

ORDINARY MEETING

OF

TAWA COMMUNITY BOARD

MINUTES

Time: 7.00pm
Date: Thursday, 9 June 2016
Venue: Tawa Community Centre
5 Cambridge Street
Tawa
Wellington

PRESENT

Graeme Hansen
Richard Herbert
Councillor Lester
Margaret Lucas (Deputy Chair)
Jack Marshall
Councillor Sparrow

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1 Meeting Conduct

1.1 Apologies

Moved Margaret Lucas, seconded Graeme Hansen

Resolved

That the Tawa Community Board:

Accept the apologies received from Alistair Sutton for absence and note the leave of absence submitted by the Chair, Robert Tredger at the May 2016 Tawa Community Board meeting.

Carried

1.2 Conflict of Interest Declarations

There were no conflict of interest declarations.

1.3 Confirmation of Minutes

Moved Margaret Lucas, seconded Councillor Lester

Resolved

That the Tawa Community Board:

Approve the minutes of the Tawa Community Board Meeting held on 12 May 2016, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

Carried

(Richard Herbert joined the meeting at 7:05 pm.)

1.4 Public Participation

1.4.1 Lucie Desrosiers and Nathan Stocker of Wellington City Council

Nathan Stocker, Senior Advisor, and Lucie Desrosiers, Senior Spatial Planning Advisor of Council's City Planning and Design Team updated the Board on the Tawa housing supply and choice projects, and the Tawa Town Centre Plan

1.5 Items not on the Agenda

There were no items not on the agenda.

With the leave of the meeting, the Chair announced a change to the agenda order so that the following agenda items can be dealt with first:

- Report 2.1 – Policing in Tawa
- Report 3.1 – Update on October 2016 Local Government Elections Process

- Report 3.2 – Update to the Board on new obligations under the Health and Safety at Work Act
- The remainder of the agenda items will then be dealt with in the order they appear on the agenda.

2 Oral Reports

2.1 Policing in Tawa

Senior Sergeant James McKay from the Kapi Mana Police updated the Board on policing issues in Tawa.

3. Reports

3.1 Update on October 2016 Local Government Elections Process

Clare Sullivan, Principal Advisor, Democratic Services, provided an update to the Board regarding the processes and the timetable for the 2016 local government elections.

Moved Margaret Lucas, seconded Councillor Lester

Resolved

That the Tawa Community Board:

1. Receive the information

Carried

3.2 Update to the Board on new obligations under the Health and Safety at Work Act

Deborah Hammond, Health, Safety and Wellness Manger, and Kane Patena, Director of Governance and Assurance at Wellington City Council, provided an update to the Board on their obligations under the new Health and Safety at Work legislation.

Moved Margaret Lucas, seconded Graeme Hansen

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

2 Oral Reports

2.2 Tawa Community Civic Awards 2016 Update

Councillor Sparrow updated the Board on the 2016 Tawa Community Civic Awards event which was held on Friday, 27 May 2016.

2.3 Tawa Community Board Discretionary Funding Update

The May 2016 financial statements for this fund were circulated to the Board prior to the meeting.

The Board agreed that there was no longer a requirement to purchase a sound system and that the unspent funds from the resolutions which the Board has passed in the previous financial year and the current financial year (which may be subject to change after all expenditure had been accounted for) be returned to the Discretionary Fund. The Board also discussed how the final amount remaining in the Discretionary Fund for the 2015-16 financial year was to be spent and discussed allocating \$500 to top up the Tawa Borough Scholarship Fund and allocating the remainder to the Tawa Community Patrol to assist them with the purchase of a new patrol vehicle.

Moved Margaret Lucas, seconded Richard Herbert the following motion:

Resolved

That the Tawa Community Board:

1. Agree that the purchase of a sound system is no longer required and that the allocation of \$1000 set aside for this purchase be returned to the Discretionary Fund.
2. Agree that all unspent allocations from the previous and current financial year (subject to all expenditure being accounted for) be returned to the Discretionary Fund for re-allocation.
3. Agree to allocate the final remaining amount in the Tawa Community Board Discretionary Fund (which may be subject to change after any accruals or expenditure have been accounted for) as follows:
 - a. \$500 to be transferred to the Tawa Borough Scholarship Fund and;
 - b. The remainder to be allocated to the Tawa Community Patrol to assist with the purchase of a new patrol vehicle.

Carried

2.4 Members' Reports

Jack Marshall advised that he dealt with a graffiti issue on the Takapu car overbridge in the last month.

Graeme Hansen advised that he dealt with roading issues and was involved with the Tawa Community Civic Awards 2016 held on 27 May 2016.

Councillor Justin Lester advised that he chaired the deliberations on Council's Draft 2016-17 Annual Plan held on 01 June 2016 and that a recommendation is going to Council on 29 June 2016 so that \$1m capital expenditure for the Tawa town centre upgrade is being brought forward from 2018/19 financial year to 2016/17 financial year.

Councillor Malcolm Sparrow advised that he attended a number of meetings over the last month, including giving a talk to Year 10 students at Tawa College. In addition to being involved with the Tawa Civic Awards event, he has also been promoting water tanks and delivering these water tanks to various community centres in the Northern Ward area.

Richard Herbert attended the Arbour Day planting at Spicer Forest, co-ordinated some planting of trees on the embankment above Tawa station, and worked with Tawa Rotary Club to change the hanging baskets on Tawa's Main Road. He also attended a Camp Elsdon Board meeting and a meeting of Vibrant Tawa, and is doing some work for the upcoming Tawa Rotary Book Fair.

Margaret Lucas was involved with the Tawa Community Civic Awards and had meetings with Peter Lockery of the Tawa Community Patrol and Councillor Sparrow to progress work on Tawa's draft emergency response management plan in preparation for further meetings with WREMO.

3. Reports

3.3 Tawa Community Board Quarterly Report: February to April 2016

Moved Margaret Lucas, seconded Councillor Sparrow

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

3.4 Resource Consent Applications and Approvals for 1 May 2016 to 27 May 2016.

The Board noted that the reference in the report to William Earl Place is incorrect. The correct name is **William Earp Place**.

Moved Margaret Lucas, seconded Graeme Hansen

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

3.5 Current and Upcoming Council Consultations Items

Moved Margaret Lucas, seconded Jack Marshall

Resolved

That the Tawa Community Board:

1. Receive the information

Carried

3.6 Forward Programme

Moved Margaret Lucas, seconded Richard Herbert

Resolved

That the Tawa Community Board:

1. Receive the information.
2. Note there were no amendments to the work programme.

Carried

The meeting concluded at 8:39 pm.

Confirmed: _____
Chair