
REPORT 7

TAWA COMMUNITY BOARD COMMUNITY PLAN

1. Purpose of report

To propose a process for developing a Tawa Community Board Plan for the 2013 to 2015 triennium.

2. Executive summary

The purpose of the Plan is to provide the newly elected Community Board with a set of goals and actions, consistent with its role and Council's strategic priorities, to pursue over the course of its term.

It is proposed that ownership of the development and implementation of the Plan resides with the Community Board itself. In the proposed approach, officers will provide information and facilitate discussions. Officers will also compile the resulting information and prepare a draft plan, in consultation with the Chair, for approval by the Board.

3. Recommendations

Officers recommend that the Tawa Community Board:

- 1. Receive the information.*
- 2. Note the profile information based on 2006 Census data attached, and that an updated profile based on 2013 data will be presented at a later date.*
- 3. Consider the proposed process for developing a Tawa Community Board Plan 2013-15.*
- 4. Agree a final process for developing the plan.*

4. Background

The Tawa Community Board first developed its own Community Board Plan for the 2004-07 triennium, and then developed one again for the 2010-13 triennium. These plans outlined the role of the Community Board, how it intended to connect with its community and other key stakeholders, priorities for the Board to focus on, and a three year work programme.

This paper outlines a process for developing a Tawa Community Board Plan for the 2013-15 triennium.

5. Discussion

The following process is proposed for developing a Community Plan for the Tawa Community Board:

Activity	Description	Timing
Community profile and forecast	Officers will pull together up-to-date demographic information about the Tawa community. The information will assist the Community Board in understanding the role and function of Tawa within the wider Wellington City, the make-up of the community, and how it will likely change. (Initial profile based on 2006 Census data and forecast for Tawa attached as appendix 1)	Once 2013 Census profile updated
Community walk/drive-about	Community Board members will go on a tour of the area to stimulate discussions, and enable members to share their views about Tawa. If requested, Council officers could be available to provide information on topics or services of particular interest.	February 2014
Community Board workshop	Officers will facilitate a workshop for Community Board members to identify Tawa's strengths, weaknesses, opportunities and threats (SWOT). These will then inform a process to identify issues, agree priorities and develop a potential work programme.	February 2014
Draft plan	Officers will take the information gathered at the walk-about and workshop and prepare a draft plan for consideration. Officers will liaise with the Chair of the Tawa Community Board before finalising the draft plan.	March 2014
Consider and adopt draft plan	The Community Board will consider the draft plan, and adopt it with any agreed changes.	March 2014

Officers are happy to discuss and advise on changes to this proposed approach at (or before) the meeting where this report will be considered.

6. Conclusion

Tawa Community Board members are asked to consider and agree a process for preparing a Community Board Plan for Tawa.

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SUPPORTING INFORMATION

1) Strategic fit / Strategic outcome

The Tawa Community Board Plan will enable the Tawa community to articulate its aspirations and the Community Board to show leadership in delivering on these aspirations. Empowering local communities is an objectives identified in the Council's Engagement Policy.

2) LTP/Annual Plan reference and long term financial impact

There are no direct financial considerations arising from this report.

3) Treaty of Waitangi considerations

There are no Treaty of Waitangi considerations.

4) Decision-making

This is not a significant decision.

5) Consultation

a) General consultation

The Tawa Community Board members are encouraged to consult the local community and to feed their views into the development of the Community Plan.

b) Consultation with Maori

N/A

6) Legal implications

N/A

7) Consistency with existing policy

The recommendations in this report are consistent with Council policy.