellington City Council, with elected members representing the northern suburbs of Wellington City comprising Tawa, Takapu Valley and Grenada North.

We welcome the opportunity to provide a further submission on the Tawa Town Centre Improvements consultation that has been evolving since the commencement of this work plan early in 2015.

Tawa Background:

Tawa residents exhibit a strong sense of community, shown by the many community based organisations and recreational activities. This strong sense of community and neighbourhood engagement is also shown through Tawa having the No. 2 ranking spot in NZ for community membership of the neighbourly.co.nz community engagement web site.

Over time there have been big-box retail developments to the north and south of Tawa with corresponding benign neglect of the Tawa Town Centre. As a consequence the Tawa Town Centre has suffered with its ability to compete for attention of the discretionary Dollar spend of residents to achieve their purchases given the wider one-stop opportunities elsewhere. This has resulted in a reduced commercial viability of many shops in the Tawa Town Centre and both a higher turnover of shop tenants and number of shop vacancies. There has been a reduction in the variety of retail stores in the Town Centre with a predominance of hair stylists, coffee shops and second hand outlets

We see the proposed Tawa Town Centre Improvements plan as a step in a longer term strategy to revitalise the Centre for it to become a focus for local residents. This will in turn slow the current downward trends; make the Centre more attractive and viable for prospective retailers and provide a vibrant village centre for Tawa suburb of which local residents can be proud.

COMMENT ON SPECIFIC ASPECTS OF THE PLAN

Consultation Questions

Here we respond to the specific questions included in the Consultation Submission form.

Tawa Town Centre Improvements Consultation, 26 August 2016, from Tawa Community Board

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Question 1: Which group of improvements you prefer?	
Option	Preference
Option 1 – focus on the centre’s character: • Plaza upgrade \$610,000 • Raised pedestrian crossing \$75,000 • Essex Street junction \$150,000 • Gateway features \$75,000 Total cost: \$910,000	
Option 2 – focus on slowing traffic through the centre: • Plaza upgrade \$610,000 • Surrey Street roundabout \$285,000 • Planted central median \$90,000 Total cost: \$985,000	
Option 3 – We prefer a difference of improvements	<input checked="" type="checkbox"/>
Question 2: How would you like us to prioritise the individual improvements?	
Number each improvement from (1) highest priority to (6) lowest priority.	Priority
Surrey Street roundabout	4
Plaza upgrade	1
Raised pedestrian crossing	3
Gateway features	2
Essex Street junction	5
Planted central median	6
Question 3: Are there any other improvements you would like considered?	
<p>Overall effect. It seems that the majority of the proposed changes are centred on the Plan-B building plaza / Essex Street area and we believe it would have greater impact and be fairer to all businesses if there were improvements over a wider area of the Town Centre.</p> <p>Planted Raised Median Strip. This feature has not ranked highly in discussions and the Fire Service are opposed to this feature which would limit their flexibility to drive along the centre of the road as they do presently to avoid the congestion of adjoining</p>	

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parked cars. Perhaps this feature could be given effect through a much lower cost by just painting the existing median strip green. This would create a similar effect but preserve a safe island zone for pedestrians crossing the Main Road (outside of the existing designated crossing areas) while also allowing space for emergency use by vehicles; e.g. in avoidance of cars backing out of the angle parking. The 'painted' median strip could then also be extended the full length between the Lyndhurst Road roundabout and Surrey Street.

Pedestrian Crossings. If the Pedestrian crossing improvement proceeds then we submit that the same treatment should also apply to both Main Road pedestrian crossings; at Plan-B building and at Take Note. However, we suggest that a cheaper solution, with very similar effect could be obtained by not raising the crossing, but through painting the large white areas of the crossing and approaches, as if it was raised, to alert traffic to the upcoming crossing. Some comments have been received, particularly from elderly travellers and the Fire Service opposed to raising the pedestrian crossing and the uncomfortable hump this creates for vehicle passengers. The Fire Service has also suggested removal of the pedestrian crossing centre islands. This will return the legal status of the crossing to the situation where vehicles in both directions have to stop as soon as a pedestrian steps onto the crossing on either side – yet the emergency centre painted median space could still be available if necessary.

Gateway Features. The proposal has talked about gateway signage, but this may not be possible as the Surrey Street roundabout would not support signage due to its smaller size, and opposition to signage causing reduced visibility on the Lyndhurst Road roundabout.

Our suggestion therefore is to emphasise the Town Centre area through a refresh of the street planting and street lighting along the entire Main Road section between Lyndhurst Road and Surrey Street.

Many of the existing pohutukawa trees are looking very tired, are in poor health, or have received vehicle and storm damage over the years. They are in need of professional arborist restoration. They are also not growing well due to inadequate soil quality and containment (there inadequate plant surrounds allowing soil and mulch to be washed away exposing roots and creating an untidy effect).

A refresh of the street lighting with brighter LED lights and colour feature lighting (while also keeping the coloured Christmas lights) would provide a more obvious vibrant and safer effect to the Town Centre night life and also encourage more restaurant goers to frequent the Centre in the evenings.

Other gateway features discussed that should still be considered because of their relative low cost and widespread appeal are the expansion of the veranda hanging baskets over a wider area of the Town Centre, a paint refresh of some of the older buildings facades facing the Main Road, and wayfinding signage.

Plaza Upgrade. This is the obvious focus of the Improvements and needs to be completed well to have impact and yet integrated with the rest of the Centre with similar street lighting and tree landscape. The bus stop must be a pull-in area that doesn't hinder traffic flow.

A village green effect can be made with the raised lawn area, with it also doubling as a stage area for buskers or at market type events. Adequate seating to allow people to stop and enjoy the sunshine while they have their coffee in this area is also required.

Tawa Town Centre Improvements Consultation, 26 August 2016, from Tawa Community Board

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We are unconvinced that the Plaza surface renewal should continue across the laneway between the Plan-B building and the Pink Pineapple building. Rather the cost saving from this area should be used to extend the renewal into the plaza area towards the New World entrance.

Essex Street Junction. We don't consider that this feature adds anything to the Town Centre Improvement and there has already been considerable money used recently on this area to renew the curbing and channelling of the footpath.

Question 4: Is there anything else you would want to tell us about the town centre?

Since consultations first commenced on the Tawa Town Centre Plan proposal it is fair to say that public interest has continued to grow with a variety of opinions. The other significant changes over the past 12 months have been the revival of the Tawa Residents and Ratepayers Association and its rebranding to Vibrant Tawa with the objective to bring about a renewed vigour to Tawa as a destination. Also the reformation of interest from the business community to push forward a Tawa Business Improvement District application.

While the number one issue for residents is related to traffic flow congestion through the Town Centre, we don't believe that traffic mitigation measures are the best use of this "once in a decade" funding opportunity to bring about improvements to Tawa Town Centre. There are other WCC budgets from which traffic improvements can be implemented, including "business as usual growth", "safer roads" and "minor maintenance". We believe these should be used to fund traffic related capital work.

The business owners in particular are also not in favour of reducing the traffic or parking through the Main Road of Tawa.

Existing traffic congestion largely occurs during peak times for commuters getting to work and home at each end of the day, at school drop-off/pick up times, and on Saturday mornings. We believe that traffic flow mitigation needs to include a more comprehensive review including perhaps:

- Additional signage and awareness to indicate alternative bypass routes for through traffic and additional parking available adjacent to New World and Oxford Street.
- The provision of additional angle parking on the wider sections of Oxford Street adjacent to New World.
- The construction of the Surrey Street / Main Road roundabout, also considering the effects of additional traffic to/from Tawa Junction and the upcoming new north Tawa Junction residential area.
- The intersection hash painting and wider (safer) merging centre lanes at the Essex Street / Main Road, Lincoln Avenue / Main Road and also the Victory Crescent / Main Road intersections.
- The encouragement of through traffic and trucks to use the new Transmission Gully route from Kenepuru Drive rather than Tawa Main Road.
- An alternative option for large articulated trucks to briefly stop and shop or unload deliveries rather than illegally parking in the centre of the Main Road as at

Tawa Town Centre Improvements Consultation, 26 August 2016, from Tawa Community Board

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present.

- The consideration of vehicle speed limit reductions on the Main Road between Surrey Street and Lyndhurst Avenue to create a more pleasant village feel for both road and pedestrian users, and to further encourage through traffic to use a bypass route.
- The consideration of additional and future parking needs.

Way Forward

As the funding was brought forward in the LTP to accommodate the Tawa Town Centre Development Plan being implemented in the current financial year it is important that this work proceeds with a minimum of delay in order to achieve the funding timetable available. This would also secure quick wins for the transformation of the Town Centre as the start of an ongoing revitalisation. Future enhancements with the Tawa Business Improvement District formation and Vibrant Tawa ongoing initiatives are expected to continue the work of these Tawa Town Centre Improvements which will serve as a catalyst to stem the gradual decline of the commercial centre of Tawa that has been seen of recent years.

Tawa Community Board (elected members)

Robert Tredger (Chair)

Margaret Lucas

Graeme Hansen

Richard Herbert

Jack Marshall

Alistair Sutton

For contact purposes please contact

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