Wellington Pasifika Festival 2016
Arts, Craft & Corporate Stallholder APPLICATION

Warm Pacific greetings!

Thank you for your interest in being part of Wellington Pasifika Festival 2016. This is a great opportunity to connect with and exposure your message to Wellington Pasifika communities, visitors, and the wider Wellington region.

Wellington Pasifika Festival 2016 is **Monday 25 January 2016** (Wellington Anniversary Day) at Waitangi Park, Wellington Waterfront from 12noon – 6pm. There is no rain date.

Please fill the application form out completely and return by Monday 2 November 2015

Your stall must incorporate messages that are relevant to Pacific Island communities or showcase Pacific Island communities to the wider public. We do not accept stalls of a political nature.

Forms need to be returned by **Monday 2 November 2015**. You will be notified by 13 November 2015 whether you were successful or not. Please note this is an application form and you will not automatically be accepted.

Email to: suzanne.tamaki@wcc.govt.nz

Post or deliver to: Wellington City Council
101 Wakefield Street
Wellington Pasifika Festival 2016
Attention: Suzanne Tamaki

**Power:** The maximum amount of power that will be available per stall is **7200W**. Please ensure you check the amount of watts/amps your equipment requires (normally found on a sticker on the back or bottom of the appliance) and ensure the total does not exceed the allocation. All appliances you intend to use at the festival must have been tested and tagged by a qualified electrician in the past 12 months. Appliances will be checked before they are plugged in to ensure power continuity at the event.

**Equipment:** Two trestle tables and two chairs will be provided by the event organisers. You may bring your own additional equipment or hire it from the following:

- **Carlton Party Hire**
  33 The Esplanade
  Petone
  Phone: 568 9732
  [www.carltonhiregroup.com](http://www.carltonhiregroup.com)

- **Hiremaster**
  75 Webb Street
  Mount Cook, Wellington
  Phone: 385 2000
  [www.hiremaster.co.nz](http://www.hiremaster.co.nz)

- **Hiremaster / Festival Hire**
  421 Hutt Road
  Lower Hutt
  Phone: 566 1717
  [www.hiremaster.co.nz](http://www.hiremaster.co.nz)

**Payment:** Payment for your stall must be made by Friday 18 December 2015. Failure to pay by this date will result in your application being declined.

You can pay online [http://wellington.govt.nz/do-it-online/pay-online](http://wellington.govt.nz/do-it-online/pay-online) or eftpos/cheque/cash at our payment services office, ground floor, 101 Wakefield Street, Wellington central, or email with invoice request to suzanne.tamaki@wcc.govt.nz

If you have any questions, please call Suzanne Tamaki on (04) 803 8025 or (021) 227 8025 or email suzanne.tamaki@wcc.govt.nz

We look forward to receiving your application
Wellington Pasifika Festival 2016
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STALLHOLDER: Please complete the following and send in

Name of person operating the stall:

Name of stall or organisation:
Phone:
Mobile:
Email address:
Address:

What are you selling/displaying:
(Please provide a detailed description)

Have you had a stall at Pasifika Festival before?

Power
List the electrical equipment you are bringing and its wattage, eg DVD player, additional lights.

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<th>Electrical item</th>
<th>How many watts?</th>
<th>How many amps?</th>
<th>Does it have an electrical tag?</th>
<th>What is the date on the test tag?</th>
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<td>Total:</td>
<td>Max 7200W</td>
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Pasifika 2016 stall fees (Please tick)
☐ Art/Craft stall including cultural workshop (Free)
☐ Art/Craft stall only $200 GST inclusive
☐ Non-Government Organisation/Not-For-Profit Organisation $500 GST inclusive
☐ Government Organisation/Corporate Stall $800 GST inclusive