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**MINUTES**

**THURSDAY 9 MARCH 2006**

**7.34PM**

**WELLINGTON CITY COUNCIL OFFICES  
5 CAMBRIDGE STREET  
TAWA**

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**PRESENT:**

Mayor Prendergast (7.34 – 9.54pm)

Ngaire Best

Penny Devine (7.43 -9.59pm)

Malcolm Sparrow

Graeme Sutton

Robert Tredger

Councillor Armstrong

Councillor Wain

**APOLOGIES:**

Penny Devine (for lateness)

Tony Parker

016/06TB **APOLOGIES**  
(1215/12/IM)

**RESOLVED:**

*THAT the Tawa Community Board:*

- 1. Accept apologies for absence from Tony Parker.*
- 2. Accept apologies for lateness from Penny Devine.*

017/06TB **CONFLICT OF INTEREST DECLARATIONS**  
(1215/12/IM)

**NOTED:**

Malcolm Sparrow advised that he is mentioned in Report 6 “Monthly List of Resource Consent Approvals”. As it was not a pecuniary interest he would take part in discussion and voting on the matter.

018/06TB **MINUTES FOR CONFIRMATION**  
(1215/12/IM)

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Approve the minutes of the meeting held on Thursday 10 November 2005 having been circulated, be taken as an accurate record of those meetings.*

019/06TB **PUBLIC PARTICIPATION**  
(1215/12/IM)

**NOTED:**

1. Simon Ward a resident of Davidson Crescent addressed the Board regarding the issue traffic calming measures.

(Penny Devine joined the meeting at 7.43pm.)

020/06TB **ORDER OF BUSINESS**  
(1215/12/IM)

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Consider the items on the agenda as follows:  
Report 2 - Policing In Tawa  
Report 3 - Fyvie Avenue and Davidson Crescent - Traffic Calming  
Report 5 - Director Corporate Services Report Back – Includes  
Projects and Programmes  
Report 4 - Elected Members’ Remuneration: 2006/2007 Financial Year  
Report 1 - Reports Back From Committees  
Report 6 - Monthly List of Resource Consent Approvals  
Report 7 - Forward Programme.*

021/06TB **POLICING IN TAWA**  
(1215/12/IM)

**NOTED:**

Inspector John Spence and Senior Constable Mark Oliver were in attendance for this item. They updated the Board on policing in Tawa. Inspector Spence noted the concerns of the public participant who is a resident of the Fyvie Ave and Davidson Crescent area. He advised that he would arrange for the Strategic Traffic Unit to patrol the area over the next few weeks.

Board members raised concern over the speed of traffic going past St Francis Xavier School on the Main Road and Tawa School in Oxford Street. Inspector Spence advised that himself and Senior Constable Oliver would take the radar gun and have a look at the sites to monitor the speed of the traffic. They will report back to the Board at the April 2006 meeting on their findings.

The Chair advised the meeting that Mark Oliver had recently received his 14 years long service and good conduct medal. Mrs Best and Mayor Prendergast presented Senior Constable Oliver with his Senior Constable epaulettes.

Both Inspector Spence and Senior Constable Oliver have been awarded with the New Zealand Special Service Medal (Asian Tsunami) for their work involved following the Boxing Day 2004 Tsunami. The Chair and the Mayor thanked them both on behalf of the Board and the City.

022/06TB **FYVIE AVENUE AND DAVIDSON CRESCENT – TRAFFIC CALMING**

Report of Paul Barker – Road Safety Manager was in attendance for this item.

(1215/12/IM)

(REPORT 3)

**NOTED:**

Paul Barker – Road Safety Manager was in attendance for this item.

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*
2. *Agree to implement the proposal of installing 3 speed humps on Fyvie Avenue with some minor adjustments by officers to accommodate some concerns raised.*

**NOTED:**

The resolution differs from the recommendations in the officer's report as follows:

The Board split the original clause 2 into 2 parts and voted on each separately. The proposal to install speed humps in Davidson Crescent failed.

023/06TB **DIRECTOR CORPORATE SERVICES REPORT BACK – INCLUDES**

Report of Andrew Dalziel – Director, Corporate Services.  
(1215/12/IM)

(REPORT 5)

**NOTED:**

Stavros Michael – Director, Infrastructure was in attendance for this item and accompanied by George Skimming – Director, Building Consents and Licensing Services. Mr Skimming updated the Board on the planned removal of the Building Consents and Licensing Services service from the Tawa Office.

Paul Barker – Road Safety Manager updated the Board on the speed limits proposal.

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*

024/06TB **ELECTED MEMBERS' REMUNERATION: 2006/07 FINANCIAL YEAR**

Report of Ross Bly – Special Projects Officer.  
(1215/12/IM)

(REPORT 4)

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*
2. *Note that no additional remuneration, above the salary they receive as a Councillor, is payable to the two Northern Ward Councillors who have been appointed by the Council as members of the Tawa Community Board.*

3. *Note that all community board members must be paid a salary (i.e. there is no option to pay meeting fees).*
4. *Note that a review of the terms of reference and delegated authorities for both the Tawa and Makara/Ohariu community boards is underway and that, as a result of the work done to date, no significant changes are proposed that would warrant an increase or decrease to the current level of remuneration paid to the Council's community board members, other than that proposed under recommendation 5 below.*
5. *Agree that the salaries to be paid to the elected members of the Tawa Community Board for the 2006/2007 financial year be either of the following options, depending on the decision taken by Council concerning the possible establishment of a Property Subcommittee:*

*Chair           \$19,543pa*  
*Elected member   \$7,474pa*

*Or*

*Chair           \$19,654pa*  
*Elected member   \$7,517pa*

*Note:*

*Remuneration options are still to be considered by the Makara/Ohariu Community Board (on 16 March 2006) and the Council itself (on 6 April 2006). The remuneration figures recommended in both of these options for the Tawa Community Board may therefore be subject to some change as a result of these decisions.*

*The new salary rates will come into effect on 1 July 2006, after the Remuneration Authority has given its approval to the Council's remuneration proposal.*

6. *Agree that a home-based technology allowance of \$45 per month be paid to the Chair of the Tawa Community Board to reimburse the incumbent of that position a portion of the communication costs (i.e. business related phone calls, internet connection, fax machine etc) incurred in carrying out her/his duties.*
7. *Confirm the current rules and policies which apply for the reimbursement of expenses to community board members (with the exception of the payment of a home-based technology allowance to the Board Chair) and refer them to the Remuneration Authority for approval. The current rules are those as are set out in the latest edition of the Elected Members' Handbook, a copy of which is held by board members.*

8. *Note that the Council is required to notify the Remuneration Authority of any dissent expressed by members of the Tawa Community Board in relation to its final proposal.*

**NOTED:**

The remuneration for the Chair and Board members was amended at the meeting. This amendment occurred as the incorrect figures were put in the report that the Board received.

026/06TB **REPORTS BACK FROM COMMITTEES**  
(1215/12/IM)

**NOTED:**

Ngairé Best and Penny Devine advised that they had no issues from the committees, subcommittees and liaison groups that they are members of.

Graeme Sutton advised that he had attended a meeting of the Camp Elsdon Board.

Robert Tredger advised the meeting that the Tawa Community Board Grants Subcommittee had met and allocated grants.

Councillor Wain advised that she would be Chairing a meeting of the Grants Subcommittee on 15 March 2006 to allocate funds from the Community Grants Scheme.

Malcolm Sparrow advised that the Tawa Community Civic Awards was progressing along well. A mail out to stakeholders would be conducted over the next week.

(Mayor Prendergast left at 9.54pm.)

Councillor Armstrong advised that Council had met on Wednesday 8 March 2006 and approved the Draft Annual Plan/LTCCP for consultation.

027/06TB **MONTHLY LIST OF RESOURCE CONSENTS APPROVALS**  
Report of Brylie Henderson – Resource Consents Administrator.  
(1215/12/IM) (REPORT 6)

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*

028/06TB **FORWARD PROGRAMME**

Report prepared by Democratic Services.  
(1215/12/IM)

(REPORT 7)

**RESOLVED:**

*THAT the Tawa Community Board:*

1. *Receive the information.*
2. *Approve and amend as needed, the draft work programme for the upcoming meetings.*

<b>Meeting Date</b>	<b>Items</b>
<b>Wednesday 12 April 2006</b>	<ul style="list-style-type: none"> <li>• <b>Standing Items</b> <ul style="list-style-type: none"> <li>➤ <i>Reports Back from Committees</i></li> <li>➤ <i>Policing in Tawa</i></li> <li>➤ <i>Director Corporate Services report back – includes Projects and Programmes</i></li> <li>➤ <i>Traffic Resolutions</i></li> <li>➤ <i>Monthly List of Resource Consent Approvals</i></li> <li>➤ <i>Forward Programme</i></li> </ul> </li> <li>• <i>Terms of Reference – Tawa Community Board</i></li> <li>• <i>Tawa Community Civic Awards</i></li> <li>• <i>Tawa Pool, Tawa Recreation Centre and Linden Social Centre (January – March quarter)</i></li> <li>• <i>2006/07 DAP/LTCCP presentation</i></li> <li>• <b><i>New Zealand Community Boards Forum 13 – 15 July 2006</i></b></li> </ul>
<b>Thursday 11 May 2006</b>	<ul style="list-style-type: none"> <li>• <b><i>Standing Items</i></b></li> </ul>
<b>Thursday 8 June 2006</b>	<ul style="list-style-type: none"> <li>• <b><i>Standing Items</i></b></li> </ul>
<b>Thursday 13 July 2006</b>	<ul style="list-style-type: none"> <li>• <b><i>Standing Items</i></b></li> <li>• <i>Tawa Pool, Tawa Recreation Centre and Linden Social Centre (April to June quarter)</i></li> </ul>
<b>Thursday 10 August 2006</b>	<ul style="list-style-type: none"> <li>• <b><i>Standing Items</i></b></li> <li>• <i>Tawa Driveways and Rights of Way Information Paper</i></li> </ul>
<b>Thursday 14 September 2006</b>	<ul style="list-style-type: none"> <li>• <b><i>Standing Items</i></b></li> </ul>
<b>Thursday 12 October 2006</b>	<ul style="list-style-type: none"> <li>• <b><i>Standing Items</i></b></li> <li>• <i>Tawa Pool, Tawa Recreation Centre and Linden Social Centre (July to September quarter)</i></li> </ul>
<b>Thursday 9 November 2006</b>	<ul style="list-style-type: none"> <li>• <b><i>Standing Items</i></b></li> </ul>

*Thursday 7 December 2006*

- *Meeting dates for 2007*
- *Standing Items*
- *Findings of Review of Liquor Control Bylaw (2006)*

**NOTED:**

The resolution differs from the recommendation in the officers' report as follows:

The Board added the text in **bold**.

The meeting concluded at 9.59pm.

Confirmed: \_\_\_\_\_

Chair

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