

ORDINARY MEETING

OF

REGULATORY PROCESSES COMMITTEE

AGENDA

Time: 1.00pm
Date: Thursday, 15 October 2015
Venue: Committee Room 1
Ground Floor, Council Offices
101 Wakefield Street
Wellington

MEMBERSHIP

Mayor Wade-Brown

Councillor Ahipene-Mercer (Chair)
Councillor Foster
Councillor Lee
Councillor Pannett
Councillor Sparrow

Have your say!

You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 803-8334, emailing public.participation@wcc.govt.nz or writing to Democratic Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number and the issue you would like to talk about.

AREA OF FOCUS

The Regulatory Processes Committee has responsibility for overseeing Council's regulatory functions.

Quorum: 3 members

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1 Meeting Conduct

1.1 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.2 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.3 Confirmation of Minutes

The minutes of the meeting held on 17 September 2015 will be put to the Regulatory Processes Committee for confirmation.

1.4 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

1.5 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of the Regulatory Processes Committee.

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor Matters relating to the General Business of the Regulatory Processes Committee.

No resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Regulatory Processes Committee for further discussion.

2. General Business

ROAD CLOSURES

Purpose

1. To seek approval of the Regulatory Processes Committee for the temporary closure of roads in Wellington City for events.

Summary

2. The Wellington City Council has received an application from each of the following event organisers:
 - Scorching Triathlons Triple Challenge
 - Sunday 13 March 2016, 7.00am to 1.00pm
 - Massey Road – between Scorching Bay and the Northern entrance for former Shelly Bay Defence Base.
 - Scorching Triathlons Team Challenge
 - Sunday 3 April 2016, 7.00am to 1.00pm
 - Massey Road – between Scorching Bay and the Northern entrance for former Shelly Bay Defence Base.
 - Wellington Chinese New Year Parade
 - Sunday 14 February 2016, 9.00am to 2.30pm
 - Tennyson Street – between Tory Street and Cambridge Terrace
 - Parade Route is Tennyson Street, Cambridge Street Courtenay place, Taranaki Street, Taranaki Wharf.
 - Wellington City Christmas Santa Parade
 - Sunday 13 December 2015, 6.30am to 5.00pm
 - From 6.30am to 4.00pm
 - Ballance Street (Lambton Quay to Featherston street)
 - Stout Street (Lambton to Whitmore Street)
 - Maginnity Street (Waring Taylor Street to Balance Street)
 - From 10.00am to 5.00pm
 - Lambton quay (Whitmore Street to Willis Street)
 - Willis Street (Lambton Quay to Manners Street)
 - Customhouse Quay (Willis Street to Hunter Street)
 - Willeston Street (Willis Street to Victoria Street)
 - Mercer Street

- Victoria Street (Harris Street to Dixon Street)
- Bond Street (Victoria Street to Willis Street)
- Lombard Street
- Cornhill Street
- Wakefield Street (Mercer Street to Cuba Street/MFC Centre)
- Cuba Street (Wakefield Street to Manners Street)
- Manners Street (Willis Street to Taranaki Street) – End of parade

- Khandallah Village Fair
 - Sunday 13 December 2015, 6.00am to 6.00pm
 - Ganges Road (Agra Crescent to Dekka Street)

- Kilbirnie Festival
 - Sunday 13 March 2016, 6.00am to 10.00pm
 - Bay Road (Coutts Street and Rongotai Road)

- Johnsonville Christmas Parade
 - Saturday 5 December 2015, 6.00am to 4.00pm
 - Wanaka Street (6.00am to 4.00pm)
 - Dr Taylor Terrace (6.00am to 1.30pm)
 - Moorefield Road (between Haumia Street and Johnsonville Road roundabouts – 10.45am to 12.00pm)
 - Moorefield Road (between Johnsonville Road and Middleton Road roundabouts – 11.00am to 12.30pm)
 - Rotoiti Street (closed to through traffic – 11.00am to 12.30pm)
 - Broderick Road (Phillip Street to Johnsonville Road – 11.00am to 12.30pm)
 - Johnsonville Road (Fraser Avenue intersection to Moorefield Road roundabout – 11.00am to 12.30pm)
 - Frankmoore Avenue (between Earp Street and Moorefield Road – 11.00am to 12.30pm)

Recommendations

That the Regulatory Processes Committee:

1. Receive the information.
2. Agree to close the roads (as listed in Attachment 1,2,3,4, 5, 6 and 7) for the above events to vehicles only, subject to the conditions listed in the Proposed Temporary Road closure Impact Report (see Attachment 1,2,3,4, 5, 6 and 7).
3. Note that any amendments to the recommendations in this report will require further consultation with affected parties and verification from the Council's traffic engineer.

Background

3. The Council receives numerous requests throughout the year for public roads to be closed for events. These requests are processed and a detailed traffic impact report is prepared for each as attached. This report to the Committee has been prepared, in accordance with the procedures that were approved by the Committee on 15 December 2010.
4. Approval is required from the Regulatory Processes Committee to allow the temporary closure of roads in the Wellington district for an event supported by the Wellington City Council. This will ensure that the Wellington City Council is complying with the requirements of the Local Government Act 2002 for the temporary closure of roads within its jurisdiction.

Discussion

5. There are a number of road closure requests for different events being brought to the Committee. All the information is in the impact reports attached.

Attachments

| | | |
|---------------|--|---------|
| Attachment 1. | Proposed Road Closure - Scorching Triathlons Triple Challenge March | Page 11 |
| Attachment 2. | Proposed Road Closure - Scorching Triathlons Team Challenge April 2016 | Page 15 |
| Attachment 3. | Proposed Road Closure - Wellington Chinese New Year Parade | Page 19 |
| Attachment 4. | Proposed Road Closure - 2015 Santa Parade | Page 23 |
| Attachment 5. | Proposed Road Closure - Khandallah Village Fair | Page 28 |
| Attachment 6. | Proposed Road Closure - Kilbirnie Festival 2016 | Page 32 |
| Attachment 7. | Proposed Road Closure - 2015 Johnsonville Xmas Parade | Page 37 |

| | |
|------------|---|
| Author | Maria Taumaa, Street Activities Coordinator |
| Authoriser | Anthony Wilson, Chief Asset Officer |

SUPPORTING INFORMATION

Consultation and Engagement

Affected stakeholders were notified of the Council's intention to consider the proposed temporary road closures through an advertisement in the Dominion Post. This Advertisement requests the public to make submissions on the proposed road closures.

The New Zealand Police and the Ministry of Transport have also been consulted with. Any correspondence received in response to the proposed closures has been included in the attached impact report.

Approval of a traffic management plan for the event will address and show how any objections raised are to be managed.

The City Events Team has assessed the proposed events with regard to their contribution towards Council's strategies and policies. The proposed events support the Council's strategy of being the "events capital" and will contribute to the economic success of the city.

Treaty of Waitangi considerations

There are no Treaty of Waitangi implications

Financial implications

The administration of events is managed under project C481. There are no unforeseen costs associated with these events.

Policy and legislative implications

A Council Traffic Engineer has assessed the proposed closures with regard to the expected impact on traffic. The Traffic Engineer has provided a professional opinion as to whether the resulting impact on traffic is likely to be reasonable or unreasonable.

The proposed closures, if implemented according to an approved traffic management plan and in accordance with specific conditions set by the Traffic Engineer, will enable the safe running of the events and minimise the impact on traffic. If, in the opinion of the Council, the closure may impede or does impede traffic unreasonably, any approval granted by the Council may be revoked and the event organiser may be required to open the road at the direction of the Council's Traffic Engineer.

Risks / legal

There are no risks or legal implications.

Climate Change impact and considerations

There are no impacts to climate change or any further considerations.

Communications Plan

Road Closures will be advertised in the Dominion Post and affected parties will be notified by the event organiser.

REGULATORY PROCESSES COMMITTEE

Absolutely Positively
Wellington City Council
Me Heke Ki Pōneke

PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

SCORCHING TRIATHLONS TRIPLE CHALLENGE

7AM – 1PM SUNDAY 13 MARCH 2016

1. Description of Event

The Scorching Triathlons for the Triple Challenge has been held for 1 year. This is the second occasion a road closure has been requested for this event. The road closure request from Scorching Bay to North End of Shelly Bay (ie all of Massey Road – where there are no businesses or residential homes) from 7.00am to 1.00pm. The event is a short sharp multiple Triathlon format Cycle, Swim, Run moving forward to a grand final event.

The proposed road closures are:

Massey Road – between Scorching Bay and the Northern entrance to former Shelly Bay Defence Base. 7.00am to 1.00pm on Sunday 3 April 2016.

The event is to be traffic managed by a professional traffic management company. Pedestrian access will not be restricted and emergency services will have immediate access to the area if required. Transport operators have been informed of the proposed closures.

Events Directorate Support

The Events Directorate has no connection with, and no objection to, this event.

2. Proposal Notice and Consultation

The public notice advertising that the Council is proposing to consider this closure was published in the following newspaper:

- Dominion Post Saturday 26 September 2016.

The New Zealand Police and the Ministry of Transport have also been consulted with.

3. Objections

There have been NO objections to this closure request.

4. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Stephen Harte Programme Manager Transport Network Development, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to an approved traffic management plan, is not likely to impede traffic unreasonably subject to the conditions listed below. The Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Temporary Road Closures Subcommittee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

- The event organiser is to publicly notify the event via letter drop, local newspaper advertisement, advanced signage and media releases.
- The event organiser is to ensure that the emergency services (Police, Fire and Ambulance Services) have been consulted with and that the Traffic Management Plan includes all of their specific requirements.
- The event organiser is to provide marshals at all closure ends to ensure that public safety is not compromised.
- The event organiser is to provide further details of the Traffic Management Plan to Council for approval prior to the event.

Signed 

Stephen Harte
Programme Manager Transport Network Development

5. Attachments

- Map of proposed closure
- Copy of proposal notice from the newspaper

Prepared By: 

Maria Taumaa
Street Activities Coordinator

Endorsed By: 

Warrick Dent
Manager City Events



PROPOSAL TO CLOSE ROADS

The Regulatory Processes Committee will meet on 15 October 2015 to consider the following temporary road closures for events.

Khandallah Fair

6am - 6pm, 13 December 2015

Ganges Road - from Agra Crescent to Dekka Street

Chinese New Year Festival

9am - 2.30pm, 14 February 2016

Tennyson Street - full road closure
Parade Route (Cambridge Terrace, Courtenay Place, Taranaki Street, onto Taranaki Wharf) - rolling lane closures

Scorcher Triple Challenge

7am - 1pm, 13 March 2016

Massey Road - between Scorching Bay and the Northern entrance to former Shelly Bay Defence Base

Scorcher Teams Challenge

7am - 1pm, 3 April 2016

Massey Road between scorching Bay and the Northern entrance to former Shelly Bay Defence Base

Any person objecting to a proposed road closure must contact the City Council in writing before 4pm, Friday 9 October 2015. Please send correspondence to Maria Taumaa, at mailing address below, by fax to 04 801 3009 or by email maria.taumaa@wcc.govt.nz

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PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

SCORCHING TRIATHLONS TEAM CHALLENGE

7AM – 1PM SUNDAY 3 APRIL 2016

1. Description of Event

The Scorching Triathlons team challenge has been held for 5 years. This is the second occasion a road closure has been requested for this event making it safer for the participants. The road closure request is from Scorching Bay to North End of Shelly Bay (ie all of Massey Road – where there are no businesses or residential homes) from 7am until 1pm. The event is a short sharp multiple Triathlon format Cycle, Swim, Run. This event is for teams of three with all team members doing the full triathlon. Team members start in waves 30 minutes apart to reduce the time on course.

The proposed road closures are:

Massey Road – between Scorching Bay and the Northern entrance to former Shelly Bay Defence Base. 7am to 1pm on Sunday 3 April 2016.

The event is to be traffic managed by a professional traffic management company. Pedestrian access will not be restricted and emergency services will have immediate access to the area if required. Transport operators have been informed of the proposed closures.

Events Directorate Support

The Events Directorate has no connection with, and no objection to, this event.

2. Proposal Notice and Consultation

The public notice advertising that the Council is proposing to consider this closure was published in the following newspaper:

- Dominion Post Saturday 26 September 2016.

The New Zealand Police and the Ministry of Transport have also been consulted with.

3. Objections

There have been NO objections to this closure request.

4. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Stephen Harte Programme Manager Transport Network Development, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to an approved traffic management plan, is not likely to impede traffic unreasonably subject to the conditions listed below. The Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Temporary Road Closures Subcommittee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

- The event organiser is to publicly notify the event via letter drop, local newspaper advertisement, advanced signage and media releases.
- The event organiser is to ensure that the emergency services (Police, Fire and Ambulance Services) have been consulted with and that the Traffic Management Plan includes all of their specific requirements.
- The event organiser is to provide marshals at all closure ends to ensure that public safety is not compromised.
- The event organiser is to provide further details of the Traffic Management Plan to Council for approval prior to the event.

Signed 

Stephen Harte
Programme Manager Transport Network Development

5. Attachments

- Map of proposed closure
- Copy of proposal notice from the newspaper

Prepared By: 
.....
Maria Taumaa
Street Activities Coordinator

Endorsed By: 
.....
Warrick Dent
Manager City Events



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9am - 2.30pm, 14 February 2016

Tennyson Street - full road closure

Parade Route (Cambridge Terrace, Courtenay Place, Taranaki Street, onto Taranaki Wharf) - rolling lane closures

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PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

WELLINGTON CHINESE NEW YEAR PARADE
14 FEBRUARY 2016

1. Description of Event

The Chinese New Year Festival run annually since 2002 has five main events this year running during the month of February 2015. The Festival is expected to attract an audience of over 20,000 people. The street parade is a major part of the celebrations and begins at Tennyson Street and finishes at Taranaki Wharf. Organised by the Asian Events Trust, the organisers do not require a closure for the street parade itself, but do require a safe assembly area for the performers and floats from **9am to 2.30pm on Sunday 14 February 2016**.

The proposed road closure is:

- o **Tennyson Street** (between Tory Street and Cambridge Terrace)

The parade is to be carried out on the open road under a temporary traffic management plan - the details of which will be approved prior to the event.

Road closure notification signs will be placed at each end of the assembly area at least one week prior to the event. Residents and local businesses will receive a letter drop advising them of the road closure and the parking restrictions. The closure is also to be advertised in the Wellingtonian in the week preceding the parade. The road closure and the street parade are to be traffic managed by a qualified traffic management company. Residents and business owners will have access and emergency services will have immediate access to the area if required.

2. Events Directorate Support

The Chinese New Year celebrations are a significant cultural festival in the city and the parade is now an annual event. This event is supported by Councils' City Events Team.

3. Proposal Notice and Consultation

The public notice advising that the Council is proposing to consider this closure was published in the

Dominion Post Saturday on 26 September 2015.

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Stephen Harte Programme Manager Transport Network Development, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to an approved traffic management plan, is not likely to impede traffic unreasonably subject to the conditions listed below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory Processes Committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

- The event organiser is to notify the public via newspaper advertisement, letter drop, advanced signage and media releases.
- The event organiser is to obtain Council approval on the details of traffic management plan prior to the event (in particular the Tennyson Street closure).
- The event organiser is responsible for safety (pedestrian and traffic) within the closed area.
- The event organiser is to provide marshals at all road closures ends to ensure that public safety (interaction of traffic and spectators) is not compromised.
- The event organiser is to provide marshalled vehicle access to all properties affected by the closure for the parade assembly.

Signed



Stephen Harte
Programme Manager Transport Network Development

6. Attachments

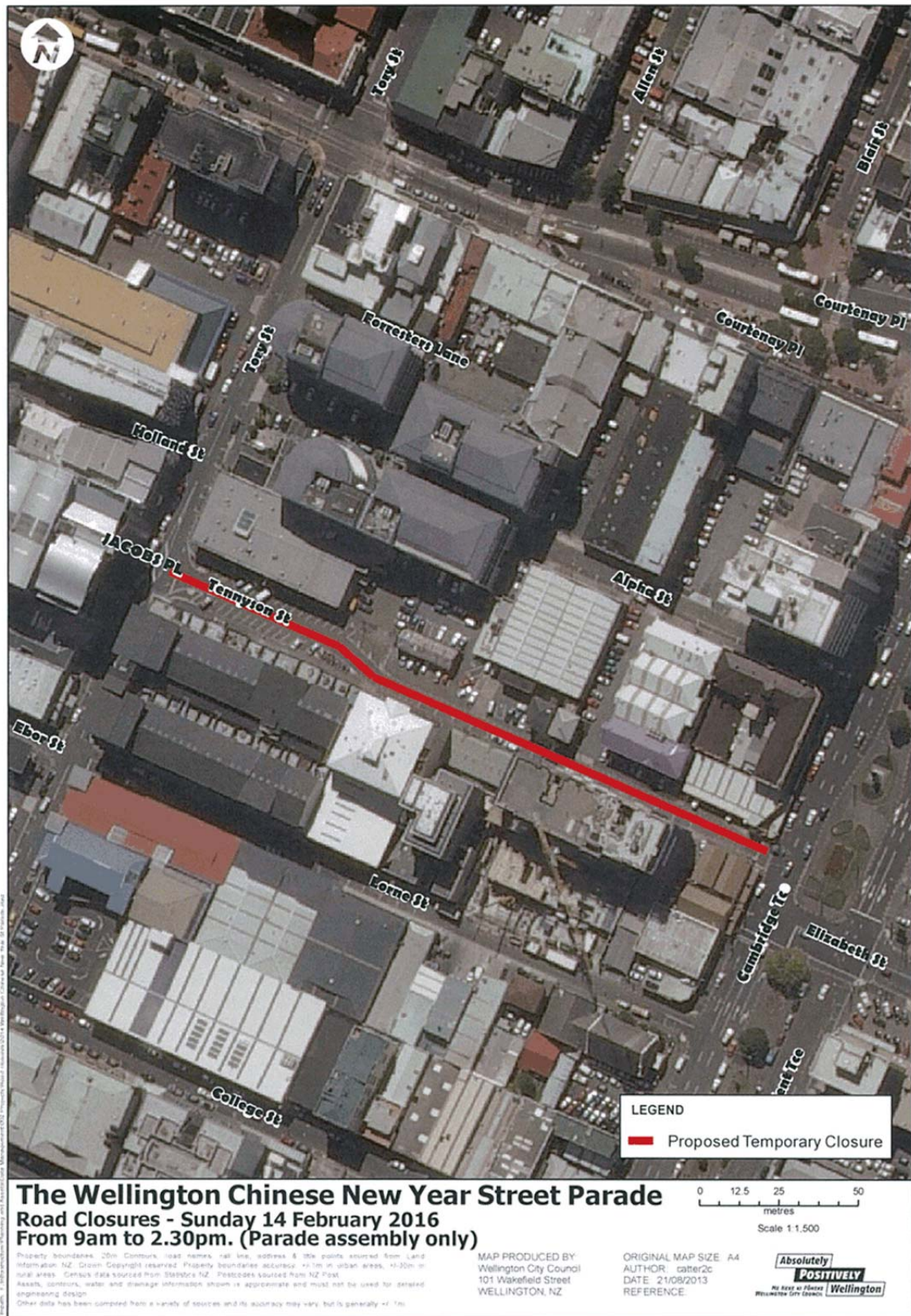
- Map of proposed closure
- Copy of proposal notice from the newspaper

Prepared By: 

Maria Taumaa
Street Activities Coordinator

Endorsed By: 

Warrick Dent
Manager City events



PROPOSAL TO CLOSE ROADS

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Khandallah Fair

6am - 6pm, 13 December 2015

Ganges Road - from Agra Crescent to Dekka Street

Chinese New Year Festival

9am - 2.30pm, 14 February 2016

Tennyson Street - full road closure

Parade Route (Cambridge Terrace, Courtenay Place, Taranaki Street, onto Taranaki Wharf) - rolling lane closures

Scorcher Triple Challenge

7am - 1pm, 13 March 2016

Massey Road - between Scorching Bay and the Northern entrance to former Shelly Bay Defence Base

Scorcher Teams Challenge

7am - 1pm, 3 April 2016

Massey Road between scorching Bay and the Northern entrance to former Shelly Bay Defence Base

Any person objecting to a proposed road closure must contact the City Council in writing before 4pm, Friday 9 October 2015. Please send correspondence to Maria Taumaa, at mailing address below, by fax to 04 801 3009 or by email maria.taumaa@wcc.govt.nz

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PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

SANTA PARADE
SUNDAY 13 DECEMBER 2015

1. Description of Event

Wellington City Council Events team and Crackerjack Promotions (with a major sponsor yet to be confirmed) are again organising this year's Santa Parade proposed for Sunday 13 December 2015. This event is the major Christmas parade in Wellington City and has been organised successfully in this format for the last 6 years. The Parade attracts thousands of spectators from the Wellington region and involves many participants and floats.

The proposed road closures are:

From 6.30am to 4pm (to allow for the formation of parade)

- **Ballance Street** (Lambton Quay to Featherston Street)
- **Stout Street** (Lambton Quay to Whitmore Street)
- **Maginnity Street** (Waring Taylor Street to Ballance Street)

From 10am to 5pm

- **Lambton Quay** (Whitmore Street to Willis Street)
- **Willis Street** (Lambton Quay to Manners Street)
- **Customhouse Quay** (Willis Street to Hunter Street)
- **Willeston Street** (Willis Street to Victoria Street)
- **Mercer Street**
- **Victoria Street** (Harris Street to Dixon Street)
- **Bond Street** (Victoria Street to Willis Street)
- **Lombard Street**
- **Cornhill Street**
- **Wakefield Street** (Mercer Street to Cuba Street/MFC Centre)
- **Cuba Street** (Wakefield Street to Manners Street)
- **Manners Street** (Willis Street to Taranaki Street) – End of parade

The parade starts at the corner of Lambton Quay and Ballance Street and proceeds via Lambton Quay, Willis Street, Mercer Street, Victoria Street and Manners Street to the disembark area on Manners Street just before the Taranaki Street intersection.

There will be no parking on the majority of the above closed roads, especially in the area where floats assemble at the start of the parade (formation area) and on the parade route itself, from midnight Saturday 12 December through to 5pm Sunday 13 December. A temporary bus route will operate on Customhouse Quay and Jervis Quay with two bus stops on each street.

Traffic management will be undertaken by Fulton Hogan, as in previous years, in accordance with an approved Traffic Management Plan. Information signage will be erected at least 7 days before the event on the effected streets and there will be extensive public notification via the various media outlets

and by letter drops. Assistance has been sought from the Police to provide points persons at the disembark area at the intersection of Manners St and Taranaki St (an identified traffic hazard area). Pedestrian marshals and fencing at various points will be provided by the organiser and emergency services will have immediate access to the area if required.

2. Events Support

The event attracts tens of thousands of spectators to the inner city and surrounding areas, shops and the waterfront. The event is seen as an important part of the build up to the major retail period in the CBD. It is supported by the Events Business Unit.

3. Proposal Notice and Consultation

The public notice that the Council is proposing to consider this closure was published in the following newspaper:

- Dominion Post Saturday 5 September 2015

The New Zealand Police, the Ministry of Transport and bus operators have also been consulted with.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Stephen Harte Programme Manager Transport Network Development, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to the plans provided, will minimise the duration of the traffic impacts, mitigate issues of local access and address public safety concerns. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory Processes Committee may be revoked and the event organiser may be required to re-open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

- The event organiser is to ensure that the event is publicised via media releases and advanced notification signs to inform the public of the road closures and parking restrictions.
- The event marshals are to ensure that public safety is not compromised.

- The event organiser is to ensure that the emergency services (Police, Fire and Ambulance Services) have been consulted with and that the Traffic Management Plan includes all of their specific requirements.
- Consultation with the public transport providers is required to ensure adequate alternatives are provided for essential service.
- The event organiser is responsible for the ongoing maintenance of the temporary traffic management plan during the road closures.

Signed 

Stephen Harte

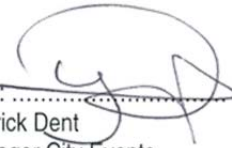
Programme Manager Transport Network Development

6. Attachments

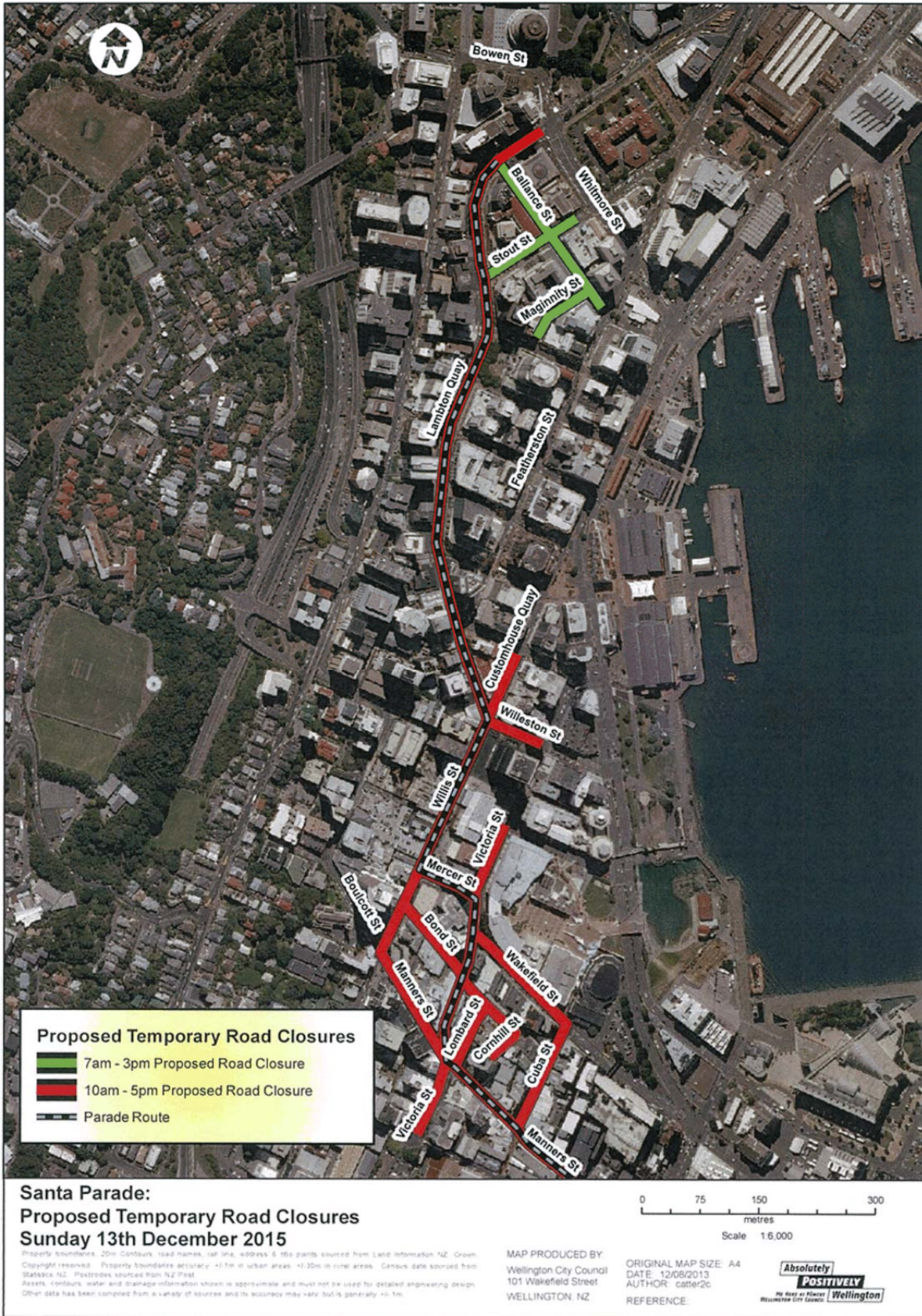
- Map of proposed closure
- Copy of proposal notice from the newspaper

Prepared By: 

Maria Taumaa
Street Activities Coordinator

Endorsed By: 

Warrick Dent
Manager City Events



PROPOSAL TO CLOSE ROADS

The Regulatory Process Committee will meet on 15 October 2015 to consider the following temporary road closures for events.

Johnsonville Christmas Parade Saturday 5 December 2015

Road closures

Wanaka Street, 6am-4pm
Dr Taylor Terrace, 6am-1.30pm
Moorefield Road, 10.45am to 12 noon, between Haumia Street and Johnsonville Road and Middleton Road roundabouts
Rotoiti Street, 11am-12.30pm, closed to through traffic
Broderick Road, 11am-12.30pm, between Phillip Street and Johnsonville Road
Johnsonville Road, 11am-12.30pm, between Fraser Avenue and Moorefield Road

Parking restrictions

6.30am-3pm unless specified
Moorefield Road, western side between Wanaka Street and Frankmoore Avenue
Bannister Avenue
Broderick Road, between Bannister Avenue and Phillip Street
Phillip Street
Frankmoore Avenue, between Phillip Street and Earp Street
Earp Street, 7am-1pm

Christmas Parade detour route

Johnsonville Road, Fraser Avenue, Haumia Street, Bannister Avenue, Broderick Road, Phillip Street, Frankmoore Avenue, Earp Street, Ironside Road, Middleton Road and State Highway 1

Wellington Santa Parade Sunday 13 December 2015

(no postponement date)

Roads closed 6.30am - 4pm

Ballance Street - Lambton Quay to Featherston Street
Stout Street - Lambton Quay to Whitmore Street. Exit to parking building will remain open.
Maginnity Street - Waring Taylor Street to Ballance Street

Roads closed 10am - 5pm

Lambton Quay - Whitmore Street to Willis Street
Willis Street - Lambton Quay to Manners Street
Customhouse Quay - Willis Street to Hunter Street
Willeston Street - Willis Street to Victoria Street
Mercer Street
Victoria Street - Harris Street to Dixon Street
Bond Street
Lombard Street
Cornhill Street

Wakefield Street - Mercer Street to Cuba Street
Cuba Street - Wakefield Street to Manners Street
Manners Street - Willis Street to Taranaki Street

Roads closed 12 noon - 5pm

Victoria Street - Wakefield Street to Dixon Street
Wakefield Street - Victoria Street to Cuba Street

Kilbirnie Festival 6am - 10pm, Sunday 1 March 2016

Bay Road between Rongotai Road and Coutts Street

Any person objecting to a proposed road closure must contact the City Council in writing before 4pm, 18 September 2015. Please send correspondence to Maria Taumaa, at mailing address below, by fax to 801 3009 or by email maria.taumaa@wcc.govt.nz

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PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

KHANDALLAH VILLAGE FAIR
SUNDAY 13 DECEMBER 2015

1. Description of Event

The Khandallah Village Fair has been organised by Martin Wilson, of Capital Productions, for the past 8 years. The fair has participation and support from a range of community groups and local businesses.

The proposed road closure is for **Ganges Road** (from Agra Crescent to Dekka Street), on Sunday 13 December 2015, from 6.00am to 6:00pm.

Road closure notification boards will be placed at each end of the closure at least one week prior to the event.

Residents and local businesses will receive two letter drops (one letter in November and one letter in early December) advising them of the event and the road closure.

The event will be managed by a qualified temporary traffic management company. Pedestrian access will not be restricted and emergency services will have immediate access to the area if required.

2. Events Directorate Support

The Events Directorate has no connection with, and no objection to, this event.

3. Proposal Notice and Consultation

The public notice advising that the Council is proposing to consider this closure was published in the :

Dominion Post on Saturday 26 September 2015.

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Stephen Harte Programme Manager Transport Network Development, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to the plans provided, is not likely to impede traffic unreasonably subject to the conditions stated below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Temporary Road Closures Subcommittee may be revoked and the event organiser may be required to re-open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:



- The road closures will start at 6.00am and finish at 6.00pm.
- The event organiser is to obtain Council approval on the details of a traffic management plan prior to the event.
- The detour route is to be clearly signed during road closures.
- No vehicular traffic will be allowed within the road closure area, except for marshalled stallholders travelling at no more than walking speed (3km/h), to ensure public safety is not compromised.
- The event organiser will publicise the event via media releases, letter drops and advanced signage to notify the public of the road closures.
- The event organiser is responsible for the ongoing maintenance of the temporary traffic management plan during the road closures.
- The event organiser is to consult and gain approval from the emergency services on the road closure and provide access for emergency vehicles.

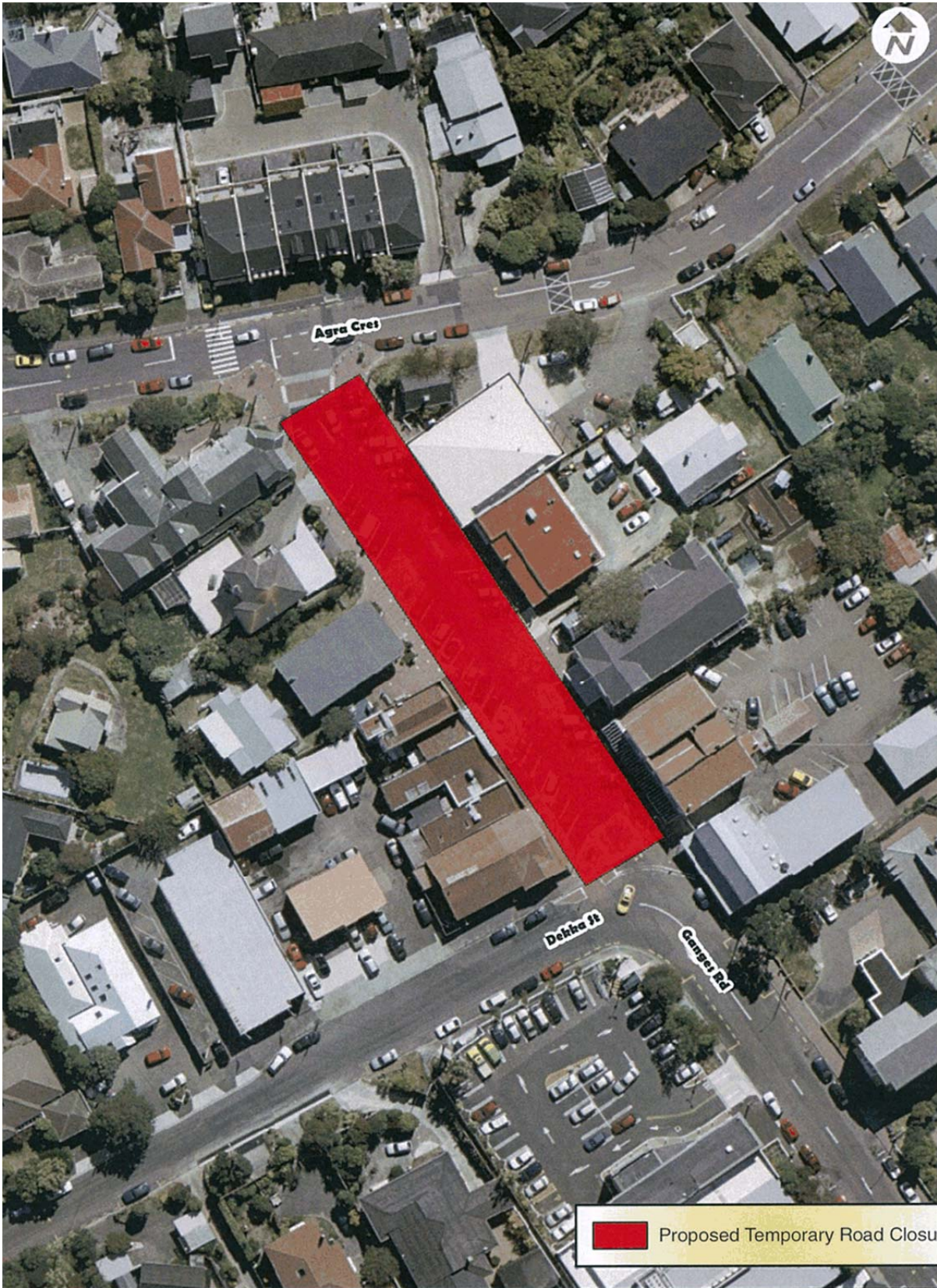
Signed 

Stephen Harte
Programme Manager Transport Network Development

Attachments

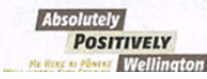
- Map of proposed closure
- Copy of proposal notice from the newspaper

Prepared By  Endorsed By 
Maria Taumaa
Street Activities Coordinator
Warrick Dent
City Events Manager



ATTENTION
BOUNDARIES
MAY VARY
PROVIDING
EVIDENCE
IN COURT
PROCESSES
MAY VARY
IN THIS AREA
© 2015

Khandallah Village Fair: Temporary Road Closure



PROPOSAL TO CLOSE ROADS

The Regulatory Processes Committee will meet on 15 October 2015 to consider the following temporary road closures for events.

Khandallah Fair

6am - 6pm, 13 December 2015

Ganges Road - from Agra Crescent to Dekka Street

Chinese New Year Festival

9am - 2.30pm, 14 February 2016

Tennyson Street - full road closure

Parade Route (Cambridge Terrace, Courtenay Place, Taranaki Street, onto Taranaki Wharf) - rolling lane closures

Scorcher Triple Challenge

7am - 1pm, 13 March 2016

Massey Road - between Scorching Bay and the Northern entrance to former Shelly Bay Defence Base

Scorcher Teams Challenge

7am - 1pm, 3 April 2016

Massey Road between scorching Bay and the Northern entrance to former Shelly Bay Defence Base

Any person objecting to a proposed road closure must contact the City Council in writing before 4pm, Friday 9 October 2015. Please send correspondence to Maria Taumaa, at mailing address below, by fax to 04 801 3009 or by email maria.taumaa@wcc.govt.nz

Wellington City Council
101 Wakefield Street
PO Box 2199, Wellington 6140
Wellington.govt.nz

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REGULATORY PROCESSES COMMITTEE

PROPOSED TEMPORARY ROAD CLOSURE IMPACT REPORT

KILBIRNIE FESTIVAL
13 MARCH 2016

1. Description of Event

The Kilbirnie Business network wish to organise and run the Kilbirnie Festival for 2016 on Sunday 13 March 2016. Following their experience in successfully running the festival in 2015 they believe they can improve and have a more community focused event. They will still have professional stalls attend but will increase the numbers and variety of local community, business and cultural groups participating. They will continue with the focus on sports and promotion of different sporting codes.

Activities and competitions will include local school groups. The music and art aspects will also be developed and some new activities added (eg health tests). The festival will run for the usual time of 10.00am to 4.00pm. However, they plan to show some films on the street later in the evening which will extend the street closing to 10.00pm. All activities will be contained within Bay Road and adjoining spaces

The proposed road closure is:

Bay Road 6.00am to 10.00pm Sunday 13 March 2016 (between Coutts Street and Rongotai Road)

Road closure notification boards will be placed at each end of the closure at least one week prior to the event. Residents and local businesses will receive a letter drop advising them of the event and the road closure. The event is also to be advertised in the Wellingtonian in the week preceding the festival.

2. Events Directorate Support

The Events Directorate has no connection with, and no objection to, this event.

3. Proposal Notice and Consultation

The public notice that the Council is proposing to consider this closure was published in the following newspaper:

- Dominion Post Saturday 5 September 2015

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Stephen Harte Programme Manager Transport Network Development, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to the plans provided, is not likely to impede traffic unreasonably subject to the conditions listed below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory Processes Committee may be revoked and the event organizer may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

- The road closure will start at 6am and end at 10.00pm.
- The event organizer is to provide a detailed Traffic Management Plan approved by Council prior to the event.
- The event organiser is to provide a detour route between Rongotai Road and Coutts Street with adequate signage.
- The event organizer is responsible for safety (in particular pedestrian and traffic interactions Within the closed road area).
- Pedestrian movements at the intersections of Bay Road/Coutts Street and Bay Road/Rongotai Road are to be safely managed and controlled by the event organizer as part of the approved Traffic Management Plan.
- The event organizer is to ensure that the emergency services (Police, Fire and Ambulance Services) have been consulted with and that the Traffic Management Plan includes all of their specific requirements.

The event organizer is responsible for the maintenance of the temporary traffic management plan during the road closure.

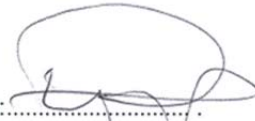
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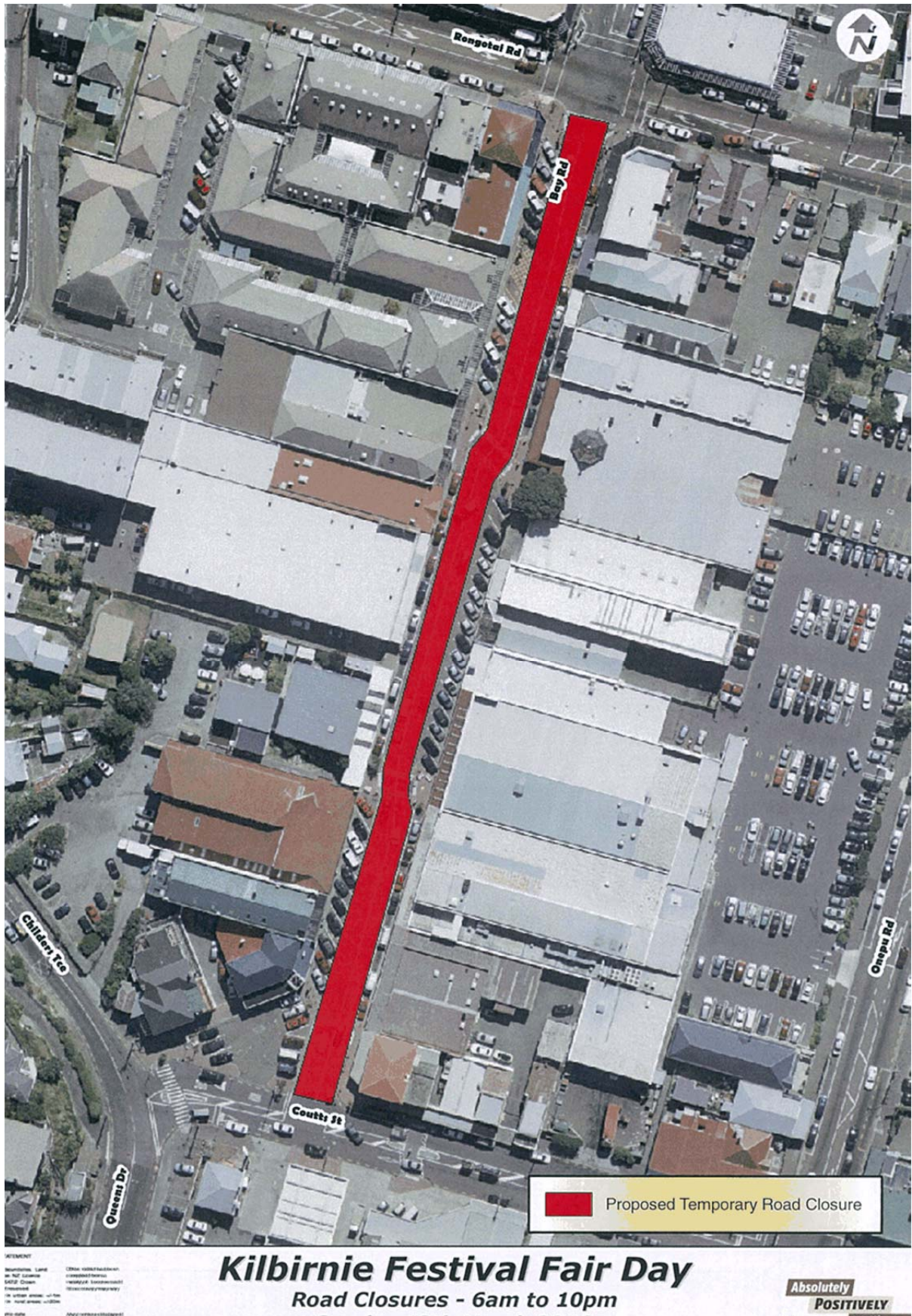
.....
Stephen Harte
Programme Manager Transport Network Development

6. Attachments

- Map of proposed closure
- Copy of proposal notice from the newspaper

Prepared By: 
Maria Taumaa
Street Activities Coordinator

Endorsed By: 
Warrick Dent
Manager City Events



PROPOSAL TO CLOSE ROADS

The Regulatory Process Committee will meet on 15 October 2015 to consider the following temporary road closures for events.

Johnsonville Christmas Parade Saturday 5 December 2015

Road closures

Wanaka Street, 6am-4pm
Dr Taylor Terrace, 6am-1.30pm
Moorefield Road, 10.45am to 12 noon, between Haumia Street and Johnsonville Road and Middleton Road roundabouts
Rotoiti Street, 11am-12.30pm, closed to through traffic
Broderick Road, 11am-12.30pm, between Phillip Street and Johnsonville Road
Johnsonville Road, 11am-12.30pm, between Fraser Avenue and Moorefield Road

Parking restrictions

6.30am-3pm unless specified
Moorefield Road, western side between Wanaka Street and Frankmoore Avenue
Bannister Avenue
Broderick Road, between Bannister Avenue and Phillip Street
Phillip Street
Frankmoore Avenue, between Phillip Street and Earp Street
Earp Street, 7am-1pm

Christmas Parade detour route

Johnsonville Road, Fraser Avenue, Haumia Street, Bannister Avenue, Broderick Road, Phillip Street, Frankmoore Avenue, Earp Street, Ironside Road, Middleton Road and State Highway 1

Wellington Santa Parade Sunday 13 December 2015 (no postponement date)

Roads closed 6.30am - 4pm

Ballance Street - Lambton Quay to Featherston Street
Stout Street - Lambton Quay to Whitmore Street. Exit to parking building will remain open.
Maginnity Street - Waring Taylor Street to Ballance Street

Roads closed 10am - 5pm

Lambton Quay - Whitmore Street to Willis Street
Willis Street - Lambton Quay to Manners Street
Customhouse Quay - Willis Street to Hunter Street
Willeston Street - Willis Street to Victoria Street
Mercer Street
Victoria Street - Harris Street to Dixon Street
Bond Street
Lombard Street
Cornhill Street

Wakefield Street - Mercer Street to Cuba Street
Cuba Street - Wakefield Street to Manners Street
Manners Street - Willis Street to Taranaki Street

Roads closed 12 noon - 5pm

Victoria Street - Wakefield Street to Dixon Street
Wakefield Street - Victoria Street to Cuba Street

Kilbirnie Festival 6am - 10pm, Sunday 1 March 2016

Bay Road between Rongotai Road and Coutts Street

Any person objecting to a proposed road closure must contact the City Council in writing before 4pm, 18 September 2015. Please send correspondence to Maria Taumaa, at mailing address below, by fax to 801 3009 or by email maria.taumaa@wcc.govt.nz

Wellington City Council
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REGULATORY PROCESSES COMMITTEE

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PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

*JOHNSONVILLE CHRISTMAS PARADE
SATURDAY 5 DECEMBER 2015*

1. Description of Event

The 14th Annual Johnsonville Community Christmas parade with an estimated 10,000 spectators will be held this year on Saturday 5 December 2015. The highlight of the weekend of events is always to be the Lions Club of Johnsonville Christmas Parade. This non-profit event is similar to that run in previous years and seeks to bring the community together in an enjoyable pre-Christmas celebration. The event is well supported by the community, including local businesses and the local Police. The Johnsonville Lions Club has a core of very dedicated members, organisers and marshals who put a large amount of un-paid time and effort into this event. The Christmas Parade itself attracts thousands of spectators and involves many local participants and floats. The proposed road closures are required for the parade set-up, the parade itself and for the temporary traffic detour route.

The proposed road closures are:

- **Wanaka Street** (6am to 4pm)
- **Dr Taylor Terrace** (6am to 1:30pm)
- **Moorefield Road** (between Haumia Street and Johnsonville Road roundabouts – 10.45am to 12:00pm)
- **Moorefield Road** (between Johnsonville Road and Middleton Road roundabouts - 11am to 12:30pm)
- **Rotoiti Street** (closed to through traffic - 11am to 12:30pm)
- **Broderick Road** (Phillip Street to Johnsonville Road - 11am to 12:30pm)
- **Johnsonville Road** (from Fraser Avenue intersection to Moorefield Road roundabout – 11am to 12:30pm)
- **Frankmoore Avenue** (between Earp Street and Moorefield Road - 11am to 12:30pm).

No Parking 6.30am to 3pm - Moorefield Road (western side from Wanaka Street to Frankmoore Avenue).

No Parking 7am to 1pm - Bannister Avenue, Broderick Road (Bannister Avenue to Phillip Street), Phillip Street, Frankmoore Avenue (Phillip Street to Earp Street), Earp Street.

Detour Route - Johnsonville Road, Fraser Avenue, Haumia Street, Bannister Avenue, Broderick Road, Phillip Street, Frankmoore Avenue, Earp Street, Ironside Road, Middleton Road and State Highway 1.

The event does cause some disruption to traffic in the area for a period of approximately 2 hours. There are also extensive no parking areas to allow for the traffic detour route, the parade route and the parade set-up. The temporary road closures, no parking areas, detour route and the Parade itself will be managed by a combined team of the local Police, Lions Club marshals, a registered traffic management company and ParkWise wardens. Pedestrian access will not be restricted and emergency services will have immediate access to the area if required.

Approved public information signage will be in place well ahead of the event. Residents affected by the road closures, detour and no parking areas will be notified by way of letter drops and notification signage. Buses will be diverted to the bus stop outside the Post Office on Johnsonville Road to replace the Railway Station stop (the same arrangement as previously used).

2. Events (Business Development) Support

The Events Business Unit has no connection with, and no objection to, this event.

3. Proposal Notice and Consultation

The public notice that the Council is proposing to consider this closure was published in the following newspaper:

- Dominion Post Saturday 5 September 2015

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.


Traffic Impact

In the opinion of Stephen Harte Programme Manager Transport Network Development, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to the plans provided, is likely to impede traffic flows on a major route. The proposed conditions below will mitigate some of the expected traffic congestion during the road closures. The expected congestion during the road closures is considered acceptable as part of facilitating a public event and ensuring safety for the general public. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory Processes Committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

- The road closures for the parade route only will start at 10:30am and finish at 1:00pm.
- The detour route is to be clearly signed during road closures.

- No public vehicular traffic will be allowed within the road closure area to ensure public safety is not compromised.
- The event organiser will publicise the event via media releases, letter drops and advanced signage to notify the public of the road closures.
- The event organiser is responsible for the ongoing maintenance of the temporary traffic management plan during the road closures.
- The event organiser is responsible for maintaining public safety within the road closure area.
- The event organiser is to work with the public transport operators to provide alternative public transport routes and bus stops.
- The event organiser is to ensure that the emergency services (Police, Fire and Ambulance Services) have been consulted with and that the Traffic Management Plan includes all of their specific requirements.

Signed 


Stephen Harte
Programme Manager Transport Network Development

6. Attachments

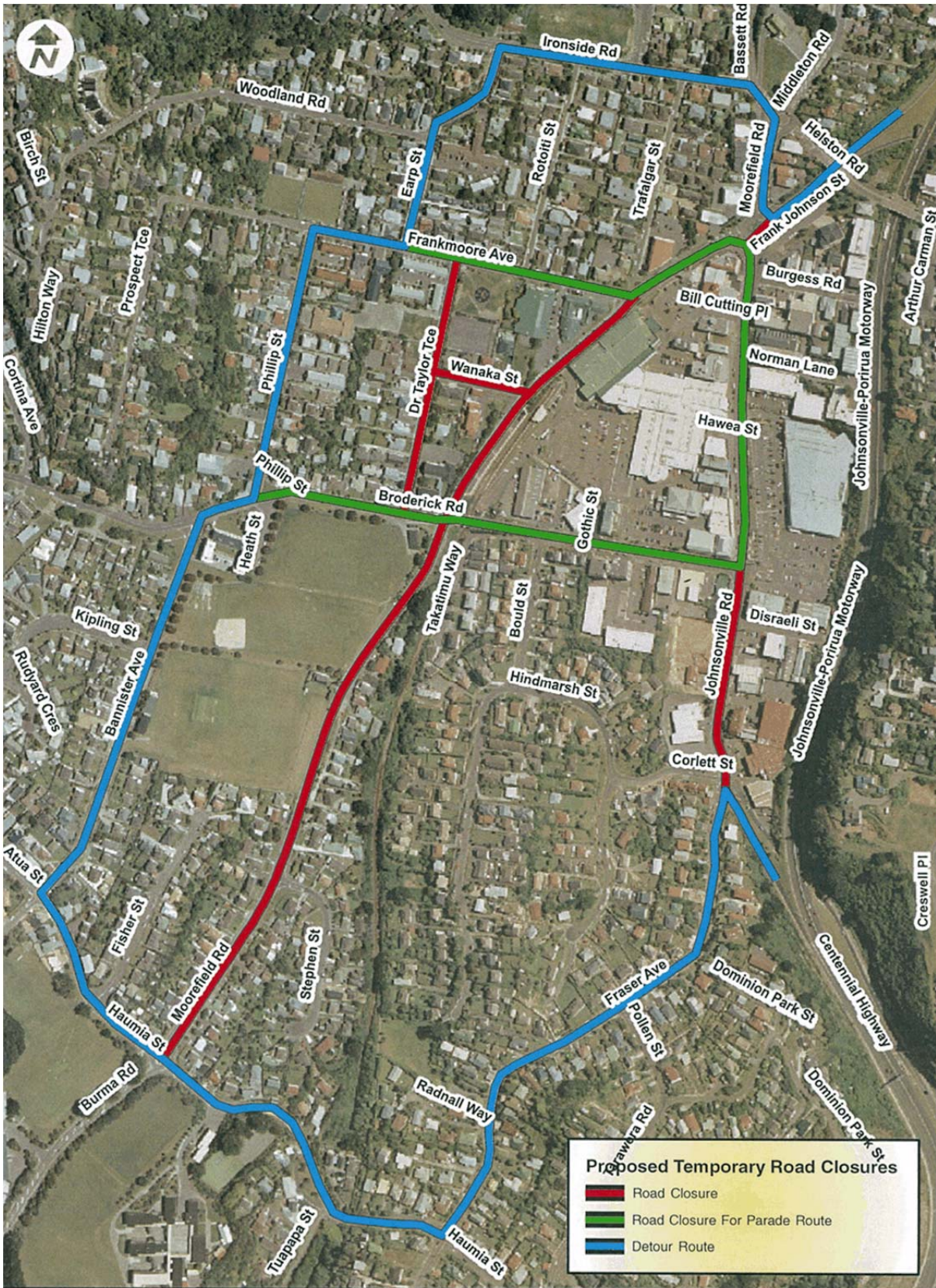
- Map of proposed closure
- Copy of proposal notice from the newspaper

Prepared By: 

Maria Taumaa
Street Activities Coordinator

Endorsed By: 

Warrick Dent
Manager City Events



**JOHNSONVILLE Christmas Parade:
Temporary Road Closures**



*STATEMENT
Information
provided for
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10/10/2015 10:00 AM

Other data has been
omitted from a
copy of the map and
its accuracy may vary

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Lombard Street
Cornhill Street

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Cuba Street - Wakefield Street to Manners Street
Manners Street - Willis Street to Taranaki Street

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Kilbirnie Festival 6am - 10pm, Sunday 1 March 2016

Bay Road between Rongotai Road and Coutts Street

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RENAMING OF MOONEY WAY

Purpose

1. The purpose of this report is to seek approval for renaming the access way off Spenmoor Street, as shown on the Plan F 3075A.

Summary

2. This is a proposal to rename Mooney Way, part of which is a legal road and part of which is a private right of way off Spenmoor Street in Newlands.

Recommendations

That the Regulatory Processes Committee:

1. Receives the information.
2. Agrees to give approval for the name Epic Way to be allocated to the right of way currently known as Mooney Way, as shown on F 3075A (Attachment 1).

Background

3. Pukehuia Ltd is developing the area and the development of the site started as a rural-residential subdivision of land in 2008. The Zoning was changed from Rural to Outer Residential in 2012. The new household units in this development are accessed either from Spenmoor Street, or from new right of ways. The name Mooney Way was approved on 6th August 2015 and used for one of the access ways in the area.

Discussion

4. The area has an aircraft theme and all the access ways in this subdivision are the names of light and mid-sized planes. A number of names matching this theme were considered for naming of these access ways at the request of the developer, Pukehuia Ltd. One of these access ways was named Mooney Way. New property owners/residents of Mooney Way have objected to the name and collectively want it to be renamed.
5. Mr Thompson, an owner/resident, has proposed alternative names taken from the names of light and mid-sized aircraft, and recommended Epic Way.
6. The renaming of the right of way Mooney Way affects ten properties. Five of these are owned by the developer. All affected property owners have been consulted on the proposal and they are in agreement to rename Mooney Way. All of them either support or are unopposed to the proposed name Epic Way.

Epic is a light aircraft manufactured by the Epic company in Oregon, USA.

Recommended Names

7. Council officers recommend Epic Way to be approved for the right of way. Officers feel that Mooney Way should be renamed Epic Way, based on the fact that all of the property owners support a change of name.

tem 2.2

Attachments

Attachment 1. Epic Way, Newlands

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| | |
|------------|--|
| Author | Michael Brownie, Team Leader Land, Customer and Property Information |
| Authoriser | Peter Brennan, Manager Property/Acting Chief Operating Officer |

SUPPORTING INFORMATION

Consultation and Engagement

Before recommending the name Mooney Way for this particular access way, Council officers had been advised that the owners supported this name. Officers were subsequently advised that there had been a misunderstanding, and it was only the developer who supported the name. We have apologized to the other owners and consulted with them before recommending this renaming.

Consultation on this proposed renaming has taken place with David Gibson on behalf of the developer, Pukehuia Ltd, and also with the property owners affected by the renaming of Mooney Way.

The name was checked for duplication, similarity and suitability with the Wellington Regional Council. They have no objection to the use of this proposed name in the Wellington region.

Treaty of Waitangi considerations

Before we selected Mooney Way in August, iwi were consulted but did not indicate that the land has any particular historical significance.

Financial implications

There are no financial implications.

Policy and legislative implications

Allocation of street names is a statutory function under section 319A of the Local Body Government Act 1974.

The report is consistent with the Council's Road Naming Policy.

Risks / legal

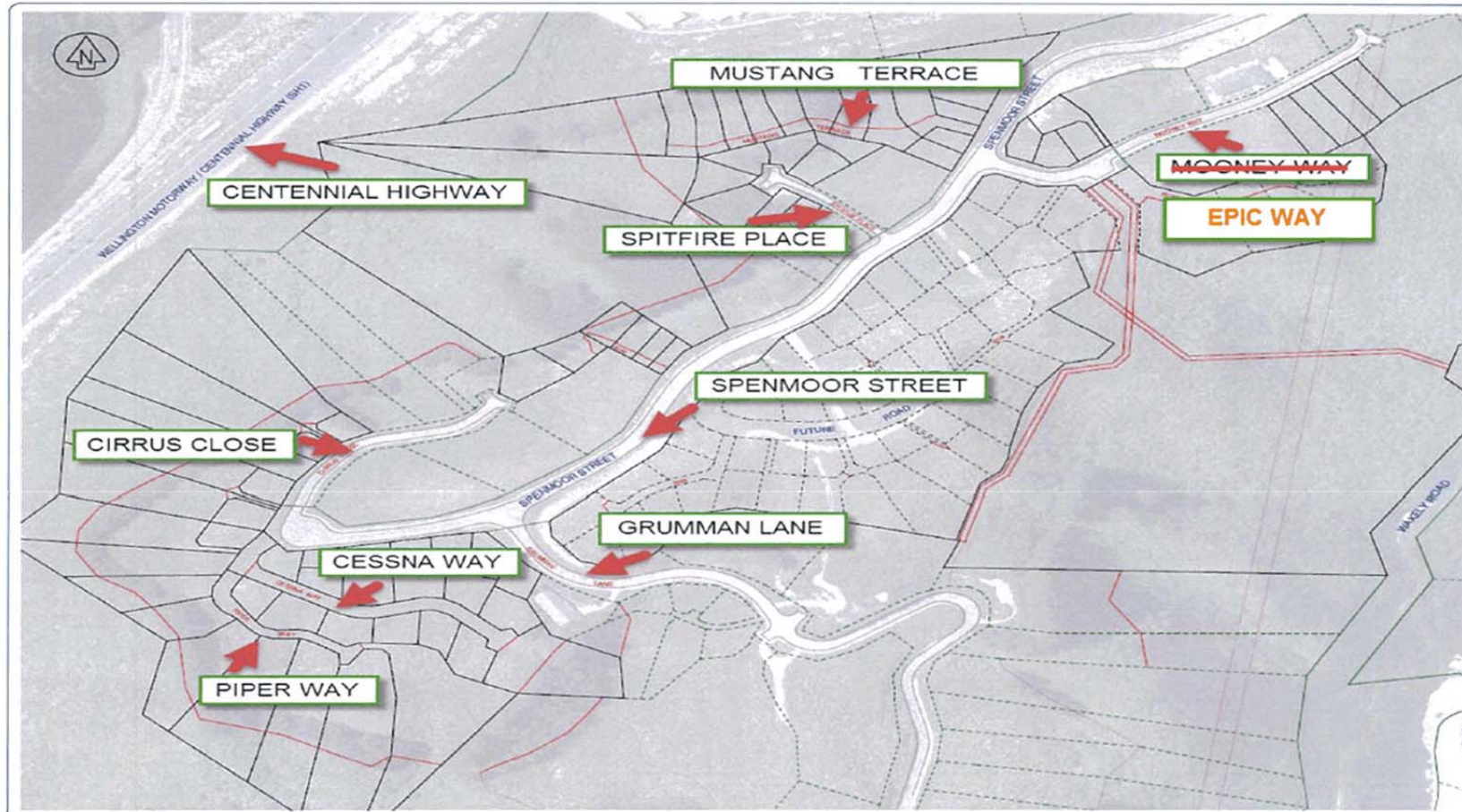
There are no obvious legal implications in this proposal.

Climate Change impact and considerations

Not applicable.

Communications Plan

There is an extensive notification list which includes Land Information New Zealand and emergency services.



RIGHT OF WAYS TO BE NAMED
OFF SPENMOOR STREET, NEWLANDS

15 OCTOBER 2015

F PLAN 3075 A

6 AUGUST 2015