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**MINUTES**

**THURSDAY 12 MARCH 2009**

**7.03PM**

**THE BOARDROOM  
TAWA COMMUNITY CENTRE  
5 CAMBRIDGE STREET  
TAWA**

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**PRESENT:**

Mayor Prendergast (7.28 – 8.49pm)  
Robert Tredger (Chair)  
David Darroch  
Graeme Hansen  
Chris Reading  
Dennis Sharman  
Graeme Sutton  
Councillor Best  
Councillor Wain

**APOLOGIES:**

Mayor Prendergast

017/09TB **APOLOGIES**  
(1215/12/IM)

**RESOLVED:**

*THAT the Tawa Community Board:*

- 1. Accept apologies for absence from Councillor McKinnon.*
- 2. Accept apologies for lateness from Mayor Prendergast.*

018/09TB **MINUTES FOR CONFIRMATION**  
(1215/12/IM)

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Approve the minutes of the meetings held on Thursday 12 February 2009 having been circulated, be taken as an accurate record of that meeting.*

019/09TB **CONFLICT OF INTEREST DECLARATIONS**  
(1215/12/IM)

**NOTED:**

Councillors Best and Wain advised that they had a conflict of interest in relation to Report 2. They advised that they would not take part in discussion or debate on the matter.

020/09TB **PUBLIC PARTICIPATION**  
(1215/12/IM)

**NOTED:**

1. Ray Lindsay representing the Tawa Progressive and Ratepayers Association raised a number of issues with the Board. Of particular concern was the lack of communication regarding the roading changes along Takapu Road – State Highway One Interchange. Another concern is the car parking and drop off zone for St Francis Xavier School. They advise that the 10 minute parking zone is too small and that they feel that there is a need for “no U turn” signs on this section of the Main Road.

021/09TB **POLICING IN TAWA**  
(1215/12/IM)

(ORAL REPORT)

**NOTED:**

Superintendent Hamish McCardle was in attendance and updated the Board on policing issues in Tawa. Superintendent McCardle advised that he would get his officers to have a look at the carparking issues outside St Francis Xavier School which were raised by the public participant.

He conveyed the apologies of the Tawa Community Constable, Pete Reeves to the Board.

022/09TB **ORDER OF BUSINESS**  
(1215/12/IM)

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Consider Report 4 “Takapu Road/State Highway One Interchange” next and then followed by Report 3 “Mayoral Update on Key Issues”.*

023/09TB **TAKAPU ROAD/STATE HIGHWAY ONE INTERCHANGE**  
(1215/12/IM) (ORAL REPORT)

**NOTED:**

Bobby Pettigrew from Cardno TCB was in attendance for this item. He advised that Cardno TCB is working with the Developers of the Takapu Island site on the traffic issues for the redevelopment. Aerial photos of the site were displayed for the Board to let them see what the end result of the work will be.

Board members advised that there is concern in the community that the residents of Tawa have not been sufficiently communicated with on the work being carried out.

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Write to the New Zealand Transport Authority to express its concern and suggest that the developer improve their communication with the residents of Tawa on the work being carried out at the Interchange.*

(Mayor Prendergast joined the meeting at 7.28pm.)

024/09TB **MAYORAL UPDATE ON KEY ISSUES**  
(1215/12/IM) (ORAL REPORT)

**NOTED:**

Mayor Prendergast updated the Board on her recent attendance at the Job Summit, the Strategy and Policy Committee meeting which discussed the 2009/2019 LTCCP. She also updated the Board on the recent developments regarding the Indoor Community Sports Centre.

(Councillors Best and Wain withdrew from the table.)

024/09TB **ELECTED MEMBERS REMUNERATION: 2009/2010 FINANCIAL YEAR**

Report of Ross Bly – Special Projects and Electoral Officer.  
(1215/12/IM)

(REPORT 2)

**NOTED:**

Ross Bly – Special Projects and Electoral Officer was in attendance for this item.

**Moved Board Member Tredger, seconded Board Member Reading the substantive motion recommendations 1 - 3.**

**The substantive motion recommendations 1 – 3 were put and declared CARRIED.**

**Moved Board Member Tredger, seconded Board Member Reading the substantive motion recommendation 4 of the officers report.**

**Moved Board Member Sharman, seconded Board Member Reading the following amendment to recommendation 4.**

4. Agree that, if the Council decides to fully allocate the pool, the following salaries are paid to the elected members of the Tawa Community Board for the 2009/2010 financial year (Option 4 in the officer's report – NIL increase):

Chair	\$20,160pa
Elected member (x5)	\$8,060pa

**The amendment was put and declared CARRIED on the Chair's casting vote.**

**The new substantive motion recommendation 4 was put and declared CARRIED on the Chair's casting vote.**

**Moved Board Member Tredger, seconded Board Member Reading the substantive motion recommendations 5- 8.**

**The substantive motion recommendations 5 - 8 were put and declared CARRIED.**

**Moved Board Member Tredger, seconded Board Member Reading the substantive motion recommendation 9.**

**The substantive motion recommendation 9 was put and declared CARRIED.**

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*
2. *Note that the rules set by the Remuneration Authority require all community board members to be paid an annual salary (i.e. there is no provision for the payment of meeting fees to community board members).*
3. *Note that although its preference is for councils to fully allocate their 2009/2010 governance pools the Remuneration Authority will, where there is unanimity among elected members and on the provision of valid reasons, consider submissions from any council for other than a full allocation of the pool (i.e. a zero or a smaller increase than that proposed by the Remuneration Authority will be considered).*
4. ***Agree that, if the Council decides to fully allocate the pool, the following salaries are paid to the elected members of the Tawa Community Board for the 2009/2010 financial year (Option 4 in the officer's report – NIL increase):***

<b><i>Chair</i></b>	<b><i>\$20,160pa</i></b>
<b><i>Elected member (x5)</i></b>	<b><i>\$8,060pa</i></b>

5. *Note that only one salary is payable to any elected member and that no additional remuneration, above the salary they receive as a Councillor, is payable to the two Northern Ward Councillors who have been appointed as members of the Tawa Community Board.*
6. *Note that the Council is required to notify the Remuneration Authority of any dissent expressed by members of the Tawa Community Board in relation to the Council's final remuneration proposal.*
7. *Note that the Council will be asked to ratify the "informal decision" it made on 17 December 2008 to discontinue the payment of a mileage allowance to elected members for the use of their private vehicles on Council business, and that this decision will take effect from 18 December 2008.*
8. *Note that the Remuneration Authority has released a discussion paper on the payment of mileage allowances to elected members, submissions on which are due on 1 July 2009 and will be the subject of a further report to Council.*
9. *Agree that the amended rules and policies for the reimbursement of expenses and the payment of allowances to community board members for the 2009/2010 financial year, as contained in Appendix 6 of this report, be confirmed.*

Note:

*These recommended amendments incorporate changes to mileage allowances and the payment of the monthly home-based technology allowance to the chairs of the Tawa and Makara/Ohariu community boards.*

(Councillors Best and Wain returned to the table.)  
(Mayor Prendergast left the meeting at 8.49pm.)

**025/09TB TAWA BOROUGH SCHOLARSHIP**

Recommendation of the Tawa Borough Scholarship Trust.  
(1215/12/IM)

(REPORT 5)

**RESOLVED:**

*THAT the Tawa Community Board:*

- 1. Receive the information.*
- 2. Note that the Tawa Borough Scholarship Trustees approved the expenditure of \$600 for the 2008 year.*

**026/09TB RESOURCE CONSENT APPROVALS AND APPLICATIONS FOR 3 FEBRUARY TO 4 MARCH 2009**

Report of Bill Stevens – Local Area Planning Manager, North and West.  
(1215/12/IM)

(REPORT 6)

**RESOLVED:**

*THAT the Tawa Community Board:*

- 1. Receive the information.*

**027/09TB CHIEF FINANCIAL OFFICER REPORT BACK**

Report of Neil Cherry – Chief Financial Officer.  
(1215/12/IM)

(REPORT 7)

**NOTED:**

Neil Cherry – Chief Financial Officer was in attendance for this item. He updated the Board on the Tawa Driveway Levy and advised that the Board would need to make a decision on a recommended increase to the Levy. This would then be consulted on through the 2009/2019 LTCCP process.

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*
2. *Approve the officers recommendation of a new lease for 10 years, and one right of renewal of ten years for the United Sri Lankan Association to occupy the Willowbank Hall on Boscobel Lane.*
3. *Approve the officers recommendation of a fresh lease for 10 years, and one right of renewal of ten years for the Tawa Linden Wrestling and Sports Club on land at Gee Street adjacent to Linden Park.*
4. ***Recommend to Council that the targeted rate be increased to \$150 for the Tawa Driveway Levy and be consulted on through the 2009/2019 LTCCP process.***

**NOTED:**

The resolution differs from the recommendations in the officer's report as follows:

The Community Board added the text in **bold**.

028/09TB **PORIRUA STREAM WALKWAY COMBINED WORKING GROUP**  
(1215/12/IM) (ORAL REPORT)

**NOTED:**

Councillor Best advised that she had attended meeting of the Porirua Stream Walkway Combined Working Group. She advised that a draft report from OPUS Consultants had been received on the route for the walkway.

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Agree that the Board reconfirm in principle support to develop a Tawa – Porirua Stream Walkway.*
2. *Note that officers will provide a full briefing on the OPUS Consultants report recently presented to the Porirua Stream Walkway Combined Working Group.*

029/09TB **REPORTS BACK FROM COMMITTEES/PORTFOLIO RESPONSIBILITIES**  
(1215/12/IM) (ORAL REPORT)

**NOTED:**

Councillor Wain advised she had nothing additional to report on as Mayor Prendergast had provided a briefing on the matters she was going to update the Board on.

Graeme Hansen advised that he had been to the opening of the new Paramedic training facility at Whitireia Polytechnic. He has been preparing the Board's submission to the Review of Wellington's Residential Area and Suburban Centre Zones District Plan Change which open for consultation. He has met with Dennis Sharman regarding an aspect of the Boards Community Plan and had met with Council officers regarding the removal of a carpark near a pedestrian crossing on the Main Road.

David Darroch advised that there had been no meetings Camp Elsdon to attend.

Graeme Sutton advised that he had nothing to report back on.

Dennis Sharman advised that he had been part of the LTCCP early engagement process for the LTCCP and congratulated Council on a good process that it had put in place.

Councillor Best advised that there was also a meeting of the Centre of Excellence for Health Committee meeting scheduled which she may or may not be able to attend and advised she had nothing additional to report on as Mayor Prendergast had provided a briefing on the matters she was going to update the Board on.

Robert Tredger advised that he had been to a meeting with Council Officers to discuss the Ngauranga Triangle.

030/09TB **FORWARD PROGRAMME**

Report prepared by Democratic Services.  
(1215/12/IM)

(REPORT 10)

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*
2. *Approve and amend as needed, the draft work programme for the upcoming meetings.*

<i>Meeting Date</i>	<i>Items</i>
<i>Wednesday 8 April 2009</i>	<ul style="list-style-type: none"> <li>• <i>Standing Items</i> <ul style="list-style-type: none"> <li>➤ <i>Community Speaker</i></li> </ul> </li> </ul>



	<ul style="list-style-type: none"> <li>➤ <i>Policing in Tawa</i></li> <li>➤ <i>Reports back from Committees/Portfolio Responsibility</i></li> <li>➤ <i>Traffic Resolutions (for Board input)</i></li> <li>➤ <i>Monthly List of Resource Consent Approvals and Applications</i></li> <li>➤ <i>Director, Report Back</i></li> <li>➤ <i>Forward Programme</i></li> <li>• <i>Ratification of Submission to Draft Review of Reserve Areas and Suburban Centre Zones of the District Plan</i></li> <li>• <b><i>Report of the Tawa Community Board Grants Subcommittee – Meeting of Monday 16 March 2009</i></b></li> <li>• <b><i>Porirua Stream Walkway Briefing</i></b></li> <li>• <b><i>Tawa Driveway Levy</i></b></li> </ul>
<i>Thursday 14 May 2009</i>	<ul style="list-style-type: none"> <li>• <i>Standing Items</i></li> <li>• <b><i>New Zealand Community Boards Conference – Report back from Board attendees</i></b></li> </ul>
<i>Thursday 11 June 2009</i>	<ul style="list-style-type: none"> <li>• <i>Standing Items</i></li> </ul>
<i>Thursday 9 July 2009</i>	<ul style="list-style-type: none"> <li>• <i>Standing Items</i></li> </ul>
<i>Thursday 13 August 2009</i>	<ul style="list-style-type: none"> <li>• <i>Standing Items</i></li> </ul>
<i>Thursday 10 September 2009</i>	<ul style="list-style-type: none"> <li>• <i>Standing Items</i></li> </ul>
<i>Thursday 8 October 2009</i>	<ul style="list-style-type: none"> <li>• <i>Standing Items</i></li> </ul>
<i>Thursday 12 November 2009</i>	<ul style="list-style-type: none"> <li>• <i>Standing Items</i></li> </ul>
<i>Thursday 10 December 2009</i>	<ul style="list-style-type: none"> <li>• <i>Standing Items</i></li> </ul>

**NOTED:**

The resolution differs from the recommendation in the officer's report as follows:

The Board added the text in **bold**.

The meeting concluded at 9.43pm.

Confirmed: \_\_\_\_\_

Chair  
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