

**ORDINARY MEETING**

**OF**

**TAWA COMMUNITY BOARD**

**MINUTES**

**Time:** 7.00pm  
**Date:** Thursday, 11 June 2015  
**Venue:** Tawa Community Centre  
5 Cambridge Street  
Tawa  
Wellington

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**PRESENT**

Graeme Hansen  
Councillor Lester  
Margaret Lucas (Deputy Chair)  
Jack Marshall  
Councillor Sparrow  
Alistair Sutton



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## **1 Meeting Conduct**

### **1.1 Apologies**

#### **Apology**

**Moved Margaret Lucas, seconded Councillor Lester**

#### **Resolved**

That the Tawa Community Board:

Accept the apologies received from Chair Robert Tredgar & Member Richard Herbert

**Carried**

(Alistair Sutton joined the meeting at 7.01pm)

### **1.2 Conflict of Interest Declarations**

Nil.

### **1.3 Confirmation of Minutes**

**Moved Margaret Lucas, seconded Jack Marshall**

#### **Resolved**

That the Tawa Community Board:

Approve the minutes of the Tawa Community Board Meeting held on 9 April 2015, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

**Carried**

### **1.4 Public Participation**

#### **1.4.1 Melissa Andrews from Tawa College**

Melissa Andrews from Tawa College requested a new pedestrian crossing a pedestrian crossing outside Tawa College.

### **1.5 Deputations**

There were no deputations.

### **1.6 Items not on the Agenda**

There were no items not on the agenda.

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## **2 Oral Reports**

### **2.1 Policing in Tawa**

Sergeant Jonathan Westrupp provided the Board with an update on policing matters in Tawa.

### **2.2 Community Speaker**

Robyn Parkinson gave an update on the community gardens project.

### **2.3 Update on Standing Orders review**

Jack Marshall updated the board, explaining that the Standing Orders working party propose to circulate the amended Standing Orders to Board members shortly. It is expected that the Standing Orders report will be presented to the Board by August or September 2015.

### **Change of Agenda Order**

The Chair changed the order of the agenda as follows:

- 3.3
- 3.6
- 3.1, followed by the rest of the agenda and then, final item to be considered:
- 2.4 Members' Reports to be the final item

The Chair changed the order of the agenda to allow the following items to be considered before items 3.1, 3.2, 3.4, 3.5, 3.7, 3.8, 3.9, 3.10, 3.11:

- 3.3 Update on Consultation with Tawa Community on Medium Density Housing and Town Centre Plan projects
- 3.6 Proposed Road Stopping - Unformed Legal Road Adjoining 121 Bing Lucas Drive, Tawa

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## **3. Reports**

### **3.3 Update on Consultation with Tawa Community on Medium Density Housing and Town Centre Plan projects**

Dan Batley (Senior Advisor Planning) provided an update to the Board on this project.

#### **Moved Margaret Lucas, seconded Alistair Sutton**

#### **Resolved**

That the Tawa Community Board:

1. Receive the information.
2. Note that officers will prepare a draft medium density residential area plan change and a draft town centre plan. These will be reported to the Transport and Urban Development Committee. A report to the Tawa Community Board will also occur prior

to the next phase of community consultation.

**Carried**

### **3.6 Proposed Road Stopping - Unformed Legal Road Adjoining 121 Bing Lucas Drive, Tawa**

Brett Smith (Property Advisor) presented this report to the Board.

**Moved Margaret Lucas, seconded Graeme Hansen**

#### **Resolved**

That the Tawa Community Board:

1. Receives the information.
2. Endorses the recommendations contained within this report to be considered by the Regulatory Processes Committee at the meeting of 6 August 2015, and provide feedback to be included in the report if necessary.

**Carried**

### **3.1 Mervyn Kemp Library Quarterly Report: January to April 2015**

Jay Robinson (Team Leader of Libraries and Community Spaces) presented this quarterly report to the Board.

**Moved Margaret Lucas, seconded Councillor Sparrow**

#### **Resolved**

That the Tawa Community Board:

1. Receive the information.

**Carried**

### **3.2 Tawa Community Board Discretionary Fund**

The Board discussed how best to allocate the Discretionary Fund. There was discussion around the seat which has been proposed for Tawa New World.

**Moved Councillor Sparrow, seconded Jack Marshall,:**

#### **Recommendations**

That the Tawa Community Board:

1. Receive the information.
2. Confirm the purchases made in 2014/15 are accurate and there are no remaining invoices to pay or be accrued at the end of the 2014/15 financial year.
3. Agree to allocate the remaining amount of \$10,658 in the Tawa Community Board Discretionary Fund (which may be subject to change after any accruals or expenditure)

for the 2014/2015 financial year .

**Moved Margaret Lucas, seconded Councillor Lester**, the following amendment::

3. Agree to allocate the remaining amount of \$10,658 in the Tawa Community Board Discretionary Fund (which may be subject to change after any accruals or expenditure) for the 2014/2015 financial year **as follows:**
  - a. **\$1725 (GST inclusive) for a bench seat with arms to be located outside Tawa New World.**
  - b. **\$2500 for Tawa Intermediate School restorative justice programme.**
  - c. **50% of the remaining Discretionary Funds to be allocated to Hampton Hill School for the Bikes in Schools programme.**
  - d. **50% of the remaining Discretionary Funds to be allocated to the Tawa community gardens programme on the proviso that there are no objections to the licence public notification period (18 June – 21 June 2015). If the gardens programme is unable to proceed, 100% of the remaining funds will go to Hampton Hill School for the Bikes in Schools programme.**

The amendment was voted on in parts as follows:

3. Agree to allocate the remaining amount of \$10,658 in the Tawa Community Board Discretionary Fund (which may be subject to change after any accruals or expenditure) for the 2014/2015 financial year **as follows:**
  - a. **\$1725 (GST inclusive) for a bench seat with arms to be located outside Tawa New World.**

Voting For: Graeme Hansen, Councillor Lester, Margaret Lucas (Deputy Chair), Jack Marshall, Councillor Sparrow and Alistair Sutton

Voting Against: Nil

Majority Vote: 6:0

**Carried**

3. Agree to allocate the remaining amount of \$10,658 in the Tawa Community Board Discretionary Fund (which may be subject to change after any accruals or expenditure) for the 2014/2015 financial year **as follows:**
  - b. **\$2500 for Tawa Intermediate School restorative justice programme.**

Voting For: Councillor Lester, Margaret Lucas (Deputy Chair), Jack Marshall and Councillor Sparrow

Voting Against: Graeme Hansen and Alistair Sutton

Majority Vote: 4:2

**Carried**

3. Agree to allocate the remaining amount of \$10,658 in the Tawa Community Board Discretionary Fund (which may be subject to change after any accruals or expenditure) for the 2014/2015 financial year **as follows:**
  - c. **50% of the remaining Discretionary Funds to be allocated to Hampton Hill School for the Bikes in Schools programme.**



Voting For: Councillor Lester, Margaret Lucas (Deputy Chair), Jack Marshall and Councillor Sparrow

Voting Against: Graeme Hansen and Alistair Sutton

Majority Vote: 4:2

**Carried**

3. Agree to allocate the remaining amount of \$10,658 in the Tawa Community Board Discretionary Fund (which may be subject to change after any accruals or expenditure) for the 2014/2015 financial year **as follows:**

- a. **50% of the remaining Discretionary Funds to be allocated to the Tawa community gardens programme on the proviso that there are no objections to the licence public notification period (18 June – 21 June 2015). If the gardens programme is unable to proceed, 100% of the remaining funds will go to Hampton Hill School for the Bikes in Schools programme.**

Voting For: Councillor Lester, Margaret Lucas (Deputy Chair), Jack Marshall and Councillor Sparrow

Voting Against: Graeme Hansen and Alistair Sutton

Majority Vote: 4:2

**Carried**

### **Resolved**

That the Tawa Community Board:

1. Receive the information.
2. Confirm the purchases made in 2014/15 are accurate and there are no remaining invoices to pay or be accrued at the end of the 2014/15 financial year.
3. Agree to allocate the remaining amount of \$10,658 in the Tawa Community Board Discretionary Fund (which may be subject to change after any accruals or expenditure) for the 2014/2015 financial year **as follows:**
  - a. **\$1725 (GST inclusive) for a bench seat with arms to be located outside Tawa New World.**
  - b. **\$2500 for Tawa Intermediate School restorative justice programme.**
  - c. **50% of the remaining Discretionary Funds to be allocated to Hampton Hill School for the Bikes in Schools programme.**
  - d. **50% of the remaining Discretionary Funds to be allocated to the Tawa community gardens programme on the proviso that there are no objections to the licence public notification period (18 June – 21 June 2015). If the gardens programme is unable to proceed, 100% of the remaining funds will go to Hampton Hill School for the Bikes in Schools programme.**

**Carried**

### **3.4 Long-term Plan update**

**Moved Margaret Lucas, seconded Jack Marshall**

#### **Resolved**

That the Tawa Community Board:

1. Receive the information.

**Carried**

### **3.5 Report on Activities of Parks, Sport & Recreation**

**Moved Margaret Lucas, seconded Councillor Sparrow**

#### **Resolved**

That the Tawa Community Board:

1. Receive the information.

**Carried**

### **3.7 Resource Consent Applications and Approvals for 27 March to 29 May 2015**

**Moved Margaret Lucas, seconded Graeme Hansen**

#### **Resolved**

That the Tawa Community Board:

1. Receive the information.

**Carried**

### **3.8 Retrospective ratification of submission on Greater Wellington Regional Council's 10 year plan**

**Moved Margaret Lucas, seconded Jack Marshall**

#### **Resolved**

That the Tawa Community Board:

1. Receive the information.
2. Retrospectively approve the submission on the Greater Wellington Regional Council's 10 year plan.

**Carried**

### **3.9 Retrospective ratification of submission on the Medium Density Housing and Town Centre Plans for Tawa**

**Moved Margaret Lucas, seconded Councillor Lester**

#### **Resolved**

That the Tawa Community Board:

1. Receive the information.
2. Retrospectively approve the submission on the Medium Density Housing and Town Centre plans for the suburb of Tawa.

**Carried**

### **3.10 Retrospective ratification of submission on Wellington City Council's Long Term Plan 2015-2025**

**Moved Margaret Lucas, seconded Jack Marshall**

#### **Resolved**

That the Tawa Community Board:

1. Receive the information.
2. Retrospectively approve the submission on the Wellington City Council's Long Term Plan 2015-25.

**Carried**

### **3.11 Forward Programme**

The Board discussed the forward programme and requested that the Forward Programme be updated to include the Standing Orders review, report back in August and the Discretionary Fund update for July.

**Moved Margaret Lucas, seconded Jack Marshall**

#### **Resolved**

That the Tawa Community Board:

1. Receive the information.
2. Amend the work programme as follows:
  - Tawa Community Board Discretionary Fund update (July 2015)
  - Tawa Community Board Standing Orders Review (August / September 2015)

**Carried**

## **2.4 Members' Reports**

Jack Marshall submitted a Long-Term Plan submission on behalf of the Board. Continued work on the update to the Tawa Community Board Standing Orders and attended Working Party meetings. He also attended the NZTA meeting and went to the Community Board conference in the Bay of Islands.

Grahame Hansen attended working party meetings regarding the update of the Tawa Community Board Standing Orders, and went to the opening of the Tawa Park and Ride at Tawa Station.

Councillor Sparrow attended the Park and Ride opening at Tawa Station. He attended an NZTA meeting. In addition, he checked in on stores affected by the recent flooding and had discussions with business owners regarding the flooding issues. He noted he was aware of ongoing issues with the Spicer landfill smelling, and that the issues regarding the issue would be raised at a meeting to be held on 24 June at Porirua City Council.

Councillor Lester updated the Board regarding Council's 2015-2025 Long-term Plan deliberations., He also had discussions with business owners regarding the recent flooding., and had meetings with Hampton Hill School on bike parks.

Alistair Sutton helped with a graffiti clean-up operation, and has been involved in discussions regarding the Transmission Gulley project.

Deputy Chair Margaret Lucas attended a NZTA meeting. She had conversations regarding an Oxford Street memorial in Tawa, which is currently being fundraised for as well as having design work nearly finalised. She also was involved in discussions regarding the Bikes in Schools programme for Hampton Hill School, and the recent Tawa flooding.

The meeting concluded at 8.55pm.

Confirmed: \_\_\_\_\_  
Chair