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**REPORT 5**  
*(1215/12/IM)*

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**TAWA DRIVEWAYS & RIGHTS OF WAY INFORMATION  
PAPER**

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**1. Purpose of Report**

To report to the Board on the Tawa Driveways and Rights of Way Scheme and the proposed programme of works for 2006/07.

**2. Executive Summary**

The scheme commenced in 1998 and is to be fully reviewed in 2008.

Some 256 Tawa property owners served by 41 driveways and rights of way, pay an agreed annual fee of \$100 for the maintenance of their private, 'driveways'.

The proposed programme of significant works on Tawa driveways and rights of way for 2006/07 is included in Appendix C.

**3. Recommendations**

It is recommended that the Community Board:

- 1. Receive the information.*
- 2. Agree to the list of works proposed.*
- 3. Agree that the fee remain at \$100 per property per annum.*

**4. Background**

During 1995 Council reviewed its policy on the maintenance of private driveways, city-wide. These included private driveways formed on legal road, also over 200 private streets and many privately owned rights of way. As a result, Council resolved to continue its long standing policy of not funding maintenance of these private assets.

However, in the case of Tawa, the former borough council had, before amalgamation with Wellington city in 1989, a policy of maintaining driveways and rights of way serving 3 or more properties.

In a review in 1998, Council agreed to continue with the maintenance of the 41 driveways and rights of ways that served 3 or more properties in Tawa, provided the owners on these 'driveways' paid the cost of the works estimated to be \$100/annum.

Each property served was given a copy of the "Terms of Agreement" attached as Appendix A.

Every year each 'driveway' is inspected with all maintenance prioritised, and the surfaces of the driveways are maintained to a reasonable condition.

The condition of the 'driveways' compares favourably with the publicly maintained streets in Tawa. This was one of the agreed standards adopted during discussions in 1998 when setting the annual fee.

Approximately half of the funds available are expended on the cost of street cleaning (carried out by Citioperations) and the costs of growth control including weed spraying (carried out by Parks & Gardens). It is noted that these costs have remained constant now over the past 5 years so the budget for this year has been increased to cover their additional costs.

The summary of expenditure and income for 2005/06 is listed in Appendix B.

## **5. Discussion**

Significant works proposed this financial year are as follows:

- Repairs and resurfacing of the Mayfair Place Driveway (this was deferred for 12 months to make sure the moss growing on the driveway was killed off).
- Replacement of fence/guardrail on the Lincoln Avenue Driveway.
- Repairs and resurfacing Brasenose Place Right of Way to Nos 4 to 17.

Perusal of our Confirm Enquiry System shows very few complaints or enquiries from owners served by the scheme. It has therefore been concluded that property owners are satisfied with the service they are receiving.

Earlier this year the owner of Nos 1 and 1A Ngatitua Street complained that he was not benefiting from the 'driveway levy'. This has now been corrected and thus explains the change from 258 participants to 256.

A proposed budget for income and expenditure for the coming year is attached as Appendix C.

A list of the participating driveways is included as Appendix D.

Whilst the cost of resurfacing and maintenance items has increased over the last few years as the 'driveways' are in good condition, officers believe the fee can be held at \$100 per property for the next year.

## **6. Conclusion**

The Tawa 'Driveway' scheme has proved to be an effective way of solving the issue of equity that resulted from the amalgamation of Tawa and Wellington and their different maintenance policies. Noting that prior to the start of the 2008/09 financial year the scheme needs to be reviewed as a decision has to be made as to whether the scheme is to be continued or closed. We believe that if the scheme continues after 2008 then the annual levy will need to be increased as many of the driveways were resurfaced in the early years of the scheme and in the next few years will reach the end of their serviceable life. In the last 2 years the contractors rates have increased therefore we believe the levy will need to increase by some 20%-30%.

Contact Officer: *Peter Sumbly Senior Roading Engineer*

## Supporting information

### a) **Strategic fit**

8.1.4 Service Provider-The maintenance of shared Driveways in Tawa (the continuation of a Tawa Borough Council programme)

### b) **Annual Plan reference**

Relates to C312 Maintenance of Tawa Shared Driveways

### c) **Annual Plan and Long Term Financial Strategy implications**

The implications for the Annual Plan and LTFS are a continuation of the scheme at least until 2008. .

### d) **Treaty of Waitangi implications**

There are no Treaty of Waitangi implications

### e) **Consultation**

The property owners on the Driveways being repaired will be consulted prior to works being implemented to minimise the disruption.

### f) **Legal implications**

There are no legal implications.

## APPENDIX A

## APPENDIX B

### FINANCIAL REPORT FOR TAWA DRIVEWAYS AND RIGHTS OF WAY TO JULY 2006

#### Expenditure to year end:

Maintenance	\$5,594.00*
Growth Control/Weed Spraying	\$5,900.00
Street Cleaning	\$3,240.00
Professional Services	\$2,431.00
Organisation Costs	\$1,376.00
<b>Total Expenditure</b>	<b>\$18,541.00</b>

#### Income for year:

Income from levies (258 properties)	\$22,932.00
Council Contribution (recognition that some of the accesses are used by public)	\$711.00
<b>Total Income</b>	<b>\$23,643.00</b>

**Excess income over expenditure carried forward** **\$5,102.00**

**Please note that all the above figures exclude GST.**

\*Maintenance included repairs to footpaths on driveways, dig-outs of failed areas and a repair to broken crib –wall.

## APPENDIX C

### PROPOSED BUDGET FOR TAWA DRIVEWAYS AND RIGHTS OF WAY TO JUNE 2007

#### Proposed Budget for 2006 - 2007:

Repairs & Resurfacing Mayfair Place Driveway	\$2,000.00
Lincoln Avenue Driveway Guardrail	\$2,500.00
Repairs & Resurfacing Brasenose Place Right of Way Nos 4 to17	\$3,200.00
Maintenance	\$5,690.00
Growth Control/Weed Spraying	\$6,490.00
Street Cleaning	\$3,565.00
Professional Services	\$3,500.00
Organisation Costs	\$1,800.00

**Total Expenditure** **\$28,745.00**

#### Income for year:

Income from levies (256 properties)	\$22,932.00
Carry-over from previous year (2005-2006)	\$5,102.00
Council Contribution	\$711.00
(Recognition that some of the accesses are used by public)	

**Total Income** **\$28,745.00**

**Please note that all the above figures exclude GST.**

## APPENDIX D

### September 2006 Tawa Shared Driveway List

Key	Street Name	Type	Street No.
1	Achilles Close	ROW	1 - 7A
2	Achilles Close & Oriel Ave	ROW	3 - 5 & 105
3	Bell Street	DWAY	4 - 14
4	Brasenose Place	ROW	4 - 12
5	Brasenose Place	ROW	9 - 17
6	Collins Ave	ROW	62 - 70
7	Duncan St	DWAY	15 - 17
8	Duncan St	DWAY	18 - 21
9	Duncan St	DWAY	24-26
10	Duncan St	DWAY	29 - 34
11	Florio Terrace	ROW	14 - 18
12	Fyvie Ave	ROW	20 - 24
13	Julia Place	ROW	1 - 6
14	Kiwi Place	ROW	1 - 5
15	Larsen Cres	ROW	84 - 90
16	Lincoln Ave	DWAY	21 - 35
17	Linden Ave	DWAY	1
18	Lyndhurst St	DWAY	11-17
19	Mahoe	ROW	19 - 19G
20	Main Road	DWAY	235 - 245
21	Main Road	DWAY	270 - 280
22	Main Road	DWAY	306 - 320
23	Main Road	DWAY	332 - 354
24	Main Road	DWAY	355 - 369
25	Mascot Street	ROW	16 - 18
26	Mayfair Place	DWAY	2 - 6
27	Ngatittoa Street	DWAY	3 - 15
28	Oriel Ave	ROW	33 - 35
29	Oriel Ave	ROW	76 - 80A
30	Oriel Place & Sunrise Bvd	ROW	4 - 12 & 14
31	Peckam Grove	ROW	10 - 15
32	Ranui Tce	ROW	12 - 18
33	Ranui Tce	DWAY	35 - 37
34	Redwood Ave	ROW	16 - 16C
35	Rembrandt Ave	ROW	31 - 42
36	Sunrise Bvd	ROW	46 - 63
37	Tawa Terrace	DWAY	8 - 14A
38	The Drive	DWAY	13 - 19
39	The Drive	DWAY	3 - 11
40	Thomas Hook Street	ROW	2 - 12
41	Westhaven Drive	ROW	27 - 56